



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
January 9, 2019 COUNCIL MEETING

AGENDA

DATE: Wednesday, January 9, 2019

CLOSED MEETING: 12:30 P.M.

REGULAR MEETING: 1:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS ≠**
 - (a) Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal.
4. Adoption and Receipt of Minutes of the Previous Meeting.≠
 - (a) Budget Meeting – December 12, 2018
 - (b) Public Meeting- December 17, 2018
 - (c) Council Meeting – December 19, 2018
 - (d) Closed Council Meeting – December 19, 2018
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**
7. **COMMUNICATIONS**
 1. Update on the 2019 Ontario Municipal Partnership Fund (OMPF).
 - a. Correspondence from the Ministry of Finance dated December 21, 2018.
 2. Tipping Fee Increase.
 - a. Correspondence from Wellington County dated December 17, 2018.
 3. Reactivation of the Glen Christie Quarry.
 - a. Correspondence from James Dick Construction dated December 4, 2018.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
January 9, 2019 MEETING

4. Monthly Monitoring Report, Mill Creek Pit, License #5738.
 - a. Correspondence from Dufferin Aggregates dated December 12, 2018.
5. Collaborative Research and Development Grants - Project (CRDPJ) entitled "Advancement of groundwater multi-level system technologies for improved management of source water in fractured sedimentary bedrock", with Paterson, Grant and Watson Limited, City of Guelph, Nestlé Waters Canada, Township of Puslinch, Corporation of the Town of Erin
 - a. Correspondence from the Natural Sciences and Engineering Research Council of Canada dated November 29, 2018 and December 18, 2018.
6. Municipal Delegations for Ontario Good Roads Association (OGRA) Conference.
7. Decision on who will represent the Township at Top Aggregate Producing Municipalities of Ontario (TAPMO).
8. **Intergovernmental Affairs**
 - (a) Various correspondence for review.

8. **DELEGATIONS / PRESENTATIONS** ≠

1:05 p.m. – Silvana Sangiuliano with respect to Staff Report ADM-2019-001 Cannabis Update – Retail Stores

9. **REPORTS** ≠

1. **Puslinch Fire and Rescue Services**

None

2. **Finance Department**

(a) FIN-2019-002 - 2019 Interim Property Tax Levy and Due Dates

3. **Administration Department**

- (a) ADM-2019-001 Cannabis Update – Retail Stores
- (b) ADM-2019-002 Council Appointments to Committees



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
January 9, 2019 MEETING

4. **Planning and Building**

- (a) Wellington County Report- Guelph-Puslinch Transition Comments- Draft Directions – Framework for the Clair-Maltby Secondary Plan
- (b) Correspondence form Harden Environmental with respect to the Clair Maltby Secondary Plan

5. **Roads & Parks Department**

None

6. **Recreation Department**

None

7. **Mayor's Updates**

None

10. **NOTICES OF MOTION ≠**

- (a) Councillor Sepulis with respect to the paving of Township roads

11. **COMMITTEE MINUTES ≠**

- (a) October 1, 2018 Heritage Meeting
- (b) November 13, 2018 Planning and Development Meeting
- (c) November 13, 2018 Committee of Adjustment

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS ≠**

- (a) Being a by-law to Appoint a Closed Meeting Investigator.
- (b) A by-law to provide for an interim tax levy for 2019 and the collection thereof.
- (c) Being a by-law to appoint a Building Officials (Angie Zmija) for the Corporation of the Township of Puslinch



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
January 9, 2019 MEETING

15. **CONFIRMING BY-LAW #**

(a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.

16. **ADJOURNMENT #**



MINUTES

DATE: Wednesday, December 12, 2018

MEETING: 9:00 A.M

The December 12, 2018 Council Budget Meeting was held on the above date and called to order at 9:01 a.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Luis Gomes, Fire Chief
5. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Mary Christidis
2. Barb Redmond

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

3. REPORTS:

Finance Department

1. Report FIN-2018-034, regarding Ontario regulation 588/17 Asset Management Planning (For consideration as requested at the December 5, 2018 Council Meeting)

Councillor Sepulis will bring forward a Notice of Motion at a future meeting directing staff to obtain a funding estimate from an Engineering company to produce a report on the prioritization of the paving of Township roads.

Council gave the following staff direction to be included in the next asset management report:

- The word “considered” is to be replaced with a caveat such as “pending funding, sustainability, etc”. as it relates to the service level policy for the application of a hard surface on a gravel road.
- Definitions are required for “non winter period” as it relates to the service level policy for gravel roads.
- Providing a cost threshold for grading a gravel road over two consecutive non-winter periods instead of the number of times full regrading is completed.
- Include the revenue component from the sale of assets (ie. residual values for selling fleet and equipment).
- Phased in approach to tax levy increases instead of a 3% increase each year.

2. Report FIN-2018-035 - 2019 Proposed Capital Budget

Resolution No. 2018-360:

Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council accepts the Fire and Rescue 2019 Capital Budget.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
December 12, 2018 COUNCIL BUDGET MEETING

FIN-2018-035	Staff Direction
Fire Vehicle Replacement	Council recommended that used trucks be considered at the time of purchase.

Resolution No. 2018-361: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That Council accepts the Parks, Recreation and Public Works 2019 Capital Budget. **CARRIED**

Pickup Truck- Director - 1/2 Ton in 2020	Council directed staff to explore leasing options with respect to the pickup truck in 2020.
Fox Run Park- Survey and Drainage	Council directed staff to modify the estimated project timelines where drainage works are added in Phase 1, so that the planning and drainage would occur in 2019, the public meeting with the park layout would occur in early 2020 with the park works to occur in 2020. At the completion of the drainage, signs should be placed identifying the park.

Resolution No. 2018-362: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the Phase 1 and 2 of the Parks Master Plan be funded through parkland dedication fees instead of levy funded. **CARRIED**

Concession 7- McLean Rd to Concession 2A	Council directed staff to ask the Ministry of Transportation if they would include the repaving on Concession 7 from the bridge to Concession 2A as part of their construction
------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Resolution No. 2018-363: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

Council directed that the Traffic Calming - Streetscaping Morriston be moved from the 2023 to the 2028 budget to allow for the completion of the Morriston Bypass. **CARRIED**

Resale of old equipment	Council directed staff to include the monetary amount for the resale of old equipment as of next year's budget.
Website	Council directed staff to include funds for ongoing website re-design every five years.
Building Condition Assessment	Council directed staff that the scope of the Building Condition Assessment for the Township Office be expanded to look at several options such as whether the Office should be moved, leasing options, lease to own options, etc and that the 2015 study be updated.

Resolution No. 2018-364: Moved by Councillor Roth and
Seconded by Councillor Sepulis

That the general government section of the capital budget be approved. **CARRIED**



Resolution No. 2018-365: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That Report FIN-2018-035 regarding the 2019 Proposed Capital Budget be received;
and**

**That Council authorizes the use of the County of Wellington Accessibility Grant
Funding for the design costs associated with the accessible walking trail at Fox
Run Park; and**

**That Council authorizes the use of any excess County of Wellington Trails Grant
Funding for the construction costs associated with the accessible walking trail at
FoxRun Park; and**

**That Council authorizes the single source retainer of eSolutions Group to complete
the website upgrades including the new logo and brand and to ensure a consistent
website experience from desktop to mobile at the quoted cost of \$17,000.**

CARRIED

3. Report FIN-2018-036 – 2019 Proposed Operating Budget

Resolution No. 2018-366: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

**Council directed staff to proceed with Option #1 (status quo) with respect to the
server replacement.**

CARRIED

Resolution No. 2018-367: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**Council directed staff to proceed with the Upgrade the Township's telephone
system to a Voice over Internet Protocol (VOIP) system.**

CARRIED

Staff Report FIN-2018-036	Staff Direction
Council change in one-third tax free exemption	Council directed staff to provide the tax levy impact of foregoing the one-third tax free exemption, or the cost of living adjustment for Council.

Resolution No. 2018-368: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

**That Report FIN-2018-036 regarding the 2019 Proposed Operating Budget be
received.**

CARRIED

Fire Department

1. FIR-2018-005 Proposed Satellite Fire Station Costs

Resolution No. 2018-369: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That Report FIR-2018-005 with respect to the costs associated with the Proposed
Satellite Fire Station be received for information;**

And that staff be directed to obtain the following:

- **Additional information on the land assessment value (cost to purchase); and**



- Undertake discussion with the Grand River Conservation Authority, or other Provincial agencies, to determine if there are any land purchasing options including their process for purchasing land, and

That the costs associated with the Satellite Station be deferred as follows:

- Land acquisition costs be deferred to 2020; and
- Building and equipment costs be deferred to 2021; and

That a cost estimate for an engineering firm to undertake the full design and construction of a fully serviced station (including water, septic and hydro costs) is incorporated in the 2019 Capital Budget. **CARRIED**

Public Works

1. PW-2018-005 Currie Drive – Traffic Count

Resolution No. 2018-370:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report PW-2018-005 regarding Currie Drive – Traffic Count be received.

CARRIED

Council directed staff to follow up with the Wellington Ontario Provincial Police in order to obtain additional enforcement in the area.

4. 2018 PROPOSED CAPITAL BUDGET PRESENTATIONS

- (1) Luis Gomes, Fire Chief – Fire and Rescue Services Department
- (2) Don Creed, Director Public Works and Parks - Public Works Department, Parks and Facilities
- (3) Mary Hasan, Director of Finance/Treasurer – All other

5. 2018 PROPOSED OPERATING BUDGETS

- a. Administration
- b. Building
- c. By-law
- d. Corporate
- e. Council
- f. Elections
- g. Finance
- h. Fire and Rescue Services
- i. Heritage Committee
- j. Library
- k. Municipal Office
- l. Optimist Recreation Centre
- m. Parks
- n. Puslinch Community Centre
- o. PDAC Committee
- p. Planning
- q. Public Works
- r. Recreation Committee
- s. Source Water Protection

4. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
December 12, 2018 COUNCIL BUDGET MEETING

Resolution No. 2018-371:

Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 068-2018 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 12th day of December 2018.

CARRIED

5. **ADJOURNMENT:**

Resolution No. 2018-372:

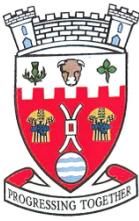
Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council hereby adjourns at 2:54 p.m.

CARRIED

James Seeley, Mayor

Karen Landry, CAO/Clerk



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH PUBLIC INFORMATION MEETING MINUTES

DATE: Monday, December 17, 2018

TIME: 7:00 p.m.

PLACE: Puslinch Community Centre, 23 Brock Road South

FILE: Public Meeting – Cannabis – Retail Stores

MEMBERS: Mayor James Seeley – Chair
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Ken Roth
Councillor John Sepulis

The Public Information Meeting was called to order at 7:00 p.m.

Presentations:

Karen Landry, CAO/Clerk advised and remarked the purpose of this Public Information Meeting is to inform and provide the public with the opportunity to express views with respect to the opting-out of hosting of Cannabis Retail Stores. The members of Council are here to observe and listen to the public's comments. Council will not make any decisions this evening.

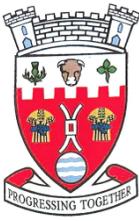
Karen Landry, CAO/Clerk presented the following information:

1. Overview of the Cannabis Standards – Retail Stores – Opt-Out Deadline
 - January 22, 2019
 - The AGCO will begin to accept expressions of interest on-line between January 7 and January 9, 2019 for the initial phase for 25 retail stores
2. Registrar's Standards for the Private Retail Sale of Cannabis Overview
 - Not allowed within 150m of property line of a public or private school
 - No limit on number of retail stores in a municipality – for AGCO to determine – maximum 75 stores per operator
 - Operators cannot allow those under 19 years to enter the store
 - Stores can be open 9 a.m. – 11 p.m. (same hours as LCBO and beer/wine sales)

Note: As recreational cannabis is a legal, controlled and regulated product, cannabis stores will be considered like any other type of retail and as such, no zoning changes are needed. Municipal provisions that apply to retail stores would apply to cannabis retail stores.

The Cannabis Licence Act, 2018 and Regulation 468/18 provide the Registrar with authority to establish standards and requirements in the following areas:

- General Standards
- Store premises, equipment and facilities, including security
- The prevention of unlawful activities
- Advertising and promotional activities
- Training related to responsible use and sale of cannabis
- Protection of assets
- Record-Keeping, confidentiality and security of records
- Compliance with the Federal Cannabis Tracking System
- Cannot sell products other than cannabis and accessories
- Must display provincial authorization sticker



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH PUBLIC INFORMATION MEETING

Page / 2

3. Licensing Public Notice Process

- When a licensed operator submits a request for a store location to be authorized, the AGCO will require the applicant to follow a public notice process
- A public notice will be posted on the AGCO website and a placard must be displayed at the proposed retail store location for a 15 day period
- Note there is no direct notification sent to a municipality. A municipality will need to establish a process of daily monitoring of the AGCO website
- Local residents and municipalities will have 15 days to provide written submissions to the AGCO with respect to the application
- The Registrar will consider concerns raised in the matter of public interest pertaining to: protecting public health and safety, protecting youth and restricting their access to cannabis and protecting illicit activities in relation to cannabis when making its final decision to grant approval for a location

4. Recommendations for a Municipality that Opts-in – Policy Statement

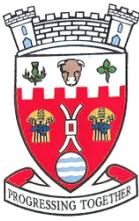
- For a municipality, that opts-in, the Association of Municipalities of Ontario (AMO) recommends that a municipality consider establishing a “Municipal Cannabis Retail Policy Statement” identifying specific and significant locally sensitive considerations or uses that best represent the expectations of the community in allowing cannabis retail. For example, a policy statement may identify specific sensitive uses and express parameters to consider proximity to these sensitive issues e.g. store concentration in certain areas of the community.

5. Surrounding Municipalities

Municipality	Opt-Out
Guelph	Will make a decision on December 17
Guelph-Eramosa	Will make a decision in January
Milton	Will make a decision on December 17
Cambridge	Will make a decision in January
North Dumfries	Will make a decision on January 21
Hamilton	Will make a decision on January 14
Centre Wellington	Will make a decision on December 17
Erin	Yes
Minto	Will make a decision on January 22
Wellington North	Will make a decision in January
Mapleton	Will make a decision in January

6. Financial Consideration

- First payment of \$15 million on a per household basis, adjusted so that a minimum of \$5,000 is provided. For the Township, this amount is calculated as follows:
 - Number of Households (2018 MPAC Returned Roll) – 3,101
 - Funding Amount per 100 Households - \$127.50
 - Calculation per above - \$3,954
 - Minimum funding allocation - \$5000



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH PUBLIC INFORMATION MEETING

Page / 3

- Second Payment of \$15 million on a per household basis.
 - If the Township has not opted-out (opted-in) as of January 22, 2019 it will receive this funding to support initial costs related to hosting retail storefronts. * Also eligible for additional funding
 - If the Township has opted out, it will only receive a second maximum of \$5,000 (Based on MPAC household numbers \$3,954). *Not eligible for additional funding.
- The province is setting aside \$10 million of municipal funding to address unforeseen circumstances related to recreational cannabis legalization with priority given to municipalities that have not opted-out.
- If Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the Province will provide 50 per cent of the surplus only to municipalities that have not opted-out as of January 22, 2019.
- The Township will be required to share 50% of its allocation with the County based on the splitting of household numbers between the Township and the County. The County will only receive funding in relation to opt-out decisions made by its lower tier municipalities.
- Ontario Cannabis Legalization Implementation Funding must be used to address the implementation costs that directly relate to the legalization of recreational cannabis (ie. increased enforcement, increased public inquiries, increased fire services, by-law/policy development, etc.).

Mayor Seeley then invited members of the public to provide comments.

Comments:

Joseph Hutter provided information regarding recreational cannabis and enforcement and stated it makes sense to opt-in.

Manfred Ganning stated what do we really gain by opting-in.

Vinnie Klimkosz indicated he does not think we will have a problem if we opt-in, and also noted we should watch to see what the City of Guelph does.

Steve Dorgo advised the Township has a prime economic location for retail sales of cannabis.

Rob Stark requested that the convenience of retail cannabis for those who require cannabis for medical reasons be considered.

Siobhan Bulmer noted that recreational cannabis is legal and confirmed the City of Guelph would be making a decision this evening.

Adjournment:

The meeting adjourned at 8:07 p.m.



MINUTES

DATE: Wednesday, December 19, 2018

CLOSED MEETING: 5:15 P.M.

REGULAR MEETING: 7:00 P.M.

The December 5, 2018 Regular Council Meeting was held on the above date and called to order at 5:15 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor James
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Dave Doughty
2. Robot Frosh
3. Marc Reid
4. Kathy White
5. John Sloat

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

Council was in closed session from 5:15 p.m. to 6:40 p.m.

Council recessed from 6:40 p.m. to 7:00 p.m.

Resolution No. 2018-373:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal;**
- (b) **Confidential Verbal Report from Tom Halinski, Aird and Berlis LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Comprehensive Zoning By-law.**
- (c) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees with respect to the Director of Public Works and Parks.**



- (d) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to OMERS.**

CARRIED

Resolution No. 2018-374: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Council moves into open session.

CARRIED

Resolution No. 2018-375: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the:

- (a) **Confidential Verbal Report from Peter Pickfield, Garrod Pickfield LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to matter before the OMB – University of Guelph – Dufferin Aggregates Zoning By-law Appeal;**
- (b) **Confidential Verbal Report from Tom Halinski, Aird and Berlis LLP regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to the Comprehensive Zoning By-law.**
- (c) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees with respect to the Director of Public Works and Parks.**
- (d) **Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to OMERS;**

And that staff proceeds as directed for all four of the above listed items.

CARRIED

4. ADOPTION OF THE MINUTES:

- (a) Council Meeting – December 5, 2018
(b) Closed Council Meeting – December 5, 2018

Resolution No. 2018-376: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – December 5, 2018
(b) Closed Council Meeting – December 5, 2018

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

6. PUBLIC MEETINGS:

1. Proposed Changes on Cannabis - Retail Stores



*note this Public Information Meeting will be held on the 17th of December, 2018 at 7:00 p.m. at the Puslinch Community Centre, 23 Brock Road South, Puslinch Ontario, N0B 2J0

7. **COMMUNICATIONS:**

1. Notice of Works- Replacement of the Puslinch Concession Road 7 Bridge Over Highway 401 Detailed Design and Class Environmental Assessment.
(a) Correspondence from AECOM dated November 28, 2018.
2. 2018 Municipal Study- Wellington County.
(a) Correspondence from BMA Management Consulting Inc.
3. Puslinch Minor Soccer Club AGM on Thursday January 10, 2019.
(a) Correspondence from Bruce Joy, President dated December 4, 2018.

Council nominated Councillor Sepulis to attend the Puslinch Minor Soccer Club AGM.

4. Environmental Fee Increase Notification Letter.
(a) Correspondence from CBM Aggregates dated December 11, 2018.

7. **Intergovernmental Affairs**

Resolution No. 2018-377: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That, in light of the City of Guelph Proposed Zoning By-law Amendment for 855 and 927 Victoria Road South and the associated additional traffic, Council requests that staff works with Wellington County staff and Township Engineers to complete a traffic study to determine whether there is justification to add a traffic light in the vicinity of the Victoria East Golf Club in order to reduce speeds and facilitate left hand turns for the Puslinch residents living on east side of Victoria Road.

CARRIED

Resolution No. 2018-378: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the December 19, 2018 Council meeting be received.

CARRIED

8. **DELEGATIONS/PRESENTATIONS**

7:05 p.m. – Building a Brand for the Township of Puslinch presented by Aubs & Mugg Inc.

Resolution No. 2018-379: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the presentation by Aubs & Mugg Inc. with respect to building a Brand for the Township of Puslinch;

And that Council approves the new logo and branding for the Township of Puslinch as presented by Aubs and Mugg Inc.

CARRIED

7:30 p.m. – Jeff Buisman, Van Harten, with respect to Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road

Resolution No. 2018-380: Moved by Councillor Goyda and
Seconded by Councillor Sepulis



That Council receives the presentation by Jeff Buisman, Van Harten, with respect to Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road.

CARRIED

9. REPORTS:

1. Puslinch Fire and Rescue Services

(a) None

2. Finance Department

(a) Applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001

Resolution No. 2018-381: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2018	09/18	4-07100	0.00
2017	10/17	3-23900	0.00

CARRIED

3. Administration Department

(a) ADM-2018-035 Term of Council 2014 – 2018 Goals and Objectives Update

Resolution No. 2018-382: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2018-035 regarding Term of Council 2014 – 2018 Goals and Objectives Update be received.

CARRIED

(b) ADM-2018-037 Community Based Strategic Plan 2015 – 2020 Strategy Scorecard Update

Resolution No. 2018-383: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2018-037 regarding Community Based Strategic Plan 2015 – 2020 Strategy Scorecard Update be received.

CARRIED

(c) ADM-2018-040 Committee Governance Review

Resolution No. 2018-384: Moved by Councillor Goyda and
Seconded by Councillor Roth

That Report ADM-2018-040 be amended to provide for two year terms on Committees for Members of Council;



And that the requirement that Committee Chairs be members of Council be removed.

CARRIED

Council gave the following direction:

- With respect to the Heritage Committee, meeting times would be 1 p.m., or another time mutually agreed upon by the Committee.
- The mandate of the Heritage Committee shall be amended to add: Recommending heritage homes to the municipal registry.
- The membership of the Heritage Committee shall be changed to say four members of the public, one member of the Puslinch Historical Society and one member of Council.

Council directed that the discussion with respect to the Puslinch Community Newsletter be brought forward again at budget time.

Resolution No. 2018-385: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2018-040 regarding the Committee Governance Review be received;

And that Council approves the changes outlined in this report, as amended, for the following Committees:

- Heritage Committee
- Planning and Development Committee
- Recreation Committee

And that Council directs staff to table a Committee Governance Review report at the beginning of the 2022-2026 term of Township Council.

