



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
February 20, 2019 COUNCIL MEETING

**A G E N D A**

**DATE:** Wednesday, February 20, 2019

**CLOSED MEETING:** 5:30 P.M.

**REGULAR MEETING:** 7:00 P.M.

**≠ Denotes resolution prepared**

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS** ≠
  - (a) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to an application for judicial review- Swastika Trail.
  - (b) Confidential Report ADM-2019-008 from Nina Lecic, Deputy Clerk, regarding personal matters about an identifiable individual including municipal or local board employees – Citizen Appointments to Advisory Committees.
4. Adoption and Receipt of Minutes of the Previous Meeting.≠
  - (a) Budget Meeting- January 30, 2019
  - (b) Closed Budget Meeting- January 30, 2019
  - (c) Council Meeting – February 6, 2019
  - (d) Closed Council Meeting – February 6, 2019
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**
7. **COMMUNICATIONS**
  1. Invitation from the Puslinch Historical Society to visit archives.
    - a. Correspondence dated February 1, 2019.
  2. Update on the Clair-Maltby project.
    - a. Correspondence from the City of Guelph dated February 8, 2019.



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3. Monthly Monitoring Report, Mill Creek Pit, License #5738.
  - a. Correspondence from Dufferin Aggregates dated February 11, 2019.

4. **Intergovernmental Affairs**

- (a) Various correspondence for review.

8. **DELEGATIONS / PRESENTATIONS**

9. **REPORTS**

1. **Puslinch Fire and Rescue Services**

- (a) FIR-2019-001 Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services

2. **Finance Department**

- (a) FIN-2019-008 - 2018 Completed Capital Projects **(To be provided under separate cover on Tuesday, February 19, 2019)**
- (b) FIN-2019-009 - Balances in Discretionary and Restricted Reserves **(To be provided under separate cover on Tuesday, February 19, 2019)**
- (c) FIN-2019-010 - 2019 Budget – Final

3. **Administration Department**

- (a) ADM-2019-006 Lina Gourgees – Traffic Safety Concerns – Old Ruby Lane

4. **Planning and Building**

- (a) Wellington County Report- Amendment 1 to the Growth Plan, 2017

5. **Roads & Parks Department**

- (a) Verbal update from Don Creed, Director of Public Works and Parks with respect to vehicle maintenance

6. **Recreation Department**

None



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7. **Mayor's Updates**

None

10. **NOTICES OF MOTION ≠**

(a) Mayor Seeley with respect to a tree cutting program

11. **COMMITTEE MINUTES**

None

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS ≠**

(a) A by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2019.

15. **CONFIRMING BY-LAW ≠**

(a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.

16. **ADJOURNMENT ≠**



**MINUTES**

**DATE:** Wednesday, January 30, 2019

**CLOSED MEETING:** 8:30 A.M.

**REGULAR MEETING:** 9:00 A.M

The January 30, 2019 Regular Council Meeting was held on the above date and called to order at 8:30 a.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Ken Roth  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

**OTHERS IN ATTENDANCE**

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

Council was in closed session from 8:30 a.m. to 8:51 a.m.

Council recessed from 8:51 a.m. to 9:00 a.m.

**Resolution No. 2019-054:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) **Confidential Report FIN-2019-006 and Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to OMERS.**

**CARRIED**

**Resolution No. 2019-055:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council moves into open session.**

**CARRIED**

Council resumed into open session at 8:51 a.m.

**Resolution No. 2019-056:** Moved by Councillor Sepulis and  
Seconded by Councillor Roth

**That Council receives the:**

- (a) Confidential Report FIN-2019-006 and Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to OMERS;

And that staff proceed as directed.

CARRIED

4. **COMMUNICATIONS:**

- (1) Verbal update from Karen Landry, CAO/Clerk with respect to the Ontario Trillium Foundation Grant

**Resolution No. 2019-057:** Moved by Councillor Sepulis and  
Seconded by Councillor Roth

**That the start date of the Puslinch Community Centre Park – Back Soccer Fields be May 1, 2020.**

CARRIED

5. **DELEGATIONS/PRESENTATIONS**

**11:00 a.m.** - Wayne Wood – Senior Consulting Engineer & Project Manager, Urban and Environmental Management Inc. and John Murphy - Municipal Finance Specialist, DFA Infrastructure International Inc. with respect to Puslinch Asset Management

**Resolution No. 2019-058:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the presentation by Wayne Wood – Senior Consulting Engineer & Project Manager, Urban and Environmental Management Inc. and John Murphy - Municipal Finance Specialist, DFA Infrastructure International Inc. with respect to Puslinch Asset Management.**

CARRIED

6. **REPORTS:**

**Finance Department**

1. Report FIN-2019-001 Ontario Regulation 588/17, Associated Strategic Asset Management Policy and Asset Management Plans

**Resolution No. 2019-059:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report Fin 2019-001 regarding Ontario Regulation 588/17, Asset Management Planning for Municipal Infrastructure be received.**

CARRIED

2. Report FIN-2019-007 - 2019 Capital and Operating Budget Update

Council directed staff to report back in the summer of 2019 with respect to shift work in the Public Works Department, additional funds for a position to assist with snow clearing including the justification for the position and what the funding implications would be.

Council directed staff to obtain feedback from the Recreation Committee on the value of the monthly production of the Puslinch Community Newsletter.



Council advised it would like to consider amendments to the Grant Application Policy and that this be facilitated as part of Council's review and setting of its Goals and Objectives which includes prioritizing the list of policies scheduled for review.

**Resolution No. 2019-060:** Moved by Councillor Bulmer and  
Seconded by Councillor Goyda

**That Council removes from the proposed budget the gravel roads study from GM Blue Plan as outlined on page 357 of the January 30, 2019 agenda as the service levels in the Asset Management Plan achieve similar goals.**

<b>RECORDED VOTE</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor Bulmer	1			
Councillor Roth		1		
Mayor Seeley	1			
Councillor Sepulis		1		
Councillor Goyda		1		
<b>TOTAL</b>	<b>2</b>	<b>3</b>		

**LOST**

**Resolution No. 2019-061:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That an additional 1% tax impact be added to the proposed 1.8%, for a proposed total of 2.8% Township tax impact on the median/typical single family detached dwelling in order to address future financial implications associated with the Asset Management Plan and uncertainties with government funding;**

**And that the additional 1% be allocated to an Asset Replacement Discretionary Reserve.**

**CARRIED**

Council gave the following direction with respect to the Asset Management Plan:

- With respect to Hard Surface Roads, Council directed that Class 3 roads be rehabilitated or reconstructed at a PCI of 65.
- With respect to the implementation date, Council directed that the implementation date of the Asset Management Plan be deferred to 2020 in order to align Asset Management with the 2020 Capital Budget and Forecast.
- With respect to street trees, Council directed that this section be changed to look at trees in general (including roadside trees), and that staff bring forward information in the future with respect to an overall tree program including a roadside tree listing. The development of a program should consider the commencement of inspections once a tree is a certain number of years of age, and that inspections should be carried out at regular intervals subsequent to that.
- Council directed that staff obtain clarification on the proposed service level policy for streetlights and poles including the inspections of poles, fixtures and arms of streetlights including the external costs for these inspections.

**Resolution No. 2019-062:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

**That Report FIN-2019-007 regarding the 2019 Capital and Operating Budget Update be received; and**

**That staff work with the Recreation Committee to negotiate a use/cost sharing agreement with the Puslinch Tennis Club that outlines responsibilities for court care and maintenance, as well as cost sharing; and**



**That the Township's agreement with the County of Wellington for the Puslinch Historical Society Library Lease be facilitated as part of the Township's 2021 Grant Application Program.  
CARRIED**

**7. CONFIRMING BY-LAW**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2019-063:** Moved by Councillor Bulmer and  
Seconded by Councillor Roth

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 005-2019 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 30<sup>th</sup> day of January 2019.**

**CARRIED**

**8. ADJOURNMENT:**

**Resolution No. 2019-064:** Moved by Councillor Roth and  
Seconded by Councillor Bulmer

That Council hereby adjourns at 12:57 p.m.

**CARRIED**

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James Seeley, Mayor

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Karen Landry, CAO/Clerk



**MINUTES**

**DATE:** Wednesday, February 6, 2019

**CLOSED MEETING:** 12:00 P.M.

**REGULAR MEETING:** 1:00 P.M.

The February 6, 2019 Regular Council Meeting was held on the above date and called to order at 12:00 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

**OTHERS IN ATTENDANCE**

1. Doug Smith
2. Kathy White

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

Council was in closed session from 12:04 p.m. to 12:35 p.m.  
Council recessed from 12:35 p.m. to 1:00 p.m.

**Resolution No. 2019-065:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal.**
- (b) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Municipal jurisdiction on environmental matters.**

**CARRIED**

**Resolution No. 2019-066:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Council moves into open session.**

**CARRIED**

Council resumed into open session at 12:35 p.m.





**Resolution No. 2019-067:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the:**

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal;**

**And that Council authorizes Peter Pickfield, Garrod Pickfield LLP to execute the Minutes of Settlement to the satisfaction of the Township's Solicitor and the CAO/Clerk;**

- (b) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Municipal jurisdiction on environmental matters;**

**And that staff proceed as directed.**

**CARRIED**

**4. ADOPTION OF THE MINUTES:**

- (a) Countywide Council Orientation December 14, 2018
- (b) Capital and Operating Budget Meeting January 16, 2019
- (c) Council Training January 16, 2019
- (d) Closed Budget Meeting January 16, 2019
- (e) Council Meeting – January 23, 2019
- (f) Closed Council Meeting – January 23, 2019

**Resolution No. 2019-068:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) **Countywide Council Orientation December 14, 2018**
- (b) **Capital and Operating Budget Meeting January 16, 2019**
- (c) **Council Training January 16, 2019**
- (d) **Closed Budget Meeting January 16, 2019**
- (e) **Council Meeting – January 23, 2019**
- (f) **Closed Council Meeting – January 23, 2019**

**CARRIED**

**5. BUSINESS ARISING OUT OF THE MINUTES:**

Mayor Seeley notified Council that he would be bringing forward a notice of motion with respect to an increase in the Operating Budget for tree cutting.

**6. PUBLIC MEETINGS:**

- 1. Proposed 2019 Budget and Asset Management Program

\*note this Public Information Meeting was held on Tuesday, February 5, 2019 at 6:00 p.m. for the Asset Management Program and 7:00 p.m. for the 2019 Budget at the Municipal Complex – 7404 Wellington Rd. 34



**7. COMMUNICATIONS:**

1. Roszell Pit 2018 Ecological and Aquatic Monitoring Report
  - (a) Correspondence from Dance Environmental Inc. dated December 20, 2018.
  - (b) Correspondence from GWS Ecological & Forestry Services Inc. dated January 24, 2019.

**7. Intergovernmental Affairs**

**Resolution No. 2019-069:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the February 6, 2019 Council meeting be received.**

**CARRIED**

**8. DELEGATIONS/PRESENTATIONS**

**1:05 p.m.** – Stantec with respect to the Halton North Commercial Vehicle Inspection Facilities. ≠

The Stantec Delegation was cancelled and will be rescheduled at a future meeting date.

**9. REPORTS:**

**1. Puslinch Fire and Rescue Services**

None

**2. Finance Department**

(a) Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act.

**Resolution No. 2019-070:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:**

<b>Year</b>	<b>Application #</b>	<b>Roll #</b>	<b>Write Off Amount</b>
2018	10/18	1-01450	\$-1,985.10

**CARRIED**

(b) FIN-2019-005 Third Quarter Financial Report – 2018

**Resolution No. 2019-071:** Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**THAT Report FIN-2019-005 regarding the Third Quarter Financial Report – 2018 be received.**

**CARRIED**

**3. Administration Department**

(a) ADM-2019-004 Council Disclosures of Pecuniary Interest

**Resolution No. 2019-072:** Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer

**THAT Staff Report ADM-2018-004 regarding the Council Disclosures of Pecuniary Interest be received for information.**

**CARRIED**

(b) ADM-2019-005 2018 Annual Water Report – Drinking Water System Number 260021034

**Resolution No. 2019-073:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

**That Report ADM-2019-005 regarding the 2018 Annual Water Report – Drinking Water System Number 260021034 be received; and**

**That the 2018 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2019-005.**

**CARRIED**

**4. Planning and Building Department**

None

**5. Roads & Parks Department**

None

**6. Recreation Department**

None

**7. Mayor's Updates**

Mayor Seeley provided an update with respect to:

- A meeting with the City of Guelph Mayor;
- Delegation with the Ministry of Transportation at the Rural Ontario Municipal Association (ROMA) Conference with respect to the Highway 6 By-pass;
- Update on the Halton truck inspection station.

**10. NOTICE OF MOTION:**

Mayor Seeley notified Council that he would be bringing forward a Notice of Motion with respect to a \$20, 000 addition to the Operating Budget for tree cutting.

**11. COMMITTEE MINUTES**

None

**12. MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Goyda and Bulmer provided an overview of the ROMA Conference and Delegation with the Minister.
- (b) Councillor Sepulis notified Council of a Grand River Conservation Authority grant for conservation naturalization projects.
- (c) Councillor Goyda notified Council of the Winter family classic.

**13. UNFINISHED BUSINESS**

**14. BY-LAWS:**

**15. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2019-074:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bulmer



**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 009-2019 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6<sup>th</sup> day of February 2019.**

**CARRIED**

**16. ADJOURNMENT:**

**Resolution No. 2019-075:**

Moved by Councillor Bulmer and  
Seconded by Councillor Sepulis

That Council hereby adjourns at 1:40 p.m.

**CARRIED**

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James Seeley, Mayor

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Karen Landry, CAO/Clerk

**From:** [Karen Landry](#)  
**To:** [Nina Lecic](#)  
**Subject:** FW: P.H.S.  
**Date:** Tuesday, February 5, 2019 3:45:52 PM

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**From:** Marilyn Crow <[ardyne.farm@sympatico.ca](mailto:ardyne.farm@sympatico.ca)>  
**Sent:** Friday, February 1, 2019 4:48 PM  
**To:** Karen Landry <[KLandry@puslinch.ca](mailto:KLandry@puslinch.ca)>  
**Subject:** P.H.S.

Karen: The Puslinch Historical Society would like to extend an invitation to Mayor Seeley and Council members to visit our archives on Wednesday, April 3<sup>rd</sup> either following the Council meeting that day or before.

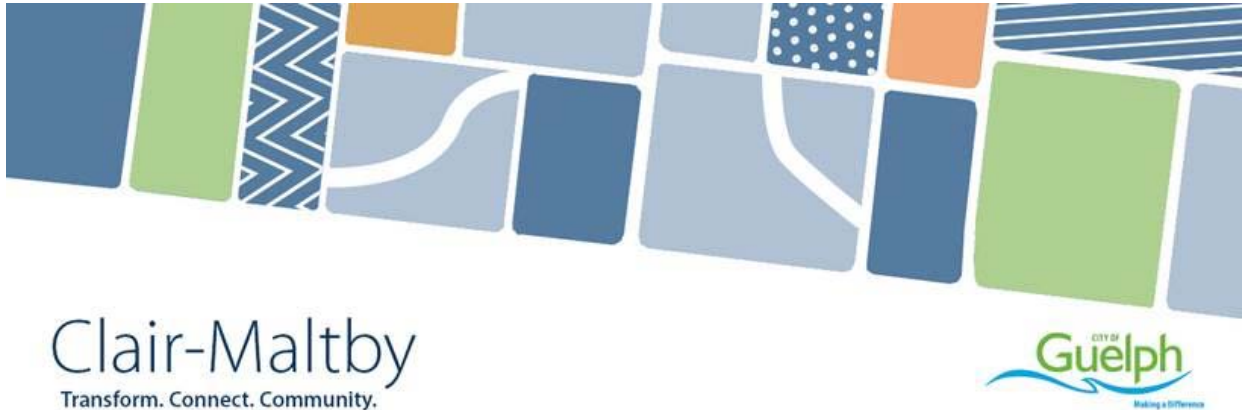
Please extend the invitation at a February Council meeting and let us know if the date is suitable and what timeframe would work. We are flexible as to both date and time.

The Society appreciates the financial support provided by Council for the archives room housed in the Puslinch Library. We would like to familiarize them with the extent of the collection. Marilyn Crow

**From:** [Karen Landry](#)  
**To:** [Nina Lecic](#)  
**Subject:** FW: Clair-Maltby Secondary Plan - Project Update  
**Date:** Sunday, February 10, 2019 8:35:12 PM

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**From:** Clair-Maltby <[clair-maltby@guelph.ca](mailto:clair-maltby@guelph.ca)>  
**Sent:** Friday, February 8, 2019 2:45 PM  
**To:** Clair-Maltby <[clair-maltby@guelph.ca](mailto:clair-maltby@guelph.ca)>  
**Subject:** Clair-Maltby Secondary Plan - Project Update



Good Afternoon,

We'd like to provide you with a status update on timing for the Clair-Maltby project.

As a reminder, this project is being completed in three phases:

- Phase 1 – Completing background studies – **Complete**
- Phase 2 – Developing a Preferred Community Structure – **Complete**
- Phase 3 – Preparing the Secondary Plan and Master Environmental Servicing Plan – **Underway**

We launched phase 3 with the release of a [draft Directions Consultation Document](#) and a public workshop on December 4, 2018. We also provided an opportunity for online consultation from December 5, 2018–January 9, 2019.

When we launched phase 3, we expected to release the final version of the Directions Document at the end of January. We now expect to present the final Directions Document to Council in May.

We're taking this additional time to:

- Carefully review and consider the feedback we received in December/January and how it impacts the Directions Document.
- Consider the implications of [proposed changes to the Growth Plan for the Greater Golden Horseshoe](#), released by the Province on January 15.
- Ensure the community has updated technical information before finalizing policy directions. This includes updates for the Comprehensive Environmental Impact Study (CEIS), stormwater management plan, mobility study, and water and wastewater servicing studies. We are planning a community event where we'll present technical information with opportunities to clarify any information about the project; details will be coming soon.

The change in timing for the final Directions Document will ultimately affect overall project timing. The statutory public meeting we planned to host in spring 2019 will be moved into fall.

Thank you for your ongoing interest in this project. Please don't hesitate to contact us with any questions or concerns.

**Stacey Laughlin, MCIP, RPP**  
Senior Policy Planner

Planning, Urban Design and Building Services  
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RECEIVED

FEB 11 2019

Township of Puslinch



Dufferin Aggregates  
2300 Steeles Ave W, 4<sup>th</sup> Floor  
Concord, ON L4K 5X6  
Canada

February 11, 2019

Seana Richardson  
Aggregates Technical Specialist  
Ministry of Natural Resources and Forestry  
Guelph District  
1 Stone Road West  
Guelph, Ontario  
N1G 4Y2

Attention: Ms. Richardson

**Re: Monthly Monitoring Report  
Mill Creek Pit, License #5738  
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of January 2019. There are no exceedances to report for January for those monitoring wells that could be measured.

If you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ron Van Ooteghem", with a long horizontal stroke extending to the right.

Ron Van Ooteghem  
Site Manager  
C.c.

Karen Landry (Township of Puslinch)  
Sonja Strynatka (GRCA)  
Maria Topalovic (Dufferin Aggregates)  
University of Guelph



Monthly Reporting  
Mill Creek Aggregates Pit  
January 2019

Date	DP21 (mASL)	Threshold Value (mASL)	Exceedance
9-Jan-19	305.94	305.66	NO
17-Jan-19	Frozen	305.66	--
28-Jan-19	Frozen	305.66	--

Date	BH13 (mASL)	DP21 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
9-Jan-19	306.19	305.94	0.25	0.11	NO
17-Jan-19	306.11	Frozen	--	0.11	--
28-Jan-19	306.14	Frozen	--	0.11	--

Date	DP17 (mASL)	Threshold Value (mASL)	Exceedance
9-Jan-19	305.31	305.17	NO
17-Jan-19	Frozen	305.17	--
28-Jan-19	Frozen	305.17	--

Date	BH92-12 (mASL)	DP17 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
9-Jan-19	305.44	305.31	0.13	0.07	NO
17-Jan-19	305.37	Frozen	--	0.07	--
28-Jan-19	305.39	Frozen	--	0.07	--

Date	DP3 (mASL)	Threshold Value (mASL)	Exceedance
9-Jan-19	304.94	304.54	NO
17-Jan-19	Frozen	304.54	--
28-Jan-19	Frozen	304.54	--

Date	DP6 (mASL)	DP3 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
9-Jan-19	305.62	304.94	0.68	0.57	NO
17-Jan-19	305.70	Frozen	--	0.57	--
28-Jan-19	305.73	Frozen	--	0.57	--

Date	DP2 (mASL)	Threshold Value (mASL)	Exceedance
9-Jan-19	Frozen	303.65	--
17-Jan-19	Frozen	303.65	--
28-Jan-19	Frozen	303.65	--

Date	BH92-27 (mASL)	DP2 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
9-Jan-19	304.57	Frozen	--	0.43	--
17-Jan-19	304.55	Frozen	--	0.43	--
28-Jan-19	304.60	Frozen	--	0.43	--

Date	DP1 (mASL)	Threshold Value (mASL)	Exceedance
9-Jan-19	Frozen	303.88	--
17-Jan-19	Frozen	303.88	--
28-Jan-19	Frozen	303.88	--

Date	BH92-29 (mASL)	DP1 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
9-Jan-19	304.60	Frozen	--	0.29	--
17-Jan-19	304.59	Frozen	--	0.29	--
28-Jan-19	304.69	Frozen	--	0.29	--

Date	DP5CR (mASL)	Threshold Value (mASL)	Exceedance
9-Jan-19	Frozen	302.88	--
17-Jan-19	Frozen	302.88	--
28-Jan-19	Frozen	302.88	--

Date	OW5-84 (mASL)	DP5CR (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
9-Jan-19	303.67	Frozen	--	0.30	--
17-Jan-19	303.56	Frozen	--	0.30	--
28-Jan-19	303.60	Frozen	--	0.30	--

Note: No exceedances to report for January for those wells that could be measured. All other wells were frozen as indicated above.

Monthly Reporting  
 Mill Creek Aggregates Pit  
 January 2019

					Max. Allowable as per PTTW- Main Pond			Max. Allowable as per PTTW- Silt Pond					
Total Monthly Precipitation (mm):		28.5	Kitchener/Waterloo (November Actual)			(Imperial Gallons)		(Litres)	(Imperial Gallons)		(Litres)		
Total Monthly Normal Precipitation (mm):		65.2	Waterloo-Wellington A (30-year Normal)			2,500	per minute	11,365		per minute	11,806		
					1,800,000	per day	8,183,000		per day	17,000,000			
Date	Below Water Table Extraction (wet tonnes) Phase 2	Below Water Table Extraction (wet tonnes) Phase 1 Set Back	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance Y/N (BELOW 305.5 mASL)	Phase 2 Pond Level (mASL)	Exceedance Y/N (BELOW 305.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance Y/N (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance Y/N (BELOW 304.5 mASL)	
1-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
2-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
3-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
4-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
5-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
6-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
7-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
8-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
9-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
10-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
11-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
12-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
13-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
14-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
15-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
16-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
17-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
18-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
19-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
20-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
21-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
22-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
23-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
24-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
25-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
26-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
27-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
28-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
29-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
30-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
31-Jan-19	0	0	0	0	-	-	-	-	-	-	-	-	
<b>Total</b>	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Avg./ day</b>	-	-	-	-	-	-	-	-	-	-	-	-	

Note: All ponds are frozen.



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#### Instrument Decision Notice:

**Proponent:** CRH Canada Group Inc.  
2300 Steeles avenue West  
Floor 4

Concord Ontario  
Canada L4K 5X6

**Instrument Type:** Permit to Take Water - OWRA s. 34

**EBR Registry Number:**  
013-4384

**Ministry Reference Number:**  
0850-B7EKR6

**Ministry:**

Ministry of the Environment,  
Conservation and Parks

**Date Proposal loaded to the Registry:**

January 02, 2019

**Date Decision loaded to the Registry:**

February 13, 2019

**Keyword(s):** Water

#### Decision on Instrument:

Permit to Take Water No. 5557-B93NZ5 was issued on February 7, 2019 to CRH Canada Group Inc. with an expiry date of February 6, 2029.

This approval is for a renewal of Permit To Take Water (PTTW) No. 8520-A48LDY for CRH Canada Group Inc., to take water from one pond for aggregate washing and one pond for industrial purposes. Details of water takings are as follows:

Permit type - Category 1 Renewal

#### Source Name: Phase 1 Pond

- Source Type: Pond - Dugout
- Purpose: Industrial - Aggregate Washing
- Maximum rate (litres) per minute: 11,366
- Maximum number of hours of taking a day: 12
- Maximum volume (litres) per day: 8,183,000
- Maximum number of days of taking in a year: 275
- Period of Water Taking: 10 years

#### Source Name: Phase 4 Pond or Silt Pond SP4

- Source Type: Pond - Dugout
- Purpose: Other - Industrial
- Maximum rate (litres) per minute: 11,806
- Maximum number of hours of taking a day: 24
- Maximum volume (litres) per day: 17,000,000
- Maximum number of days of taking in a year: 364
- Period of Water Taking: 10 years

[Request a copy of the permit](#)

**Comment(s) Received on the Proposal: 1**

#### Contact:

West Central Region  
Permit To Take Water  
Evaluator  
Ministry of the Environment,  
Conservation and Parks  
Drinking Water and  
Environmental Compliance  
Division  
West Central Region Office  
119 King Street West  
Floor 12  
Hamilton ON  
L8P 4Y7  
Phone: (905) 521-7833  
Fax: (905) 521-7820  
Toll Free Phone: (800) 668-4557

#### Location(s) Related to this Instrument:

Mill Creek Aggregates Pit

Lot: 22-24, Concession: 2

7108 Concession 2

Township of Puslinch, County  
of Wellington, Ontario

TOWNSHIP OF PUSLINCH

#### Additional Information:

Public Consultation on the proposal for this decision was provided for 30 Days, from January 02, 2019 to February 01, 2019.

As a result of public consultation on the proposal, the Ministry received a total of 1 comments: 0 comments were received in writing and 1 were received online.

Additionally, a copy of all comments are available for public viewing by contacting the Contact person listed in this notice.

A selection of these comments are available:

[View All Comments](#) (opens in new window)

**Effect(s) of Consultation on this Decision:**

The comment received suggested a period of taking of 5 years with no information to support this recommendation. There is no technical rationale for issuing the permit for 5 years. The comment was reviewed in the decision making and approval of the application.

