



Recreation Committee
Tuesday, September 24, 2019
7:00 p.m.
Fire Hall Training Room, Puslinch

AGENDA

≠ Denotes Recommendation

1. Call meeting to order
2. Disclosure of Pecuniary Interest
3. Approval of Minutes ≠
 - June 25, 2019 Recreation Committee Minutes
4. Delegations/Presentations
5. Regular Business
 1. 2020 Proposed User Fees – Group
 2. Revenue and Expense Information – Group
 3. Facility Revenue Reporting – Group
 4. Community Garden at the ORC – Daina
 5. Fall Fair Permit Fees – Vince
 6. New Soccer Field Parking - Vince
 7. Lighting at the PCC/ORC – Vince
 8. Horse Rings at the PCC – Vince
 9. Old Morriston Park Upgrades – Vince
 10. Playground Equipment Upgrades – June
 11. Canada Infrastructure Grant – Bruce
 12. Killeen School Bell - Jessica
6. Closed Meeting
7. Adjournment
8. Next meeting: November 12, 2019



MINUTES

MEMBERS PRESENT

Bruce Joy (Vice Chair)
Vince Klimkosz (Chair)
June Williams
Councillor Jessica Goyda

TOWNSHIP STAFF

Nina Lecic, Clerk
Mary Hasan, Director, Finance and Treasurer

1. CALL TO ORDER

Vince Klimkosz (Chair) called the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. APPROVAL OF MINUTES

April 23, 2019 Recreation Committee Minutes

REC-2019-001 Moved by June Williams, Seconded by Bruce Joy

**That the Minutes of the Recreation Committee meeting dated April 23, 2019 be adopted.
CARRIED**

4. DELEGATIONS/PRESENTATIONS

5. REGULAR BUSINESS

1. Code of Conduct Overview

Nina Lecic provided an overview of the Township Code of Conduct.

2. Fox Run Park- Notice of Puslinch Meeting

The Committee received notice of the Fox Run Public Meeting.

3. January – May 2019 Rink Booking Comparisons

The Committee reviewed the January – May 2019 Rink Booking Comparisons.

4. Ice Usage Summary

The Committee reviewed the ice usage summary and noted that the length of ice time is weather dependant.

5. January – May 2019 Gym Rental Comparisons

The Committee reviewed the January – May 2019 Gym Rental Comparisons. The Committee inquired into the possibility of installing a water fountain in the gym. Staff are to report back,

including any sponsorship opportunities.

6. Upper Grand District School Board PD Schedule 2019-2020 and use of the rink

The Committee discussed the use of the rink during School Board PD Days.

Staff noted that there are some open gym times, but that the facility is also open for rentals. Nina Lecic notified the committee that staff recently submitted a report to Council with a list of action items that need to be addressed with respect to Parks and Facilities, and that a consistent procedure would be part of that for the use of the rink on PD days. The Committee suggested a schedule that would consistently identify open rink time, as well as the slots available for renting. The Committee also suggested identifying open rink times by ages, similar to the ice schedule in the winter. The Committee suggested increased communications with the library and school in order to promote the schedule once it is finalized.

7. Summer rates for the rink (67.45/hour + HST for a total of \$76.22 as per the User Fee By-law)

8. PCN Notice in tax bills

Nina Lecic notified the Committee that a notice has been added to the tax bill insert advising tax payers of the Puslinch Community Newsletter.

6. **CLOSED MEETING**

None

7. **ADJOURNMENT**

The Committee adjourned at 8:25 p.m.



REPORT FIN-2019-027

TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: August 14, 2019

SUBJECT: 2020 Proposed User Fees and Charges
File No. C01 FEE

RECOMMENDATIONS

THAT Report FIN-2019-027 regarding the 2020 Proposed User Fees and Charges be received; and

That staff be given delegated authority to automatically adjust the User Fees and Charges By-law annually based on the Consumer Price Index inflation rate as outlined in the Ontario Budget; and

That Council directs staff to proceed with holding a Public Meeting on September 12, 2019 at 7:00 p.m. to obtain public input on the proposed User Fees and Charges By-law as outlined in Schedule A to Report FIN-2019-027; and

That staff report back to Council with the results of the public meeting.

DISCUSSION

Purpose

The purpose of this report is to provide Council with the proposed changes to the User Fees and Charges By-law and to obtain direction from Council to proceed with holding a public meeting to solicit input on the proposed User Fees and Charges.

Staff will publish notice in the Puslinch Pioneer, Wellington Advertiser and Township website to advise of the Public Meeting.

Background

In addition to property tax revenues, municipalities may charge for goods and services, such as recreational rentals, development applications, building permits, etc. through authority which is set and approved by a By-law adopted by Council.

Changes to Fee Structure

The proposed fees outlined in Schedule A to Report FIN-2019-027 have been established or amended to better reflect cost recovery for the services provided taking into consideration the following:

- Costs for providing the service;
- fees charged by comparator municipalities; and
- 2020 projected Consumer Price Index (CPI) inflation rate of 2.0%¹

Future User Fees and Charges By-law and Public Meeting Process:

It is recommended that staff be given delegated authority to automatically adjust the User Fees and Charges By-law annually based on the CPI inflation rate as outlined in the Ontario Budget. For any changes above CPI, it is recommended that Township staff report on these changes to Council.

Outlined below are the proposed changes to the fees by department (excluding those fees that have been automatically increased by the CPI inflation rate of 2.0%).

Corporate

Canadian Flag and Township Flag

It is recommended that the Township no longer sell Canadian flags and Township flags:

- The price from the Township's vendor for Canadian flags has increased to \$47.99 (net of HST and shipping costs). The previous user fee by-law incorporated a fee of \$22.12 (net of HST) for Canadian flags. Canadian flag sales are infrequent (on average there have been two sales annually over the last three years). It is recommended that Canadian flags no longer be sold.
- Township flags that are currently in stock are printed with the previous Township crest. Township flag sales are rare (last sale was made in 2011). It is recommended that Township flags no longer be sold.

¹ <http://budget.ontario.ca/2019/brief.html#section-1>

Public Works*Entrance Permit*

Outlined below are the comparator municipality fees for entrance permits:

- Cambridge – Highway Occupancy Permit - \$85; New Culvert Installation Application Fee-Time & Materials + 20% + Highway Occupancy Permit Fee
- Centre Wellington – Entrance Permit – Inspection Fee - \$271.95; Road Occupancy and Access Permit - \$55.45
- Erin - Residential, Farm, Field, Bush lot - \$100; Commercial, Institutional, Recreational - \$300; Road Damage/Non-Completion Deposit - \$900
- Guelph/Eramosa – Residential Inspection Fee - \$150; Commercial/Industrial Inspection Fee - \$250; each additional or repeat inspection for failed first inspection - \$50; Residential Deposit - \$1,000; Commercial/Industrial Deposit - \$2,000
- Guelph - Culvert Inspection - \$400; Street Occupancy Permits - \$100
- Hamilton – Culvert Installation - Inspection Only – Priced per job at Cost; Culvert Installation – Priced per job at Cost
- Mapleton –Entrance Permit Inspection Fee - \$325; Deposit - \$1,000
- Milton – Entrance Culvert Installation Rates - \$811/metre; Entrance Permit – Non-Residential - \$794; Entrance Permit – Residential - \$414; Inspection Fee - \$199
- Minto - Inspection Fee - \$100; Permit Fee - \$50; Urban/Rural Damage Deposit - \$2,000; Hidden Driveway signs installed - \$240
- Wellington North - Inspection Fee - \$100; Damage Deposit for an entrance requiring a 9m culvert (up to and including 600mm) - \$1,600; Damage Deposit for an entrance that does not require a culvert - \$1,100; cost of hidden driveway sign installed - \$100

It is recommended that the Township incorporate the following categories for entrance permit fees for cost recovery purposes and based on the varying requirements for the various types of entrance permits:

- Entrance Permit - Commercial/Industrial - \$400
- Entrance Permit - Farm Field - \$200
- Entrance Permit – Residential - \$240

Fire and Rescue Services

Standard Ministry of Transportation (MTO) Rate

The Standard MTO rate has increased to \$477 effective November 1, 2018. It is recommended that the Fire & Rescue Services fees in Schedule B to this Report which are based on a per hour per truck rate be increased from \$465.42 per hour per truck to \$477 per hour per truck.

Smoke Alarms

It is recommended that a fee be established in the amount of \$7.30 (net of HST) in order to recover the costs associated with the purchase of smoke alarms for properties that are not in compliance with the Fire Protection and Prevention Act, 1997 after a Township inspection. Outlined below are the comparator municipality fees for smoke alarms:

- Cambridge - \$7.50
- Milton - \$8.85

Carbon Monoxide Alarms

It is recommended that a fee be established in the amount of \$19.75 (net of HST) in order to recover the costs associated with the purchase of carbon monoxide alarms for properties that are not in compliance with the Fire Protection and Prevention Act, 1997 after a Township inspection. Outlined below are the comparator municipality fees for carbon monoxide alarms:

- Cambridge - \$ 22.52
- Milton - \$44.25

Building

The Building Code Act requires that the total amount of building permit fees meets the total costs for the municipality to administer and enforce the Building Code Act and Regulations. Building permit fees were established to fully recover the Township's cost of providing building permit services, including an allocation of administrative overhead/indirect costs. Any surplus revenue from building permit fees is transferred to a restricted reserve, to be drawn upon in years of declining building activity.

The Township's Building Surplus reserve balance from 2015 to 2018 is outlined below:

	2015	2016	2017	2018
Building Restricted Reserve	\$499,099	\$573,096	\$793,502	\$727,299

In 2018, Building expenses were higher than revenues (including overhead allocation), therefore, funds from the Building Surplus reserve were utilized to fund this deficit. Based on the above, it is recommended that the fees in the Building department appendices be increased by the CPI inflation rate of 2.0% for cost recovery purposes.

Shed and Boathouse Permit Fee

Sheds and boathouses were previously a flat fee of \$156. It is recommended that the permit fee for sheds and boathouses be calculated in the same manner as garages/carports at a fee of \$0.79 per square foot based on its size similar to other fees in the Building department.