CARRIED

(d) ADM-2018-041 Mayor's Absence Schedule

Resolution No. 2018-386: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2018-041 regarding the Mayor's Absence Schedule be received;

And that Council adopts the Mayor's Absence Schedule as outlined in this report.
CARRIED

(e) ADM-2018-043 Appointment of a Closed Meeting Investigator

Resolution No. 2018-387: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2018-043 regarding the appointment of a Closed Meeting Investigator be received;

AND THAT Council passes a By-law to appoint John Maddox as its Closed Meeting Investigator for a four-year term commencing December 1, 2018.

CARRIED

(f) ADM-2018-044 2018 Municipal Election – Accessibility Report

Resolution No. 2018-388: Moved by Councillor Sepulis and
Seconded by Councillor Goyda



That Report ADM-2018-044 regarding the 2018 Municipal Election – Accessibility Report be received.

CARRIED

4. Planning and Building Department

(a) BLDG-2018-005 Building Department Monthly Update- November 2018

Resolution No. 2018-389: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report BLDG-2018-005 with respect to the Building Department Monthly Update- November 2018 be received for information.

CARRIED

(b) Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road

Resolution No. 2018-390: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council receives the Report by the County of Wellington Planning and Development Department with respect to the Zoning By-law Amendment Application D14/DOU – David Doughty 7129 Smith Road;

And that Council passes a by-law to amend Zoning By-law 19/85 on the subject lands as outlined in this report.

CARRIED

(c) Zoning By-law Amendment Application D14/PIE – Pier Property Inc. 267 Brock Road South.

Resolution No. 2018-391: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the Report by the County of Wellington Planning and Development Department with respect to the Zoning By-law Amendment Application D14/PIE – Pier Property Inc. 267 Brock Road South.;

And that Council passes a by-law to amend Zoning By-law 19/85 on the subject lands as outlined in this report.

CARRIED

(d) PD-2018-012 Holding Removal – Rezoning Application – Mini Lakes Residents Association – Lot 9 (22 Jasper Heights PV) - File No. D14/MIN - Lot 9, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34.

Resolution No. 2018-392: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Report PD-2018-012 regarding the Holding Removal – Rezoning Application – Mini Lakes Residents Association – Lot 9 (22 Jasper Heights PV) - File No. D14/MIN, Part Lot 21, Concession 8, Plan 61M203, formerly municipally known as 7541 Wellington Road 34, Township be received; and

THAT Council authorize the request to remove the Holding (h1) Provision from Zoning By-law 19/85, as amended, for – Lot 9 (22 Jasper Heights PV), formerly municipally known as 7541 Wellington Road 34, be approved; and

THAT Council direct staff to prepare the by-law to authorize the removal of the Holding (h1) Provision.

CARRIED



5. **Roads & Parks Department**

None

6. **Recreation Department**

None

7. **Mayor's Updates**

10. **NOTICE OF MOTION:**

(a) Councillor Sepulis with respect to the reconstruction of Brock Road.

Resolution No. 2018-393: Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

WHEREAS the current plans for the reconstruction of Brock Road through Aberfoyle retain the four lane cross-section;

AND WHEREAS the environmental assessment for Brock Road was completed by Wellington County prior to the proposed Morriston bypass;

AND WHEREAS it is highly desirable to revitalize Aberfoyle into a pedestrian friendly hamlet with commercial and retail enterprises, once the Morriston bypass has been completed;

THEREFORE BE IT RESOLVED that Council for the Township of Puslinch requests that the County of Wellington prepares a report:

- Reconfiguring the four lane cross-section to an alternative layout such as two lanes of traffic with parking in order to create a pedestrian friendly environment which would encourage the revitalization of Aberfoyle and which could be implemented once the Morriston bypass is in place.
- Reconfiguring the round a bout to a single lane round about.
- Prohibiting truck traffic between the times of 7 p.m. and 7 a.m.;

And that a copy of this resolution be forwarded to the County of Wellington for response and to the City of Guelph for information.

CARRIED

11. **COMMITTEE MINUTES**

None

12. **MUNICIPAL ANNOUNCEMENTS**

(a) Members of Council expressed best wishes for Happy Holidays.

(b) Councillor Bulmer provided an overview of a concert at the Badenoch Community Centre.

13. **UNFINISHED BUSINESS**

14. **BY-LAWS:**

Resolution No. 2018-394: Moved by Councillor Sepulis and
Seconded by Councillor Goyda



That Council allows the introduction of a By-law 073-2018 Being a by-law to amend the appointments of all Building Officials and the Chief Building Official for the Corporation of the Township of Puslinch due to its time sensitive nature.

CARRIED

Resolution No. 2018-395: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) **A By-law to amend By-law Number 19/85, as amended being the Zoning By-law of the Township of Puslinch to remove the Holding Symbol for Lot 9 of the Mini Lakes Residents Association Condominium, 22 Jasper.**
- (b) **A By-law to amend By-law Number 19/85, as amended being the Zoning By-law of the Township of Puslinch Part of Lots 24 & 25, Concession 2, D14/DOU.**
- (c) **A By-law to amend By-law Number 19/85, as amended being the Zoning By-law of the Township of Puslinch Part of Lots 26 & 27, Concession 7, D14/PIE.**
- (d) **A by-law to amend by-law number 19/85, as amended, being the zoning by-law of the Township of Puslinch, Part of Lot 5, Concession Gore, D14-ODE.**
- (e) **A by-law to amend the appointments of all Building Officials and the Chief Building Official for the Corporation of the Township of Puslinch.**

CARRIED

15. CONFIRMING BY-LAW

- (a) **By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch**

Resolution No. 2018-396: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 074-2018 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 19th day of December 2018.

CARRIED

16. ADJOURNMENT:

Resolution No. 2018-397: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council hereby adjourns at 9:19 p.m.

CARRIED

James Seeley, Mayor

Karen Landry, CAO/Clerk



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

December 21, 2018

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Firstly, congratulations on your new office term. Our government knows that one of the first priorities for your new council is setting your 2019 budget. The Association of Municipalities of Ontario (AMO) along with a number of individual municipalities have asked for information about the 2019 OMPF to support budget planning.

Like many of my colleagues in the Legislature, as former municipal representatives, we understand the importance of this information. Let me assure you, we are committed to getting you the details of your 2019 OMPF allocation as soon as possible.

As outlined in November's *2018 Ontario Economic Outlook and Fiscal Review*, our government wants to ensure that the vital services people rely on like health and education are available to individuals and families for generations to come. This is why our top priority is putting the Province's fiscal house in order.

As you know, the Province's financial challenge is massive. We inherited a \$15 billion deficit and over a third of a trillion dollars in net debt. The previous government was spending more than \$40 million more a day than they took in.

This is simply unsustainable. This is why we are making every effort to restore fiscal balance to the Province.

Ernst and Young, who conducted a line-by-line-review of Ontario's spending, confirmed in its report *Managing Transformation — A Modernization Action Plan for Ontario* that the growth in transfer payments and other provincial supports are key contributors to the province's mounting debt. Getting this spending under control is why we are undertaking a detailed review of all transfer payments, including those to municipalities.

We must continue to support municipalities in a way that is sustainable and responsible. To achieve this, we are reviewing the OMPF — which is why details of OMPF allocations will be released later than in past years.

.../cont'd

We will be looking to you, our municipal partners, to help us with the challenge that lies ahead — as we look to drive efficiencies and value-for-money in all of our transfer payments, including the OMPF. While we all will be operating within a smaller funding envelope, we want to work with you to return the program to what it was initially intended to do — support the Northern and rural municipalities that need it the most.

As part of the OMPF review, we will seek your feedback on how best to renew the program. We will work through AMO and the recently signed joint Memorandum of Understanding (MOU). This agreement is a foundation of our relationship. The AMO MOU table has been an important forum for discussing and receiving your input on financial matters. I also understand that there has been a staff working group that has provided valuable feedback on the OMPF in the past. Ministry officials have been asked to engage with this group early in the New Year.

Again, we want to provide you with 2019 OMPF allocations as soon as possible. We are working to complete the review early in 2019.

Since coming into office, our government has taken a number of actions to support municipalities. These include introducing legislation to address two critical issues in Ontario's firefighting sector: fairness for professional firefighters and the efficiency of the interest arbitration system. In addition, we have committed to providing municipalities \$40 million over two years to help with the implementation costs of recreational cannabis legalization. In addition, if Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50 percent of the surplus only to municipalities that have not opted-out as of January 22, 2019. We are also working to reduce the significant red tape burden municipalities face.

These are important initiatives that will make life better for the people of Ontario.

We respect our municipal partners, and are committed to working constructively with all local governments to find smarter and more efficient ways to make life better for our communities.

Sincerely,



Vic Fedeli
Minister of Finance

- c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
Greg Orencsak, Deputy Minister, Ministry of Finance
Laurie LeBlanc, Deputy Minister, Ministry of Municipal Affairs and Housing
Jamie McGarvey, President, Association of Municipalities Ontario



COUNTY OF WELLINGTON

OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
74 WOOLWICH STREET
GUELPH ON N1H 3T9
T 519.837.2601
T 1.866.899.0248
F 519.837.8138

DON KUDO, P. Eng.
COUNTY ENGINEER

December 17, 2018

Township of Puslinch
7404 Wellington Road 34
R.R. #3
Guelph ON N1H 6H9

RE: Tipping Fee Increase

To whom it may concern,

At the County Council meeting on November 29, Council approved the Solid Waste Services (SWS) Committee recommendation to increase the County's waste tipping fee by \$5.00 per metric tonne. This brings the tipping fee to \$80.00 per metric tonne, effective January 1, 2019. In addition, the minimum scale fee will be increased from \$10 to \$15 for all scaled loads. The 2019 SWS User Fees and Charges schedule is enclosed for your reference.

Please note that this fee increase will only affect the four waste facilities that operate weigh scales: Aberfoyle, Belwood, Harriston and Riverstown.

Please contact our office at 519.837.2601 should you have any questions.

Yours truly,

Cathy Wiebe
Administration Supervisor
Solid Waste Services Division

RECEIVED

JAN 02 2019

Township of Puslinch



COUNTY OF WELLINGTON 2019 USER FEES AND CHARGES

Programme/Service: Solid Waste Services
Department: Engineering Services
Governance: Solid Waste Services Committee

Description	2018 fee	2019 fee	% change	HST (add/incl/ na)
Curbside User Pay Bags – large	\$2.00	\$2.00	0%	N/A
Curbside User Pay Bags – small	\$1.50	\$1.50	0%	N/A
Landfill site and transfer station tipping fees				
Tipping fees Landfills/transfer sites with scales	\$75.00 tonne	\$80.00 tonne	7%	N/A
	\$10.00 minimum	\$15.00 minimum	50%	N/A
Tipping fees Sites without weigh scales	\$15.00 carload	\$15.00 carload	0%	N/A
	\$30.00 pickup	\$30.00 pickup	0%	N/A
	\$30.00 trailer	\$30.00 trailer	0%	N/A
Appliances (freon removed & tagged)	\$10.00	\$10.00	0%	N/A
Appliances (with freon)	\$25.00	\$25.00	0%	N/A
Freon removal	\$15.00 unit	\$15.00 unit	0%	N/A
Bagged waste up to 10 bags (or unbagged equivalent)	\$2.00 per bag	\$2.00 per bag	0%	N/A
Waste reduction				
Desk top blue boxes	\$3.50	\$3.50	0%	Incl
Blue Boxes (additional)	\$5.00	\$5.00	0%	Incl
Composters	\$30.00	\$30.00	0%	Incl
Can Carts – new	\$95.00	\$95.00	0%	Incl
Can Carts – used	\$50.00	\$50.00	0%	Incl

Note:

Authority to impose fees and charges is set out in Part XII of the *Municipal Act, S.O. 2001, c. 25* and in by-law #5595-18 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON

Solid Waste Services Division



2019 HOLIDAY WASTE FACILITY CLOSURES

Please be advised that all County waste facilities will be CLOSED

New Years Day : Tuesday, January 1, 2019

Good Friday : Friday, April 19, 2019

Christmas Day : Wednesday, December 25, 2019

Boxing Day : Thursday, December 26, 2019

New Years Day : Wednesday, January 1, 2020

If you have any questions, please contact Solid Waste Services at 519.837.2601 or 1.866.899.0248
www.wellington.ca/sws



JAMES DICK CONSTRUCTION LIMITED



MAIL: P.O. Box 470, Bolton, Ontario. L7E 5T4
COURIER: 14442 Hwy. 50, Bolton, Ontario. L7E 3E2
TELEPHONE: (905) 857-3500 FAX: (905) 857-4833

COPY

December 4, 2018

Dear Neighbour,

Town Council asked that we send you a note advising that we have reactivated the Glen Christie Quarry. This site formerly operated as a lime plant by Domtar has been dormant for several decades. This site started crushing stone in 1904, and has been active on and off since then. We are not the owners of the site but we are the operators of the quarry. The owners of the site remain the Glen Christie Company Limited.

By way of introduction, James Dick is the home team in the aggregate industry in Ontario. We are not owned by the foreign controlled multinationals who dominate our industry, and are a locally based, family owned company employing hundreds of Canadians. We produce the essential aggregate products that build and sustain our modern civilization. You might be surprised to know that every Ontarian consumes about 13.5 metric tonnes of aggregate per year.

Blasting, crushing and shipping operations commenced in May of 2018, so you have already experienced the busy spring, summer and fall, a full operating season for our industry (winters do slow everything down). All truck traffic exits the site directly onto former Highway 24. No local roads are used as haul routes. All operations are confined to the lands west of the Speed River.

We do not pump any water at the Glen Christie operation and use no chemicals or additives in the production process. We just take big stones and make them into small ones!

Due to the lack of operations over the past decade the site had been frequented by people using the site for recreational purposes although not with the owner's permission. Because the site has been reactivated, mining regulations and safety concerns require us to employ both video security and security personnel to turn away unauthorized visitors. If you can assist in spreading the word we would appreciate it in consideration for everyone's safety.

As we get the site in order we would be happy to host a public open house if you are interested in seeing the operation up close. We will keep you advised of this in the future.

Any questions or concerns please feel free to contact me at the above number and address or by email at gsweetnam@jamesdick.com.

Thanks!

Greg Sweetnam, Exec. V.P.



Dufferin Aggregates
2300 Steeles Ave W, 4th Floor
Concord, ON L4K 5X6
Canada

December 12, 2018

Seana Richardson
Aggregates Technical Specialist
Ministry of Natural Resources and Forestry
Guelph District
1 Stone Road West
Guelph, Ontario
N1G 4Y2

Attention: Ms. Richardson

**Re: Monthly Monitoring Report
Mill Creek Pit, License #5738
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of November 2018. There are no exceedances to report for November for those monitoring wells that could be measured.

If you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ron Van Ooteghem", with a long horizontal flourish extending to the right.

Ron Van Ooteghem
Site Manager
C.c.
Karen Landry (Township of Puslinch)
Sonja Strynatka (GRCA)
Maria Topalovic (Dufferin Aggregates)
University of Guelph

Monthly Reporting
Mill Creek Aggregates Pit
November 2018'

Date	DP21 (mASL)	Threshold Value (mASL)	Exceedance
7-Nov-18	305.99	305.58	NO
15-Nov-18	305.91	305.58	NO
21-Nov-18	305.82	305.58	NO
29-Nov-18	305.97	305.58	NO

Date	BH13 (mASL)	DP21 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Nov-18	306.18	305.99	0.19	0.09	NO
15-Nov-18	306.10	305.91	0.19	0.09	NO
21-Nov-18	306.12	305.82	0.30	0.09	NO
29-Nov-18	306.19	305.97	0.22	0.09	NO

Date	DP17 (mASL)	Threshold Value (mASL)	Exceedance
7-Nov-18	305.33	305.17	NO
15-Nov-18	305.27	305.17	NO
21-Nov-18	305.27	305.17	NO
29-Nov-18	305.33	305.17	NO

Date	BH92-12 (mASL)	DP17 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Nov-18	305.51	305.33	0.18	0.04	NO
15-Nov-18	305.41	305.27	0.14	0.04	NO
21-Nov-18	305.41	305.27	0.14	0.04	NO
29-Nov-18	305.50	305.33	0.17	0.04	NO

Date	DP3 (mASL)	Threshold Value (mASL)	Exceedance
7-Nov-18	305.05	304.54	NO
15-Nov-18	304.88	304.54	NO
21-Nov-18	304.88	304.54	NO
29-Nov-18	305.00	304.54	NO

Date	DP6 (mASL)	DP3 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Nov-18	305.90	305.05	0.85	0.55	NO
15-Nov-18	305.81	304.88	0.93	0.55	NO
21-Nov-18	305.77	304.88	0.89	0.55	NO
29-Nov-18	305.88	305.00	0.88	0.55	NO

Date	DP2 (mASL)	Threshold Value (mASL)	Exceedance
7-Nov-18	304.14	303.55	NO
15-Nov-18	FROZEN	303.55	
21-Nov-18	FROZEN	303.55	
29-Nov-18	304.16	303.55	NO

Date	BH92-27 (mASL)	DP2 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Nov-18	304.61	304.14	0.47	0.34	NO
15-Nov-18	304.56	FROZEN		0.34	
21-Nov-18	304.57	FROZEN		0.34	
29-Nov-18	304.59	304.16	0.43	0.34	NO

Date	DP1 (mASL)	Threshold Value (mASL)	Exceedance
7-Nov-18	304.24	303.96	NO
15-Nov-18	FROZEN	303.96	
21-Nov-18	FROZEN	303.96	
29-Nov-18	FROZEN	303.96	

Date	BH92-29 (mASL)	DP1 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Nov-18	304.64	304.24	0.40	0.19	NO
15-Nov-18	304.51	FROZEN		0.19	
21-Nov-18	304.63	FROZEN		0.19	
29-Nov-18	304.60	FROZEN		0.19	

Date	DP5CR (mASL)	Threshold Value (mASL)	Exceedance
7-Nov-18	303.34	302.84	NO
15-Nov-18	FROZEN	302.84	
21-Nov-18	FROZEN	302.84	
29-Nov-18	FROZEN	302.84	

Date	OW5-84 (mASL)	DP5CR (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Nov-18	303.62	303.34	0.28	0.25	NO
15-Nov-18	303.59	FROZEN		0.25	
21-Nov-18	303.61	FROZEN		0.25	
29-Nov-18	303.69	FROZEN		0.25	

Note: No exceedances to report for November for those wells that could be measured. All other wells were frozen as indicated above.

Monthly Reporting
 Mill Creek Aggregates Pit
 November 2018'

		Kitchener/Waterloo (November Actual)			Waterloo-Wellington A (30-year Normal)			Max. Allowable as per PTTW- Main Pond			Max. Allowable as per PTTW- Silt Pond		
Total Monthly Precipitation (mm):		71.7					(Imperial Gallons)		(Litres)	(Imperial Gallons)		(Litres)	
Total Monthly Normal Precipitation (mm):		87.1					2,500	per minute	11,365	2,597	per minute	11,806	
							1,800,000	per day	8,183,000	3,739,477	per day	17,000,000	
Date	Below Water Table Extraction (wet tonnes) Phase 2	Below Water Table Extraction (wet tonnes) Phase 1 Set Back	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance Y/N (BELOW 305.5 mASL)	Phase 2 Pond Level (mASL)	Exceedance Y/N (BELOW 305.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance Y/N (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance Y/N (BELOW 304.5 mASL)	
1-Nov-18	0	0	1,501,070	3,216,270	306.16	NO	305.77	NO	304.63	NO	306.05	NO	
2-Nov-18	0	0	1,505,690	2,706,729	306.24	NO	305.82	NO	304.67	NO	306.02	NO	
3-Nov-18	0	0	608,655	0	306.26	NO	305.85	NO	304.67	NO	305.99	NO	
4-Nov-18	0	0	0	0									
5-Nov-18	0	0	1,511,849	0	306.25	NO	305.85	NO	304.68	NO	306.02	NO	
6-Nov-18	0	3400	1,457,736	1,294,668	306.23	NO	305.84	NO	304.67	NO	306.07	NO	
7-Nov-18	0	4675	1,501,730	0	306.21	NO	305.86	NO	304.68	NO	306.09	NO	
8-Nov-18	0	4675	1,517,348	2,372,863	306.21	NO	305.86	NO	304.69	NO	306.14	NO	
9-Nov-18	0	0	1,521,307	0	306.22	NO	305.85	NO	304.69	NO	306.09	NO	
10-Nov-18	0	0	0	0	306.23	NO	306.37	NO	306.26	NO	306.10	NO	
11-Nov-18	0	0	0	0									
12-Nov-18	0	4888	1,455,317	1,983,214	306.24	NO	305.85	NO	304.67	NO	306.08	NO	
13-Nov-18	0	4675	817,846	0	306.26	NO	305.85	NO	304.69	NO	306.05	NO	
14-Nov-18	0	4463	1,061,792	463,749	306.21	NO	305.84	NO	304.69	NO	306.06	NO	
15-Nov-18	0	3613	1,238,427	0	306.21	NO	305.85	NO	304.69	NO	306.08	NO	
16-Nov-18	0	4038	837,643	920,837	306.19	NO	305.84	NO	304.69	NO	306.09	NO	
17-Nov-18	0	0	0	0	306.19	NO	305.84	NO	304.69	NO	306.09	NO	
18-Nov-18	0	0	0	0									
19-Nov-18	0	4675	887,136	1,503,646	306.20	NO	305.85	NO	304.70	NO	306.12	NO	
20-Nov-18	0	4888	1,187,394	489	306.21	NO	305.84	NO	304.70	NO	306.07	NO	
21-Nov-18	0	4888	0	597,795	306.21	NO	305.82	NO	304.70	NO	306.06	NO	
22-Nov-18	0	4888	0	1,268,025	306.20	NO	305.81	NO	304.71	NO	306.05	NO	
23-Nov-18	0	0	891,975	0	306.21	NO	305.82	NO	304.70	NO	306.02	NO	
24-Nov-18	0	0	604,256	0	306.21	NO	305.81	NO	304.70	NO	305.99	NO	
25-Nov-18	0	0	0	0									
26-Nov-18	0	0	1,445,858	2,261,297	306.23	NO	305.80	NO	304.72	NO	306.02	NO	
27-Nov-18	0	0	1,450,037	0	306.26	NO	305.85	NO	304.74	NO	306.04	NO	
28-Nov-18	0	0	1,403,404	1,182,269	306.24	NO	305.86	NO	304.76	NO	306.07	NO	
29-Nov-18	0	0	1,400,324	1,223,065	306.24	NO	305.85	NO	304.76	NO	306.08	NO	
30-Nov-18	0	0	1,489,852	1,825,023	306.22	NO	305.84	NO	304.76	NO	306.07	NO	
Total	0	53,763	27,296,644	22,819,940	--	--	--	--	--	--	--	--	
Avg./ day			909,888.13	760,664.66	--	--	--	--	--	--	--	--	

Note: No exceedances to report



Natural Sciences and Engineering
Research Council of Canada

Conseil de recherches en sciences
naturelles et en génie du Canada

350 Albert Street
Ottawa, Canada
K1A 1H5

350, rue Albert
Ottawa, Canada
K1A 1H5

November 29, 2018

File: CRDPJ 525892 - 18

PROTECTED B

Dr. B.L. Parker
School of Engineering
University of Guelph
THORNBROUGH BLDG RM 2385
50 STONE RD E
GUELPH ON N1G 2W1

RECEIVED

DEC 11 2018

Township of Puslinch

Dear Dr. Parker:

Re: Collaborative Research and Development Grants - Project (CRDPJ) entitled "Advancement of groundwater multi-level system technologies for improved management of source water in fractured sedimentary bedrock", with Paterson, Grant and Watson Limited, City of Guelph, Nestlé Waters Canada, Township of Puslinch, Corporation of the Town of Erin

I am pleased to inform you that NSERC has approved in principle the above-mentioned grant at the University of Guelph.

