



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH 2020 COUNCIL MEETING

A G E N D A

DATE: Wednesday March 4, 2020

CLOSED MEETING: Immediately following the regular meeting

REGULAR MEETING: 1:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS** ≠
 - (a) Confidential report by Lynne Banks, Development and Legislative Coordinator, regarding a proposed or pending acquisition or disposition of land by the municipality or local board - Township road allowance;
 - (b) Confidential report from Courtenay Hoytfox, Development and Legislative Coordinator, regarding litigation or potential litigation, including matters before administrative tribunal, affecting the municipality or local board – Zoning By-law 023/18;
 - (c) Adoption and Receipt of Minutes of the Previous Closed Meetings
 - January 16, 2020 Closed Council Meeting
 - January 22, 2020 Closed Council Meeting
 - February 19, 2020 Closed Council Meeting
4. **Adoption and Receipt of Minutes of the Previous Meeting.≠**
 - (a) January 16, 2020 Special Council Meeting
 - (b) February 19, 2020 Regular Council Meeting
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**
 1. **Zoning By-law amendment D14/GAL – Joseph Gallo – Concession Gore, Rear Part Lot 30, 4071 Concession Road 7.**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH 2020 MEETING

***note this Public Information Meeting will be held on Thursday March 26th, 2020 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

2. Housekeeping Amendment to the Comprehensive Zoning By-law 023/18.

***note this Public Information Meeting will be held on Thursday March 26th, 2020 at 7:30 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

7. COMMUNICATIONS

1. Notification from the Ministry of Natural Resources and Forestry regarding the proposed regulatory changes under the Aggregate Resources Act dated February 19, 2020
2. AMCTO's summary of the proposed changes under the Aggregate Resources Act including community member John McNie's comments dated February 27, 2020.
3. Council Endorsement from the Municipality of Central Elgin regarding AMO's position on Legislative Changes in Bill 132 with respect to the Aggregate Resources Act and Safe Drinking Water Act dated February 26, 2020.
4. 2020 Puslinch Volunteer of the Year Program Award Announcement
5. Township of Puslinch Audit Planning Report prepared by BDO Canada dated February 26, 2020.
6. Thank you letter from the Hon. Minister Steve Clark for Council's attendance at the 2020 ROMA conference dated February 19, 2020.
7. Notice of Compliance in accordance with the Emergency Management and Civil Protection Act (EMCPA) dated February 15, 2020.
8. Proposed regulations pertaining to the Community Benefits Authority - Municipal Finance Offices' Association of Ontario (MFOA) dated February 28, 2020.
 - a) AMO Draft Community Benefit Charge Development Charge Regulatory Proposal and Provincial Policy Statement Posted dated February 28, 2020



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH 2020 MEETING

- b) Watson and Associated Economists Ltd. Draft Community Benefit Charge Development Charge Regulatory Proposal and Provincial Policy Statement
Posted dated February 28, 2020

Intergovernmental Affairs

9. Township of Madoc motion of support regarding 911 misdials
10. Town of Bracebridge motion of support for ban of single-use disposable wipes
11. Township of Madoc motion of support regarding the Conservation Authority Levies
12. County of Frontenac motion of support regarding the Conservation Authorities
13. Northumberland County motion regarding the Conservation Authorities
14. Notification from Peterborough County Federation of Agriculture regarding Bill 156, Security from Trespass and Protection Food Safety Act
15. County of Haliburton motion regarding Tourism oriented destination signage fee increases
16. Municipality of South Huron motion of support regarding enforcement for safety on Family Farms
17. Township of Madoc letter to Hon. Minister Hardeman regarding Bill 156, Security from Trespass and Protection Food Safety Act
18. AMO Policy updated dated February 14, 2020
19. AMO Watch File dated February 20, 2020
20. AMO Watch File dated February 27, 2020
21. Technical Engagement Meeting – Aberfoyle and Erin Annual Reports
22. Provincial Policy Statement (PPS) 2020 Municipal Decision Notification Letter

8. **DELEGATIONS / PRESENTATIONS** ≠

None

9. **REPORTS** ≠

1. **Puslinch Fire and Rescue Services**

(a) None

2. **Finance Department**

(a) Applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 ≠

3. **Administration Department**

(a) Report ADM-2020-004 2019 Annual Water Report ≠

(b) Report ADM-2020-005 Mayor's Absence Schedule ≠



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
2020 MEETING

4. **Planning and Building**
 - (a) County of Wellington - Zoning Amendment D14/DAY Final Report ≠
5. **Roads & Parks Department**

None
6. **Recreation Department**
 - (a) REC-2020-002 Old Morriston Backstop Replacement ≠
7. **Mayor's Updates**
10. **NOTICES OF MOTION**
11. **COMMITTEE MINUTES**

None.
12. **MUNICIPAL ANNOUNCEMENTS**
13. **UNFINISHED BUSINESS**
14. **BY-LAWS ≠**
 - (a) BL2020-016 Zoning By-law Amendment to By-law 023-18 - D14/DAY≠
15. **CONFIRMING BY-LAW ≠**
 - (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.
16. **ADJOURNMENT ≠**

MINUTES

DATE: January 16, 2020

CLOSED MEETING: 7:30 P.M.

The January 16, 2020 Regular Council Meeting was held on the above date and called to order at 7:30 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Sara Bailey
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Courtenay Hoytfox, Development and Legislative Coordinator

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Bailey declared a potential pecuniary interest related to closed item (a) as Councillor Bailey is a direct neighbouring property to the appellant and refrained from discussions.

3. CLOSED MEETING

Council was in closed session from 7:30 p.m. to p.m.

Resolution No. 2020-033:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- a) **Confidential verbal report from Tom Halinski regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board with respect to the Zoning By-law 023/18 appeal.**

CARRIED

Resolution No. 2020-034:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

THAT Council moves into open session.

CARRIED

Council resumed into open session at 8:11 p.m.

Resolution No. 2020-035:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the:

- a) **Confidential verbal report from Tom Halinski regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board with respect to the Zoning By-law 023/18 appeal; and**

That staff proceed as directed.



CARRIED

7. CONFIRMING BY-LAW

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2020-036:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2020-006 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 16 day of January , 2020.

CARRIED

8. ADJOURNMENT:

Resolution No. 2020-037:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That Council hereby adjourns at 8:12 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk

MINUTES

DATE: February 19, 2020

CLOSED MEETING: Immediately following the regular meeting

REGULAR MEETING: 7:00 P.M.

The February 19, 2020 Regular Council Meeting was held on the above date and called to order at 7:00 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor Sara Bailey
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Supervisor of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

3. ADOPTION OF THE MINUTES:

- (a) February 5, 2020 Regular Council Meeting
- (b) February 5, 2020 Council Training Meeting

Resolution No. 2019-065:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the minutes of the following meetings be adopted as written and distributed:

- (a) February 5, 2020 Regular Council Meeting
- (b) February 5, 2020 Council Training Meeting

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

5. PUBLIC MEETINGS:

1. Zoning By-law amendment D14/DAY – Andrew and Ann Day – Part Lot 26, Concession Gore, 7171 Concession 1 & 4071 Side Road 25 South.

***note this Public Information Meeting will be held on February 19th, 2020 at 6:30 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

6. COMMUNICATIONS:

- (1) Financial Indicator Review prepared December 31, 2019 based on 2018 Financial Information Return.
- (2) Monthly Monitoring Report - Mill Creek Pit License #5738 dated February 12, 2020.

- (3) Request from Puslinch Lake Conservation Association with respect to appointing a Township representative to the PLCA Board dated February 14, 2020.

7. Intergovernmental Affairs

Resolution No. 2019-066:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for FEBRUARY 19, 2020 Council meeting be received.

CARRIED

Resolution No. 2019-067:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the item 7.9 Correspondence from the Township of Wellington North be received; and

Whereas the Township of Warwick, and many other municipalities have passed resolutions of support for Bill 156, Security from Trespass and Protecting Food Safety Act; Now therefore be it resolved that the Council of the Township of Puslinch strongly supports Bill 156; and

Further that this resolution be forwarded to the Honourable Ernie Hardman, Minister of Agriculture, Food and Rural Affairs and the Honourable Speaker of the House Ted Arnott.

CARRIED

8. DELEGATIONS/PRESENTATIONS

7:05 p.m. – William (Bill) Knetsch with respect to erecting a memorial bench in the Morriston historical Garden.

Resolution No. 2019-068:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the presentation by William (Bill) Knetsch; and

That Council direct staff to bring forward a policy with respect to this matter at the April 1st Council meeting; and

That Council direct staff to perform inspections on the existing benches in the park to determine replacement needs.

CARRIED

7:15 p.m. - Khurram Khan with respect to the zoning of a particular property in Puslinch.

No Delegation to Council.

9. REPORTS:

1. Finance Department

- (a) Report FIN-2020-011 Rural Economic Development Program – 2020 Grant Application

Resolution No. 2019-069:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report FIN-2020-011 regarding the Rural Economic Development Program – 2020 Grant Application be received; and

That Council directs staff to proceed as directed.

CARRIED

2. Finance Department

(a) Report FIN-2020-012 – Rural Economic Development Program - Execution of Contribution Agreement

Resolution No. 2019-070:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIN-2020-012 regarding the Rural Economic Development Program - Execution of Contribution Agreement be received; and

That Council enact a By-law authorizing the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.

CARRIED

3. Administration Department

(b) Report ADM-2020-003 Council Appointments to Committees

Resolution No. 2019-071:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2020-003 regarding Council Appointments to Committees be received; and

That the following appointments be made to the Committees identified below, or until successors are appointed:

External Committee	Appointment	Term
Well Interference Committee	Councillor Bulmer	2022
Well Protection Committee (Nestle)	Councillor Bulmer	2022
Puslinch Lake Conservation Association	Councillor Bailey	2022
Climate Change Steering Advisor Group (County of Wellington)	Councillor Bailey	2022

CARRIED

4. Planning and Building Department

a. BLDG-2020-002 Building Monthly Update Jan 2020

Resolution No. 2019-072:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report BLDG-2020-002 with respect to the Building Department Monthly Update – January 2020 be received for information.

CARRIED

- b. County of Wellington Public Information Meeting Draft Report - Zoning By-law Amendment Application D14/DAY – Andrew and Anne Day - Removal of Site Specific Provision

Resolution No. 2019-073:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That the Public Meeting Report regarding the proposed Zoning By-law Amendment D14/DAY be received for information.

CARRIED

5. Mayor's Updates

- a) Request for a meeting with Mayor Guthrie and the Transportation staff to discuss the Clair Maltby Secondary Plan
b) Discussion on the truck traffic restriction on Gordon Street

Council expressed their support for Mayor Seeley's request for a meeting with the Mayor of the City of Guelph on both aforementioned topics.

10. COMMITTEE MINUTES

- (c) January 14, 2020 Planning and Development Advisory Committee Meeting Minutes

Resolution No. 2019-074:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (c) January 14, 2020 Planning and Development Advisory Committee Meeting Minutes

CARRIED

11. MUNICIPAL ANNOUNCEMENTS

- (a) Family Day 2020 activities were a success

12. UNFINISHED BUSINESS

Resolution No. 2019-075:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

Council recommend that Councillor Bulmer chair the March 4th Council meeting in the Mayor's absence.

CARRIED

13. BY-LAWS:

- (a) BL2020-014 Being a By-law authorizing the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.

Resolution No. 2019-076:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) **BL2020-014** Being a By-law authorizing the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.

CARRIED

14. CLOSED MEETING

Council was in closed session from 8:20 p.m. to 9:07 p.m.

Resolution No. 2019-077:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- a) Confidential verbal report from Glenn Schwendinger, CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – recruitment
- b) Confidential verbal report from Glenn Schwendinger CAO/Clerk, regarding the security of the property of the municipality or local board.

CARRIED

Resolution No. 2019-078:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

THAT Council moves into open session.

CARRIED

Council resumed into open session at 9:06 p.m.

Resolution No. 2019-079:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Council receives the:

- a) Confidential verbal report from Glenn Schwendinger CAO/Clerk, regarding personal matters about an identifiable individual, including municipal or local board employees – recruitment.
- b) Confidential verbal report from Glenn Schwendinger CAO/Clerk, regarding the security of the property of the municipality or local board; and

That staff proceed as directed.

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2019-080:

Moved by Councillor Bailey and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:



By-Law 015-2020 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 19 day of February, 2020.

CARRIED

16. ADJOURNMENT:

Resolution No. 2019-081:

Moved by Councillor Bulmer and
Seconded by Councillor Bailey

That Council hereby adjourns at 9:08 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk

Courtenay Hoytfox

From: James Seeley
Sent: Wednesday, February 19, 2020 2:41 PM
To: Courtenay Hoytfox
Cc: Glenn Schwendinger
Subject: Fwd: Proposed regulatory changes under the Aggregate Resources Act

From: Aggregates (MNRF) <aggregates@ontario.ca>
Sent: Thursday, February 13, 2020 9:14 AM
To: Keyes, Jennifer (MNRF)
Cc: Desroches, Pauline (MNRF); Zeran, Rebecca (MNRF)
Subject: FW: Proposed regulatory changes under the Aggregate Resources Act

Dear Ontario Heads of Council and Clerks,

The Ministry of Natural Resources and Forestry recognizes the critical role Ontario's municipalities play in the lives of Ontarians. We value our strong collaborative partnership with municipalities and the associations that represent their interests.

We want to advise you that the Ministry of Natural Resources and Forestry is proposing changes to the way extraction of aggregate resources are regulated in Ontario, and we are inviting your input on the changes proposed.

The Ministry has gathered perspectives from, industry, municipalities, Indigenous communities, members of the public, and other stakeholders. These proposed changes promote economic growth within the aggregate industry while also maintaining strong protection of the environment and addressing community impacts.

The key areas being proposed for change are summarized below for your convenience. However, we would encourage you to read the details of the proposed regulatory changes which can be found on the Environmental Registry notice# **019-1303** *Proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the ARA* located [here](#).

The posting notice can also be viewed by searching for notice#**019-1303** at the following web link:
www.ero.ontario.ca

We encourage you to provide feedback through the Environmental Registry process.

If you have any questions about the proposed changes, please call Rebecca Zeran at (705) 749-8422.

Kind Regards,

Jennifer Keyes
Director, Natural Resources Conservation Policy Branch
Ministry of Natural Resources and Forestry

Proposed regulatory changes include:
For new pits and quarries:

- enhancing the information required to be included in summary statements and technical reports at the time of application
- improving flexibility in how some standard site plan requirements can be implemented and modernizing how site plans are created
- creating better consistency of site plan requirements between private and Crown land and better alignment with other policy frameworks
- updating the list of qualified professionals who can prepare Class A site plans
- updating the required conditions that must be attached to a newly issued licence or permit
- adjusting notification and consultation timeframes for new pit and quarry applications
- changing and clarifying some aspects of the required notification process for new applications
- updating the objection process to clarify the process
- updating which agencies are to be circulated new pit and quarry applications for comment

For existing pits and quarries:

- making some requirements related to dust and blasting apply to all existing and new pits and quarries (requirements which were previously only applied to new applications)
- updating and enhancing some operating requirements that apply to all pits and quarries, including new requirements related to dust management and storage of recycled aggregate materials
- providing consistency on compliance reporting requirements, while reducing burdens for inactive sites
- enhancing reporting on rehabilitation by requiring more context and detail on where, when and how rehabilitation is or has been undertaken
- clarifying application requirements for site plan amendments
- outlining requirements for amendment applications to expand an existing site into an adjacent road allowance
- outlining requirements for amendment applications to expand an existing site below the water table
- setting out eligibility criteria and requirements to allow operators to self-file changes to existing site plans for some routine activities without requiring approval from the ministry (subject to conditions set out in regulation)

Allowing minor extraction for personal or farm use:

- outlining eligibility and operating requirements in order for some excavation activities to be exempted from needing a licence (i.e., if rules set in regulation are followed). This would only be for personal use (max. of 300 cubic meters) or farm use (max. 1,000 cubic meters)

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February 2020

Proposals to Amend Standards and Regulation under the Aggregate Resources Act

2020-02-19 11:47:43 AM

CATEGORIES: [Planning \(/Advocacy-Policy/Policy-Updates?topicCatID=24\)](#), [Licensing & Law Enforcement \(/Advocacy-Policy/Policy-Updates?topicCatID=54\)](#)

As a result of recent changes in Bill 132, *Better for People, Smarter for Business Act*, 2019, the Ontario government is proposing regulatory changes under the *Aggregate Resources Act* and its Provincial Standards.

The government says these changes are proposed to modernize the way aggregate resources are managed and promote economic growth within the aggregate industry while protecting the environment.

The proposals are open for feedback until March 30th. Comments can be submitted through the Environmental Registry Posting (<https://ero.ontario.ca/notice/019-1303>) or sending comments via email to aggregates@ontario.ca (<mailto:aggregates@ontario.ca>).

Below is a summary of the proposed changes that may be of relevance to Ontario's local governments:

Section 1 – Proposed Changes for Applications to Establish a New State

1.1.1. Water Report

It is proposed to clarify how the water table is determined, who is qualified to prepare a water report, and enhance the information required as part of the report

Proposed changes to clarify current requirements for the assessment of impacts to water are as follows:

- A new requirement would be added to summarize how local source water protection plans and policies are addressed. Applicants would be required to identify:
 - If the proposed operation is within a Wellhead Protection Area A or B;
 - If activities proposed at the site have the potential to cause a significant threat to local source water – this would reference plans or policies under the *Clean Water Act*;

- If the proposed extraction has the potential for changes to the vulnerability within a Wellhead Protection Area; and
- the potential for impacts to the sustainability of a municipal water taking if the proposed site is in a Wellhead Protection Area for Quantity (WHPA-Q).

1.3.2 Notification and Consultation Process

It is proposed to change the notification and consultation process for the public and provide more options to applicants.

Proposed changes include:

- Requiring Class A license applicants (i.e. authorizations to remove more than 20,000 tonnes per year on private land) to notify residents located within 150 metres of a proposed pit or within 500 metres of a proposed quarry. Such applicants would continue to notify landowners within 120 metres of the proposed pit or quarry.
- More options relating to the method of notification by the license applicants would be now allowed.
- Applicants are to obtain landowner contact information from municipalities for the required notification process

1.3.4 Circulating New Applications to Agencies

It is proposed to update the list of agencies (e.g. municipalities) to reflect current government organization and responsibilities so that the applicant can circulate the application as required by the Provincial Standards.

The approach would not require agencies to review aspects of applications that are beyond their mandate. For example: applicants would be required to circulate the application to Conservation Authorities (CA), if one exists, to determine whether the proposed site is within their area of regulation. If it is, the CA would review whether the application has the potential to impact the control of flooding, erosion, or other natural hazards.

The Ministry of Natural Resources and Forestry will explore with its municipal partners and other ministries to see “how applications can be reviewed to reduce duplication during the review and improve efficiency”.

Section 2 – Prescribed Rules for Minor Excavations

2.2 Excavation within a Highway Right of Way for Road Construction

It is proposed that it be made clear in regulation that municipalities or the Crown would not require a license or permit to excavate aggregate if the following conditions are met:

- The aggregate is being excavated as part of a public road construction project; and
- The excavation is occurring within the established right of way of a highway owned by a municipality or the Crown.

Section 3 – Proposed Changes to How New and Existing Sites are Managed and Operated

3.2.1 Compliance Assessment Reports

The Ministry is proposing changes to the compliance assessment reporting form, which are submitted to the Ministry and local municipality(ies). Changes include:

- Combining the form for reporting on both licenses and permits;
- Developing a “smart form” that would pre-populate sections of the form based on previously submitted information;
- Streamlining the required assessment info for sites that have been inactive for 3+ years;
- Enhancing the rehabilitation information required; and
- Making changes needed to reflect other proposals in the document.

The Ministry is also proposing to allow the assessment to be completed earlier in the year from April 1st to September 15th. The report submission deadline would remain as September 30th.

Currently, the assessment must take place from May 1st and September 15th.

3.2.2 Rehabilitation Reporting

It is proposed to require pit or quarry operators to report additional information on progressive and final rehabilitation activities. Additional information can include requiring operators to state which phase of their planned evacuation they are in and the rehabilitation activities they have undertaken that year (i.e. seeding, planting of trees, etc.).

The Ministry is working on additional guidance for operators and municipalities, such as best management practices for rehabilitation.