**Leave to Appeal Provisions:**

Any resident of Ontario may seek leave to appeal this decision, by serving written Notice, within 15 days of February 13, 2019 upon all of the following:

**Appellate Body:**

Secretary  
Environmental Review Tribunal  
655 Bay Street  
Floor 15  
Toronto  
M5G 1E5  
Phone: (416) 212-6349  
Fax: (416) 326-5370  
Toll Free Phone: (866) 448-2248

**Environmental Commissioner of Ontario:**

Environmental Commissioner of Ontario  
1075 Bay Street  
Suite 605  
Toronto Ontario  
M5S 2B1  
Phone: (416) 325-3377  
Toll Free Phone: (800) 701-6454

**Issuing Authority:**

Cynthia Doughty  
Water Resources Coordinator  
Central Regional Office  
5775 Yonge Street  
Floor 8  
Toronto Ontario  
M2M 4J1  
Phone: (416) 326-3708  
Toll Free Phone: (800) 810-8048

**Proponent:**

**The following government offices have additional information regarding this Decision. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.**

West Central Region Office  
119 King Street West  
Floor 12  
Hamilton ON  
L8P 4Y7  
Phone: (905) 521-7640  
Toll Free Phone: (800) 668-4557

CRH Canada Group Inc.  
2300 Steeles avenue West  
Floor 4  
Concord Ontario  
Canada L4K 5X6

The Notice must be signed and dated and include all of the following information:

1. The EBR Registry Number, the Ministry Reference Number, the Proponent's name and address to whom the instrument was issued and the location of Activity. (All available from this Registry posting)
2. A copy of any comments that were submitted on the original proposal, if comments were not submitted, an explanation of your interest in seeking leave to appeal the decision is required.
3. A description of the grounds for the application for leave to appeal including information that demonstrates that:
  - (a) there is a good reason to believe that no reasonable person, having regard to the relevant law and any government policies developed to guide decisions of that kind, could have made the decision; and
  - (b) the decision in respect of which an appeal is sought could result in significant harm to the environment.
4. The portion of the instrument or each term or condition in the instrument in respect of which the leave to appeal is applied for.
5. The grounds on which you intend to reply at the hearing, in the event that the leave to appeal is granted, in relation to each portion that you are seeking leave to appeal.

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### Instrument Decision Notice:

**Proponent:** St. Marys Cement Inc. (Canada)

55 Industrial Street  
Toronto Ontario  
Canada M4G 3W9

**Instrument Type:** Permit to Take Water - OWRA s. 34

**EBR Registry Number:**

013-3663

**Ministry Reference Number:**

4015-B42JJF

**Ministry:**

Ministry of the Environment,  
Conservation and Parks

**Date Proposal loaded to the Registry:**

September 21, 2018

**Date Decision loaded to the Registry:**

February 13, 2019

**Keyword(s):** Water | Aggregates

### Decision on Instrument:

Permit to Take Water No. 8417-B5WQLE was issued on November 16, 2018 to St. Marys Cement Inc. (Canada) with an expiry date of November 1, 2028.

This approval is to renew the Permit To Take Water No. 7028-7LTNV9 for industrial purposes. Water will be taken from one (1) pond for aggregate washing.. Details of the water taking are as follows:

Permit Type - Renewal

#### Source Name: Aberfoyle Main (North) Pit Pond

- Source of Water - Pond - Dugout
- Purpose of Taking: Industrial
- Maximum rate per minute (Litres): 16,366
- Maximum number of hours of taking per day: 24
- Maximum volume per day (Litres): 23,567,040
- Maximum number of days of taking per year: 365
- Earliest calendar date of taking (mm/dd): 01/01
- Latest calendar date of taking (mm/dd): 12/31
- Period of Water Taking: 10 Years

#### Source Name: Cedar Source Pond

- Source of Water: Pond - Dugout
- Purpose of Water Taking: Industrial - Aggregate Washing
- Maximum Rate (Litres Per Minute): 14,950.00
- Maximum Number of Hours of Taking per Day: 12
- Maximum Volume (Litres) Per Day: 10,764,000.00
- Maximum Number of Days of Taking in a Year: 312
- Earliest calendar date of taking: 01/01
- Latest calendar date of taking: 12/31
- Period of Water Taking: 10 years

[Request a copy of the permit](#)

### Contact:

West Central Region  
Permit To Take Water  
Evaluator  
Ministry of the Environment,  
Conservation and Parks  
Drinking Water and  
Environmental Compliance  
Division  
West Central Region Office  
119 King Street West  
Floor 12  
Hamilton ON  
L8P 4Y7  
Phone: (905) 521-7833  
Fax: (905) 521-7820  
Toll Free Phone: (800) 668-4557

### Location(s) Related to this Instrument:

Aberfoyle Main (North) Pit  
Part of Lots 23, 24, 25,  
Concession: 7, Township  
of Puslinch, County of  
Wellington

PUSLINCH

### Additional Information:

The following government offices have additional information regarding this

**Comment(s) Received on the Proposal: 1**

Public Consultation on the proposal for this decision was provided for 30 Days, from September 21, 2018 to October 21, 2018.

As a result of public consultation on the proposal, the Ministry received a total of 1 comments: 0 comments were received in writing and 1 were received online.

Additionally, a copy of all comments are available for public viewing by contacting the Contact person listed in this notice.

A selection of these comments are available:

[View All Comments](#) (opens in new window)

**Decision. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.**

West Central Region Office  
119 King Street West  
Floor 12  
Hamilton ON  
L8P 4Y7  
Phone: (905) 521-7640  
Toll Free Phone: (800) 668-4557

**Effect(s) of Consultation on this Decision:**

The comment received suggested a period of taking of 5 years with no information to support this recommendation. There is no technical rationale for issuing the permit for 5 years. The comment was reviewed in the decision making and approval of the application.

**Leave to Appeal Provisions:**

Any resident of Ontario may seek leave to appeal this decision, by serving written Notice, within 15 days of February 13, 2019 upon all of the following:

**Appellate Body:**

Secretary  
Environmental Review Tribunal  
655 Bay Street  
Floor 15  
Toronto  
M5G 1E5  
Phone: (416) 212-6349  
Fax: (416) 326-5370  
Toll Free Phone: (866) 448-2248

**Environmental Commissioner of Ontario:**

Environmental Commissioner of Ontario  
1075 Bay Street  
Suite 605  
Toronto Ontario  
M5S 2B1  
Phone: (416) 325-3377  
Toll Free Phone: (800) 701-6454

**Issuing Authority:**

Dan Dobrin  
Technical Support Manager  
West Central Regional Office  
119 King Street West  
Floor 12  
Hamilton Ontario  
L8P 4Y7  
Phone: (519) 873-5041  
Toll Free Phone: (800) 668-4557

**Proponent:**

St. Marys Cement Inc. (Canada)

55 Industrial Street  
Toronto Ontario  
Canada M4G 3W9

The Notice must be signed and dated and include all of the following information:

1. The EBR Registry Number, the Ministry Reference Number, the Proponent's name and address to whom the instrument was issued and the location of Activity. (All available from this Registry posting)
2. A copy of any comments that were submitted on the original proposal, if comments were not submitted, an explanation of your interest in seeking leave to appeal the decision is required.
3. A description of the grounds for the application for leave to appeal including information that demonstrates that:
  - (a) there is a good reason to believe that no reasonable person, having regard to the relevant law and any government policies developed to guide decisions of that kind, could have made the decision; and
  - (b) the decision in respect of which an appeal is sought could result in significant harm to the environment.
4. The portion of the instrument or each term or condition in the instrument in respect of which the leave to appeal is applied for.
5. The grounds on which you intend to reply at the hearing, in the event that the leave to appeal is granted, in relation to each portion that you are seeking leave to appeal.

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**Notice of Public Meeting**  
**855 and 927 Victoria Road South**  
**File: OZS18-007**



### **Public Meeting Notice**

City Council will hold a Public Meeting in accordance with the Planning Act on a Zoning By-law amendment application received from GSP Group on behalf of the owners, 2506780 Ontario Inc. and Gamma Developers Ltd. for the lands municipally known as **855 and 927 Victoria Road South**.

Meeting Date: February 11, 2019  
Location: **Council Chambers, City Hall, 1 Carden Street**  
Time: 6:30 p.m.

### **Subject Lands**

The subject lands are comprised of two separate parcels of land located at the north-west corner of Victoria Road South and MacAlister Boulevard. The northern parcel is municipally known as 855 Victoria Road South and is approximately 2.25 hectares in size and the southern parcel is municipally known as 927 Victoria Road South and is approximately 2.58 hectares in size (see Location Map).

### **Purpose and Effect of Application**

The intent of the application is to change the zoning from the "Agricultural" (A) Zone in the Township of Puslinch Zoning By-law 19/85 to the "Specialized Residential Cluster Townhouse" (R.3A-?) Zone, "Specialized High Density Apartment" (R.4B-?) Zone and the "Conservation Land" (P.1) Zone of the City of Guelph's Zoning By-law (1995)-14864.

Site-specific zoning regulations have been requested to the "Residential Cluster Townhouse" (R.3A) Zone and to the "High Density Apartment" (R.4B) Zone to facilitate this proposal. Further details on the site-specific zoning regulations requested can be found in the supporting documents submitted with this application and will also be listed in the Staff Report available on February 1, 2019.

The applicant is proposing to develop the lands with 367 to 400 residential dwelling units comprised of stacked townhouses and apartment units. The applicant has provided two conceptual site plans – Option A and Option B, that provide different levels of intensity for the site's development. Both options have the same general layout in terms of boundaries, access and circulation, but with variations in the residential form, intensity and configuration of the southern parcel. More specifically, the applicant is proposing:

### **Option A**

- 367 dwelling units comprised of 156 stacked townhouse units and 211 apartment units;

**Notice of Public Meeting**  
**855 and 927 Victoria Road South**  
**File: OZS18-007**

- 502 parking spaces in total (including driveway and garage parking for the stacked townhouses, surface parking spaces and underground parking spaces for the apartment units); and,
- Two accesses are proposed – a right in/right out onto Victoria Road South and a full moves access onto MacAlister Boulevard.

**Option B**

- 400 dwelling units comprised of 108 stacked townhouse units and 292 apartment units;
- 544 parking spaces in total (including driveway and garage parking for the stacked townhouses, surface parking spaces and underground parking spaces for the apartment units); and,
- Two accesses are proposed – a right in/right out onto Victoria Road South and a full moves access onto MacAlister Boulevard.

The Conceptual Site Plans for Option A and Option B are attached.

**Purpose of the Meeting**

The purpose of the meeting is to provide more information about the application and is an opportunity for public input. No recommendations are provided at the Public Meeting and City Council will not be making a decision at this meeting. A recommendation report will be prepared and presented at a subsequent meeting of City Council following a full review of the application.

**Other Applications**

The subject lands are not subject to any other application under the Planning Act.

**To speak at Council or provide written comments**

Any person may attend the meeting and provide written or verbal comments and/or be notified of any future public meetings or decisions on the application.

- 1a. To speak to Council on the application, you may register as a delegation by contacting the City Clerk's Office, City Hall, **no later than 10:00 a.m. on Friday February 8, 2019** in any of the following ways:
  - Register online at [guelph.ca/delegations](http://guelph.ca/delegations)
  - By Phone at **519-837-5603** or TTY **519-826-9771**
  - By Email at [clerks@guelph.ca](mailto:clerks@guelph.ca)
  - In person at the ServiceGuelph Counter at City Hall, 1 Carden Street, Guelph
  - By regular mail or courier to Guelph City Clerk, 1 Carden Street, Guelph ON N1H 3A1
- 1b. You may attend the meeting and request to speak at the meeting.

**Notice of Public Meeting**  
**855 and 927 Victoria Road South**  
**File: OZS18-007**

2. To submit written comments to Council on the application, you must submit them to the City Clerk's Office, City Hall, **no later than 10:00 a.m. on Friday February 8, 2019 in any of the following ways:**
- By Email at [clerks@guelph.ca](mailto:clerks@guelph.ca)
  - In person at the ServiceGuelph Counter at City Hall, 1 Carden St, Guelph
  - By regular mail or courier to Guelph City Clerk, 1 Carden Street, Guelph ON N1H 3A1

**Notice of information collection:** Personal information is being collected in order to gather feedback and communicate with interested parties regarding this development proposal. Information provided for or presented at a public meeting is considered a public record and may be posted to the City's website or made available to the public upon request.

Personal information, as defined by Section 2 of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected under the authority of the Municipal Act, 2001, and the Planning Act, R.S.O. 1990, c.P. 13, and in accordance with the provisions of MFIPPA. For questions regarding the collection, use, and disclosure of this information please contact the Information and Access Coordinator at 519-822-1260 extension 2349 or [privacy@guelph.ca](mailto:privacy@guelph.ca).

**Appeals Information**

Please note that the Ontario Municipal Board (OMB) was replaced by the Local Planning Appeal Tribunal (LPAT) on April 3, 2018. Information about the LPAT and rights of appeal can be found on their website at: <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

- i. If a person or public body would otherwise have an ability to appeal the decision of Guelph City Council to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Guelph before the by-law is passed, the person or public body is not entitled to appeal the decision.
- ii. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Guelph before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**Requirement for Owners of Multi-tenant Buildings**

Upon receiving this Notice, owners of multi-tenant buildings with seven (7) or more residential units are required under the *Planning Act* to post this Notice of Public Meeting in a location that is clearly visible to all tenants (i.e. building or community notice board). The Notice shall remain posted until the day after the Public Meeting (February 12, 2019).

**Additional Information**

Documents relating to the planning application are available online at [guelph.ca/development](http://guelph.ca/development) under **855 and 927 Victoria Road South**. Printouts of

**Notice of Public Meeting**  
**855 and 927 Victoria Road South**  
**File: OZS18-007**

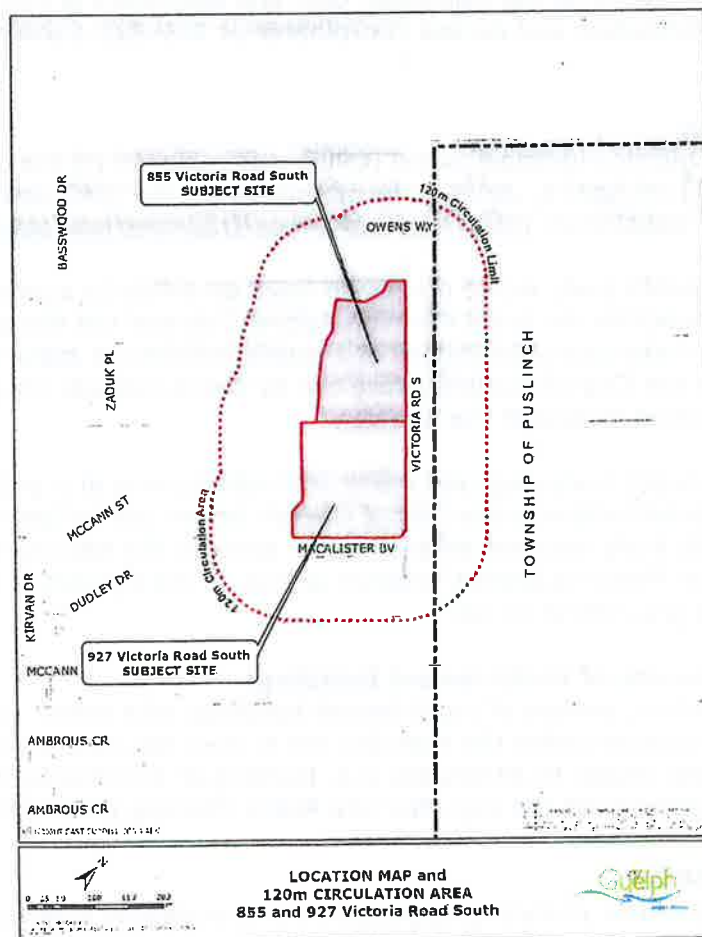
these documents are available to review by scheduling an appointment with the planner during regular office hours.

Please note that copies of the Staff Report will be available on **February 1, 2019** after 12:00 p.m. and will be posted online or may be picked up at Development Planning, 3<sup>rd</sup> floor, 1 Carden Street on, or after this date.

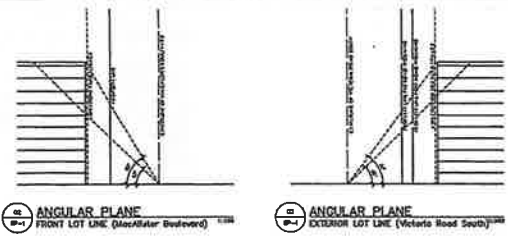
For additional information please contact the planner managing the file:

**Lindsay Sulatycki**  
Senior Development Planner  
Planning and Building Services  
Phone: 519-837-5616, ext. 3313  
Email: [lindsay.sulatycki@guelph.ca](mailto:lindsay.sulatycki@guelph.ca)

**Location Map and Notice Circulation Area**



NO.	DESCRIPTION	DATE	BY	CHECKED
1	PRELIMINARY SITE PLAN	10/15/11	J. D. [unreadable]	[unreadable]
2	REVISED SITE PLAN	11/15/11	J. D. [unreadable]	[unreadable]
3	REVISED SITE PLAN	12/15/11	J. D. [unreadable]	[unreadable]
4	REVISED SITE PLAN	01/15/12	J. D. [unreadable]	[unreadable]
5	REVISED SITE PLAN	02/15/12	J. D. [unreadable]	[unreadable]
6	REVISED SITE PLAN	03/15/12	J. D. [unreadable]	[unreadable]
7	REVISED SITE PLAN	04/15/12	J. D. [unreadable]	[unreadable]
8	REVISED SITE PLAN	05/15/12	J. D. [unreadable]	[unreadable]
9	REVISED SITE PLAN	06/15/12	J. D. [unreadable]	[unreadable]
10	REVISED SITE PLAN	07/15/12	J. D. [unreadable]	[unreadable]
11	REVISED SITE PLAN	08/15/12	J. D. [unreadable]	[unreadable]
12	REVISED SITE PLAN	09/15/12	J. D. [unreadable]	[unreadable]
13	REVISED SITE PLAN	10/15/12	J. D. [unreadable]	[unreadable]
14	REVISED SITE PLAN	11/15/12	J. D. [unreadable]	[unreadable]
15	REVISED SITE PLAN	12/15/12	J. D. [unreadable]	[unreadable]
16	REVISED SITE PLAN	01/15/13	J. D. [unreadable]	[unreadable]
17	REVISED SITE PLAN	02/15/13	J. D. [unreadable]	[unreadable]
18	REVISED SITE PLAN	03/15/13	J. D. [unreadable]	[unreadable]
19	REVISED SITE PLAN	04/15/13	J. D. [unreadable]	[unreadable]
20	REVISED SITE PLAN	05/15/13	J. D. [unreadable]	[unreadable]
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**SITE PLAN NOTES**

- SEE STRUCTURE PLAN
- SEE ENGINEERING DRAWINGS FOR THE PROJECT
- SEE ELECTRICAL DRAWINGS FOR THE PROJECT
- SEE MECHANICAL DRAWINGS FOR THE PROJECT
- SEE PLUMBING DRAWINGS FOR THE PROJECT
- SEE SANITARY DRAWINGS FOR THE PROJECT
- SEE FIRE PROTECTION DRAWINGS FOR THE PROJECT
- SEE LANDSCAPE ARCHITECTURE DRAWINGS FOR THE PROJECT
- SEE TRAFFIC ENGINEERING DRAWINGS FOR THE PROJECT
- SEE GEOTECHNICAL ENGINEERING DRAWINGS FOR THE PROJECT
- SEE SOIL REMEDIATION DRAWINGS FOR THE PROJECT
- SEE ENVIRONMENTAL DRAWINGS FOR THE PROJECT
- SEE HISTORIC PRESERVATION DRAWINGS FOR THE PROJECT
- SEE ARCHITECTURAL DRAWINGS FOR THE PROJECT
- SEE INTERIOR ARCHITECTURE DRAWINGS FOR THE PROJECT
- SEE EXTERIOR ARCHITECTURE DRAWINGS FOR THE PROJECT
- SEE SIGNAGE DRAWINGS FOR THE PROJECT
- SEE FURNITURE DRAWINGS FOR THE PROJECT
- SEE LIGHTING DRAWINGS FOR THE PROJECT
- SEE AUDIO VISUAL DRAWINGS FOR THE PROJECT
- SEE SECURITY DRAWINGS FOR THE PROJECT
- SEE SPECIALTY DRAWINGS FOR THE PROJECT
- SEE OTHER DRAWINGS FOR THE PROJECT

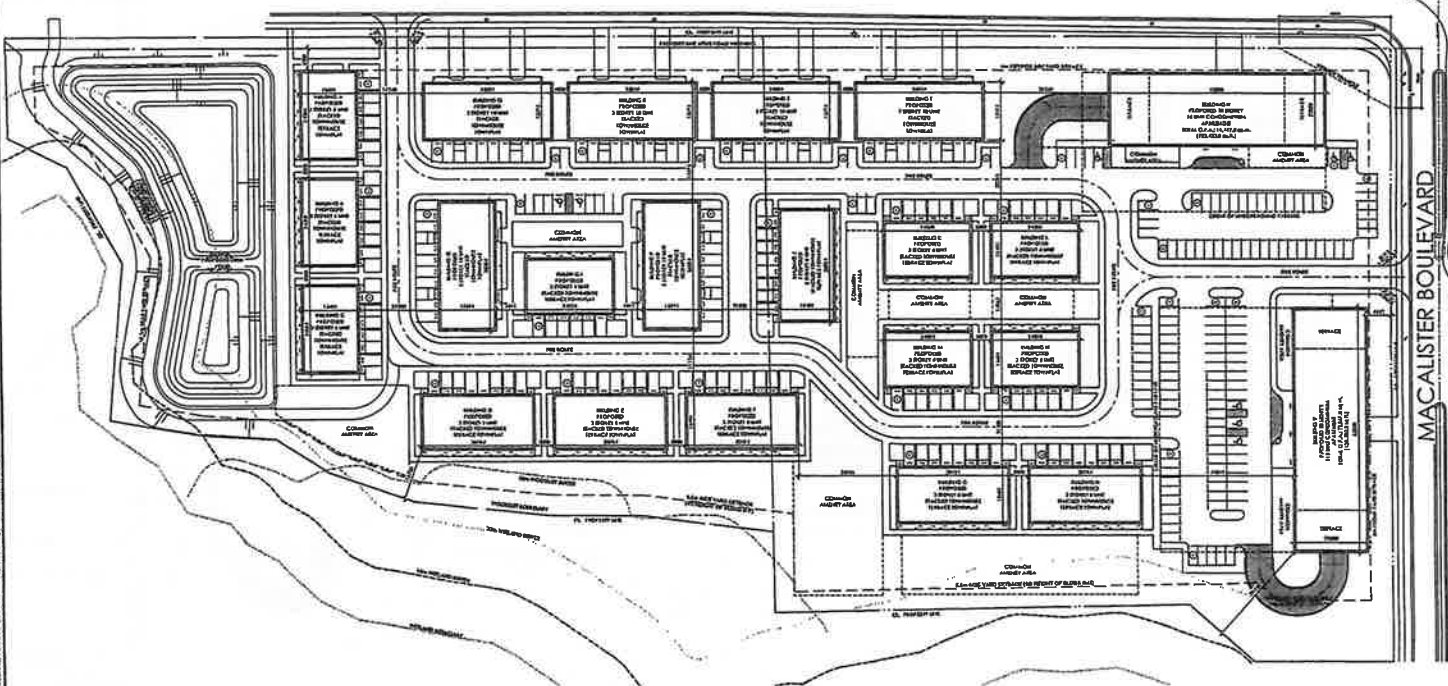


NOT DRAWN TO SCALE  
 THE INFORMATION CONTAINED HEREIN IS FOR INFORMATION ONLY AND DOES NOT CONSTITUTE AN OFFER OF ANY FINANCIAL PRODUCT OR SERVICE.  
 ALL INFORMATION IS SUBJECT TO CHANGE WITHOUT NOTICE.  
 PLEASE REFER TO THE PROJECT WEBSITE FOR THE LATEST INFORMATION.