The award is conditional upon confirmation of the **start date** for the NSERC project. This confirmation must be received by **May 29, 2019**, after which this letter of offer will be withdrawn.

The start date for the NSERC project cannot be set prior to **November 26, 2018**. If the condition is met after March 1st, 2019, the initial payment for this project will be rolled over to the next fiscal year and the start date cannot be backdated earlier than April 1st, 2019. The start date establishes the reporting and payment schedules.

NSERC strongly recommends that a research agreement between the university and the partners, compliant with NSERC's Policy on Intellectual Property, is signed before the research collaboration starts. NSERC no longer requires submission of a copy of the signed research agreement.

I enclose for your information a copy of the Site Visit Report and *NSERC Guidelines for Site Visit Committee*, which provides the rationale for the amounts approved and comments on the aspects of the proposal

The cash commitments of NSERC and the partner(s) to this project are summarized below.

	Original Amount Requested	Partner Cash	Partner In-kind	Amount Recommended
Year 1	\$343,999	\$280,000	\$325,000	\$343,999
Year 2	\$617,778	\$280,000	\$300,000	\$617,778
Year 3	\$594,475	\$280,000	\$105,000	\$594,475
Year 4	\$489,120	\$280,000	\$100,000	\$489,120
Year 5	\$179,628	\$280,000	\$35,000	\$179,628
TOTAL	\$2,225,000	\$1,400,000	\$865,000	\$2,225,000

Periodic reporting will be requested at specific times. The Terms and Conditions of this award will be sent to you with the release of the first instalment.

Once the conditions of this award have been met, should you wish to make a public announcement of this CRD, please notify the program officer responsible. General guidelines for announcing major NSERC awards can be found at http://www.nserc-crsng.gc.ca/NSERC-CRSNG/Politiques-Politiques/announce-annonce_eng.asp.

Please do not hesitate to contact me if you need any further assistance.

Sincerely,

Ainsley McFarlane
Manager
Research Partnerships

Telephone: (613) 992-1820
Fax: (613) 992-5337
E-Mail: Ainsley.McFarlane@nserc-crsng.gc.ca

AM/fm

Enclosure

- cc: E.V. Arnaud, Environmental Sciences, School of, Guelph
- B.G. Gharabaghi, Engineering, School of, Guelph
- J.K. Levison, Engineering, School of, Guelph
- C. Dowling-Osborn, Research, Guelph
- H.A. Ugalde, Paterson, Grant and Watson Limited
- S. Stewart, City of Guelph
- A. Simard, Nestlé Waters Canada
- D. Lever, Township of Puslinch
- J. Babin, Corporation of the Town of Erin
- Public Relations Office, Guelph



350 Albert Street
Ottawa, Canada
K1A 1H5

RECEIVED

350, rue Albert
Ottawa, Canada
K1A 1H5

JAN 02 2019

December 18, 2018

Township of Puslinch

File:

CRDPJ 525892 - 18

Fiscal Year:

2018 – 2019

PROTECTED A

Dr. B.L. Parker
School of Engineering
University of Guelph
THORNBROUGH BLDG RM 2385
50 STONE RD E
GUELPH ON N1G 2W1

Dear Dr. Parker:

Re: Collaborative Research and Development Grant – Project (CRDPJ) entitled "Advancement of groundwater multi-level system technologies for improved management of source water in fractured sedimentary bedrock", with Paterson, Grant and Watson Limited, City of Guelph, Nestlé Waters Canada, Township of Puslinch, Corporation of the Town of Erin

I am pleased to inform you that a grant was approved for the above-mentioned application. The award **starting on December 1, 2018** was approved as follows:

Year	Awarded Amount	Fiscal Year	Payment Amount	Fiscal Year Total (For NSERC's use)
1	\$343,999.00	2018	\$172,000.00	\$172,000.00
2	\$617,778.00	2019	\$171,999.00	
		2019	\$308,889.00	
3	\$594,475.00	2020	\$308,889.00	
		2020	\$297,238.00	
4	\$489,120.00	2021	\$297,237.00	
		2021	\$244,560.00	
5	\$179,628.00	2022	\$244,560.00	
		2022	\$179,628.00	

Subsequent instalments, if any, will be subject to the availability of funds.

An explanation of how NSERC payments are disbursed, and the conditions that apply to this grant, are described in the enclosed Terms and Conditions of Award. The *Grant Summary* indicates the dates on which the reports will be due at NSERC. Reminders will be sent to you before the reports are due.

Prior written authorization from NSERC is required for deviations from the original activities of the research project, deviations from the initial total budget, or any re-allocation of resources of more than 20 per cent of an approved budget item.

Enclosed are several stickers. Please attach them in a visible location to any piece of equipment purchased with funds from this award. **To help elevate NSERC's visibility, you are requested to acknowledge NSERC's support in any dealings that you might have with the media regarding this project. I would also encourage you to add NSERC's logo (visual identifier) to your university web page(s) that present aspects of this project. The logo can be found here: http://www.nserc-crsng.gc.ca/NSERC-CRSNG/VisualIdentity-IdentiteVisuelle_eng.asp.**

I also enclose for your information, the report of the Site Visit Committee.

Please accept my best wishes for success in this research endeavour.

Sincerely,



Ainsley McFarlane
Manager
Research Partnerships

Telephone: (613) 992-1820
Fax: (613) 992-5337
E-mail: Ainsley.McFarlane@nserc-crsng.gc.ca

AM/sb

Encl.

Cc: C. Dowling-Osborn, Research, Guelph
A. Sawlor, Finance, Guelph
E.V. Arnaud, Environmental Sciences, School of, Guelph
B.G. Gharabaghi, Engineering, School of, Guelph
J.K. Levison, Engineering, School of, Guelph
H.A. Ugalde, Paterson, Grant and Watson Limited
S. Stewart, City of Guelph
A. Simard, Nestlé Waters Canada
D. Lever, Township of Puslinch
J. Babin, Corporation of the Town of Erin
NSERC Finance



Terms and Conditions of Award Grant Summary

File: CRDPJ 525892 - 18

Project Title: Advancement of groundwater multi-level system technologies for improved management of source water in fractured sedimentary bedrock

Grantee: B.L. Parker, Engineering, School of, Guelph

Partner(s): H.A. Ugalde, Paterson, Grant and Watson Limited
S. Stewart, City of Guelph
A. Simard, Nestlé Waters Canada
D. Lever, Township of Puslinch
J. Babin, Corporation of the Town of Erin

Co-grantee(s): E.V. Arnaud, Environmental Sciences, School of, Guelph
B.G. Gharabaghi, Engineering, School of, Guelph
J.K. Levison, Engineering, School of, Guelph

Collaborator(s): R. Aravena, Waterloo
J. Babin, Corporation of the Town of Erin
D. Belanger, City of Guelph
A. Berg, Guelph
J.A. Cherry, Guelph
A.L. Endres, Waterloo
D. Lever, Township of Puslinch
A. Simard, Nestle Waters Canada
S. Strynatka, Grand River Conservation Authority
H. Ugalde, Paterson, Grant and Watson Ltd.

Project Start Date: 2018/12/01 **Project End Date:** 2023/11/30

Report Due Date(s):

Progress Report 1	2019/09/01
Progress Report 2	2020/09/01
Progress Report 3	2021/09/01
Progress Report 4	2022/09/01
Final Report	2024/01/30

Amount of Award:

1/5	\$343,999	2018/12/01
2/5	\$617,778	2019/12/01
3/5	\$594,475	2020/12/01
4/5	\$489,120	2021/12/01
5/5	\$179,628	2022/12/01

Partner Contribution:

<u>CASH</u>	<u>IN KIND</u>
\$280,000.00	\$300,000.00
\$280,000.00	\$300,000.00
\$280,000.00	\$105,000.00
\$280,000.00	\$35,000.00
\$280,000.00	\$100,000.00

Ainsley McFarlane
Manager
Research Partnerships

Telephone: (613) 992-1820
Fax: (613) 992-5337
E-mail: Ainsley.McFarlane@nserc-crsng.gc.ca

TERMS AND CONDITIONS OF AWARD

Collaborative Research & Development Grants

1. Introduction

The Terms & Conditions for a Research Partnerships (RP) grant is a statement that establishes the responsibilities of each party in the collaboration and highlights important policies affecting the grant.

By drawing on the funds provided through this award, you (the “grantee” or “co-grantee”, collectively referred to as the “grantees”) confirm that, during the tenure of this grant/award, you and the co-grantee(s) will comply with the following terms and conditions. You will insure that the terms and conditions of this award are known and understood by the partners and/or other participating organizations (collectively referred to as “the supporting organizations”). In addition, the grantees acknowledge their obligation to cooperate in working towards a successful outcome and to meeting their reporting and financial obligations.

2. General

1. **You will use grant funds (including financial contributions from both NSERC and the partners) only for the specific purposes for which they were awarded.** Grant funds may not be used for items not approved, or for unauthorized purposes such as indirect costs of research.
2. You will provide true, complete, accurate information in any documents related to your grant/award, and you will represent yourself, your research and your accomplishments in a manner consistent with the norms of the relevant field
3. You will ensure that individuals who are named in any document(s) related to your grant/award have agreed to be included and to disclose their personal information in the document(s).
4. If you are a co-grantee, you agree that the grantee will administer the grant/award on behalf of the group/team.
5. You are not currently ineligible to apply for and/or hold funds from NSERC, the Social Sciences and Humanities Research Council (SSHRC), or the Canadian Institutes of Health Research (CIHR), or any other research or research funding organization worldwide for reasons of breach of policies on responsible conduct of research, such as ethics, integrity or financial management policies. If at any time you become ineligible for any of these reasons, you will advise your institutional officials and NSERC immediately, in writing.
6. You will comply with the  Tri-Agency Framework: Responsible Conduct of Research, which includes but is not limited to the Tri-Agency Financial Administration Guide, the Program Guide for Professors, and the Tri-Agency Research Integrity Policy, and with any amendments to these that NSERC may adopt.
7. If you are or have been (at any time during the past 12 months) a federal public servant, you have complied with and will continue to respect the  Values and Ethics Code for the Public Sector.

8. You consent to the sharing among the three federal granting agencies (NSERC, SSHRC and CIHR) and with any academic institution to which you are, or may become, affiliated, of any and all information, including personal information, in any way related to the application and to the grant/award.
9. In the event of any change in your eligibility status, you will inform NSERC and your institutional officials immediately, in writing.
10. You will inform institutional officials of any changes in the nature of the research that may have an impact on certification or approvals as in section 2.4 Agency Requirements for Certain Types of Research of the Tri-Agency Framework: Responsible Conduct of Research.
11. You will inform NSERC and your institutional officials of any changes in the nature of the research that may require an environmental review/assessment or involves the use of human pluripotent stem cells. You will not proceed with these research activities requiring additional certification until NSERC approval has been obtained.
12. You will inform your institutional officials if your research plan changes to include new activities involving humans or the use of animals. You will not proceed with these research activities until institutional approval has been obtained.

Unless otherwise specified, the policies governing RP awards, including both the NSERC financial contribution and the partners' financial contribution are the same as those that apply generally to NSERC awards and to the use of grant funds.

In addition, you understand that:

the Access to Information Act and the Privacy Act (ATIP), and the Use and Disclosure of Personal Information Provided to NSERC, pertain to the information NSERC collects from and about you.

3. Duration of the Award

The duration of the award is indicated by the start and end dates in the Grant Summary. Should circumstances change, adjustments to these dates can be negotiated. A written request for an extension will be considered by NSERC and will be approved if the need for an extension is well justified, and as long as there is agreement with other participants and collaborators.

4. Schedule of NSERC Payments

The approved amount of the grant is given in the Grant Summary.

In order to maximise the management of public funds, NSERC will release annual instalments of awards according to the following schedule:

- up to \$250,000 – one payment
- \$250,001 to \$500,000 – two payments at six month intervals
- \$500,001 to \$1,000,000 – four payments at three month intervals
- \$1,000,001 or more – monthly payments

5. Release of Instalments

The second and subsequent instalments will be released on or about the anniversary of the start date subject to:

- the availability of funds;
- confirmation that the partner(s) have met their obligations in providing cash and in-kind support;
- confirmation of continued financial support by the partner(s) for the following term;
- satisfactory review of progress;
- demonstrated need for funds.

Depending on the above, the amount of the instalment is negotiable.

NSERC reserves the right to reduce or cancel a grant instalment if the continued need for funds is not demonstrated.

6. Research Objectives

The grantees and the collaborators will make every effort to adhere to the approved research plan. NSERC must approve major deviations in the approved plan or research objectives **before** the changes are implemented.

7. Interactions Among the Grantees and the Supporting Organizations

Consistent with the intent of fostering productive research collaborations, the grantees will hold regular discussions with the supporting organizations to exchange information, examine results, review priorities and consider measures to enhance the mutual benefits. NSERC should be informed of any major developments or situations where NSERC staff might be of assistance.

8. Progress Reporting and Review

As indicated in the Grant Summary, or upon request, the grantee will provide a report that describes progress to date and updates the plans for the future conduct of the research; and the resources required to complete the approved work.

Progress reports are requested at a frequency that depends on the size and the total duration of the award:

- all CRD awards are required to provide a final report;
- CRD grants with an awarded value \geq \$150,000 in the first year or on annual average, are required to provide an annual progress report;
- CRD grants with an awarded value \geq \$50,000 and $<$ \$150,000 in the first year or on an annual average are required to provide a progress report near the end of each two year cycle:
 - near the end of year two for three and four year CRD awards;
 - near the end of year two and year four for five year CRD awards.
- at the end of year two and subsequent, where a progress report is not required, a confirmation of the continuing collaboration with the partners, receipt of the partner's

contributions and the need for funds (grant account balance) will be requested from the grantee and the Institution;

- CRD grants with an award value < \$50,000 in the first year or on an annual average will not be required to provide a progress report.

NSERC will send reminders that a progress report or other information is due, and will provide guidelines on the items to be addressed.

At its discretion, NSERC may require a progress report when one is not normally required.

9. Budgets

Some latitude is allowed in adherence to planned expenditures, however; NSERC must approve the reallocation of resources of more than 20% of an approved budget item in advance. (e.g. The training of highly qualified personnel is an NSERC priority; **any deviations** in the approved training plan must receive prior authorization from NSERC).

NSERC bears no responsibility for expenditures beyond the amount in the grant account.

10. Participation of the Partners

Each partner agrees to:

- honour its commitment to the project (in cash and/or in kind) as approved;
- provide periodic assessments, as requested by NSERC, to assist in the evaluation of the progress of the research;
- make every effort to use the project results in its Canadian operation and to the benefit of the Canadian economy and Canadians.

11. Intellectual Property

The grantee and co-grantees, the universities, and partners agree to abide by *NSERC's Policy on Intellectual Property* (http://www.nserc-crsng.gc.ca/doc/NSERC-CRSNG/ip-pi_eng.pdf). *NSERC's Policy on Intellectual Property* (IP) supports the premise that every effort should be made to exploit the results of NSERC-funded research for the benefit of Canada and Canadians. As a condition of accepting an award, NSERC grantees agree to disclose to their institutions any IP with commercial potential arising from the award should they decide to pursue commercialization. If you disclose any potential IP arising from the research, you and the institution will endeavor to obtain the greatest possible economic benefit to Canada from the resulting commercial activity. This requirement for disclosure is not intended to supersede the IP ownership policy that the institution might already have in place.

12. Change of Status – Grantees

The grantee and/or the university will inform NSERC immediately of significant changes in the status of the grantee and/or the co-grantees such as taking a sabbatical, or other leave, or upon permanent departure from the university.

13. Change of Status –Partners

The grantee will notify NSERC immediately of any change in status of the partners in the grant. These changes could include any or all of the following:

- contact name at the organization;
- buyouts, change of ownership and subsequent name change of the organization;
- withdrawal or adjustment of cash and/or in-kind support;
- new organizations participating.

Depending on the change, a new Form 183A (Information Required from Organizations Participating in Research Partnerships) may have to be completed including a letter of support (<http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/instructions/183A/e.asp>).

14. Termination of Support

NSERC reserves the right to terminate support at any point:

- should progress be found to be unsatisfactory;
- if the support of the partner(s) falls to a level substantially less than the amount stated in the Grant Summary, or is withdrawn entirely and a suitable replacement cannot be found;
- for other issues that may arise.

In the event of early termination of an award, NSERC will negotiate an orderly phase-out of the project or program to ensure minimal disruption especially for any HQP in training. However, in cases where there is an allegation of a breach of NSERC policy, or a confirmed breach, the Tri-Agency Framework: Responsible Conduct of Research applies.

15. Public Announcements and Acknowledgement of NSERC Support

NSERC normally makes a decision on the need for an official public announcement of competition results. Your institution must refrain from making any announcements until this takes place. All announcements of awards must be made in adherence to the <http://www.science.gc.ca/default.asp?lang=En&n=711200B1-1> (also see relevant sections of the <http://www.science.gc.ca/default.asp?lang=En&n=56B87BE5-1>

Funding recipients may be asked to take part in NSERC's public announcement. This does not prevent you from confidentially sharing information about your funding with your collaborators or referring to NSERC funding in applications for other funding. If you foresee any issues or concerns arising from this condition, please contact NSERC.

By drawing on the funds provided through this award, the grantees agree that in all communications relating to the research, or research results, they will acknowledge NSERC support and the support of the participating Canadian Government department and/or agencies.

16. Consent to Disclosure of Personal Information:

You understand that maintaining public trust in the integrity of researchers is fundamental to building a knowledge-based society. By accepting funding from CIHR, NSERC and/or SSHRC, you affirm that you have read and you agree to respect all the policies of these agencies that are relevant to your research, including the  Tri-Agency Framework: Responsible Conduct of Research. In cases of a serious breach of agency policy, the agency may publicly disclose any information relevant to the breach that is in the public interest, including your name, the nature of the breach, the institution where you were

employed at the time of the breach and the institution where you are currently employed, and the recourse imposed against you. You accept this as a condition of applying for, or receiving agency funding, and you consent to such disclosure. If you do not agree to the disclosure of your personal information, you cannot participate in this grant/award.

Note: If you have any concerns about your ability to comply with the terms and conditions listed above, contact your institutional official or NSERC staff responsible for the program immediately. Do not agree to the terms and conditions and do not draw down on any funds paid to you or to the host institution until you are certain that you can and will comply with all of the requirements.

f (<https://www.facebook.com/ontariogoodroads>) **t** (https://twitter.com/ont_good_roads)

in (<https://www.linkedin.com/company/ontario-good-roads-association>)

ABOUT ([HTTP://OGRACONFERENCE.CA/ABOUT/](http://ograconference.ca/about/)) SPONSORS ([HTTP://OGRACONFERENCE.CA/SPONSORS/](http://ograconference.ca/sponsors/))

EXHIBITORS ([HTTP://OGRACONFERENCE.CA/EXHIBITORS/](http://ograconference.ca/exhibitors/)) NEWS ([HTTP://OGRACONFERENCE.CA/NEWS/](http://ograconference.ca/news/))

CONTACT ([HTTP://OGRACONFERENCE.CA/CONTACT/](http://ograconference.ca/contact/))



(<http://ograconference.ca>)

search

Municipal Delegations

Delegation Request

Delegates Available*

Agriculture, Food and Rural

Issue to be Discussed*

max 1000 characters.

Have you spoken with the Ministry about this issue previously?

Yes No

Issue Rationale*

max 2000 characters

Supporting Information

or drag files here.