3.3.1 Site Plan Amendment Process

It is proposed to clarify in regulation that the following information be submitted to the Ministry if an existing license or aggregate permit holder would like to request an amendment to their site plan:

- Name, address, geographic location, and license/permit number
- A description of the proposed amendment(s)
- A description of how the proposed amendment(s) will change the operation; and
- The reason for the request(s)

Depending on the request, additional information, such as new or updated studies to assess potential implications, may be required. The circulation of the proposed amendment(s) to municipalities, other agencies, and interested parties for comment may also be required.

The Ministry will continue to forward copies of the revised site plans to local municipalities where the pit or quarry is located.

3.3.2 Amendment to Expand into a Road Allowance

It is proposed to require the following information and notification as part of an amendment application to expand into a road allowance that is directly adjacent to an existing pit or quarry on private land.

Documentation will have to demonstrate that the municipality with jurisdiction over the road allowance supports the application or that the landowner does.

Applications will have to be circulated to landowners within 120 metres of the boundary of the road allowance area proposed and be circulated to any agencies identified by the Ministry. A posted notice and a sign would also be required to make the public aware of the proposed expansion.

Landowners, the public, and agencies would be given 60 days to comment on the proposed expansion and applicants would work to resolve comments before submitting a final application to the Ministry for approval.

3.3.3 Amendment to Expand an Existing Site Below the Water Table

It is proposed to set application requirements in regulation for existing pits and quarries on private land that apply to the Ministry for a site plan amendment to extract below the water table.

Among the requirements, applicants will circulate the amendment application to the following parties:

- Landowners within 120 metres of the boundary of the existing pit or quarry;
- The Ministry of Natural Resources and Forestry;
- The Ministry of the Environment, Conservation and Parks;
- The local municipality where the site is located;
- The county or region where the site is located, if applicable;
- The CA in whose jurisdiction where the site is located; and
- The Niagara Escarpment Commission, if applicable.

Information would also be required to describe how the proposed amendment align with any relevant Provincial Policy Statement or Provincial Plan policies.

Applicants would need to submit documentation of the notification and consultation process to the Ministry within 2 years of notifying landowners and agencies of the proposal. The Ministry may refer objections to the Local Planning and Appeal Tribunal for a hearing and decision on the application.

3.3.4 Self-Filing of Site Plan Amendments

It is proposed to allow existing operators to make changes to site plan amendments for self-filling without Ministry review or approval. Self-filing was selected as they are routine changes that reflect normal operations of pits and quarries.

A holder of a license or aggregate permits will need to confirm a series of conditions that the amendment will not result in. License or permit holders will only be eligible for this proposal if they are up to date on payments of annual fees and royalties and all required annual compliance and production reports are filed.

Municipal approval will also have to be obtained (where required) on building and structures on private land.






The revised site plan will be submitted to the Ministry and a copy to the local municipality and the county/region in which the site is located will have to be provided.

For more information, please see below:

Proposals to amend O. Reg. 244/97 and the Aggregate Resources of Ontario Provincial Standards under the Aggregate Resources Act (https://prod-environmental-registry.s3.amazonaws.com/2020-02/Proposals_ARA_Reg_Standards%20FINAL.pdf)

ERO: Proposal to Amend O. Reg. 244/97 and Provincial Standards (<https://ero.ontario.ca/notice/019-1303>)

AMCTO: Government Passes Bill 132 (<https://www.amcto.com/Blog/December-2019/Government-Passes-Bill-132-Better-for-People-Sma>)

SHARE:  (<https://www.linkedin.com/shareArticle?mini=true&url=https://www.amcto.com/Blog/February-2020/Proposals-to-Amend-Standards-and-Regulation-under-the-Aggregate-Resources-Act>)  (<https://www.facebook.com/sharer/sharer.php?u=https://www.amcto.com/Blog/February-2020/Proposals-to-Amend-Standards-and-Regulation-under&src=sdkpreparse>)  (<http://twitter.com/home/?status=https://www.amcto.com/Blog/February-2020/Proposals-to-Amend-Standards-and-Regulation-under>)  (<https://plus.google.com/share?url=https://www.amcto.com/Blog/February-2020/Proposals-to-Amend-Standards-and-Regulation-under>)  (<mailto:someone@example.com?Body=https://www.amcto.com/Blog/February-2020/Proposals-to-Amend-Standards-and-Regulation-under>)

Comments

Blog post currently doesn't have any comments.

Considerations regarding the Provincial Proposal to amend the Aggregate Resources Act, February, 2020.

General point: provincial policy proposals continue to use vague words allowing considerable leeway in interpretation, such as significant, may be, routine, areas, other.

Section 1, New Sites (NS), Water: - water budgets “may be” required*
- Cons Auth. reduced oversight**

Section 1, NS: Culture: -relies entirely on strength of local Heritage Policy Framework.*** (*township action potential*)

Section 1, NS, Agriculture: - prime agricultural “areas” require minimum size to rate protection. Puslinch has multiple small prime agricultural areas and significant secondary. If even primary is left unprotected, the township could rapidly lose the minimum total ag area required to support ag infrastructure of seed, feed, equipment, builders, cooperatives.***

Section 1, NS, Summary: very useful addition but relies on strength of pre-existing land use plans/ considerations. Note Rockwood. **
(*township action potential*)

Section 1, NS, Standards: -not mentioned in AMCTO report, important because permits unrestricted movement of storage, equipment, even potentially buildings and removes requirement for fences. *** (*township action potential*)

Section 1, NS, Notification/ Consult, Circulating: -AMCTO report doesn't mention addition of extensions to 2 year application deadline, so potentially an application can stay open forever, i.e. until opposition fades.**

-Cons Authority
comments now restricted to “core” i.e. flooding, erosion or other natural hazards. *

Section 3, Existing Sites (ES), Compliance: -called streamlining but removes requirement for compliance reports for pits dormant 3 years of greater. Especially important to Puslinch as encourages mothballing sites until maximum economic gain, i.e. minimal transport distance.***

Section 3, ES, Rehabilitation: -just side note re wording again. Part of compliance report is a description of final rehab activities and "if known final intended use". How can the former proceed without the latter?

Section 3, ES, Amendments: - side note re wording. Supposedly clarifying by requiring more information. includes 4 items, see AMCTO report, most basic info possible.

- expansion into road allowances. This is critical for Puslinch, especially in areas such as Concession2. Pits have already had their area parameters expanded far beyond the original area licensed and now they want the last few yards. Truly nothing left, just water for rehabilitation. ***** (*township action potential*)

- vertical planning, AMCTO report doesn't mention that if no surface area expansion, then don't need envt, cultural, heritage of blast reports. Critical for Puslinch as areas where gravel lies over bedrock could become quarries without further municipal input and any reports requested would be at municipal cost.***** (*township action potential*)

- *need to recognize importance of this vertical planning aspect even though trying to sell as no change. There is a significant onus change just like the costs of reports. When added into the ease of surface area and duration changes and the self-filing changes below, essentially no aspect of the original parameters under which a license is granted remains guaranteed. Sensible aggregate companies will now apply for licenses with a minimum of area, depth and duration and the most community attractive site plan, knowing this minimizes grounds for license opposition, while imposing no real limitations.*

Section 3, ES, Self-filing: -removes requirement for ministry approval for "routine changes", then list "routine" to include every aspect of original site plan submitted with license application, including stockpiles, entrances and exits, internal roads, scrap storage, portable processing equipment, asphalt/concrete plants and buildings unless municipal approval req. ***** (*township action potential*)

Section 3, ES, Recycling: - included under self-filing, AMCTO report doesn't mention recycling, especially important for Puslinch as raises possibility of sites becoming industrial recycling operations without municipal input. Only condition is some extraction concurrent with recycling and maximum tonnage not to exceed aggregate tonnage. Again

note wording, where recycling must stop when final rehab is complete. How can final rehab be complete if extraction must be concurrent with recycling let alone complete final rehab with ongoing recycling?

*****(*township action potential*)

Final Points: AMCTO doesn't mention "Implementation Timing". It's interesting to note all the pro-aggregate actions are to be implemented immediately with the other actions to follow (6 months to a year or greater).

- Micro-operational license phasing is the new phrase for easing the passage of zoning changes and license applications. Buy 400 acres and apply for 80 acres of above ground extraction with wide community buffers and low truck haulage numbers. Exhaust the 80 and move to phase 2 for another 80, repeat in phases 3, 4 and 5 and then extend vertically in phase 6 as well as including road allowances etc.

Deadline for comment: March 30, 2020.



The Corporation of the Municipality of
Central Elgin

450 Sunset Drive, 1st Floor, St. Thomas, Ontario N5R 5V1 P: 519.631.4860 F: 519.631.4036

February 26th, 2020

Courtenay Hoytfox
Development & Legislative Coordinator
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON
NOB 2J0

Via email: admin@puslinch.ca

Dear Ms. Hoytfox:

Re: Legislatives Changes in Bill 132 – Aggregate Resources Act & Safe Drinking Water Act

Please be advised that Central Elgin Council discussed your correspondence respecting the above noted matter at their meeting dated Monday, February 24, 2020 and the following resolution was passed:

THAT: Correspondence received from the Township of Puslinch respecting their support for AMO's position on Legislative Changes in Bill 132 with respect to the Aggregate Resources Act and the Safe Drinking Water Act be endorsed. CARRIED.

Please feel free to contact me at the municipal office should you have any questions regarding this information.

Kind Regards,

Dianne Wilson
Deputy Clerk/Records Management Coordinator





Announcement:

2020 Puslinch Volunteer of the Year Award

The Township is accepting Nominations for the 2020 Puslinch Volunteer of the Year Award. The Puslinch Volunteer Award is to recognize and honour volunteers who demonstrate generosity of time and spirit by achieving outstanding results as a volunteer, inspiring others to service or making an extraordinary contribution to a community benefit organization or by championing an issue.

Nomination package and details are available on the Township's website at www.puslinch.ca or by contacting the Township Offices at 519-763-1226.

Deadline for Nominations is March 31, 2020



TOWNSHIP OF PUSLINCH

AUDIT PLANNING REPORT TO THE MEMBERS OF COUNCIL

February 26, 2020



TABLE OF CONTENTS

EXECUTIVE SUMMARY..... 2

YOUR DEDICATED BDO AUDIT TEAM 3

AUDIT TIMELINE 4

SIGNIFICANT AUDIT RISKS AND PLANNED RESPONSES..... 5

MATERIALITY 6

FEES..... 7

APPENDIX A: BDO AUDIT STRATEGY 8

APPENDIX B: ENGAGEMENT LETTER 9

APPENDIX C: INDEPENDENCE LETTER 22

APPENDIX D: RESPONSIBILITIES..... 24

APPENDIX E: BDO RESOURCES 27

EXECUTIVE SUMMARY



Your BDO Audit Team

Traci Smith, CPA, CGA, LPA will be the lead on the engagement team, supported by experts as deemed necessary. Please refer to page 3 for contact information should you have any questions or concerns regarding the financial statement audit.



Timeline

The audit is scheduled to start on February 24th, 2020 with final completion scheduled for April 1, 2020. See the [Audit Timeline](#) section of the report for the detailed milestones.



Significant Audit Risks

Our audit is focused on risks specific to your business and key accounts. Specifically, we have identified the following areas on which to focus:

- ▶ Control Environment
- ▶ Capital Assets and Amortization
- ▶ Grant Revenue
- ▶ Post-employment benefits



Materiality

We have determined that materiality for the current year audit will be based on 3% of expenditures normalized over three years. Preliminary materiality is \$137,000 for the year ended December 31, 2019.



Fees

We estimate our fees for 2019 will be \$22,000 for the audit of the financial statements, based on the assumptions outlined in the Fees section of this report.



Engagement Objectives

Our overall responsibility is to form and express an opinion on the financial statements. The performance of this audit does not relieve management or those charged with governance of their responsibilities. Please see the attached engagement letter in [Appendix B](#) for specific details regarding the scope of our work.



Fraud Discussion

Through our planning process, and prior years' audits, we have developed an understanding of your oversight processes. We are not currently aware of any fraud affecting the Township. Please see [Appendix D](#) for clarification of the auditor's responsibilities for detecting fraud.

If you are aware of changes to processes or are aware of any instances of actual, suspected or alleged fraud affecting the Township, we request that you provide us with this information.

YOUR DEDICATED BDO AUDIT TEAM

In order to ensure effective communication between the Members of Council and BDO Canada LLP, the contact details of the engagement team are outlined below. We attempt to provide continuity of service to our clients to the greatest extent possible in accordance with mandated partner rotation rules. When rotation is required for key members of the engagement team, we will discuss this matter with the Members of Council and determine the appropriate new individual(s) to be assigned to the engagement based on particular experience, expertise and engagement needs.

NAME	ROLE	PHONE NUMBER	EMAIL
Traci Smith	Engagement Partner	519-376-6110 Ext 2225	tsmith@bdo.ca
Angela Nichol	Senior Manager	519-941-0681 Ext 8836	anichol@bdo.ca
Michael Lagerquist	Senior Accountant	519-941-0681 Ext 8846	mlagerquist@bdo.ca
Scott Merry Nicole White	HST Specialists	519-622-7676 Ext 1957 Ext 4594	smerry@bdo.ca nbwhite@bdo.ca

AUDIT TIMELINE

The following schedule outlines the anticipated timing of the audit of the financial statements of the Township.

As part of the year end Members of Council meeting, we will provide the Members of Council with a copy of our draft audit opinion, discuss our findings, including significant estimates utilized by management, accounting policies, financial statement disclosures, and significant transactions completed during the year. We will also report any significant internal control deficiencies identified during our audit and reconfirm our independence.



SIGNIFICANT AUDIT RISKS AND PLANNED RESPONSES

Based on our knowledge of the Township's business, our past experience, and knowledge gained from management and the Members of Council, we have identified the following significant risks; those risks of material misstatement that, in our judgment, require special audit consideration.

Significant risks arise mainly because of the complexity of the accounting rules, the extent of estimation and judgment involved in the valuation of these financial statement areas, and the existence of new accounting pronouncements that affect them. We request your input on the following significant risks and whether there are any other areas of concern that the Members of Council has identified.

AREAS OF FOCUS	RISKS NOTED	AUDIT APPROACH
Control Environment	Management may at any time have the opportunity to override internal controls.	<ul style="list-style-type: none"> • Test appropriateness of journal entries. • Review accounting estimates for biases and evaluate the risk of material misstatement due to fraud. • For significant transactions that are outside the normal course of business, evaluate the business rationale behind the transaction.
Capital Assets and Amortization	Judgements used in determining the underlying assumptions utilized including useful lives of capital assets.	<ul style="list-style-type: none"> • Assess the reasonableness of the assumptions utilized through discussions with management, comparisons to the industry and where possible, through agreement to supporting documentation and historical trends.
Grant Revenue	Area of interest due to: <ul style="list-style-type: none"> • Significant grant revenue received during the year. • Possibility of unrecorded deferred revenue. 	<ul style="list-style-type: none"> • Perform testing of significant grant contracts to determine if unmet criteria exists at year-end.
Post-employment Benefit	There is a risk that the post-employment benefit obligation has not been accurately valued.	<ul style="list-style-type: none"> • Obtain actuarial valuation report for defined benefit post-employment plans. • Challenge the reasonableness of the assumptions used by actuary and review actuarial calculations, discussing the assumptions and calculations with actuary as required. • Test for completeness and accuracy of the participant data supplied by the client to the actuary. • Check that recognition and disclosure in financial statements complies with relevant accounting standards, client's accounting policies and Canadian public sector accounting standards.

MATERIALITY

Misstatements, including omitted financial statement disclosures, are considered to be material if they, individually or in aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

Judgments about materiality are made in light of surrounding circumstances and include an assessment of both quantitative and qualitative factors and can be affected by the size or nature of a misstatement, or a combination of both.

Preliminary overall materiality was determined to be \$137,000, based on 3% of expenditures normalized over 3 years. Performance materiality of \$102,750 is set at 75% of the materiality. We use performance materiality to focus our audit; identify amounts to be examined using statistical sampling and determining key items for analytical procedures. A threshold of 10% - 20% of performance materiality is then used for substantive and analytical procedures.

Our materiality calculation is based on the Township's preliminary results. In the event that actual results vary significantly from those used to calculate preliminary materiality, we will communicate these changes to the Members of Council as part of our year end communication.

We will communicate all corrected and uncorrected misstatements identified during our audit to the Members of Council, other than those which we determine to be "clearly trivial". Misstatements are considered to be clearly trivial for purposes of the audit when they are inconsequential both individually and in aggregate.

We encourage management to correct any misstatements identified throughout the audit process.

FEES

We estimate our fees for 2019 will be \$22,000 (excluding taxes) for the audit of the financial statements.

These fees include:

- ▶ An audit report on the financial statements of the Township.
- ▶ An audit report on the trust funds administered by the Township.
- ▶ Preparation of management letter (if applicable).
- ▶ Preparation of Letters to Council.
- ▶ Meeting with Council to discuss the audit, financial statements, letter to Council and other matters as required; and
- ▶ Ongoing communication and questions from staff during the year.

Our estimated fees are based on the time expected to complete the audit and is based on the following assumptions:

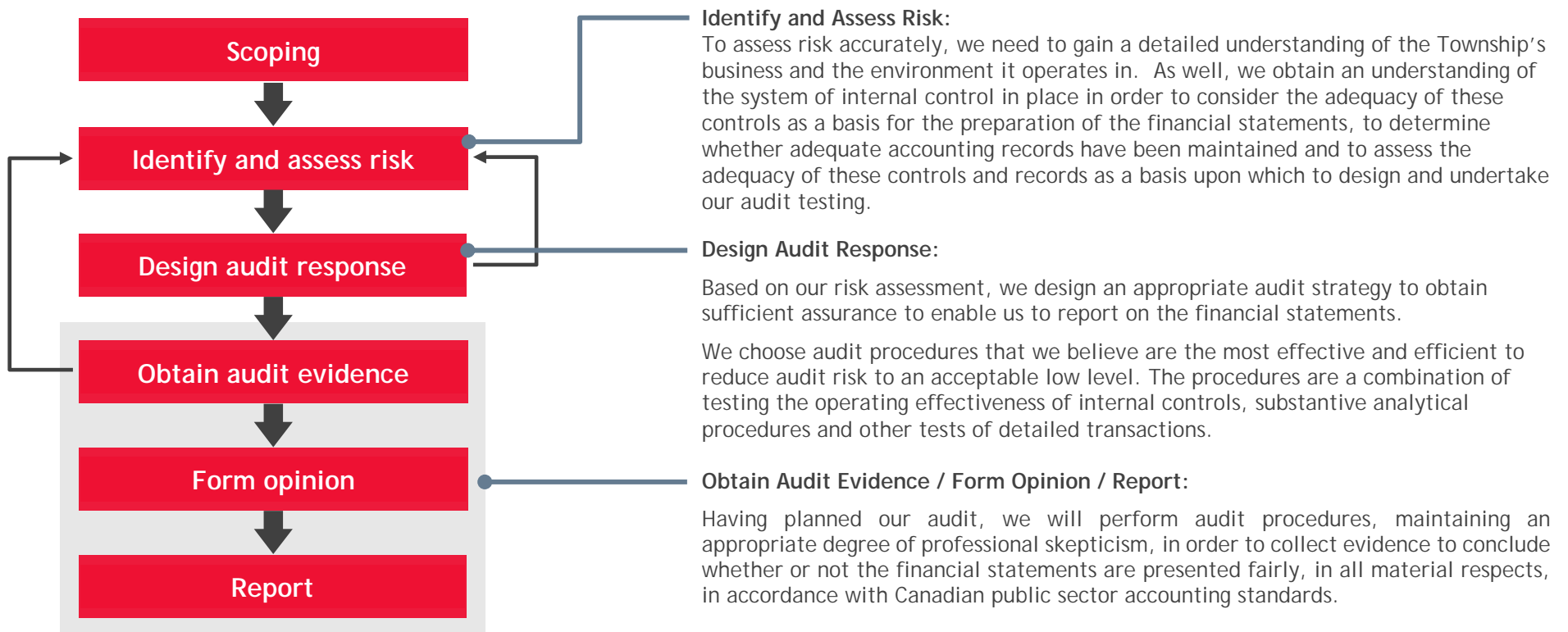
- ▶ We will be provided with the requested audit schedules, working papers and descriptions of accounting systems and processes as detailed in our annual requirements letter upon the commencement of fieldwork;
- ▶ There will be minimal adjusting entries; and
- ▶ The nature of the Company's operations remain consistent with the prior year and there have been no changes in accounting personnel.