Planning and Development

Refund Schedule

It is recommended that a refund schedule be incorporated in the planning and development department similar to the refund schedule noted in the Township's Building By-law No. 057-2018 as outlined below:

In the case of a withdrawal or abandonment of an application, staff shall determine the amount of paid fees that may be refunded to the applicant, if any, in accordance with the following:

- a.) 80 percent (80%) if administrative functions have only been performed;*
- b.) 70 percent (70%) if administrative and zoning functions have only been performed;*
- c.) 45 percent (45%) if administrative, zoning, and a completed application has been circulated with comments;*
- d.) 35 percent (35%) if application has been sent for second submission and comments have been received;*
- e.) no refund shall be made if the application has been approved by Committee and/or Council*

Pre-Consultation Fee

Many municipalities require a mandatory pre-consultation meeting with proposed applicants and/or their authorized representatives prior to the submission of a planning application. The pre-consultation meeting ensures that both the proposed applicant and the municipality have a clear understanding of the purpose of the proposed application and, where required, the appropriate studies, information, and materials required to support the application. Pre-consultation also provides an opportunity for the applicant to gain an understanding of the administration of the planning process in the municipality.

The Township's current practice is to hold monthly development review meetings which are scheduled at the beginning of each year. These meetings are scheduled with Township staff, Township consultants and/or external agencies, and proposed applicants in order to address planning inquiries. When there are no general inquiries that require coordination and review by Township staff and the Township's external consultants, the meetings are cancelled. The Township obtains invoices from its external consultants for their attendance at these meetings. The Township currently fully absorbs these costs. The inquiries received from interested parties which are discussed at development review meetings often do not result in the submission of a development application. In addition, Township consultants are typically notified one week prior to the scheduled development review meeting that there were no inquiries and the meeting is subsequently cancelled for that specific month. As of August 2019, the Township has only conducted three of its eight scheduled development review meetings for 2019.

It is recommended that development review meetings be restructured to pre-consultation meetings which are scheduled on an as needed basis with the specific external Township consultant(s) and/or external agencies that are needed for commenting on the specific proposed development.

Proposed applicants will be strongly encouraged to engage in pre-consultation with the Township prior to the submission of a planning application as it provides the following benefits:

- Increased efficiencies and less delays in the longer term as many of the Township's planning applications require wide circulation to Township consultants and external agencies;
- Enables applicants and/or their authorized representatives to provide a complete application (with the required studies, etc.) at the onset of their submission;
- Enables staff to respond to non-complex inquiries that are in the preliminary stage at the counter or over the phone prior to the pre-consultation meeting. Currently, the development review meetings are being utilized as a general inquiry meeting by interested parties.

It is recommended that the Township establish a pre-consultation fee of \$615.00 which is credited from the future application fee (ie. when a formal complete application is submitted) for the following:

- Zoning By-law Amendment Applications
- Site Plan Applications
- Plan of Subdivision or Condominium Applications

Outlined below are the comparator municipality pre-consultation fees:

- Cambridge –\$500

- Centre Wellington - \$615.00
- Guelph - \$400 (mandatory – deducted from application fee if formal application submitted).
- Hamilton - \$1,200 (fee will be credited to any required future application with the exception of Minor Variance or Consent Applications).

Ownership List Confirmation

It is recommended that a fee of \$70 be established for providing ownership list confirmations for applicants and/or their authorized representatives in order to better reflect cost recovery for this service. In the past, applicants or their authorized representatives have requested this information for severance applications. Outlined below are the comparator municipality ownership list confirmation fees:

- Guelph Eramosa - \$30
- Mapleton - \$100
- Minto - \$100
- Wellington North - \$50 per hour per employee (fee for services provided by Municipal employees for planning matters)

Parks, Optimist Recreation Centre and Puslinch Community Centre

Puslinch Community Centre - Commercial Rentals

It is recommended that the Township implement a surcharge of 10% on commercial rentals (ie. auctions, sale of merchandise) at the Puslinch Community Centre. The previous user fee by-law incorporated a fee of \$781.85 (net of HST) for commercial rentals.

Implementing a surcharge of 10% is more in line with comparator municipalities as outlined below:

- Milton – Surcharge of 10%
- Guelph – Surcharge of 12.5%
- Hamilton – Surcharges ranging from 50% to 67%

Puslinch Community Centre - Non-Resident Rentals

Of the Township's 1,210 customers within the Facility Scheduler Module of Keystone, 844 or 70% of the renters have a non-Puslinch mailing address.

It is recommended that the Township implement a surcharge of 10% for non-resident rentals at the Puslinch Community Centre. This enables the Township to obtain a sustainable source of

funding as it relates to required staffing resources, ongoing upkeep and maintenance of the facility, and future asset replacement/restoration.

Implementing a surcharge of 10% is more in line with comparator municipalities as outlined below:

- Milton – Surcharge of 10%
- Guelph – Surcharge of 15%
- Hamilton – Surcharges ranging from 50% to 67% for commercial and non-resident facility rentals

Cancellation and Payment Terms

Council at its meeting held on October 3, 2018 directed staff to report back on payment options for Parks and Recreation bookings.

Township staff obtained information from the comparator municipalities regarding the payment structure for facility bookings. This information is summarized below:

- Cambridge
 - o Collection of a 50 percent deposit for banquet hall bookings with the balance due two weeks prior to the event.
- Centre Wellington
 - o Deposits ranging from \$150.00 to \$1,000.00 depending on the size of the event (ie. Small, medium, and large events).
 - o Deposits collected at the time of booking with the remainder of the rental fee due 21 days prior to the event.
- Erin
 - o 20% deposit collected at the time of booking with the remainder of the rental fee due 30 days prior to the event. 2 weeks' notice is required for a full refund.
- Guelph
 - o Deposits are not collected for one-time bookings. Full payment is required for a contract to be finalized.
- Guelph/Eramosa
 - o Deposits are not collected. Full payment is required for a contract to be finalized. 30 days' notice is required for a full refund.
- Hamilton
 - o Deposits are not collected. Full payment is required for a contract to be finalized. 14 days' notice is required for a full refund on a smaller event. 30 days' notice is required for a full refund on a larger event.
- Mapleton

- o Collection of a 50 percent deposit at the time of booking. 60 days' notice is required for a full refund.
- Milton
 - o Deposits are not collected. Full payment is required for a contract to be finalized. 14 days' notice is required for an 80 percent refund.
- Minto
 - o For hall rentals, \$100.00 is collected in advance to hold the date and space. If the renter honours the terms of the facility rental agreement, this deposit is applied as a credit against their invoice after the event.
- Wellington North
 - o Collection of a 50 percent deposit at the time of booking with the balance due two weeks prior to the event.

Council through the 2017 User Fee By-law No. 087-2016 approved obtaining full payment at the time of booking and that a refund of 80 percent be provided where 30 days' notice of cancellation is given.

Council through the 2018 User Fee By-law No. 075-2017 approved the following payment terms for Parks, Optimist Recreation Centre, and Puslinch Community Centre rentals:

- One-Time Rentals - Payment is required within seven days of contract creation.
- Recurring Rentals Throughout the Year - Payment is required on a quarterly basis. The first payment is required within seven days of contract creation. Future payments are required quarterly.
- Recurring Seasonal Bookings - Payment is required in two instalments. The first payment is required within seven days of contract creation. The second payment is required halfway through the season.

Renters have adjusted positively to the Township's current payment structure and there have been limited complaints. It is recommended that the payment terms described above remain unchanged. The current process and payment terms are efficient and facilitate more effective utilization of staff resources.

FINANCIAL IMPLICATIONS

The fees approved as part of the User Fees and Charges By-law will be incorporated in the 2020 Operating Budget.

APPLICABLE LEGISLATION AND REQUIREMENTS

Section 391(1) of the Municipal Act

Section 7(1) of the Building Code Act

Section 69 of the Planning Act

Fire Protection and Prevention Act, 1997, Ontario Regulation 194/14: Fire Code Section 2.13
Installation of Smoke Alarms

Fire Protection and Prevention Act, 1997, Ontario Regulation 194/14: Fire Code Section 2.16
Installation of Carbon Monoxide Alarms

ATTACHMENTS

Schedule A: Proposed User Fees and Charges By-law

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO XXX-2019

A by-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property, and to repeal By-law 056-2018.

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass By-laws imposing fees or charges for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control; and

WHEREAS Section 7(1) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended, provides that a municipality may pass By-laws imposing fees and charges; and

WHEREAS Section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS The Council of the Corporation of the Township of Puslinch deems it appropriate to update the Township's User Fees and Charges By-law.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. For the purpose of this By-law:
 - a.) **"Cost(s)"** means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, outside counsel fees, paralegal fees, site inspection costs and any applicable taxes;
 - b.) **"Property Owner(s)"** include the registered owner(s) of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy;
 - c.) **"Township"** means the Corporation of the Township of Puslinch.
2. Any person requesting, applying or utilizing the services, applications or approvals listed in the attached schedules and forming part of this By-law shall pay the fees listed for that service, application or approval as set out in the attached schedules.
3. These fees, **costs**, and charges are applicable to residents and non-residents at the rates noted unless there is a specified exemption in the attached schedules.
4. No request by any person for a service, application or approval listed in the attached schedules shall be acknowledged or performed by the **Township** unless and until the person requesting the service, application or approval has paid the fees, **costs** or charges as set out in the attached schedules, unless noted otherwise.
5. All **Township** accounts and invoices are due and payable when rendered.
6. All unpaid fees, **costs** or charges imposed by this By-law on a person constitute a debt of the person to the **Township**.
7. The Treasurer shall add the fees, **costs** and charges imposed pursuant to this By-law to the tax roll for any property in the **Township** for which all of the **property owners** are responsible for paying the fees, **costs** and charges under

this By-law and collect them in the same manner as municipal taxes in accordance with Section 398 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended.

- 8. If peer or legal review **costs** are incurred by the **Township** in the processing of an application or approval by the **Township**, the applicant is required to pay these **costs** to the **Township**.
- 9. The **Township** is not obligated to further process an application or approval until all outstanding third party **costs**, fees and other disbursements have been paid by the applicant.
- 10. The fees, **costs** and charges listed in the schedules to this By-law shall, where applicable, be subject to any applicable provincial and federal taxes.
- 11. Any fee, **cost** or charge:
 - a. authorized by a by-law that comes into effect on the same or a later date than this By-law; or
 - b. included in a valid agreement entered into by the **Township** and one or more other parties,

shall be the approved and imposed fee, **cost** or charge for the service, activity or use of property specified.

- 12. The payment of any fee, **cost** or charge in this By-law shall be in Canadian currency.

