

## **MINUTES**

**DATE:** November 20, 2019

**REGULAR MEETING:** 7:00 P.M.

**CLOSED MEETING:** Immediately following the regular meeting

The November 20, 2019 Regular Council Meeting was held on the above date and called to order at 7:03 p.m. in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis

#### **STAFF IN ATTENDANCE:**

1. Patrick Moyle, Acting CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Supervisor of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

### **2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest with respect to Communication Item 7(6) Various Compliance Assessment Reports, as a family member operates an aggregate operation in the Township.

#### **ADOPTION OF THE MINUTES:**

(a) November 6, 2019 Regular Council Meeting

#### **Resolution No. 2019-410:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

(a) **November 6, 2019 Regular Council Meeting**

**CARRIED**

### **3. BUSINESS ARISING OUT OF THE MINUTES:**

### **4. COMMUNICATIONS:**

- (1) Correspondence from the Ministry of Agriculture, Food, and Rural Affairs to Warden Linton and Scott Wilson, CAO Wellington County, dated November 7, 2019.
- (2) Correspondence from Ministry of Natural Resources and Forestry with respect to proposed legislative changes dated October 29, 2019.
- (3) Correspondence from Halton Region to Premier Ford with respect to the Proposed Changes to the Provincial Policy Statement dated November 5, 2019.
  - a. Halton Area Planning Partnership (HAPP) Joint Submission on the Proposed Changes to the Provincial Policy Statement dated October 2019.

- b. Halton Region Report No. LPS105-19 Comments on the Proposed Changes to the Provincial Policy Statement: Joint Submission from Halton Municipalities and Conservation Authorities dated October 16, 2019.

(4) Correspondence from LAS AMO Business Services with respect to the Natural Gas Program 2017-2018 Period Reserve Fund Rebate dated October 23, 2019.

(5) Correspondence from the City of Guelph with respect to the City of Guelph Comprehensive Zoning Bylaw Review – Community and Stakeholder Engagement Opportunities dated November 1, 2019.

Councillor Goyda declared a potential pecuniary interest with respect to Communication Item 7(6) Various Compliance Assessment Reports, as a family member operates an aggregate operation in the Township and refrained from discussions and voting on that item.

(6) Various Compliance Assessment Reports

- a. Compliance Assessment Report Licence ID# 5654
- b. Compliance Assessment Report Licence ID# 5610
- c. Compliance Assessment Report License ID # 5709
- d. Compliance Assessment Report License ID # 15338
- e. Compliance Assessment Report Licence ID # 624864
- f. Compliance Assessment Report Licence ID # 5497
- g. Compliance Assessment Report Licence ID # 624952
- h. Compliance Assessment Report Licence ID# 625284
- i. Compliance Assessment Report Licence ID# 17600
- j. Compliance Assessment Report Licence ID # 129817
- k. Compliance Assessment Report Licence ID # 625189
- l. Compliance Assessment Report Licence ID # 5737
- m. Compliance Assessment Report Licence ID # 5520
- n. Compliance Assessment Report Licence ID# 5563
- o. Compliance Assessment Report Licence ID# 5631

**7. Intergovernmental Affairs**

**Resolution No. 2019-411:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for NOVEMBER 20, 2019 Council meeting be received.**

**AMO Watch File – 7(24) – October 24, 2019 – Council directed staff to contact the Association of Municipalities of Ontario to delegate to Council regarding the Municipal Group Buying Program including cooperative purchasing opportunities for fire trucks.**

**AMO Watch File – 7(27) – October 31, 2019 – Council directed staff to arrange delegations at the ROMA Conference to the following Ministries:**

- Ministry of Natural Resources and Forestry related to the amendments to the Aggregate Resources Act;
- Ministry of the Environment, Conservation and Parks for Water Taking Permits and levies;
- Ministry of Transportation with respect to the Halton truck station and heavy truck restrictions;
- Ministry of Municipal Affairs and Housing related to growth challenges in Puslinch

**CARRIED**

**8. DELEGATIONS/PRESENTATIONS**

7:05 p.m. –Jen Baker, Hamilton Naturalists’ Club, with respect to severance fees.

**Resolution No. 2019-412:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the presentation by Jen Baker, Hamilton Naturalists’ Club; and**

**That Council in principle supports the request to waive the County fees contingent on the Township not absorbing the fees; and**

**That if the severance is successful, that Council direct staff to send a letter of thanks to the property owner.**

**CARRIED**

**9. REPORTS:**

**1. Puslinch Fire and Rescue Services**

(a) FIR-2019-010 - Cost Recovery Services provided by Fire Marque

**Resolution No. 2019-413:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report FIR-2019-010 regarding the Cost Recovery Services provided by Fire Marque Inc. be accepted for information purposes; and**

**That Council consider enacting a by-law authorizing Cost Recovery (Fees) with Respect to Fire Department Specific Response for services and supplies used by Puslinch Fire and Rescue Service at emergency events (Schedule ‘A’ sample by-law); and**

**That Council consider amending the Township of Puslinch User Fees and Charges By-law Schedule E – Fire and Rescue Services Municipal Rates and Service Charges to account for this new type of cost recovery.**

**CARRIED**

(b) FIR-2019-011 Puslinch Fire and Rescue Service’s Emergency Response Update

**Resolution No. 2019-414:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report FIR-2019-011 with respect to Puslinch Fire and Rescue Service’s Emergency Response Update be received for information.**

**CARRIED**

**2. Finance Department**

(a) Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001.

