

MEETING MINUTES



MEETING **Niska Road Maintenance Agreement**

DATE April 15 2019

LOCATION 45 Municipal Street
TIME 10:30am

PRESENT Ken VanderWal City of Guelph
Terry Dooling City of Guelph
Don Creed Township of Puslinch
Mike Fowler Township of Puslinch
Harry Niemi Guelph Eramosa

CC: Kealy Dedman City of Guelph
Daryush Esmaili City of Guelph
Nina Lecic Township of Puslinch
Sara Temple City of Guelph

DISCUSSION ITEMS

| ITEM # | DESCRIPTION |
|--------|---|
| 1 | <p>Snow Removal City of Guelph will agree to remove Snow to Whitlaw Road City of Guelph indicated that they do not expect significant expense (if any) for this portion. It was noted that this will permit a safer turn-around for snow removal vehicles. No changes are presently proposed for the existing turn-around on Niska Road within the Township of Puslinch.</p> |
| 2 | <p>Multi-Use Path City of Guelph is to be responsible financially and with labour for all maintenance and repairs for the Niska Road Multi-use path and associated retaining wall as constructed as part of this project. Township of Puslinch requested that asphalt be used between the path and the road to reduce maintenance. City of Guelph agreed and will provide paint hath marks to delineate path and Road. Township of Puslinch will remain responsible for grass cutting/ weed removal, and will accept ownership and responsibility for the 525 half pipe funnel fence to be installed by the City of Guelph as part of this contract. It is noted and agreed that the Township of Puslinch will have no increased operations ad maintenance, and therefore no financial responsibility in relation to the path and retaining wall associated with the Niska Road Bridge project.</p> |
| 3 | <p>Truck Exclusion By-Law Bridge will be designed to handle emergency vehicles and therefore also large trucks.</p> |

| | |
|----------|---|
| | Weight restriction will not be part of the new bridge design. All Parties indicated a need/desire to have municipal vehicles from City of Guelph Guelph Eramosa and Township of Puslinch exempt from the by-law. City of Guelph tro investigate existing worlding of the bylaw and if additional exemptions are required. |
| 4 | Pioneer Trail A brief discussion was held on whether Pioneer Trail was also a worthy inclusion in the maintenance agreement. It was noted works are proposed for Pioneer Trail for the City of Guelph portion which would change any agreement for this and that Pioneer Trail is working presently. This will not be included in further agreement discussions. |
| 5 | Follow up meeting to be scheduled following provision of draft agreement. |

ACTION ITEMS

| ITEM # | ASSIGNED TO | DUE DATE | DESCRIPTION |
|---------------|--------------------|-----------------|---|
| 1 | Guelph Eramosa | | Provide draft template for start of Maintenance Agreement |
| 2 | City of Guelph | | Review Truck Exclusion Bylaw for exemption requirements. |