- 13. The following Schedules form part of this By-law:

Schedule	Department
A	Administration
B	Finance
C	Corporate
D	Public Works
E	Fire and Rescue Services
F	Building
G	Planning and Development
H	By-law
I	Parks
J	Optimist Recreation Centre
K	Puslinch Community Centre

- 14. The fees, **costs** and charges, as outlined in the schedules attached hereto and forming part of this By-law, shall be implemented and take effect on January 1, 2020.

Cancellation Terms – Parks, Optimist Recreation Centre, Puslinch Community Centre

- 15. A refund of 80 percent will be provided where 30 days’ notice of cancellation is given for Puslinch Community Centre rentals.
- 16. A full refund will be provided where 72 hours or 3 days’ notice of cancellation is given for Parks and Optimist Recreation Centre rentals.

Payment Terms – Parks, Optimist Recreation Centre, Puslinch Community Centre

- 17. One-Time Rentals - Payment is required within seven days of contract creation.
- 18. Recurring Rentals Throughout the Year - Payment is required on a quarterly basis. The first payment is required within seven days of contract creation. Future payments are required quarterly.

19. Recurring Seasonal Bookings - Payment is required in two instalments. The first payment is required within seven days of contract creation. The second payment is required halfway through the season.

Exemptions, Fee Waivers, Fee Reductions

20. Government organizations are exempt from the agreement fees imposed by this By-law.
21. The Optimist Club of Puslinch is exempt from the photocopy fees imposed by this By-law for **Township** Clean-up and Remembrance Day.
22. The following events are exempt from the rental fees imposed by this By-law:
- a. Fall Fair
 - b. Santa Claus Parade
 - c. Canada Day
 - d. Family Day
 - e. Remembrance Day
23. The Winter Classic Tournament held during the Family Day Long Weekend is exempt from the payment of rental fees with the exception of part-time staffing **costs** including bartenders.
24. The following requests are not eligible for a fee reduction or waiver:
- a. Religious services
 - b. Licences, development charges, cash in lieu of parkland, building permits, inspections, insurance, personnel costs
25. Eligible organizations can obtain one complimentary two-hour room rental for one meeting during non-prime times in the Meeting Room.
26. Usage of **Township** property must comply with the **Township's** requirements including necessary insurance, permits and approvals within the required timelines.
27. Reduced rates are not offered during prime-time for facilities or parks that have a prime-time and non-prime time rate.
28. A 75% reduced rate shall apply to organizations that meet the eligibility criteria.
29. A 90% reduced rate shall apply to Seniors' Events or Programs.
30. A 90% reduced rate shall apply to Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (Playgroup).

Reduced Rate Eligibility Criteria

31. Organizations applying for a reduced rate must meet the following eligibility criteria:
- a. Be in existence for at least one year; and
 - b. have its principal address in the **Township**; and
 - c. be a not-for-profit organization or an unincorporated community group; and
 - d. offer services that benefit the **Township** and its residents; and
 - e. be in good financial standing with the **Township** and not in litigation with the **Township**; and
 - f. be in compliance with any other **Township** by-laws and policies.

For the purposes of this By-law, Puslinch Minor Sports Organizations, Puslinch Religious Organizations, Guelph Community Health Centre (The Playgroup), YMCA/YWCA of Guelph, and the Aberfoyle Agricultural Society are deemed to meet the eligibility criteria.

32. For the purposes of this By-law, services that benefit the **Township** and its residents include:

- a. Charitable community services
- b. Artistic endeavours, including literature, dance, music, theatre, painting, sculpture, movies, photography and live performances
- c. Specific cultural and heritage activities
- d. Programs that improve the health and well-being of the community
- e. Programs that encourage participation in organized athletic activities
- f. Services or events directed for youth and older adults
- g. Public safety enhancement services

33. The following organizations are not eligible for a reduced rate:

- a. Adult sports organizations ie. Old Timers, Puslinch Kodiak's, Morriston Men's League, The Aberfoyle Dukes.
- b. County, Provincial and Federal organizations.
- c. Groups or organizations affiliated with any political party or event.
- d. Individuals, commercial organizations, and coalitions such as ratepayer associations.
- e. Hospitals, hospital foundations and hospital auxiliary groups or agencies.
- f. Educational institutions including universities, colleges, schools and associated auxiliary groups.

34. The following information will be required to review an organization's eligibility:

- a. A copy of the letters patent or articles of incorporation, if applicable.
- b. A copy of its Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the organization's status and terms of registration, if applicable.
- c. A copy of mandate, constitution and by-laws, as applicable.

35. Should any part of this By-law including any part of the schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect.

36. This By-law shall be known as the "User Fees and Charges By-law".

37. That By-law No. 056/18 is hereby repealed, effective January 1, 2020.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS Xth DAY OF OCTOBER 2019.

James Seeley, Mayor

Patrick Moyle, CAO/Clerk

SCHEDULE A: ADMINISTRATION REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Agreements - Major - Not Registered	Flat Fee	\$500.00	\$510.00	\$0.00	\$510.00	2%	E	For recovery of the costs of facilitating and preparing agreements, ie. a lease agreement on Township lands.
Agreements - Minor - Not Registered	Flat Fee	\$250.00	\$255.00	\$0.00	\$255.00	2%	E	For recovery of the costs of facilitating and preparing agreements, ie. miscellaneous agreements.
Agreements - Registered	Flat Fee	\$765.00	\$780.00	\$0.00	\$780.00	2%	E	For recovery of the costs of facilitating and preparing agreements, ie. an encroachment agreement or a conditional building permit.
Freedom of Information	Charged at the rate permitted per the legislation.						E	Regulated by Statute - See Report FIN-2017-024.
Signature of Commissioner	Per Document	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	

**SCHEDULE B: FINANCE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
NSF Cheque	Per NSF	\$40.00	\$40.00	\$0.00	\$40.00	0%	E	
Tax Certificate	Per Certificate	\$60.00	\$60.00	\$0.00	\$60.00	0%	E	
Tax Sale Charges	Actual costs incurred		Actual costs incurred			0%	T	Cost recovery of fees and disbursements as charged by consultants and solicitors.
Tender Fees	Per Package	\$40.00	\$40.80	\$0.00	\$40.80	2%	E	Tender fees applicable for projects administered by the Township's consultants.
Service Fee - Debit Card Transactions - Online	Total Transaction Amount	0.75 Percent	0.75 Percent			0%	E	In accordance with Visa and Mastercard merchant rules.
Service Fee - Credit Card Transactions - Online	Total Transaction Amount	1.75 Percent	1.75 Percent			0%	E	In accordance with Visa and Mastercard merchant rules.
Tile Drainage Loan Application and Inspection Fee	Flat Fee	\$200.00	\$204.00	\$0.00	\$204.00	2%	E	See Report FIN-2018-028

SCHEDULE C: CORPORATE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Canadian Flag	Per Flag	\$22.12	N/A					See Report FIN-2019-027
Photocopy	Per Page	\$0.25	\$0.26	\$0.03	\$0.29	4%	T	Photocopy fees are exempt for Township Clean-up and Remembrance Day in accordance with Council Resolution No. 2017-363.
Township Flag	Per Flag	\$44.25	N/A					See Report FIN-2019-027

SCHEDULE D: PUBLIC WORKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Entrance Permit - Commercial/Industrial	Flat Fee	See below	\$400.00	\$0.00	\$400.00	67%		See Report FIN-2019-027
Entrance Permit - Farm Field	Flat Fee	See below	\$200.00	\$0.00	\$200.00	-17%		See Report FIN-2019-027
Entrance Permit - Residential	Flat Fee	\$235.00	\$240.00	\$0.00	\$240.00	2%	E	See Report FIN-2019-027
Oversize-Overweight Load Permits	Per Trip	\$100.00	\$102.00	\$0.00	\$102.00	2%	E	
Third Party Cost Recovery	Actual costs incurred + \$100.00 administration fee						T	Material, equipment, labour/benefits, and administration costs.

SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Boarding or Barricading Plus Materials	Per Hour Per Truck	\$465.42	\$477.00	\$0.00	\$477.00	2%	E	Fee is in accordance with the Standard MTO Rate.
Burning Permit Violations or Unauthorized Open Air Burning	Per Hour Per Truck	\$465.42	\$477.00	\$0.00	\$477.00	2%	E	Emergency responses to illegal burning or burning without a permit. Fee is in accordance with the Standard MTO Rate.
Carbon Monoxide Alarms	Per Alarm	N/A	\$19.75	\$2.57	\$22.32	100%	T	See Report FIN-2019-027
Daycare & Home Daycare Inspections	Per Inspection	\$100.00	\$102.00	\$13.26	\$115.26	2%	T	As mandated in the Fire Code.
Emergency Responses to Incidents such as Collisions/Fires/Hazardous Material Releases on Roadways	Per Hour Per Truck	\$465.42	\$477.00	\$0.00	\$477.00	2%	E	Township residents are exempt from payment of fee for emergency responses where emergency occurs on a Township of Puslinch or County of Wellington Road. Fee is in accordance with the Standard MTO Rate.
Fire Alarm False Alarm Calls	Per Hour Per Truck	\$465.42	\$477.00	\$0.00	\$477.00	2%	E	A false alarm call after the second false alarm in any calendar year. Fee is in accordance with the Standard MTO Rate.
Fire Extinguisher Training	Per Person	\$15.00	\$15.30	\$1.99	\$17.29	2%	T	
Fire Safety Plan Review	Per Plan	\$120.00	\$122.00	\$15.86	\$137.86	2%	T	
Industrial/Commercial/Institutional/Assembly/Apartment	Base Inspection	\$100.00	\$102.00	\$13.26	\$115.26	2%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated.
Industrial/Commercial/Institutional/Assembly/Apartment	Plus each tenant/occupant/apartment unit	\$25.00	\$25.50	\$3.32	\$28.82	2%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated.
Information or Fire Reports	Per Report	\$75.00	\$76.50	\$0.00	\$76.50	2%	E	Requested for emergency incidents.
Key Boxes	Per Box	\$100.00	\$102.00	\$13.26	\$115.26	2%	T	For rapid entry for firefighters.
Occupancy Load	Flat Fee	\$100.00	\$102.00	\$0.00	\$102.00	2%	E	
Open Air Burning Permit Inspection Fee	Per Inspection	\$40.00	\$40.80	\$5.30	\$46.10	2%	T	As a result of a request to modify the terms and conditions of the Open Air Burning Permit.
Open Air Burning Permit	Per Permit	\$20.00	\$20.40	\$0.00	\$20.40	2%	E	Permit must be renewed annually.
Post Fire Watch	Per Hour per Truck	\$465.42	\$477.00	\$0.00	\$477.00	2%	E	Fee is in accordance with the Standard MTO Rate.

SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Replacement of Equipment and Resources Used	Actual costs incurred	Actual costs incurred	Actual costs incurred			0%	T	Materials used in emergency responses.
Sale of Fireworks Permit	Per Permit	\$100.00	\$102.00	\$0.00	\$102.00	2%	E	
Setting Off or Discharge of High Hazard Fireworks Permit	Per Permit	\$100.00	\$102.00	\$0.00	\$102.00	2%	E	
Smoke Alarms	Per Alarm	N/A	\$7.30	\$0.95	\$8.25	100%	T	See Report FIN-2019-027
Water Tank Locks	Per Lock	\$17.80	\$18.16	\$2.36	\$20.52	2%	T	For locking water tank lids closed.
Special Events	No fee at this time							Requests for Attendance.
Authorized Requester Agreement - Search Fee	No fee at this time							Standard information product per record search fee - See Report FIN-2017-024.

**SCHEDULE F: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Minimum Permit Fee	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	For all work unless otherwise noted
<u>NEW BUILDING, ADDITIONS, MEZZANINES</u>								
<u>Group A & B: Assembly & Care and Detention Buildings</u>								
Shell	Per Sq. Foot	\$2.40	\$2.45	\$0.00	\$2.45	2%	E	See Report FIN-2017-024
Finished	Per Sq. Foot	\$2.71	\$2.77	\$0.00	\$2.77	2%	E	See Report FIN-2017-024
<u>Group C: Residential Buildings</u>								
Houses, Townhouses, and Apartments	Per Sq. Foot	\$1.92	\$1.97	\$0.00	\$1.97	2%	E	
Manufactured Home	Per Sq. Foot	\$1.46	\$1.49	\$0.00	\$1.49	2%	E	
Garage/carport/shed/boathouse	Per Sq. Foot	\$0.78	\$0.79	\$0.00	\$0.79	1%	E	See Report FIN-2018-028
Deck, porch, dock	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	
<u>Group D & E: Business and Personal Service and Mercantile Buildings</u>								
Shell	Per Sq. Foot	\$1.85	\$1.89	\$0.00	\$1.89	2%	E	See Report FIN-2017-024
Finished	Per Sq. Foot	\$2.15	\$2.20	\$0.00	\$2.20	2%	E	See Report FIN-2017-024
<u>Group F: Industrial Buildings</u>								
Shell	Per Sq. Foot	\$0.75	\$0.76	\$0.00	\$0.76	1%	E	See Report FIN-2017-024
Finished	Per Sq. Foot	\$0.95	\$0.97	\$0.00	\$0.97	2%	E	See Report FIN-2017-024
<u>Farm Buildings</u>								
New Building	Per Sq. Foot	\$0.30	\$0.31	\$0.00	\$0.31	3%	E	See Report FIN-2017-024
<u>INTERIOR FINISHES AND ALTERATIONS - ALL CLASSIFICATIONS</u>								
Finishes to all areas	Per Sq. Foot	\$0.52	\$0.53	\$0.00	\$0.53	2%	E	
<u>SEWAGE SYSTEMS</u>								
New Installation	Flat Fee	\$624.00	\$636.00	\$0.00	\$636.00	2%	E	
Replacement or alteration	Flat Fee	\$468.00	\$477.00	\$0.00	\$477.00	2%	E	
<u>ALTERNATIVE SOLUTIONS</u>								
All buildings/systems within scope of Part 9	Flat Fee	\$500.00	\$510.00	\$0.00	\$510.00	2%	E	See Report FIN-2017-024
All buildings/systems within scope of Part 3	Flat Fee	\$1,000.00	\$1,020.00	\$0.00	\$1,020.00	2%	E	See Report FIN-2017-024
<u>SPECIAL CATEGORIES AND MISCELLANEOUS</u>								
Change of Use Permit (No Construction)	Flat Fee	\$200.00	\$204.00	\$0.00	\$204.00	2%	E	See Report FIN-2017-024
Construction prior to issuance of a permit	100% of permit fee	100% of permit fee	100% of permit fee			0%	E	Fee is in addition to all other required permit fees.
Conditional Permits	20% of permit fee	20% of permit fee	20% of permit fee			0%	E	Fee is in addition to all other required permit fees.
Demolition Permit	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	
Designated Structure Permit	Flat Fee	\$416.00	\$424.00	\$0.00	\$424.00	2%	E	Listed per Div.A, 1.3.1.1 Solar installation
Fireplace/Woodstove	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	

SCHEDULE F: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Inspection of works not ready	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	At the discretion of the Chief Building Official. Includes code violations and deficiencies.
Occupancy Permit	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	
Occupancy without an Occupancy Permit	Flat Fee	\$250.00	\$255.00	\$0.00	\$255.00	2%	E	At the discretion of the Chief Building Official. This fee is not imposed as it relates to the current initiative of closing old open building permits as approved by Council in the 2018 Budget.
Portables	Flat Fee	\$200.00	\$204.00	\$0.00	\$204.00	2%	E	
Reproduction of Drawings	Flat Fee	\$50.00	\$51.00	\$6.63	\$57.63	2%	T	Current rate covers costs for the reproduction of black and white drawings.
Revision to Approved Plans	Flat Fee	\$312.00	\$318.00	\$0.00	\$318.00	2%	E	Before or after a permit is issued - significant changes to approved plans requiring further review. Minor revisions which result in no fee include eliminating a closet, finishing a three-piece bathroom, cosmetic changes, layout changes, removing non-load bearing walls, etc.
Sign Permits	Flat Fee	\$260.00	\$265.00	\$0.00	\$265.00	2%	E	With building permit
Storefront replacement	Flat Fee	\$200.00	\$204.00	\$0.00	\$204.00	2%	E	
Tents	Flat Fee	\$260.00	\$265.00	\$0.00	\$265.00	2%	E	Tents and air-supported structures shall be in conformance with the Building Code and Section 2.9 of the Fire Code.
Transfer of Permit	Flat Fee	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	

INTERPRETATION

The following requirements are to be applied in the calculation of permit fees:

- Floor area of the proposed work is to be measured to the outer face of exterior walls and to the centre line of party walls or demising walls.
- Unfinished loft space, habitable attics, mezzanines and interior balconies are to be included in all floor area calculations.
- Unfinished basement space and attached residential garages are not included in floor area calculations.
- The occupancy categories in this Schedule correspond with the major occupancy classifications in the Ontario Building Code. For multiple occupancy floor areas, the permit fees for each of the applicable occupancy categories may be used.
- In the case of interior alterations or renovations, area of proposed work is the actual space receiving the work, e.g. tenant suite.
- Additional permit fees are not required for an attached deck to a residential dwelling, when the deck is shown on the approved residential building plans.
- For classes of permits not described in this Schedule, a reasonable permit fee shall be determined by the Chief Building Official.

**SCHEDULE G: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Agreements - Minor - Not Registered	Flat Fee	\$250.00	\$255.00	\$0.00	\$255.00	2%	E	For recovery of the costs of facilitating and preparing agreements, ie. permission to have a second dwelling while another is being built.
Agreements - Registered	Flat Fee	\$765.00	\$780.00	\$0.00	\$780.00	2%	E	For recovery of the costs of facilitating and preparing agreements, ie. garden suite agreements, maintenance and operations agreement, an amendment to a site plan or subdivision or condominium agreement. Excludes new site plan, subdivision or condominium agreements.
Compliance Letter	Flat Fee	\$75.00	\$76.50	\$0.00	\$76.50	2%	E	Fee charged is consistent for all Township departments.
Consent Review and Condition Clearance *	Flat Fee	\$134.00	\$137.00	\$0.00	\$137.00	2%	E	
Lifting of Holding Designation (Zoning)	Flat Fee	\$586.00	\$598.00	\$0.00	\$598.00	2%	E	
Minor Variance *	Flat Fee	\$706.00	\$721.00	\$0.00	\$721.00	2%	E	
Ownership List Confirmation	Flat Fee	N/A	\$70.00	\$0.00	\$70.00	100%	E	See Report FIN-2019-027
Part Lot Control Exemption By-law	Flat Fee	\$585.00	\$597.00	\$0.00	\$597.00	2%	E	
Plan of Subdivision or Condominium Agreement or Pre-Servicing Agreement *	Administration fee	\$765.00	\$780.00	\$0.00	\$780.00	2%	E	For recovery of the costs of facilitating and preparing agreements.
Pre-Consultation Fee	Flat Fee	N/A	\$615.00	\$0.00	\$615.00	100%	E	This fee will be credited from the future application fee (ie. when a formal complete application is submitted) for a Zoning By-law Amendment, Site Plan, or Plan of Subdivision or Condominium.
Site Plan Application and Agreement - Minor	Flat Fee	\$10,850.00	\$11,067.00	\$0.00	\$11,067.00	2%	E	Note 1
Site Plan Application and Agreement - Standard	Flat Fee	\$20,600.00	\$21,012.00	\$0.00	\$21,012.00	2%	E	Note 2
Telecommunication Tower Proposals	Flat Fee	\$532.00	\$543.00	\$0.00	\$543.00	2%	E	
Zoning By-law - Copy	Flat Fee	\$40.00	\$40.80	\$5.30	\$46.10	2%	T	
Zoning By-Law Amendment - Aggregate *	Administration fee	\$15,000.00	\$15,300.00	\$0.00	\$15,300.00	2%	E	
Zoning By-Law Amendment - Minor	Flat Fee	\$5,000.00	\$5,100.00	\$0.00	\$5,100.00	2%	E	Note 3
Zoning By-Law Amendment - Standard	Flat Fee	\$11,200.00	\$11,424.00	\$0.00	\$11,424.00	2%	E	Note 4

**SCHEDULE G: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

INTERPRETATION

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.

Note 1: Minor Site Plan

A Minor Site Plan may include, but is not limited, to the following:

- Site works associated with the change of use of an existing building;
- Parking lot modifications, outdoor patios, landscape works and the placement of accessory buildings and structures;
- Minor revisions or building additions to existing commercial, industrial or residential developments

Township staff have the discretion to determine whether a site plan application is classified as minor.