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VICTORIA ROAD SOUTH



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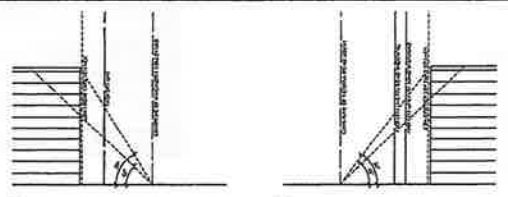
2506780 Ontario Inc  
 Gamma Developers Limited

GAMMA/BUEWATER  
 15500 Yonge Street  
 Suite 100  
 Richmond Hill, ON L4B 1M7

OPTION A  
 SITE PLAN

SP-1

NO.	REVISIONS	DATE
1	ISSUED FOR PERMIT	2014-07-23
2	REVISED PER COMMENTS	2014-08-11
3	REVISED PER COMMENTS	2014-08-11
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ANGULAR PLANE FRONT LOT LINE (Macalister Boulevard)  
ANGULAR PLANE EXTERIOR LOT LINE (Victoria Road South)

VICTORIA ROAD SOUTH

SITE PLAN NOTES

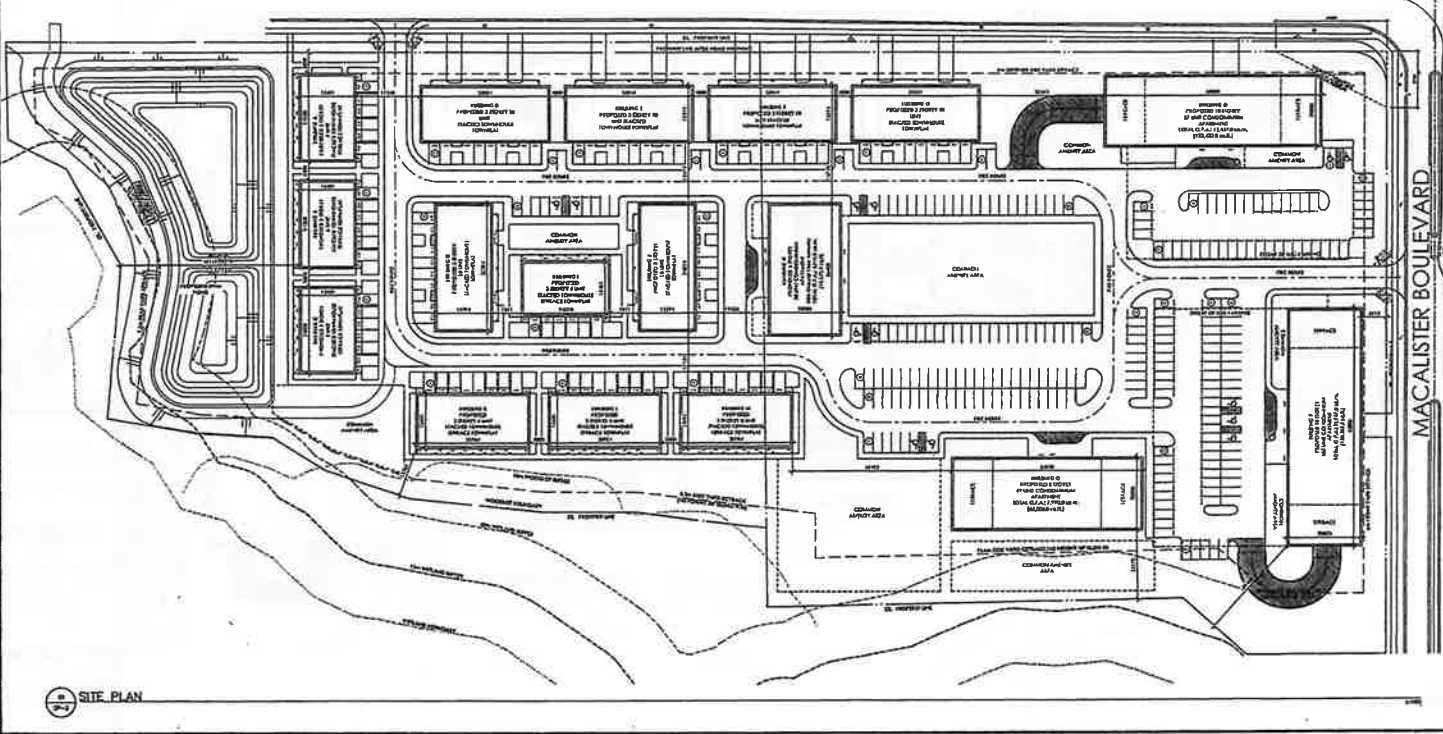
1. THIS SITE PLAN IS A DEVELOPMENT PLAN FOR THE PROPOSED DEVELOPMENT OF THE SITE.
2. THE DEVELOPER SHALL OBTAIN ALL NECESSARY PERMITS FROM THE LOCAL AUTHORITY.
3. THE DEVELOPER SHALL MAINTAIN ALL EXISTING UTILITIES AND SERVICES.
4. THE DEVELOPER SHALL MAINTAIN ALL EXISTING TREES AND LANDSCAPING.
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29. THE DEVELOPER SHALL MAINTAIN ALL EXISTING ROADS AND DRIVEWAYS.
30. THE DEVELOPER SHALL MAINTAIN ALL EXISTING UTILITIES AND SERVICES.



NO PART OF THIS DOCUMENT IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN PERMISSION OF THE DEVELOPER.



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1	ISSUED FOR PERMIT	2014-07-23
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SITE PLAN

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2506780 Ontario Inc  
Gamma Developers Limited

GAMMA/BLUEWATER  
CORPORATION

OPTION B  
SITE PLAN

NO.	REVISIONS	DATE
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SP-2



Hamilton

RECEIVED

FEB 06 2019

Township of Puslinch

Office of the City Clerk

71 Main Street West, Hamilton, ON L8P 4Y5

Phone: 905-546-2424 Fax: 905-546-2095

**NOTICE OF PUBLIC MEETING  
OF THE PLANNING COMMITTEE**

Modifications and Updates to City of Hamilton Zoning By-law No. 05-200

**WHAT?** The Planning Committee is holding a Public Meeting under the *Planning Act* to consider updates and modifications to City of Hamilton Zoning By-law No. 05-200.

**The Updates and Modifications are:**

- To add one new definition and amend certain existing definitions;
- To amend certain existing General Provision regulations;
- To amend certain existing Parking regulations
- To correct overall inconsistencies in terminology and structure;
- To amend certain regulations to reflect best practices as a result of By-law implementation and monitoring;
- To add new and amend certain existing regulations in certain zones under the Open Space and Parks Zones, Industrial Zone, Transit Oriented Corridor Zone, and Rural Zone families;
- To amend certain existing Special Exceptions and Holding Provisions;
- To add new Special Exceptions and Holding Provisions that were approved prior to the Commercial and Mix Use (CMU) Zones coming into effect;
- To update the Zoning By-law to ensure consistency in terminology and structure with the recent Transit Oriented Corridor (TOC) Zones, Commercial and Mixed Use Zones, and updated Downtown Zones approval; and,
- To refine zoning boundaries for two properties in the rural area located at 706 Highway No. 8 Flamborough and 4080 Hall Road Glanbrook.

A map has not been included in this Notice since the lands affected by the Zoning By-law Amendment is City-Wide.

**WHEN?** Tuesday, February 19, 2019  
9:30 a.m.

**WHY?** The purpose of this Zoning By-law Amendment is to ensure that the Zoning By-law remains up-to-date, that any clarification and interpretation issues are resolved, that language is consistent throughout the entire By-law, and that mapping is accurate.

**WHERE?** Council Chambers, 2<sup>nd</sup> Floor  
City Hall  
71 Main Street West, Hamilton

**HOW?** **Accessing the Proposed Amendment and Report**

***Staff Reports and Proposed Zoning Amendment text and maps***

**February 13, 2019** – Copies of the staff report and the proposed Zoning By-law Amendment will be available at the City of Hamilton Planning and Economic Development Department, City Hall, 71 Main Street West, 4<sup>th</sup> Floor from 8:30 a.m. – 4:30 p.m.

***Planning Committee Agenda***

**February 13, 2019** – Copies of the Planning Committee agenda, including staff reports will be available on-line at [www.hamilton.ca/planningcommittee](http://www.hamilton.ca/planningcommittee) and at the City of Hamilton Clerks Department, City Hall, 71 Main Street West, 1<sup>st</sup> Floor from 8:30 a.m. – 4:30 p.m.

**Public Input:**

**To register as a delegation or provide comments at the Public Meeting**

***Written Comments:*** Please submit comments to Lisa Chamberlain, Legislative Co-ordinator (contact information below) for inclusion in the Agenda for the Public Meeting. **The deadline for comments is noon on Monday, February 18, 2019. Any comments received after this date will be included in the February 27, 2019 Council agenda.**

***Presentation:*** Anyone interested in making a presentation at the Public Meeting is asked to **pre-register as a delegation by no later than 12:00 noon on February 18<sup>th</sup>, 2019** by contacting Lisa Chamberlain, Planning Co-ordinator (contact information below).



### **To request a Notice of Decision**

If you wish to be notified of the decision of the City of Hamilton on the proposed Zoning By-law Amendment, you must make a written request to Lisa Chamberlain, Planning Co-ordinator (contact information below).

Lisa Chamberlain Planning Co-ordinator  
City Clerks Office, 1<sup>st</sup> Floor, 71 Main Street West,  
Hamilton, Ontario, L8P 4Y5  
Phone: 905-546-2424 Ext. 4605  
E-mail: Lisa.Chamberlain@hamilton.ca

### **Additional Information**

Information respecting this amendment is being collected under the authority of the *Planning Act*, R.S.O. 1990, c. P.13. All comments and opinions submitted to the City of Hamilton on these matters, including the name, address and contact information of persons submitting comments and/or opinions, will become part of the public record and will be made available to the general public **and will appear on the City's website unless you expressly request within your communication that City remove your personal information.**

**Appeals:** In accordance with the provisions of the *Planning Act*, please be advised of the following:

#### ***Zoning By-Law Amendment***

- i. If a person or public body would otherwise have an ability to appeal the decision of the Council of the City of Hamilton to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Hamilton before the proposed by-laws are passed, the person or public body is not entitled to appeal the decision.
- ii. If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of Hamilton before the proposed by-laws are passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**CONTACT:** For further information, please contact:

**Timothy Lee, MCIP RPP**

Planning & Economic Development Department

City of Hamilton

71 Main Street West, 4th Floor, Hamilton, Ontario, L8P 4Y5

**Phone: 905-546-2424 Ext. 1249**

**E-Mail: [Timothy.Lee@Hamilton.ca](mailto:Timothy.Lee@Hamilton.ca)**

This Notice is issued February 1, 2019

(CI-18-J)

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-6500

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-6500



January 31, 2019

Dear Head of Council:

On Monday at the ROMA conference, Premier Doug Ford announced the Ministry of Municipal Affairs and Housing and the Ministry of the Attorney General intend to launch a consultation on the long-standing issues surrounding joint and several liability.

We have listened to our municipal partners across the province and have heard the concerns about insurance costs and a “liability chill” affecting the delivery of everyday public services.

We want to gather the facts, so we are going to consult with you. We’ll need to look at the evidence and develop solutions that make sense for the people and ensure that vulnerable, injured Ontarians are compensated fairly. This will be an honest conversation, and our decisions must be based on hard facts and evidence.

Minister Mulroney and I look forward to these important discussions. Details related to the consultation process and timing will be shared in the near future.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark  
Minister



## **REPORT FIR-2019-001**

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TO: Mayor and Members of Council

FROM: Luis Gomes, Fire Chief

MEETING DATE: February 20, 2019

SUBJECT: Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services

File: C01FIR – Fire Establishing and Regulating By-law

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### **RECOMMENDATION**

**That Report FIR-2018-006 with respect to Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services be received for information; and**

**That Council passes a by-law to repeal the previous Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services bylaw #12/10 and replace it with the By-law attached as Schedule A t Report FIR-2019-001.**

### **DISCUSSION**

#### **Background**

Report ADM 2018-003 Term of Council 2014 – 2018 Goals and Objectives Update, Schedule “C” Policy Review - States that the Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services, be review and recommended changes be presented to council. The Fire Master Plan also suggested that the By-law be review and updated accordingly.

#### **Purpose**

The Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services must be kept current to reflect the Township’s service levels and current legislative requirements .

The following is an overview of the proposed changes:

- New performance objectives are based on Master Fire Plan recommendations
- The Corporation will strive to meet the following emergency response objectives;

- (a) Initial Response Staffing Performance Objective of an initial response deployment of four firefighters to all fire related emergency calls.
- (b) Depth of Response Staffing Performance Objective of a depth of response deployment to all fire related emergency calls of four firefighters to low risk occupancies, 14 firefighters to moderate risk occupancies, and 24 firefighters to high risk occupancies.
- (c) The Corporation will strive to meet the following Time Performance Objective;
  - Corporate response time performance objective referenced within the NFPA 1720 Rural Area Demand Zone including a minimum of six firefighters responding within a 14 minute response time (turnout time + travel time) with a performance objective of 80%.
  - Core Services have been updated to reflect National Fire Protection Association (NFPA) standards instead of the previous Ontario Fire Service standards and level of service delivery has been updated and is based on these NFPA standards.
  - Emergency Dispatching and Communications reflects Council's decision to have an external service provider provide these services
  - The Organizational Chart now reflects our current departmental structure

### **Financial Implications**

Not applicable

### **APPLICABLE LEGISLATION AND REQUIREMENTS**

Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4

### **ATTACHMENTS**

Draft By-law Establishing and Regulating Bylaw for Puslinch Fire and Rescue Services

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER xxx-2019

Being a by-law to repeal By-law 12/10 and to enact a new Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.

**WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c 4, as amended, requires every municipality to establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and to provide such other Fire Protection Services as it determines may be necessary in accordance with its needs and circumstances;

**AND WHEREAS** the FPPA permits a municipality, in discharging these responsibilities, to establish a Fire Department;

**AND WHEREAS** the FPPA permits a Council of a municipality to establish, maintain and operate a Fire Department for all or any part of the municipality;

**AND WHEREAS** the FPPA requires a Fire Department to provide fire suppression services and permits the Fire Department to provide other Fire Protection Services in the municipality;

**NOW THEREFORE** the Council of the Corporation of The Township of Puslinch enacts as follows:

### 1. DEFINITIONS

In this by-law, unless the context otherwise requires;

- 1.1 "Approved" means approved by the Council;
- 1.2 "CAO" means the person appointed by Council as a Chief Administrative Officer for the Corporation;
- 1.3 "Confined Space" means any area not designed for human occupancy that has limited or restricted means for egress, normally having only one way in or out (e.g. tanks, silos, storage bins, hoppers, vaults, tunnels);
- 1.4 "Corporation" means the Corporation of the Township of Puslinch;
- 1.5 "Council" means the Council of the Corporation;
- 1.6 "Fire Chief" means the person appointed by Council as a Fire Chief for the Corporation and is ultimately responsible to Council as defined in the FPPA;
- 1.7 "Deputy Fire Chief" means the person appointed by Council as a Deputy Fire Chief to act on behalf of the Fire Chief in the case of an absence or a vacancy in the office of the Fire Chief;
- 1.8 "Division" means a Division of the Fire Department as provided for in this By-law;
- 1.9 "Fire Department" means the Township of Puslinch Fire Department;
- 1.10 "FPPA" means the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, as may be amended from time to time, or any successor legislation, and any regulation made there under;
- 1.11 "Fire Protection Services" includes fire prevention, fire safety education, fire suppression, communications and training of persons involved in the provision of Fire Protection Services, rescue and emergency services and the delivery of all those services;

- 1.12 "High Angle" means any rescue attempt that requires rope and related equipment to safely gain access to, and remove victims from, hazardous geographical areas with limited access such as cliffs, above or below grade structures, silos by means of a rope system;
- 1.13 "Member" means any person employed in or appointed to Puslinch Fire and Rescue and assigned to undertake Fire Protection Services;
- 1.14 "NFPA" means National Fire Protection Association;
- 1.15 "Water Rescue" means any incident involving the rescue or removal of a victim from any body of water, moving or still such as lakes, ponds, rivers, flooding.

## **2. ESTABLISHMENT**

- 2.1 The Fire Department is continued under this By-law to provide Fire Protection Services for the Corporation and the Head of the Department shall be known as the Fire Chief.

## **3. COMPOSITION**

- 3.1 The Fire Department shall consist of the Fire Chief, Deputy Fire Chief(s), Captains, other officers, firefighters, administrative support staff and any other person as may be authorized or considered necessary from time to time by Council for the Fire Department to perform Fire Protection Services.

## **4. EMPLOYMENT**

- 4.1 The Fire Chief appoints qualified persons as members of the Fire Department subject to the approved Puslinch Fire Department hiring process and the Corporation's Hiring Policy.
- 4.2 A person is qualified to be appointed a member of the Fire Department for firefighting duties who:
- Is not less than 18 years of age;
  - Resides within the Township of Puslinch or within close proximity to a Township of Puslinch Fire Station;
  - Passes such aptitude tests as may be required by the Fire Chief;
  - Passes such medical fitness tests as may be required by the Fire Chief;
- 4.3 A person appointed as a member of the Fire Department shall begin as an auxiliary firefighter or a probationary firefighter for suppression firefighting duties. A probationary firefighter shall be on probation for a period of twelve months during which he/she shall receive training and examinations as required by the Fire Chief.
- 4.4 Prior to the completion of the probationary period, the Fire Chief shall review their performance as a firefighter. If a probationary member appointed to provide fire protection services fails any such examinations, the Fire Chief may recommend to the CAO that their probation be extended or he/she be dismissed, in accordance with Corporation's Policies.

## **5. TERMS AND CONDITIONS OF EMPLOYMENT**

- 5.1 Subject to the FPPA, the remuneration and other terms and conditions of employment or appointment of the members and administrative support staff that comprise the Fire Department shall be in accordance with the Corporation's policies, procedures and programs.

## **6. ORGANIZATION**

- 6.1 The Fire Department shall be structured in conformance with the approved Organizational Chart (Appendix B). Any additional (new) positions to the Organizational Chart, such as those recommended in the Master Fire Plan requires the approval of Council.
- 6.2 The Fire Department shall be organized into Divisions such as:
- Fire Prevention;
  - Fire Suppression;
  - Training;
  - Public Education and
  - Administrative Services.
- 6.3 The Fire Chief, with prior approval of the CAO, may re-organize or eliminate Divisions, establish other Divisions, do all or any of these things, or any combination of them as may be required to ensure the proper administration and efficient operation of the Fire Department. The Fire Chief may assign or re-assign such members to a Division to assist in the administration and operation of the Division. The effective management of Fire Protection Services for the Corporation must maintain the Corporation's approved budget or as otherwise approved by Council.

## **7. CORE SERVICES**

- 7.1 For the purposes of this By-law core services provided by the Fire Department will be as per Appendix "A" which forms part of this By-law.
- 7.2 Nothing in this By-law will restrict the Fire Department to providing only core services or limit the provisions of Fire Protection Services.
- 7.3 The Corporation will strive to meet the following emergency response objectives:
- (a) Initial Response Staffing Performance Objective of an initial response deployment of four firefighters to all fire related emergency calls;
  - (b) Depth of Response Staffing Performance Objective of a depth of response deployment to all fire related emergency calls of four firefighters to low risk occupancies, 14 firefighters to moderate risk occupancies, and 24 firefighters to high risk occupancies.
- 7.3.1 The Corporation will strive to meet the following time performance objective:
- (a) Corporate response time performance objective referenced within the NFPA 1720 Rural Area Demand Zone including a minimum of six firefighters responding within a 14 minute response time (turnout time + travel time) with a performance objective of 80%.

## **8. RESPONSIBILITIES AND AUTHORITY OF FIRE CHIEF**

- 8.1 The Fire Chief is responsible to Council, through the CAO, for the:
- (a) proper administration and operation of the Fire Department including the preparation of an annual budget;
  - (b) delivery of Fire Protection Services.
- 8.2 The Fire Chief is authorized to make:
- (a) general orders, directives, guidelines, procedures, rules, and regulations and to take such other measures as the Fire Chief may consider necessary for the management of the Fire Department, the prevention, control and



extinguishment of fires, the protection of life and property, and the management of emergencies including:

- i. the care and protection of all property belonging to the Fire Department;
- ii. arranging for the provision of necessary and proper facilities, apparatus, equipment, services and supplies for the Fire Department;
- iii. determining and establishing the qualifications and criteria for employment or appointment and the duties of all members and administrative support staff;
- iv. utilizing members and staff of the Fire Department, to assist in the performance of his/her duties, as may be required from time to time;
- v. the conduct and the discipline of members and administrative support staff;
- vi. liaising with any union or association representing firefighters or staff of the Fire Department;
- vii. liaising with the Office of the Fire Marshal of Ontario and any other office or organization;
- viii. preparing and, upon approval by the Council, implementing and maintaining a Master Fire Service Plan and program for the Corporation;
- ix. coordinating any emergency fire service plan and program, assisting in the preparation, implementation and maintenance of any emergency plans, organizations, services or measures;
- x. directing any emergency plan established by the Province of Ontario or the Government of Canada;
- xi. coordinating with and assisting any other public official in an emergency declared by the Mayor of the Corporation, the Premier of Ontario or the Governor in Council;
- xii. reporting to the appropriate crown attorney or other prosecutor or law enforcement officer or other officer that the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence or in which there is reason to believe an offence has been committed under the FPPA;
- xiii. keeping an accurate record, in convenient form for references, of all fires, rescues and emergencies responded to by the Fire Department;
- xiv. keeping such other records as may be required by the Corporation and the FPPA in accordance with the Records Retention By-law;
- xv. preparing and presenting the annual report of the Fire Department to Council.

8.3 The Fire Chief shall be responsible for the:

- (a) administration and enforcement of this By-law; and all general orders, policies, procedures, rules, and regulations made under this By-law;
- (b) enforcement of any other By-laws of the Corporation respecting Fire Protection Services;
- (c) periodic review of such By-laws;
- (d) periodic review, amendment or termination of any general orders, procedures, rules, and regulations made by the Fire Chief under this By-law..

8.4 The Fire Chief shall have all powers, rights and duties assigned to a Fire Chief under the FPPA including without limitations the authority to enforce compliance with the Ontario Fire Code. The FPPA also provides 'Under Powers of the Fire Chief' the authority to designate certain duties to others.

8.5 The Fire Chief shall report all fires to the Fire Marshal as required by the FPPA.

## **9. DEPUTY FIRE CHIEF**

9.1 The Deputy Fire Chief shall:

- (a) be the second ranking officer of the Fire Department; and
- (b) be subject to and obey all orders of the Fire Chief; and
- (c) perform such duties as are assigned to him or her by the Fire Chief; and
- (d) act on behalf of the Fire Chief in case of absence or a vacancy in the office of the Fire Chief.

## **10. SUPERVISION**

10.1 The Members and administrative support staff of the Fire Department while on duty shall be under the direction and control of the Fire Chief or the next ranking officer present in any place.

## **11. GENERAL DUTIES AND RESPONSIBILITIES**

11.1 Every Member and administrative support staff person shall:

- (a) conduct themselves in accordance with general orders, policies, procedures rules and regulations of the Fire Department; and
- (b) give their whole and undivided attention while on duty to the efficient operation of the Fire Department; and
- (c) shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any collective agreement or other written agreement that may be applicable.

## **12. PROPERTY**

12.1 Employees must not use the Corporation's property, vehicles, equipment, supplies or services for activities not associated with the discharge of official duties.

12.2 Employees shall not use the Corporation's property, vehicles, equipment, supplies or services for personal gain.

12.3 No person shall willfully damage any apparatus, equipment or other property belonging to or used by the Fire Department.

12.4 All persons shall abide by the Corporation's Staff Code of Conduct.

## **13. FIRE SUPPRESSION**

13.1 The Fire Department may suppress any fire, or other hazardous condition by extinguishing it or by other reasonable action and, for this purpose, may enter private property, if necessary, to do so.

13.2 The Fire Department may pull down or demolish any building or structure when considered necessary to prevent the spread of fire.

13.3 The Fire Department may request other persons present at a fire to assist in;

- (a) extinguishing fires;
- (b) pulling down or demolishing buildings or structures to prevent the spread of fire;
- (c) crowd and traffic control; or
- (d) suppression of fires or other hazardous conditions in other reasonable ways.

## **14. REFUSAL TO LEAVE**

14.1 No person present at a fire shall refuse to leave the immediate vicinity when required to do so by a member of the Fire Department.

## **15. CONDUCT AT FIRES**

- 15.1 During a fire, and during a fire investigation and until the area is safe and secure, no person, either on foot or with a vehicle of any kind, shall enter or remain upon or within;
- (a) The portion of any street or lane upon which the site of the fire abuts or upon any street or lane for a distance of fifteen (15) metres on each side of the property damaged by fire; and
  - (b) Any other street, lane or other area or part thereof in the vicinity of the fire, as may be identified by the Fire Chief or the next ranking officer present at the fire.
- 15.2 The provisions of section 15.1 shall not apply to a resident of any street, lane or within an identified area or to any person authorized to enter or remain by an officer of the Fire Department or by a police officer.

## **16. EMERGENCY RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY**

- 16.1 The Fire Department shall not respond to a call with respect to a fire or emergency outside the territorial limits of the Corporation except with respect to a fire or emergency;
- (a) That, in the opinion of the Fire Chief or designate of the Fire Department:
    - i. threatens property in the territorial limits of the Corporation; or
    - ii. property situated outside the territorial limits of the Corporation that is owned or occupied by the Corporation; or
    - iii. on property beyond the territorial limits of the Corporation where it is determine immediate action is necessary to preserve life or property and the appropriate fire department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate.
  - (b) In a municipality with which an approved automatic aid or mutual aid agreement has been entered into to provide Fire Protection Services;
  - (c) On property with which an approved agreement has been entered into with any person or corporation to provide Fire Protection Services;
  - (d) At the discretion of the Fire Chief, to a municipality authorized to participate in any regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;

## **17. INTERFERENCE**

- 17.1 No person shall impede or interfere with or hinder a member of the Fire Department in the performance of his/her duties.

## **18. FIRE ALARM**

- 18.1 No person shall prevent, obstruct or interfere in any manner with the communication of a fire alarm to the Fire Department or with a member of the Fire Department responding to a fire alarm that has been activated.

## **19. OFFENCES**

- 19.1 Every person who contravenes any provisions of this By-law is guilty of an offence and on conviction is liable to the penalty established by the provincial Offences Act, R.S.O.1990, c P.33, as may be amended or replaced from time to time, inclusive of costs.

## **20. CONFLICT**

20 .1 Where this By-law may conflict with any other By-law of the Corporation, this By-law shall supersede and prevail over that other By-law to the extent of the conflict.

## **21. SEVERABILITY**

21.1 If any or part of this By-law is found to be illegal or beyond the power of the Corporation, such section or part or item shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent there from and to enacted as such.

## **22. REPEAL**

22.1 That By-law 12/10 is hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS xxx DAY OF JANUARY 2019.**

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James Seeley, Mayor

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Karen Landry, CAO/Clerk

DRAFT

## **APPENDIX "A"**

### **CORE SERVICES**

#### **1. FIRE SUPPRESSION AND EMERGENCY RESPONSE**

- 1.1 Fire suppression services shall be delivered in both an offensive and defensive mode and shall include search and rescue operations, forcible entry, ventilation, protecting exposures, salvage and overhaul as appropriate.
- 1.2 Emergency pre-hospital care responses and medical acts such as Defibrillation, CPR, and the Emergency Medical Responders Program or as approved by a base hospital or a medical director, shall be maintained.
- 1.3 Specialized technical rescue services at a NFPA Technical level shall include Vehicle Rescue and Water/Ice rescue services in accordance with available resources, NFPA Operations level services shall be provided for Confined Space, Rope Rescue and Hazardous Materials Response. All other specialized technical rescues will be at NFPA awareness level.
- 1.4 All training will match the response criteria and comply with Section 21 Guidelines, Puslinch Fire Department Operating Guidelines, Township Policies, applicable provincial legislation and NFPA standards.

#### **2. FIRE PREVENTION**

- 2.1 Enforcing the Ontario Fire Code by conducting comprehensive inspections, complaint, request, retrofit, or self initiated, of all classes of buildings and occupancies in the territorial limits of the Corporation.
- 2.2 Record and report all findings and issue orders to improve fire safety.
- 2.3 Where directed, determine the origin and cause of fires.
- 2.4 Responsible for Fire Safety Planning, which involves liaison with architects, consulting engineers, contractors and owners to ensure fire safety requirements are met.
- 2.5 Examine plans and specifications to ensure life safety requirements have been met in accordance with the Ontario Fire Code and Ontario Building Code.
- 2.6 Prepare reports, letters, and orders in accordance within applicable legislation requirements.
- 2.7 Perform other duties as assigned.
- 2.8 The Ontario Fire Code, Fire Protection and Prevention Act, Building Code, NFPA and other related standards, legislation and reference materials may be used as reference guides for Puslinch Fire & Rescue Fire Prevention activities as approved by the Fire Chief.