**Resolution No. 2019-415:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2018	04/19	3-16800	\$ -3.32
2019	04/19	3-16800	\$ -9.78
2018	06/19	4-02850	\$ -242.06
2019	07/19	4-02850	\$ -455.98
2019	08/19	5-01605	\$ -963.58
2019	09/19	6-02206	\$ -663.79

**CARRIED**

### 3. Administration Department

(a) Report ADM-2019-026 Revised Proposed Property Standards By-law Report

**Resolution No. 2019-416:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

That Report ADM-2019-026 regarding the Proposed Property Standards By-law be received; and  
That the input received shall be incorporated into the revised Property Standards By-law and brought back for review at a future Council meeting;

Council directed staff to include clarification in the proposed by-law on the following:

- natural areas/natural processes
- definition options for yards
- interior property standards wording for owner-operated buildings compared to tenants in rental properties
- more clearly defining excessive weeds and grass
- Enforcement will apply when property issues are a safety risk and severe in nature in addition to complaint driven enforcement
- include definitions for heritage properties as noted in the Guelph Eramosa by-law should the Township designate heritage properties in the future.

**CARRIED**

(b) EM-2019-01 2019 Annual Emergency Management Programme Report

**Resolution No. 2019-417:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

That Council accepts the annual status report on the Township's Emergency Management Programme for 2019.

**CARRIED**

(c) 2019 Puslinch Township Annual Exercise After Action Report

**Resolution No. 2019-418:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the 2019 Township of Puslinch Annual Exercise After Action Reports be received for information.**

**CARRIED**

(d) County of Wellington Report on the Rural Green Property Addressing Signage

**Resolution No. 2019-419:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That County of Wellington Report on the Rural Green Property Addressing Signage be received.**

**CARRIED**

**4. Planning and Building Department**

a. None

**5. Roads & Parks Department**

(a) PW-2019-004 Roads Ownership-Rhodes Road and Puslinch Lake Area Roads Puslinch Lake Report.

**Resolution No. 2019-420:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Report PW-2019-004 regarding the ownership of Township roads around Puslinch Lake, and specifically Rhodes Road, be received; and**

**That staff together with the County of Wellington develop a policy detailing the process of assuming a municipal road allowance as part of the upcoming County Official Plan update.**

**CARRIED**

**6. Recreation Department**

None

**7. Mayor's Updates**

The Mayor gave an update regarding the spray paint vandalism occurring Morriston.

That Mayor gave an update from his meeting with MPP Michael Chong and MP Ted Arnott regarding the grant funding for the soccer fields and lighting.

**10. NOTICE OF MOTION:**

None

**11. COMMITTEE MINUTES**

(a) March 4, 2019 Puslinch Emergency Management Program Committee Meeting

- (b) June 3, 2019 Heritage Committee Meeting
- (c) June 17, 2019 Special Heritage Committee Meeting
- (d) October 8, 2019 Committee of Adjustment Meeting
- (e) October 8, 2019 Planning and Development Advisory Committee Meeting
- (f) October 8, 2019 Special Heritage Committee Meeting

**Resolution No. 2019-421:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That the minutes of the following committee meetings be adopted as written and distributed:**

- (g) March 4, 2019 Puslinch Emergency Management Program Committee Meeting**
- (h) June 3, 2019 Heritage Committee Meeting**
- (i) June 17, 2019 Special Heritage Committee Meeting**
- (j) October 8, 2019 Committee of Adjustment Meeting**
- (k) October 8, 2019 Planning and Development Advisory Committee Meeting**
- (l) October 8, 2019 Special Heritage Committee Meeting**

**CARRIED**

**12. MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Sepulis gave an update on the High Speed Internet Committee and provided the new website for more information: [puslinchhighspeed.ca](http://puslinchhighspeed.ca)
- (b) Puslinch Santa Claus Parade this Sunday November 24, 2019

**13. UNFINISHED BUSINESS**

**14. BY-LAWS:**

- (a) BL2019-065 - Chief Administrative Officer / Clerk

**Resolution No. 2019-422:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That the following By-laws be taken as read three times and finally passed in open Council:**

- (a) BL2019-065 - Chief Administrative Officer / Clerk Being a by-law to Appoint a Chief Administrative Officer / Clerk for the Corporation of the Township of Puslinch and to repeal by-law No. 19/13**

**CARRIED**

**CLOSED SESSION**

Council was in closed session from 9:27 p.m. to 9:44 p.m.

**Resolution No. 2019-423:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- a) Confidential verbal report from Interim CAO/Clerk Patrick Moyle regarding personal matters about an identifiable individual, including municipal or local board employees and labor relations or employee negotiations – personnel matter.**

**Resolution No. 2019-424:**

Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

That Council moves into open session.

**CARRIED**

**Resolution No. 2019-425:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

That Council receives the:

- a) Confidential verbal report from Interim CAO/Clerk Patrick Moyle regarding personal matters about an identifiable individual, including municipal or local board employees and labor relations or employee negotiations – personnel matter; and

That staff proceed as directed.

**CARRIED**

**15. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2019-426:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 066-2019 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20 day of November 2019.

**CARRIED**

**16. ADJOURNMENT:**

**Resolution No. 2019-427:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

That Council hereby adjourns at 9:46 p.m.

**CARRIED**

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James Seeley, Mayor

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Karen Landry, CAO/Clerk