Note 2: Standard Site Plan

A Standard Site Plan may include, but is not limited, to the following:

- Requirement of technical studies (ie. storm water management, geotechnical, hydrological, environmental impact assessment, etc.)
- Relates to a new development or major additions/alterations to an existing development or site design

Note 3: Minor Zoning By-law Amendment

A Minor Zoning By-law Amendment may include, but is not limited, to the following:

- The change in use is compatible with the current zoning designation and does not require the submission of any technical studies;
- Adding a low impact use to an existing zone;
- Temporary use;
- Low impact zone changes involving single or semi-detached dwellings;
- No change in zoning category

Township staff have the discretion to determine whether a zoning by-law amendment application is classified as minor.

Note 4: Standard Zoning By-law Amendment

A Standard Zoning By-law Amendment may include, but is not limited, to the following:

- Change in zoning category;
- Larger commercial/industrial/residential applications;
- A major change of use to an existing building or structure;
- Requirement of technical studies (ie. storm water management, geotechnical, hydrological, environmental impact assessment, etc.)

Refund of Application Fees

In the case of a withdrawal or abandonment of an application, staff shall determine the amount of paid fees that may be refunded to the applicant, if any, in accordance with the following:

- a.) 80 percent (80%) if administrative functions have only been performed;
- b.) 70 percent (70%) if administrative and zoning functions have only been performed;
- c.) 45 percent (45%) if administrative, zoning, and a completed application has been circulated with comments;
- d.) 35 percent (35%) if application has been sent for second submission and comments have been received;
- e.) no refund shall be made if the application has been approved by Committee and/or Council

**SCHEDULE H: BY-LAW REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Dog Tags	Per Tag	\$25.00	\$25.50	\$0.00	\$25.50	2%	E	Maximum of 3 dogs
Fence Viewer's Application	Per Application	\$300.00	\$306.00	\$0.00	\$306.00	2%	E	
Filming Permit Fee	Flat Fee	\$500.00	\$510.00	\$0.00	\$510.00	2%	E	Filming of special events on Township lands/roads.
Kennel Licence	Per Licence	\$187.00	\$190.00	\$0.00	\$190.00	2%	E	More than 3 dogs
Liquor License Letter	Per Inspection	\$156.00	\$159.00	\$0.00	\$159.00	2%	E	Requested or required inspection of licensed sales establishments (as defined by the Liquor Licence Establishment Board of Ontario) that requires an inspection and/or a letter.
Lottery Licence	3% of prize value	3% of prize value	3% of prize value	\$0.00	3% of prize value	0%	E	Fee regulated by AGCO (Nevada, Raffle, Bazaar, etc.).
Municipal Addressing Sign	Flat Fee	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	
Municipal Addressing Post	Flat Fee	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	
Septic Compliance Letter	Flat Fee	\$75.00	\$76.50	\$0.00	\$76.50	2%	E	Fee charged is consistent for all Township departments.
Sign Permits	Flat Fee	\$100.00	\$102.00	\$0.00	\$102.00	2%	E	Without building permit.
Site Alteration Permit Application *	Administration fee	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	\$0.00	\$1,800 plus \$75 per hectare (rounded to the greater whole aggregate).	0%	E	
Site Alteration Permit Service Fee	Per m³	\$0.06	\$0.06	\$0.00	\$0.06	0%	E	Paid at time of application.
Special Occasion Permit	Per Letter	\$75.00	\$76.50	\$0.00	\$76.50	2%	E	
Swimming Pool Enclosure Permit	Flat Fee	\$215.00	\$219.00	\$0.00	\$219.00	2%	E	

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.

**SCHEDULE I: PARKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Ball Diamonds - No Lights	Per Hour	\$20.85	\$21.27	\$2.77	\$24.04	2%	T	
75% Reduced Rate - Ball Diamonds - No Lights	Per Hour	\$5.20	\$5.31	\$0.69	\$6.00	2%	T	
Ball Diamonds - Lights	Per Hour	\$31.25	\$31.88	\$4.14	\$36.02	2%	T	after 8:30 p.m.
75% Reduced Rate - Ball Diamonds - Lights	Per Hour	\$7.80	\$7.96	\$1.03	\$8.99	2%	T	after 8:30 p.m.
All Ball Diamonds	Per Day	\$156.35	\$159.48	\$20.73	\$180.21	2%	T	
75% Reduced Rate - All Ball Diamonds	Per Day	\$39.10	\$39.88	\$5.18	\$45.06	2%	T	
Ball Diamonds - Dragging	Per Occurrence	\$40.00	\$40.80	\$5.30	\$46.10	2%	T	Upon request and approval - June 15, 2016 Special Council Meeting.
Soccer Field	Per Hour	\$26.55	\$27.09	\$3.52	\$30.61	2%	T	Development of a fee - Report FIN-2017-012
75% Reduced Rate - Soccer Field	Per Hour	\$6.65	\$6.79	\$0.88	\$7.67	2%		
Soccer Field	Per Day	\$269.80	\$275.20	\$35.78	\$310.98	2%	T	Development of a fee - Report FIN-2017-012
75% Reduced Rate - Soccer Field	Per Day	\$67.45	\$68.80	\$8.94	\$77.74	2%		
Ball Diamond Advertising	Per Season	\$175.00	\$178.50	\$23.21	\$201.71	2%	T	Available from May to October
75% Reduced Rate - Ball Diamond Advertising	Per Season	\$43.75	\$44.63	\$5.80	\$50.43	2%	T	
Horse Paddock	Per Day	\$200.00	\$204.00	\$26.52	\$230.52	2%	T	Rental restricted to horse paddock and tractor pull area.
75% Reduced Rate - Horse Paddock	Per Day	\$50.00	\$51.00	\$6.63	\$57.63	2%	T	
Picnic Shelter	Per Hour	\$20.00	\$20.40	\$2.65	\$23.05	2%	T	
Picnic Shelter	Per Day	\$80.00	\$81.60	\$10.61	\$92.21	2%	T	
Sports Facility User Fees - Tennis	Per Resident	\$10.00	\$10.00	\$0.00	\$10.00	0%	E	Staff to bring forward a use/cost sharing agreement with the Puslinch Tennis Club in 2019.
Sports Facility User Fees - Tennis	Per Non-Resident	\$25.00	\$25.00	\$0.00	\$25.00	0%	E	Staff to bring forward a use/cost sharing agreement with the Puslinch Tennis Club in 2019.
Fireworks Security Deposit	Per Display	\$500.00	\$500.00	\$0.00	\$500.00	0%	E	Clean up of Township lands after fireworks display.
Baseball Equipment and Lights Security Deposit	Per Season	\$50.00	\$50.00	\$0.00	\$50.00	0%	E	Lights key provided to ball diamond rentals with light use. Equipment key provided to leagues with a minimum of an eight week rental commitment.
Picnic Shelter Washroom Key Security Deposit	Per Rental	\$50.00	\$50.00	\$0.00	\$50.00	0%	E	
Horse Paddock Security Deposit	Per Rental	\$300.00	\$300.00	\$0.00	\$300.00	0%	E	
Note 1: Booking availability of Township fields are dependent on field conditions.								

SCHEDULE J: OPTIMIST RECREATION CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES

Schedule A to Report FIN-2019-027

EFFECTIVE 2020

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Arena Floor	Per Hour	\$67.45	\$68.81	\$8.95	\$77.76	2%	T	Includes use of change rooms
75% Reduced Rate - Arena Floor	Per Hour	\$16.85	\$17.20	\$2.24	\$19.44	2%	T	
Ice - Non - Prime	Per Hour	\$56.20	\$57.33	\$7.45	\$64.78	2%	T	
75% Reduced Rate - Ice - Non-Prime	Per Hour	\$14.05	\$14.34	\$1.86	\$16.20	2%	T	
Ice - Prime	Per Hour	\$161.50	\$164.73	\$21.41	\$186.14	2%	T	
Gymnasium	Per Hour	\$30.65	\$31.27	\$4.07	\$35.34	2%	T	
75% Reduced Rate - Gymnasium	Per Hour	\$7.65	\$7.81	\$1.02	\$8.83	2%	T	
90% Reduced Rate - Gymnasium	Per Hour	\$3.05	\$3.11	\$0.40	\$3.51	2%	T	Applicable for Seniors' Events/Programs, Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (Playgroup).
Rink Board Advertising	Per Year	\$350.00	\$357.00	\$46.41	\$403.41	2%	T	
75% Reduced Rate - Rink Board Advertising	Per Year	\$87.50	\$89.25	\$11.60	\$100.85	2%	T	

- Note 1:**
- Ice - Non-Prime: Weekdays from 9:00 am to 5:00 pm
 - Ice - Prime: Weekdays from 5:00 pm to 10:00 pm, Saturdays, Sundays

**SCHEDULE K: PUSLINCH COMMUNITY CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2020**

Schedule A to Report FIN-2019-027

TYPE OF REVENUE/USER	Unit/Descr	2019 RATE (NO TAX)	2020 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Meeting Room	Per Hour	\$26.05	\$26.58	\$3.46	\$30.04	2%	T	
75% Reduced Rate - Meeting Room	Per Hour	\$6.50	\$6.64	\$0.86	\$7.50	2%	T	
90% Reduced Rate - Meeting Room	Per Hour	\$2.60	\$2.65	\$0.34	\$2.99	2%	T	Applicable for Seniors' Events/Programs, Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (Playgroup).
Hall - Non-Prime	Per Hour	\$55.95	\$57.08	\$7.42	\$64.50	2%	T	Minimum of a 3 hour booking required.
75% Reduced Rate - Hall - Non-Prime	Per Hour	\$14.00	\$14.28	\$1.86	\$16.14	2%	T	Minimum of a 3 hour booking required.
90% Reduced Rate - Hall - Non-Prime	Per Hour	\$5.60	\$5.71	\$0.74	\$6.45	2%	T	Minimum of a 3 hour booking required. Applicable for Seniors' Events/Programs, Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (Playgroup).
Hall - Non-Prime	Full Day Rental	\$380.20	\$387.81	\$50.42	\$438.23	2%	T	
75% Reduced Rate - Hall - Non-Prime	Full Day Rental	\$95.05	\$96.96	\$12.60	\$109.56	2%	T	
90% Reduced Rate - Hall - Non-Prime	Full Day Rental	\$38.00	\$38.77	\$5.04	\$43.81	2%	T	Applicable for Seniors' Events/Programs, Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (Playgroup).
Hall - Prime	Full Day Rental	\$498.75	\$508.73	\$66.13	\$574.86	2%	T	
Commercial Rental	Surcharge	\$781.85	10% Surcharge				T	Example - Auctions, Sale of Merchandise See Report FIN-2019-027
Non Resident Rental	Surcharge	N/A	10% Surcharge				T	See Report FIN-2019-027
Hall - Set-up Fee	Per Hour	\$55.95	\$57.08	\$7.42	\$64.50	2%	T	Set-up is after 5:00 p.m. on Friday only and must include a Saturday rental. This service is only available if the hall is not booked 7 days prior to the event date.
Use of Kitchen Facilities - Non Prime	Per Hour	\$27.35	\$27.90	\$3.63	\$31.53	2%	T	Minimum of a 3 hour booking required.
Licenced Events Using Patio	Flat Rate	\$57.25	\$58.40	\$7.59	\$65.99	2%	T	Patio Fencing
Microphone	Flat Rate	\$25.00	\$25.50	\$3.32	\$28.82	2%	T	See Report FIN-2018-030
Projector	Flat Rate	\$25.00	\$25.50	\$3.32	\$28.82	2%	T	See Report FIN-2016-029
Facility Rental Security Deposit	Per Booking	\$365.00	\$365.00	\$0.00	\$365.00	0%	E	Deposit is fully refundable after function if there are no damages and key is returned.
Bartenders	Per Bartender	\$130.00	\$132.60	\$17.24	\$149.84	2%	T	Smart Serve Certified
Electronic Sign Advertising	Per Week	\$33.35	\$34.02	\$4.42	\$38.44	2%	T	No charge for Puslinch Community Centre rentals.
75% Reduced Rate - Electronic Sign Advertising	Per Week	\$8.35	\$8.52	\$1.11	\$9.63	2%	T	
90% Reduced Rate - Electronic Sign Advertising	Per Week	\$3.33	\$3.41	\$0.44	\$3.85	2%	T	Applicable for Seniors' Events/Programs, Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (Playgroup).