#### **3. FIRE SAFETY EDUCATION**

- 3.1 Distribution of fire and life safety information and public education programs shall be administered in accordance with the FPPA and guidelines of the Fire Department.
- 3.2 A residential home fire safety awareness program shall be ongoing.
- 3.3 Smoke alarms for residential occupancies shall be provided to those in need.
- 3.4 Fire and life safety communiqués shall be distributed to the media on a regular basis.
- 3.5 The Fire Department shall maintain at least one Public Fire and Life Safety Educator certified to NFPA Standard 1035.

#### **4. EMERGENCY DISPATCHING AND COMMUNICATIONS**

- 4.1 That Emergency Dispatching and Fire Service communications be provided by a service provider that is in compliance with the requirements of the National Fire Protection Association for dispatch times and all standards under the Fire Protection and Prevention Act.

DRAFT

**APPENDIX "B"**

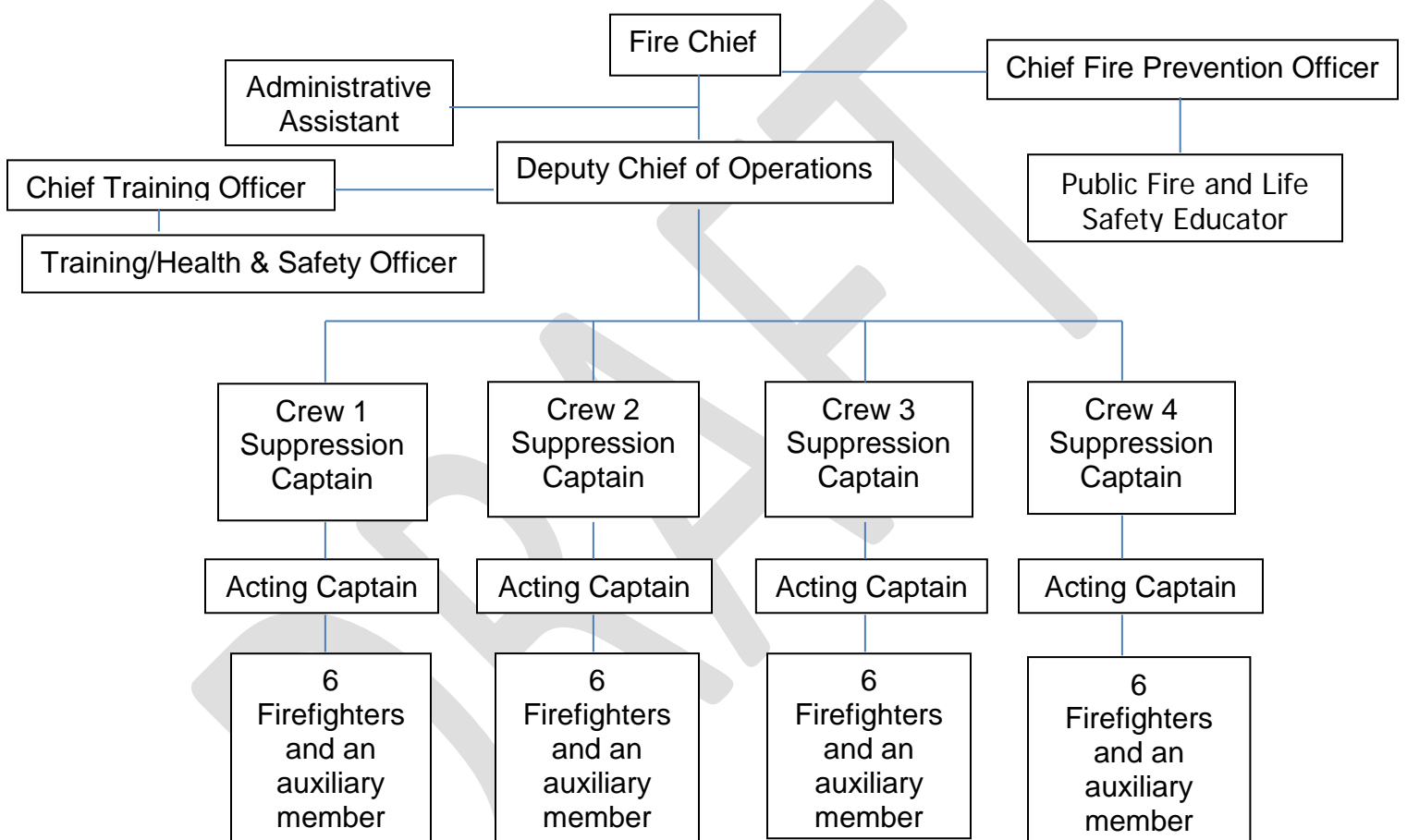
**Fire Department Organizational Chart**

**Puslinch Fire & Rescue Services**

**Organizational Chart**

The Puslinch community is presently served for fire protection services by its own community fire department. Puslinch Fire and Rescue Services is staffed by 43 personnel. The organizational chart is as follows:

Organizational chart:





## **REPORT FIN-2019-010**

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TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 20, 2019

SUBJECT: 2019 Budget - Final  
File No. F05 BUD

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### **RECOMMENDATIONS**

**That Report FIN-2019-010 regarding the 2019 Budget – Final be received; and**

**That the excess funds of \$557,627 related to the OMERS Omission Period be reallocated from the Legal Contingency Discretionary Reserve to the Asset Management Discretionary Reserve in order to address the recommendations from the Asset Management Plan; and**

**That Council enact a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2019.**

### **DISCUSSION**

#### Purpose

The purpose of this report is to provide Council with information regarding the final 2019 Budget including any changes to the budget based on more current information being available to staff.

#### Background

As part of the Budget Public Information Meeting on February 5, 2019, the following table was presented to the Public to summarize the proposed Capital and Operating Budget.



<b>Description</b>	<b>2018 Approved Budget</b>	<b>2019 Proposed Budget</b>
Capital	\$690,849	\$1,123,416
Normalize for OMERS	\$232,500	\$0
<b>Adjusted Capital</b>	<b>\$923,349</b>	<b>\$1,123,416</b>
Operating	\$3,054,742	\$2,831,360
Normalize for OMERS	-\$232,500	\$0
<b>Adjusted Operating</b>	<b>\$2,822,242</b>	<b>\$2,831,360</b>
<b>Total Municipal Tax Levy</b>	<b>\$3,745,591</b>	<b>\$3,954,776</b>

Township staff have attached as Schedule A to this Report the written comments received from the Public. The Public Meeting Minutes are included in the February 20, 2019 agenda package.

### **Operating Budget Updates – No Tax Levy Impact**

Outlined below are the summarized changes to the operating budget based on more current information being available to staff. The items noted below do not result in a tax levy increase or decrease.

### **Ontario Municipal Partnership Fund (OMPF)**

Township staff received correspondence dated February 13, 2019 from the Ministry of Finance regarding the Township's 2019 OMPF allocation. The correspondence is attached as Schedule B to this Report.

Based on the attached correspondence, it is recommended that the 2019 OMPF revenue account be increased by \$10,000. It is not recommended that it be increased to 2018 levels (ie. \$413,600) as the Ministry indicates in the correspondence that the program will be further reviewed in 2019 as it relates to 2020 municipal allocations.

Therefore, in the 2019 proposed budget, this line item has increased from \$370,200 to \$380,200.

### **Contract Services – Conservation Energy Demand Management Plan Update**

The Township completed its first Conservation and Demand Management Plan in 2014 as required under Ontario Regulation 397/11 made under the Green Energy Act, 2009.

Ontario Regulation 507/18 under the Electricity Act, 1998 indicates that all public sector organizations must update their 5-year Conservation and Demand Management Plans by July 1, 2019.

Township staff have obtained a quote from Local Authority Services in partnership with TdS Dixon Inc. to complete the update for the Township in accordance with the requirements outlined in Ontario Regulation 397/11.

Therefore, in the 2019 proposed budget, administration contract services are recommended to be increased by \$10,000.

### **OMERS Omission Period**

It is recommended that the excess funds of \$557,627 related to the OMERS Omission Period be reallocated from the Legal Contingency Discretionary Reserve to the Asset Management Discretionary Reserve in order to address the recommendations from the Asset Management Plan including:

- Technology requirements; and
- Staff resourcing requirements; and
- The financial implications associated with the Township's aging infrastructure.

### **Organization Structure and Full-Time Equivalents**

In accordance with previous budgets, attached as Schedule C to this Report includes the 2018 and 2019 Organization Charts. Schedule D to this Report includes a Full-Time Equivalents analysis by position and by department from 2018 to 2019.

### **FINANCIAL IMPLICATIONS**

The following tables outlines the 2019 budget compared to the 2018 budget:

<b>Description</b>	<b>2018 Budget</b>	<b>2019 Budget</b>
<b>Operating Budget</b>		
Operating Revenues	\$1,934,581	\$1,917,228
Operating Contributions from Discretionary Reserves	\$287,473	\$267,197
Operating Contributions to Discretionary Reserves	\$361,100	\$88,750
Operating Expenditures	\$4,915,695	\$4,927,035
<b>Total Operating Tax Levy</b>	<b>\$3,054,742</b>	<b>\$2,831,360</b>
<b>Capital Budget by Funding Source</b>		
Tax Levy	\$690,849	\$1,123,416
Gas Tax	\$220,000	\$220,000
Discretionary Reserves	\$187,111	\$301,530
Restricted Reserves	\$74,279	\$206,960
Other (grants)	\$425,336	\$837,212
<b>Total Capital Budget</b>	<b>\$1,597,575</b>	<b>\$2,689,118</b>
<b>Total Tax Levy</b>	<b>\$3,745,591</b>	<b>\$3,954,776</b>

The final tax rate for 2019 cannot be set until the County of Wellington finalizes the tax ratios for each property class. However, assuming the ratios do not change, the following table shows that the Township portion of property taxes on the median/typical

single family detached dwelling in the Township will increase by 2.80% or \$26.95 per year.

<b>Description</b>	<b>2018</b>	<b>2019</b>	<b>\$ Change from 2018</b>	<b>% Change from 2018</b>
Median Assessment	\$578,500	\$593,250	\$14,750	2.55%
Yearly Township Taxes	\$963.71	\$990.66	\$26.95	2.80%
Yearly Township Taxes per \$100,000 of Assessment	\$162.45	\$166.99	\$4.54	2.80%

### **APPLICABLE LEGISLATION AND REQUIREMENTS**

Municipal Act, 2001

### **ATTACHMENTS**

Schedule A –Written Comments received from the Public

Schedule B – Ministry of Finance Correspondence – 2019 OMPF

Schedule C –Organization Charts - 2018 and 2019

Schedule D – Full-Time Equivalent Analysis – 2018 to 2019

## Mary Hasan

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**From:** John <[john.hauwert009@sympatico.ca](mailto:john.hauwert009@sympatico.ca)>  
**Sent:** Wednesday, February 13, 2019 8:04 PM  
**To:** Mary Hasan  
**Subject:** Re: budget

Yes please Mary.

Sent from my iPhone

On Feb 14, 2019, at 4:26 AM, Mary Hasan <[mhasan@puslinch.ca](mailto:mhasan@puslinch.ca)> wrote:

Hi Margaret,

Thank you for your email. Would you like me to include your email below as a Schedule to the Asset Management report and the Budget Report that will be considered by Council at an upcoming meeting?

Thanks,

Mary

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**From:** Margaret Hauwert <[john.hauwert009@sympatico.ca](mailto:john.hauwert009@sympatico.ca)>  
**Sent:** Thursday, February 7, 2019 11:20 AM  
**To:** Nina Lecic <[nlecic@puslinch.ca](mailto:nlecic@puslinch.ca)>  
**Subject:** budget

Questions for capital budget

1. Why are the roads in such poor shape all of a sudden, have they not been properly maintained over the last couple years?
2. I do not want the township to borrow any money?
3. Has council looked into how many firefighters do we have and is it too much?
4. Has council looked into how many people are on the payroll and maybe it is too much?

These are some of my concerns after looking at recommendations by the asset manager presentation.

Margaret Hauwert  
[john.hauwert009@sympatico.ca](mailto:john.hauwert009@sympatico.ca)

Township of Puslinch  
7404 Wellington Rd 34, Puslinch, ON N0B 2J0  
P 519 763-1226 F 519-763-5846  
[www.puslinch.ca](http://www.puslinch.ca)

**Schedule A to Report FIN-2019-010**

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Ministry of Finance  
Office of the Minister

Ministère des Finances  
Bureau du ministre



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400  
Facsimile: 416-325-0374

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400  
Télécopieur: 416-325-0374

February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a \$15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.

.../cont'd

We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

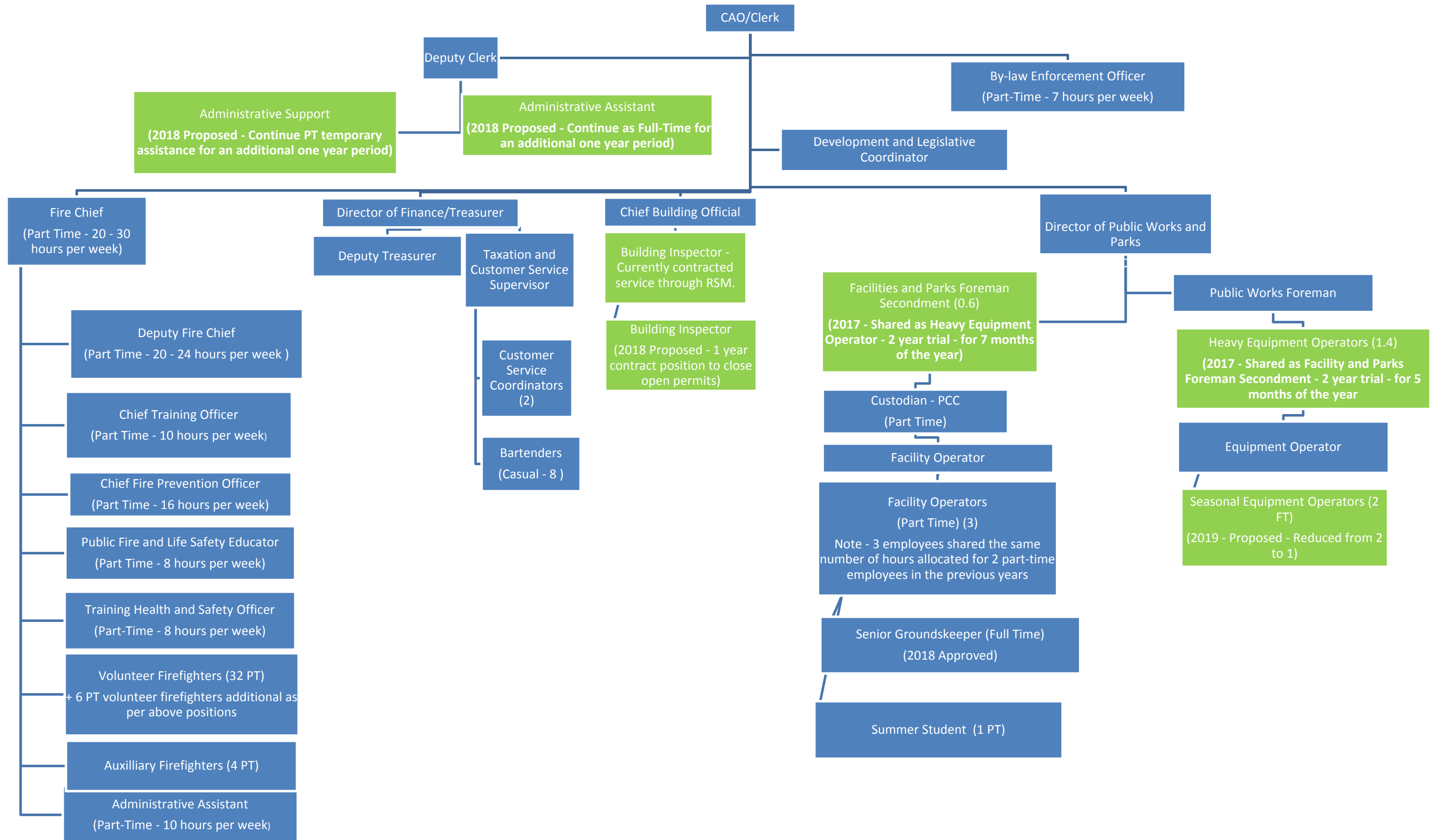
Sincerely,

**Original Signed by**

Vic Fedeli  
Minister of Finance

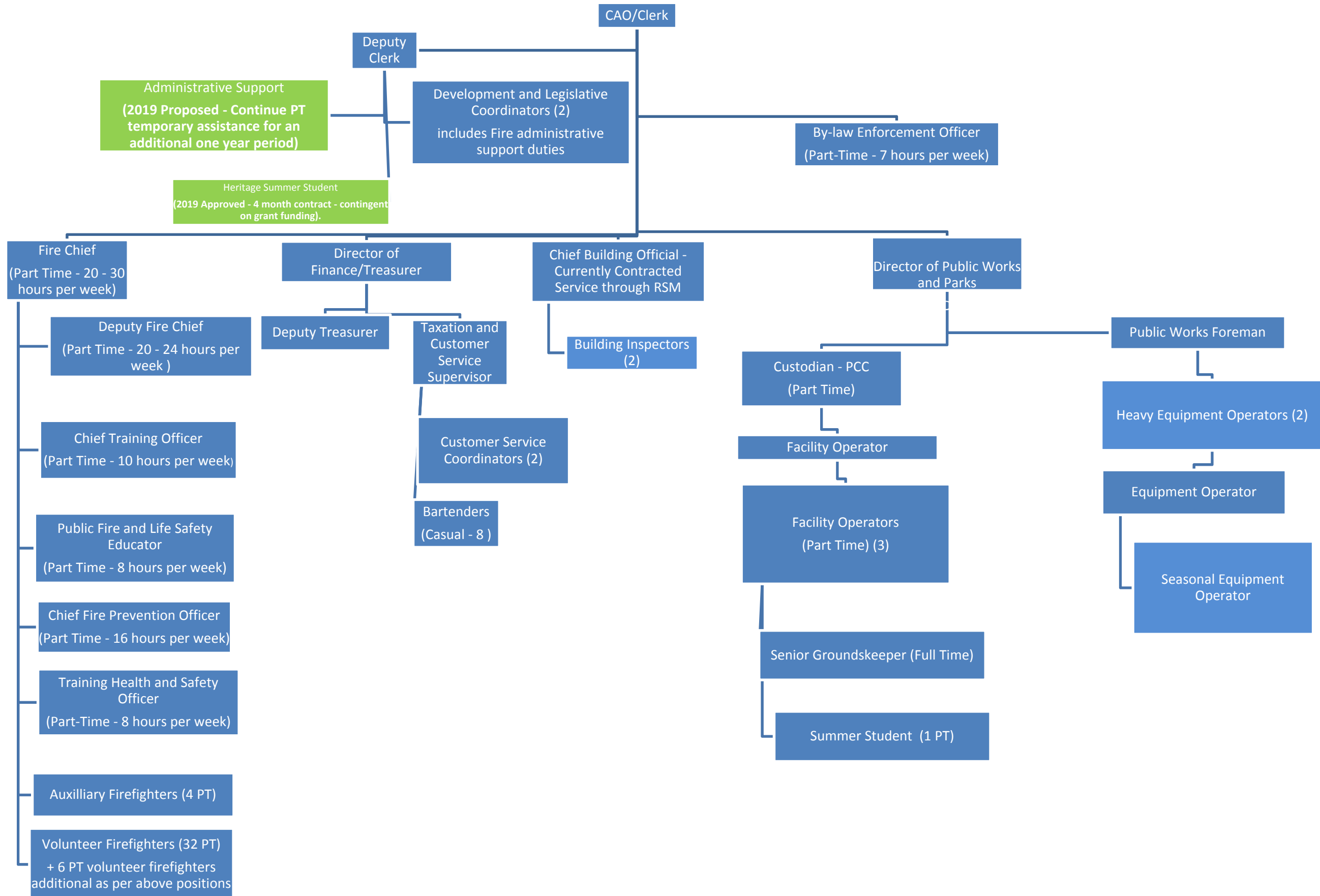
- c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing  
Jamie McGarvey, President, Association of Municipalities of Ontario

Organization Chart – 2018





Organization Chart – 2019



**Schedule D - Full-Time Equivalents Analysis - By Position**

<b>Position</b>	<b>Department</b>	<b>2018</b>	<b>2019</b>
CAO/Clerk	CAO/Clerk	1	1
Deputy Clerk	CAO/Clerk	1	1
Administrative Assistant - Contract	CAO/Clerk	1	0
Heritage Summer Student - Contingent on grant funding	CAO/Clerk	0	0.3
Records Support - Contract	CAO/Clerk	0.4	0.4
Development and Legislative Coordinators	CAO/Clerk	1	2
By-law Enforcement Officer	CAO/Clerk	0.2	0.2
Chief Building Official	Building	1	1
Building Inspector - Contract	Building	1	0
Building Inspector	Building	0	2
Customer Service Coordinators (2)	Finance	2	2
Director of Finance/Treasurer	Finance	1	1
Deputy Treasurer	Finance	1	1
Taxation and Customer Service Supervisor	Finance	1	1
Director of Public Works and Parks	Public Works	1	1
Public Works and Parks Foreman	Public Works	0.75	0
Public Works and Parks Supervisor	Public Works	0	1
Equipment Operator	Public Works	1	1
Heavy Equipment Operators (2)	Public Works	1.4	2
Seasonal Equipment Operators (2)	Public Works	0.65	0
Seasonal Equipment Operator (1)	Public Works	0.00	0.33
Facilities and Parks Foreman	Public Works	0.6	0
Facility Operator (ORC)	Optimist Recreation Centre	1	1
Part-Time Facility Operators (3)	Optimist Recreation Centre	1	1
Custodian (PCC)	Puslinch Community Centre	0.9	0.9
Parks Senior Groundskeeper	Parks	1	1
Parks Student	Parks	0.2	0.3
Fire Chief	Fire & Rescue Services	0.75	0.75
Deputy Fire Chief	Fire & Rescue Services	0.7	0.7
Chief Training Officer	Fire & Rescue Services	0.3	0.3
Chief Fire Prevention Officer	Fire & Rescue Services	0.45	0.45

**Schedule D - Full-Time Equivalents Analysis - By Position**

<b>Position</b>	<b>Department</b>	<b>2018</b>	<b>2019</b>
Public Fire & Life Safety Educator	Fire & Rescue Services	0.2	0.2
Training Health & Safety Officer	Fire & Rescue Services	0.2	0.2
Administrative Assistant - Fire	Fire & Rescue Services	0.3	0.0

23.99      25.02      **1.03**

## Schedule D - Full-Time Equivalents Analysis - By Department

<b>Row Labels</b>	<b>2018</b>	<b>2019</b>
Building	2.0	3.0
CAO/Clerk	4.6	4.9
Finance	5.0	5.0
Fire & Rescue Services	2.9	2.6
Optimist Recreation Centre	2.0	2.0
Parks	1.2	1.3
Public Works	5.4	5.3
Puslinch Community Centre	0.9	0.9
<b>Grand Total</b>	<b>23.99</b>	<b>25.02</b>

1.03



## **REPORT ADM-2019-006**

---

TO: Mayor and Members of Council

FROM: Karen Landry, CAO/Clerk

MEETING DATE: February 20, 2019

SUBJECT: Lina Gouragees – Traffic Safety Concerns – Old Ruby Lane  
File: M04OLD – Old Ruby Lane – Traffic Safety Concerns

---

### **RECOMMENDATION**

**That Report ADM-2019-006 regarding request by Lina Gouragees – Traffic Safety Concerns – Old Ruby Lane be received; and**

**That staff request the OPP to deploy the speed spy for a period of time on Victoria Road and Old Ruby Lane and report back on the results.**

### **Background**

Council at its meeting held on June 20, 2018 received the correspondence from Lina Gouragees dated June 6, 2018 with respect to safety concerns on Old Ruby Lane and Victoria Road and requested staff to report back on the matter. Lina Gouragees' correspondence is attached as Schedule A to this report.

### **Purpose**

The purpose of this report is to provide Council with information regarding the:

- safety concerns raised; and
- details of the restrictive covenants registered on title against the lots on the plan 61M-153

### **Old Ruby Lane and Victoria**

At the June 20, 2018 meeting a copy of the TAC Automated Speed Limit Guidelines were provided and are attached as Schedule B to this report. The TAC Guidelines note that this section of Victoria Road as determined by:

- road characteristics a speed of 70 km/hr.;
- Township policy a speed of 80 km/hr.

The speed limit on Old Ruby Lane is 50 km/hr.

Due to the concerns raised about speed on both Old Ruby Lane and Victoria Road, it is recommended that the OPP be requested to deploy the speed spy on both roads and that staff report back on the results.

### **Restrictive Covenants**

The restrictive covenants registered against all lots on Plan 61M-153 by Audrey Meadows Ltd. as Instrument No. WC263576 are attached as Schedule C to this report.

Paragraph 1 under Restrictions note that the covenants shall be in force for a period of forty (40) years from the date of the registration of Plan 61M-153. Plan 61M-153 was registered on October 9, 2008.

Paragraph 7 subsection (x) Landscaping and Lot Controls states “fencing between property side yard property lines is not permitted. Side lot screening shall be created through the planting of appropriate native tree species.”

Paragraph 7 subsection (w) requires fencing in accordance with the registered covenants and the Township’s Pool Enclosure By-law around a swimming pool.

Paragraph 7 subsection (y) requires all fencing shall be maintained by the Purchaser and shall not be allowed to deteriorate.

Based on the above, the registered covenants permit side lot screening through the planting of appropriate native tree species.

### **Financial Implications**

There are no financial implications associated with this report.