In the event that we incur additional charges or we experience delays in completing the audit, we will advise management.

APPENDIX A: BDO AUDIT STRATEGY

Our overall audit strategy involves extensive partner and manager involvement in all aspects of the planning and execution of the audit and is based on our overall understanding of the Township.

We will perform a risk-based audit which allows us to focus our audit effort on higher risk areas and other areas of concern for management and the Members of Council.



APPENDIX B: ENGAGEMENT LETTER



Tel: 519 941 0681
Fax: 519 941 8272
www.bdo.ca

BDO Canada LLP
163 First Street
Orangeville, Ontario
L9W 3J8



January 26, 2020

The Corporation of the Township of Puslinch
Attention: Mary Hasan
7404 Wellington Road 34
Puslinch, Ontario
N0B 2J0

Dear Madame:

We understand that you wish for us to continue as the auditors of The Corporation of the Township of Puslinch for its fiscal year ended December 31, 2019.

We are pleased to continue as your auditors subject to the terms and conditions of this Agreement, to which the attached Standard Terms and Conditions form an integral part. The definitions set out in the Standard Terms and Conditions are applicable throughout this Agreement.

Traci Smith CPA, CGA, LPA will be the Engagement Partner for the audit work we perform for you. The Engagement Partner will call upon other individuals with specialized knowledge to assist in the performance of services.

Our Role as Auditors

We will conduct our audit(s) in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements prepared in accordance with Canadian public sector accounting standards are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. Our audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by you, as well as evaluating the overall financial statement presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements, whether by fraud or error, may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

In making our risk assessments, we consider internal control relevant to your preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of your internal controls. However, we will communicate to you concerning any significant deficiencies in internal controls relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate matters required by professional standards, to the extent that such matters come to our attention, to you, those charged with governance and/or the board of directors.



Reporting

Our audit will be conducted on the basis that the financial statements have been prepared in accordance with Canadian public sector accounting standards.

Our independent auditor's report will be substantially in the form set out in Canadian Auditing Standard (CAS) 700. The form and content of our report may need to be amended in the light of our audit findings. If we are unable to issue or decline to issue an audit report, we will discuss the reasons with you and seek to resolve any differences of view that may exist.

Role of Management and Those Charged with Governance

You acknowledge and understand that you have responsibility for:

- (a) the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards. The audit of the financial statements does not relieve you of your responsibilities;
- (b) such internal controls as you determine are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- (c) providing us with:
 - access, in a timely manner, to all information of which you are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - additional information that we may request for the purpose of the audit;
 - unrestricted access to persons within the entity from whom we determine it is necessary to obtain audit evidence;
 - financial and non-financial information (other information) that will be included in document(s) containing financial statements and our audit report thereon prior to the date of our auditor's report. If it is not possible to provide all the other information prior to the date of our auditor's report, you are responsible for provision of such other information as soon as practicable; and
 - written confirmation concerning representations made to us in connection with the audit. If appropriate and adequate written representations are not provided to us, professional standards require that we disclaim an audit opinion.

Financial Statement Services

We will obtain your approval, if during the course of our engagement we:

- (a) prepare or change a journal entry; or
- (b) prepare or change an account code or a classification for a transaction.

These services create a threat to our independence. We, therefore, require that the following safeguards be put into place:

- (a) that you create the source data for all accounting entries;



- (b) that you develop any underlying assumptions for the accounting treatment and measurement of entries; and
- (c) that you review and approve the draft financial statements, including the notes to the financial statements.

Tax Services

Our audit is conducted primarily to enable us to express an opinion on the financial statements. The audit process is not designed to provide us with a full understanding of your tax situation and in particular, to allow us to determine whether the entity has specific tax compliance issues. We understand that you are not looking to BDO to provide you with any guidance or advice in regard to tax planning or compliance.

Additional Services

We are available to provide a wide range of services beyond those outlined in this Agreement. To the extent that any additional services that we provide to you that are not provided under a separate written engagement agreement, the provisions of this Agreement will apply to the services.

Fee Estimation

The estimated fee for this engagement is as follows:

Audit services: \$22,000

For each future year we will issue a Summary of Services providing details of our Services and fees.

We will notify you on a timely basis if there are any circumstances we encounter which could significantly affect our initial estimate of professional fees. Our fees will be invoiced and payable as follows:

- \$5,000 subsequent to the interim fieldwork;
- \$12,000 subsequent to the final audit fieldwork;
- \$5,000 within 10 days after issuance of our final report.

We reserve the right to suspend our Services if any of our invoices become delinquent. Fees that are not paid within 30 days of an invoice or by a specified payment deadline will be considered delinquent.

Additional information relating to our fees is provided in the Standard Terms and Conditions.

Standard Terms and Conditions

A copy of our Standard Terms and Conditions is attached as Appendix 1. You should ensure that you read and understand them. The Standard Terms and Conditions include clauses that limit our professional liability.

Please sign and return the attached copy of this Agreement to indicate your agreement with it. If you have any questions concerning this Agreement, please contact us before signing it.



It is a pleasure for us to be of service and we look forward to many future years of association with you.

Yours truly,

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

Agreement of all the terms and conditions in this Agreement is hereby acknowledged by:

MH

Signature

Director of Finance / Treasurer

Position

Mary Hasan

Name (please print)

02/03/2020

Date



Appendix 1 - Standard Terms and Conditions

1. Overview and Interpretation

- 1.1 This Agreement sets forth the entire agreement between the parties in relation to Services and it supersedes all prior agreements, negotiations or understandings, whether oral or written, with respect to Services. To the extent that any of the provisions of the accompanying letter conflict with these Standard Terms and Conditions, these Standard Terms and Conditions shall prevail. This Agreement may not be changed, modified or waived in whole or part except by an instrument in writing signed by both parties.

- 1.2 In this Agreement, the following words and expressions have the meanings set out below:

This Agreement - these Standard Terms and Conditions, the letter to which they are attached, and any supporting schedules or other appendices to the letter, and any Summary of Services letters issued in future years.

Services - the services provided or to be provided under this Agreement

We, us, our, BDO - refer to BDO Canada LLP, a Canadian limited liability partnership organized under the laws of the Province of Ontario

You, your - the party or parties contracting with BDO under this Agreement, including the party's or parties' management and those charged with corporate governance. You and your does not include BDO, its affiliates or BDO Member Firms

BDO Member Firm or Firms - any firm or firms that form part of the international network of independent firms that are members of BDO International Limited

Confidential Information - information that contains identifying features that can be attributed to you or individual personnel

2. BDO Network and Sole Recourse

- 2.1 BDO is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international network of independent member firms (i.e. BDO Member Firms), each of which is a separate legal entity.
- 2.2 We may use other BDO Member Firms or subcontractors to provide Services; however, we remain solely responsible for Services. You agree not to bring any claim or action against another BDO Member Firm (or their partners, members, directors, employees or subcontractors) or our subcontractors in respect of any liability relating to the provision of Services.
- 2.3 You agree that any of our affiliates, subcontractors, and other BDO Member Firms and any subcontractors thereof whom we directly or indirectly involve in providing Services have the right to rely on and enforce Section 2.2 above as if they were a party to this Agreement.

3. Respective Responsibilities

- 3.1 We will use reasonable efforts to complete, within any agreed-upon time frame, the performance of Services.



- 3.2 You shall be responsible for your personnel's compliance with your obligations under this Agreement. We will not be responsible for any delays or other consequences arising from you not fulfilling your obligations.
4. **Working Papers and Deliverables**
- 4.1 **Ownership** - Any documents prepared by us, or for us, in connection with Services belong solely to us.
- 4.2 **Oral advice and draft deliverables** - You should not rely upon any draft deliverables or oral advice provided by us. Should you wish to rely upon something we have said to you, please let us know and, if possible, we will provide the information that you require in writing.
- 4.3 **Translated documents** - If you engage us to translate any documents, advice, opinions, reports or other work product of BDO from one language to another, you are responsible for the accuracy of the translation work.
- 4.4 **Reliance by Third Parties** - Our Services will not be planned or conducted in contemplation of or for the purpose of reliance by any party other than you and any party to whom the assurance report is addressed. Items of possible interest to a third party will not be addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction.
- 4.5 **Consent to use the Report** - Nothing in this Agreement shall be construed as consent to the use of our report in connection with a continuous disclosure document, a public or private offering document, an annual report or any other document and we expressly do not provide such consent. If you request consent for the use of our report, we will consider, at the relevant time, providing consent and any conditions that we may attach to such consent. Our consent must be in writing.
- 4.6 **Consent requests** - In order to provide consent, professional standards require that we read the other information in the related document and consider whether such information is materially inconsistent with the related financial statements. Any consent request must be made on a sufficiently timely basis to allow us to consider your identification and resolution of events occurring in the period since the date of our report, and to obtain updated written representation letters. Such procedures will be performed at your cost and will be documented in a separate engagement letter.
5. **Confidentiality**
- 5.1 We agree to use Confidential Information provided by you only in relation to the Services in connection with which the information is provided and we will not disclose the information, except where required by law, regulation or professional obligation. We may however, give Confidential Information to other BDO Member Firms or other subcontractors assisting us in providing Services. Any party to whom we subcontract work will be required to keep Confidential Information confidential either by professional obligation or contract with us. Any BDO Member Firms or other subcontractors we use will be bound by the same confidentiality obligations.
- 5.2 BDO shall be entitled to include a description of the work we render to or for you in marketing and research materials and disclose such information to third parties, provided that all such information will be made anonymous and not associated with you. Additionally, we may analyze information on an industry or sector basis for internal



purposes or to provide industry/sector wide information to our clients or potential clients. You consent to our using information obtained from you in this way provided that the outputs therefrom will not contain any identifying features that can be attributed to you.

6. Independence

- 6.1 Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to our clients in the performance of our Services. We will communicate to you any relationships between BDO (including its related entities) and you that, in our professional judgment, may reasonably be thought to bear on our independence.

7. Offers of Employment

- 7.1 Any discussions that you, or any party acting on your behalf, have with professional personnel of our Firm regarding employment could pose a threat to our independence. Your recruitment of an engagement team member from the current or prior year's engagement may compromise our independence and our ability to render agreed Services to you. Engagement team members may include current and former partners and staff of BDO, other BDO Member Firms and other firms who work under our direction. Therefore, you agree to inform us prior to any such discussions so that you and we can implement appropriate safeguards to maintain our independence.

8. Professional and Regulatory Oversight

- 8.1 As required by legal, regulatory, or professional authorities (both in Canada and abroad) and by BDO policy, our client files must periodically be reviewed by practice inspectors to ensure that we are adhering to professional and BDO standards. It is understood that by entering into this Agreement, you provide your consent to us providing our files relating to your engagement to the practice inspectors for the sole purpose of their inspection.
- 8.2 Certain regulatory bodies may also have the right to conduct investigations of you, including the Services provided by us. To the extent practicable and permitted by law, we will advise you of any such investigation request or order prior to providing our working papers.
- 8.3 You agree to reimburse us for our time and expenses, including reasonable legal fees, incurred in responding to any investigation that is requested or authorized by you or investigations of you undertaken under government regulation or authority, court order or other legal process.

9. Privacy and Consents

- 9.1 You agree we will have access to all personal information in your custody that we require to complete our engagement. We may collect, use, transfer, store, or process such information disclosed by you of a personal nature (personal information). Our Services are provided on the understanding that:
- (a) you have obtained any consents for collection, use and disclosure to us of personal information required under all applicable privacy legislation; and
 - (b) we will hold all personal information in compliance with our Privacy Statement.



10. Electronic Communications

- 10.1 Both parties recognize and accept the security risks associated with email communications, including but not limited to the lack of security, unreliability of delivery and possible loss of confidentiality and privilege. Unless you request in writing that we do not communicate by internet email, you assume all responsibility and liability in respect of risk associated with its use.
- 10.2 By signing this agreement, you provide BDO with express consent to communicate with you and your employees, as applicable, electronically, including sending BDO newsletters, publications, announcements, invitations and other news and alerts that may be of interest to you. You and your employees may withdraw such consent at any time by contacting BDO at www.bdo.ca/unsubscribe.

11. Limitation of Liability

- 11.1 In any dispute, action, claim, demand for losses or damages arising out of the Services performed by BDO pursuant to this Agreement, BDO shall only be liable for its proportionate share of the total liability based on degree of fault as determined by a court of competent jurisdiction or by an independent arbitrator as a result of the dispute resolution procedures, notwithstanding the provisions of any statute or rule of common law which create, or purport to create, joint and several liability.
- 11.2 Our liability shall be restricted to damages of a direct and compensatory nature and shall not include indirect, consequential, aggravated or punitive damages, or damages for loss of profits or expected tax savings, whether or not the likelihood of such loss or damage was contemplated.
- 11.3 You agree that BDO shall in no event be liable to you for any actions, damages, claims, liabilities, costs, expenses, or losses in any way arising out of or relating to the Services performed hereunder for an aggregate amount of more than the higher of:
- (a) three times the fees paid by you to BDO in the twelve months preceding the incident giving rise to the claim; and
 - (b) \$25,000.
- 11.4 No exclusion or limitation on the liability of other responsible persons imposed or agreed at any time shall affect any assessment of our proportionate liability hereunder, nor shall settlement of or difficulty enforcing any claim, or the death, dissolution or insolvency of any such other responsible persons or their ceasing to be liable for the loss or damage or any portion thereof, affect any such assessment.
- 11.5 You agree claims or actions relating to the delivery of Services shall be brought against us alone, and not against any individual. Where our individuals are described as partners, they are acting as one of our members.

12. Indemnity

- 12.1 To the fullest extent permitted by applicable law and professional regulations, you agree to indemnify and hold harmless BDO from and against all losses, costs (including solicitors' fees), damages, expenses, claims, demands or liabilities arising out of or in consequence of:

- (a) a misrepresentation by a member of your management or board of directors, regardless of whether such person was acting in your interest;
- (b) the Services performed by BDO pursuant to this Agreement, unless, and to the extent that, such losses, costs, damages and expenses are found by a court of competent jurisdiction to have been due to the gross negligence of BDO. In the event that the matter is settled out of court, we will mutually agree on the extent of the indemnification to be provided by you, failing which, the matter may be referred to dispute resolution in accordance with the terms of this Agreement.

13. Alternative Dispute Resolution

- 13.1 Both parties agree that they will first attempt to settle any dispute arising out of or relating to this Agreement or the Services provided hereunder through good faith negotiations.
- 13.2 In the event that the parties are unable to settle or resolve their dispute through negotiation, such dispute shall be subject to mediation pursuant to the National Mediation rules of the ADR Institute of Canada Inc. All disputes remaining unsettled for more than 60 days following the parties first meeting with a mediator or such longer period as the parties mutually agree upon shall be subject to arbitration pursuant to the National Arbitration Rules of the ADR Institute of Canada Inc. Such arbitration shall be final, conclusive and binding upon the parties, and the parties shall have no right of appeal or judicial review of the decision. The parties hereby waive any such right of appeal which may otherwise be provided for in any provincial arbitration statute made applicable under the National Arbitration Rules.

14. Limitation Period

- 14.1 You shall make any claim relating to Services or otherwise under this Agreement no later than one year after you became aware or ought reasonably to have become aware of the facts giving rise to any such claim.
- 14.2 You shall in no event make any claim relating to the Services or otherwise under this Agreement later than two years after the completion of the Services under this Agreement.
- 14.3 To the extent permitted by law, the parties to this Agreement agree that the limitation periods established in this Agreement replace any limitation periods under any limitations act and/or any other applicable legislation and any limitation periods under any limitations act and/or any other applicable legislation shall not alter the limitation periods specified in this Agreement.

15. Québec Personnel

- 15.1 We may sometimes have individual partners and employees performing Services within the Province of Québec who are members of the Ordre des comptables professionnels agréés du Québec. Any such members performing professional services hereunder assumes full personal civil liability arising from the practice of their profession, regardless of their status within our partnership. They may not invoke the liability of our partnership as grounds for excluding or limiting their own liability. The provisions in Sections 11 (Limitation of Liability) and 14 (Limitation Period) shall therefore not apply to limit the personal civil liability of partners and employees who are members of the Ordre des comptables professionnels agréés du Québec.



16. Termination

- 16.1 This Agreement applies to Services whenever performed (including before the date of this Agreement).
- 16.2 You or we may terminate this Agreement at any time upon written notice of such termination to the other party. We will not be liable for any loss, cost or expense arising from such termination. You agree to pay us for all Services performed up to the date of termination, including Services performed, work-in-progress and expenses incurred by us up to and including the effective date of the termination of this Agreement.

17. Fees and Billings

- 17.1 Our estimated fee is based on an assumed level of quality of your accounting records, the agreed upon level of preparation and assistance from your personnel and adherence to the agreed-upon timetable. Our estimated fee also assumes that your financial statements are in accordance with the applicable financial reporting framework and that there are no significant new or changed accounting policies or issues or internal control or other reporting issues. We will inform you on a timely basis if these factors are not in place.
- 17.2 Should our assumptions with respect to the quality of your accounting records be incorrect or should the conditions of the records, degree of cooperation, results of audit procedures, or other matters beyond our reasonable control require additional commitments by us beyond those upon which our estimated fees are based, we may adjust our fees and planned completion dates.
- 17.3 Our professional fees will be based on our billing rates which depend on the means by which and by whom our Services are provided. We also will bill you for our out-of-pocket expenses, our administrative charge (described below), and applicable Goods and Services Sales Tax, Harmonized Sales Tax, Quebec Sales Tax and Provincial Sales Tax.
- 17.4 Our administrative charge is calculated as a percentage of our professional fee and represents an allocation of estimated costs associated with our technology infrastructure, telephone charges, photocopying and some support staff time costs.
- 17.5 Our accounts are due when rendered and invoiced amounts are deemed to be earned when paid. BDO may suspend the performance of Services in the event that you fail to pay an invoice when it is due. Interest may be charged at the rate of 12% per annum on all accounts outstanding for more than 30 days.

18. Governing Laws

- 18.1 The terms of our engagement shall remain operative until amended, terminated, or superseded in writing. They shall be interpreted according to the laws of the province or territory in which BDO's principal Canadian office performing the engagement is located, without regard to such province/territory's rules on conflicts of law.

19. Entire Agreement and Survival

- 19.1 This Agreement sets forth the entire agreement between the parties with respect to the subject matter herein, superseding all prior agreements, negotiations or understandings, whether oral or written, with respect to such subject matter. It is understood that this Agreement will not be superseded by any contract with us for other specific services that



are not of the same scope as the Services contemplated in this Agreement, unless the other contract explicitly references this Agreement and an intent to supersede it.

- 19.2 The provisions of this Agreement that give either of us rights or obligations beyond its termination shall continue indefinitely following the termination of this Agreement. Any clause that is meant to continue to apply after termination of this Agreement will do so.

20. Force Majeure

- 20.1 We will not be liable for any delays or failures in performance or breach of contract due to events or circumstances beyond our reasonable control, including acts of God, war, acts by governments and regulators, acts of terrorism, accident, fire, flood or storm or civil disturbance.

21. Assignment

- 21.1 No party may assign, transfer or delegate any of the rights or obligations hereunder without the written consent of the other party or parties. BDO may engage independent contractors and BDO Member Firms to assist us in performing the Services in this Agreement without your consent.

22. Severability

- 22.1 If a court or regulator with proper jurisdiction determines that a provision of this Agreement is invalid, then the provision will be interpreted in a way that is valid under applicable law or regulation. If any provision is invalid, the rest of this Agreement will remain effective.

Version: 201909

APPENDIX C: INDEPENDENCE LETTER



Tel: 519-941-0681
Fax: 519-941-8272
www.bdo.ca

BDO Canada LLP
Orangeville, Ontario
L9W 3J8

February 26, 2020

Members of Council
Township of Puslinch

Dear Members of Council:

We have been engaged to audit the financial statements of Township of Puslinch (the "Township") for the year ended December 31, 2019.

Canadian generally accepted auditing standards (GAAS) require that we communicate at least annually with you regarding all relationships between the Township and our Firm that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, we have considered the applicable legislation and relevant rules and related interpretations prescribed by the appropriate provincial institute/order, covering such matters as:

- Holding a financial interest, either directly or indirectly in a client;
- Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- Economic dependence on a client; and
- Provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters arising since March 20, 2019, the date of our last letter.