Note 1: Hall rentals include the use of the kitchen facility (dishes, silverware, cooking utensils, dishwasher, coffee maker, etc. included)

Note 2: Hall - Non-Prime: Monday to Thursday and Sunday Rentals; Hall - Prime: Friday and Saturday

Report FIN-2019-028 - First Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Recreation Committee							
Expenditures							
Salaries, Wages and Benefits							
Per Diems	\$0	\$637	\$0	\$621	\$2,546	\$2,546	100%
Expenditures Total	\$0	\$637	\$0	\$621	\$2,546	\$2,546	100%

Report FIN-2019-028 - First Quarter Financial Report - 2019
Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
ORC								
Expenditures								
Building Maintenance								
	Bldg-Cleaning, Maint,Supplies Exterior	\$92	\$2,000	\$92	\$1,951	\$7,908	\$8,000	99%
	Bldg-Cleaning, Maint,Supplies Interior	\$971	\$1,500	\$971	\$1,463	\$5,029	\$6,000	84%
Contract Services/Professional Fees								
	Contract Services	\$0	\$370	\$0	\$361	\$1,480	\$1,480	100%
	Water Protection	\$0	\$175	\$0	\$171	\$700	\$700	100%
Materials and Supplies								
	Advertising	\$0	\$125	\$0	\$122	\$500	\$500	100%
	Clothing Safety Allowance	\$0	\$129	\$0	\$126	\$515	\$515	100%
	Drink Machine Supplies	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Signage	\$0	\$25	\$0	\$24	\$100	\$100	100%
Office Equipment and Supplies								
	Office Supplies	\$41	\$75	\$41	\$73	\$259	\$300	86%
Professional Development								
	Employee Travel - Meals	\$0	\$25	\$0	\$24	\$100	\$100	100%
	Membership and Subscription Fees	\$158	\$55	\$158	\$54	\$62	\$220	28%
	Professional Development	\$0	\$250	\$0	\$244	\$1,000	\$1,000	100%
Salaries, Wages and Benefits								
	FT Benefits - ORC	\$3,800	\$2,718	\$3,800	\$2,651	\$7,074	\$10,873	65%
	FT Wages - ORC	\$13,872	\$15,027	\$13,872	\$14,656	\$46,236	\$60,108	77%
	Manulife Benefits	\$2,069	\$2,070	\$2,069	\$2,019	\$6,211	\$8,280	75%
	OT Wages - ORC	\$368	\$500	\$368	\$488	\$1,632	\$2,000	82%
	PT Benefits - ORC	\$222	\$689	\$222	\$672	\$2,533	\$2,754	92%
	PT Wages - ORC	\$4,817	\$7,390	\$4,817	\$7,208	\$24,743	\$29,560	84%
	WSIB	\$726	\$722	\$726	\$704	\$2,161	\$2,888	75%
Utilities								
	Communication(phone, fax, intern)	\$949	\$715	\$949	\$697	\$1,911	\$2,860	67%
	Heat	\$2,502	\$1,375	\$2,502	\$1,341	\$2,998	\$5,500	55%
	Hydro	\$7,483	\$7,500	\$7,483	\$7,315	\$22,517	\$30,000	75%

Report FIN-2019-028 - First Quarter Financial Report - 2019
Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Insurance	\$0	\$2,161	\$0	\$2,107	\$8,642	\$8,642	100%
	Waste Removal	\$126	\$200	\$126	\$195	\$674	\$800	84%
Vehicles and Equipment								
	Equipment Maintenance & Supplies	\$1,447	\$1,718	\$1,447	\$1,675	\$5,423	\$6,870	79%
	Mileage	\$0	\$25	\$0	\$24	\$100	\$100	100%
Expenditures Total		\$39,642	\$47,537	\$39,642	\$46,365	\$150,508	\$190,150	79%
Revenues								
Recoveries								
	Other Recoveries	-\$386	-\$125	-\$386	-\$122	-\$115	-\$500	23%
User Fees, Licenses and Fines								
	Arena Summer Rentals	\$0	-\$3,750	\$0	-\$3,658	-\$15,000	-\$15,000	100%
	Gymnasium Rental	-\$7,948	-\$4,250	-\$7,948	-\$4,145	-\$9,052	-\$17,000	53%
	Ice Rental - Non-Prime	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Ice Rental - Prime	-\$20,772	-\$4,500	-\$20,772	-\$4,389	\$2,772	-\$18,000	-15%
	ORC Drink Machine	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Rink Board and Ball Diamond Advertising	\$0	-\$88	\$0	-\$85	-\$350	-\$350	100%
Revenues Total		-\$29,105	-\$12,713	-\$29,105	-\$12,399	-\$21,745	-\$50,850	43%

Report FIN-2019-028 - First Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Parks								
Expenditures								
Contract Services/Professional Fees								
	Contract Services	\$0	\$3,915	\$0	\$3,818	\$15,660	\$15,660	100%
	Water Protection	\$0	\$250	\$0	\$244	\$1,000	\$1,000	100%
Materials and Supplies								
	Advertising	\$0	\$125	\$0	\$122	\$500	\$500	100%
	Maintenance Grounds	\$100	\$2,500	\$100	\$2,438	\$9,900	\$10,000	99%
Salaries, Wages and Benefits								
	FT Benefits - Parks	\$2,196	\$2,053	\$2,196	\$2,002	\$6,014	\$8,210	73%
	FT Wages - Parks	\$10,271	\$10,951	\$10,271	\$10,681	\$33,533	\$43,804	77%
	Manulife Benefits	\$1,898	\$1,903	\$1,898	\$1,857	\$5,716	\$7,614	75%
	OT Wages - Parks	\$3,777	\$500	\$3,777	\$488	-\$1,777	\$2,000	-89%
	PT Benefits - Parks	\$0	\$222	\$0	\$217	\$889	\$889	100%
	PT Wages - Parks	\$0	\$2,384	\$0	\$2,325	\$9,536	\$9,536	100%
	WSIB	\$519	\$436	\$519	\$425	\$1,224	\$1,743	70%
Utilities								
	Fuel	\$0	\$550	\$0	\$536	\$2,200	\$2,200	100%
	Hydro	\$272	\$850	\$272	\$829	\$3,128	\$3,400	92%
	Insurance	\$0	\$1,747	\$0	\$1,704	\$6,986	\$6,986	100%
Vehicles and Equipment								
	Equipment Maintenance and Supplies	\$0	\$370	\$0	\$361	\$1,480	\$1,480	100%
	Mileage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Vehicle Maintenance	\$0	\$125	\$0	\$122	\$500	\$500	100%
Expenditures Total		\$19,033	\$28,880	\$19,033	\$28,168	\$96,488	\$115,522	84%
Revenues								
User Fees, Licenses and Fines								
	Aberfoyle/Morrison Ball Park/ Morrison Meadows	\$0	-\$1,000	\$0	-\$975	-\$4,000	-\$4,000	100%
	Horse Paddock Rental	\$0	-\$50	\$0	-\$49	-\$200	-\$200	100%
	Picnic Shelter	\$0	-\$75	\$0	-\$73	-\$300	-\$300	100%
	Sports Facility User Fees	\$0	-\$200	\$0	-\$195	-\$800	-\$800	100%
	Soccer Field Rentals	\$0	-\$750	\$0	-\$732	-\$3,000	-\$3,000	100%

Report FIN-2019-028 - First Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Revenues Total		\$0	-\$2,075	\$0	-\$2,024	-\$8,300	-\$8,300	100%
PCC								
Expenditures								
Building Maintenance								
	Bldg-Cleaning, Maint,Supplies Interior	\$1,647	\$3,468	\$1,647	\$3,382	\$12,223	\$13,870	88%
	Outdoor Maintenance of Building	\$0	\$300	\$0	\$293	\$1,200	\$1,200	100%
Contract Services/Professional Fees								
	Contract Services	\$147	\$915	\$147	\$892	\$3,513	\$3,660	96%
	Water Protection	\$785	\$1,275	\$785	\$1,244	\$4,315	\$5,100	85%
Materials and Supplies								
	Advertising	\$914	\$500	\$914	\$488	\$1,086	\$2,000	54%
Office Equipment and Supplies								
	Kitchen Supplies and Equipment	\$0	\$375	\$0	\$366	\$1,500	\$1,500	100%
	Office Supplies	\$0	\$38	\$0	\$37	\$150	\$150	100%
Professional Development								
	Employee Travel - Accomodations	\$0	\$113	\$0	\$110	\$450	\$450	100%
	Employee Travel - Meals	\$0	\$38	\$0	\$37	\$150	\$150	100%
	Membership and Subscription Fees	\$0	\$125	\$0	\$122	\$500	\$500	100%
	Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits								
	FT Benefits - Recreation	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	FT Wages - Recreation	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Manulife Benefits - Recreation	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	OT Wages - Recreation	\$36	\$125	\$36	\$122	\$464	\$500	93%
	PT Benefits - Recreation	\$396	\$1,740	\$396	\$1,697	\$6,565	\$6,960	94%
	PT Wages - Recreation	\$8,553	\$10,300	\$8,553	\$10,046	\$32,645	\$41,198	79%
	WSIB	\$307	\$328	\$307	\$320	\$1,007	\$1,313	77%
Utilities								