### **Applicable Legislation and Requirements**

*TAC Automated Speed Limit Guidelines*

*Protective Restrictions and Covenants – Plan 61M-153*

### **Attachments**

- Schedule A Correspondence dated June 6, 2018 from Lina Gourgees
- Schedule B TAC Automated Speed Limit Guidelines
- Schedule C Restrictive Covenants
- Schedule D Map and Aerial of Subject Lands

**From:** [Don Creed](#)  
**To:** [Nina Lecic](#)  
**Subject:** FW: safety concerns  
**Date:** Monday, June 11, 2018 10:03:10 AM  
**Attachments:** [Victoria maltby to 34.xls](#)

---

-----Original Message

From: lina gourgees [REDACTED]  
Sent: Wednesday, June 06, 2018 11:23 AM  
To: Don Creed <dcreed@puslinch.ca>  
Subject: safety concerns

Dear Members of City Council or To Whom It May Concern:

My name is Lina Gourgees , I am a local concerned citizen. I have lived in the city of Guelph since 2011 and just recently moved to Puslinch. Our house on 10 Old Ruby Lane. It's a corner house that sits on the intersection of Old Ruby and Victoria.

The reason for this letter is because it has come to my attention recently that the traffic has severely increased on Victoria. Along with the traffic increase, the speeds of the cars are also surpassing the actual speed limit of side street. The other problem is that our house has no protection along the side of the road. No barriers or fence (fence not allowed land developer). The exposed back and front yard coupled with the excess speeds on (road) now creates a hazard for me and my family.

This really hit home for me last month when a car had a flat tire on the road and swerved into our yard area. Not by a lot, only a few feet. But I thought what if my kids were playing the back yard and what if the car was speeding and then blew a tire or just lost control. So that's when I thought I should at least make the city aware of the situation. I don't know if there can be something done in the form of maybe a stop sign, or speed bumps, or something of that matter in order to help either reduce the speeds or at least protect my open space. I would definitely appreciate any feedback from your end.

I do thank you for allowing me the opportunity to voice my concerns and to thank you for all that you do to keep our community clean and safe.

Sincerely,

Lina Gourgees



# Automated Speed Limit Guidelines

## FORM A - Automated Speed Limit Guidelines Spreadsheet

Version:  
10-Apr-09

Name of Corridor:	Victoria Rd		
Segment Evaluated:	Maltby Rd	to	34
Geographic Region:	Ontario		
Road Agency:	Township of Puslinch		
Road Classification:	Collector	Length of Corridor:	2,000 m
Urban / Rural:	Rural	Design Speed: (Required for Freeway, Expressway, Highway)	80 km/h
Divided / Undivided:	Undivided	Current Posted Speed: (For information only)	80 km/h
Major / Minor:	Major	Prevailing Speed: (85th Percentile - for information only)	80 km/h
# Through Lanes Per Direction:	1 lane	Policy: (Maximum Posted Speed)	80 km/h

		RISK	Score
A1	GEOMETRY (Horizontal)	Lower	2
A2	GEOMETRY (Vertical)	Lower	2
A3	AVERAGE LANE WIDTH	Medium	2
B	ROADSIDE HAZARDS	Medium	6
C1	PEDESTRIAN EXPOSURE	Higher	3
C2	CYCLIST EXPOSURE	Higher	3
D	PAVEMENT SURFACE	Lower	3
E1	<b>NUMBER OF INTERSECTIONS WITH PUBLIC ROADS</b>	<i>Number of Occurrences</i>	1
	STOP controlled intersection	0	
	Signalized intersection	0	
	Roundabout or traffic circle	0	
	Crosswalk	0	
	Active, at-grade railroad crossing	0	
	Sidestreet STOP-controlled or lane	1	
E2	<b>NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS</b>	<i>Number of Occurrences</i>	4
	Left turn movements permitted	15	
	Right-in / Right-out only		
E3	<b>NUMBER OF INTERCHANGES</b>	<i>Number of Occurrences</i>	0
	Number of interchanges along corridor	0	
F	ON-STREET PARKING	Lower	1

**Total Risk Score:**

27
----

**Recommended Posted Speed Limit (km/h):**

As determined by road characteristics

70
----

As determined by policy

80
----

The recommended posted speed limit may be checked against the prevailing speeds of the roadway and the road's safety performance.

**Comments:**



**Applicant(s)**

Name AUDREY MEADOWS LTD.  
Address for Service 4512 Victoria Road South, Puslinch, ON  
N0B 2J0

I, George R. Good, President, have the authority to bind the corporation.  
This document is not authorized under Power of Attorney by this party.

**Statements**

Schedule: See Schedules

**Signed By**

Peter Derek Anderson 353 Elizabeth St. acting for Signed 2009 11 26  
Guelph Applicant(s)  
N1E 2X9

Tel 5198247400  
Fax 5198247521

I have the authority to sign and register the document on behalf of the Applicant(s).

**Submitted By**

VORVIS, ANDERSON, GRAY, ARMSTRONG LLP 353 Elizabeth St. 2009 11 26  
Guelph  
N1E 2X9

Tel 5198247400  
Fax 5198247521

**Fees/Taxes/Payment**

Statutory Registration Fee \$60.00  
Total Paid \$60.00

**File Number**

Applicant Client File Number : 26359/PDA

## SCHEDULE

### PROTECTIVE RESTRICTIONS AND COVENANTS FOR PLAN 61M153

#### DEFINITIONS

In these restrictions, the following words and expressions shall have the following meanings:

- (a) "Developer" as referred to herein shall be Audrey Meadows Ltd.;
- (b) "Vendor/Builder" as referred to herein shall be George R. Good Construction;
- (c) "Township" as referred to herein shall be The Corporation of the Township of Puslinch;
- (d) "Lands" shall mean any lot, lots, parts, part lots and blocks contained in Plan 61M153; and
- (e) "Owner" as referred to herein shall include the purchaser, buyer, grantee or lessee and includes the heirs, executors, administrators, successors and assigns of the Owner, but shall not include the Developer and Builder.

#### RESERVATION

The Developer hereby reserves the right, for itself and the Township, their executors, heirs, administrators, successors and assigns, servants, agents, employees and workmen to enter on, along or upon the said Lands at any time from the date hereof, at all reasonable times, for the purpose of checking its grades, levels and elevations and where necessary altering such grades, levels and elevations.

#### RESTRICTIONS

- 1) The burden and benefit of these restrictive covenants shall run with all lots on Plan 61M153. The covenants herein contained shall be binding upon and enure to the benefit of the respective heirs, executors, administrators, successors in title and assigns from time to time of each Owner or occupant of the said lots, or any part or parts thereof. These covenants shall be in force for a period of forty (40) years from the date of registration of Plan 61M153.
- 2) Each Owner or occupant of any lot on Plan 61M153 hereafter by accepting/registering any document of entitlement of ownership, use and/or possession of the Lands hereby covenants and agrees with the Developer and Vendor/Builder from time to time of the Lands and with their respective heirs, executors, administrators, successors and assigns, to observe and comply with the stipulations, restrictions and provisions hereinafter contained and that nothing shall ever be erected, placed or done upon the said lands in breach or violation or contrary to the fair intent and meaning of the said stipulations, restrictions and provisions.
- 3) No Owner shall alter the approved lot grading without the consent of the Township.
- 4) The Owner of a lot shall be responsible for the operation, maintenance, repair and/or replacement of the soak-away pit or pits located on the Owner's lot.
- 5) With respect to Lots 2, 3 and 4, no structures, including but not limited to sheds, gazebos, hot tubs and/or pools, will be permitted within the potential ponding areas as delineated on the associated plot plans. The grading within the potential ponding areas is not to be altered from the approved plot plans. The Owners of those Lots which have potential ponding areas located within the rear yards agree to save harmless and indemnify the Township and its respective officials, employees and agents, from all losses, damages, costs, charges and

expenses which may be claimed or recovered against the Township by any person or persons resulting from surface ponding.

- 6) These covenants and restrictions shall be deemed independent and severable and the invalidity or unenforceability of any one covenant or restriction shall not affect the validity or enforceability of any other covenant or restriction.
- 7) No building or structure shall be erected upon the Lands without the plans and specifications for same having been approved by the Developer and that does not comply with the following architectural design specifications and landscaping and lot controls:

Residences:

- (a) All dwellings shall be single-family residential. Single story dwellings shall comprise no less than 2,200 square feet and 2-storey dwellings and all other house styles shall comprise no less than 2,500 square feet. All grading must conform to the grading control plan for the Lands.
- (b) External cladding shall be masonry stone products, natural stone or clay brick, or a combination thereof, and shall be subject to the approval of the Developer. There will be no cement brick, aluminum siding, wood siding or vinyl siding allowed on any dwelling unless such materials are in keeping with the architectural design of the dwelling.
- (c) Roof pitches shall be dramatic where appropriate and will generally meet or exceed 6/12 pitch.
- (d) Exterior architectural enhancements shall be encouraged and can include the following: large tapering columns, brackets, pronounced overhangs, dramatic roof forms, accent gables, dormers, porches, recessed front doors, exterior sitting areas, wooden doors (or wooden clad doors), entrance ways constructed of natural flag-stone or stamped or poured concrete.
- (e) Basement windows are not permitted at the front of a dwelling.
- (f) A minimum two-car garage shall be constructed and attached to the dwelling. Detached secondary garages or coach houses may be permitted subject to the approval of the Developer.
- (g) Garage doors should not be parallel to the street. Garage doors shall be subject to the approval of the Developer.

Accessory Structures:

- (h) All accessory structures shall have external cladding of the same type as set out on the residential structure. There will be no cement brick, aluminum siding, wood siding or vinyl siding allowed on any accessory structure unless such materials are in keeping with the architectural design of the dwelling.
- (i) All accessory structures shall have windows on all sides and be of a size and detail similar to the dwelling.
- (j) Any garage-type door on an accessory structure shall not face the street.
- (k) The maximum size of any accessory structure shall be 1000 square feet. The total cumulative size of all accessory structures shall be 1,500 square feet.
- (l) As part of the submission for constructing an accessory structure, the

purpose and use of the structure shall be indicated and agreed to by the Owner and the Developer.

- (m) Accessory structures shall not be used for the fabrication or manufacture of any product. The location of accessory structures shall be approved by the Developer, and shall have regard to all side yard and rear yard setback requirements for dwellings and the grading plan.

#### **Landscaping and Lot Controls**

- (n) A suitable Landscaping Plan shall be prepared and submitted to the Developer in conjunction with architectural drawings for the dwelling. This Plan will be reviewed by the Developer and must meet with the approval of the Developer before an application for a building permit is made. The front yard landscaping shall be completed prior to occupancy of the dwelling unless otherwise extended by the Developer. Landscaping construction shall be completed by a contractor approved by the Developer.
- (o) Suitable native trees, both coniferous and deciduous, must be planted on the lot. The purchase value of trees and shrubs must be a minimum of \$10,000.00. This cost does not include installation costs. Standard paige wire farm fencing with silt screen attached shall be placed along the rear lot lines of lots 10 to 28 inclusive and shall be installed prior to final occupancy. The rear 10 m of lots 10 to 28 inclusive shall be planted with biologically appropriate species. The Developer shall provide the Owner with a list of biologically appropriate species.
- (p) All retaining walls and other walls must be approved by the Developer.
- (q) T.V. towers, radio towers and antennas, will not be permitted. Satellite dishes 500 mm in diameter or smaller will be permitted at approved locations below soffit elevations. Satellite dishes, clotheslines or poles shall not be visible from the roadside.
- (r) All electrical and telephone cables must be buried. No installation of any underground lawn irrigation systems within the primary leaching bed area or in any area that detrimentally affects the operation and effectiveness of the leaching bed shall be permitted.
- (s) All underground services must be surveyed and /or marked with tracer cable and a copy of this survey must be deposited with the Township of Puslinch and the Developer.
- (t) All entrance ways and outdoor lighting must be approved by the Developer.
- (u) Lighting in the yards shall not be mounted on poles in excess of 3 m in height.
- (v) Yard lighting shall not be directed at adjacent residential lots.
- (w) Fencing shall be installed around a swimming pool and shall be of the following fence types:
  - (i) Black vinyl coated chain link fence with a maximum height of 1500 mm and /or
  - (ii) Black wrought iron or aluminum fence with a maximum height of 1500 mm and a minimum open spacing of 150 mm between components.

All fencing shall meet the requirements of the Ontario Building Code, and Township of Puslinch fencing requirements. Specific fencing requirements for swimming pools and ponds shall apply as per Township of Puslinch regulations.

- (x) Fencing between property side yard property lines is not permitted. Side lot screening shall be created through the planting of appropriate native tree species.
- (y) All fencing shall be maintained by the Purchaser and shall not be allowed to deteriorate.
- (z) Sodding is required from the front lot line to the front of the dwelling for the entire width of the lot. Grass seeding is acceptable for the remainder of the lot.
- (aa) Sodding of the leaching bed area is required.
- (bb) The subject lot is located in a sensitive environmental area. The disposal of debris, household waste, brush, limbs, grass clippings, etc. will not be permitted on adjacent or abutting lands.
- (cc) There shall be no external storage of any kind permitted, including storage of recreational vehicles, trucks (greater than  $\frac{3}{4}$  ton), trailers, campers, boats, snowmobiles, motorcycles or other motorized craft. All such items shall be stored within the garage or accessory building.
- (dd) There shall be no external storage of garbage, waste, building materials, landscaping debris or other material.
- (ee) No animals, fish or fowl of any kind may be kept or maintained on the lot, other than household pets normally permitted in private homes in residential subdivisions. There shall be no commercial breeding of any animals, fish, fowl or plant material. Animal kennels are not permitted. All household pets must be restricted to the Owner's lot. Dogs deemed aggressive by breed or by behaviour shall not be permitted on the Lands in the absolute discretion of the Developer.
- (ff) Home occupations, subject to the provisions of the Zoning By-law, may be permitted with the exception of private schools or a daycare facility. All home occupations will be confined to the dwelling. No home occupation shall have support staff, employees or customers attend the premises. No signs advertising the home occupation shall be placed on the Lands.
- (gg) No signs shall be installed on the Lands which do not comply with the by-laws of the Township and which are larger than 2 feet by 3 feet.
- (hh) The Owner agrees to forthwith upon request and without charge grant any easement or right required by any servicing authority for the installation/maintenance of any service, provided that such does not prevent the erection of a dwelling on such Owner's portion of the Lands in compliance with the applicable zoning and building requirements.

### Driveways and Sidewalks

- (ii) All driveways and parking areas must be hard-topped with asphalt or concrete within two (2) years of occupancy of the dwelling. The Developer may require a deposit to be applied towards this work prior to the Owner commencing construction of the dwelling.
- (jj) All driveways and parking areas must be a minimum of 1.5 metres from the side lot lines.
- (kk) All sidewalks shall be constructed of poured concrete or other suitable alternative as deemed appropriate by the Developer.

### **General**

- (ll) The Owner accepts and agrees to be bound by all provisions in any subdivision agreement between the Developer and the Township with respect to the Lands.
- (mm) The removal of trees, shrubs, flowers, grasses, firewood or lumber from adjacent lands will not be permitted.
- (nn) The Developer owns additional lands in proximity to this residential subdivision. Future approvals for residential land development may be sought by the Developer from the Township and/or the County of Wellington with respect to these lands and the Owner agrees not to object to any planning or zoning applications with respect to such lands.
- (oo) No lot shall be transferred by the Owner to any third party until construction of the dwelling and final grading has been completed without the prior consent of the Developer.
- (pp) The Owner acknowledges that Block 49 on Plan 61M153 will be used for storm water management purposes and will be constructed as per agreement with the Township of Puslinch.
- (qq) The Developer, its agents, contractors, employees or servants may enter upon the Lands at anytime upon reasonable notice to the Owner to complete any required ground work or service installation.
- (rr) Private individual sewage disposal systems, recharge galleries and private individual drilled wells shall service all lots. The general maintenance requirements for these items shall be the responsibility of the Owner.
- (ss) The Developer shall have the power by instrument in writing from time to time to waive or vary any of the restrictions pertaining to architectural design specifications and landscaping and lot controls notwithstanding that dwellings may have been erected on the lots or lots have been sold by the Developer provided that this power shall not be exercisable so as to create a substantial alteration in the scheme comprised in the restrictions.

### **Requirements for Design, Approval and Construction of Sewage Systems**

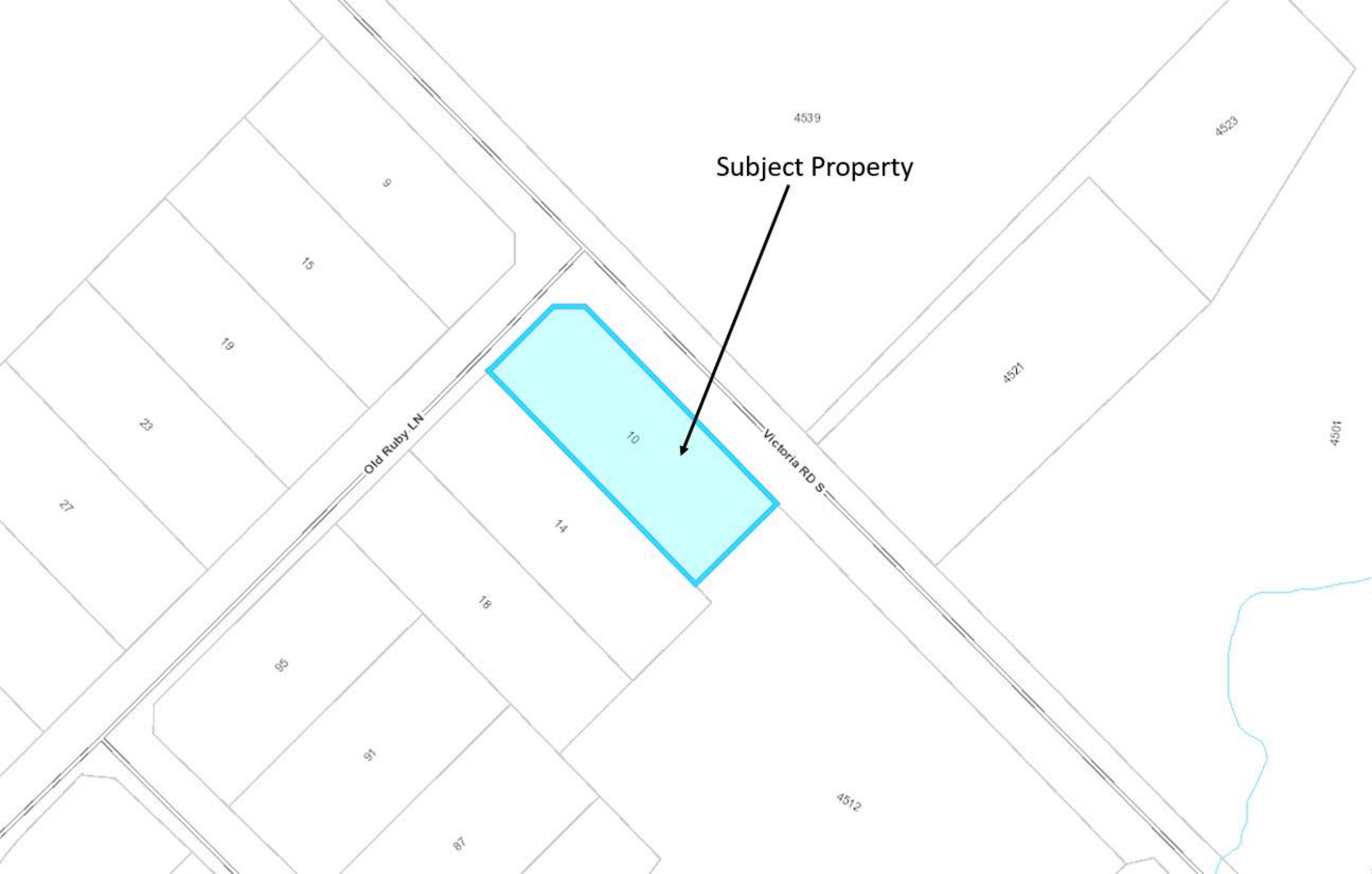
- 8) No sewage system shall be constructed on the Lands which do not adhere to the following requirements for design, approval and construction of sewage systems:
  - (a) Sewage systems shall be designed in accordance with the engineering reports submitted by a qualified Professional Engineer in accordance with the requirements of the Ontario Building Code 2006 or as amended. The Township of Puslinch Chief Building Official may approve any deviations

from the approved design concept as he/she may deem appropriate.

- (b) No sewage disposal system permit, for the installation of the sewage disposal system will be issued for any lot until the Developer/Owner satisfies the requirement of the Ontario Building Code and the Township of Puslinch Chief Building Official.
- (c) A sewage disposal envelope for installation of private individual sewage disposal systems shall be provided on each lot. The size of the envelope shall be related to the percolation rate of the existing native soils at the proposed final septic system elevation and the dwelling characteristics.
- (d) Each septic sewage disposal system shall be designed based on post-grading soils and water table conditions determined by a test pit excavated within the proposed sewage disposal area and inspected by the Township's Chief Building Official and/or by his designate.
- (e) No final approval of the sewage disposal system will be issued until the drainage swales have been completed to ensure that all septic sewage disposal areas are adequately drained.
- (f) A qualified Engineering consultant, who specializes in the design and installation of private sewage treatment systems, shall be retained to submit the necessary detailed plot plan with each application for a building permit to construct a private tertiary sewage treatment system.
- (g) The same Consultant shall be responsible for the following:
  - (i) Preparation of the detailed individual plot plan, illustrating all proposed buildings and structures and their elevations, the driveway and activity areas (including reserve area for swimming pool), the location of the septic tank, pump tank or siphon (if required), the detailed design of the septic sewage disposal area (including a detailed cross section, where a full or partially raised septic sewage disposal area is proposed), all existing and proposed grades, including retaining walls and terraces, natural features and vegetation (existing and to be removed), the method of disposing of stormwater (drainage swales, directions and grades) and all erosion control and sedimentation features.
  - (ii) Inspection of one or more test pits and preparation of grain-size analysis report and water table evaluation report. Where imported fill material is required, the Consultant shall provide a grain-size analysis report on the proposed fill and shall obtain approval from the Township's Chief Building Official prior to placement on site. For raised beds, there shall be supervision satisfactory to the Township of Puslinch Chief Building Official of the layout, excavation and scarification of the septic sewage disposal area and placement of fill to ensure compliance with design and grading criteria.
  - (iii) Prior to authorizing the construction of the sewage disposal system, the Consultant will obtain information that the house has been constructed in the location and in accordance with the grades which were indicated in the approved plot plan.
- (h) Prior to final acceptance by the Township's Chief Building Official the Consultant shall provide a Certificate of Compliance for each sewage system within the subdivision confirming that all grades and sewage system details have been constructed according to the approved sewage system design.

- (i) Eavestrough, foundation drains and surface/storm water drainage must not be directed to the sewage disposal system, nor unto or into the ground surface in the vicinity of the sewage disposal system in order to limit the impact of storm water on the operation of the sewage disposal system.
- (j) The Owner/Developer shall not permit the installation of any underground lawn irrigation systems within the sewage disposal system area, or in any area which detrimentally affects the operation and effectiveness of the sewage disposal system.
- (k) No structures, including accessory buildings and swimming pools, foundations for TV antennae and dishes, and no landscaping involving decks, berms, foundations, paving stones or trees shall be located within the sewage disposal envelope.
- (l) The Developer/Builder shall provide to the lot purchaser a copy of the final inspection certificate for the sewage treatment system, a copy of the plot plan and a copy of the Homeowner's Manual approved by the Township which outlines the characteristics of operation and maintenance instructions for the tertiary sewage system.
- (m) The Owner shall provide, the Township's Chief Building Official with a copy of the operation and maintenance agreement for each tertiary sewage system, prior to the final acceptance of each system.
- (n) The Owner shall provide a copy of the effluent quality monitoring in accordance with the requirements of the Ontario Building Code, to the Township's Chief Building Official.





Subject Property



4539

4523

16

15

19

4521

23

10

Victoria RD S

4501

27

Old Ruby LN

14

18

85

91

4512

87

Subject Property





# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Planning Committee  
**From:** Jameson Pickard, Planner  
**Date:** Thursday, February 14, 2019  
**Subject:** **Amendment 1 to the Growth Plan, 2017**

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### 1.0 Background

At the January 10<sup>th</sup>, 2019 Planning Committee meeting, staff provided an update on the implementation of the Growth Plan for the Greater Golden Horseshoe. As we reported, the Province had initiated a pause on the implementation of the Growth Plan to pursue further consultation with municipalities and stakeholders.

On January 15<sup>th</sup>, 2019 the Ministry of Municipal Affairs released a proposed amendment to the Growth Plan (2017) which builds on the feedback that was received from the working group sessions and consultation last fall. The Province has indicated that once implemented, these changes would provide greater opportunities for housing and give more autonomy to municipalities to implement the plan in a manner that reflects their individual needs.

### 2.0 Overview of Proposed Changes to the Growth Plan

The proposed Amendment No.1 would make specific policy changes to the Growth Plan in six broad areas, which include:

#### **Natural Heritage and Agricultural System Mapping**

- Proposed changes would specify that Provincial mapping of the agricultural system and natural heritage system for the Growth Plan would not apply until it has been implemented in upper-tier official plans;
- Proposed changes would specify that municipalities can refine and implement Provincial mapping in advance of the Municipal Comprehensive Review (MCR). However, once implemented further refinements can only occur through the MCR; and
- Proposed changes would specify that before Provincial mapping is implemented in upper-tier official plans, the Growth Plan policies related to the agricultural system and natural heritage system will apply to existing municipal mapping.

The proposal to postpone the implementation of the Provincial systems mapping is good news for the County. This will allow time for staff to review the mapping in detail and work with Provincial staff on refinements before it is implemented into the County Official Plan.

## **Intensification and Greenfield Density Targets**

- Proposed changes would allow the County to maintain its existing intensification target and greenfield density target. We would have the opportunity to increase these targets should we deem it appropriate. The County's current targets are:
  - 20% residential intensification within the delineated built boundary; and
  - 40 residents and jobs per hectare within the designated greenfield area.
- Additional policy clarification indicates that intensification should be prioritized to strategic growth areas while also being generally encouraged throughout the delineated built-up area.

## **Settlement Area Boundary Expansions**

- Proposed changes would clarify policy to focus on outcomes rather than specifying the studies necessary to justify the feasibility and location of the settlement area boundary expansion;
- A new policy that allows municipalities to adjust settlement area boundaries outside of a MCR if there is no net increase of lands within settlement areas, subject to criteria;
- A new policy that allows municipalities to undertake settlement area boundary expansions that are no larger than 40 ha outside of the MCR, subject to criteria; and
- The removal of the requirement to de-designate excess lands when undertaking settlement area boundary expansions.