Allowed files: pdf, doc, docx, jpeg, wpd, txt. Max File Size 2mb. Max number of files: 3

Municipal Contact Name*

First

Last

Municipal Contact email*

Municipal Contact Phone*

Name of Municipality*

Deadline to submit a request for delegations is Monday, January 14, 2019. If you have any questions regarding this process please email delegations@ogra.org ([mailto:delegations@ogra.org?Subject=Municipal Delegation Request Question](mailto:delegations@ogra.org?Subject=Municipal%20Delegation%20Request%20Question))

Agenda

Workshops

(<http://ograconference.ca/agenda/workshops/>)

OGRA Shift Disturbers

(<http://ograconference.ca/agenda/shiftdisturbers/>)

Municipal Delegations

(<http://ograconference.ca/agenda/municipal-delegations/>)

Keynotes

(<http://ograconference.ca/agenda/keynotes/>)

Program at a Glance

(<http://ograconference.ca/agenda/program-at-a-glance/>)

The Last Word

(<http://ograconference.ca/agenda/question-box/>)

Emerging Municipal Leaders Forum

(<http://ograconference.ca/agenda/student-forum/>)

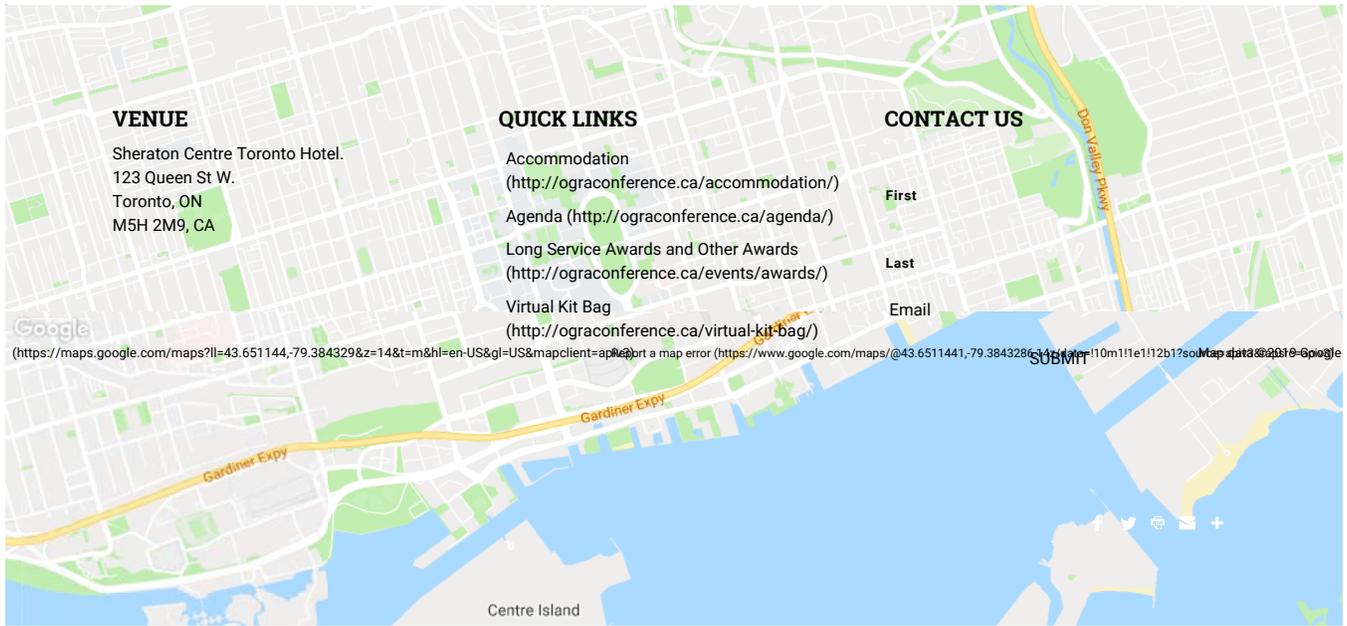
Policy Session

(<http://ograconference.ca/agenda/small-town-forum/>)

Road Building Technical Session: Quality of

Asphalt Review

(<http://ograconference.ca/agenda/technical-session/>)



VENUE
Sheraton Centre Toronto Hotel.
123 Queen St W.
Toronto, ON
M5H 2M9, CA

QUICK LINKS
Accommodation
(<http://ograconference.ca/accommodation/>)
Agenda (<http://ograconference.ca/agenda/>)
Long Service Awards and Other Awards
(<http://ograconference.ca/events/awards/>)
Virtual Kit Bag
(<http://ograconference.ca/virtual-kit-bag/>)

CONTACT US
First
Last
Email
SUBMIT

Centre Island

Map data ©2018 Google

GRCA Current



December, 2018 • Volume 23 Number 10

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	TBA
Townships of Mapleton and Wellington North	TBA
Township of Centre Wellington	TBA
Town of Erin, Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, TBA
Region of Waterloo	Les Armstrong, Jim Erb, Sue Foxton, Michael Harris, Helen Jowett, Geoff Lorentz, Kathryn McGarry, Jane Mitchell, Joe Nowak, Warren Stauch
Municipality of North Perth and Township of Perth East	TBA
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Joan Gatward
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	TBA

Conservation Area & Nature Centre Fees

GRCA conservation areas and nature centres review their fees annually. Nature centre programs are funded through these fees combined with budgeted levy support. Admission, camping and other fees cover the operating costs of GRCA conservation areas.

Nature centres and conservation areas face a similar challenge in providing affordable access to outdoor recreation and educational experiences, while ensuring enough funds are available to support infrastructure needs and capital improvements.

In 2019, fees for school programs, day camps, and other programs at GRCA nature centres will increase between three and 15 per cent. These increases will help ensure their sustainability, while remaining competitive with similar outdoor education providers in Ontario.

Unlike nature centres, GRCA conservation areas operate on a break-even basis. User fees are meant to generate sufficient revenue to offset planned expenses for the upcoming year. When the conservation areas generate a surplus, it is placed into a stabilization fund to be used for future park needs. Operating budget efficiencies are attained as a result of the integration of the conservation area program with other program areas such as water management, nature centres and property.

In 2019, most conservation area fees will remain unchanged; however, a few areas will be impacted.

Additional vehicles on a campsite will increase to \$14, matching the fee currently charged at automatic entry gates. Nightly camping fees will be standardized to eliminate price changes between peak and shoulder seasons. Pool admission fees at Brant and Byng Island will increase from \$1 to \$2 following changes to public pool operation regulations requiring a swim test to be administered to younger swimmers creating the need to hire additional lifeguards. Seasonal camping fees will increase by three per cent in 2019 to help support investment in park facilities such as washroom upgrades, roads and electrical infrastructure in these campgrounds.

Membership pass fees will remain unchanged at \$130. Individual Season Passes will be discontinued due to a significant decline in sales and reduced customer demand for this product.

All nature centre and conservation area fees can be found online at www.grandriver.ca.

Final GRCA Current

As 2018 draws to a close, we set our sights on the year ahead and look forward to changes that will help better support our diverse audience. Following a consultant's review of our communications practices and activities in 2017, a number of changes were recommended. One of these changes included the end of this publication.

Beginning in January 2019, we will no longer be publishing GRCA Current; however, we will continue to publish the Grand Actions newsletter. Through this publication, readers will receive the same great content and informative articles, with the goal of moving towards a fresh, engaging and more frequent online publication in the future. In order to keep our municipal partners up-to-date on the information received and any decisions made by the General Membership, the GRCA will be distributing a concise board meeting summary via email, shortly after each monthly board meeting.

CAO's Report

GRCA conservation areas continue to be a popular spot for both summer and winter activities with revenue at the end of October reaching \$9.05 million, surpassing the 2018 budget of \$8 million. This surplus will be used for future capital and infrastructure investment in the parks. A number of conservation areas remain open year-round, including Belwood Lake, Guelph Lake, Laurel Creek, Pinehurst Lake, Rockwood, and Shade's Mills.

Watershed municipalities are in the process of appointing GRCA board members to serve for the next four years. An orientation program is being developed for new and returning members, which





GRCA conservation areas and nature centres review their fees annually. Nature centre programs are funded through these fees combined with budgeted levy support. Admission, camping and other fees cover the operating costs of GRCA conservation areas. In 2019, fees for school programs, day camps, and other programs at GRCA nature centres will increase between three and 15 per cent. Most conservation area fees will remain unchanged; however, a few areas will be impacted.

will include an overview of the Conservation Authorities Act, GRCA by-laws, and the recently updated strategic plan. GRCA staff will also be making program area presentations in the new year to help familiarize new board members with the many areas of the organization.

Company Hired for LiDAR Mapping

The GRCA has hired Geomatics Data Solutions Inc. for approximately \$310,000 to use bathymetric LiDAR technology to map a number of riverbeds in the watershed.

Bathymetric LiDAR (Light Detection and Ranging) technology uses laser light to get geographical information about the ground surface underwater. Mounted in a plane, the lasers and sensors will capture topographical data on the Grand, Conestogo and Speed rivers and select tributaries.

This data will provide information about the depth and shape of the ground beneath the water surface, which change significantly along natural water bodies. This information will be merged with above water topographical LiDAR data that was recently acquired by the province, creating a seamless ground surface elevation model for the watershed. The derived data will be added to the GRCA's GIS mapping platform.

This project is part of the five-year forecast

to update floodplain mapping within the Grand River watershed that was presented to the GRCA board in 2017. The GRCA will cover half of the project cost, and the federal National Disaster Mitigation Program will cover the remaining half.

The field work for the project is expected to be complete by late December.

City of Hamilton Levy Update

At the hearing for the judicial review application in Divisional Court held on October 30, the City of Hamilton brought forward a new motion requesting that the judicial review be heard by a bilingual panel. This request is due to the City of Hamilton's contention that the French version of Section 27 of the Conservation Authorities Act is relevant and will assist the court in interpreting the meaning and legislative intent of the provisions under consideration.

The panel granted the City's request and a bilingual panel will be constituted. This matter will be heard at the next sittings of the Divisional Court in February 2019. As a result, the outcome of the proceedings will not likely be known prior to the final GRCA budget presentation and general levy vote in February 2019.

Source Protection Meeting Summary

The Grand River Source Protection Authority approved an update to the Lake Erie Source Protection Region Partnership Agreement that will help ensure the safety of municipal drinking water systems and that the duties and responsibilities of the Source Protection Authorities are clearly defined. These amendments include the provision that source water protection planning is incorporated in the early stages of the municipal drinking water supply process.

The goal of these changes is to ensure that municipal residential drinking water systems are protected before the water supply is provided to the public.

The amendments recommended by the Lake Erie Source Protection Region Management Committee incorporated Clean Water Act Section 48 considerations, specifically, additional responsibilities of the Source Protection Authority. These additional responsibilities include reviewing technical work for the purpose of identifying anticipated amendments to the source protection plan, issuing notices to the drinking water system owner, and ensuring data and intellectual property agreements are in place and maintained.

This issue of *GRCA Current* was published in December 2018.

It is a summary of the November, 2018 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:

January 25 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA news:

www.grandriver.ca/subscribe

View meeting agendas and reports:

<https://calendar.grandriver.ca/directors>

View coming events:

www.grandriver.ca/events



Environmental Registry
Registre environnemental

[About the Registry](#)

[Search](#)

[How do I ...?](#)

[MyEBR](#)



Ontario

[Government of Ontario](#)

[Site Map](#)

[Français](#)

[FAQs](#)

[Links](#)

[Contact Us](#)

[Home](#)

Instrument Proposal Notice:

Proponent: CRH Canada Group Inc.
2300 Steeles avenue West
Floor 4

Concord Ontario
Canada L4K 5X6

Instrument Type: Permit to Take Water - OWRA s. 34

EBR Registry Number:
013-4384

Ministry Reference Number:
0850-B7EKR6

Ministry:

Ministry of the Environment,
Conservation and Parks

**Date Proposal loaded to the
Registry:**

January 02, 2019

Keyword(s): Water

Comment Period: 30 days: submissions may be made between January 02, 2019 and February 01, 2019.

Description of Instrument:

This proposal is for a renewal of Permit To Take Water (PTTW) No. 8520-A48LDY for CRH Canada Group Inc., to take water from two ponds for industrial purposes. Details of water takings are as follows:

Source Name: Pond - Dugout (Phase 1 Pond)

- Purpose: Industrial - Aggregate Washing
- Maximum rate (litres) per minute: 11,366
- Maximum number of hours of taking a day: 12
- Maximum volume (litres) per day: 8,183,000
- Maximum number of days of taking in a year: 275
- Period of Water Taking: 10 years

Source Name: Pond - Dugout (Pond 4 or Silt Pond SP4)

- Purpose: Other - Industrial
- Maximum rate (litres) per minute: 11,806
- Maximum number of hours of taking a day: 24
- Maximum volume (litres) per day: 17,000,000
- Maximum number of days of taking in a year: 364
- Period of Water Taking: 10 years

More information on: [Permits to Take Water](#)

Public Consultation:

This proposal has been posted for a 30 day public review and comment period starting January 02, 2019. If you have any questions, or would like to submit your comments, please do so by February 01, 2019 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to February 01, 2019 will be considered as part of the decision-making process by the Ministry if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 013-4384.

Contact:

**All comments on this
proposal must be directed
to:**

West Central Region
Permit To Take Water
Evaluator
Ministry of the Environment,
Conservation and Parks
Drinking Water and
Environmental Compliance
Division
West Central Region Office
119 King Street West
Floor 12
Hamilton ON
L8P 4Y7
Phone: (905) 521-7833
Fax: (905) 521-7820
Toll Free Phone: (800) 668-
4557

**To submit a comment
online, click the submit
button below:**

[Submit Comment](#) (opens
in new window)

**Location(s) Related to
this Instrument:**

Mill Creek Aggregates Pit

Lot: 22-24, Concession: 2

Please Note: All comments and submissions received will become part of the public record. Comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.

Your personal information may be used in the decision making process on this proposal and it may be used to contact you if clarification of your comment is required. It may be shared (along with your comment) with other Ontario Ministries for use in the decision making process. Questions about this collection should be directed to the contact mentioned on the Proposal Notice page.

7108 Concession 2

Township of Puslinch, County of Wellington, Ontario

TOWNSHIP OF PUSLINCH

Additional Information:

The following government offices have additional information regarding this Proposal. To arrange a viewing of these documents please call the Ministry Contact or the Office listed below.

West Central Region Office
119 King Street West
Floor 12
Hamilton ON
L8P 4Y7
Phone: (905) 521-7640
Toll Free Phone: (800) 668-4557

Add Notice into My Watch List

The materials on this web site are protected by Crown copyright. You may copy and re-distribute any of the Environmental Bill of Rights information on this web site provided that the contents remain unchanged and the source of the contents is clearly referenced. You are not permitted to alter or add to the contents.

[ONTARIO HOME](#) | [CONTACTS](#) | [HELP](#) | [SITE MAP](#) | [FRANÇAIS](#)



This site is maintained by the Government of Ontario, Canada.

[PRIVACY](#) | [IMPORTANT NOTICES](#)

Copyright information: © [Queen's Printer for Ontario, 1994-2019](#)

From: [Karen Landry](#)
To: [Nina Lecic](#)
Subject: FW: "puslinch" in New Instrument Decision Notice: Proponent: Green Relief Inc 780 Concession Road 8 Ro
Date: Tuesday, December 18, 2018 9:00:53 AM

From: Environmental Registry Alerts <registryalerts@eco.on.ca>
Sent: Monday, December 17, 2018 6:01 PM
To: Karen Landry <KLandry@puslinch.ca>
Subject: "puslinch" in New Instrument Decision Notice: Proponent: Green Relief Inc 780 Concession Road 8 Roa...

"puslinch" in New Instrument Decision Notice: Proponent: Green Relief Inc 780 Concession Road 8 Road WestR.R

Proponent: Green Relief Inc
Instrument: Permit to Take Water - OWRA s. 34
Ministry: Ministry of the Environment, Conservation and Parks
Date Decided: 2018-12-17
URL: <http://www.ebr.gov.on.ca/ERS-WEB-External/...>
Registry #: 013-3113

1 Excerpt Mentions "puslinch":

"... Commissioner of Ontario
1075 Bay Street
Suite 605
Toronto Ontario
M5S 2B1
Phone: (416) 325-3377
Toll Free Phone: (800) 701-6454
Issuing Authority

Belinda Koblik, P.Eng.
Supervisor Water Resources Unit
West Central Regional Office
119 King Street West
Floor 12
Hamilton Ontario
L8P 4Y7
Phone: (905) 521-7615
Toll Free Phone: (800) 668-4557

Proponent

Green Relief Inc

780 Concession Road 8 Road West
R.R. #3
Puslinch Ontario
Canada N0B 2J0

The Notice must be signed and dated and include all of the following information:

1. The EBR Registry Number, the Ministry Reference Number, the Proponent's name and address to whom the instrument was issued and the location of Activity. (All available from this Registry posting)
2. A copy of any comments that were submitted on the original proposal, if comments were not submitted, an explanation of your interest in seeking leave to appe..."

Ministry #: 4724-AZJHWC

The *Environmental Commissioner of Ontario* is not responsible for any consequences arising from missed Registry notices. Under the Environmental Bill of Rights, the Environmental Registry site at <http://www.ebr.gov.on.ca/> is the authoritative source for public notices about environmental matters being proposed by Ontario government ministries.

Sent by [ECO](#) | Powered by [OntarioMonitor.ca](#) | [Change Your Alerts Here](#)

From: [Karen Landry](#)
To: [Nina Lecic](#)
Subject: FW: Extending the moratorium on water bottling permits
Date: Saturday, December 22, 2018 7:38:56 AM

From: MECP CCU (MECP) <MECPCCU@ontario.ca>
Sent: Friday, December 21, 2018 4:47 PM
Subject: Extending the moratorium on water bottling permits

Ontario's Government for the People is committed to protecting our water for families now and for future generations.

On October 30, 2018, the Ministry of the Environment, Conservation and Parks posted a proposal for 30 days to amend Ontario Regulation 463/16 to extend the moratorium until January 1, 2020. A decision has been made to proceed with the amendment to the regulation, consistent with the proposal.

All comments received during the Environmental Registry posting were considered in the final decision <https://ero.ontario.ca/notice/013-3974>.

Extending the moratorium for one year gives us time to complete a thorough review of our water taking policies, programs and science tools to ensure that vital water resources are adequately protected and sustainably used.

We will consider the results of the review and engage Indigenous communities, stakeholders and the public on any potential improvements to our water taking rules before they are put in place.

From: [Karen Landry](#)
To: [Nina Lecic](#)
Subject: FW: Minister's Annual Report on Drinking Water 2018 / Rapport annuel 2018 du ministre sur l'eau potable
Date: Tuesday, December 18, 2018 4:33:12 PM

From: Water, Drinking (MECP) <Drinking.Water@ontario.ca>
Sent: Tuesday, December 18, 2018 4:07 PM
To: Karen Landry <KLandry@puslinch.ca>
Subject: Minister's Annual Report on Drinking Water 2018 / Rapport annuel 2018 du ministre sur l'eau potable

Today, the Ministry of the Environment, Conservation and Parks released the [Minister's Annual Report on Drinking Water 2018](#).

It showcases how Ontario is taking action to protect drinking water and water resources.

Supporting data on [Drinking Water Quality and Enforcement](#) is available on the Open Data Catalogue.

Le ministère de l'Environnement, de la Protection de la nature et des Parcs a publié aujourd'hui le [Rapport annuel 2018 du ministre sur l'eau potable](#).

Ce rapport souligne les mesures prises par l'Ontario pour protéger l'eau potable et les ressources hydriques.

On trouve des données à l'appui sur la [qualité de l'eau potable et l'application des règlements](#) dans le catalogue des données ouvertes.

From: [Don Creed](#)
To: [Karen Landry](#); [Nina Lecic](#)
Subject: FW: Notification of Application for Permit to Take Water
Date: Wednesday, January 2, 2019 2:02:11 PM

From: cynthia.doughty@ontario.ca [<mailto:cynthia.doughty@ontario.ca>]
Sent: Wednesday, January 02, 2019 1:59 PM
To: scottw@wellington.ca; sshifflett@grandriver.ca; Don Creed <dcreed@puslinch.ca>;
Dave.Belanger@guelph.ca
Cc: cynthia.doughty@ontario.ca
Subject: Notification of Application for Permit to Take Water

This E-mail message has been sent to you as a result of the requirements of Ontario's new Water Taking and Transfer Regulation (O.Reg 387/04). The regulation requires that the Ministry of the Environment and Climate Change notify municipalities and conservation authorities of applications for Permits to Take Water to withdraw water from locations within their jurisdiction.

You may examine the wording of the new Regulation online at the following web site:

http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_040387_e.htm

Notification of Application for Permit to Take Water

Ministry Reference Number:
0850-B7EKR6

Applicant:

CRH Canada Group Inc.
Floor 4 - 2300 Steeles Ave W
Concord, Ontario
L4K 5X6

Location of Water Taking(s):
Mill Creek Aggregates Pit
7108 Concession 2
Lot 22-24, Concession 2
Puslinch Township, County of Wellington

Ministry of the Environment Region:
West Central

Description:

This application is for a renewal of Permit To Take Water (PTTW) No. 8520-A48LDY for CRH Canada Group Inc., to take water from two ponds for industrial purposes. Details of water takings are as follows:

Source Name: Pond - Dugout

Purpose: Industrial - Aggregate Washing
 Maximum rate (litres) per minute: 11,366
 Maximum number of hours of taking a day: 12
 Maximum volume (litres) per day: 8,183,000
 Maximum number of days of taking in a year: 275
 Period of Water Taking: 10 years

Source Name: Pond - Dugout
 Purpose: Other - Industrial
 Maximum rate (litres) per minute: 11,806
 Maximum number of hours of taking a day: 24
 Maximum volume (litres) per day: 17,000,000
 Maximum number of days of taking in a year: 364
 Period of Water Taking: 10 years

Permit type:
 Renewal of Permit Number 8520-A48LDY

Length of Taking:
 10 years

Table A

Source Information and Water Taking Amount Applied For

	Source Name / Description:	Source: Type:	Taking Specific Purpose:	Taking Major Category:	Max. Taken per Minute (litres):	Max. Num. of Hrs Taken per Day:	Max. Taken per Day (litres):	Max. Num. of Days Taken per Year:	Zone/ Easting/ Northing:
1	Phase 1 Pond	Pond Dugout	Aggregate Washing	Industrial	11,366	12	8,183,000	275	17 567290 4810630
2	Pond 4 Pond or Silt Pond SP4	Pond Dugout	Other - Industrial	Industrial	11,806	24	17,000,000	364	17 566820 4810150
							Total Taking:	25,183,000	

Comments should be directed to the following Contact Person:

Cynthia Doughty
 Ministry of the Environment
 12th Floor
 119 King St W
 Hamilton ON L8P 4Y7

This E-mail message has been sent to you as a result of the requirements of Ontario Regulation 387/04. It is the responsibility of the municipality or Conservation Authority to determine the appropriate staff person to whom this notification should be forwarded. If you wish to have subsequent notification sent to a different person within your organization, please respond to this E-mail message with an alternate E-mail address and contact name. It is the responsibility of the municipality or conservation authority to ensure that any changes to the alternate E-mail address are reported to the Ministry.