Report FIN-2019-028 - First Quarter Financial Report - 2019
Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Communication(phone, fax, intern)	\$766	\$700	\$766	\$683	\$2,034	\$2,800	73%
	Fuel	\$0	\$125	\$0	\$122	\$500	\$500	100%
	Heat	\$1,855	\$1,075	\$1,855	\$1,048	\$2,445	\$4,300	57%
	Hydro	\$1,834	\$4,125	\$1,834	\$4,023	\$14,666	\$16,500	89%
	Insurance	\$0	\$2,002	\$0	\$1,953	\$8,008	\$8,008	100%
	Waste Removal	\$502	\$625	\$502	\$610	\$1,998	\$2,500	80%
Vehicles and Equipment								
	Mileage	\$0	\$25	\$0	\$24	\$100	\$100	100%
Expenditures Total		\$17,742	\$28,315	\$17,742	\$27,617	\$95,518	\$113,260	84%
Revenues								
Grants								
	Recreation Conditional Grants	\$0	-\$1,292	\$0	-\$1,260	-\$5,167	-\$5,167	100%
Recoveries								
	Other Recoveries	-\$79	-\$100	-\$79	-\$98	-\$321	-\$400	80%
User Fees, Licenses and Fines								
	Advertising Sign	\$0	-\$81	\$0	-\$79	-\$324	-\$324	100%
	Alf Hales Room	-\$3,612	-\$2,000	-\$3,612	-\$1,951	-\$4,388	-\$8,000	55%
	Archie MacRobbie Hall - Non- Prime	-\$2,811	-\$4,000	-\$2,811	-\$3,901	-\$13,189	-\$16,000	82%
	Archie MacRobbie Hall - Prime	-\$4,403	-\$5,700	-\$4,403	-\$5,559	-\$18,397	-\$22,800	81%
	Bartenders	-\$1,784	-\$2,125	-\$1,784	-\$2,073	-\$6,716	-\$8,500	79%
	Commercial Rentals	\$0	-\$195	\$0	-\$191	-\$782	-\$782	100%
	Kitchen Facilities	-\$1,556	-\$795	-\$1,556	-\$775	-\$1,624	-\$3,180	51%
	Licensed Events Using Patio	\$0	-\$57	\$0	-\$56	-\$229	-\$229	100%
	Projector Rental Fee	\$0	-\$25	\$0	-\$24	-\$100	-\$100	100%
Revenues Total		-\$14,245	-\$16,370	-\$14,245	-\$15,967	-\$51,237	-\$65,481	78%

Township of Puslinch

Alf Hales Room Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	131.20	131.20
Week 2	0.00	10.20	7.65	10.20	108.43	0.00	244.04	380.52
Week 3	0.00	10.20	20.65	10.20	0.00	10.20	106.90	158.15
Week 4	0.00	10.20	7.65	19.77	0.00	10.20	215.73	263.55
Week 5	79.20	140.25	7.65	0.00	0.00	0.00	0.00	227.10
Totals:	79.20	170.85	43.60	40.17	108.43	20.40	697.87	1,160.52
Total Charges								\$1,160.52

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	552.75	552.75
Week 2	0.00	0.00	333.75	38.36	93.00	893.75	1,001.75	2,360.61
Week 3	399.00	0.00	0.00	832.45	0.00	0.00	969.50	2,200.95
Week 4	489.25	0.00	225.05	0.00	0.00	0.00	525.75	1,240.05
Week 5	434.20	0.00	0.00	0.00	0.00	606.75	606.75	1,647.70
Totals:	1,322.45	0.00	558.80	870.81	93.00	1,500.50	3,656.50	8,002.06
Total Charges								\$8,002.06

Township of Puslinch

Kitchen Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	113.72	0.00	0.00	113.72
Totals:	0.00	0.00	0.00	0.00	113.72	0.00	0.00	113.72
Total Charges								\$113.72

Township of Puslinch

Gym Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	69.94	69.94
Week 2	81.99	62.82	48.25	62.82	0.00	0.00	89.13	345.01
Week 3	104.91	111.07	78.25	62.82	30.00	0.00	71.30	458.35
Week 4	32.79	62.82	78.25	62.82	30.00	0.00	230.03	496.71
Week 5	151.71	111.07	78.25	62.82	30.00	0.00	71.30	505.15
Totals:	371.40	347.78	283.00	251.28	90.00	0.00	531.70	1,875.16
							Total Charges	\$1,875.16

Township of Puslinch

Rink Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	117.95	117.95
Week 2	0.00	0.00	68.96	269.80	103.45	337.25	117.95	897.41
Week 3	0.00	0.00	68.96	269.80	0.00	0.00	117.95	456.71
Week 4	0.00	0.00	68.96	269.80	0.00	0.00	117.95	456.71
Week 5	172.41	0.00	68.96	269.80	103.45	0.00	117.95	732.57
Totals:	172.41	0.00	275.84	1,079.20	206.90	337.25	589.75	2,661.35
							Total Charges	\$2,661.35

Township of Puslinch

Aberfoyle Ball Diamond Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	46.88	62.50	0.00	99.01	0.00	0.00	0.00	208.39
Week 3	46.88	62.50	72.93	99.01	0.00	0.00	0.00	281.32
Week 4	0.00	62.50	72.93	0.00	0.00	0.00	0.00	135.43
Week 5	46.88	62.50	72.93	99.01	46.88	0.00	0.00	328.20
Totals:	140.64	250.00	218.79	297.03	46.88	0.00	0.00	953.34
Total Charges								\$953.34

Township of Puslinch

Morrison Meadows Ball Diamond Revenue Comparison From JUN 1,2019 To JUN 30,201

June 2019

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	13.00	13.00	0.00	0.00	0.00	26.00
Week 3	0.00	0.00	13.00	13.00	0.00	0.00	0.00	26.00
Week 4	0.00	0.00	13.00	0.00	57.72	0.00	0.00	70.72
Week 5	0.00	0.00	13.00	13.00	0.00	0.00	0.00	26.00
Totals:	0.00	0.00	52.00	39.00	57.72	0.00	0.00	148.72
Total Charges								\$148.72

Township of Puslinch

Old Morriston Ball Diamond Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	62.48	72.93	0.00	10.40	0.00	0.00	145.81
Week 3	0.00	0.00	0.00	0.00	10.40	0.00	0.00	10.40
Week 4	0.00	62.48	72.95	0.00	15.60	0.00	0.00	151.03
Week 5	62.55	62.48	0.00	0.00	0.00	0.00	0.00	125.03
Totals:	62.55	187.44	145.88	0.00	36.40	0.00	0.00	432.27
Total Charges								\$432.27

Township of Puslinch

Aberfoyle Soccer Pitch Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	26.60	26.60
Week 2	9.98	13.30	13.30	13.30	13.30	13.30	26.60	103.08
Week 3	9.98	13.30	13.30	13.30	13.30	13.30	26.60	103.08
Week 4	9.98	13.30	13.30	0.00	13.30	13.30	26.60	89.78
Week 5	9.98	13.30	13.30	13.30	13.30	0.00	0.00	63.18
Totals:	39.92	53.20	53.20	39.90	53.20	39.90	106.40	385.72
Total Charges								\$385.72

Township of Puslinch

Badenoch Soccer Pitch Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	13.30	13.30	13.30	13.30	13.30	13.30	0.00	79.80
Week 3	13.30	13.30	13.30	13.30	13.30	0.00	0.00	66.50
Week 4	13.30	13.30	13.30	13.30	13.30	0.00	0.00	66.50
Week 5	13.30	13.30	13.30	13.30	13.30	0.00	0.00	66.50
Totals:	53.20	53.20	53.20	53.20	53.20	13.30	0.00	279.30
Total Charges								\$279.30

Township of Puslinch

Picnic Shelter Revenue Comparison From JUN 1,2019 To JUN 30,2019

June 2019

Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Charges								\$0.00

Township of Puslinch

Alf Hales Room Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	7.80	0.00	68.96	0.00	0.00	76.76
Week 2	0.00	12.76	7.80	0.00	65.13	0.00	0.00	85.69
Week 3	0.00	28.75	7.80	45.50	65.13	0.00	102.00	249.18
Week 4	0.00	0.00	7.80	0.00	65.13	0.00	186.87	259.80
Week 5	79.20	0.00	7.80	0.00	0.00	0.00	0.00	87.00
Totals:	79.20	41.51	39.00	45.50	264.35	0.00	288.87	758.43
Total Charges								\$758.43

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	596.00	596.00
Week 2	415.20	68.45	68.45	68.45	68.45	893.75	607.54	2,190.29
Week 3	0.00	0.00	0.00	95.05	0.00	596.00	596.00	1,287.05
Week 4	488.20	68.45	68.45	502.65	68.45	606.75	596.00	2,398.95
Week 5	434.20	0.00	0.00	0.00	0.00	0.00	0.00	434.20
Totals:	1,337.60	136.90	136.90	666.15	136.90	2,096.50	2,395.54	6,906.49
Total Charges								\$6,906.49

Township of Puslinch
Kitchen Revenue Comparison From JUL 1,2019 To JUL 31,2019

Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Charges								\$0.00

Township of Puslinch
Gym Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	78.25	48.25	62.16	0.00	32.79	221.45
Week 2	104.91	148.57	115.75	37.50	131.82	0.00	124.79	663.34
Week 3	0.00	62.82	78.25	0.00	30.00	0.00	102.96	274.03
Week 4	0.00	100.32	118.54	85.75	37.50	0.00	0.00	342.11
Week 5	106.96	111.07	80.41	48.25	0.00	0.00	0.00	346.69
Totals:	211.87	422.78	471.20	219.75	261.48	0.00	260.54	1,847.62
Total Charges								\$1,847.62

Township of Puslinch

Rink Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	68.96	0.00	103.45	0.00	117.95	290.36
Week 2	0.00	0.00	68.96	202.35	103.45	0.00	117.95	492.71
Week 3	0.00	0.00	68.96	202.35	103.45	0.00	117.95	492.71
Week 4	0.00	82.50	151.46	284.85	185.95	0.00	117.95	822.71
Week 5	0.00	0.00	68.96	202.35	0.00	0.00	0.00	271.31
Totals:	0.00	82.50	427.30	891.90	496.30	0.00	471.80	2,369.80
Total Charges								\$2,369.80