The proposed changes related to settlement area boundary expansions will provide the County and member municipalities the flexibility to be more responsive to local growth pressures as they arise. Further, we are anticipating an excess lands scenario in the County of Wellington. The proposal to remove the requirement to de-designate excess lands will eliminate a potentially onerous process for the County, when completing settlement area boundary expansions.

## **Small Rural Settlements**

- Changes would introduce a new defined term "Rural Settlements". This term would generally apply to our existing hamlet areas that are privately serviced with limited growth capacity;
- Proposed policies would specify that rural settlements are not part of the designated greenfield area; and
- A new policy would allow minor rounding out of rural settlements that are not within the Greenbelt area.

The added flexibility proposed through these changes will be beneficial as there are several hamlets within the County that meet the definition of rural settlements.

## **Employment Planning**

- Proposed changes would introduce “Provincially Significant Employment Zones” identified by the Minister of Municipal Affairs, that must be protected and cannot be converted outside of a MCR;
- A new policy that creates a one-time window to allow municipalities to undertake some conversions of employment lands ahead of the next MCR, subject to criteria.

At this time the Province has not identified any provincially significant employment zones in the County of Wellington. Staff is continuing to review this change to determine if there are any employment areas within the County that should be included within the new provincially significant employments zones.

## **Major Transit Station Areas**

- Revised policies would simplify the process and criteria for alternative targets that reflect on the ground realities.
- A new policy that allows municipalities to delineate and set density targets for major transit station areas in advance of the MCR; and
- Clarification that major transit station areas can range from an approximate 500 to 800 m radius of transit stations.

Currently, these policies are not applicable to the County as there are no major transit station areas within the County of Wellington.

Other changes include amendments to two existing regulations related to the Growth Plan including:

### **O. Reg. 311/06 (Transitional matters- Growth Plan)**

- Changes the regulation to reference the amended version of the Growth Plan.

### **O. Reg. 525/97 (Exemptions from Approval- Official Plan Amendments)**

- Changes would allow for municipalities to amend the agricultural and natural heritage system mapping ahead of the MCR. The proposed regulation would clarify that the implementation of these system into the Official Plan (even outside of the MCR process) are still subject to Provincial approval.

## **3.0 County Comments on the Proposed Changes**

During the consultation on the Growth Plan and more recently the consultation the Province held last fall, the County raised concerns that the Plan went too far in removing local autonomy over growth matters and was not responsive to the unique characteristics of the County.

Overall, the proposed amendment would appear to generally address implementation concerns that the County had raised about the current Growth Plan. We are supportive of the Province's changes that give back more control to local municipalities and enable municipalities to react to local circumstances while maintaining proper growth management policies and appropriate protections for natural resources and ecological systems.

#### **4.0 Continuing Consultation**

Recently, the Province announced that it will be consulting further on the Growth Plan, through a series of regional roundtable meetings. These meetings are being hosted to discuss changes proposed through Amendment 1 to the Growth Plan and the local implications of those changes. Wellington County is invited to attend the North West regional roundtable meeting on February 14, 2019, together with the City of Guelph, Waterloo Region and Dufferin County.

Staff will be in attendance at the roundtable meeting and will continue to review the implications of the proposed Growth Plan amendment on the County. Staff are intending to provide additional feedback to the Province through the Environmental Registry Ontario (ERO) posting: (013-4504). The comment period closes on February 28, 2019.

#### **Recommendation**

THAT the report 'Amendment 1 to the Growth Plan, 2017' be received for information and circulated to member municipalities for their consideration prior to the February 28, 2019 ERO deadline.

Respectfully submitted,



Jameson Pickard, B.URPL  
Planner



**RESOLUTION  
MUNICIPAL COUNCIL  
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**

2019-

Date: February 20, 2019

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

WHEREAS it is desirable for the Operating Budget to include an amount for the commencement of a tree cutting program;

THEREFORE BE IT RESOLVED that \$20, 000, as a separate cost centre, be added to the 2019 Operating Budget for the commencement of the cutting down of trees in an area to be identified by staff;

And that staff report back on a tree cutting program.

<b>RECORDED VOTE</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor Bulmer				
Councillor Roth				
Mayor Seeley				
Councillor Sepulis				
Councillor Goyda				
<b>TOTAL</b>				

**MAYOR:** \_\_\_\_\_

<b>CARRIED</b>	<b>LOST</b>
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# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NO 010-2019

A by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2019.

**WHEREAS** Section 290(1) of the Municipal Act, S.O. 2001, c. 25 as amended provides that a local municipality shall in the year or immediately preceding the year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality; and

**WHEREAS** the budget of the Corporation of the Township of Puslinch for 2019 is described in detail in Schedule "A" and Schedule "B" of this By-law.

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch enacts as follows:

1. That the total estimated operating expenditures for the purposes of the Corporation of the Township of Puslinch ("the Township") for the year 2019 be adopted in the amount of \$4,927,035.
2. That the total estimated operating revenues for the purposes of the Township for the year 2019 be adopted in the amount of \$1,917,228.
3. That the total estimated capital expenditures for the purpose of the Township for the year 2019 be adopted in the amount of \$2,689,118.
4. That the general operating taxation levy to be raised on all rateable property in the Township for the year 2019 be adopted in the amount of \$2,831,360.
5. That the general capital taxation levy to be raised on all rateable property in the Township for the year 2019 be adopted in the amount of \$1,123,416.
6. That the Treasurer be authorized to withdraw funds from and contribute funds to the Township's discretionary reserves and restricted reserves as outlined in Schedule "A" and Schedule "B" of this By-law.
7. That any gas tax funds not required for those projects that identify the use of gas tax funds be directed to other qualified projects identified in Schedule "A" of this By-law.
8. That Schedules "A" and "B", annexed hereto, form part of this By-law.
9. If any section or portion of this by-law is found by a court of competent jurisdiction to be invalid, it is the intent of Council for the Township that all remaining sections and portions of this by-law continue in force and effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20<sup>th</sup> DAY OF FEBRUARY 2019.**

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James Seeley, Mayor

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Karen Landry, CAO/Clerk



2019 Capital Plan

Project Cost				Funding				
Service	Department	Capital Project	Reserve Contribution	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Pump 31 Body Work and Paint Job	No			\$8,857		\$8,857
		SCBA Cylinders	No			\$0		\$0
		Structural Firefighter Ensemble	No		\$15,105			\$15,105
		Thermal Imaging Camera	No			\$5,980		\$5,980
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
		Carbon Monoxide Pulse Oximeter - Masimo Rad 57	No		\$4,679			\$4,679
		Apparatus Tire Replacement - Various Trucks	No			\$14,806		\$14,806
		Design of a Fully Serviced Station	No		\$10,000			\$10,000
General Government								
	Corporate							
		Computer Equipment	No		\$3,083	\$1,567		\$4,650
		Pay Equity Study	No		\$20,000	\$5,000		\$25,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
		Marketing and Branding Implementation	No	\$73,535	\$6,250			\$79,785
		GIS Integration of Zoning By-law	No			\$5,000		\$5,000
		Server Replacement	No		\$22,260	\$19,740		\$42,000
		Asset Management	Yes		\$38,500			\$38,500
	Finance							
		2019 Development Charges Background Study	No		\$2,100		\$18,900	\$21,000
	Municipal Office							
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
		New Flooring - Council Chambers and Clerks Areas	No			\$10,000		\$10,000
		Security Enhancements	No		\$6,020	\$2,580		\$8,600

## 2019 Capital Plan

Project Cost				Funding Type		Discretionary_Reserves	Restricted_Reserves	Grand Total	
Service	Department	Capital Project	Reserve Contribution	Grant	Levy				
Parks and Recreation									
	ORC								
		ORC Equip.	Yes		\$5,000			\$5,000	
		ORC Fac. Improv.	Yes		\$10,000			\$10,000	
	Parks								
		Parks Infrastr.	Yes		\$25,000			\$25,000	
		Parks Equip.	Yes		\$5,000			\$5,000	
		Puslinch Community Centre Park - Back Soccer Fields	No	\$540,851			\$43,404	\$584,255	
		Fox Run Park	No	\$53,404			\$65,096	\$118,500	
	PCC								
		PCC Equip.	Yes		\$5,000			\$5,000	
		PCC Fac. Improv.	Yes		\$10,000			\$10,000	
Public Works									
	Public Works								
		Aberfoyle Sidewalks	No		\$25,000			\$25,000	
		Concession 4- 35 to Sideroad 10	No		\$280,000			\$280,000	
		Victoria Rd (Aberfoyle Pit 2 to County Road 36)	No	\$169,421	\$41,019		\$299,560	\$510,000	
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000	
		Public Works Equip.	Yes		\$50,000			\$50,000	
		Bridge and Culvert Inspections - 2019	No		\$7,500			\$7,500	
		Concession 11 railway crossing - 34 to Sideroad 17	No		\$50,000			\$50,000	
		Concession 1 -35 to Sideroad 20 South	No		\$303,000			\$303,000	
		Concession 2- Sideroad 10 South to 32	No		\$5,400	\$228,000		\$233,400	
		Gravel Packer - New Equipment for Grader	No		\$26,000			\$26,000	
		Paving of Gravel Roads - Notice of Motion	No		\$25,000			\$25,000	
<b>Grand Total</b>					<b>\$837,212</b>	<b>\$1,123,416</b>	<b>\$301,530</b>	<b>\$426,960</b>	<b>\$2,689,118</b>

2020 Capital  
Plan Summary

Project Cost Service	Department	Capital Project	Reserve Contribution	Funding Type			Discretionary_Reserves	Restricted_Reserves	Grand Total
				Grant	Levy				
<b>Building</b>									
	Building								
		Septic Inspections	No			\$6,000			\$6,000
<b>Fire and Rescue</b>									
	Fire and Rescue								
		Rescue 35 Truck	No			\$520,000			\$520,000
		SCBA Cylinders	No			\$6,000			\$6,000
		Structural Firefighter Ensemble	No		\$9,063				\$9,063
		Extrication Equipment	No			\$52,500			\$52,500
		Watercraft	No			\$6,000			\$6,000
		Self Contained Breathing Apparatus	No			\$144,550			\$144,550
		Fire Equip.	Yes		\$10,000				\$10,000
		Fire Vehicle Replac.	Yes		\$50,000				\$50,000
		Satellite Station Building - Land Acquisition Cost	No		\$80,000		\$320,000		\$400,000
<b>General Government</b>									
	Corporate								
		Computer Equipment	No		\$10,000				\$10,000
		Corp. IT Software	Yes		\$5,000				\$5,000
		Corp. IT Hardware	Yes		\$2,500				\$2,500
		Marketing and Branding Implementation	No	\$25,000					\$25,000

2020 Capital  
Plan Summary

Project Cost Service	Department	Capital Project	Reserve Contribution	Funding Type			Discretionary_Reserves	Restricted_Reserves	Grand Total
				Grant	Levy				
		Software System Enhancements or Replacement - Asset Management, Time Recording - Payroll, Records Management, Keystone, Financial Budget	No			\$100,000			\$100,000
<b>Municipal Office</b>									
		Arc Flash Study	No			\$7,500			\$7,500
		Replacement of John Wood Electric 48 USG Hot Water Tank	No			\$5,000			\$5,000
		Corp. Office Repairs	Yes		\$25,000				\$25,000
		Corp. Accessibility	Yes		\$5,000				\$5,000
		Infra-red Scanning of Equipment	No			\$3,000			\$3,000
		Replacement of condenser units - Fire area	No			\$7,000			\$7,000
		Building Condition Assessment	No			\$15,000			\$15,000
<b>Parks and Recreation</b>									
<b>ORC</b>									
		Arc Flash Study	No			\$5,000			\$5,000
		ORC Equip.	Yes		\$5,000				\$5,000
		ORC Fac. Improv.	Yes		\$10,000				\$10,000
		Infra-red Scanning of Equipment	No			\$2,000			\$2,000
		Building Condition Assessment	No			\$5,000			\$5,000
<b>Parks</b>									
		Parks Infrastr.	Yes		\$25,000				\$25,000

2020 Capital  
Plan Summary

Project Cost Service	Department	Capital Project	Reserve Contribution	Funding Type			Restricted_ Reserves	Grand Total
				Grant	Levy	Discretionary_Reserves		
		Parks Equip.	Yes		\$5,000			\$5,000
		Pickup Truck - Trsfr from Public Works	No			\$0		\$0
	PCC							
		Arc Flash Study	No			\$5,000		\$5,000
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
		Infra-red Scanning of Equipment	No			\$2,000		\$2,000
		Building Condition Assessment	No			\$5,000		\$5,000
	Public Works							
	Public Works							
		Aberfoyle Sidewalks	No	\$10,000	\$100,000			\$110,000
		Backhoe	No			\$125,000		\$125,000
		Tandem Dump Truck- 302	No			\$250,000		\$250,000
		Traffic Count Study	No		\$10,000		\$15,000	\$25,000
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$350,000			\$350,000
		Dump Truck - 1 Ton - 305	No			\$100,000		\$100,000
		Pickup Truck- Director - 1/2 Ton	No			\$40,000		\$40,000
		Bridge and Culvert Inspections - 2021	No		\$7,500			\$7,500
		Kerr Crescent - Stormwater Management Facility	No		\$150,000			\$150,000
		Concession 1 - Sideroad 20 South to Concession 7	No	\$168,923	\$49,957		\$301,120	\$520,000
<b>Grand Total</b>				<b>\$203,923</b>	<b>\$949,020</b>	<b>\$1,411,550</b>	<b>\$636,120</b>	<b>\$3,200,613</b>

2021 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
<b>Building</b>								
	Building							
		Septic Inspections	No			\$6,000		\$6,000
<b>Fire and Rescue</b>								
	Fire and Rescue							
		SCBA Cylinders	No			\$12,000		\$12,000
		Structural Firefighter Ensemble	No		\$6,042			\$6,042
		Satellite Station Building	No		\$690,000			\$690,000
		Satellite Station Equipment	No		\$51,750			\$51,750
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
		American LaFrance Quint - Tire Replacement	No			\$5,238		\$5,238
<b>General Government</b>								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
	Municipal Office							
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
<b>Parks and Recreation</b>								
	ORC							
		ORC Equip.	Yes		\$10,000			\$10,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Parks Infrastr.	Yes		\$25,000			\$25,000

2021 Capital Plan Summary

Project Cost				Funding Type				Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	
		Parks Equip.	Yes		\$5,000			\$5,000
		Phase 1 of Parks Master Plan	No	\$456,239	\$0		\$245,667	\$701,907
		Tree Inspections	No		\$6,000			\$6,000
	PCC							
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
		Kitchen Renovation including Kitchen Washroom	No	\$10,000		\$45,000	\$45,000	\$100,000
Public Works								
	Public Works							
		Concession 2- 2A to Sideroad 20	No	\$168,923	\$39,366		\$311,011	\$519,300
		Concession 7- McLean Rd to Concession 2A	No		\$208,900			\$208,900
		Tandem Dump Truck- 301	No			\$250,000		\$250,000
		Leslie Rd West - Watson Rd South to Mountsberg	No		\$20,000			\$20,000
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$200,000			\$200,000
		Carroll Pond & Lesic Jassal Municipal Drain - Closed Circuit Television Inspection (CCTV)	No		\$16,000			\$16,000
		Single Axle Dump Truck- 304	No			\$250,000		\$250,000
		Bridge and Culvert Inspections - 2021	No		\$7,500			\$7,500
		Fox Run Drive - Stormwater Management Facility	No		\$165,000			\$165,000
		Transportation Master Plan including PCI Updates	No		\$10,000		\$15,000	\$25,000
<b>Grand Total</b>				<b>\$635,162</b>	<b>\$1,618,059</b>	<b>\$568,238</b>	<b>\$616,678</b>	<b>\$3,438,137</b>

2022 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
Fire and Rescue								
	Fire and Rescue							
		SCBA Cylinders	No			\$4,500		\$4,500
		Structural Firefighter Ensemble	No		\$0			\$0
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
		Pump 32 Truck - Tire Replacement	No			\$4,404		\$4,404
General Government								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
		Microsoft Office License Upgrades	No			\$15,000		\$15,000
	Municipal Office							
		Heat Recovery Unit in Municipal Offices	No			\$5,000		\$5,000
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
		Furnace, Condenser Units, HVAC distribution ductwork	No			\$20,000		\$20,000
		Damper Control System in Municipal Offices	No			\$10,000		\$10,000
Parks and Recreation								
	ORC							
		ORC Equip.	Yes		\$10,000			\$10,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Parks Infrastr.	Yes		\$25,000			\$25,000
		Parks Equip.	Yes		\$5,000			\$5,000



2022 Capital Plan Summary

Project Cost				Funding Type		Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant	Levy			
		Phase 2 of Parks Master Plan	No	\$578,477	\$0		\$296,103	\$874,580
	PCC							
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
<b>Public Works</b>								
	Public Works							
		Bridlepath	No	\$168,923	\$109,597		\$51,480	\$330,000
		Grader- 501	No			\$350,000		\$350,000
		Fox Run Dr to County Rd 46	No		\$63,000			\$63,000
		Leslie Rd West - Watson Rd South to Mountsberg	No		\$70,000		\$230,000	\$300,000
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$250,000			\$250,000
		Bridge and Culvert Inspections-2023	No		\$7,500			\$7,500
		Carriage Lane - Stormwater Management Facility	No		\$165,000			\$165,000
		Little's Bridge	No		\$25,000			\$25,000
<b>Grand Total</b>				<b>\$747,400</b>	<b>\$887,597</b>	<b>\$408,904</b>	<b>\$577,583</b>	<b>\$2,621,484</b>

2023 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
Fire and Rescue								
	Fire and Rescue							
		SCBA Cylinders	No			\$19,500		\$19,500
		Structural Firefighter Ensemble	No		\$12,084			\$12,084
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
General Government								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
	Municipal Office							
		Power Distribution Equipment (feeders, panels, main disconnect switch)	No			\$20,000		\$20,000
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
Parks and Recreation								
	ORC							
		ORC Equip.	Yes		\$5,000			\$5,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Parks Infrastr.	Yes		\$25,000			\$25,000
		Parks Equip.	Yes		\$5,000			\$5,000
		Parking Lot & Associated Enhancements (curbing, entrance, and additional lighting)	No	\$61,000			\$239,000	\$300,000
	PCC							

2023 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
<b>Public Works</b>								
	Public Works							
		Single Axle Dump Truck-303	No			\$225,000		\$225,000
		Watson Rd- 36 to Leslie Rd	No		\$181,460		\$33,540	\$215,000
		Watson Rd - Leslie Rd to 4057 Watson Rd.	No		\$107,526		\$19,874	\$127,400
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$250,000			\$250,000
		Bridge and Culvert Inspections-2023	No		\$7,500			\$7,500
		Little's Bridge	No	\$168,923	\$13,077		\$318,000	\$500,000
		Gilmour Culvert	No		\$84,400		\$15,600	\$100,000
<b>Grand Total</b>					<b>\$229,923</b>	<b>\$848,547</b>	<b>\$264,500</b>	<b>\$626,014</b>
								<b>\$1,968,984</b>

2024 Capital Plan Summary

Project Cost				Funding				
Service	Department	Capital Project	Reserve Contribution	Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Building</b>								
	Building							
		Tablet	No			\$9,000		\$9,000
		Pickup Truck - Mid-Size	No			\$33,000		\$33,000
<b>Fire and Rescue</b>								
	Fire and Rescue							
		SCBA Cylinders	No			\$9,000		\$9,000
		Structural Firefighter Ensemble	No		\$9,063			\$9,063
		Pickup Truck - Mid-Size	No			\$23,050		\$23,050
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
		Tanker 37 Truck - Tire Replacement	No			\$1,746		\$1,746
<b>General Government</b>								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
		Server Replacement	No		\$22,260	\$19,740		\$42,000
		Website Redesign	No	\$20,000		\$20,000		\$40,000
	Finance							
		2024 Development Charges Background Study	No		\$2,100		\$18,900	\$21,000
		Asset Management Plan and Policy Updates	No		\$10,000			\$10,000
	Municipal Office							
		Window and Door Replacement Program	No			\$100,000		\$100,000
		Gas Fired Infra-Red Heaters in Public Works Area	No			\$6,000		\$6,000
		UV Pure Water Treatment System	No			\$10,000		\$10,000

2024 Capital Plan Summary

Project Cost				Funding				Grand Total	
Service	Department	Capital Project	Reserve Contribution	Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves		
		Corp. Office Repairs	Yes		\$25,000			\$25,000	
		Corp. Accessibility	Yes		\$5,000			\$5,000	
<b>Parks and Recreation</b>									
	ORC								
		ORC Equip.	Yes		\$10,000			\$10,000	
		ORC Fac. Improv.	Yes		\$10,000			\$10,000	
	Parks								
		Parks Infrastr.	Yes		\$25,000			\$25,000	
		Parks Equip.	Yes		\$5,000			\$5,000	
	PCC								
		Replacement of Sanitary Pumps and Control System	No			\$2,500	\$2,500	\$5,000	
		Replacement of UV Pure Water Treatment System	No			\$3,750	\$3,750	\$7,500	
		PCC Equip.	Yes		\$5,000			\$5,000	
		PCC Fac. Improv.	Yes		\$10,000			\$10,000	
<b>Public Works</b>									
	Public Works								
		Concession 4- Sideroad 10 to 32	No		\$139,800		\$310,200	\$450,000	
		Maple Leaf Lane	No		\$38,655		\$7,145	\$45,800	
		Mason Crt	No		\$32,156		\$5,944	\$38,100	
		McLean Rd E and Winer Rd	No	\$168,923	\$139,137		\$56,940	\$365,000	
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000	
		Public Works Equip.	Yes		\$200,000			\$200,000	
		Moyer's Bridge - 0004	No		\$21,100		\$3,900	\$25,000	
		Bridge and Culvert Inspections-2025	No		\$7,500			\$7,500	
		Victoria Road Culvert Over Galt Creek	No		\$88,620		\$16,380	\$105,000	
		Victoria Road Culvert North of Leslie	No		\$88,620		\$16,380	\$105,000	
<b>Grand Total</b>					<b>\$188,923</b>	<b>\$996,512</b>	<b>\$237,786</b>	<b>\$442,038</b>	<b>\$1,865,259</b>

2025 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
<b>Building</b>								
	Building							
		Septic Inspections	No			\$6,000		\$6,000
<b>Fire and Rescue</b>								
	Fire and Rescue							
		Defibrillators	No		\$4,500	\$15,000		\$19,500
		Fire Master Plan	No		\$17,600		\$26,400	\$44,000
		Pump 31 Truck	No			\$468,000		\$468,000
		Structural Firefighter Ensemble	No		\$42,294			\$42,294
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
<b>General Government</b>								
	Corporate							
		Community Based Strategic Plan	No		\$16,500		\$13,500	\$30,000
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
	Municipal Office							
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
<b>Parks and Recreation</b>								
	ORC							
		ORC Equip.	Yes		\$10,000			\$10,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Parks Infrastr.	Yes		\$25,000			\$25,000
		Parks Equip.	Yes		\$5,000			\$5,000
		Pickup Truck - Trsfr from Public Works	No			\$0		\$0

2025 Capital Plan Summary

Project Cost			Funding Type				Grand Total	
Service	Department	Capital Project	Reserve Contribution	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	
	PCC							
		Recreation and Parks Master Plan	No		\$23,000		\$27,000	\$50,000
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
	Public Works							
		Concession 4- Hwy 6 to 35	No		\$329,160		\$60,840	\$390,000
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$50,000			\$50,000
		Pickup truck-Staff - 3/4 Ton	No			\$52,000		\$52,000
		Pickup Truck- Director - 1/2 Ton	No			\$40,000		\$40,000
		Moyer's Bridge - 0004	No		\$422,000		\$78,000	\$500,000
		Bridge and Culvert Inspections-2025	No		\$7,500			\$7,500
		Gilmour Culvert	No	\$168,923	\$13,077		\$318,000	\$500,000
<b>Grand Total</b>				<b>\$168,923</b>	<b>\$1,123,131</b>	<b>\$581,000</b>	<b>\$523,740</b>	<b>\$2,396,794</b>

2026 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary Reserves	Restricted Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
<b>Building</b>								
	Building							
		Septic Inspections	No			\$6,000		\$6,000
<b>Fire and Rescue</b>								
	Fire and Rescue							
		SCBA Cylinders	No			\$7,500		\$7,500
		Structural Firefighter Ensemble	No		\$9,063			\$9,063
		Portable Pump	No			\$15,000		\$15,000
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
<b>General Government</b>								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
	Municipal Office							
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
<b>Parks and Recreation</b>								
	ORC							
		Floor Scrubber	No			\$8,000		\$8,000
		ORC Equip.	Yes		\$5,000			\$5,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Improvements to Tennis Courts	No			\$10,000		\$10,000
		Parks Infrastr.	Yes		\$25,000			\$25,000
		Parks Equip.	Yes		\$5,000			\$5,000
		Playground area at Boreham Park (also known as Arkell Park)	No	\$10,000			\$90,000	\$100,000
	PCC							



2026 Capital Plan Summary

Project Cost			Funding Type					Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
		Replacement of Rheem Hot Water Tank	No			\$2,500	\$2,500	\$5,000
<b>Public Works</b>								
	Public Works							
		Church and Victoria Street	No		\$42,200		\$7,800	\$50,000
		Gore Road - Valens Road to Concession 7	No		\$227,880		\$42,120	\$270,000
		Watson Rd - Wellington Road 34 to Wellington Road 36	No	\$168,923	\$253,077		\$78,000	\$500,000
		Watson Rd- Maltby to Arkell	No		\$165,120		\$314,880	\$480,000
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$125,000			\$125,000
		Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey on Cells 1, 2 and 3	No		\$7,000			\$7,000
		Bridge and Culvert Inspections-2027	No		\$7,500			\$7,500
<b>Grand Total</b>				<b>\$178,923</b>	<b>\$1,029,340</b>	<b>\$49,000</b>	<b>\$535,300</b>	<b>\$1,792,563</b>

2027 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Reserve Contribution	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		SCBA Cylinders	No			\$4,500		\$4,500
		Structural Firefighter Ensemble	No		\$15,105			\$15,105
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
General Government								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
	Municipal Office							
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
Parks and Recreation								
	ORC							
		ORC Equip.	Yes		\$5,000			\$5,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Parks Infrastr.	Yes		\$25,000			\$25,000
		Parks Equip.	Yes		\$5,000			\$5,000
	PCC							
		Rebalancing of HVAC system	No			\$2,500	\$2,500	\$5,000
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000
Public Works								
	Public Works							
		Concession 1- Sideroad 10 to Wellington Rd 35	No		\$215,220		\$39,780	\$255,000
		Gore Rd-Sideroad 20 to Valens Rd	No		\$308,060		\$56,940	\$365,000