We are aware of the following relationships between the Company and us that, in our professional judgment, may reasonably be thought to have influenced our independence. The following relationships represent matters that have occurred from March 20, 2019 to February 26, 2020.

- We have provided advice and comments to management regarding financial statement measurement, presentation and disclosure matters.
- We have provided assistance in the preparation of the financial statements, including adjusting journal entries and/or bookkeeping services. These services created a self-review threat to our independence since we subsequently expressed an opinion on whether the financial statements presented fairly, in all material respects, the financial position, results of operations and cash flows of the organization in accordance with Public Sector Accounting Standards.

We, therefore, required that the following safeguards be put in place related to the above:

- Management provided us with a trial balance prior to completion of our audit.
- Management created the source data for all the accounting entries.



- Management reviewed and approved all journal entries prepared by us, as well as changes to financial statement presentation and disclosure.
- Someone other than the preparer reviewed the proposed journal entries and financial statements.

We hereby confirm that we are independent with respect to the Township within the meaning of the Code of Professional Conduct of the Chartered Professional Accountants of Ontario as of February 26, 2020.

This letter is intended solely for the use of the Members of Council, management and others within the Township and should not be used for any other purposes.

Yours truly,

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

APPENDIX D: RESPONSIBILITIES

It is important for the Members of Council to understand the responsibilities that rest with the Township and its management, those that rest with the external auditor, and the responsibilities of those charged with governance. BDO's responsibilities are outlined below and within the engagement letter (see Appendix B).

AUDITOR'S ENGAGEMENT OBJECTIVES

Our overall objective is to express an opinion as to whether the financial statements present fairly, in all material respects, the financial position, financial performance and cash flows of the Township in accordance with Canadian public sector accounting standards.

Year-End Audit Work	Year-Round Work
<ul style="list-style-type: none">▶ Work with management towards the timely issuance of financial statements.▶ Provide timely and constructive management letters. This will include deficiencies in internal control identified during our audit.▶ Present significant findings to the Members of Council including key audit and accounting issues, any significant deficiencies in internal control and any other significant matters arising from our work.	<ul style="list-style-type: none">▶ Consult regarding accounting and reporting matters as requested throughout the year.

AUDITOR'S RESPONSIBILITIES FOR DETECTING FRAUD

We are responsible for planning and performing the audit to obtain reasonable assurance that the financial statements are free of material misstatements, whether caused by error or fraud, by:

- ▶ Identifying and assessing the risks of material misstatement due to fraud;
- ▶ Obtaining sufficient and appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and
- ▶ Responding appropriately to fraud or suspected fraud identified during the audit.

The likelihood of not detecting a material misstatement resulting from fraud is higher than the likelihood of not detecting a material misstatement resulting from error because fraud may involve collusion as well as sophisticated and carefully organized schemes designed to conceal it.

Fraud Risk Assessment Procedures

- ▶ Management's assessment of the risk that the financial statements may be materially misstated due to fraud, including the nature, extent and frequency of such assessments;
- ▶ Management's process for identifying and responding to the risks of fraud in the Township, including any specific risks of fraud that management has identified or that have been brought to its attention, or classes of transactions, account balances, or disclosures for which a risk of fraud is likely to exist;
- ▶ Management's communication, if any, to those charged with governance regarding its processes for identifying and responding to the risks of fraud in the Township; and
- ▶ Management's communication, if any, to employees regarding its view on business practices and ethical behaviour.



Response to Assessed Fraud Risks

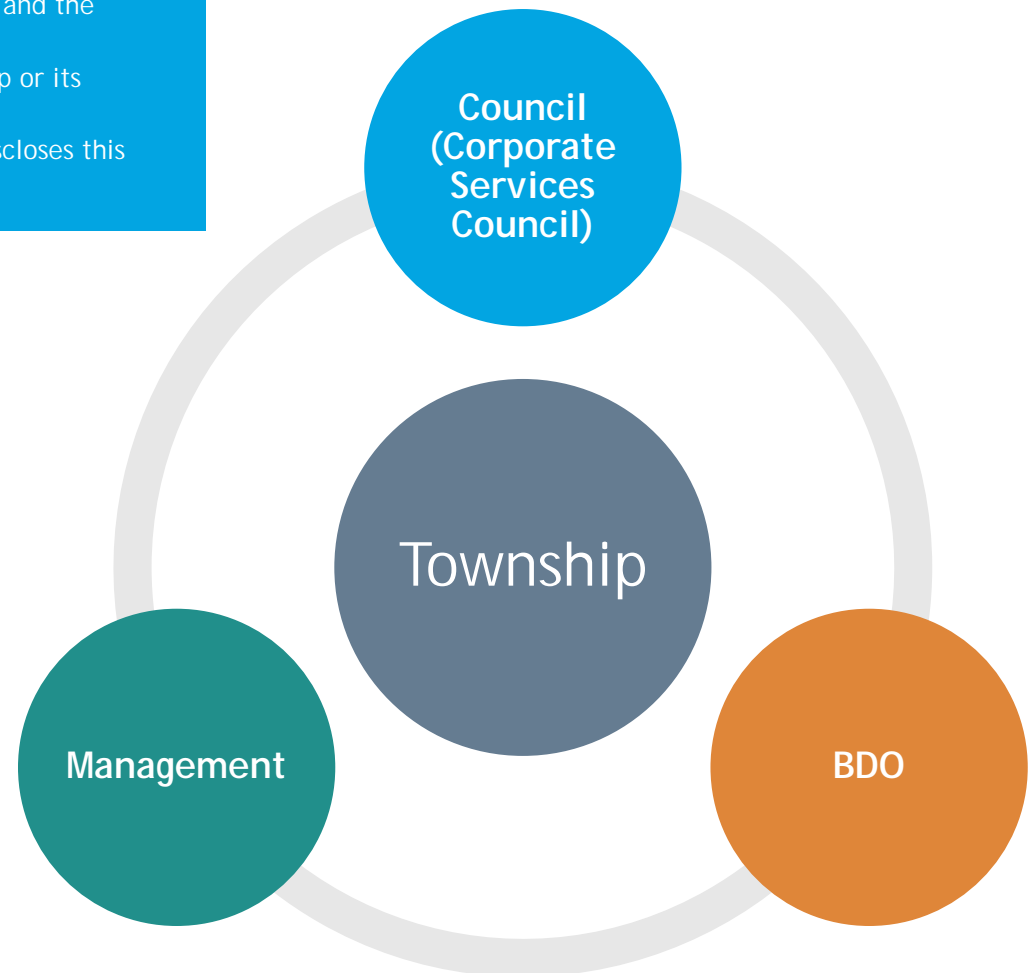
- ▶ Inquire of management, the Members of Council, and others related to any knowledge of fraud, suspected fraud or alleged fraud;
- ▶ Perform disaggregated analytical procedures and consider unusual or unexpected relationships identified in the planning of our audit;
- ▶ Incorporate an element of unpredictability in the selection of the nature, timing and extent of our audit procedures; and
- ▶ Perform additional required procedures to address the risk of management's override of controls including:
 - Testing internal controls designed to prevent and detect fraud;
 - Testing the appropriateness of a sample of adjusting journal entries and other adjustments for evidence of the possibility of material misstatement due to fraud;
 - Reviewing accounting estimates for biases that could result in material misstatements due to fraud, including a retrospective review of significant prior years' estimates; and
 - Evaluating the business rationale for significant unusual transactions.

COUNCIL'S RESPONSIBILITIES

- ▶ Oversee the work of the external auditor engaged for the purpose of issuing an independent auditor's report.
- ▶ Facilitate the resolution of disagreements between management and the external auditor regarding financial reporting matters.
- ▶ Pre-approve all non-audit services to be provided to the Township or its subsidiaries by the external auditor.
- ▶ Review the financial statements before the Township publicly discloses this information.

MANAGEMENT RESPONSIBILITIES

- ▶ Maintain adequate accounting records and maintain an appropriate system of internal control for the Township.
- ▶ Select and consistently apply appropriate accounting policies.
- ▶ Prepare the annual financial statements in accordance with Canadian public sector accounting standards.
- ▶ Safeguard the Township's assets and take reasonable steps for the prevention and detection of fraud and other irregularities.
- ▶ Make available to us, as and when required, all of the Township's accounting records and related financial information.



APPENDIX E: BDO RESOURCES

Outlined below is a summary of certain BDO resources which may be of interest to the Members of Council.

IPSAB PUBLICATIONS

The Township applies Canadian Public Sector Accounting Standards (PSAB). If the Township would like additional information about the accounting standards or about upcoming changes please see the website below and review the BDO publications available to our clients. Publications relevant for the Township would include the following:

- “Public Sector Accounting Standards Update 2019” which provides you with details on recent changes to PSAB Standards.

http://www.bdo.ca/BDO/media/AA-Publications/PSAS_Update_09Sep19.pdf

- “Public Sector at a Glance” which provides you with details on PSAB Standards.

<http://www.bdo.ca/en-ca/services/assurance-and-accounting/a-a-knowledge-centre/psas/>

TAX BULLETINS, ALERTS AND NEWSLETTERS

BDO Canada’s national tax department issues a number of bulletins, alerts and newsletters relating to corporate federal, personal, commodity, transfer pricing and international tax matters.

For additional information on tax matters and links to archived tax publications, please refer to the following link: [Tax Library | BDO Canada](#)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000
Téléc. : 416 585-6470



2020-193

FEB 19 2020

Your Worship
Mayor James Seeley
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0

Dear Mayor Seeley:

James
I would like to thank you, your fellow council members, and staff for taking the time to meet with my Parliamentary Assistant Parm Gill at the 2020 Rural Ontario Municipal Association (ROMA) Conference in Toronto. Building strong, local partnerships with rural municipalities is a priority for our government.

PA Gill shared with me the township's desire to designate new employment areas along the Highway 401 corridor for dry industrial uses, such as trucking terminals, as well as the ability to use vertical zoning to control the depth of aggregate resource extraction.

My ministry is currently working with the County of Wellington as it evaluates the current land supply for industrial and other land uses to ensure, among other things, that an adequate supply of land is available for industrial development to the year 2041. It is anticipated that the county will complete this work in 2022 as part of its municipal comprehensive review. Additionally, recent changes made by our government in A Place to Grow: Growth Plan for the Greater Golden Horseshoe allow the county to consider adding up to 40 hectares of land to settlement areas in advance of a municipal comprehensive review.

With respect to vertical zoning, the proposed change to the Provincial Policy Statement is intended to protect the availability of close to market aggregate resources over the long term, supporting a healthy industry and a strong economy. Mineral aggregates are essential non-renewable resources that are critical to our modern economy and society. Ensuring that we have an adequate and accessible supply of aggregates is vital to the continued social and economic well-being of all of Ontario.

I understand that you met with ministry staff and County of Wellington staff on February 14, 2020 to discuss possible residential developments, and opportunities for identifying employment areas in the township.

If you or your staff would like to discuss these matters further, ministry staff would be pleased to assist. Please feel free to contact Erick Boyd, Manager, Community Planning & Development in the Western Municipal Services Office at 519-873-4025 or Erick.Boyd@Ontario.ca. You can also contact my Senior Policy Advisor for Planning, Zoning and Development, Stephen Hamilton, at Stephen.Hamilton@Ontario.ca.

Once again, thank you for meeting with PA Gill at the 2020 ROMA Conference. Rural communities are vital to the province's success. Some of our most valuable resources are found in rural Ontario and we are committed to making rural communities great places to live, work and do business.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Clark', with a stylized flourish at the end.

Steve Clark
Minister

- c. The Honourable Ted Arnott, MPP – Wellington-Halton Hills; Speaker, Legislative Assembly of Ontario

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



February 15, 2020

Your Worship James Seeley
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B2J0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2019.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2019. I look forward to continuing to work with you to ensure your continued compliance in 2020.

If you have any questions or concerns about this letter, please contact your Emergency Management Field Officer; their contact information is below.

Name: DrewMaddison

Email: Drew.Maddison@ontario.ca

Phone: 519-495-9995

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Browne".

Douglas Browne
Chief of Emergency Management

cc: Linda Dickson - CEMC
Drew Maddison - Field Officer - Bruce Sector

Courtenay Hoytfox

From: Mary Hasan
Sent: Friday, February 28, 2020 1:02 PM
To: Courtenay Hoytfox
Cc: Glenn Schwendinger; Gerald Moore
Subject: FW: [SPAM] Proposed Regulatory Matters for the Community Benefits Authority Released
Attachments: Regulatory Proposal - Community Benefits Charge Strategy.pdf
Importance: Low

From: Municipal Finance Officers Association of Ontario [<mailto:no-reply@mfoa.on.ca>]
Sent: Friday, February 28, 2020 12:46 PM
To: Mary Hasan <mhasan@puslinch.ca>
Subject: [SPAM] Proposed Regulatory Matters for the Community Benefits Authority Released
Importance: Low



Hello Mary,

Proposed Regulations Pertaining to the Community Benefits Authority Now Released

Feature Article

On February 28, 2020, the Province [released](#) a regulatory proposal for public feedback on the proposed components of a new community benefits charge authority.

Noteworthy items in the regulatory proposal include:

- Making the growth-related capital costs of certain community services such as public libraries, long-term care, public health, park developments (other than acquiring land for parks) and recreational facilities eligible for recovery under the Development Charges Act
- Outline of the required components for a Community Benefits Strategy
- The Community Benefits Charge payable cannot exceed the amount determined by applying a prescribed percentage to the value of the land under development. The proposed percentages of land values are structured as follows:
 - Single-tier municipalities: 15%
 - Lower-tier municipalities: 10%
 - Upper-tier municipalities: 5%
- The transition date to the community benefits charges regime would be **one year after the date of the proposed regulation comes into effect**
- Outline of the requirements for notice provisions upon passage of a community benefits charge by-law
- Minimum interest rate for community benefits charge refunds where a by-law has successfully been appealed is based on the Bank of Canada rate on the date the by-law comes into force
- Amendments to the *Building Code Act*

[Comments close March 30, 2020](#)

MFOA is currently reviewing the regulatory proposal and will provide comments at a later date. For questions or comments please contact Shira Babins (shira@mfoa.on.ca).

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Contact Us:

Municipal Finance Officers' Association of Ontario
2169 Queen Street East, 2nd Floor
Toronto, Ontario, M4L 1J1
Tel.: (416) 362-9001
Fax: (416) 362-9226

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Courtenay Hoytfox

From: Mary Hasan
Sent: Friday, February 28, 2020 1:17 PM
To: Courtenay Hoytfox
Cc: Glenn Schwendinger
Subject: FW: Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted

From: AMO Communications [<mailto:Communicate@amo.on.ca>]
Sent: Friday, February 28, 2020 1:10 PM
To: Mary Hasan <mhasan@puslinch.ca>
Subject: Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



February 28, 2020

Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted

Earlier today the Ministry of Municipal Affairs and Housing posted a regulatory proposal for public comment on the [Environmental Registry of Ontario](#). As drafted, the proposal will significantly change the operation of both the new Community Benefit Charge (CBC) and the existing Development Charge (DC) framework. AMO's analysis of key changes is highlighted below.

Key “Soft” Service Costs to be recoverable through Development Charges

Under the proposal, Development Charges would be used to fund growth-related capital costs related to:

- Libraries
- Long-term care
- Park development (eg. playgrounds)
- Public Health, and

- Recreation.

Previous *More Homes, More Choice Act* changes also added waste diversion and ambulance services to the list of eligible services. These costs will be fully recoverable (with no 10% discount). These services remain vital for growth. Their inclusion in the DC framework is a very positive change.

This is a significant amendment from an earlier proposal where the new Community Benefit Charge would have financed these services. The regulatory proposal places the funding of these services into the more established development charge framework. This provides much greater certainty for the growth-related capital funding of these services. AMO and the municipal sector had expressed significant concern regarding the utility of CBCs to adequately fund growth. On first reading, this represents a significant improvement to advancing the growth paying for growth principle for these services. Further modeling is needed.

Community Benefit Charge Calculation

Affordable housing, child care, land for parks, and other services can be funded through a new Community Benefit Charge. The charge will be assessed as a percentage of land value which will be determined immediately before a building permit is issued (with new zoning in place). The maximum charge is set at 15% of land value for a single-tier municipality. In a two tier situation, 10% of that charge will be for the lower-tier and 5% would be for the upper tier.

Further analysis needs to be conducted on the adequacy of the 15% charge to recover municipal service costs. Further analysis also needs to be conducted on the appropriateness of this split between upper and lower tiers. In addition to the services listed above, the 15% charge is also expected to pay for parkland acquisition and the past practice of density bonusing (previously known as Section 37 agreements).

Other details

The draft regulations provide for a one year transition once in effect. Municipalities would now be required to develop a Community Benefits Charge strategy (in a manner similar to Development Charges) and provide notice regarding a CBC by-law. The draft regulations provide for a 30 day comment period. Municipalities are encouraged to immediately undertake an assessment of these changes and provide feedback to AMO and the government.

The above analysis is preliminary. In the coming days AMO will work with the Municipal Finance Officers Association to assess impacts more thoroughly.

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

Revisions to Provincial Policy Statement Completed

Today the Ministry of Municipal Affairs and Housing also posted the final version of the [Provincial Policy Statement](#). The changes, as a result of consultation, reflect important alterations requested by municipal governments.

Highlights of the changes include:

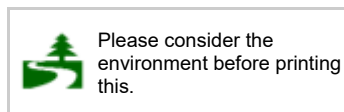
- In response to municipal concerns, the sections that spoke to “market based” housing have been balanced with the addition of affordable housing.
- The section calling for ‘fast-tracking’ of certain development proposals was removed.
- The changes clarify that where locally appropriate, lot creation is permissible in areas designated as rural lands.
- Planning and serviced land time horizons have been extended.
- The language, regarding wetlands, which would have allowed development with replacement elsewhere has been removed.
- The section that would have allowed aggregate extraction in a natural heritage feature, subject to a no negative impact study, has also been removed.

The new Provincial Policy Statement will come into effect May 1, 2020.

AMO Contact:

Cathie Brown, Senior Advisor, CathieBrown@amo.on.ca, 416-971-9856 ext. 342.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Courtenay Hoytfox

From: Mary Hasan
Sent: Friday, February 28, 2020 1:19 PM
To: Courtenay Hoytfox
Cc: Glenn Schwendinger
Subject: FW: Province Releases Updated Draft Regulation for Development Charges and Community Benefits Charges
Attachments: Bill 108 Regulations - February 28 2020 Letter to Clients.pdf

From: Watson & Associates Economists Ltd. [<mailto:info@watsonecon.ca>]

Sent: Friday, February 28, 2020 1:15 PM

Subject: Province Releases Updated Draft Regulation for Development Charges and Community Benefits Charges

Good afternoon:

The Province has just released updated draft Regulations for development charges (D.C.) and community benefits charges (C.B.C.). We have included a letter that provides the highlights of what is contained therein along with the draft Regulations. We will be evaluating this in more detail and will provide you with further information over the coming weeks. As well, we will also provide you with a copy of our response to the Province (deadline of March 30, 2020).

In the interim, if you have any questions regarding the draft legislation, we would be pleased to discuss this with you further.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scandlan, BA, PLE, Director
Andrew Grunda, MBA, CPA, CMA, Principal

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Watson & Associates Economists Ltd.

Plaza Three
101-2000 Argenta Rd.
Mississauga, Ontario
L5N 1V9

Office: 905-272-3600
Fax: 905-272-3602
www.watsonecon.ca



February 28, 2020

To Our Development Charge Clients:

Re: Draft Regulations for the Development Charges Act and Planning Act
(Community Benefits Charge Related)

On behalf of our many municipal clients, we are continuing to provide the most up to date information on the proposed changes to the *Development Charges Act* (D.C.A.) as proposed by Bill 108. As of this morning, the Province released updated draft regulation related to the D.C.A. and the community benefits charge (C.B.C.). This regulation is posted on the Environmental Registry of Ontario for public comment which is open until March 30, 2020. Comments may be made at the following website:

- Community Benefits Charge Regulation – <https://ero.ontario.ca/notice/019-1406>

As we have noted in prior mailings, our firm is a member of the Provincial Technical Working Committee and provides advice on the methodological approach for the development of a proposed formula to be used in the C.B.C. calculation. As we understand, the Province will continue to receive input from this Committee over the coming weeks.