Please note that any comments, concerns, or questions must be received by the Ministry within 30 days of the date of this message.

From: [Mary Hasan](#)
To: [Karen Landry](#); [Nina Lecic](#)
Subject: Fwd: AMO Policy Update - Financial Risks for Property Taxpayers and Municipal Budgets
Date: Friday, December 21, 2018 6:21:48 PM

----- Forwarded message -----

From: "AMO Communications" <communicate@amo.on.ca>
Date: Fri, Dec 21, 2018 at 6:12 PM -0500
Subject: AMO Policy Update - Financial Risks for Property Taxpayers and Municipal Budgets
To: "Mary Hasan" <mhasan@puslinch.ca>

December 21, 2018

Financial Risks for Property Taxpayers and Municipal Budgets

Grants from the provincial and federal government are a critical part of the municipal financial picture. They account for 20% of municipal revenue across the sector and for many smaller municipalities, represent an even higher percentage of local revenue.

This interdependence shapes municipal spending decisions, too. Exactly 280 pieces of provincial legislation directly govern municipalities and help to form local budgets. Other sectors, like health or education, deal mostly with one transfer ministry. However, municipal governments relate to many, many more ministries.

AMO's advice to the new government has been to take a comprehensive approach rather than a Ministry funding line review and to consider the cumulative financial impact of how any decisions affect the cost and delivery of frontline services. A comprehensive approach is the only way to understand how provincial decisions affect municipal governments.

It is unclear if this advice is being taken or not. We also advised the Ministry of Finance to offer a status update on the Ontario Municipal Partnership Fund (OMPF). That advice was taken. Today, the Ministry of Finance sent a letter to heads of council and treasurers advising that the OMPF will be reduced by an unspecified amount and allocation notices for 2019 will be delayed.

In 2018, the Ontario Municipal Partnership Fund (OMPF) provided \$510 million in unconditional operating support from the Province to municipal governments. It uses an equalization approach to address challenges in rural and northern communities. The OMPF is a critical source of funding for 389 of 444 municipalities across Ontario. Some are very small municipalities without growth in their property assessment base.

Reducing the overall envelope and delayed allocation notices have immediate and long-term consequences for communities across the province.

Immediate Impact: In recent years, the provincial government has announced OMPF allocations in the year prior. This practice facilitated local budget development and council approval for the year ahead. Councils cannot make accurate 2019 spending decisions without this information. As a result, council budget planning will be delayed. If allocations to municipalities are reduced, councils will need to compensate with property tax increases or local service reductions in 2019.

Long-Term Impact: OMPF reductions will have a big impact on local property tax rates. For almost half of Ontario's municipal governments, a 1% property tax increase raises less than \$50,000. The Fund has changed over time, in large part to reflect the upload of social assistance.

The OMPF seeks to address regional economic imbalances by helping municipalities provide local services throughout the province. As noted in the Ontario Government's recent Fall Economic Statement, "employment has grown but has not been experienced across all regions". Northern Ontario has experienced employment declines while the Southwest has remained generally flat. Employment levels reflect a community's fiscal capacity.

OMPF declines will exacerbate economic imbalances between regions. Any reductions will be especially difficult for rural and northern areas. These areas typically have low assessment growth and can least afford significant property tax increases.

Other sources of municipal funding include provincial court security and prisoner transportation. Over \$60 million in 2018 provincial transfer payments for this service are being reviewed. Also, Ontario Community Infrastructure Fund (OCIF) and Ontario Gas Tax for Transit funds are to increase in 2019 and these increases were an election promise. There are also the shared service arrangements for ambulance, public health, and social services. These are just a few of the program grants that are important to municipal property taxpayers and the services that affect their daily lives.

AMO Contact: Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of email communications from AMO, please click [here](#).

**Grand River Conservation Authority
Members Attendance
January 1 - December 31, 2018**

First Name	Last Name	January 26	February 23	March 23	April 27	May 25	June 22	July 27	August 24	September 28	October 26	November 23	December 14	Total Attendance
Les	Armstrong	A	A	A	x	x	x	x	x	x	x	x	x	9
Bruce	Banbury	x	x	x	x	x	x	x	x	x	x	x	A	11
Robert	Bell	x	A	A	x	x	A	x	x	x	x	x	x	9
Elizabeth	Clarke	x	x	x	x	x	x	x	x	A	A	x	NA	9
Brian	Coleman	x	x	x	x	A	x	x	A	x	x	x	x	10
Bernie	Corbett	x	x	x	x	x	x	x	x	x	x	x	NA	11
Susan	Foxtan	x	x	x	x	x	x	x	x	x	x	x	x	12
Guy	Gardhouse	x	x	A	x	x	x	x	x	x	x	x	x	11
Helen	Jowett	x	x	x	x	x	x	x	x	x	x	x	x	12
Geoff	Lorentz	x	A	x	x	x	x	x	x	x	x	A	x	10
Cindy	Lunau	x	x	x	x	x	x	x	x	x	x	x	x	12
Kirk	McElwain	x	x	x	x	A	x	x	x	x	A	x	x	10
Jane	Mitchell	x	x	x	x	x	x	x	x	A	x	x	A	10
Fred	Morison	x	x	A	x	A	A	A	A	A	A	NA	3	3
David	Neumann	x	x	A	x	x	x	A	x	x	x	A	x	9
Joe	Nowak	A	x	x	x	x	x	x	x	x	x	x	x	11
Vic	Prendergast	x	x	x	x	x	x	x	x	x	x	x	x	12
Wayne	Roth	x	x	x	x	x	x	x	x	x	x	x	NA	11
Mike	Salisbury	x	x	A	x	x	A	A	x	x	A	x	A	7
Pat	Salter	x	x	x	x	x	A	x	x	A	x	x	x	10
Sandy	Shantz	x	x	x	x	x	x	x	A	x	A	x	NA	9
Shirley	Simons	x	x	x	A	A	x	x	x	x	x	x	NA	9
Warren	Stauch	x	A	x	x	x	x	x	x	x	x	x	x	11
George	Stojanovic	x	x	x	x	x	x	x	A	x	x	x	x	11
Chris	White	x	x	x	x	x	x	x	x	x	x	x	x	12
George	Wicke	x	A	x	x	x	x	x	x	x	x	x	NA	10
Michael	Harris	New member for December meeting											x	1
Jim	Erb	New member for December meeting											x	1
Kathryn	McGarry	New member for December meeting											x	1
Joan	Gatward	New member for December meeting											x	1
Dan	Lawrence	New member for December meeting											x	1
Total		24	21	20	25	22	22	23	22	22	21	23	20	

Audit Committee February 14, 2018			Audit Committee November 23, 2018		
Helen	Jowett	x	Helen	Jowett	x
Jane	Mitchell	x	Jane	Mitchell	x
Geoff	Lorentz	A	Guy	Gardhouse	x
David	Neumann	A	David	Neumann	A
Vic	Prendergast	x	Vic	Prendergast	x
George	Stojanovic	x	Brian	Coleman	x
Chris	White	x	Chris	White	x
Special Recognition March 23, 2018					
Helen	Jowett	x			
Chris	White	A			
Cindy	Lunau	x			
Pat	Salter	x			
Shirley	Simons	x			
Susan	Foxtan	x			
Warren	Stauch	x			
Special Recognition Committee May 25, 2018					
Helen	Jowett	A			
Chris	White	x			
Cindy	Lunau	A			
Pat	Salter	x			
Shirley	Simons	A			
Susan	Foxtan	x			
Warren	Stauch	x			

x = Present
A = Absent
NA No longer an appointed member



City of Hamilton
Hamilton City Hall
71 Main Street West, 1st Floor
Hamilton, Ontario
Canada L8P 4Y5
www.hamilton.ca

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk
Phone (905) 546-2424 Ext. 3993
Fax # (905) 546-2095
stephanie.paparella@hamilton.ca

January 3, 2019

Doug Brewer
Director of Policy
Ministry of Municipal Affairs
777 Bay Street, 17th Floor
Toronto, ON
M5G 2E5

Minister's Chief of Staff
Ministry of Finance
Frost Building South, 7th Floor
7 Queen's Park Crescent
Toronto, ON
M7A 1Y7

Carla Y. Nell
Vice President, Municipal and Stakeholder
Relations
Municipal Property Assessment Corporation
1340 Pickering Parkway, Suite 101
Pickering, ON
L1V 0C4

Angela Morgan, CMO, AOMC
President
AMCTO
2680 Skymark Avenue
Mississauga, ON
L4W 5L6

Stéphane Perrault
Chief Electoral Officer of Canada
Elections Canada
30 Victoria Street
Gatineau, Quebec
K1A 0M6

Greg Essensa
Chief Electoral Office of Ontario
Elections Ontario
51 Rolark Drive
Toronto ON
M1R 3B1

Please be advised that Hamilton City Council at its meeting of December 19, 2018, approved Item 7.3, which reads as follows:

7.3 Maintaining the Voters' List for Municipal Elections

WHEREAS, concerns over the quality of the Municipal Voters List is not a new phenomenon;

WHEREAS, in 2012, the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) published a Voters List Position Paper and since that time has been advocating for transformational changes to the way that Ontario creates and maintains the Voters' List for municipal elections;

WHEREAS, the Preliminary List of Electors, which forms the Voters' List in Ontario, is supplied by data from the Municipal Property Assessment Corporation (MPAC);

WHEREAS, despite the incremental changes made by MPAC, MPAC has a limited ability to fix the currency and accuracy issues that impairs the current

Maintaining the Voters' List for Municipal Elections
Page 2 of 4

process and the Voters' List continues to be flawed with data inaccuracies and outdated information; and,

WHEREAS, a transformational solution to the way that the Voters' List is created and managed is required;

THEREFORE, BE IT RESOLVED:

- (a) That the Council of the City of Hamilton supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, Elections Canada and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections;
- (b) That Council requests an update be provided from this Voters' List Working Group on the transformational solutions being discussed;
- (c) That representatives from MPAC be invited to a future General Issues Committee meeting to hear the City of Hamilton's concerns (attached hereto) and advise the City on what steps MPAC will be taking in the future;
- (d) That a letter of concerns respecting the Voter's List for Municipal Elections and a request for investigation be forwarded to the Ombudsman's Office; and,
- (e) That a copy of this motion, respecting the Voter's List for Municipal Elections be circulated to all municipalities and the Association of Municipalities of Ontario (AMO).

On behalf of Hamilton City Council, we thank you for your consideration respecting this very important matter and look forward to your response.

Sincerely,



Stephanie Paparella
Legislative Coordinator
Office of the City Clerk

Copied:

Paul Dube, Ombudsman of Ontario
Jamie McGarvey, President, Association of Municipalities of Ontario
All Ontario Municipalities

The City of Hamilton is looking to the Working Group to find resolutions that would include, but not be limited to, the following matters that were encountered during the 2018 municipal election process:

- (a) Neighbours on the same Voter Notification Cards (VNC);
- (b) Polling locations not matching the address;
- (c) Incorrect mailing addresses;
- (d) Electors showing up at an address who had never lived there;
- (e) Addresses outside of the polling subdivision;
- (f) Incorrect names on the VNCs;
- (g) Entire buildings missed;
- (h) Completed the EL15 last Election and still not on the Voters' List;
- (i) No units listed in buildings; and,
- (j) Electors who had lived at their residence for many years not receiving a VNC.

The responsibility of adding the Applications to Amend, Correct and Delete forms has now been downloaded from MPAC to the municipalities. In the case of the City of Hamilton, it required the inputting of over 27,000 applications into the Datafix program; with the legislated deadline for inputting these applications being 30 days from Election Day, which became a very labour intensive and time-consuming task.

Forms that could not be inserted into the Datafix program within the 30-day deadline, were not accepted by MPAC; leaving some of the elector submitted corrections undone and to remain incorrect for the next election.

MPAC has agreed to keep the Voter Look Up program available all year round rather than just in an election year; leaving the obligation of improving the Voters List with the elector and the municipalities.

It was suggested that a campaign be commenced by preparing a drop off card for every household in the city (each municipality would manage their own). This card could include all aspects of adding, correcting and deleting information from the Voters' List. It should also include how to deal with situational voters such as borders, tenants, family members and students.

After the drop off program has concluded, and in conjunction with the appropriate communications strategy, municipalities should continue, on a quarterly basis, to remind electors to check the Voter Look Up program on their respective municipalities website to ensure their information is correct.

In an election year, this program could be expanded to a monthly basis and include radio and print advertisements to reinforce to the elector that the responsibility of ensuring they are correctly included on the voters list on Election Day is their own.

Maintaining the Voters' List for Municipal Elections
Page 4 of 4

Municipalities continue to pay for and use an inaccurate, outdated product (voters list). Unless there is a proactive strategy in place for the preparation of a much more accurate voters list for all municipalities, the same issues will most likely occur in 2022.



Township of Puslinch
7404 Wellington Road 34
Puslinch, ON, N0B 2J0
T: (519) 763 – 1226
F: (519) 763 – 5846
www.puslinch.ca

Delegate Request

Meeting Date: January 9, 2019

Applicant Information

Applicant Name: Silvana Sangiuliano

Mailing Address: [REDACTED]

Email Address: [REDACTED]

Telephone Number: [REDACTED]

Purpose of delegation (state position taken on issue, if applicable):

Presenting new information regarding the cannabis issue and asking council to OPT OUT of allowing marijuana retailers and producers in our community before the deadline of January 22, 2019.

In addition, I would like to request council declare a smoke-free environment in public spaces, prohibiting use of tobacco and marijuana in any form and to implement by-laws prohibiting the growing of cannabis anywhere. I would also like council to ban marijuana edibles.

I am submitting a formal presentation to accompany my delegation:

Yes: ____ No: No

I will require the following audio-visual equipment:

PowerPoint: No

Note: delegations are permitted to speak for 10 minutes. Your form or letter must be received 24 hours before the preparation of the Council agenda. This usually means at least one week prior to the Council meeting.

Personal Information collected on this form is collected under the authority of the Municipal Act and will be used only for the purposes of sending correspondence relating to matters before Council and for creating a record that is available to the general public in a hard copy format and on the internet in an electronic format in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.



REPORT FIN-2019-002

TO: Mayor and Members of Council

FROM: Michelle Cassar, Taxation and Customer Service Supervisor

MEETING DATE: January 9, 2019

SUBJECT: 2019 Interim Property Tax Levy and Due Dates

RECOMMENDATIONS

That Report FIN-2019-002 regarding the 2019 Interim Property Tax Levy and Due Dates be received; and

That Council enact a by-law to provide for the levy and collection of the 2019 Interim Tax Levy.

DISCUSSION

Purpose

Section 317 of the Municipal Act allows a municipality to pass a by-law to provide for the levying and collection of interim taxes. The purpose of this report is to recommend that Council enact a by-law to provide for the levy and collection of the 2019 interim tax levy.

Background

The levying of an interim tax bill allows for a municipality to raise funds to meet its obligations until the final tax rates are set, including the mandated tax levy payments to the County of Wellington and the local school boards.

Section 317 of the Municipal Act provides that municipalities have the ability to pass a by-law to levy interim taxes in an amount not exceeding 50% of the previous year's total taxes. The total taxes for the previous years include the Township, County and Education portions.

Consistent with the Township's practice in previous years, the 2019 interim tax levy will be payable in two installments. Interim property taxes are billed at 50% of the previous year's levy and are due in two installments: Thursday February 28, 2019 and Tuesday April 30, 2019. The amount of the interim tax bill will be deducted from each property's final tax bill in the calculation of the final amount due for 2019.

In accordance with Section 317(3) of the Municipal Act, if any taxes levied on a property were for only part of 2018 due to an addition to the tax collector's roll in 2018, the 2018 taxes will be annualized and the 2019 interim levy amount will be based on the annualized taxes.

Section 342(b) of the Municipal Act allows for alternative instalment due dates to spread the payment of taxes more evenly over the year. This applies to Township taxpayers on the eleven-month pre-authorized automatic withdrawal plan. The pre-authorized payment plans shall be penalty free as long as the taxpayer is in good standing with the terms of the plan.

The final tax rates for 2019 will be calculated after the Township, County of Wellington and Education finalize the 2019 budget. The Final 2019 property tax bill will include the total taxes levied for the Township, County and Education portions less the 2019 interim billing.

FINANCIAL IMPLICATIONS

The Township remits property tax levy payments to the County of Wellington and the School Boards on the last business day of March, June and September. The final tax levy remittance to the County and the School Boards occurs on December 15th.

The amounts due to the County and School Boards must be paid according to the predetermined schedule, regardless of when the actual property taxes are collected by the Township.

APPLICABLE LEGISLATION AND REQUIREMENTS

Sections 317 and 342 of the Municipal Act

ATTACHMENTS

None



REPORT ADM-2019-001

TO: Mayor and Members of Council

FROM: Karen Landry, CAO/Clerk

DATE: January 9, 2019

SUBJECT: Cannabis Update – Retail Stores

RECOMMENDATIONS

That Report ADM-2019-001 regarding Cannabis Update be received; and

That should Council wish to opt-out of the hosting of cannabis retail stores that it pass a resolution directing staff as required under Ontario Regulation 468/18 s.22 to provide to the Registrar written notice of a resolution passed to opt-out no later than three business days after the resolution is passed and by no later than January 22, 2019; and

That should Council wish to opt-in to hosting of cannabis retail stores that it direct staff to report back on the establishment of a “Municipal Cannabis Retail Policy Statement”; and

That Council hereby requests the Province to require the Alcohol and Gaming Commission of Ontario (AGCO) to amend the notification process to provide direct notification regarding a retail cannabis store licence application to the municipality similar to the notification process used to obtain comments from a municipality regarding zoning, building and fire compliance for a liquor licence application.

DISCUSSION

Purpose

The purpose of this report is to provide Council with additional information as it relates to the implementation of cannabis retail stores and the public information meeting held on December 17, 2018.

Background

The provincial government has committed to allowing private recreational cannabis retail stores throughout Ontario starting April 1, 2019. As recreational cannabis is a legal, controlled and regulated product, cannabis stores will be considered like any other type of retail and as such, no zoning changes are needed. Municipal provisions that apply to retail stores would apply to cannabis retail stores.

The Township has a one-time opportunity to opt-out of allowing retail cannabis stores within the Township. The decision to opt-out must be made by January 22, 2019. If the Township does not opt-out by January 22 in the manner required under Ontario Regulation 468/18 s.22, the Township is opted-in by default.

Retail Stores – Township’s Zoning By-law 19/85

Township’s Zoning By-law 19/85 (currently in effect) defines and states the following:

Definitions

RETAIL STORE– means a building or structure, or part thereof, in which goods, wares, merchandise, substances, foodstuffs, farm produce, articles or things are stored, offered or kept for retail sale to the public, and includes the business premises of an auctioneer, where such premises are used for the sale of merchandise by auction, and also includes any automotive use except as specifically prohibited by this By-law

VARIETY STORE - means a **retail store** having a net floor area of not more than 300 square metres wherein various convenience goods and items of day-to-day use or necessity including, but not so as to limit the generality of the foregoing, food, beverages, pharmaceutical drugs, tobacco products and periodicals, are kept and offered for retail sale primarily to residents of the immediate neighbourhood or to the travelling public and includes the heating of food by means of microwave only but does not include body-rub parlours or adult entertainment parlours, pinball machines and similar entertainment devices.

The following zones permit retail stores and/or variety stores:

C1 – Hamlet Commercial Zone - Retail store

C2 – Highway Commercial Zone - Variety store

C3 – Agricultural Commercial Zone - Variety store

MR – Millcreek Residential Area Zone & ML - Mini Lakes Zone - variety store serving on site residents only

C4 – Resort Commercial Zone - a variety store is a permitted within a number site specific C4 zones

Retail Stores – Township’s Zoning By-law 023-2018

Township’s Zoning By-law 023-2018 (currently under appeal) defines and states the following:

Definition

RETAIL STORE: any **premises** in which goods, wares, merchandise, substances, articles, or things are displayed, rented, or sold directly to the public, and includes a grocery store, but does not include any use otherwise defined by this By-law.

The following zones permit retail stores:

CMU - Core Mixed-Use Zone

C – Commercial Zone

HC - Highway Commercial Zone

AC - Agriculture-related Commercial Zone (The maximum floor area permitted shall be 300 m²)

RC - Resort Commercial Zone (Permitted only as an accessory use occupying a maximum of 10 percent of the floor area of the principal use)

Similar to Zoning By-law 19/85, there are also site specific zones that permit retail and/or variety stores that have been carried over to By-law 023-2018.

With regard to the growing of cannabis and a marijuana/cannabis production facility staff will be reporting back to Council regarding any proposed housekeeping amendments to the By-law.

Regulatory Framework

The provincial government has established a regulatory framework (O. Reg 468.18) under the recently passed *Cannabis Licence Act, 2018* that provides further clarity on how these private businesses will be licensed and regulated by the Alcohol and Gaming Commission of Ontario (AGCO). These regulations deal with various elements of the retail regime including matters in which municipal governments may have an interest.

The regulations speak to how a licence to open a cannabis store will be issued. The full details of the AGCO process have not yet been released, however the AGCO will issue guidance information once finalized.

The licensing regime will have three parts: operator approval; retail site location approval; and store management licensing.