2027 Capital Plan Summary

Project Cost			Funding Type				Grand Total	
Service	Department	Capital Project	Reserve Contribution	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Leslie Rd West- Victoria Rd South to East limit	No	\$168,923	\$135,457		\$340,620	\$645,000
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000
		Public Works Equip.	Yes		\$175,000			\$175,000
		Bridge and Culvert Inspections-2027	No		\$7,500			\$7,500
<b>Grand Total</b>				<b>\$168,923</b>	<b>\$1,048,842</b>	<b>\$7,000</b>	<b>\$439,840</b>	<b>\$1,664,605</b>

2028 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary Reserves	Restricted Reserves	Grand Total
Service	Department	Capital Project	Reserve Contribution	Grant				
Fire and Rescue								
	Fire and Rescue							
		SCBA Cylinders	No			\$0		\$0
		Structural Firefighter Ensemble	No		\$12,084			\$12,084
		Fire Equip.	Yes		\$10,000			\$10,000
		Fire Vehicle Replac.	Yes		\$50,000			\$50,000
		American LaFrance Quint	No			\$500,000		\$500,000
General Government								
	Corporate							
		Computer Equipment	No		\$10,000			\$10,000
		Corp. IT Software	Yes		\$5,000			\$5,000
		Corp. IT Hardware	Yes		\$2,500			\$2,500
	Municipal Office							
		Replacement of metal roofing panels	No			\$125,000		\$125,000
		Corp. Office Repairs	Yes		\$25,000			\$25,000
		Corp. Accessibility	Yes		\$5,000			\$5,000
Parks and Recreation								
	ORC							
		ORC Equip.	Yes		\$5,000			\$5,000
		ORC Fac. Improv.	Yes		\$10,000			\$10,000
	Parks							
		Kabota Lawnmower	No	\$5,000		\$25,000		\$30,000
		Parks Infrastr.	Yes		\$25,000			\$25,000
		Parks Equip.	Yes		\$5,000			\$5,000
		Replacement of metal roofing panels on Green Shed	No				\$30,000	\$30,000
	PCC							
		Replacement of metal roofing panels	No			\$50,000	\$50,000	\$100,000
		PCC Equip.	Yes		\$5,000			\$5,000
		PCC Fac. Improv.	Yes		\$10,000			\$10,000

2028 Capital Plan Summary

Project Cost				Funding Type	Levy	Discretionary Reserves	Restricted Reserves	Grand Total	
Service	Department	Capital Project	Reserve Contribution	Grant					
Public Works									
	Public Works								
		Tandem Dump Truck- 302	No			\$250,000		\$250,000	
		Traffic Calming - Streetscaping Morriston - Phase 2	No		\$84,400		\$15,600	\$100,000	
		Public Works Replace. and Restorat.	Yes		\$25,000			\$25,000	
		Public Works Equip.	Yes		\$50,000			\$50,000	
		Carroll Pond & Lesic Jassal Municipal Drain - Based on results of Sediment Survey	No		\$415,000			\$415,000	
		Sideroad 20 North - Wellington Road 34 to Forestell Road	No		\$316,500		\$58,500	\$375,000	
		Roszell Road - Townline Road to Forestell Road	No		\$2,650		\$284,850	\$287,500	
		Maltby Road - Victoria Road to Watson Road	No	\$168,923	\$52,627		\$40,950	\$262,500	
		Bridge and Culvert Inspections-2029	No		\$7,500			\$7,500	
<b>Grand Total</b>					<b>\$173,923</b>	<b>\$1,133,261</b>	<b>\$950,000</b>	<b>\$479,900</b>	<b>\$2,737,084</b>

## 2019 Proposed Operating Budget

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Administration</b>					
Expenditures					
FT Wages	\$220,834	\$231,212	\$238,816	\$246,816	\$256,859
PT Wages	\$19,301	\$32,533	\$37,922	\$15,441	\$20,630
OT Wages	\$0	\$1,371	\$1,525	\$500	\$500
FT Wage Related Expenses	\$39,114	\$39,982	\$41,491	\$43,316	\$44,625
PT Wage Related Expenses	\$1,656	\$2,791	\$3,381	\$1,424	\$1,922
Manulife Benefits	\$22,290	\$31,664	\$36,392	\$27,824	\$29,129
WSIB	\$5,457	\$6,382	\$7,175	\$6,874	\$7,217
Office Supplies & Equipment	\$1,192	\$1,558	\$930	\$1,500	\$1,200
Water Protection	\$124	\$123	\$0	\$0	\$0
Communication (phone, fax, internet)	\$789	\$1,630	\$1,861	\$1,622	\$1,836
Professional Fees - Legal	\$22,365	\$31,610	\$62,644	\$27,500	\$48,500
Professional Fees - Engineering	\$24,705	\$24,029	\$16,088	\$45,860	\$55,640
Events and Other	\$14,419	\$11,494	\$9,682	\$10,828	\$10,775
Mileage	\$1,024	\$1,984	\$2,008	\$2,350	\$2,000
Professional Development	\$2,528	\$20,680	\$17,683	\$30,330	\$40,843
Membership and Subscription Fees	\$8,960	\$8,925	\$9,132	\$9,591	\$10,871
Employee Travel - Meals	\$0	\$78	\$154	\$200	\$200
Employee Travel - Accom/Parking	\$460	\$2,272	\$760	\$2,300	\$1,200
Employee Travel - Air Fare	\$0	\$303	\$0	\$500	\$500
Insurance	\$35,279	\$61,113	\$59,617	\$45,985	\$64,960
Advertising	\$2,632	\$1,886	\$2,637	\$1,800	\$2,900
Ground Water Monitoring	\$2,573	\$4,416	\$3,385	\$2,500	\$3,500
Contract Services	\$0	\$0	\$1,978	\$2,500	\$17,000
<b>Expenditures Total</b>	<b>\$425,704</b>	<b>\$518,038</b>	<b>\$555,262</b>	<b>\$527,559</b>	<b>\$622,807</b>
ReserveTransfers					
Transfer from Operating Carryforward	\$0	-\$23,632	-\$19,840	\$0	\$0
Transfer from Legal Contingency	\$0	\$0	-\$115,212	-\$50,000	\$0
Contribution to Legal Contingency	\$5,000	\$5,000	\$361,100	\$361,100	\$50,000
Transfer from Insurance Contingency	\$0	-\$25,000	-\$7,658	-\$10,000	-\$10,000
Contribution to Insurance Contingency	\$5,000	\$5,000	\$0	\$0	\$25,000
<b>ReserveTransfers Total</b>	<b>\$10,000</b>	<b>-\$38,632</b>	<b>\$218,389</b>	<b>\$301,100</b>	<b>\$65,000</b>

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Revenues					
Agreement, Commissioner and FOI fees	-\$725	-\$965	-\$1,107	-\$1,200	-\$1,200
Eng., Env., and Legal Recoveries	-\$12,597	-\$3,660	-\$3,000	-\$2,500	-\$2,500
Recoveries from Staff Events	-\$1,070	-\$1,649	-\$1,403	-\$1,200	-\$1,200
Other recoveries	-\$1,329	-\$516	\$0	-\$500	-\$500
Nestle Agreement	\$0	\$0	-\$500	\$0	-\$500
Ontario Cannabis Legalization Implementation Fund	\$0	\$0	\$0	\$0	-\$10,000
<b>Revenues Total</b>	<b>-\$15,720</b>	<b>-\$6,790</b>	<b>-\$6,011</b>	<b>-\$5,400</b>	<b>-\$15,900</b>

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Building</b>					
Expenditures					
FT Wages	\$191,797	\$117,055	\$140,975	\$209,624	\$223,041
PT Wages	\$537	\$0	\$8,060	\$6,617	\$6,975
OT Wages	\$0	\$1,424	\$0	\$500	\$500
FT Wage Related Expenses	\$34,605	\$21,262	\$21,405	\$37,358	\$38,835
PT Wage Related Expenses	\$39	\$0	\$651	\$610	\$650
Manulife Benefits	\$21,640	\$13,213	\$12,710	\$24,570	\$28,903
WSIB	\$5,566	\$3,597	\$4,809	\$6,736	\$7,061
Computer Software & Hardware	\$0	\$340	\$380	\$250	\$250
Office Supplies	\$4,692	\$9,571	\$4,020	\$5,000	\$5,000
Hydro	\$3,006	\$2,395	\$0	\$0	\$0
Heat	\$1,328	\$1,580	\$0	\$0	\$0
Fuel	\$4,677	\$1,632	\$1,461	\$1,500	\$1,500
Water Protection	\$62	\$53	\$0	\$0	\$0
Signage	\$0	\$0	\$0	\$100	\$0
Cleaning, Maint & supplies for Bldg	\$4,082	\$7,001	\$0	\$0	\$0
Kitchen Supplies and Equipment	\$702	\$597	\$0	\$0	\$0
Vehicle Maintenance	\$713	\$94	\$470	\$600	\$600
Outdoor Maintenance of Building	\$227	\$226	\$0	\$0	\$0
Postage	\$3,162	\$3,893	\$3,186	\$4,275	\$3,000
Communication (phone, fax, internet)	\$2,517	\$2,901	\$2,389	\$3,350	\$3,350
Professional Fees - Legal	\$32,370	\$8,559	\$6,791	\$8,450	\$20,000
Professional Fees - Audit	\$7,454	\$6,411	\$5,007	\$6,000	\$6,000
Professional Fees - Engineering	\$4,210	\$117,581	\$244,425	\$130,004	\$244,920
Mileage	\$611	\$440	\$514	\$4,000	\$1,000
Professional Development	\$2,401	\$5,496	\$8,138	\$10,150	\$13,350
Membership and Subscription Fees	\$2,709	\$1,540	\$1,904	\$3,127	\$3,089
Employee Travel - Meals	\$132	\$506	\$125	\$1,500	\$500
Employee Travel - Accomodations	\$1,012	\$1,678	\$0	\$4,000	\$1,500
Insurance	\$18,372	\$17,009	\$18,720	\$18,739	\$19,784
Advertising	\$97	\$1,613	\$3,212	\$1,310	\$1,560
Vehicle Plates	\$305	\$120	\$120	\$120	\$120
Contract Services	\$24,884	\$20,083	\$17,757	\$25,982	\$19,175
Clothing, Safety Allowance	\$294	\$158	\$373	\$630	\$720
Emergency Management	\$1,222	\$1,121	\$1,157	\$1,269	\$1,269



Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Bank Service Charges	\$603	\$639	\$2,058	\$10,000	\$5,216
Municipal Office Costs Recovered from Building Department	\$0	\$0	\$20,038	\$22,103	\$20,697
<b>Expenditures Total</b>	<b>\$376,027</b>	<b>\$369,788</b>	<b>\$530,858</b>	<b>\$548,475</b>	<b>\$678,567</b>
ReserveTransfers					
Contribution to Building Surplus RF	\$82,758	\$220,113	\$0	\$0	\$0
Transfer from Building Surplus RF	\$0	\$0	-\$48,583	-\$162,099	-\$239,697
<b>ReserveTransfers Total</b>	<b>\$82,758</b>	<b>\$220,113</b>	<b>-\$48,583</b>	<b>-\$162,099</b>	<b>-\$239,697</b>
Revenues					
Reproduction of Drawings Fees	-\$350	-\$200	-\$200	-\$150	-\$150
Other recoveries	-\$183	\$0	\$0	-\$500	-\$500
Designated Structures Permit	-\$1,632	-\$2,496	-\$2,912	-\$1,248	-\$2,496
Tent or Marquee Application Fee	-\$459	-\$780	-\$1,092	-\$780	-\$936
Transfer of Permit	-\$459	-\$156	-\$156	-\$156	-\$156
Revision to Approved Plans	-\$5,508	-\$4,244	-\$6,240	-\$2,496	-\$4,992
Alternative Solution Application	-\$1,071	-\$364	\$0	-\$500	-\$500
Residential Building Permits	-\$346,236	-\$472,996	-\$345,147	-\$307,792	-\$330,000
Institutional, Commercial & Industrial Building Permits	-\$28,272	-\$52,532	-\$35,626	-\$36,412	-\$38,000
Farm Building Permits	-\$8,900	-\$5,707	-\$46,039	-\$2,704	-\$7,000
Demolition Permits	-\$1,989	-\$936	-\$2,496	-\$350	-\$1,716
Occupancy Permits	-\$8,415	-\$8,736	-\$6,965	-\$4,992	-\$7,800
Sign Permits	-\$255	-\$1,300	-\$1,040	-\$520	-\$780
Septic System Permit - New	-\$42,228	-\$34,308	-\$33,883	-\$19,968	-\$35,568
Inspection of works not ready	-\$5,113	-\$468	\$0	-\$468	-\$936
Septic System Permit - Alter	-\$3,213	-\$4,680	-\$468	-\$2,340	-\$2,340
Online Service Fee	\$0	\$0	-\$10	-\$5,000	-\$5,000
<b>Revenues Total</b>	<b>-\$454,283</b>	<b>-\$589,901</b>	<b>-\$482,275</b>	<b>-\$386,376</b>	<b>-\$438,870</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>By-law</b>					
<b>Expenditures</b>					
FT Wages	\$25,070	\$0	\$0	\$0	\$0
PT Wages	\$1,170	\$10,071	\$5,174	\$13,699	\$12,674
OT Wages	\$0	\$0	\$0	\$0	\$0
FT Wage Related Expenses	\$4,467	\$9	\$0	\$0	\$0
PT Wage Related Expenses	\$0	\$601	\$278	\$1,079	\$2,193
Manulife Benefits	\$3,310	\$0	\$0	\$0	\$0
WSIB	\$727	\$254	\$125	\$374	\$377
Office Supplies	\$0	\$72	\$0	\$150	\$150
Signage - 911 Signs	\$875	\$1,995	\$794	\$1,300	\$1,300
Professional Fees - Legal	\$29,531	\$43,214	\$64,066	\$97,480	\$20,000
Professional Fees - Engineering	\$7,446	\$6,561	\$3,981	\$10,193	\$17,280
Professional Development	\$0	\$0	\$0	\$1,200	\$1,200
Membership and Subscription Fees	\$168	\$0	\$0	\$0	\$0
Employee Travel - Meals	\$0	\$0	\$0	\$50	\$50
Employee Travel - Accomodations	\$0	\$0	\$0	\$250	\$250
Advertising	\$0	\$941	\$768	\$1,500	\$1,500
Dog Tags	\$213	\$224	\$216	\$250	\$250
Contract Services	\$3,673	\$9,361	\$9,494	\$12,360	\$20,360
Livestock Loss	\$575	\$3,741	\$1,766	\$1,500	\$1,500
<b>Expenditures Total</b>	<b>\$77,559</b>	<b>\$77,677</b>	<b>\$87,021</b>	<b>\$141,885</b>	<b>\$79,234</b>
<b>Revenues</b>					
Lottery Licences	-\$678	-\$430	-\$523	-\$500	-\$500
Sign Permits	-\$3,600	\$0	-\$100	-\$100	-\$100
Fence Viewer's Application	\$0	\$0	\$0	\$0	\$0
Engineering, Environmental and Legal Fees Recovered	-\$17,499	-\$13,636	-\$9,829	-\$5,000	-\$5,000
Site Alteration Agreement	-\$1,163	\$0	-\$1,905	-\$500	-\$500
Other recoveries	-\$1,845	-\$571	\$0	-\$1,000	-\$500
Ontario Wildlife Damage Compensation	-\$605	-\$3,861	-\$1,856	-\$1,500	-\$1,500
Dog Tags and Kennel Licences	-\$12,348	-\$10,200	-\$9,950	-\$12,500	-\$11,000
Municipal addressing signs and posts	-\$2,100	-\$1,900	-\$1,780	-\$1,960	-\$1,800
Septic Compliance Letter	-\$525	-\$675	-\$900	-\$750	-\$750
Special Occasion Permit Letters	\$0	\$0	\$0	-\$150	-\$150
Swimming Pool Enclosure Permit	-\$4,641	-\$2,520	-\$4,410	-\$3,150	-\$3,655

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Liquor License Letter	\$0	\$0	\$0	-\$156	-\$156
Guelph Humane Society Fees	\$0	-\$1,256	-\$1,093	-\$1,000	-\$1,000
Filming Permit Fee	\$0	\$0	\$0	\$0	-\$500
<b>Revenues Total</b>	<b>-\$45,003</b>	<b>-\$35,049</b>	<b>-\$32,346</b>	<b>-\$28,266</b>	<b>-\$27,111</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Corporate</b>					
Expenditures					
Taxes written off (Twp share only)	\$72,328	\$21,671	\$24,852	\$42,000	\$25,000
Conservation Authorities Levy Payment	\$159,302	\$163,966	\$161,939	\$160,334	\$167,217
<b>Expenditures Total</b>	<b>\$231,630</b>	<b>\$185,637</b>	<b>\$186,791</b>	<b>\$202,334</b>	<b>\$192,217</b>
Revenues					
Supplemental Billings	-\$96,132	-\$101,334	-\$56,668	-\$75,000	-\$60,000
Provincial Aggregate Levy	-\$238,854	-\$275,293	-\$281,367	-\$243,110	-\$228,000
Mun Tax Assistance	-\$15,814	-\$17,531	-\$19,636	-\$19,564	-\$23,654
Host Kilmer (Service Ontario)	-\$25,421	-\$26,205	-\$27,345	-\$27,245	-\$28,388
Ontario Hydro	-\$12,147	-\$12,147	-\$12,147	-\$12,147	-\$12,147
Metrolinx	-\$7,130	-\$15,337	-\$10,422	-\$10,384	-\$10,705
Hydro One	-\$8,070	-\$8,100	-\$8,409	-\$8,100	-\$8,409
Grant Guelph Junction Railway	-\$5,330	-\$5,330	-\$5,330	-\$5,330	-\$5,330
Puslinch Landfill/Wellington County	-\$3,348	-\$4,508	-\$5,575	-\$5,682	-\$7,581
City of Guelph	-\$26,374	-\$29,691	-\$32,396	-\$33,013	-\$35,656
University of Guelph	-\$1,391	-\$289	-\$428	-\$427	-\$567
CN Railway	-\$1,135	-\$1,219	-\$1,316	-\$1,219	-\$1,316
CP Railway	-\$7,854	-\$7,854	-\$7,854	-\$7,854	-\$7,854
OMPF	-\$405,400	-\$370,200	-\$413,600	-\$413,600	-\$380,200
Penalties - Property Taxes	-\$86,758	-\$91,994	-\$94,531	-\$87,475	-\$87,475
Interest - Tax Arrears	-\$84,428	-\$83,278	-\$92,329	-\$87,099	-\$87,099
Interest on General	-\$61,488	-\$67,707	-\$131,548	-\$63,426	-\$70,000
Sale of Flags	\$0	-\$25	-\$88	-\$22	-\$22
Other Revenues	-\$436	-\$322	-\$437	-\$500	-\$500
<b>Revenues Total</b>	<b>-\$1,087,509</b>	<b>-\$1,118,364</b>	<b>-\$1,201,427</b>	<b>-\$1,101,196</b>	<b>-\$1,054,903</b>

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Council</b>					
Expenditures					
PT Wages	\$79,601	\$84,085	\$85,313	\$88,237	\$99,297
PT Wage Related Expenses	\$2,010	\$2,055	\$2,320	\$6,088	\$7,000
Manulife Benefits	\$20,015	\$22,294	\$21,955	\$22,138	\$23,294
Office Supplies & Equipment	\$220	\$131	\$164	\$250	\$250
Mileage	\$1,381	\$773	\$798	\$1,500	\$1,000
Professional Development	\$3,175	\$1,939	\$3,495	\$4,600	\$3,200
Membership Fees & Subscriptions	\$129	\$0	\$0	\$150	\$150
Employee Travel - Meals	\$185	\$94	\$162	\$400	\$300
Employee Travel - Accom/Parking	\$5,480	\$2,166	\$2,188	\$6,000	\$4,000
Employee Travel - Air Fare	\$0	\$408	\$0	\$2,000	\$500
<b>Expenditures Total</b>	<b>\$112,196</b>	<b>\$113,945</b>	<b>\$116,397</b>	<b>\$131,363</b>	<b>\$138,992</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Elections</b>					
Expenditures					
Per Diems	\$0	\$0	\$4,955	\$6,200	\$0
Office Supplies & Equipment	\$104	\$0	\$1,549	\$5,000	\$0
Signage	\$0	\$0	\$0	\$100	\$0
Postage	\$0	\$0	\$2,318	\$2,975	\$0
Communication (phone, fax, internet)	\$0	\$0	\$0	\$150	\$0
Professional Fees - Audit	\$0	\$0	\$0	\$0	\$1,550
Professional Development	\$0	\$0	\$260	\$1,000	\$0
Advertising	\$0	\$80	\$7,929	\$8,500	\$0
Contract Services	\$1,208	\$1,208	\$37,314	\$36,075	\$0
<b>Expenditures Total</b>	<b>\$1,313</b>	<b>\$1,289</b>	<b>\$54,325</b>	<b>\$60,000</b>	<b>\$1,550</b>
ReserveTransfers					
Contribution to Elections	\$12,787	\$12,787	\$0	\$0	\$13,750
Transfer From Elections	\$0	\$0	-\$48,574	-\$48,574	\$0
<b>ReserveTransfers Total</b>	<b>\$12,787</b>	<b>\$12,787</b>	<b>-\$48,574</b>	<b>-\$48,574</b>	<b>\$13,750</b>
Revenues					
Election - Other Recoveries	\$0	\$0	\$0	\$0	\$0
Nomination Fees	\$0	\$0	\$0	\$0	\$0
<b>Revenues Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Finance</b>					
Expenditures					
Principal Repayment	\$106,000	\$116,000	\$119,000	\$119,000	\$0
FT Wages	\$223,265	\$281,721	\$293,721	\$295,229	\$287,897
PT Wages	\$0	\$0	\$0	\$0	\$0
OT Wages	\$0	\$1,551	\$428	\$500	\$500
FT Wage Related Expenses	\$41,793	\$48,908	\$51,077	\$52,365	\$50,676
PT Wage Related Expenses	\$0	\$0	\$0	\$0	\$0
Manulife Benefits	\$30,979	\$33,506	\$33,236	\$33,278	\$33,708
WSIB	\$6,460	\$7,990	\$8,878	\$8,910	\$8,533
Computer Software & Hardware Operational Upgrades/Support from	\$483	\$1,244	\$888	\$500	\$500
Office Supplies	\$5,637	\$6,470	\$5,956	\$6,000	\$6,000
Hydro	\$6,977	\$5,629	\$0	\$0	\$0
Heat	\$1,328	\$1,824	\$0	\$0	\$0
Cleaning, Maintenance, Building Supplies	\$15,324	\$16,286	\$0	\$0	\$0
Kitchen Supplies and Equipment	\$1,628	\$1,392	\$0	\$0	\$0
Outdoor Maintenance of Building	\$531	\$528	\$0	\$0	\$0
Postage	\$7,380	\$8,990	\$9,643	\$7,500	\$8,200
Communication (phone, fax, internet)	\$4,964	\$6,479	\$5,901	\$5,000	\$5,360
Professional Fees - Audit	\$17,393	\$14,959	\$12,242	\$14,000	\$14,000
Mileage	\$90	\$580	\$1,611	\$500	\$1,000
Professional Development	\$689	\$3,341	\$7,791	\$5,000	\$6,754
Membership and Subscription Fees	\$3,024	\$2,047	\$1,979	\$2,425	\$2,425
Employee Travel - Meals	\$0	\$20	\$25	\$150	\$150
Employee Travel - Accomodations	\$11	\$25	\$207	\$400	\$400
Advertising	\$3,141	\$2,360	\$10,189	\$2,990	\$7,670
Contract Services	\$52,415	\$43,591	\$35,093	\$41,558	\$35,641
Emergency Management	\$2,852	\$2,617	\$2,700	\$2,073	\$2,650
Environmental Service - Garbage Bags	\$12,339	\$15,130	\$16,230	\$11,500	\$17,500
Bank Service Charges	\$2,564	\$2,684	\$5,093	\$10,000	\$5,504
Other written off (non collectible inv's)	\$11,458	\$5,669	\$20	\$0	\$0
Debt Interest Repayment	\$14,274	\$8,792	\$2,975	\$2,975	\$0
Community Grants	\$32,475	\$32,475	\$31,750	\$31,850	\$37,553
<b>Expenditures Total</b>	<b>\$605,470</b>	<b>\$672,807</b>	<b>\$656,634</b>	<b>\$653,703</b>	<b>\$532,621</b>
Revenues					

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Advertising, Legal, and Realtax Fees Recovered	-\$2,081	\$0	-\$7,153	-\$1,000	-\$7,000
NSF Fees	-\$400	-\$880	-\$720	-\$800	-\$640
Online Service Fee	\$150	\$0	-\$168	-\$5,000	-\$5,000
Tax Certificates	-\$8,880	-\$9,540	-\$8,040	-\$8,244	-\$8,520
Other Recoveries	-\$3,201	-\$5,257	-\$7,859	-\$2,500	-\$2,500
Garbage bags	-\$15,028	-\$17,930	-\$22,020	-\$13,000	-\$17,500
<b>Revenues Total</b>	<b>-\$29,439</b>	<b>-\$33,607</b>	<b>-\$45,960</b>	<b>-\$30,544</b>	<b>-\$41,160</b>



Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Fire and Rescue</b>					
Expenditures					
PT Wages	\$410,105	\$418,073	\$407,876	\$400,236	\$402,559
PT Wage Related Expenses	\$30,176	\$30,573	\$55,406	\$31,940	\$31,970
Group Benefits	\$15,224	\$18,429	\$17,796	\$17,231	\$17,231
WSIB	\$10,138	\$11,607	\$12,425	\$12,136	\$12,681
Office Supplies	\$3,190	\$2,880	\$2,903	\$3,000	\$3,000
Hydro	\$8,134	\$6,243	\$0	\$0	\$0
Heat	\$1,328	\$1,397	\$0	\$0	\$0
Fuel	\$11,026	\$14,992	\$13,960	\$14,400	\$14,400
Water Protection	\$168	\$175	\$0	\$0	\$0
Equipment Maintenance & Supplies	\$44,205	\$24,525	\$26,814	\$25,800	\$25,000
Oxygen & Medical Supplies	\$4,007	\$3,026	\$1,307	\$3,100	\$3,100
Public Education	\$3,701	\$3,465	\$2,580	\$3,800	\$3,800
Signage	\$0	\$0	\$0	\$0	\$0
Cleaning, Maint & supplies for Bldg	\$6,219	\$8,498	\$0	\$0	\$0
Kitchen Supplies and Equipment	\$700	\$555	\$0	\$0	\$0
Waste Removal	\$244	\$675	\$0	\$0	\$0
Vehicle Maintenance	\$34,999	\$33,577	\$57,416	\$26,000	\$26,000
Communication (phone, fax, internet)	\$8,545	\$11,825	\$8,863	\$8,300	\$8,300
Mileage	\$7,446	\$3,559	\$3,471	\$4,000	\$4,000
Professional Development	\$20,486	\$20,304	\$20,174	\$19,500	\$24,105
Membership and Subscription Fees	\$3,272	\$3,319	\$4,162	\$4,477	\$4,712
Employee Travel - Meals	\$2,062	\$1,135	\$4,922	\$3,000	\$1,000
Employee Travel - Accomodations	\$3,264	\$1,718	\$959	\$2,600	\$2,600
Insurance	\$20,985	\$23,443	\$21,386	\$21,405	\$22,722
Advertising	\$3,373	\$2,021	\$166	\$1,000	\$1,000
Permits	\$521	\$471	\$471	\$485	\$485
Contract Services	\$23,847	\$30,713	\$37,857	\$37,176	\$75,495
Clothing, Safety Allowance	\$20,211	\$25,821	\$18,032	\$16,550	\$16,550
Outdoor Maintenance of Building	\$2,463	\$0	\$0	\$0	\$0
Vehicle Plates	-\$435	\$189	\$265	\$190	\$265
<b>Expenditures Total</b>	<b>\$699,605</b>	<b>\$703,208</b>	<b>\$719,210</b>	<b>\$656,327</b>	<b>\$700,975</b>
ReserveTransfers					
Transfer from Fire Equipment Replacement	\$0	\$0	-\$6,800	-\$6,800	\$0

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>ReserveTransfers Total</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$6,800</b>	<b>-\$6,800</b>	<b>\$0</b>
Revenues					
Tent or Marquee Application Fee	-\$306	-\$520	-\$728	-\$416	-\$624
Open Burning Permit and Inspection	-\$14,620	-\$15,150	-\$15,260	-\$15,000	-\$15,000
Burning Permit Violations	-\$1,800	-\$1,350	-\$1,350	-\$1,350	-\$1,396
Fire Extinguisher Training	-\$225	-\$225	-\$720	-\$300	-\$500
Water Tank Locks	-\$107	-\$53	-\$18	-\$107	-\$53
Fireworks Permits	-\$300	-\$300	-\$200	-\$300	-\$200
Information/Fire Reports	-\$450	-\$750	-\$375	-\$450	-\$450
Other recoveries	-\$15,472	-\$4,452	-\$851	-\$3,000	-\$3,000
Occupancy Load	\$0	\$0	\$0	\$0	\$0
Fire Safety Plan Review	-\$240	\$0	\$0	-\$360	-\$240
Post Fire Watch	\$0	\$0	\$0	\$0	\$0
Boarding up or Barricading	\$0	\$0	\$0	\$0	\$0
Key Boxes	-\$200	\$0	-\$100	-\$100	-\$100
Inspections	-\$200	\$0	\$0	\$0	\$0
Motor Vehicle Emergency Responses	-\$131,144	-\$114,465	-\$112,424	-\$90,000	-\$90,000
Fire Alarm False Alarm Calls	\$0	\$0	\$0	-\$450	\$0
<b>Revenues Total</b>	<b>-\$165,064</b>	<b>-\$137,266</b>	<b>-\$132,027</b>	<b>-\$111,833</b>	<b>-\$111,564</b>

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Heritage Committee</b>					
Expenditures					
Per Diems	\$2,089	\$1,750	\$1,416	\$1,865	\$1,865
Heritage Plaques	\$0	\$0	\$0	\$100	\$100
Mileage	\$139	\$668	\$0	\$1,000	\$600
Training	\$1,028	\$824	\$0	\$1,000	\$1,250
Employee Travel - Meals	\$90	\$58	\$0	\$100	\$100
Employee Travel - Accomodations	\$750	\$1,705	\$0	\$2,000	\$1,000
<b>Expenditures Total</b>	<b>\$4,095</b>	<b>\$5,006</b>	<b>\$1,416</b>	<b>\$6,065</b>	<b>\$4,915</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Library</b>					
Expenditures					
Library Rent for Historical society	\$4,886	\$4,902	\$4,828	\$4,510	\$4,850
Library Water Monitoring	\$1,735	\$1,764	\$1,857	\$1,750	\$1,750
<b>Expenditures Total</b>	<b>\$6,621</b>	<b>\$6,666</b>	<b>\$6,685</b>	<b>\$6,260</b>	<b>\$6,600</b>
Revenues					
Library Costs Recovered from County	-\$3,146	-\$3,060	-\$2,920	-\$3,000	-\$3,000
<b>Revenues Total</b>	<b>-\$3,146</b>	<b>-\$3,060</b>	<b>-\$2,920</b>	<b>-\$3,000</b>	<b>-\$3,000</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Municipal Office					
Expenditures					
Hydro	\$0	\$0	\$17,799	\$31,700	\$20,000
Heat	\$0	\$0	\$11,756	\$7,240	\$12,000
Water Protection	\$0	\$0	\$525	\$420	\$420
Cleaning, Maint & supplies for Bldg	\$0	\$0	\$29,413	\$27,015	\$26,451
Kitchen Supplies and Equipment	\$0	\$0	\$3,878	\$3,400	\$3,400
Waste Removal	\$0	\$0	\$1,767	\$2,600	\$1,600
Outdoor Maintenance of Building	\$0	\$0	\$1,655	\$1,300	\$1,300
Contract Services	\$0	\$0	\$0	\$0	\$3,820
<b>Expenditures Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,793</b>	<b>\$73,675</b>	<b>\$68,991</b>
Revenues					
Municipal Office Costs Recovered from Building Department	\$0	\$0	-\$20,038	-\$22,103	-\$20,697
<b>Revenues Total</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$20,038</b>	<b>-\$22,103</b>	<b>-\$20,697</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>ORC</b>					
Expenditures					
FT Wages	\$57,147	\$57,980	\$58,739	\$58,738	\$60,108
PT Wages	\$26,157	\$21,318	\$24,419	\$28,956	\$29,560
OT Wages	\$2,750	\$1,464	\$1,518	\$2,000	\$2,000
FT Wage Related Expenses	\$10,209	\$10,196	\$12,582	\$10,742	\$10,873
PT Wage Related Expenses	\$1,598	\$1,158	\$1,180	\$2,670	\$2,754
Manulife Benefits	\$7,430	\$7,779	\$8,751	\$7,725	\$8,280
WSIB	\$2,441	\$2,466	\$2,716	\$2,870	\$2,888
Office Supplies	\$547	\$390	\$184	\$300	\$300
Hydro	\$28,241	\$25,728	\$26,874	\$32,750	\$30,000
Heat	\$4,630	\$5,570	\$5,941	\$4,200	\$5,500
Fuel	\$1,988	\$446	\$0	\$0	\$0
Water Protection	\$742	\$829	\$753	\$700	\$700
Equipment Maintenance & Supplies	\$7,648	\$7,985	\$8,261	\$8,000	\$6,870
Signage	\$0	\$28	\$0	\$100	\$100
Bldg-Cleaning, Maint,Supplies Interior	\$8,465	\$2,846	\$5,216	\$6,000	\$6,000
Drink Machine Supplies	\$100	\$0	\$0	\$500	\$0
Waste Removal	\$701	\$716	\$943	\$600	\$800
Bldg-Cleaning, Maint,Supplies Exterior	\$8,013	\$5,069	\$6,415	\$8,000	\$8,000
Communication (phone, fax, internet)	\$2,393	\$2,368	\$2,523	\$2,500	\$2,860
Professional Fees - Engineering	\$2,938	\$0	\$0	\$0	\$0
Mileage	\$0	\$0	\$0	\$100	\$100
Professional Development	\$1,048	\$555	\$0	\$1,000	\$1,000
Membership and Subscription Fees	\$0	\$218	\$153	\$220	\$220
Employee Travel - Meals	\$0	\$0	\$0	\$100	\$100
Insurance	\$8,698	\$8,733	\$8,134	\$8,872	\$8,642
Advertising	\$238	\$371	\$525	\$500	\$500
Contract Services	\$556	\$66	\$66	\$350	\$1,480
Clothing Safety Allowance	\$135	\$0	\$107	\$515	\$515
<b>Expenditures Total</b>	<b>\$184,812</b>	<b>\$164,278</b>	<b>\$176,000</b>	<b>\$189,007</b>	<b>\$190,150</b>
Revenues					
Ice Rental - Prime	-\$37,324	-\$13,200	-\$18,012	-\$15,000	-\$18,000
Ice Rental - Non-Prime	-\$489	-\$385	\$0	-\$640	\$0
Arena Summer Rentals	-\$20,048	-\$14,841	-\$13,423	-\$18,000	-\$15,000

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Gymnasium Rental	-\$20,801	-\$20,206	-\$20,418	-\$17,197	-\$17,000
Rink Board and Ball Diamond Advertising	\$0	\$0	\$0	-\$350	-\$350
ORC Drink Machine	-\$961	-\$575	-\$378	-\$500	\$0
Other Recoveries	-\$434	\$0	-\$421	-\$500	-\$500
<b>Revenues Total</b>	<b>-\$80,057</b>	<b>-\$49,208</b>	<b>-\$52,653</b>	<b>-\$52,187</b>	<b>-\$50,850</b>

## Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Parks</b>					
Expenditures					
FT Wages	\$0	\$0	\$43,849	\$42,197	\$43,804
PT Wages	\$17,381	\$13,228	\$9,828	\$7,151	\$9,536
OT Wages	\$0	\$0	\$3,265	\$0	\$2,000
FT Wage Related Expenses	-\$447	\$0	\$7,916	\$7,688	\$8,210
PT Wage Related Expenses	\$1,308	\$1,138	\$840	\$659	\$889
WSIB	\$513	\$419	\$1,762	\$1,579	\$1,743
Hydro	\$3,419	\$2,552	\$2,558	\$3,400	\$3,400
Fuel	\$1,442	\$1,910	\$2,663	\$2,200	\$2,200
Water Protection	\$873	\$657	\$646	\$1,000	\$1,000
Equipment Maintenance and Supplies	\$5,130	\$1,118	\$644	\$1,480	\$1,480
Vehicle Maintenance	\$0	\$542	\$244	\$500	\$500
Maintenance Grounds	\$11,876	\$10,393	\$7,963	\$10,000	\$10,000
Mileage	\$228	\$0	\$0	\$0	\$0
Insurance	\$6,316	\$6,346	\$6,575	\$6,442	\$6,986
Advertising	\$0	\$623	\$0	\$500	\$500
Contract Services	\$20,948	\$28,474	\$18,551	\$16,260	\$15,660
Manulife Benefits	\$0	\$0	\$7,163	\$7,370	\$7,614
<b>Expenditures Total</b>	<b>\$68,989</b>	<b>\$67,402</b>	<b>\$114,468</b>	<b>\$108,428</b>	<b>\$115,522</b>
Revenues					
Horse Paddock Rental	\$0	-\$200	-\$200	\$0	-\$200
Picnic Shelter	-\$520	-\$220	-\$220	-\$300	-\$300
Ball Diamond Rentals	-\$3,197	-\$2,606	-\$3,023	-\$3,000	-\$4,000
Sports Facility User Fees	-\$17,821	-\$15,313	-\$920	-\$800	-\$800
Soccer Field Rentals	\$0	\$0	-\$2,321	-\$3,000	-\$3,000
<b>Revenues Total</b>	<b>-\$21,538</b>	<b>-\$18,339</b>	<b>-\$6,684</b>	<b>-\$7,100</b>	<b>-\$8,300</b>



Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>PCC</b>					
<b>Expenditures</b>					
FT Wages	\$39,797	\$6,946	\$0	\$0	\$0
PT Wages	\$40,091	\$47,348	\$40,085	\$40,245	\$41,198
OT Wages	\$71	\$853	\$398	\$500	\$500
FT Wage Related Expenses	\$2,233	\$12	\$3	\$0	\$0
PT Wage Related Expenses	\$1,772	\$2,163	\$1,821	\$3,757	\$6,960
Manulife Benefits	\$1,609	\$0	\$0	\$0	\$0
WSIB	\$1,433	\$1,520	\$1,262	\$1,304	\$1,313
Office Supplies	\$88	\$265	\$132	\$150	\$150
Hydro	\$22,647	\$16,043	\$12,632	\$24,400	\$16,500
Heat	\$4,315	\$4,300	\$4,482	\$4,000	\$4,300
Fuel	\$501	\$0	\$0	\$500	\$500
Water Protection	\$5,619	\$4,875	\$4,386	\$5,100	\$5,100
Bldg-Cleaning, Maint,Supplies Interior	\$16,271	\$8,385	\$13,503	\$15,000	\$13,870
Kitchen Supplies and Equipment	\$1,119	\$5,944	\$2,102	\$1,500	\$1,500
Waste Removal	\$2,802	\$2,864	\$2,881	\$2,500	\$2,500
Outdoor Maintenance of Building	\$829	\$2,618	\$1,546	\$1,200	\$1,200
Communication (phone, fax, internet)	\$2,788	\$2,278	\$2,251	\$2,800	\$2,800
Mileage	\$0	\$0	\$0	\$100	\$100
Professional Development	\$0	\$36	\$0	\$0	\$0
Membership and Subscription Fees	\$224	\$0	\$500	\$500	\$500
Employee Travel - Meals	\$0	\$0	\$0	\$150	\$150
Employee Travel - Accomodations	\$0	\$0	\$0	\$450	\$450
Insurance	\$7,158	\$7,110	\$7,537	\$7,301	\$8,008
Advertising	\$430	\$0	\$0	\$2,000	\$2,000
Contract Services	\$1,919	\$1,611	\$1,903	\$2,530	\$3,660
<b>Expenditures Total</b>	<b>\$153,715</b>	<b>\$115,171</b>	<b>\$97,425</b>	<b>\$115,987</b>	<b>\$113,260</b>
<b>Revenues</b>					
Hall - Prime	-\$25,804	-\$25,713	-\$22,692	-\$22,800	-\$22,800
Hall - Non-Prime	-\$16,970	-\$16,971	-\$21,209	-\$16,000	-\$16,000
Meeting Room	-\$7,605	-\$9,324	-\$9,937	-\$8,000	-\$8,000
Licensed Events Using Patio	-\$55	-\$334	-\$336	-\$224	-\$229
Hall - Commercial Rentals	\$0	-\$765	-\$3,060	-\$765	-\$782
Bartenders	-\$8,810	-\$10,434	-\$8,720	-\$8,500	-\$8,500

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Pop, Glasses, & Ice	-\$2,004	\$0	-\$30	\$0	\$0
Kitchen Facilities - Non-Prime	-\$4,900	-\$3,251	-\$2,969	-\$3,180	-\$3,180
Advertising Sign	-\$411	-\$225	-\$33	-\$324	-\$324
Other Recoveries	-\$909	-\$360	-\$1,851	-\$400	-\$400
Recreation Conditional Grants	-\$5,167	-\$6,253	-\$5,325	-\$5,167	-\$5,167
Donations	\$0	-\$400	-\$7,031	\$0	\$0
Projector and Microphone Rental Fee	\$0	-\$25	-\$128	-\$50	-\$100
<b>Revenues Total</b>	<b>-\$72,635</b>	<b>-\$74,055</b>	<b>-\$83,322</b>	<b>-\$65,410</b>	<b>-\$65,481</b>

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>PDAC</b>					
Expenditures					
Per Diems	\$3,360	\$3,934	\$3,910	\$4,360	\$4,360
Office Supplies & Equipment	\$13	\$42	\$0	\$50	\$50
Mileage	\$0	\$0	\$0	\$150	\$150
Training	\$0	\$0	\$0	\$1,500	\$1,500
<b>Expenditures Total</b>	<b>\$3,373</b>	<b>\$3,977</b>	<b>\$3,910</b>	<b>\$6,060</b>	<b>\$6,060</b>

## Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Planning</b>					
Expenditures					
FT Wages	\$55,952	\$66,557	\$57,905	\$67,682	\$57,040
OT Wages	\$0	\$0	\$0	\$500	\$500
FT Wage Related Expenses	\$9,929	\$11,617	\$10,523	\$12,084	\$10,152
Manulife Benefits	\$6,602	\$8,117	\$5,887	\$8,060	\$4,393
WSIB	\$1,618	\$2,004	\$1,876	\$2,182	\$1,813
Office Supplies	\$12	\$18	\$656	\$100	\$100
Signage	\$0	\$0	\$0	\$0	\$0
Communication (phone, fax, internet)	\$170	\$136	\$0	\$200	\$200
Professional Fees - Legal	\$13,337	\$5,699	\$32,733	\$25,000	\$27,000
Professional Fees - Engineering	\$91,069	\$61,512	\$67,792	\$56,695	\$57,849
Mileage	\$306	\$0	\$0	\$250	\$250
Professional Development	\$227	\$356	\$0	\$1,244	\$1,401
Membership and Subscription Fees	\$0	\$120	\$280	\$150	\$150
Employee Travel - Meals	\$0	\$0	\$0	\$100	\$100
Employee Travel - Accomodations	\$0	\$0	\$0	\$350	\$350
Advertising	\$6,142	\$8,158	\$5,840	\$2,000	\$4,000
Professional Fees - Water Monitoring	\$1,962	\$2,150	\$529	\$2,000	\$2,000
Contract Services	\$3,178	\$4,868	\$9,719	\$3,000	\$13,000
CIP Grants	\$0	\$1,487	\$427	\$20,000	\$7,500
<b>Expenditures Total</b>	<b>\$190,505</b>	<b>\$172,798</b>	<b>\$194,167</b>	<b>\$201,597</b>	<b>\$187,797</b>
ReserveTransfers					
Transfer from Operating Carryforward	\$0	\$0	\$0	\$0	-\$7,500
Transfer to Operating Carryforward	\$0	\$0	\$7,500	\$0	\$0
<b>ReserveTransfers Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>-\$7,500</b>
Revenues					
Engineering, Environmental, Legal, and Advertising Fees Recovered	-\$65,153	-\$58,257	-\$47,321	-\$20,000	-\$20,000
Minor Variance	-\$12,610	-\$11,492	-\$13,110	-\$8,970	-\$9,884
Agreements	\$0	-\$510	-\$765	-\$765	-\$765
Part Lot Control Exemption By-law	\$0	\$0	\$0	\$0	\$0
Site Plan Control	-\$2,040	-\$8,081	-\$42,300	-\$21,700	-\$21,700
Consent Review and Clearance	-\$3,500	-\$3,840	-\$5,633	-\$1,965	-\$2,010
Zoning By-law Amendment	-\$44,400	-\$7,200	-\$16,500	-\$16,200	-\$16,200

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Telecommunication Tower Proposals	-\$1,000	-\$1,520	-\$521	-\$1,042	-\$532
Zoning By-law Amendment - Aggregate	\$0	\$0	\$0	\$0	\$0
Zoning Compliance Letter	-\$1,950	-\$2,700	-\$2,325	-\$2,227	-\$2,250
Zoning By-law #19/85	\$0	\$0	\$0	\$0	\$0
Business Retention and Expansion Municipal Implementation Fund	\$0	-\$25,000	\$0	-\$25,000	\$0
Grading Fee - Dwellings	-\$118,000	-\$30,000	-\$4,000	\$0	\$0
Lifting of Holding Designation Fee (Zoning)	-\$1,100	\$0	-\$1,146	-\$573	-\$586
<b>Revenues Total</b>	<b>-\$249,753</b>	<b>-\$148,600</b>	<b>-\$133,621</b>	<b>-\$98,442</b>	<b>-\$73,927</b>

**Schedule B**

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Public Works</b>					
Expenditures					
FT Wages	\$336,474	\$337,479	\$372,764	\$348,079	\$379,496
PT Wages	\$40,674	\$45,548	\$35,837	\$37,684	\$19,293
OT Wages	\$26,123	\$34,427	\$38,290	\$32,700	\$30,700
FT Wage Related Expenses	\$61,742	\$60,342	\$65,136	\$64,286	\$69,423
PT Wage Related Expenses	\$4,063	\$4,556	\$41,630	\$3,474	\$3,534
Manulife Benefits	\$45,157	\$39,336	\$40,262	\$38,390	\$44,381
WSIB	\$11,267	\$12,089	\$13,835	\$12,765	\$12,948
Office Supplies	\$1,705	\$1,068	\$167	\$500	\$500
Hydro	\$12,348	\$9,143	\$667	\$0	\$1,000
Heat	\$4,011	\$5,117	\$0	\$0	\$0
Fuel	\$62,571	\$67,350	\$68,538	\$84,295	\$70,000
Equipment Maintenance & Supplies	\$916	\$1,955	\$2,423	\$2,050	\$2,050
Signage	\$9,283	\$9,559	\$9,402	\$10,000	\$10,000
Pavement Markings	\$30,121	\$30,940	\$35,986	\$35,500	\$35,500
Railway Maintenance	\$0	\$0	\$5,993	\$5,000	\$5,000
Maintenance Gravel	\$79,195	\$67,621	\$48,384	\$77,000	\$80,000
Calcium	\$46,082	\$49,044	\$55,840	\$46,400	\$58,800
Winter Maintenance	\$205,047	\$191,710	\$200,567	\$183,000	\$203,000
Waste Removal	\$1,153	\$1,460	\$0	\$1,500	\$1,500
Shop Overhead	\$11,756	\$8,346	\$8,349	\$7,400	\$7,400
Road Maintenance supplies	\$33,258	\$35,796	\$34,631	\$35,400	\$35,400
Vehicle Maintenance	\$42,116	\$41,184	\$48,504	\$46,000	\$46,000
Speed Monitor	\$0	\$0	\$0	\$500	\$500
Sidewalk Repairs	\$422	\$0	\$0	\$5,000	\$5,000
Communication (phone, fax, internet)	\$1,873	\$2,925	\$3,051	\$3,462	\$4,182
Professional Fees - Engineering	\$588	\$0	\$0	\$2,000	\$2,000
Mileage	\$303	\$0	\$36	\$100	\$100
Professional Development	\$1,600	\$415	\$1,232	\$1,420	\$1,420
Membership and Subscription Fees	\$787	\$787	\$598	\$800	\$900
Employee Travel - Meals	\$68	\$0	\$0	\$100	\$100
Insurance	\$70,341	\$73,154	\$71,607	\$71,748	\$76,082
Advertising	\$20	\$1,371	\$342	\$500	\$1,000
Vehicle Plates	\$6,932	\$7,240	\$7,255	\$7,100	\$7,255
Permits	\$1,850	\$505	\$105	\$100	\$100

## Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Contract Services	\$31,217	\$29,098	\$30,516	\$44,120	\$44,120
Clothing, Safety Allowance	\$763	\$584	\$847	\$1,050	\$1,050
Street Lights: Repairs and Hydro Bills	\$54,969	\$53,350	\$44,766	\$46,350	\$14,850
Cleaning, Maint & supplies for Bldg	\$328	\$1,091	\$0	\$0	\$0
<b>Expenditures Total</b>	<b>\$1,237,120</b>	<b>\$1,224,591</b>	<b>\$1,287,558</b>	<b>\$1,255,774</b>	<b>\$1,274,584</b>
ReserveTransfers					
Transfer from Public Works Replacement and Restoration of Aging In	\$0	\$0	-\$5,993	-\$10,000	-\$10,000
Contribution to Winter Maintenance	\$0	\$0	\$0	\$0	\$0
Contribution from Winter Maintenance	-\$22,047	-\$8,710	-\$17,567	\$0	\$0
<b>ReserveTransfers Total</b>	<b>-\$22,047</b>	<b>-\$8,710</b>	<b>-\$23,560</b>	<b>-\$10,000</b>	<b>-\$10,000</b>
Revenues					
Oversize-Overweight Load Permits	\$0	\$0	-\$300	\$0	\$0
Entrance Permit	-\$5,980	-\$4,139	-\$6,210	-\$4,465	-\$4,465
Roads Other Recoveries	-\$1,832	-\$560	-\$500	-\$1,000	-\$1,000
Third Party Cost Recovery	\$0	\$0	\$0	\$0	\$0
Third Party Cost Recovery Administration Fee	\$0	\$0	\$0	\$0	\$0
<b>Revenues Total</b>	<b>-\$7,812</b>	<b>-\$4,699</b>	<b>-\$7,010</b>	<b>-\$5,465</b>	<b>-\$5,465</b>

Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
Recreation Committee					
Expenditures					
Per Diems	\$3,234	\$2,605	\$1,532	\$4,360	\$2,546
<b>Expenditures Total</b>	<b>\$3,234</b>	<b>\$2,605</b>	<b>\$1,532</b>	<b>\$4,360</b>	<b>\$2,546</b>



Schedule B

	2016 Actuals	2017 Actuals	2018 YTD	2018 Budget	2019 Budget
<b>Source Water Protection</b>					
Expenditures					
FT Wages/Benefits	\$3,418	\$10,907	\$9,253	\$9,579	\$9,650
Public Education Costs	\$0	\$0	\$0	\$0	\$0
Professional Fees	\$18,122	\$5,474	\$0	\$17,260	\$0
<b>Expenditures Total</b>	<b>\$21,540</b>	<b>\$16,380</b>	<b>\$9,253</b>	<b>\$26,839</b>	<b>\$9,650</b>
ReserveTransfers					
Transfer from Operating Carryforward	-\$27,447	-\$2,836	\$0	\$0	\$0
<b>ReserveTransfers Total</b>	<b>-\$27,447</b>	<b>-\$2,836</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenues					
Source Protection Municipal Implementation Fund	\$0	\$0	-\$17,260	-\$17,260	\$0
<b>Revenues Total</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$17,260</b>	<b>-\$17,260</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$2,227,597</b>	<b>\$2,385,047</b>	<b>\$2,740,522</b>	<b>\$3,054,742</b>	<b>\$2,831,360</b>

**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**

**BY-LAW NUMBER 011-2019**

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular meeting held on February 20, 2019.

**WHEREAS** by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular meeting held on February 20, 2019 be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20<sup>th</sup> DAY OF FEBRUARY 2019.**

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James Seeley, Mayor

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Karen Landry, C.A.O./Clerk