Township of Puslinch

Aberfoyle Ball Diamond Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	99.01	0.00	0.00	0.00	99.01
Week 2	46.88	62.50	72.93	99.01	0.00	0.00	0.00	281.32
Week 3	46.88	62.50	0.00	99.01	0.00	0.00	0.00	208.39
Week 4	151.13	62.50	72.93	99.01	0.00	0.00	0.00	385.57
Week 5	46.88	62.50	0.00	99.01	0.00	0.00	0.00	208.39
Totals:	291.77	250.00	145.86	495.05	0.00	0.00	0.00	1,182.68
Total Charges								\$1,182.68

Township of Puslinch

Morrison Meadows Ball Diamond Revenue Comparison From JUL 1,2019 To JUL 31,201

July 2019

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	13.00	13.00	0.00	0.00	0.00	26.00
Week 2	0.00	0.00	13.00	13.00	0.00	0.00	0.00	26.00
Week 3	0.00	0.00	13.00	0.00	13.00	0.00	0.00	26.00
Week 4	0.00	0.00	13.00	0.00	13.00	0.00	0.00	26.00
Week 5	0.00	0.00	13.00	13.00	0.00	0.00	0.00	26.00
Totals:	0.00	0.00	65.00	39.00	26.00	0.00	0.00	130.00
Total Charges								\$130.00

Township of Puslinch

Old Morriston Ball Diamond Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	10.40	0.00	0.00	10.40
Week 2	0.00	62.48	72.93	0.00	10.40	0.00	0.00	145.81
Week 3	0.00	46.88	0.00	72.93	10.40	0.00	0.00	130.21
Week 4	0.00	15.60	0.00	0.00	10.40	0.00	0.00	26.00
Week 5	0.00	62.48	0.00	0.00	0.00	0.00	0.00	62.48
Totals:	0.00	187.44	72.93	72.93	41.60	0.00	0.00	374.90
Total Charges								\$374.90

Township of Puslinch

Aberfoyle Soccer Pitch Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	13.30	13.30	13.30	13.30	13.30	26.60	93.10
Week 2	9.98	13.30	13.30	13.30	13.30	13.30	39.90	116.38
Week 3	9.98	13.30	13.30	13.30	13.30	13.30	26.60	103.08
Week 4	9.98	13.30	13.30	13.30	13.30	13.30	26.60	103.08
Week 5	9.98	13.30	13.30	13.30	0.00	0.00	0.00	49.88
Totals:	39.92	66.50	66.50	66.50	53.20	53.20	119.70	465.52
Total Charges								\$465.52

Township of Puslinch

Badenoch Soccer Pitch Revenue Comparison From JUL 1,2019 To JUL 31,2019

July 2019

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	13.30	13.30	13.30	13.30	0.00	0.00	53.20
Week 2	13.30	13.30	13.30	13.30	13.30	0.00	0.00	66.50
Week 3	26.60	13.30	13.30	13.30	13.30	0.00	0.00	79.80
Week 4	13.30	13.30	13.30	13.30	13.30	0.00	13.30	79.80
Week 5	26.60	13.30	13.30	13.30	0.00	0.00	0.00	66.50
Totals:	79.80	66.50	66.50	66.50	53.20	0.00	13.30	345.80
Total Charges								\$345.80

Township of Puslinch

Picnic Shelter Revenue Comparison From JUL 1,2019 To JUL 31,2019

Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Charges								\$0.00

Township of Puslinch

Alf Hales Room Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	39.08	0.00	0.00	39.08
Week 2	104.20	0.00	7.80	0.00	65.13	182.35	0.00	359.48
Week 3	0.00	12.76	7.80	0.00	39.08	0.00	0.00	59.64
Week 4	0.00	0.00	7.80	0.00	26.05	79.70	0.00	113.55
Week 5	0.00	181.65	7.80	0.00	0.00	0.00	0.00	189.45
Totals:	104.20	194.41	31.20	0.00	169.34	262.05	0.00	761.20
Total Charges								\$761.20

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	434.20	0.00	606.75	1,040.95
Week 2	488.20	0.00	0.00	0.00	0.00	606.75	596.00	1,690.95
Week 3	0.00	68.45	68.45	951.65	68.45	552.75	1,041.40	2,751.15
Week 4	488.20	68.45	68.45	68.45	110.45	606.75	552.75	1,963.50
Week 5	0.00	0.00	70.00	0.00	0.00	0.00	1,001.75	1,071.75
Totals:	976.40	136.90	206.90	1,020.10	613.10	1,766.25	3,798.65	8,518.30
Total Charges								\$8,518.30

Kitchen Revenue Comparison From AUG 1,2019 To AUG 31,2019

Report Date 9/20/2019

at 10:31 AM

Page 1

Township of Puslinch

Gym Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	64.32	0.00	64.32
Week 2	0.00	0.00	78.90	0.00	80.41	0.00	49.20	208.51
Week 3	0.00	100.32	147.91	85.75	67.50	0.00	0.00	401.48
Week 4	0.00	100.32	115.75	85.75	67.50	0.00	0.00	369.32
Week 5	0.00	62.82	101.20	97.45	30.00	0.00	0.00	291.47
Totals:	0.00	263.46	443.76	268.95	245.41	64.32	49.20	1,335.10
Total Charges								\$1,335.10

Township of Puslinch

Rink Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	103.45	0.00	117.95	221.40
Week 2	0.00	0.00	68.96	202.35	103.45	0.00	117.95	492.71
Week 3	0.00	0.00	68.96	202.35	241.37	0.00	117.95	630.63
Week 4	0.00	82.50	82.50	284.85	254.91	0.00	117.95	822.71
Week 5	68.96	103.45	0.00	202.35	172.41	0.00	117.95	665.12
Totals:	68.96	185.95	220.42	891.90	875.59	0.00	589.75	2,832.57
Total Charges								\$2,832.57

Township of Puslinch

Aberfoyle Ball Diamond Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	52.13	0.00	0.00	52.13
Week 2	0.00	0.00	72.93	99.01	46.88	0.00	0.00	218.82
Week 3	0.00	62.50	72.93	99.01	0.00	0.00	0.00	234.44
Week 4	46.88	62.50	67.76	99.01	0.00	0.00	0.00	276.15
Week 5	58.00	62.50	67.76	104.20	0.00	0.00	0.00	292.46
Totals:	104.88	187.50	281.38	401.23	99.01	0.00	0.00	1,074.00
Total Charges								\$1,074.00

Township of Puslinch

Morrison Meadows Ball Diamond Revenue Comparison From AUG 1,2019 To AUG 31,201

August 2019

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	44.72	0.00	0.00	0.00	0.00	0.00	0.00	44.72
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	44.72	0.00	0.00	0.00	0.00	0.00	0.00	44.72
Total Charges								\$44.72

Township of Puslinch

Old Morriston Ball Diamond Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	10.40	0.00	0.00	10.40
Week 2	0.00	0.00	0.00	0.00	10.40	0.00	0.00	10.40
Week 3	0.00	46.88	0.00	0.00	10.40	0.00	0.00	57.28
Week 4	0.00	46.88	0.00	0.00	0.00	0.00	0.00	46.88
Week 5	0.00	46.88	0.00	0.00	0.00	0.00	0.00	46.88
Totals:	0.00	140.64	0.00	0.00	31.20	0.00	0.00	171.84
Total Charges								\$171.84

Township of Puslinch

Aberfoyle Soccer Pitch Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	13.30	0.00	0.00	13.30
Week 2	0.00	13.30	13.30	13.30	13.30	13.30	26.60	93.10
Week 3	9.98	13.30	13.30	13.30	13.30	13.30	39.90	116.38
Week 4	9.98	13.30	13.30	13.30	13.30	13.30	26.60	103.08
Week 5	0.00	13.30	13.30	13.30	13.30	0.00	0.00	53.20
Totals:	19.96	53.20	53.20	53.20	66.50	39.90	93.10	379.06
Total Charges								\$379.06

Township of Puslinch

Badenoch Soccer Pitch Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	13.30	0.00	0.00	13.30
Week 2	0.00	13.30	13.30	13.30	13.30	0.00	0.00	53.20
Week 3	13.30	13.30	13.30	13.30	13.30	0.00	0.00	66.50
Week 4	13.30	13.30	13.30	13.30	13.30	0.00	0.00	66.50
Week 5	0.00	13.30	13.30	13.30	13.30	0.00	0.00	53.20
Totals:	26.60	53.20	53.20	53.20	66.50	0.00	0.00	252.70
Total Charges								\$252.70

Township of Puslinch

Picnic Shelter Revenue Comparison From AUG 1,2019 To AUG 31,2019

August 2019

Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	109.93	0.00	0.00	0.00	0.00	0.00	0.00	109.93
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	109.93	0.00	0.00	0.00	0.00	0.00	0.00	109.93
Total Charges								\$109.93

August 27, 2019

**To: Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Ken Roth
Councillor John Sepulis
Chief Executive Officer Patrick Moyle**

From: The Puslinch Historical Society

Re: The Killean School Bell

Dear Mayor Seeley and Councillors:

After the one-room Killean School was closed in the mid-1960's and students sent to the amalgamated school in Aberfoyle, Glenn Frosch of Killean obtained the school bell. Glenn kept the bell, until he relocated away from Puslinch. It was purchased at his sale by our former mayor, Brad Whitcombe, who hoped to have it displayed in a public setting. Sadly, Brad Whitcombe died before this could be accomplished.

Now, his brother, Kevin Whitcombe, wishes to donate this heritage artefact to Puslinch and the Puslinch Historical Society has decided to take on this project.

The Society believes that the Killean School bell ought be placed in a spot, accessible to the public. Would the Township Council look favourably upon putting it on township property? Our group feels that the green space situated between the Millennial Garden and the Library would be ideal for the purpose.

The PHS plans to have a cairn erected, similar to that which supports the Morriston School bell in the Historic Corner Block in Morriston.

The Puslinch Historical Society will bear any and all costs involved.

Upon completion of the project, the Puslinch Historical Society and Puslinch Township Council could hold a dedication ceremony, with an open invitation to all residents of the township.

Would Council please consider an approval of this endeavour to exhibit this gift and grant permission for the bell to be placed on Township property?

**cc. Mary Tivy, Chair
Puslinch Heritage Committee**

**Sincerely yours,
Marjorie Clark
On behalf of the PHS**