This letter provides a high-level overview of the regulation proposed for the D.C.A. and the *Planning Act* (as it relates to the C.B.C.). This draft regulation is included in the attached Appendix. Our firm will subsequently provide to you an evaluation of the draft regulation as well as our formal response to the Province.

Proposed Changes to the Development Charges Act

- The prior draft regulations allowed for the following services to remain within the D.C. :
 - Water
 - Wastewater
 - Storm Water
 - Roads
 - Fire
 - Policing
 - Ambulance
 - Waste Diversion
- The new draft regulation will also allow the following services to continue with the D.C.:
 - Parks Development (not including land)
 - Recreation



- Public Libraries
 - Long-term Care
 - Public Health
- The mandatory 10% deduction is removed for all services that remain eligible in the D.C.
- Timing regarding payment of D.C.s remains unchanged (i.e. six installments for rental housing and institutional developments, 21 installments for non-profit housing)
- Requirement to freeze D.C. amounts for site plan or zoning applications remains unchanged

Proposed Changes to the Planning Act re: Community Benefits Charges

- The community benefits charge will include formerly eligible D.C. services that are not included in the above listing, parkland dedication and bonus zoning contributions
- The C.B.C. will be imposed as a percentage based on the market value of the land the day before building permit issuance. The maximum percentages for the C.B.C. are as follows:
 - Single Tier municipalities: 15%
 - Lower Tier municipalities: 10%
 - Upper Tier municipalities: 5%
- A C.B.C. strategy must be prepared to support the percentage to be imposed. Elements of the strategy include:
 - The C.B.C. strategy will have to set out the amount, type and location of growth (similar to D.C.)
 - There will need to be a parks plan included. This plan will need to identify the amount of parkland needed for growth
 - The strategy will need to identify the amount of parkland per person currently being provided in the municipality
 - The strategy will need to identify the anticipated increase in need for the service (similar to D.C.)
 - There will need to be deductions for excess capacity (similar to D.C.)
 - The strategy will need to consider benefit to existing development (similar to D.C.)
 - Grants, subsidies & other contributions will need to be deducted (similar to D.C.)
- Transitional timelines have been modified (i.e. January 1, 2021 is no longer the deadline). The deadline will be one year after the C.B.C. authority is in effect
- C.B.C. Appeal Mechanism – Public notice of C.B.C. by-law passage will be required (same as rules for D.C. by-law passage notice)
- Interest Rate for C.B.C. refunds upon successful LPAT appeal will be the Bank of Canada rate on the date the by-law comes into force or quarterly (same as D.C.)



- Building Code Act will be amended to include section to ensure C.B.C. payment must take place prior to building permit issuance.

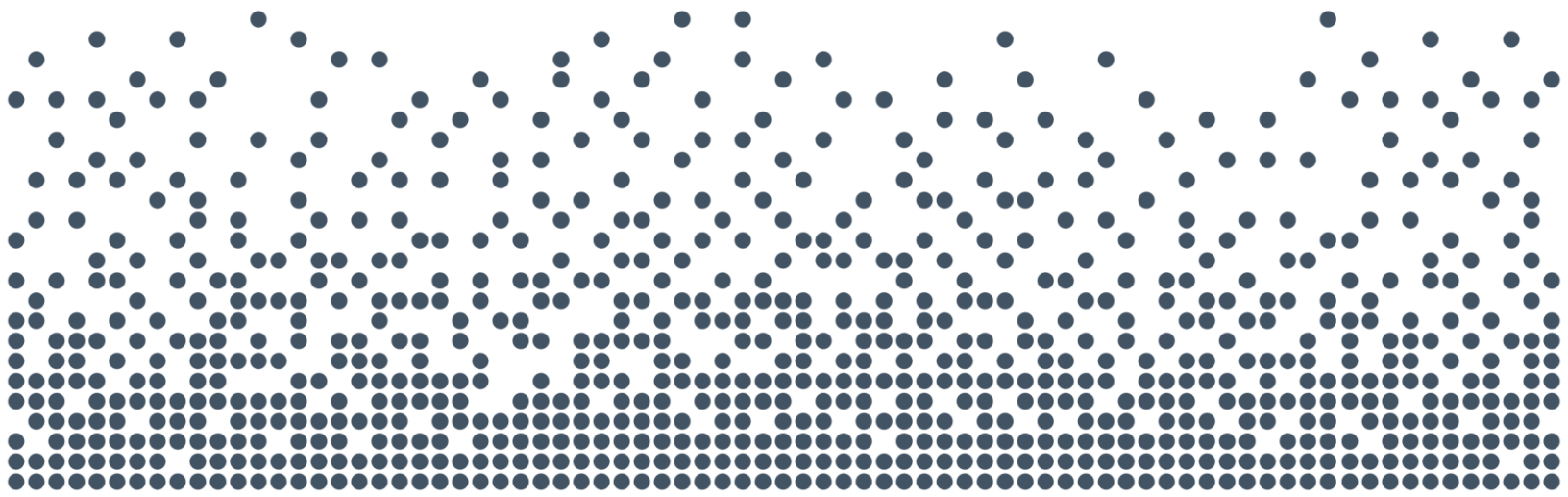
We trust that this high-level summary is informative. As noted earlier, our firm will subsequently provide to you an evaluation of the draft regulations in more detail, as well as provide you with our formal response to the Province. In the interim, if you have any questions regarding the draft legislation, we would be pleased to discuss them with you further.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scandlan, BA, PLE
Director

Andrew Grunda, MBA, CPA, CMA
Principal



Appendix A

Draft Regulation

Proposed Regulatory Matters Pertaining to Community Benefits Authority Under the Planning Act, the Development Charges Act, and the Building Code Act

ERO (Environmental Registry of Ontario) number	019-1406
Notice type	Regulation
Act	Planning Act, R.S.O. 1990
Posted by	Ministry of Municipal Affairs and Housing
Notice stage	Proposal
Proposal posted	February 28, 2020
Comment period	February 28, 2020 - March 30, 2020 (31 days) Open
Last updated	February 28, 2020

This consultation closes at 11:59 p.m. on:

March 30, 2020

Proposal summary

Proposed Regulatory Matters Pertaining to Community Benefits Authority Under the *Planning Act*, the *Development Charges Act*, and the *Building Code Act*

Proposal details

I. INTRODUCTION

In May 2019, the Minister of Municipal Affairs and Housing released More Homes, More Choice: Ontario’s Housing Supply Action Plan. In support of the Action Plan, the Minister of Municipal Affairs and Housing introduced the More Homes, More Choice Act, 2019 (Bill 108) which received Royal Assent on June 6, 2019. Schedule 12 of the Act, once proclaimed, establishes a new authority under the Planning Act for municipalities to charge for community benefits

with respect to land to be developed or redeveloped. Community benefits charges are intended to fund municipal infrastructure for community services, such as land for parks, affordable housing and child care facilities, that are needed to support new residents and businesses associated with new development.

On November 6, 2019, amendments to the community benefits charge provisions under the Planning Act were introduced through the Plan to Build Ontario Together Act, 2019. The Bill received Royal Assent on December 10, 2019. The amendments, set out under Schedule 31 of the Act, include new transition provisions for alternative parkland dedication and a mechanism to appeal a municipality's community benefits charge by-law to the Local Planning Appeal Tribunal.

The community benefits charge authority has not been proclaimed and is not in effect at this time.

This is the second regulatory proposal that the government has posted for public feedback on the proposed components of a new community benefits charge authority. The initial regulatory proposal was posted on the Environmental Registry of Ontario on June 21, 2019 ("Proposed new regulation pertaining to the community benefits authority under the Planning Act", ERO 019-0183).

This proposal outlines additional matters for public input to inform the further development of the community benefits charge authority and regulation under the Planning Act.

II. PROPOSAL FOR PUBLIC COMMENT

This proposal outlines several matters related to the community benefits charge authority under the Planning Act.

The changes made by the More Homes, More Choice Act, 2019 will mean that municipalities will have two primary funding streams to pay for the increased need for services due to new development.

Development charges are a mechanism for municipalities to pay for the capital costs of infrastructure like roads and sewers associated with new development. The government is also seeking feedback in this proposal on changes to the types of services that could be funded through development charges. It is

proposed that development charges could also pay for the capital costs of certain community services such as public libraries, parks development (other than acquiring land for parks) and recreational facilities (see Section #2).

The new community benefits charge would complement development charges by giving municipalities the flexibility to fund growth-related capital infrastructure costs of other community services. For example, funds generated through community benefits charges could be used to support community priorities such as acquiring land for parks, supporting affordable housing or building child care facilities which will be needed due to growth.

A municipality could choose to collect development charges to fund the development of new park facilities or enhance existing parks such as playgrounds and splash pads. To acquire the land needed to build new parks, a municipality would have the option of using one of the following tools under the Planning Act:

1. A municipality could apply the basic parkland dedication rate in which a maximum of either 5% (for example, for a residential development) or 2% (for a commercial or industrial development) of a proposed development is dedicated as parkland or cash-in-lieu is provided (section 42 “Conveyance of land for park purposes” and section 51.1 “Parkland” under the Planning Act).
2. Alternatively, a municipality could establish a community benefits charge by-law to collect funds to acquire land for parks as well as other community services such as affordable housing and child care. If both a developer and municipality agree, a developer could provide land for parks (rather than a payment). The agreed-upon value attributed to the in-kind parkland contribution would be applied toward the community benefits charge payable.

If a municipality has a community benefits charge by-law in place it cannot apply the basic parkland dedication provisions of the Planning Act.

To implement the new community benefits charge authority, the province is seeking feedback on the following regulatory matters under the Planning Act, the Development Charges Act and the Building Code Act:

1. Required content of a community benefits charge strategy
2. Services eligible to be funded through development charges
3. Percentage of land value for determining a maximum community benefits charge

4. Timeline to transition to the new community benefits charge regime
5. Community benefits charge by-law notice
6. Minimum interest rate for community benefits charge refunds where a by-law has been successfully appealed
7. Building code applicable law

1. Required Content of a Community Benefits Charge Strategy

Before passing a community benefits charge by-law, a municipality must prepare a community benefits charge strategy. The strategy must identify the items that a municipality intends to fund through community benefits charges. It must also comply with any requirements that may be prescribed in regulation regarding the mandatory content that a strategy should address. In preparing a community benefits charge strategy, a municipality must consult, but has the flexibility to determine their consultation approach.

Proposal

To provide greater clarity about the components of a community benefits charge strategy, it is proposed that a municipality would need to include the following content in their strategy:

1. The anticipated type, amount and location of development or redevelopment that would be subject to a community benefits charge;
2. The anticipated increase in the need for a specific community service (for example, the acquisition of land for parks, affordable housing, child care, etc.) resulting from new development or redevelopment;
3. A parks plan that examines the need for parkland in the municipality;
4. The amount of parkland per person currently being provided in the municipality, and if this is planned to increase, decrease or stay the same;
5. The capital costs associated with the increased need for a specific community service resulting from new development or redevelopment;
6. The excess capacity that exists in those specific services (for example, the extra capacity that exists in a service that is not currently being used);
7. Whether the increased provision of those specific services would also serve existing residents (for example, existing residents may also benefit from new child care facilities that are needed as a result of new development or redevelopment); and,

8. Any capital grants, subsidies, or contributions from other levels of government or other sources like donations that are anticipated to be made to support those specific services.

2. Services Eligible to Be Funded Through Development Charges

The Development Charges Act provides authority for municipalities to impose development charges to pay for the increased capital costs of specific services that are needed as a result of new growth.

The services that are eligible to be funded through development charges are listed under subsection 2(4) of the Development Charges Act. The list includes a provision for other services that may be prescribed in regulation. The Planning Act stipulates that services funded by development charges may not be funded by community benefits charges.

When proclaimed, the More Homes, More Choices Act, 2019 will make waste diversion and ambulance services fully recoverable through development charges.

The government is proposing to prescribe additional services to be funded under the Development Charges Act, through regulation.

Proposal

It is proposed that the following services would be identified in regulation under subsection 2(4) of the Development Charges Act:

1. Public libraries, including library materials for circulation, reference or information purposes;
2. Long-term care;
3. Parks development, such as playgrounds, splash pads, equipment and other park amenities (but not the acquisition of land for parks);
4. Public health; and,
5. Recreation, such as community recreation centres and arenas.

Development charges may be imposed to fully recover the capital costs related to the provision of these proposed services due to new growth. These proposed services would be ineligible to be funded through community benefits charges.

3. Percentage of Land Value for Determining a Maximum Community Benefits Charge

The community benefits charge authority established through the More Homes, More Choice Act, 2019, includes a mechanism to determine the maximum community benefits charge payable for any particular development. The community benefits charge payable cannot exceed the amount determined by applying a prescribed percentage to the value of the land under development.

The Ministry is seeking feedback on the proposed prescribed percentages through this posting.

Proposal

The proposed percentages of land value that would be prescribed in regulation under the Planning Act would be structured as follows:

- Single-tier municipalities: 15%
- Lower-tier municipalities: 10%
- Upper-tier municipalities: 5%

In any particular case, the community benefits charge levied by a municipality could not exceed the amount determined by applying the applicable proposed percentage to the value of the land that is subject to development. The land value would be calculated as of the valuation date, which is the day before the date the building permit is issued in respect of the development or redevelopment.

The community benefits charges levied by municipalities would support the growth- related capital costs of acquiring land for parks, and other community benefits required because of development, such as child care facilities, affordable housing, social services, parking and by-law enforcement. There would need to be a connection between the community benefits charge levied and the increased need for community services associated with new development.

Different percentages are being proposed for single, upper and lower-tier municipalities to reflect the varying service delivery requirements of each tier of municipality to service new growth with community amenities. This percentage structure ensures that the combined percentage for upper and lower-tier municipalities would be equal to the percentage for single tier municipalities.

4. Timeline to Transition to the New Community Benefits Charge Regime

The date by which municipalities must transition to the community benefits charge authority, if they wish to collect funds for community benefits, would be prescribed in regulation under the Development Charges Act, 1997. The prescribed date would be the deadline for establishing a community benefits charge strategy and by-law in order to charge for the capital costs of services funded through community benefits charges.

The community benefits charge by-law would set out the charge payable in any particular instance, any municipal exemptions, and other details.

Proposal

It is proposed that the specified date for municipalities to transition to the community benefits charges regime would be one year after the date the proposed community benefits charge regulation comes into effect.

This transition period would allow municipalities to prepare community benefits charge strategies and pass by-laws if they choose to implement a community benefits charge regime.

5. Community Benefits Charge By-law Notice

The Plan to Build Ontario Together Act, 2019 amended the Planning Act to establish a mechanism by which a municipality's community benefits charge by-law could be appealed to the Local Planning Appeal Tribunal. A municipality would be required to provide notice to the public when it passes a community benefits charge by-law. To implement the by-law appeal mechanism, requirements associated with how to provide public notice would be prescribed in regulation.

Proposal

To implement the appeal mechanism, it is proposed that upon passage of a community benefits charge by-law, a municipality would be required to comply with the following notice provisions. These provisions are similar to the notice provisions under the Development Charges Act regarding the passage of a development charges by-law:

1. Notice would be required to be given through newspaper or to every land owner in the area covered by the by-law through personal service, fax, mail or email.

2. Notice would also be required to be provided by personal service, fax, mail or email to those individuals who specifically request notice, the clerk of the lower or upper-tier municipality (if and as applicable), and the secretary of every school board having jurisdiction in the area covered by the by-law.
3. In order to facilitate public awareness of the passage of a community benefits charge by-law, notice would include the following:
 - i. A statement that the council of the municipality has passed a community benefits charge by-law.
 - ii. A statement setting out when the by-law was passed.
 - iii. A statement that any person or public body may appeal the by-law to the Local Planning Appeal Tribunal by filing with the clerk of the municipality a notice of appeal setting out the objection to the by-law and the reasons supporting the objection.
 - iv. A statement setting out the last day for appealing the by-law.
 - v. An explanation of the charges imposed by the by-law.
 - vi. A description of the lands to which the by-law applies, a key map showing the lands to which the by-law applies, or an explanation why no description or key map is provided.
 - vii. An explanation of where and when persons may examine a copy of the by-law.

The date on which notice would be deemed to have been given would be:

- The newspaper publishing date if the notice is published by a newspaper,
- The date the fax is sent, if the notice is faxed,
- The date the email is sent, if the notice is emailed, and
- The date the notice is mailed, if the notice is sent by mail.

6. Minimum Interest Rate for Community Benefits Charge Refunds Where a By-law Has Been Successfully Appealed

The mechanism to appeal a community benefits charge by-law includes a requirement for municipalities to provide full or partial refunds in the event of a successful appeal. The interest rate paid on amounts refunded must not be less than the prescribed minimum interest rate.

Proposal

It is proposed that the minimum interest rate a municipality would be required to pay on amounts refunded after successful appeals would be the Bank of Canada rate on the date the by-law comes into force. Alternatively, if the municipality's by-law so provides, the minimum interest rate would be the Bank of Canada rate updated on the first business day of every January, April, July and October.

This proposal aligns with the prescribed minimum interest rate for refunds of development charges after successful appeals under the Development Charges Act.

7. Building Code Applicable Law

The Building Code is a regulation under the Building Code Act, 1992. The Building Code sets out minimum administrative and technical requirements for the construction, renovation, demolition and change of use of buildings. It also establishes a list of applicable law that must be satisfied in order to receive a building permit. Municipalities enforce the Building Code and are responsible for issuing building permits for the construction, renovation, demolition or change of use of buildings.

Proposal

It is proposed that the Building Code be amended to add the community benefits charge authority to the list of items under Division A - Article 1.4.1.3 Definition of Applicable Law. This amendment would establish a mechanism for ensuring the payment of community benefits charges prior to the issuance of a building permit.

III. PUBLIC COMMENT

Your feedback on the implementation of the community benefits charge authority will inform government decisions on the development of a new community benefits charge regulation under the Planning Act and amendments to regulations under the Development Charges Act and Building Code Act.

Submissions may be made online or provided via email to the contact below.

Supporting materials

Related links

Planning Act (<https://www.ontario.ca/laws/statute/90p13>)

Development Charges Act, 1997
(<https://www.ontario.ca/laws/statute/97d27>)

Building Code Act, 1992 (<https://www.ontario.ca/laws/statute/92b23>)

Related ERO (Environmental Registry of Ontario) notices


Proposed new regulation pertaining to the community benefits authority under the Planning Act (</notice/019-0183>)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Municipal Finance Policy Branch
College Park 13th flr, 777 Bay St
Toronto, ON
M7A 2J3
Canada

 [416-585-6111](tel:416-585-6111)

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the ERO (Environmental Registry of Ontario) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies.](/page/commenting-privacy) (</page/commenting-privacy>)

Submit by mail


John Ballantine

Municipal Finance Policy Branch
College Park 13th flr, 777 Bay St
Toronto, ON
M7A 2J3
Canada

Connect with
us

Contact

John Ballantine

 [416-585-6348](tel:416-585-6348)

 john.ballantine@ontario.ca



The Corporation of the Township of Madoc

15651 Highway 62, P.O. Box 503, Madoc, Ontario K0K 2K0

www.madoc.ca

613-473-2677

Fax: 613-473-5580

The Honourable Sylvia Jones
Solicitor General
George Drew Bldg, 18th Flr
25 Grosvenor Street
Toronto, Ontario
M7A 1Y6

Re: Town of Tecumseh Resolution on 911 misdials

Please be advised that the Township of Madoc Council passed the following motion to support the resolution of the Town of Tecumseh regarding 911 misdials, attached.