To protect youth, the provincial cannabis retailing regulations include a 150-meter buffer area for cannabis stores to keep them separated from schools. No buffers from any other use has been specified by the regulations.

Opting-In – Municipal Cannabis Retail Policy Statement

For a municipality that opts-in, the Association of Municipalities (AMO) in discussions with some member municipalities suggests that a municipality may wish to consider establishing a “Municipal Cannabis Retail Policy Statement” identifying specific and significant locally sensitive considerations or uses that best represent the expectations of the community in allowing cannabis retail. For example, a policy statement may identify specific sensitive uses and express parameters to consider proximity to these sensitive areas.

Licensing Notification Process

The AGCO cannabis licensing process, similar to the process for liquor licensing applications, requires that a notice (15-day window) of a proposed cannabis store site **be posted** for comments from area residents and businesses before a site authorization is made. At this time, the municipal government **will not be provided** pre-notification of the application, but can make comments about whether the proposal is in the public interest as described by regulation. The legislation provides that municipal comments should focus on whether a proposed storefront location is in the public interest. Public interest is defined as public health or safety, protecting youth and eliminating the illegal market.

For a municipality that opts-in, it is recommended the municipality identify a key senior staff lead to:

- process proposed cannabis store notices from the AGCO; and
- provide a one-window approach to coordinate municipal input within the 15-day commentary period.

As noted above, there is no direct notification sent to a municipality. A municipality will need to establish a process of daily monitoring of the AGCO website.

Please note the only mechanism for not permitting any retail stores in a municipality is through the opting out process.

Public Meeting

The public meeting minutes are included in the January 9, 2019 Council Agenda package.

At the public meeting, it was requested by those in attendance that wished to indicate whether they supported opting-in or opting-out be provided an opportunity to do so following the meeting.

As a result, those in attendance upon leaving were provided the opportunity to register their preference. Sixteen people elected to participate and ten supported opting-in.

Surrounding and Wellington County Municipalities

Municipality	Opt – Out
Guelph	No – have opted-in
Guelph-Eramosa	Will make a decision in January
Milton	Yes
Cambridge	Will make a decision in January
North Dumfries	Will make a decision on January 21
Hamilton	Will make a decision on January 14
Centre Wellington	Yes
Erin	Yes
Minto	Will make a decision on January 22
Wellington North	Will make a decision in January
Mapleton	Will make a decision in January

Financial Implications

It is important to note that the government has different funding plans for those municipalities that opt-out of retail sales compared to those that opt-in as of January 22, 2019.

AMO has advised that, “While opting out can be reversed after January 22, the municipal government will not gain any additional funding from the Ontario Cannabis Legalization Implementation Fund (OCLIF) than it had as of January 22 when it opted- out beyond the minimum second payment of \$5,000”.¹

According to the Ministry of Finance, the OCLIF will be distributed as follows:

- In early January, the first payment of \$15 million will be made to all municipalities on a per household basis, adjusted so that each municipality receives at least \$5,000 to enable municipalities to proceed with their planned legalization activities.
- A second payment of \$15 million will then be distributed following the deadline for municipalities to opt-out under the Cannabis Licence Act, which is January 22, 2019.

¹ AMO, Municipal Cannabis Update, November 21, 2018

- If a municipality has not opted-out of hosting private retail stores in accordance with the Cannabis Licence Act, it will receive funding based on the 2018 MPAC household numbers, adjusted so that at least \$5,000 is provided to each municipality.
- If a municipality has opted-out of hosting private retail stores in accordance with the Cannabis Licence Act, it will receive a **maximum** amount of \$5,000. Please note that if a municipality opts-out by January 22, 2019, and opts back in later, that municipality will not be eligible for additional funding.
- The province is setting aside \$10 million of the municipal funding to address costs from unforeseen circumstances related to the legalization of recreational cannabis, and **priority will be given to municipalities that have not opted-out**. Further details will be provided at a later date.
- If Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the Province will provide 50 per cent of the **surplus only to municipalities that have not opted-out as of January 22, 2019**.

The Township will be required to share 50% of its allocation with the County based on the splitting of household numbers between the Township and the County. The County will only receive funding in relation to opt-out decisions made by its lower tier municipalities.

The Township is able to utilize this funding to address the implementation costs that directly relate to the legalization of recreational cannabis. Examples of permitted costs include:

- Increased enforcement (ie. by-law enforcement and litigation);
- increased response to public inquiries (ie. correspondence);
- increased fire services; and
- by-law/policy development (ie. workplace safety policy).

Applicable Legislation and Requirements

Cannabis Licence Act
Ontario Regulation 468/18

Attachments

Schedule A Report ADM-2018-042
Schedule B Presentation – December 17, 2018 Public Information Meeting



REPORT ADM-2018-042

TO: Mayor and Members of Council

FROM: Karen Landry, CAO/Clerk

DATE: December 5, 2018

SUBJECT: Cannabis Update – Retail Stores

RECOMMENDATIONS

That Report ADM-2018-042 regarding Cannabis Update be received; and

That should Council wish to opt-out of the hosting of cannabis retail stores that it pass a resolution directing staff in the manner required under Ontario Regulation 468/18 s.22 to opt out by January 22, 2019; and

That should Council wish to opt-in to hosting of cannabis retail stores that it direct staff to report back on the establishment of a “Municipal Cannabis Retail Policy Statement”.

DISCUSSION

Purpose

The purpose of this report is to provide Council with information as it relates to the implementation of cannabis retail stores.

Background

The provincial government has committed to allowing private recreational cannabis retail stores throughout Ontario starting April 1, 2019. As recreational cannabis is a legal, controlled and regulated product, cannabis stores will be considered like any other type of retail and as such, no zoning changes are needed. Municipal provisions that apply to retail stores would apply to cannabis retail stores.

The provincial government has established a regulatory framework (O. Reg 468.18) under the recently passed *Cannabis Licence Act, 2018* that provides further clarity on

how these private businesses will be licensed and regulated by the Alcohol and Gaming Commission of Ontario (AGCO). These regulations deal with various elements of the retail regime including matters in which municipal governments may have an interest.

The regulations speak to how a licence to open a cannabis store will be issued. The full details of the AGCO process have not yet been released, however the AGCO will issue guidance information once finalized.

The licensing regime will have three parts: operator approval; retail site location approval; and store management licensing.

The Township has a one-time opportunity to opt-out of allowing retail cannabis stores within the Township. The decision to opt-out must be made by January 22, 2019. If the Township does not opt-out by January 22 in the manner required under Ontario Regulation 468/18 s.22, the Township is opted-in by default.

To protect youth, the provincial cannabis retailing regulations include a 150-meter buffer area for cannabis stores to keep them separated from schools. No buffers from any other use has been specified by the regulations.

For a municipality that opts-in, the Association of Municipalities (AMO) in discussions with some member municipalities suggests that a municipality may wish to consider establishing a “Municipal Cannabis Retail Policy Statement” identifying specific and significant locally sensitive considerations or uses that best represent the expectations of the community in allowing cannabis retail. For example, a policy statement may identify specific sensitive uses and express parameters to consider proximity to these sensitive areas.

The AGCO cannabis licensing process, much like the process for liquor licensing applications, requires that a notice (15-day window) of a proposed cannabis store site be posted for comments from area residents and businesses before a site authorization is made. At this time, the municipal government will not be provided pre-notification of the application, but can make comments about whether the proposal is in the public interest as described by regulation. The legislation provides that municipal comments should focus on whether a proposed storefront location is in the public interest. Public interest is defined as public health or safety, protecting youth and eliminating the illegal market.

For a municipality that opts-in, it is recommended the municipality identify a key senior staff lead to:

- process proposed cannabis store notices from the AGCO; and

- provide a one-window approach to coordinate municipal input within the 15-day commentary period.

Please note the only mechanism for not permitting any retail stores in a municipality is through the opting out process.

Financial Implications

It is important to note that the government has different funding plans for those municipalities that opt-out of retail sales compared to those that opt-in as of January 22, 2019.

AMO has advised that, “While opting out can be reversed after January 22, the municipal government will not gain any additional funding from the Ontario Cannabis Legalization Implementation Fund (OCLIF) than it had as of January 22 when it opted- out beyond the minimum second payment of \$5,000”.¹

According to the Ministry of Finance, the OCLIF will be distributed as follows:

- In early January, the first payment of \$15 million will be made to all municipalities on a per household basis, adjusted so that each municipality receives at least \$5,000 to enable municipalities to proceed with their planned legalization activities.
- A second payment of \$15 million will then be distributed following the deadline for municipalities to opt-out under the Cannabis Licence Act, which is January 22, 2019.
 - If a municipality has not opted-out of hosting private retail stores in accordance with the Cannabis Licence Act, it will receive funding based on the 2018 MPAC household numbers, adjusted so that at least \$5,000 is provided to each municipality.
 - If a municipality has opted-out of hosting private retail stores in accordance with the Cannabis Licence Act, it will receive a maximum amount of \$5,000. Please note that if a municipality opts-out by January 22, 2019, and opts back in later, that municipality will not be eligible for additional funding.
- The province is setting aside \$10 million of the municipal funding to address costs from unforeseen circumstances related to the legalization of recreational cannabis, and **priority will be given to municipalities that have not opted-out**. Further details will be provided at a later date.

¹ AMO, Municipal Cannabis Update, November 21, 2018

- If Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the Province will provide 50 per cent of the **surplus only to municipalities that have not opted-out as of January 22, 2019.**

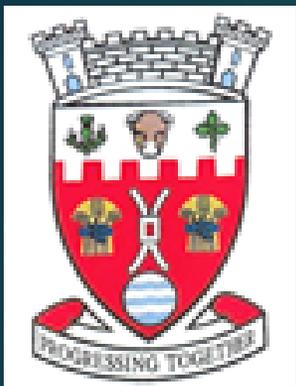
The Township will be required to share 50% of its allocation with the County based on the splitting of household numbers between the Township and the County. The County will only receive funding in relation to opt-out decisions made by its lower tier municipalities.

The Township is able to utilize this funding to address the implementation costs that directly relate to the legalization of recreational cannabis. Examples of permitted costs include:

- Increased enforcement (ie. by-law enforcement and litigation);
- increased response to public inquiries (ie. correspondence);
- increased fire services; and
- by-law/policy development (ie. workplace safety policy).

Applicable Legislation and Requirements

Cannabis Licence Act
Ontario Regulation 468/18



Cannabis – Retail Stores

TOWNSHIP OF PUSLINCH

Cannabis – Retail Stores

- ▶ Purpose of Public Open House

- ▶ To obtain input from the public on hosting of cannabis retail stores in Puslinch

Format of the Public Open House

1. Overview of the Cannabis Standards – Retail Stores - Opt-Out deadline
2. Registrar's Standards for the Private Retail Sale of Cannabis Overview
3. Recommendations for a Municipality that Opt-in – Policy Statement
4. Financial Considerations
5. Surrounding Municipalities
6. Opportunity for the public to provide input for Council's consideration

Cannabis – Retail Stores

October 17, 2018

- ▶ Recreational cannabis legalized (Canada)
- ▶ Ontario allows on-line purchases

January 22, 2019

- ▶ Deadline to Opt-Out
 - ▶ The one-time window for a municipality to opt-out of the hosting of Cannabis Retail Stores
 - ▶ If the Province is not advised by this date of a decision of a municipality to opt-out the municipality is deemed to opt-in

April 1, 2019

- ▶ Private retail stores will begin selling cannabis
- ▶ The Province will regulate and licence retail cannabis stores through the Alcohol and Gaming Commission (AGCO)
- ▶ The AGCO will begin to accept expressions of interest on-line between January 7 and January 9, 2019 for the initial phase for 25 retail stores

Cannabis – Retail Stores

Ontario Cannabis Store

- ▶ The only licensed wholesaler
- ▶ Operates on-line store for recreational cannabis
- ▶ Will sell **all** recreational cannabis to private retail store operators

Alcohol and Gaming Commission of Ontario (AGCO) responsibilities:

- ▶ Approve all retail store locations
- ▶ Consider municipal feedback or feedback from individuals
- ▶ Perform background checks on operators and managers
- ▶ Establish training requirements and conduct training
- ▶ Licence all retail businesses
- ▶ Licence all retail operators and managers
- ▶ Inspect retail stores prior to opening
- ▶ Conduct ongoing compliance and audit process

Cannabis – Retail Stores

Retail Cannabis Store – Regulation 468/18

- ▶ Not allowed within 150 m of property line of a public or private school
- ▶ No limit on number of retail stores in a municipality – for AGCO to determine – maximum 75 stores per operator
- ▶ Operators cannot allow those under 19 years to enter the store
- ▶ Stores can be open 9 a.m. – 11 p.m. (same hours as LCBO and beer/wine sales)

Note: As recreational cannabis is a legal, controlled and regulated product, cannabis stores will be considered like any other type of retail and as such, no zoning changes are needed. Municipal provisions that apply to retail stores would apply to cannabis retail stores.

Cannabis – Retail Stores

- ▶ The Cannabis Licence Act, 2018 and Regulation 468/18 provide the Registrar with authority to Establish standards and requirements in the following areas:
 - ▶ General Standards
 - ▶ Store Premises, Equipment and Facilities, Including Security
 - ▶ The Prevention of Unlawful Activities
 - ▶ Advertising and Promotional Activities
 - ▶ Training Related to Responsible Use and Sale of Cannabis
 - ▶ Protection of Assets
 - ▶ Record-Keeping, Confidentiality and Security of Records
 - ▶ Compliance with the Federal Cannabis Tracking System

Cannabis – General Standards

- ▶ Licensees must ensure that all employees act in accordance with the law and demonstrate honesty and integrity:
 - ▶ Criminal Background Checks from All Employees (part of Hiring)
 - ▶ Licensees must ensure that All Employees Understand their Obligations
 - ▶ Licensees must ensure Employees Completed Required Training Prior to the sale of Cannabis
 - ▶ Retail Manager Licence must be kept at the Store

Cannabis – Physical Store Requirements

- ▶ A Secure, High-Resolution Surveillance System Must Be In Place At All Times
 - ▶ All Cannabis Must be Stored Securely At All Times
 - ▶ Any Cannabis That is Ineligible to be Sold Must Be Kept Separate
 - ▶ All Points of Access to the Premises Must Be Secured
 - ▶ Cannabis & Accessories are Not to be Visible From the Exterior of Premises

Cannabis – Advertising and Promotions

- ▶ Licensees Must Have Signage Clearly Identifying Their Business on the Exterior of the Authorized Store
 - ▶ Language and Images on Exterior Signage May Not:
 - ▶ Have Information on Price or Distribution of Cannabis
 - ▶ Appeal to Young Persons
 - ▶ Contain Testimonials or Endorsements
 - ▶ Depict a Person, Character or Animal
 - ▶ Promote Cannabis in a way that is False, Misleading or Deceptive
 - ▶ Be Associated with Medicine, Health or Pharmaceuticals
 - ▶ Associate Consumption of Cannabis with Driving

Cannabis – Advertising and Promotion

- ▶ Licensees May Promote Cannabis and Cannabis Accessories Within the Store
 - ▶ Promotion is Limited to Factual Information About:
 - ▶ Cannabis or an Accessory and it's Characteristics
 - ▶ A Service Related to Cannabis
 - ▶ Availability or Price of Cannabis, Cannabis Accessories or a Service Related to Cannabis

Cannabis – Retail Stores

Retail Store

- ▶ Cannot sell products other than cannabis and accessories
- ▶ Must display provincial authorization sticker

Licensing Public Notice Process

- When a licensed operator submits a request for a store location to be authorized, the AGCO will require the applicant to follow a public notice process
- A public notice will be posted on the AGCO website and a placard must be displayed at the proposed retail store location for a 15 day period
- Note there is no direct notification sent to a municipality. A municipality will need to establish a process of daily monitoring of the AGCO website
- Local residents and municipalities will have 15 days to provide written submissions to the AGCO with respect to the application
- The Registrar will consider concerns raised in the matter of public interest pertaining to: protecting public health and safety, protecting youth and restricting their access to cannabis and protecting illicit activities in relation to cannabis when making its final decision to grant approval for a location

Opt-In Considerations

For a municipality, that opts-in, the Association of Municipalities of Ontario (AMO) recommends that a municipality consider establishing a “Municipal Cannabis Retail Policy Statement” identifying specific and significant locally sensitive considerations or uses that best represent the expectations of the community in allowing cannabis retail.

For example, a policy statement may identify specific sensitive uses and express parameters to consider proximity to these sensitive issues e.g. store concentration in certain areas of the community.

Cannabis - Summary Surrounding Municipalities

Municipality	Opt-Out
Guelph	Will make a decision on December 17
Guelph-Eramosa	Will make a decision in January
Milton	Will make a decision on December 17
Cambridge	Will make a decision in January
North Dumfries	Will make a decision on January 21
Hamilton	Will make a decision on January 14
Centre Wellington	Will make a decision on December 17
Erin	Yes
Minto	Will make a decision on January 22
Wellington North	Will make a decision in January
Mapleton	Will make a decision in January

Ontario Cannabis Legalization Implementation Fund

- ▶ First payment of \$15 million on a per household basis, adjusted so that a **minimum** of \$5,000 is provided. For the Township, this amount is calculated as follows:
 - ▶ Number of Households (2018 MPAC Returned Roll) – 3,101
 - ▶ Funding Amount per 100 Households - \$127.50
 - ▶ Calculation per above - \$3,954
 - ▶ **Minimum Funding Allocation** - \$5,000
- ▶ Second payment of \$15 million on a per household basis, adjusted so that a minimum of \$5,000 is distributed after deadline to opt-out of January 22, 2019.
 - ▶ If the Township has not opted-out (opted-in) as of January 22, 2019, it will receive this funding to support initial costs related to hosting retail storefronts. * Also eligible for additional funding
 - ▶ If the Township has opted out, it will only receive a second maximum of \$5,000 (Based on MPAC household numbers \$3,954). * Not eligible for additional funding.

Ontario Cannabis Legalization Implementation Fund

- ▶ The province is setting aside \$10 million of municipal funding to address unforeseen circumstances related to recreational cannabis legalization **with priority given to municipalities that have not opted-out.**
- ▶ If Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the Province will provide 50 per cent of the **surplus only to municipalities that have not opted-out as of January 22, 2019.**
- ▶ The Township will be required to share 50% of its allocation with the County based on the splitting of household numbers between the Township and the County. The County will only receive funding in relation to opt-out decisions made by its lower tier municipalities.
- ▶ Ontario Cannabis Legalization Implementation Funding must be used to address the implementation costs that directly relate to the legalization of recreational cannabis (ie. increased enforcement, increased public inquiries, increased fire services, by-law/policy development, etc.).

Cannabis – Retail Stores

- ▶ More information regarding Cannabis can be obtained:
 - ▶ <http://agco.ca/content/registrars-standards-private-retail-sale-cannabis#main>



REPORT ADM-2019-002

TO: Mayor and Members of Council

FROM: Nina Lecic, Deputy Clerk

DATE: January 9, 2019

SUBJECT: Council Appointments to Committees

FILE No.: C12

RECOMMENDATIONS

THAT Council receives Report ADM-2019-002 regarding Council Appointments to Committees;

And that the following appointments be made to the Committees identified below, or until successors are appointed:

Township Committee	Appointment	Term
Planning and Development Advisory Committee		2020
Puslinch Heritage Committee		2020
Recreation Committee		2020
External Committee	Appointment	Term
Accessibility Advisory Committee (Wellington County)		2022
Emergency Management (Alternate to the Mayor)		2022
Green Legacy (Wellington County)		2022
Friends of Mill Creek		2020
Halton Hamilton Source Water Protection		2022
Halton Conservation Authority		2022
Hamilton Conservation Authority		2022
Puslinch Lake Conservation Association		2022
Safe Communities Wellington Committee		2022
Well Interference Committee		2022

Well Protection Committee (Nestle)		2022
Wellington Farm and Home Safety Association		2022

AND THAT Council enact a By-law to appoint Councillor _____ to PDAC (Committee of Adjustment).

DISCUSSION

Background

Council members are to be appointed to various committees at the January 9, 2019 Council meeting, for a term expiring at the end of 2020. This report is seeking to appoint Councillors to various committees.

Please note that, with respect to the Conservation Authorities, it is Council's discretion to appoint either a member of Council or a member of the public. For the 2014-2018 Term, Council appointed citizen representatives to both the Halton Hamilton Source Water Protection and the Halton Conservation Authority.

Purpose

The following is an outline of the available committees. In accordance with past procedure, members of Council have submitted their expressions of interest.

Township Committee	Term	Expressions of Interest?
Planning and Development Advisory Committee	2020	Councillor Sepulis
Puslinch Heritage Committee	2020	
Recreation Committee	2020	Councillor Goyda
External Committee	Term	
Accessibility Advisory Committee (Wellington County)	2022	
Emergency Management (Alternate to the Mayor)	2022	Councillor Goyda
Green Legacy (Wellington County)	2022	Councillor Roth Councillor Sepulis
Friends of Mill Creek	2020	Councillor Goyda
Halton Hamilton Source Water Protection	2022	
Halton Conservation Authority	2022	
Hamilton Conservation Authority	2022	
Puslinch Lake Conservation Association	2022	Councillor Roth

Safe Communities Wellington Committee	2022	Councillor Goyda Councillor Sepulis
Well Interference Committee	2022	Councillor Roth Councillor Sepulis
Well Protection Committee (Nestle)	2022	Councillor Roth Councillor Sepulis
Wellington Farm and Home Safety Association	2022	Councillor Roth

FINANCIAL IMPLICATIONS

There are no financial impacts associated with this report.

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001
Planning Act
Ontario Heritage Act

ATTACHMENTS

None



PLANNING REPORT for the TOWNSHIP OF PUSLINCH

Prepared by the County of Wellington Planning and Development Department

COUNCIL DATE: January 9, 2019
TO: Karen Landry, CAO/Clerk
Township of Puslinch
FROM: Sarah Wilhelm, Manager of Development Planning
County of Wellington
SUBJECT: **Guelph-Puslinch Transition Comments**
Draft Directions – Framework for the Clair-Maltby Secondary Plan

Recommendations

THAT Council receive and endorse the “Guelph-Puslinch Transition Comments” report prepared by the County of Wellington Planning and Development Department;

AND THAT this report be forwarded to the City of Guelph as a request for a response to the issues and comments outlined in the report.