Motion # 20-31

Moved by: Councillor Rowe

Seconded by: Deputy Reeve Rollins

That Council direct the Clerk/Planning Coordinator to write a letter of support regarding 911 misdials

-Carried-

Sincerely,

Amanda Cox
Clerk/Planning Coordinator
Township of Madoc



The Corporation of the Town of Tecumseh

December 20, 2019

Hon. Sylvia Jones
Solicitor General
George Drew Bldg, 18th Flr
25 Grosvenor Street
Toronto, Ontario
M7A 1Y6

Re: Town of Tecumseh Resolution on 911 Misdials

On behalf of Mayor Gary McNamara and Town Council, I am writing to advise that at its meeting on November 12, 2019, Tecumseh Town Council passed the following resolution:

Whereas the calls for service for 911 Misdials have risen dramatically in recent years, correlated with the rise in cell phone use; and

Whereas 911 Misdials must be responded to as if they were legitimate emergency calls; and

Whereas each 911 call is responded to with two OPP officers at an average time per call of 1.2 hours; and

Whereas each 911 call is a billable call to the municipality; and

Whereas in 2019 alone to date, 911 Misdials in Tecumseh number 1,082 calls, which is 28.8% of all billable calls for service to date; and

Whereas 911 Misdials are not unique to Tecumseh and in fact are common across the Province at an estimated cost of millions of dollars;

Now Therefore Be It Resolved That the Municipal, Federal and Provincial governments and relevant associations, including but not limited to, the Ontario Association of Police Services Boards (OAPSB), the Ontario Association of Chiefs of Police (OACP), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO), be requested to lobby the telecommunications industry and smart phone manufacturers to develop a solution to 911 Misdials.

A copy of the report to Town Council (CAO-2019-09) on 911 Misdials is attached for your information. Should you require anything further, please contact the undersigned at lmoy@tecumseh.ca or extension 116.

Yours very truly,



Laura Moy, Dipl.M.M., CMMIII HR Professional
Director Corporate Services & Clerk

LM/ep

Attachments

1. Report CAO-2019-09 911 Misdials

cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness
Irek Kusmierczyk, MP
Percy Hatfield, MPP
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Ontario Association of Police Services Boards
Ontario Association of Chiefs of Police
Ontario Municipalities
Telus
Bell
Rogers

February 25, 2020

Re: Item for Discussion – Motion of Support for Ban of Single-Use Disposable Wipes

At its meeting of January 23, 2020, the Council of the Corporation of the Town of Bracebridge ratified motion 20-GC-032/033, regarding the support for ban of single-use disposable wipes, as follows:

“WHEREAS Single-use wipes are a \$6 billion industry and growing, and are now being advertised as a clean alternative to toilet paper that is safe to flush;

AND WHEREAS Single-use wipes accumulate in the sewer system and eventually clog the sanitary sewer system, requiring significant additional repair and maintenance;

AND WHEREAS the Municipal Enforcement Sewer Use Group (MESUG) estimates non-flushable materials cause \$250 million in annual repairs across Canada;

AND WHEREAS a 2019 study released by Ryerson University tested 101 types of single-use disposable wipes and found that all of the wipes failed basic requirements of flushable products;

AND WHEREAS there is no one standard for what the word “flushable” means;

AND WHEREAS there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact;

AND WHEREAS Single-use wipes, even when properly disposed of as waste, are an inefficient and unsustainable use of resources that contribute significantly to environmental degradation.

NOW THEREFORE BE IT RESOLVED THAT the Town of Bracebridge lobby the Provincial and Federal Governments to ban single-use disposable wipes;

AND THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the Local Members of Provincial Parliament; and all Municipalities in Ontario.

AND FURTHER THAT the District of Muskoka be requested to endorse the resolution and the ban on single-use wipes.”

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

In accordance with Council's direction I am forwarding you a copy of the associated memorandum for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read "L. McDonald". The signature is fluid and cursive, with the first letter of the last name being a large, stylized "M".

Lori McDonald
Director of Corporate Services/Clerk



The Corporation of the Township of Madoc

15651 Highway 62, P.O. Box 503, Madoc, Ontario K0K 2K0

www.madoc.ca

613-473-2677

Fax: 613-473-5580

The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

Re: Resolution from the Township of Springwater – Conservation Authorities

Please be advised that the Township of Madoc Council passed the following motion to support the resolution of the Township of Springwater regarding the Conservation Authority Levies, attached.

Motion # 19-610

Moved by: Councillor Beaton

Seconded by: Deputy Reeve Rollins

That Council direct the Clerk/Planning Coordinator to write a letter of support, supporting the resolution of the Township of Springwater regarding the Conservation Authority Levies

-Carried-

Sincerely,

Amanda Cox
Clerk/Planning Coordinator
Township of Madoc



The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

November 29th 2019

Re: Resolution from the Township of Springwater – Conservation Authority Levies

Please be advised that on November 27th the Town of Plympton-Wyoming Council passed the following motion to support the Township of Springwater motion (attached) that was passed on October 16th 2019.

Motion #7 – Moved by Bob Woolvett, Seconded by Gary Atkinson that the Council of the Town of Plympton-Wyoming supports the resolution of the Township of Springwater regarding the Conservation Authority Levies.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me at the number above or by email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: Renee Chaperon, Clerk – Township of Springwater
The Honourable Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
Conservation Ontario
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Conservation Authority Levies

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C456-2019

Moved by: Coughlin
Seconded by: Cabral

Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;

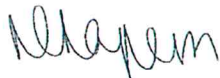
Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's

support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities

Phone: 705-728-4784
Ext. 2015

Clerk's Department

Fax: 705-728-6957



2069 Battersea Rd.
Glenburnie, ON K0H 1S0

F: 613.548.8460

21 February, 2020

Dear Premier Ford:

Please be advised that the Council of the County of Frontenac, at its regular meeting held February 19, 2020, passed the following resolution, being Motions, Notice of Which has Been Given, clause b):

b) Resolution of Support for Conservation Authorities

Whereas the County of Frontenac has been well served by Quinte Conservation, Cataraqui Conservation, Rideau Valley Conservation and Mississippi Valley Conservation Authorities;

And Whereas we value the efforts of the conservation authorities to monitor floods, to manage Source Water Protection and to ensure the integrity of the watersheds within our County and conserve our natural environment;

And Whereas the province of Ontario is currently reviewing the mandate and operations of conservation authorities;

And Whereas conservation authorities provide essential services to municipalities in their watersheds;

And Whereas smaller municipalities do not have the capacity or the financial resources to employ staff with the technical expertise that conservation authorities provide;

Therefore Be It Resolved That the County of Frontenac encourages the province to continue to support the principle of planning on a watershed basis in the ongoing review and prioritize the allocation of adequate funding to support the core mandate of conservation authorities;

And Further That the provincial government will maintain and not diminish the core mandate of conservation authorities;

And Further That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, the Honourable John Yakabuski, Minister of Natural Resources and Forestry, Conservation Ontario, the Association of Municipalities of Ontario and all Ontario municipalities.

Carried

I trust you will find this in order; however should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenacounty.ca.

Yours Truly,



Jannette Amini, Dipl.M.M., M.A. CMO
Manager of Legislative Services/Clerk

Copy: File





Northumberland
County

Resolution

Moved By [Signature]

Agenda
Item 8b

Resolution No.
2020-02-19-55

Last Name Printed Ostrander

Seconded By [Signature]

Council Date: February 19, 2020

Last Name Printed Latchford

"Whereas Northumberland County supports the important role that conservation authorities provide, including watershed management programs; and

Whereas Northumberland County believes that the Province should undertake consultations with municipalities prior to making any program or funding changes;

Now Therefore Be It Resolved That County Council receive the supporting resolutions from Ontario municipalities (including the Town of Orangeville, the Town of Collingwood and the Municipality of Strathroy-Caradoc; and

Further Be It Resolved That this resolution be forwarded to: Premier Doug Ford, the Minister of the Environment, Conservation and Parks, MPP David Piccini, the Association of Municipalities of Ontario, the Ganaraska Conversation Authority, the Lower Trent Conversation Authority, the Crowe Valley Conservation Authority and the Otonabee Region Conservation Authority, and all Ontario municipalities."

Recorded Vote
Requested by

Councillor's Name

Carried

[Signature]
Warden's Signature

Deferred

Warden's Signature

Defeated

Warden's Signature

Ellis, Maddison

From: Tracy MacDonald <tmacdonald@orangeville.ca>
Sent: Monday, January 27, 2020 6:34 PM
Subject: Resolution - Environmental Awareness and Action

CAUTION: External E-Mail

Good afternoon,

The Town Orangeville passed the following resolution at its January 13, 2020 Council meeting:

13.1 Councillor Peters – Environmental Awareness and Action

Resolution 2020-14

Moved by Councillor Peters
Seconded by Councillor Post

That the Town of Orangeville supports continuation of the programs and services of the CVC, both mandatory and non-mandatory, and that no programs or services of the CVC or other CAs in Ontario be “wound down” at this time; and

That the Minister of the Environment, Conservation, and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and

That the Minister of the Environment, Conservation, and Parks recognizes the strong and positive Provincial role Conservation Authorities (CAs) play in flood risk reduction programs and reinstates funding to the CAs of Ontario; and

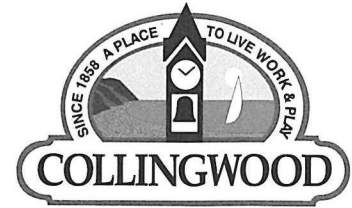
That this resolution be forwarded to the Minister of the Environment, Conservation, and Parks, Premier Doug Ford, MPP Sylvia Jones, the Association of Municipalities of Ontario, the Credit Valley Conservation Authority, Conservation Ontario, and all Ontario municipalities.

Carried.

Regards,

Tracy Macdonald | Assistant Clerk | Corporate Services
Town of Orangeville | 87 Broadway | Orangeville ON L9W 1K1
519-941-0440 Ext. 2256 | Toll Free 1-866-941-0440 Ext. 2256
tmacdonald@orangeville.ca | www.orangeville.ca

TOWN OF COLLINGWOOD



Becky Dahl, Deputy Clerk

97 Hurontario St. P.O. Box 157

Collingwood, ON L9Y 3Z5

Tel: (705) 445-1030 Ex. 3230

Fax: (705) 445-2448

Email: bdahl@collingwood.ca

January 21, 2020

The Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor, 777 Bay Street
Toronto, ON M7A 2J3

Re: Conservation Authorities

On behalf of the Council for the Corporation of the Town of Collingwood, I write to advise you of the following recommendation approved at its meeting held on January 20, 2020 for your consideration:

WHEREAS the Town of Collingwood has recently declared a Climate Emergency;

AND WHEREAS the Town of Collingwood has committed to nine core principles of sustainability;

AND WHEREAS the Town of Collingwood is a beneficiary of the upstream environmental remediation work done by the Nottawasaga Valley Conservation Authority (NVCA);

AND WHEREAS the Town of Collingwood is a member of the NVCA, with representation on its Board of Directors;

AND WHEREAS under the direction of the Board of Directors, the NVCA provides programs and services addressing local priorities to the residents of Collingwood and its other member municipalities, including inclusive outdoor education and recreation, water quality monitoring, preservation of species at risk as well as protecting life and property through a variety of measures;

AND WHEREAS the NVCA provides the Town of Collingwood with expert advice on the environmental impact of land use planning proposals and that the Municipality does not have staff with comparable expertise or experience;

AND WHEREAS the Ministry of the Environment, Conservation and Parks provides approximately one percent of the budget for programs and services currently delivered by the NVCA;

THEREFORE BE IT RESOLVED THAT the Town of Collingwood supports Conservation Authority regulations under Bill 108 being completed in consultation with municipalities, the NVCA and Conservation Ontario;

AND THAT the Town of Collingwood supports continuation of the critical programs and services included in the mandate of Conservation Authorities;

AND THAT during the fulsome review and consultations the Minister of Environment, Conservation and Parks continue to allow local municipalities' designated representatives

to determine which programs will be delivered and mandatory, along with the use of a Board-directed fair municipal levy as per current Regulation;

AND THAT this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Jim Wilson, the Association of Municipalities of Ontario, Nottawasaga Valley Conservation Authority, Conservation Ontario, all Ontario municipalities, and the County of Simcoe.

Should you require anything further, please do not hesitate to contact the undersigned at 705-445-1030 ext. 3230 or clerk@collingwood.ca.

Yours truly,

~~TOWN OF COLLINGWOOD~~



Becky Dahl
Deputy Clerk, Clerk Services

c.c. Premier Doug Ford
Jim Wilson, MPP
Association of Municipalities of Ontario
Nottawasaga Valley Conservation Authority
Conservation Ontario
County of Simcoe
Ontario municipalities

Ellis, Maddison

From: Ruth Alcaininho <ralcaininho@strathroy-caradoc.ca>
Sent: Friday, January 24, 2020 10:50 AM
To: minister.mecp@ontario.ca; admin@ltvca.ca
Subject: Strathroy-Caradoc Regular Council Meeting January 20, 2020 - Approval of Resolution LTVC - Watershed Management Programs

CAUTION: External E-Mail

Please be advised the following resolution sent to member municipalities of the Lower Thames Valley Conservation Authority, was presented for consideration by Council at their regular meeting of Monday, January 20, 2020 and approved as follows:

Moved by Councillors Brennan and Kennes:

WHEREAS Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years; and

WHEREAS Municipalities must work together to ensure resilient and healthy watersheds for residents, and

WHEREAS Conservation Authorities will be important partners in concrete and cost-effective initiatives to address climate change,

THEREFORE BE IT RESOLVED THAT: the Municipality of Strathroy-Caradoc supports the important role Conservation Authorities provide to local communities in delivering watershed management programs; and that this resolution be circulated to Municipalities, Conservation Authorities and the Provincial Government (Minister of Environment, Conservation and Parks), in Ontario. **Carried.**

Kind Regards,

Ruth

Ruth Alcaininho
Deputy Clerk/Insurance Co-Ordinator
Legal & Legislative Services
Tel: 519-245-1105 Ext 237
Fax: 519-245-6353
Email: ralcaininho@strathroy-caradoc.ca



Legal & Legislative Services
Municipality of Strathroy-Caradoc
52 Frank Street | Strathroy, ON | N7G 2R4

Visit us online at www.strathroy-caradoc.ca



February 18, 2020

Bill 156, *Security from Trespass and Protecting Food Safety Act*

The **Peterborough County Federation of Agriculture** represents the voice of agriculture in the local community, and advocates on behalf of our farm family members. Along with our Commodity partners in **Peterborough County** and the Ontario Federation of Agriculture. We are committed to a sustainable and profitable future for farm families.

Ontario farms have increasingly come under threat of unwanted trespassers and activists who are illegally entering property, barns and buildings, seizing private property and threatening the health and safety of the farm, employees, livestock and crops.

On December 2nd, 2019, the provincial government introduced **Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019***. The bill is intended to protect Ontario farm animals, farms, farmers and their families, and the safety of the entire food supply by addressing the ongoing threat of unwanted trespassing and from unauthorized interactions with farm animals. The risks of these actions include exposing farm animals to stress and potential diseases, as well as the introducing contaminants into the food supply.

The **Peterborough County Federation of Agriculture** appreciates the support from the provincial government for taking a strong stance to protect our farms and food safety, by introducing more significant consequences for illegal trespassing activities.

The **Peterborough County Federation of Agriculture** is calling on all municipal councils to reassure their citizens that the safety of Ontario farm animals, farmers and farm families, and the safety of the entire food system matters. We respectfully ask that your council show your support for Bill 156 by sending the following letter (see below) to Ontario's Minister of Agriculture, Food and Rural Affairs, the Honourable Ernie Hardeman, John Vantof NDP Critic, Agriculture and Food, Rural Development, and John Fraser Liberal Critic, Agriculture, Food and Rural Affairs

Thank you for showing your support for stronger legislation to protect farms, animals, and food in Peterborough County from intruders. As this issue is time sensitive, if your municipality is going to support we would urge you to do so at your earliest convenience. This Bill is currently at second reading.

Sincerely,

Karen Jopling

President Peterborough County Federation of Agriculture

pcfagriculture@gmail.com

705.927.5677

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry.

Thank you for this important new legislation. Protection of our Ontario should be the highest priority.

Sincerely,

SIGNATURE

copy: pcfagriculture@gmail.com

John Vanthof
Critic, Agriculture and Food, Rural Development
Rm. 156, Main Legislative Bldg.
Toronto, ON M7A 1A5

Via Email: jvanthof-qp@ndp.on.ca

Dear Mr Vanthof

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

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Thank you for this important new legislation. Protection of our Ontario should be the highest priority.

Sincerely,

SIGNATURE

copy: pcfagriculture@gmail.com

John Fraser
Critic, Agriculture, Food and Rural Affairs
Room 448, Main Legislative Building
Queen's Park
Toronto (ON) M7A 1A4

Via Email: jfraser.mpp.co@liberal.ola.org

Dear Mr Fraser

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

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Thank you for this important new legislation. Protection of our Ontario should be the highest priority.

Sincerely,

SIGNATURE

copy: pcfagriculture@gmail.com



County of Haliburton

P.O. Box 399 – 11 Newcastle Street
Minden, Ontario K0M 2K0

705-286-1333 phone 705-286-4829 fax

Warden Liz Danielsen

Michael Rutter, CAO
mrutter@county.haliburton.on.ca

February 3, 2020

All Ontario Municipalities

Dear Sir/Madame:

Re: Tourism Oriented Destination Signage Fee Increases

Haliburton County and our local municipalities recently became aware of a significant increase in fees being charged to businesses by Canadian Tourism Oriented Destination Signage Limited. In a time when every effort is being made to remove barriers to prosperity, this change will take money directly from the "bottom line" of small and medium sized businesses and not-for-profits across the Province.

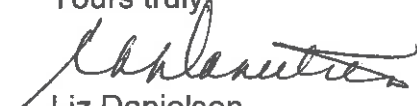
At their most recent meeting, Haliburton County Council passed the following resolution:

Whereas the Ministry of Heritage, Sport, Tourism, and Culture and the Ministry of Transportation supervise the delivery and maintenance of tourism oriented destination signage through a third party – Canadian TODS Limited;
And Whereas our tourism stakeholders and other enterprises rely heavily on this signage to direct customers to their businesses;
And Whereas Canadian TODS Limited recently advised their customers that fees will be doubling, beginning in 2020;
And Whereas this will result in significant financial hardship for those business owners:
Now therefore, be it resolved that the Haliburton County Tourism Committee and Haliburton County Council request that the Minister of Tourism, Culture and Sport and the Minister of Transportation reconsider or phase in this fee increase, allowing an appropriate amount of time for businesses to adjust;
And finally that those municipalities that support the resolution be requested to advise the Ministers noted above and their local MPP of their support.

All of the municipalities in the County of Haliburton recognize the value of this signage and the need for cost increases to meet inflation; however, we are asking that this fee increase be reconsidered and phased in to ease the burden on our stakeholders.

Thank you for your consideration of our request.

Yours truly,



Liz Danielsen
Warden



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

July 25, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

The following resolution was passed by the Council of the Corporation of the Municipality of South Huron at the Regular Council meeting on July 15, 2019;

Motion: 382-2019

Moved: J. Dietrich

Seconded: T. Oke

That South Huron Council support the Township of Warwick resolution regarding Enforcement for Safety on Family Farms as follows:

Whereas agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world; and

Whereas in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals; and

Whereas the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media; and

Where maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations; and

Whereas the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

Now therefore be it resolved that the Council for the Corporation of the Municipality of South Huron requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation- to ensure the safety of Ontario's farm families, employees and animals; and

Be it further resolved that this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all municipalities in the Province of Ontario, AMO and ROMA.

Disposition: Carried

Yours truly,



Rebekah Msuya-Collison
Director of Legislative Services/Clerk
Municipality of South Huron

CC. The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)



The Corporation of the Township of Madoc

15651 Highway 62, P.O. Box 503, Madoc, Ontario K0K 2K0

www.madoc.ca

613-473-2677

Fax: 613-473-5580

February 11, 2020

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under fake pretenses to gain entrance onto farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of the livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. Bill 156: *Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry

Sincerely,

Loyde Blackburn
Reeve, Madoc Township

From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, February 14, 2020 4:17 PM
To: Courtenay Hoytfox
Subject: Employment Services Prototype Service Managers: No Municipal Applicants Selected

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POLICY UPDATE

February 14, 2020

Employment Services Prototype Service Managers: No Municipal Applicants Selected

Today the Ministry of Labour, Training and Skills Development announced the successful proponents for three regions where the Province will prototype its new service delivery model for employment services. The new model will see employment-related functions of the municipal Ontario Works and the provincial Ontario Disability Support Program integrate with the provincial Employment Ontario network into a single employment services system.

AMO is disappointed that no municipal candidates were selected as a result of the competitive process. The government is starting with the three prototype areas in 2020. A full provincial roll out will occur in the coming years for all Ontario Works employment services currently delivered by 47 municipal governments and District Social Services Administration Boards. The implication of this initial decision is the potential loss of the Ontario Works employment services function provided to social assistance recipients, as of October 1st, affecting nine municipal governments. It is up to the new service managers if they wish to partner and fund municipal service delivery of Ontario Works employment services.

The three prototype regions include the following areas: Peel, Muskoka-Kawartha, and Hamilton-Niagara. The Muskoka-Kawartha region includes the District of Muskoka, the City of Kawartha Lakes, the County of Haliburton, the County of Peterborough, the City of Peterborough and Northumberland County. The Hamilton-Niagara region covers Hamilton, Brant County, Brantford, Norfolk County, and Niagara Region.

The service system managers selected for each region are:

- A consortium for [Hamilton-Niagara Peninsula](#) including current Employment Ontario and Ontario Disability Support Program service providers led by Fedcap (a U.S. based non-profit employment services provider),
- Fleming College for [Muskoka-Kawartha](#)s a post-secondary institution and current Employment Ontario service provider with campus locations in Peterborough, Lindsay, Haliburton, Cobourg, and
- WCG, part of the APM Group for [Peel](#). The WCG is a Canadian subsidiary of the APM Group, an Australian private sector company that provides employment, health, and rehabilitation services in 10 countries.

AMO will monitor the situation based on the experience of the first three prototype areas. We will work with the Province and municipal governments to mitigate any negative municipal impacts in the transition to the new model, including in prototype regions and beyond. There will need to be transitional support and change management for the nine affected municipal governments.

This activity is in addition to other provincial announcements that may result in significant restructuring and labour relations challenges for municipal governments, including the potential restructuring of public health.

In the lead-up to the competitive process, AMO raised concerns about the fiscal, programmatic, accountability, and labour relations impacts of this fundamental change to the delivery of services at the community level. There needs to be a seamless transition for clients regardless of who is chosen as the employment service system manager in a given region. The successful proponents must serve vulnerable residents, including those who are far from entering the labour market and in need of additional supports. As well, the new service system managers must actively engage all municipal governments in their regions about local labour force development.

More information on the government's plan for Employment Services Reform is found in the Ontario Newsroom [release](#).

AMO Contact: Michael Jacek, Senior Advisor, mjacek@amo.on.ca, 416-971-9856 ext. 329.

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From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, February 20, 2020 10:08 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - February 20, 2020

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February 20, 2020

In This Issue

- Coronavirus - Keep informed.
- Conservation Authority consultation online survey.
- *Spring Time in Paris* - Room booking now open for OSUM 2020 Conference.
- Take advantage of early bird registration for AMO's 2020 Annual Conference.
- AMO's Social Media webinar series is back by popular demand!
- Seeking efficiencies - Wireless service for staff.
- A barrier-free web solution for AMO members.
- Ground engagement tools webinar: Municipal Group Buying Program.
- Tires webinar: Municipal Group Buying Program.
- Facilities maintenance equipment webinar: Municipal Group Buying Program.
- Health and Safety Leadership Summit.
- Careers with AMO and Saugeen Conservation.

Provincial Matters

For the most up-to-date and accurate information about coronavirus, this [Government of Ontario site](#) is the place to find it. Although the risk continues to be low in Ontario, municipal officials are advised to: monitor the situation, review their local emergency response plans, refresh their occupational and safety plans, and continue to work with their local public health agencies, local emergency response providers, and any health care facilities in your area to make sure local coordination structures and plans are in place.

After 3 in-person multi stakeholder meetings to date, MECP has an online survey ([English](#) / [French](#)), open to all Ontarians, to gather opinions on improvements to Conservation Authorities. Responses are due by March 13. This is a municipal government opportunity to share ideas to improve service delivery. An additional in person meeting is planned for North Bay but no details are available at this point.

Eye on Events

From April 29 through May 1, the 2020 OSUM Conference and Trade Show will take place in beautiful Brant County. [Registration](#) and [room booking](#) are now available.

Join us in Ottawa from August 16 - 19 for the Annual General Meeting and Conference. Visit the [AMO website](#) for details and Early Bird registration. Book now as early bird registration closes 4 pm on March 2, 2020.

As elected officials living in the spotlight, effective communication is essential! Designed to help you navigate social media effectively, these 1 hour lunch & learn workshops provide the tactics to promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for the 2 remaining webinars.

LAS

LAS looks to collaborate with partners where possible. The Province of Ontario delivers affordable wireless phone service for your municipal staff. [Email the province](#) for a quote, adding VOR #OSS-00415819 to the subject line. For further information about other provincial services, please [visit their website](#).

AMO's partnership with eSolutions offers members cost-effective website solutions that meet accessibility requirements and ensure that residents can access the information and online municipal services they need. Learn more in the [LAS Blog](#) about our partner offerings.

Only a few days left to [register for the Ground Engagement Tools webinar](#) being held on February 26 at 10 am. This [NEW Group Buying offering](#) includes grader blades, bucket teeth, and a wide range of other wear items from Waterloo-based Valley Blades. Be sure to join us!

[Register for our Tire Webinar](#) on March 11 @ 10am. Find out how the [Group Buying Tire offering](#) can save you money and keep all your municipal vehicles and equipment rolling smoothly down the road.

Registration is now open for our [Facilities Maintenance webinar](#) on March 25 at 10am. Learn about the different building maintenance, repair and operations supplies now available through the [Municipal Group Buying Program](#). This is just one of the many categories under the popular [Capital Purchasing offering](#)!

Municipal Wire*

AMO's occupational health and safety partner, [4S Consulting](#), is hosting a leadership summit on February 26 at the Holiday Inn, Toronto International Airport. Speakers from the Chief Prevention Officer's office, the WSIB and others will speak to ongoing health and safety initiatives of interest to the municipal sector. [Register today!](#)

Careers

[Events Intern - AMO](#). This is a temporary position of up to 12.5 weeks. Assisting the Special Events Coordinator, the successful candidate will be responsible for providing support for the development and delivery of AMO's Annual Conference. The Intern will also provide support for other AMO events and training. Please [apply in confidence](#) by March 20, 2020 at 12 noon.

General Manager / Secretary-Treasurer - Saugeen Conservation. A complete job description is available at County of Grey or Saugeen Conservation. Candidates for the above position are invited to submit resumes prior to Friday, March 20, 2020 at 4:30 p.m. to: Grant McLevy, Director of Human Resources, County of Grey, 595 9th Avenue East, Owen Sound, ON N4K 3E3. Fax: 519.376.4082; Email: grant.mclevy@grey.ca; Web: grey.ca/careers.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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Courtenay Hoytfox

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, February 27, 2020 10:00 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - February 27, 2020

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February 27, 2020

In This Issue

- Call for submissions now open: The P.J. Marshall Municipal Innovation Award.
- Main Street Revitalization Initiative coming to an end.
- North Bay Conservation Authority consultation scheduled for March 5.
- *Spring Time in Paris* - Room booking now open for OSUM 2020 Conference.
- Early bird registration for AMO's 2020 Annual Conference ends March 2!
- Only 1 session left in AMO's popular social media webinar series.
- Tires webinar: Municipal Group Buying Program.
- Facilities maintenance equipment webinar: Municipal Group Buying Program.
- Careers with AMO.

AMO Matters

The P.J. Marshall Municipal Innovation Award showcases projects implemented by Ontario municipalities that point to tangible outcomes from new, more cost effective ways of providing public services and facilities.

All Main Street projects must have all eligible costs spent by March 31, 2020. Once spent, complete and submit the final report by May 15, 2020. Communication activities should also be considered. Contact Adam Garcia with questions.

Provincial Matters

The North Bay Conservation Authority consultation will be held March 5 - details to be announced. Please RSVP with the Great Lakes Office by February 28. Should you have any questions, email glo@ontario.ca.

Eye on Events

Ilona Dougherty, a leading thinker on engaging new generations in the work place and community, is one of the exciting speakers participating in the 2020 OSUM Conference. *Spring Time in Paris* will be hosted by Brant County April 29 through May 1. Registration and room booking are now available.

Join us in Ottawa from August 16 - 19 for the Annual General Meeting and Conference. Visit the [AMO website](#) for details and Early Bird registration information. Book now as early bird registration closes 4 pm on March 2, 2020.

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LAS

The [Tire Offering](#) through our new [Municipal Group Buying Program](#) saves money and keeps municipal vehicles and equipment rolling smoothly. Find out how - [register for our upcoming Tire Webinar](#) on March 11 @ 10am.

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AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

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The Healthy Hydration Company™

TECHNICAL ENGAGEMENT MEETING

ABERFOYLE & ERIN

ANNUAL REPORTS

Join us on March 4 for a technical engagement session on Nestlé Waters Canada's data-driven groundwater management program in Aberfoyle and Erin. Andreeanne Simard, Natural Resource Manager will provide the pre-read by February 26, 2020.

During this session we will be presenting our annual data and findings to your technical representative attending on behalf of your organization.

WHEN: Wednesday, March 4, 2020

WHERE: Puslinch Community Centre
23 Brock Road South
Puslinch, ON N0B 2C0

AGENDA: 9:45 a.m. – Arrivals
10:00 a.m. – Aberfoyle Annual Report Presentation and Q&A
11:00 a.m. – Erin Annual Report Presentation and Q&A
12:00 p.m. – Meeting concludes

RSVP by February 24, 2020 to Andreeanne.Simard@waters.nestle.com.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



February 28, 2020

Dear Head of Council:

RE: Provincial Policy Statement, 2020

Earlier today, the government of Ontario released the Provincial Policy Statement (PPS), 2020. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction that guides municipal decision-making.

Municipalities play a key role in implementing provincial land use policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" PPS policies.

The PPS, 2020 supports implementation of **More Homes, More Choice**: Ontario's Housing Supply Action Plan and includes key changes to:

- Encourage an increase in the mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater certainty
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The PPS, 2020 works together with other recent changes to the land use planning system – including changes to the Planning Act through Bill 108, More Homes, More Choice Act, 2019 and **A Place to Grow**: Growth Plan for the Greater Golden Horseshoe. Collectively, these changes support key government priorities of increasing housing supply, supporting job creation and reducing red tape – while continuing to protect Ontarians' health and safety and the environment, including the Greenbelt.

The PPS, 2020 policies will take effect on May 1, 2020. It will replace the Provincial Policy Statement, 2014. In accordance with section 3 of the Planning Act, all decisions affecting land use planning matters made after this date shall be consistent with the PPS, 2020. My ministry will be in touch to provide education and training for municipal staff to support implementation of the new policies.

For more information about the PPS, 2020, please visit ontario.ca/PPS where you will find:

- A digital version of the PPS, 2020
- A link to the decision notice on the Environment Registry of Ontario (ERO #019-0279)

If you have any questions about the Provincial Policy Statement, 2020, please contact the ministry at provincialplanning@ontario.ca or by calling 1-877-711-8208.

Sincerely,



Steve Clark
Minister

c: Planning Head, Planning Board Secretary-Treasurer, and/or Clerks



RESOLUTION
MUNICIPAL COUNCIL
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

2020-

Date: March 4, 2020

Moved by: _____ Seconded by: _____

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2019	16/19	3-04400	-361.88
2019	02/19	5-02800	-883.60
2019	14/19	6-07500	-37.05
2018	10/19	8-15200	-2,796.43
2019	11/19	8-15200	-2,915.18
2018	11/18	8-16850	-16.40
2019	12/18	8-16850	-41.72

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Bulmer				
Councillor Bailey				
Mayor Seeley				
Councillor Sepulis				
Councillor Goyda				
TOTAL				

MAYOR: _____

CARRIED	LOST
----------------	-------------



REPORT ADM-2020-004

TO: Mayor and Members of Council

FROM: Courtenay Hoytfox, Development and Legislative Coordinator

MEETING DATE: March 4, 2020

SUBJECT: 2019 Annual Water Report – Drinking Water System Number 260021034
File: E13PUS

RECOMMENDATION

That Report ADM-2020-004 regarding the 2019 Annual Water Report – Drinking Water System Number 260021034 be received; and

That the 2019 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2020-004.

DISCUSSION

The Township completes, in accordance with Ontario Regulation 170/03, an annual report for Drinking Water System Number 260021034. A copy of 2019 Annual Report is attached as Schedule A.

Notification and Posting

The Annual Drinking Water System Report is submitted to:

Ministry of Environment & Climate Change

Ontario Government Building

4th Floor

1 Stone Road West

Guelph, ON N1G 4Y2

Fax: 519-826-4286

Email: caterina.luberti@ontario.ca

Ministry of Environment & Climate Change

Suite 200

6733 Mississauga Road

Mississauga, ON L5N 6J5

Email: tina.patel@ontario.ca
colleen.watts@ontario.ca

Wellington Dufferin Guelph Public Health
160 Chancellors Way
Guelph, ON N1G 0E1
Fax: 519-836-7215

The Whistle Stop Co-operative Pre-School Inc.
23 Brock Road South
RR #3
Guelph, ON N1H 6H9

Attention: Sandra Gunson

The Annual Drinking Water System Report is posted on the:

- Township's website
- Township Office Bulletin Board
- Puslinch Community Centre Bulletin Board and Black Binder
- Library Bulletin Board
- Concession Booth

FINANCIAL IMPLICATIONS

None

APPLICABLE LEGISLATION AND REQUIREMENTS

Ontario Regulation 170/03 – Ontario Water Resources Act

ATTACHMENTS

2019 Drinking Water System Number 260021034 Annual Report

OPTIONAL ANNUAL REPORT TEMPLATE

Drinking-Water System Number:	260021034
Drinking-Water System Name:	Puslinch Community Centre
Drinking-Water System Owner:	Township of Puslinch
Drinking-Water System Category:	SMNR – Small Municipal Non-
Residential Period being reported:	January 1, 2019 to December 31, 2019

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [] No []</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [] No []</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">1</div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [X] No []</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">3</div> <p>(Puslinch Community Centre, Library and Whistlestop Preschool)</p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [X] No []</p>
---	---

Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
Puslinch Community Centre, Whistlestop Preschool, Library	260021034



Ontario Drinking-Water Systems Regulation O. Reg. 170/03

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?

Yes [X] No []

Indicate how you notified system users that your annual report is available, and is free of charge.

- [X] Public access/notice via the web
[X] Public access/notice via Government Office
[] Public access/notice via a newspaper
[X] Public access/notice via Public Request
[X] Public access/notice via a Public Library
[] Public access/notice via other method

Describe your Drinking-Water System

There is a UV System in the Puslinch Branch Wellington County Public Library. There is a Softener and UV System in Puslinch Community Centre that serves the Whistlestop Preschool and The Ontario Early Years Pre-School Group.

List all water treatment chemicals used over this reporting period

N/A

Were any significant expenses incurred to? N/A

- [] Install required equipment
[] Repair required equipment
[] Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
n/a					

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw	12	0	0	0	0
Treated	104	0	0	104	<10 - <40
Distribution	N/A				

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure	NOTE: For continuous monitors use 8760 as the number of samples.
Turbidity	0			
Chlorine	0			
Fluoride (If the DWS provides fluoridation)	0			

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	Oct. 16/17	0.02	ug/L	
Arsenic	Oct. 16/17	.2	ug/L	
Barium	Oct. 16/17	84.3	ug/L	
Boron	Oct. 16/17	21	ug/L	
Cadmium	Oct. 16/17	0.003	ug/L	
Chromium	Oct. 16/17	.12	ug/L	
*Lead	Oct. 22/19	4.88/0.65	ug/L	
Mercury	Oct. 16/17	0.01	ug/L	
Selenium	Oct. 16/17	.04	ug/L	
Sodium	Oct. 16/17	.60/.73	mg/L	
Uranium	Oct. 16/17	0.147	ug/L	
Fluoride	Oct. 16/17	0.56	mg/L	
Nitrite	Oct. 10/19	0.003	mg/L	
Nitrate	Oct. 10/19	0.006	mg/L	

*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Plumbing				
Distribution				

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	Oct. 16/17	0.02	ug/L	
Atrazine	Oct. 16/17	.01	ug/L	
Atrazine + N-dealkylated metabolites	Oct. 16/17	0.01	ug/L	
Azinphos-methyl	Oct. 16/17	0.05	ug/L	
Benzene	Oct. 16/17	0.32	ug/L	
Benzo(a)pyrene	Oct. 16/17	0.004	ug/L	
Bromoxynil	Oct. 16/17	0.33	ug/L	
Carbaryl	Oct. 16/17	0.05	ug/L	
Carbofuran	Oct. 16/17	0.01	ug/L	
Carbon Tetrachloride	Oct. 16/17	0.16	ug/L	
Chlorpyrifos	Oct. 16/17	0.02	ug/L	
Desethyl Atrazine	Oct. 16/17	.01	ug/L	
Diazinon	Oct. 16/17	0.02	ug/L	
Dicamba	Oct. 16/17	0.20	ug/L	
1,2-Dichlorobenzene	Oct. 16/17	0.41	ug/L	
1,4-Dichlorobenzene	Oct. 16/17	0.36	ug/L	
Dichlorodiphenyltrichloroethane (DDT) + metabolites	Oct. 16/17	0.01	ug/L	
1,2-Dichloroethane	Oct. 16/17	0.35	ug/L	
1,1-Dichloroethylene (vinylidene chloride)	Oct. 16/17	0.33	ug/L	
Dichloromethane	Oct. 16/17	0.35	ug/L	
2-4 Dichlorophenol	Oct. 16/17	0.15	ug/L	
2,4-Dichlorophenoxy acetic acid (2,4-D)	Oct. 16/17	0.19	ug/L	
Diclofop-methyl	Oct. 16/17	0.40	ug/L	
Dimethoate	Oct. 16/17	0.03	ug/L	



Diquat	Oct. 16/17	1	ug/L	
Diuron	Oct. 16/17	0.03	ug/L	
Glyphosate	Oct. 16/17	1	ug/L	
Epoxide	Oct. 16/17	0.01	ug/L	
	Oct. 16/17	0.01	ug/L	
Malathion	Oct. 16/17	0.02	ug/L	
MCPA	Oct. 16/17	0.00012	ug/L	
Metolachlor	Oct. 16/17	0.01	ug/L	
Metribuzin	Oct. 16/17	0.02	ug/L	
Monochlorobenzene	Oct. 16/17	0.30	ug/L	
Paraquat	Oct. 16/17	1	ug/L	
Pentachlorophenol	Oct. 16/17	0.15	ug/L	
Phorate	Oct. 16/17	0.01	ug/L	
Picloram	Oct. 16/17	1	ug/L	
Polychlorinated Biphenyls(PCB)	Oct. 16/17	0.04	ug/L	
Prometryne	Oct. 16/17	0.03	ug/L	
Simazine	Oct. 16/17	0.01	ug/L	
Terbufos	Oct. 16/17	0.01	ug/L	
Tetrachloroethylene	Oct. 16/17	0.35	ug/L	
2,3,4,6-Tetrachlorophenol	Oct. 16/17	0.20	ug/L	
Triallate	Oct. 16/17	0.01	ug/L	
Trichloroethylene	Oct. 16/17	0.44	ug/L	
2,4,6-Trichlorophenol	Oct. 16/17	0.25	ug/L	
Trifluralin	Oct. 16/17	0.02	ug/L	
Vinyl Chloride	Oct. 16/17	0.17	ug/L	

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample



REPORT ADM-2020-005

TO: Mayor and Members of Council

FROM: Courtenay Hoytfox, Development and Legislative Coordinator

MEETING DATE: March 4, 2020

SUBJECT: Mayor's Absence Schedule

RECOMMENDATION

That Report ADM-2020-005 regarding the Mayor's absence schedule be received; and

That Council adopts the Mayor's Absence Schedule as outlined in this report.

Background

Section 242 of the Municipal Act, 2001 provides that:

- A municipality may, by by-law or resolution, appoint a member of the council to act in the place of the head of council or other member of council designated to preside at meetings in the municipality's procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the head of council or designated member, as the case may be, with respect to the role of presiding at meetings.

Purpose

It is expedient for Council to pass a resolution that defines when Members of Council shall act in the place of the Mayor during an absence during the remainder of the 2022 term of Council. Members of Council are appointed on a monthly basis in alphabetical order starting January, 2019 to act in the place and instead of the Mayor during an absence or vacancy.