Purpose

The purpose of this report is to review and provide comments on a consultation document titled “Draft Directions – Framework for the Clair-Maltby Secondary Plan” as it relates to the Maltby Road transition between the urban area of the City of Guelph and rural area of the Township of Puslinch.

Summary

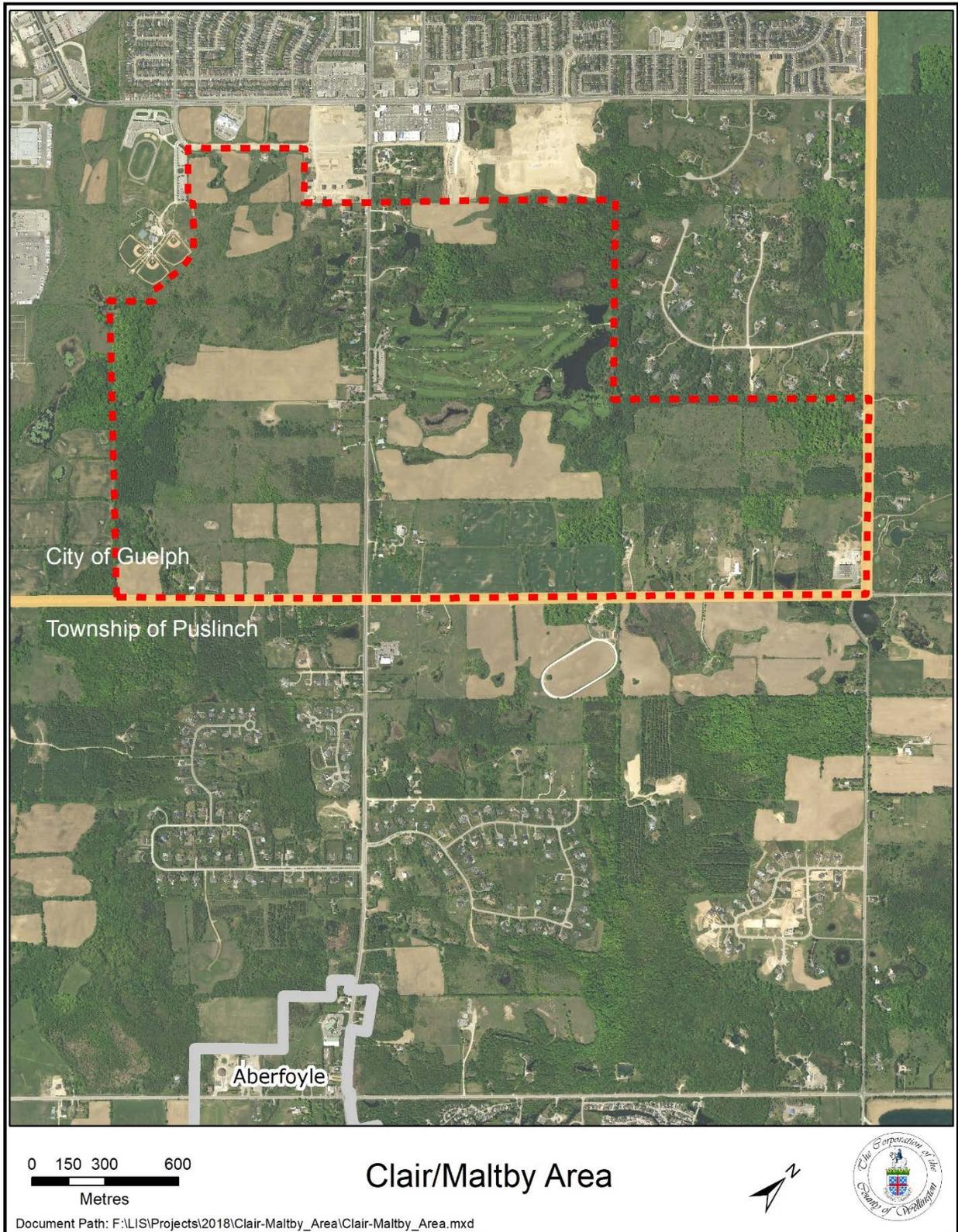
The City of Guelph has released a draft policy document for feedback which provides key directions to prepare a Secondary Plan for the Clair-Maltby area of Guelph (Figure 1). In June 2018, the Township identified concerns with elements of the “Recommended Preferred Community Structure” along our mutual boundary. As the now approved “Preferred Community Structure” forms the basis for the draft policy document, this report reviews the document in light of the Township’s earlier comments and the newly proposed policy directions.

Our comments on the draft policy directions focus on the following matters related to the Urban-Rural Transition area:

- Measurement of 60 m depth of the transition
- Removal of High Density Residential Areas
- Identification of a specific minimum building setback for landscaping and berms
- Direction to locate taller/tallest high density residential buildings away from the area
- Detail regarding appropriate transitions between higher density neighbourhoods in the Secondary Plan area and Puslinch

Our office will continue to monitor and participate in the Phase 3 process on behalf of the Township.

FIGURE 1 Plan Boundary



Background

As Council is aware, the lands north of Maltby Road were formerly part of Puslinch Township, but were annexed to the City in 1993. One major impact of the annexation was to extend the City boundary two kilometres to the south to Maltby Road.

In 2016, the City started a project to plan for future development of the remaining annexed land between Maltby and Clair Roads. The plan boundary is now comprised of approximately 414 hectares (1,000 acres). The purpose of the project is as follows:

“The Clair-Maltby Secondary Plan (CMSP) is being undertaken to comprehensively plan the last unplanned greenfield area of the City. The Secondary Plan will develop a land use plan for the study area which provides more detailed planning objectives and policies than those found in the overall Official Plan. The Master Environmental Servicing Plan (MESP) component of the study will determine appropriate municipal infrastructure and servicing related to water, wastewater, stormwater management and mobility for the secondary plan area.”

June 14, 2018 City of Guelph Staff Report IDE-2018-77

The area will be primarily residential in character and is planned to accommodate a minimum population of 15,000. The project has three phases identified below.

FIGURE 2 Project Phasing

Phase	Status
1 Background Work	Completed April 2017
2 Preferred Community Structure	Completed June 2018
3 Secondary Plan and Master Environmental Servicing Plan	In progress (projected to be completed in second quarter of 2019)

The Township has provided Phase 2 comments to the City of Guelph in two key areas: (1) Urban-Rural Transition; and (2) Hydrology and Hydrogeology. This report addresses matters related to the Urban-Rural Transition between the two municipalities.

Urban-Rural Transition

At the time of Council’s comments of June 6, 2018 (Attachment #1) the City was considering a “Recommended Preferred Community Structure” (Attachment #2). The Township’s comments identified the following main concerns about the Maltby Road transition:

- That the transition requirements should be identified through mapped residential land use designations in addition to written policies; and
- That high density residential land use at Gordon Street should be changed to low and medium density residential land use designations.

No changes were made to the mapping to address the Township’s comments and City Council has approved the “Preferred Community Structure” (Attachment #3). The Preferred Community Structure will form the basis for the following:

- detailed technical analysis
- numerical modeling
- development of draft policies
- development of draft land use schedule

We note that the June 25, 2018 resolution approved by City Council also allowed for “... flexibility and refinement opportunities based on data gathered, as well as technical analysis and enhanced community engagement undertaken, throughout Phase 3 of the project”.

As part of the Phase 3 work, the City issued a consultation document November 26, 2018 seeking feedback and discussion on draft directions which will form the basis for a new Secondary Plan. The following policy framework is included to address Urban-Rural Transitions:

“Urban-Rural Transitions

1. The urban-rural transition area will be a minimum of **60 metres in depth** from the northerly side of Maltby Road.
2. Buildings will have a **maximum height of 3 storeys**. Beyond the urban-rural transition area, buildings may transition to taller building heights in accordance with the underlying land use designation.
3. Low-density built forms such as detached dwellings, semi-detached dwellings and townhouses will be **rear-lane based** in order to limit the number of driveways on to Maltby Road.
4. Larger building setbacks from Maltby Road to allow for landscaping will be **encouraged.”**

(emphasis added)

Draft Directions: Framework for the Clair-Maltby Secondary Plan. Consultation Document.

We have the following comments with respect to the above policy framework.

Comments: Urban-Rural Transition

Item #1 should be clarified to indicate the measurement of the 60 metre minimum depth is taken from the northerly side of the Maltby Road *right-of-way* and is therefore, entirely on private property.

Item #2 is addressed further in Figure 3.

Item #3 is satisfactory so long as item #4 comments are addressed.

Item #4 language which “encourages” larger building setbacks to allow for landscaping is unclear and should be replaced with a minimum landscape and berm setback of 12 metres (50 feet) measured from the northerly side of the Maltby Road *right-of-way*.

Regarding Item #4, we have attached two examples of existing landscape setbacks in Guelph (Attachment #4). The first example shows the most successful approach to the existing urban-rural transition between Puslinch and Guelph. It is located along Victoria Road to the south of Summerfield Drive. Of note, is the varied landscape buffer which is wide enough to accommodate a berm for substantial plantings (approximately 12 metres wide), which provide an effective and attractive visual barrier. The second example is also along Victoria Road but is to the south of Katemore Drive. This shows a flat, narrow landscape area (approximately 2 to 3 metres wide) which does not address the unique considerations of an urban-rural transition.

In Figure 3, we have reviewed other key policy directions as they relate to the Urban-Rural Transitions policy directions.

FIGURE 3 Review of Key Policy Directions and Urban-Rural Transition Area

Key Policy Directions	Outside Urban-Rural Transition Area	Inside Urban-Rural Transition Area
Low Density Residential Areas	<ul style="list-style-type: none"> • 6 storey maximum • Tallest buildings on collector roads or at intersections 	<ul style="list-style-type: none"> • 3 storey maximum
Medium Density Residential Area	<ul style="list-style-type: none"> • 2 storey minimum • 6 storey maximum 	<ul style="list-style-type: none"> • 3 storey maximum
High Density Residential Area	<ul style="list-style-type: none"> • 4 storey minimum or equivalent along Gordon Street • 3 storey minimum or equivalent elsewhere • 14 to 18 storey maximum with taller buildings considered in strategic locations 	<ul style="list-style-type: none"> • 3 storey maximum
Gordon Street Corridor	<ul style="list-style-type: none"> • Taller residential buildings directed to this area 	<ul style="list-style-type: none"> • No corresponding policy direction
	<ul style="list-style-type: none"> • Appropriate transitions to the neighbourhoods to the <u>east and west</u> will be provided through building design including the use of podiums, angular planes and setbacks 	<ul style="list-style-type: none"> • No corresponding policy direction regarding appropriate transition to the <u>south</u> • Beyond the urban-rural transition area, buildings may transition to taller building heights in accordance with the underlying land use designation

Comments: Preferred Community Structure Map

The High Density Residential Area designation within the Urban-Rural Transition Zone should be removed and replaced with a Medium Density Residential Area designation.

Comments: Gordon Street Corridor

While Puslinch Council does not support the High Density Residential Area designation adjacent to Maltby Road we offer the following comments regarding the current implications of the Gordon Street Corridor:

Taller/tallest high density residential buildings should be directed away from the Urban-Rural Transition Area.

The policies currently provide detail regarding appropriate transitions between higher density areas and adjacent neighbourhoods within the Secondary Plan area, but offer no detail regarding the transition between the considerably lower rural density in Puslinch. Similar appropriate transition policy directions should be developed and included within and/or adjacent to the Urban-Rural Transition area.

Next Steps in Planning Process

The next steps in the City’s Secondary Plan process will include:

- Q1 2019 Prepare Draft Secondary Plan
- Q2 2019 Complete Technical Studies
Public Open House
Public Information Centre #3
Statutory Public Meeting
- Q3 2019 Recommended Secondary Plan and
Final Master Environmental Servicing Plan
to City Council

Our office will continue to monitor and participate in the above process on behalf of the Township.

Respectfully submitted
County of Wellington Planning and Development Department



Sarah Wilhelm, BES, MCIP, RPP
Manager of Development Planning

- Attachment #1 Puslinch Comments on Recommended Preferred Community Structure
- Attachment #2 City Staff Recommended Preferred Community Structure
- Attachment #3 Council Approved Preferred Community Structure
- Attachment #4 Sample of (A) Effective and (B) Less Effective Landscape Treatments in Urban-Rural Transition

ATTACHMENT #1 Puslinch Comments on Recommended Preferred Community Structure



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
June 6, 2018 COUNCIL MEETING

- 8. Clair-Maltby Secondary Plan and Master Environmental Servicing Plan and phase two report and recommended preferred community structure.
 - a. Correspondence from the City of Guelph.

Resolution No. 2018-183: Moved by Councillor Sepulis and
Seconded by Councillor Roth

WHEREAS Council for the Township in Puslinch is in receipt of the Clair-Maltby Secondary Plan and Master Environmental Servicing Plan and the Phase Two Report and Recommended Preferred Community Structure Plan;

AND WHEREAS Council is generally in support of the following statement contained within Staff Report IDE-2018.77: "Gateway and Urban-Rural Transition – The entrance to the City at Gordon Street and Maltby Road is to be distinguished by a green gateway that highlights the entrance to the City. An urban-rural transition area has been included along the Maltby Road edge of the secondary plan area where it borders the Township of Puslinch. Generally this area will include low rise built form that will allow for transition to higher built form as we move north from Maltby Road. The transition requirements are intended to be developed through policy requirements rather than a separate land use designation"

AND WHEREAS ATT-1 – Recommended Preferred Community Structure (May 24, 2018) identifies an "Urban-Rural Transition Zone" along the Maltby Road border of the Township of Puslinch which not only includes low and medium density residential land uses, but also includes an area of high density residential land use;

AND WHEREAS, Council is of the opinion that high density residential development proposed immediately north of Maltby Road along Gordon Street (as illustrated in the Recommended Preferred Community Structure) is not an appropriate land use transition between the two municipalities;

THEREFORE BE IT RESOLVED that the Township requests that the transition from low density to high density be clearly distinguished by the land use designations on the on the plan in addition to a separate policy;

AND THAT the High Density (Residential) land use category (beige colour) north of Maltby Road within the "Gordon Street Corridor" be removed and replaced with the Medium and Low Density (Residential) land use category (yellow colour) and that Gateway and Urban-Rural Transition Zone (dashed purple line) remain.

CARRIED

- 7. Intergovernmental Affairs

Resolution No. 2018-184: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the June 6, 2018 Council meeting be received.

CARRIED

- 8. **DELEGATIONS/PRESENTATIONS**

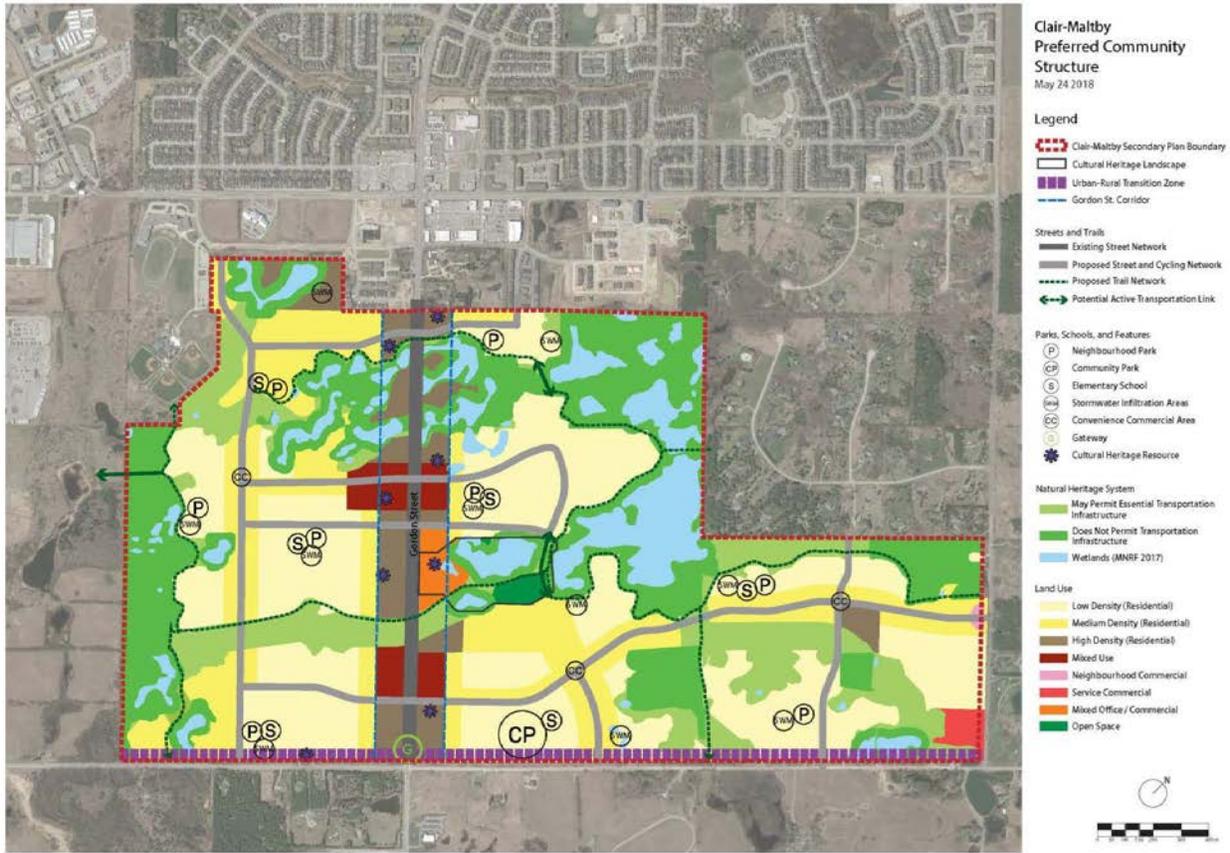
1:10 p.m. – Presentation of the 2018 Senior of the Year Award to Marjorie Clark

Refreshment break followed the presentation

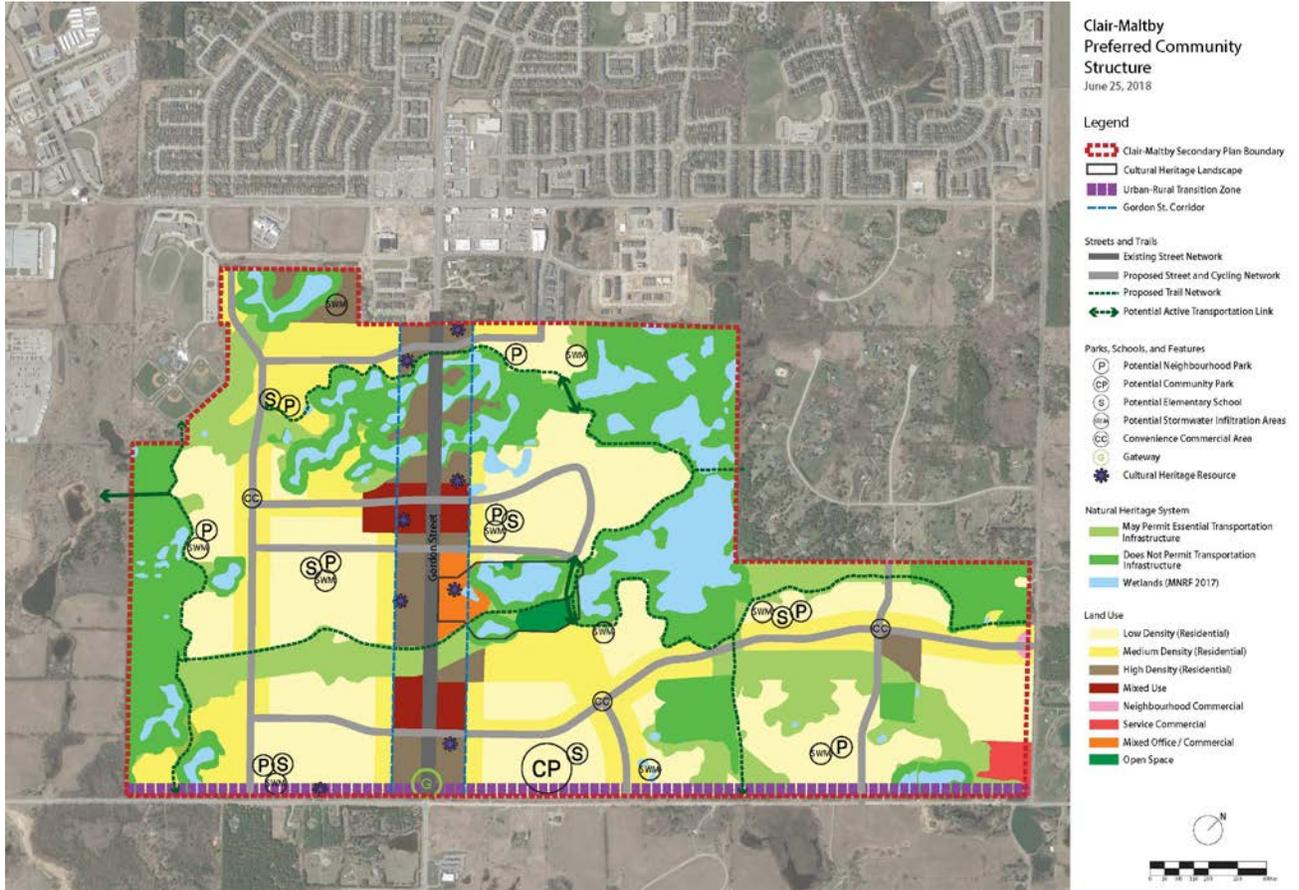
1:40 p.m. – Aubs and Mugg Inc. with respect to the Township Branding and Logo project.

Page 4 of 7

ATTACHMENT #2 City Staff Recommended - Preferred Community Structure



ATTACHMENT #3 City Council Approved - Preferred Community Structure



ATTACHMENT #4

(A) Sample of Effective Landscape Treatment in the Victoria Road Urban-Rural Transition between Guelph and Puslinch

Location

Victoria Road South to the south of Summerfield Drive

Approximately **10 to 12 metre wide** landscape buffer with visual berm



ATTACHMENT #4

(B) Sample of Less Effective Landscape Treatment in the Victoria Road Urban-Rural Transition between Guelph and Puslinch

Location

Victoria Road South
to the south of Katemore
Drive

Approximately
2 to 3 metre wide
landscape buffer with no
visual berm





Harden Environmental Services Ltd.
4622 Nassagaweya-Puslinch Townline Road
R.R. 1, Moffat, Ontario, L0P 1J0
Phone: (519) 826-0099 Fax: (519) 826-9099

Groundwater Studies
Geochemistry
Phase I / II
Regional Flow Studies
Contaminant Investigations
OMB Hearings
Water Quality Sampling
Monitoring
Groundwater Protection
Studies
Groundwater Modelling
Groundwater Mapping

File: Clair Maltby

January 2, 2019

Township of Puslinch
7404 Wellington Road 34
Puslinch, Ontario, NOB 2J0

Attention: Karen Landry, CAO

Re: Clair Maltby Secondary Plan

Our response to the December 13th, 2018 letter prepared by Matrix Solutions and Wood PLC are as follows;

1. We appreciate the overland flow arrows are from a high-level perspective. Nonetheless, there is no contiguous surface water pathway in a southerly direction therefore we want confirmation that this route is not being considered as a potential pathway for excess storm water.
2. It must be made clear that the discharge of excess surface water (i.e. greater than presently occurs) should not be considered as the lands south of Maltby Road do not provide a contiguous pathway for surface water to Mill Creek. Excess water discharged across Maltby Road will change existing conditions in the closed depressions. Depressions with wetlands will then have altered hydroperiods. Additional studies are required if this will occur.
3. Agreed, the object is to have no impact.
- 4) Agreed, retention of natural heritage area with existing closed drainage hydrological characteristics. As stated in the letter; *The objective is to maintain the water balance on a watershed scale and on a more local scale to the natural heritage system.*
- 5) Understood. The model considers groundwater that discharges to surface water as overland flow. The 108 mm does not represent overland flow from the study area.



6) I understand that hydraulic conductivity may be too high, therefore infiltration is reasonable, but sediments allow for too much flow through.

7) Clarified.

8). Agreed.

9) Agreed.

10) I agree that in some cases evapotranspiration may exceed precipitation. This is generally not the case. I will have to review Figure B4 in greater detail and supporting documentation.

11) Agreed.

Stan Denhoed, M.Sc., P.Eng.



RESOLUTION
MUNICIPAL COUNCIL
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

2018-

Date: January 9, 2019

Moved by: _____ Seconded by: _____

WHEREAS the Township has a number of gravel roads;

AND WHEREAS it would be advantageous to have a schedule prioritizing the paving of Township roads;

NOW THEREFORE that staff obtain a funding estimate from an Engineering company to produce a report on the prioritization of the paving of Township road including:

- A priority listing and schedule of which roads should get paved;
- A service standard for gravel roads;
- Paving versus chip and tar options.

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Bulmer				
Councillor Roth				
Mayor Seeley				
Councillor Sepulis				
Councillor Goyda				
TOTAL				

MAYOR: _____

CARRIED	LOST
----------------	-------------



Heritage Committee
Monday October 1, 2018
7:00 p.m.
Council Chambers, Aberfoyle

MINUTES

MEMBERS PRESENT

Mary Tivy – Chair
Barb Jefferson
John Levak
Councillor Matthew Bulmer

MEMBERS ABSENT

John Arnold, regrets

TOWNSHIP STAFF

Karen Landry, CAO/Clerk
Lynne Banks – Development & Legislative Coordinator

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. OPENING REMARKS

The Chair made opening remarks noting the items on the agenda for the evening.

4. APPROVAL/ADOPTION OF MINUTES

Moved by: John Levak, Seconded by: Barb Jefferson

That the minutes of the Heritage Committee meeting dated June 4, 2018 be adopted.

CARRIED

5. REGULAR BUSINESS

1. CRITERIA AND GUIDELINES FOR HERITAGE IMPACT ASSESSMENTS: REVIEW FOR ADOPTION (SEE ATTACHMENT IN JUNE 4 AGENDA PACKAGE)

- The Committee would like to utilize the Heritage Impact Assessments developed by the City of Waterloo.
- Councillor Matthew Bulmer to work with County Planning staff to sum up with wording to allow an “opt in” or “opt out” option for the Heritage Impact Assessment for consents, minor variances and site alterations.
- The committee would like to have a County planner attend a future Heritage Committee meeting.

2. SUMMER FIELD VISIT REPORT

- John Levak provided a recap of the summer field trip and the properties that were visited.

- Barb Jefferson is to follow up with the property owners of 4856 Sideroad 10 regarding recognition of the heritage landscape attributes.
3. PLAQUES AND PLAQUING PROGRAM
 - Mary Tivy spoke to John Gilmore regarding issues with the black paint peeling off of the plaques.
 - Committee would like to have the Township retrieve the molds from John
 - Future properties to be plaqued to be discussed at the next meeting, e.g. 52 Brock Road.
 4. UPDATE ON MUNICIPAL REGISTER REVIEW
 - All members who were assigned a specific group of properties will cross check them with the Heritage List developed by Kelly Patzer.
 5. HERITAGE COMMITTEE ANNUAL REPORT TO COUNCIL
 - Mary Tivy to send the Annual Report to Karen Landry and committee members and it will be put on the next Committee agenda for discussion.
 6. PUSLINCH PIONEER ARTICLES
 - Barb Jefferson to prepare an article on local cemeteries for the 2nd week of November.
 - John Levak will prepare an article for the March 2019 edition.
 - Councillor Bulmer will prepare an article on railroad underpasses for a future edition.
 7. 2019 SUMMER STUDENT – BASE BUDGET INCREASE REQUEST
 - Karen Landry will circulate the Base Budget Increase Request to the committee for review at the December committee meeting.
 - Karen Landry noted that the committee needs to summarize the tasks to be completed by a summer student.
 8. OUTREACH
 - Mary Tivy advised she hosted an exhibit for the Heritage Committee on Canada Day.
 - The committee would like to have a permanent exhibit at the library (possibly).
 - Would like to do a “Doors Open” event for 2019 to raise awareness to heritage properties in the community.
 - Future possible walking tour of Morriston.
 - Interpretive panels on heritage properties.
 9. MUNICIPAL ELECTION
 - Mary Tivy advised that the All Candidates Meeting is being held on October 4, 2018 at 7:00 p.m.
 - Mary Tivy requested that Council orientation be listed on the next agenda.
 10. ZONING AMENDMENTS FOR COMMENT
 - Davis - D13/DAV – 4767 Wellington Road 32
 - Prior - D13/PRI – 48 Bridle Path
No Heritage comments for either file.
 11. INFORMATION ITEMS
 - (a) Puslinch Historical Society
 - Barb Jefferson advised that the speaker provided an overview of Biltmore hats.
 - Next meeting will be November 20th-presentation on the early mills of Puslinch at 8:00p.m. at the library.
 - Diaries of Duncan MacFarlane are now digitalized and available online.
 - (b) Logo and Brand Steering Committee

- Final presentation to occur in December 2018.
- (c) Puslinch Barns
 - Spreadsheet of Puslinch Barns is being prepared and Mary Tivy will forward to the committee once it is complete.
- (d) Heritage Correspondence
 - Mary Tivy noted she continues to respond to inquiries regarding the history of a property.

12. COMMITTEE MEETING SCHEDULE

- November 5th meeting is rescheduled to December 3rd at 7:00 p.m.
- 2019 Schedule of Meeting dates:
 - Monday, February 4th at 10:00 a.m.
 - Monday June 3rd at 10:00 a.m.
 - Monday October 7, 2019 at 10:00 a.m.

6. **ADJOURNMENT**

The meeting adjourned at 8:46 p.m.

7. **NEXT MEETING**

December 3rd @ 7 p.m.



MINUTES

MEMBERS PRESENT:

Councillor John Sepulis, Chair
Dan Kennedy
Dennis O'Connor
Dianne Paron
Deep Basi

MEMBERS ABSENT:

None

OTHERS IN ATTENDANCE:

Karen Landry, CAO/Clerk
Lynne Banks, Development and Legislative Coordinator
Sarah Wilhelm, County Planning
Jeff Buisman, Van Harten Surveying Inc.

1 - 4. COMMITTEE OF ADJUSTMENT

- See November 13, 2018 Committee of Adjustment minutes.

5. OPENING REMARKS

The Chair advised the gallery that the following portion of the Committee meeting will be reviewing and commenting on development planning applications.

6. DISCLOSURE OF PECUNIARY INTEREST

- None

7. APPROVAL OF MINUTES

Moved by Dennis O'Connor

Seconded by Deep Basi

That the Minutes of the Planning & Development Advisory Committee Meeting held Tuesday, October 9, 2018, be adopted.

CARRIED

8. APPLICATION FOR SITE PLAN URBAN DESIGN REVIEW

9. ZONING BY-LAW AMENDMENT

D14/PIE – Pier Property Inc., Part Lots 26 & 27 Con 7, municipally known as 267 Brock Road South

The application is to amend Township of Puslinch Zoning By-law 19/85 to rezone the severed lands from Agricultural (A) to Highway Commercial (C2) and to rezone the retained parcel from Agricultural (A) to Industrial (IND); related to County of Wellington severance B149/17.

- Sarah Wilhelm provided an overview of the proposed zoning by-law amendment and its relation to the County of Wellington severance file.
- John Sepulis asked if access would be retained to the storage pond and drain.
- Sarah Wilhelm advised that they would via the severance conditions.

- Jeff Buisman further advised an agreement will be registered on title.
- John Sepulis asked how the owner of the Industrial zoned property will access its property.
- Jeff Buisman advised that the lands proposed to be zoned industrial are merged with the lands to the north which are also currently zoned industrial even though both properties have separate PINs in the Land Registry office and they are owned by the same company.
- John Sepulis advised the committee supports the rezoning with confirmation that it is 1 large parcel.

10. LAND DIVISION

- None

11. OTHER MATTERS

- None

12. CLOSED MEETING

- None

13. NEXT MEETING

- Next Regular Meeting December 4, 2018 @ 7:00 p.m.

14. ADJOURNMENT

Moved by Dianne Paron

Seconded by Dan Kennedy

That the Planning & Development Advisory Committee adjourned at 7:32 p.m.

CARRIED



MINUTES

MEMBERS PRESENT:

Councillor John Sepulis, Chair
Dan Kennedy
Dennis O'Connor
Dianne Paron
Deep Basi

MEMBERS ABSENT:

None

OTHERS IN ATTENDANCE:

Karen Landry, CAO/Clerk
Lynne Banks, Development and Legislative Coordinator
Sarah Wilhelm, County Planning
Jeff Buisman, Van Harten Surveying Inc.
Terry Grensewich
Mary Lake
John Stubbs

1. OPENING REMARKS

- The meeting was called to order at 7:00 pm. The Chair welcomed the gallery to the Committee of Adjustment meeting and informed the gallery Township Staff would present the application, then the applicant would have the opportunity to present the purpose and details of the application and provide any further relevant information. Following this, the public can obtain clarification, ask questions and express their views on the proposal. The members of the Committee can then obtain clarification, ask questions and express their views on the proposal. All application decisions are subject to a 20 day appeal period.

2. DISCLOSURE OF PECUNIARY INTEREST

- None

3. APPROVAL OF MINUTES

Moved by: Dennis O'Connor

Seconded by: Dan Kennedy

That the minutes of the Committee of Adjustment meetings held Tuesday, July 10, 2018 and Tuesday, October 9, 2018 be adopted.

CARRIED

4. APPLICATIONS FOR MINOR VARIANCE OR PERMISSION under section 45 of the Planning Act to be heard by the Committee this date:

4(a) Minor Variance Application D13/OVE – Overseas Farms Ltd. – Property described as Part Lot 15, Concession 2, 6871 Wellington Rd 34, Township of Puslinch.

- (i) Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced lot frontage for the retained parcel to be 110m instead of 121.9m as required
- (ii) Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced MDS 1 setback from the storage shed on the retained parcel to the severed parcel to be 166m instead of 233m as required.

- (iii) Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced MDS I setback from the barn at #6862 Wellington Road 34 to the severed parcel to be 143m instead of 162m as required.
- Karen Landry outlined the application and indicated that no objections were received from the circulated agencies or public.
 - Jeff Buisman of Van Harten Surveying, agent, provided an overview of the application including the proposal to sever property.
 - Terry Grensewich, abutting homeowner, asked if the severance has been approved.
 - Councillor Sepulis advised that it has been approved.
 - Terry Grensewich expressed concern about the proposed location of the house, he would like to have it moved further back and to the east on the property.
 - Jeff Buisman advised that the location of the house has not been decided but they will comply with the zoning by-law requirements. Jeff Buisman further advised that he will take the feedback to the owner about locating the house further back and east on the property.
 - Sarah Wilhelm clarified that the location of the home on the lot was not subject to the application being considered.
 - There were no other comments from the public.
 - Dianne Paron inquired if the retained parcel meets the minim lot frontage requirements.
 - Jeff Buisman responded that yes it does.
 - Deep Basi inquired if the barn is still capable of housing animals.
 - Jeff Buisman advised that in terms of the MDS, yes it can.
- There were no further questions.

In the matter of Section 45 (1) of the Planning Act, as amended, and Comprehensive Zoning By-law 19/85 as amended, and an application for a minor variance requesting permission to:

That Application D13/OVE requesting relief to:

- (i) Permit a reduced lot frontage for the retained parcel to be 110m instead of 121.9m as required
- (ii) Permit a reduced MDS 1 setback from the storage shed on the retained parcel to the severed parcel to be 166m instead of 233m as required.
- (iii) Permit a reduced MDS I setback from the barn at #6862 Wellington Road 34 to the severed parcel to be 143m instead of 162m as required

The Committee voted in favour and the request is hereby **Approved**.

CARRIED

4(b) Minor Variance Application D13/STU – Stubbs, John and Lake, Mary – Property described as Part Lot 15, Concession 2, 4363 Wellington Road 35, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced lot frontage of 9 metres instead of 24.3 metres as required.

- Karen Landry outlined the application and indicated that no objections were received from the circulated agencies or public.
- Jeff Buisman of Van Harten Surveying, agent, provided an overview of the application including the proposal to sever property. A 9 metre frontage is being requested on the severed parcel. A condition of the approved severance requires a minor variance to permit the 9 metre frontage on the severed parcel.
- There were no comments from the public.

- Dianne Paron asked if the current sightlines as it relates to a driveway entrance will be improved.
- Jeff Buisman advised that the trees will be trimmed and they have an approved entrance permit.
- There were no further questions.

Moved by: Deep Basi

Seconded by: Dennis O'Connor

That Application D13/STU requesting relief to permit a reduced lot frontage of 9 metres instead of 24.3 metres as required.

The Committee voted in favour and the request is hereby **Approved**.

CARRIED

5. ADJOURNMENT

Moved by Dennis O'Connor

Seconded by Dianne Paron

The Committee of Adjustment meeting adjourned at 7:19 p.m.

CARRIED

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 001-2013

Being a by-law to Appoint a Closed Meeting Investigator.

WHEREAS Section 239.1 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, permits a person to request an investigation of whether a municipality or local board has complied with Section 239 of the *Municipal Act, 2001*, as amended, or a procedure by-law under subsection 238(2) in respect of a meeting or part of a meeting that was closed to the public;

AND WHEREAS the *Municipal Act, 2001*, s. 239.2 authorizes a municipality to appoint a meeting investigator who has the function to investigate in an independent manner;

AND WHEREAS Council of the Corporation of the County of Wellington retained John Maddox to provide a Closed Meeting Investigator Service to the County of Wellington and the member municipalities who wish to participate;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) That pursuant to Sections 9, 10, 11 and 239.2 of the *Municipal Act, 2001*, as amended, Council hereby appoints John Maddox as the Closed Meeting Investigator for the Township of Puslinch in accordance with the terms and conditions of the agreement between the County of Wellington and John Maddox;
- 2) And That the appointment shall be for a four year term commencing December 1, 2018 in accordance with the terms and conditions of the agreement between the County of Wellington and John Maddox.
- 3) And that this By-Law shall come into force and take effect upon the final passage thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9th DAY OF JANUARY 2019.

James Seeley, Mayor

Karen Landry, C.A.O./Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 002-2019

A by-law to provide for an interim tax levy
for 2019 and the collection thereof

WHEREAS pursuant to Section 317 of the Municipal Act, S.O. 2001, c. 25, as amended, the Council of a local municipality, before the adoption of estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

WHEREAS the County of Wellington has not adopted estimates of all sums required by the County of Wellington for the 2019 year, and the 2019 tax rates for school purposes for all property classes have not been finalized; and

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended provides for an interim levy on the assessment of real property in the municipality rateable for local municipality purposes, of a sum not exceeding fifty (50) percent of the total amount of taxes for municipal and school purposes levied on a property for the previous year; and

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides for the adjustment in the calculation of the taxes for the previous year for the purposes of calculating an interim levy; and

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended provides for an interim levy on the assessment for real property added to the tax roll for the current year that was not on the assessment roll in the previous year; and

WHEREAS The Council of the Corporation of the Township of Puslinch deems it appropriate to provide for such interim levy on the assessment of property in this municipality; and

WHEREAS pursuant to Section 342 of the Municipal Act, S.O. 2001, c. 25, as amended, Council is authorized to pass by-laws providing for the payment of taxes by installments and the date or dates in the year for which the taxes are imposed on which the taxes or installments are due; and

WHEREAS pursuant to Section 345 of the Municipal Act, S.O. 2001, c. 25, as amended, a local municipality is authorized to pass by-laws to impose late payment charges for the non-payment of taxes or any installment by the due date.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch HEREBY ENACTS AS FOLLOWS:

1. That an amount shall be levied on the assessment as per the 2018 final assessment roll for 2019 taxation purposes equal to 50% of the total amount of taxes for municipal and school purposes levied for the previous year.
2. For the purposes of calculating the amount of total taxes for the year 2018 under Section 1 of this by-law, if any taxes for municipal and school purposes were levied on a property for only part of 2018 because assessment was added to the tax roll during 2018, an amount shall be calculated as equal to the 2018 taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. All taxes levied under this by-law shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.

4.
 - (1) The Treasurer shall add a percentage as a penalty for default of payment of the installments in accordance with By-law No. 001/14, as amended;
 - (2) The Treasurer shall also add a percentage charge as interest for default of payment of the installments in accordance with By-law No. 001/14, as amended.
5. The levies imposed under Section 1 of this by-law shall be due and payable in two installments as follows:
 - (1) The 28th day of February, 2019; and
 - (2) The 30th day of April, 2019
6. The Treasurer is hereby authorized to mail every tax notice or cause the same to be mailed to the address of the residence or place of business of each person taxed unless directed otherwise by the taxpayer or agent of the taxpayer, as provided by the Municipal Act, 2001, as amended.
7. The subsequent levy for the year 2019 made under the Municipal Act, 2001, as amended, shall be reduced by the amount raised by the interim levy imposed pursuant to this by-law.
8. The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due and to give a receipt for such a part payment, provided that acceptance of any such part payment does not affect the collection of any percentage charge imposed and collectable under the provision of By-law No. 001/14, as amended, in respect of non-payment of any taxes or any class of taxes or of any installment thereof.
9. There may be added to the tax roll all or any arrears of charges, fees, costs or other expenses as may be permitted by Provincial legislation and such arrears of charges, fees, costs or other expenses shall be deemed to be taxes, collected as taxes, or collected in the same manner as municipal taxes, or dealt with in such fashion as may be specifically authorized by applicable statute.
10. Where current realty taxes being levied are paid pursuant to the Township's pre-authorized tax payment plan, such taxes shall be payable in accordance with the pre-authorized tax payment plan and shall, under the terms of that payment plan, be exempt from any penalty incurred pursuant to Section 4 of this by-law, provided that payment is being made pursuant to the terms of the payment plan.
11. Nothing in this by-law shall prevent the Treasurer from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the applicable statutes and bylaws governing the collection of taxes.
12. If any section or portion of this by-law is found by a court of competent jurisdiction to be invalid, it is the intent of Council for the Township that all remaining sections and portions of this by-law continue in force and effect.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9TH DAY OF JANUARY 2019.

James Seeley, Mayor

Karen Landry, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 003-2019

Being a by-law to appoint a Building Officials (Angie Zmija) for the Corporation of the Township of Puslinch

WHEREAS Section 3 of the Building Code Act, S.O. 1992, c. 23, requires a municipality to appoint a Chief Building Official and such inspectors as are necessary for the enforcement of the Act in the areas in which the municipality has jurisdiction;

AND WHEREAS section 15(1) of the Police Services Act, R.S.O. 1990, c. P15, permits a Municipal Council to appoint persons to enforce the by-laws of the Municipality;

AND WHEREAS A person employed by the Corporation of the Township of Puslinch whose responsibilities include the enforcement of a by-law, an Act or a regulation under an Act, while in the discharge of his or her duties;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch appoints Angie Zmija as a Building Inspector and as a Municipal Law Enforcement Officers and Provincial Offences Officer for the purpose of the enforcement of a by-law, an Act or a regulation under an Act, while in the discharge of his or her duties.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9th DAY OF JANUARY 2019.

James Seeley, Mayor

Karen M. Landry, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 004-2019

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular meeting held on January 3, 2019.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular meeting held on January 3, 2019 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 9th DAY OF JANUARY 2019.

James Seeley, Mayor

Karen Landry, C.A.O./Clerk