Member	Term
Councillor Bulmer	March 2020
Councillor Goyda	April 2020
Councillor Sepulis	May 2020
Councillor Bailey	June 2020
Councillor Bulmer	July 2020
Councillor Goyda	August 2020
Councillor Sepulis	September 2020
Councillor Bailey	October 2020
Councillor Bulmer	November 2020

Councillor Goyda	December 2020
Councillor Sepulis	January 2021
Councillor Bailey	February 2021
Councillor Bulmer	March 2021
Councillor Goyda	April 2021
Councillor Sepulis	May 2021
Councillor Bailey	June 2021
Councillor Bulmer	July 2021
Councillor Goyda	August 2021
Councillor Sepulis	September 2021
Councillor Bailey	October 2021
Councillor Bulmer	November 2021
Councillor Goyda	December 2021
Councillor Sepulis	January 2022
Councillor Bailey	February 2022
Councillor Bulmer	March 2022
Councillor Goyda	April 2022
Councillor Sepulis	May 2022
Councillor Bailey	June 2022
Councillor Bulmer	July 2022
Councillor Goyda	August 2022
Councillor Sepulis	September 2022
Councillor Bailey	October 2022
Councillor Bulmer	November 2022

Financial Implications

None

Applicable Legislation and Requirements*Municipal Act, S.O. 2001, C. 25***Attachments**

None



PLANNING REPORT for the TOWNSHIP OF PUSLINCH

Prepared by the County of Wellington Planning and Development
Department

DATE: February 27th, 2020
TO: Glen Schwendinger, CAO/Clerk
Township of Puslinch
FROM: Zach Prince, Planner
County of Wellington
SUBJECT: **FINAL REPORT**
Zoning By-law Amendment Application D14/DAY – Andrew and Anne Day
7171 Con 1 & 4071 Sideroad 25 South, Puslinch
Removal of Site Specific Provision
SCHEDULES: **Schedule 1 – Consent sketch**
Schedule 2 – Draft Zoning By-law

SUMMARY/COMMENTS

The purpose of the proposed zoning by-law amendment is to remove a permitted site specific use located on a proposed vacant lot as a condition of approval for application B50/19.

The subject property is currently zoned (A-SP-78) which permits an office use on the property. This use is only required on the retained parcel and not the vacant lot which is proposed to be zoned to Agricultural (A).

A draft Zoning By-law has been prepared for council's consideration.

INTRODUCTION

This rezoning application relates to land legally described as Part Lot 26, Concession Gore, Township of Puslinch, municipally known as 7171 Con 1 & 4071 Sideroad 25 South. The property is approximately 33.64ha (83ac) in size and contains a single detached dwelling, farm buildings and a professional office (Figure 1).

PROPOSAL

The purpose of the proposed zoning by-law amendment is to remove a permitted site specific use located on a proposed vacant lot as a condition of approval for application B50/19. The severed lot is approximately 0.56ha (1.4ac), the retained parcel contains an office, farm buildings, dwelling and is approximately 34ha (84ac).

ZONING BY-LAW

Zoning By-law

The subject property is zoned Agricultural (A) with a site specific provision (SP-78) which permits an office use on the property subject to the following provisions:

No.	Parent Zone	By-Law	Additional Permitted Uses	Prohibited Uses	Site Specific Special Provisions
78	Agriculture (A)	By-Law 42/14	Professional office with a max. floor area of 100 m ² (1,076 sq. ft.), a max. height of 8.5 m (27.1 ft.) and setback approximately 240 m from Concession Road 1; 250 m from Sideroad 25; and 145 m from the East lot line Any use permitted in an (A) zone	Outdoor storage areas associated with the professional office use	The professional office building shall be contained to an area in proximity to the existing building cluster. It shall not be used for residential purposes and shall not contain any sleeping quarters within it. The number of employees permitted to work at the professional office shall not exceed three and shall not include any off-site employees.

AGENCY AND PUBLIC COMMENTS

Public Comments

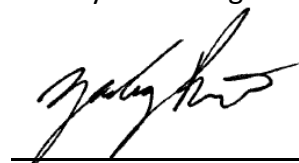
A public meeting was held on February 19th, 2020. Staff were present, one member of the public asked questions and no concerns were raised.

CONCLUSION

The proposed rezoning conforms to provincial policy and the County Official Plan. Staff have prepared a Draft By-law for council's consideration as **Schedule 2**.

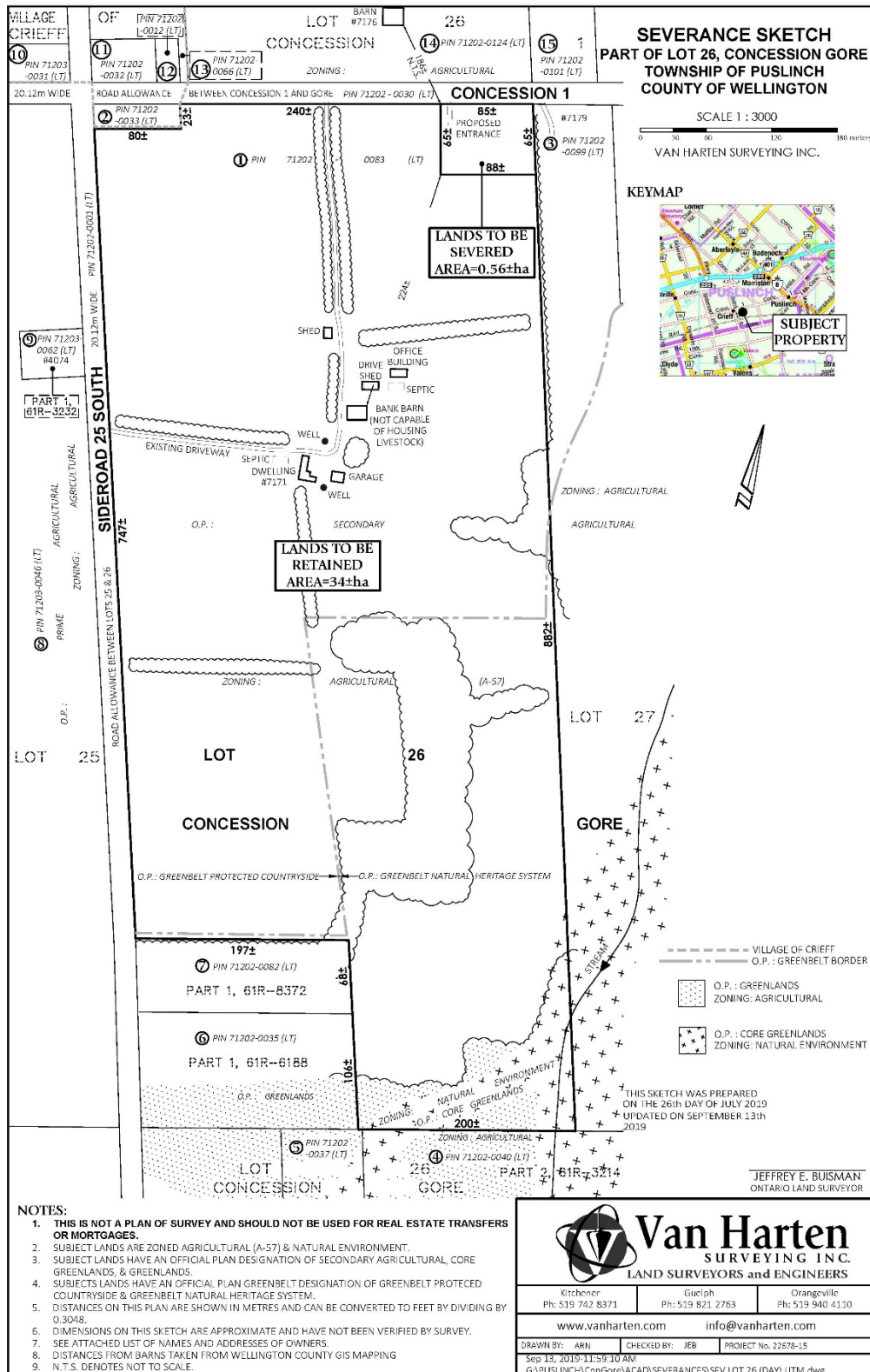
Respectfully submitted

County of Wellington Planning and Development Department



Zach Prince, MCIP RPP
Planner

SCHEDULE 1: Consent Sketch



SCHEDULE 2: Draft By-law

ZONING BY-LAW AMENDMENT to By-law 023/18

for

**Andrew and Anne Day
Part Lot 26, Concession Gore
7171 Concession 1 & 4071 Sideroad 25 South, PUSLINCH**

Township of Puslinch Rezoning Application D14/DAY

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER _____

**A BY-LAW TO AMEND BY-LAW NUMBER 023/18, AS AMENDED,
BEING THE ZONING BY-LAW OF THE TOWNSHIP OF PUSLINCH**

WHEREAS, the Council of the Corporation of the Township of Puslinch deem it appropriate and in the public interest to amend By-Law Number 023/18 pursuant to Sections 34 of the Planning Act, R.S.O. 1990 as amended;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF PUSLINCH ENACTS AS FOLLOWS:**

1. That Schedule "A" of By-law 023/18 is hereby amended by rezoning Part Lot 26, Concession Gore, municipally known as 7171 Concession 1 & 4017 Sideroad 25 South, within the Township of Puslinch, from Site Specific **SP-78 ZONE** to **AGRICULTURAL ZONE**, as shown on schedule "A" of this By-law.
2. That unless otherwise provided, the subject land as shown on Schedule "A" to this By-Law shall be subject to all applicable regulations of Zoning By-Law 19/85, as amended.
3. This By-law shall become effective from the date of passage by Council and come into force in accordance with the requirements of the Planning Act, R.S.O. 1990, as amended.

READ A FIRST AND SECOND TIME THIS _____ OF _____, 2019.

MAYOR

CLERK

READ A THIRD TIME AND PASSED THIS _____ OF _____, 2019.

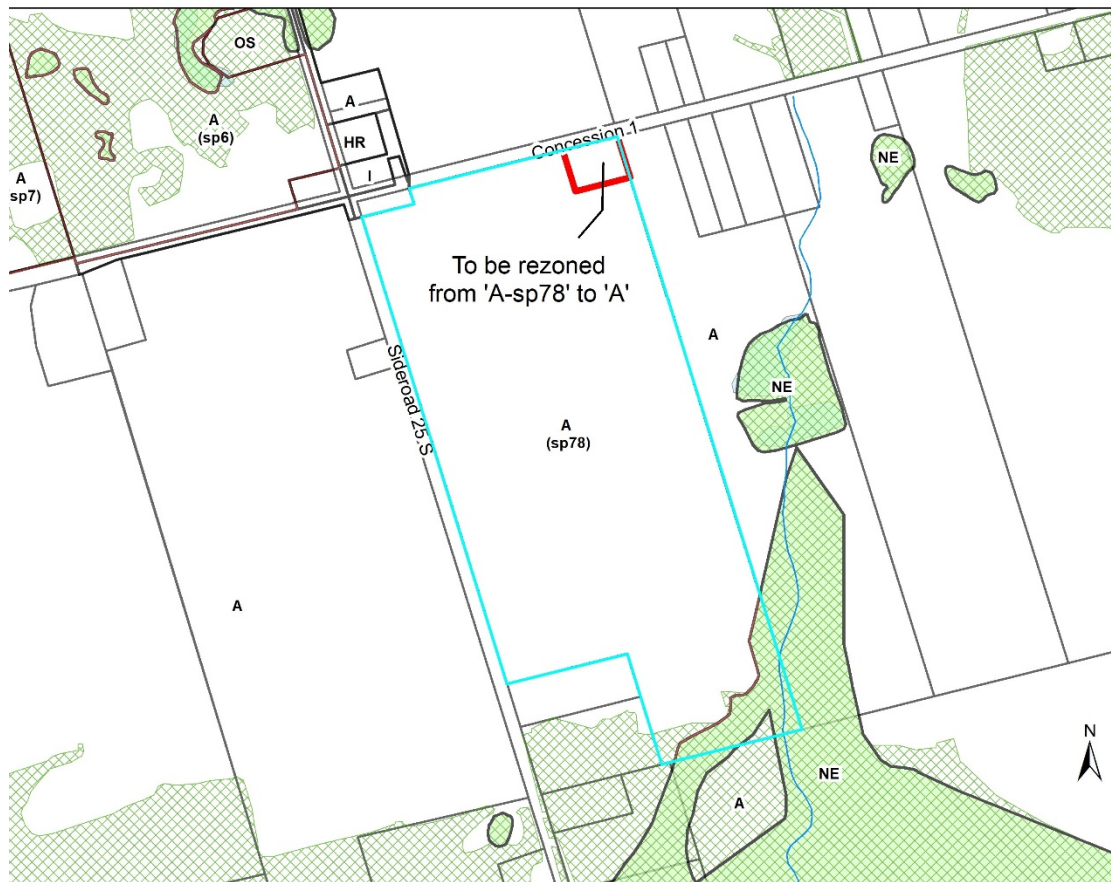
MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER _____

Schedule "A"



Highlighted area to be rezoned from “**SP-78**” Zone to “**A**” Zone

This is Schedule "A" to By-law No. _____
Passed this ____ day of _____, 2020.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

EXPLANATION OF BY-LAW NO. _____

By-law Number _____ amends the Township of Puslinch Zoning By-law 23/18 by rezoning 7171 Concession 1 & 4017 Sideroad 25 South, within the Township of Puslinch, and municipally referred to as 6920 Concession 1, from a SP-78 ZONE to an AGRICULTURAL ZONE

The subject lands are designated Secondary Agricultural lands in the County of Wellington Official Plan. The purpose of the proposed zoning by-law amendment is to remove a permitted site specific use located on a proposed vacant lot as a condition of approval for application B50/19.



REPORT REC-2020-002

TO: Mayor and Members of Council

FROM: Mike Fowler, Supervisor, Public Works and Parks

MEETING DATE: March 4, 2020

SUBJECT: Old Morriston Backstop Replacement
File No. R04 PAR

RECOMMENDATIONS

That Staff Report REC-2020-002 regarding the replacement of Old Morriston backstop be received; and

That Council authorize an additional amount of funding up to \$20 000 for the replacement of Old Morriston Ball Diamond Backstop Asset No. 3059; and

That this project be funded through the Asset Management Discretionary Reserve.

Purpose

The purpose of this report is to inform Council of the replacement needs identified during the February 7, 2020 inspection as well as to report on the current pricing to replace the wire mesh.

Background

The existing structure is approximately 50 years old and due to age is deteriorating. There are no records available to determine maintenance or recent repair work. The structure consists of metal support poles and wire meshing. The contractor has recommended that based on the recent inspection the entire structure is in need of replacement.

The current amount budgeted for the mesh replacement only, as identified in the asset management plan, is \$3668.00.

The mesh replacement costs as identified by the inspection is approximately \$7072.35. The approximate cost to replace the entire structure is \$20 000.00 and this includes a small contingency for variable construction costs.

Financial Implications

That up to \$20 000 of additional funding for the replacement of the Old Morriston Backstop asset No. 3059 to be funded through the Asset Management Discretionary Reserve.

ATTACHMENTS

None

ZONING BY-LAW AMENDMENT to By-law 023/18

for

Andrew and Anne Day
Part Lot 26, Concession Gore
7171 Concession 1 & 4071 Sideroad 25 South, PUSLINCH

Township of Puslinch Rezoning Application D14/DAY

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 2020-016

**A BY-LAW TO AMEND BY-LAW NUMBER 023/18, AS AMENDED,
BEING THE ZONING BY-LAW OF THE TOWNSHIP OF PUSLINCH**

WHEREAS, the Council of the Corporation of the Township of Puslinch deem it appropriate and in the public interest to amend By-Law Number 023/18 pursuant to Sections 34 of the Planning Act, R.S.O. 1990 as amended;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF PUSLINCH ENACTS AS FOLLOWS:**

1. That Schedule "A" of By-law 023/18 is hereby amended by rezoning Part Lot 26, Concession Gore, municipally known as 7171 Concession 1 & 4017 Sideroad 25 South, within the Township of Puslinch, from Site Specific **SP-78 ZONE** to **AGRICULTURAL ZONE**, as shown on schedule "A" of this By-law.
2. That unless otherwise provided, the subject land as shown on Schedule "A" to this By-Law shall be subject to all applicable regulations of Zoning By-Law 19/85, as amended.
3. This By-law shall become effective from the date of passage by Council and come into force in accordance with the requirements of the Planning Act, R.S.O. 1990, as amended.

READ A FIRST AND SECOND TIME THIS _____ OF _____, 2020.

MAYOR

CLERK

READ A THIRD TIME AND PASSED THIS _____ OF _____, 2019.

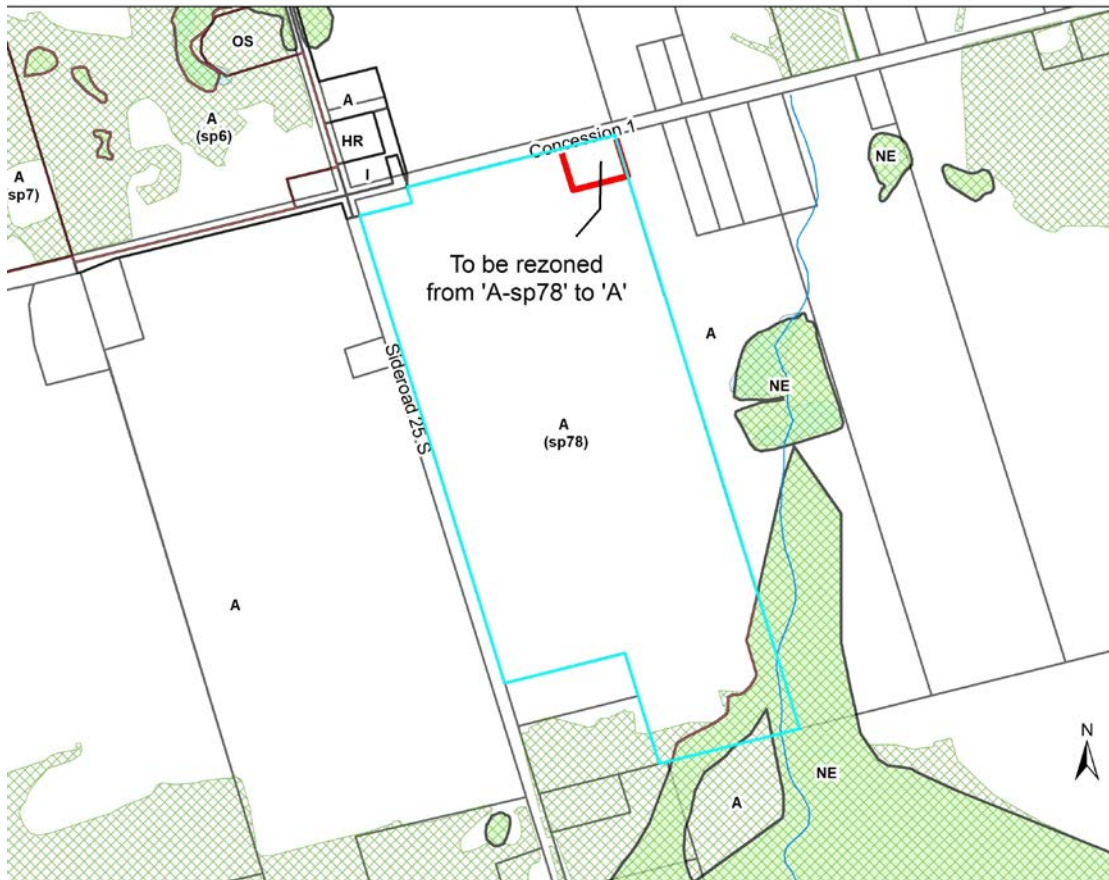
MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 2020-016

Schedule "A"



Highlighted area to be rezoned from “**SP-78**” Zone to “**A**” Zone

This is Schedule "A" to By-law No. 2020-016
Passed this ____ day of _____, 2020.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

EXPLANATION OF BY-LAW NO. 2020-016

By-law Number 2020-016 amends the Township of Puslinch Zoning By-law 23/18 by rezoning 7171 Concession 1 & 4017 Sideroad 25 South, within the Township of Puslinch, and municipally referred to as 6920 Concession 1, from a SP-78 ZONE to an AGRICULTURAL ZONE

The subject lands are designated Secondary Agricultural lands in the County of Wellington Official Plan. The purpose of the proposed zoning by-law amendment is to remove a permitted site specific use located on a proposed vacant lot as a condition of approval for application B50/19.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 017-2020

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on March 4, 2020.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on March 4, 2020 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 4th DAY OF MARCH, 2020.

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk