



## THE CORPORATION OF THE TOWNSHIP OF PUSLINCH 2020 COUNCIL MEETING

### **A G E N D A**

**DATE:** Wednesday February 19, 2020

**REGULAR MEETING:** 7:00 P.M.

**≠ Denotes resolution prepared**

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS**
  - (a) None
4. **Adoption and Receipt of Minutes of the Previous Meeting.≠**
  - (a) February 5, 2020 Regular Council Meeting
  - (b) February 5, 2020 Council Training
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**
  1. **Zoning By-law amendment D14/DAY – Andrew and Ann Day – Part Lot 26, Concession Gore, 7171 Concession 1 & 4071 Side Road 25 South.**

**\*note this Public Information Meeting will be held on February 19<sup>th</sup>, 2020 at 6:30 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

7. **COMMUNICATIONS**
  1. Financial Indicator Review prepared December 31, 2019 based on 2018 Financial Information Return.
  2. Monthly Monitoring Report - Mill Creek Pit License #5738 dated February 12, 2020.



## THE CORPORATION OF THE TOWNSHIP OF PUSLINCH 2020 MEETING

3. Request from Puslinch Lake Conservation Association with respect to appointing a Township representative to the PLCA Board dated February 14, 2020.

4. **Intergovernmental Affairs**

- (a) Various correspondence for review.

8. **DELEGATIONS / PRESENTATIONS**

7:05 p.m. – William (Bill) Knetsch with respect to erecting a memorial bench in the Morriston historical Garden. ✖

7:15 p.m. – Khurram Khan with respect to the zoning of a particular property in Puslinch. ✖

9. **REPORTS**

1. **Puslinch Fire and Rescue Services**

- (a) None

2. **Finance Department**

- (a) Report FIN-2020-011 Rural Economic Development Program – 2020 Grant Application ✖
    - (b) Report FIN-2020-012 – Rural Economic Development Program - Execution of Contribution Agreement ✖

3. **Administration Department**

- (a) None

4. **Planning and Building**

- (a) BLDG-2020-002 Building Monthly Update Jan 2020 ✖
    - (b) County of Wellington Public Information Meeting Draft Report - Zoning By-law Amendment Application D14/DAY – Andrew and Anne Day - Removal of Site Specific Provision ✖



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
2020 MEETING

5. **Roads & Parks Department**

None

6. **Recreation Department**

None

7. **Mayor's Updates**

- (a) Request for a meeting with Mayor Guthrie and the Transportation staff to discuss the Clair Maltby Secondary Plan
- (b) Discussion on the truck traffic restriction on Gordon Street

10. **NOTICES OF MOTION**

11. **COMMITTEE MINUTES ≠**

- (a) January 14, 2020 Committee of Adjustment Meeting Minutes
- (b) January 14, 2020 Planning and Development Advisory Committee Meeting Minutes

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS ≠**

- (a) BL2020-014 Being a By-law authorizing the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.

15. **CONFIRMING BY-LAW ≠**

- (b) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
2020 MEETING

16. **ADJOURNMENT** ≠

**MINUTES**

**DATE:** February 5, 2020

**REGULAR MEETING:** 1:00 P.M.

The February 5, 2020 Regular Council Meeting was held on the above date and called to order at 1:00 p.m. in the Council Chambers, Aberfoyle.

**1. ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Sara Bailey  
Councillor John Sepulis

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Manager of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

**2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

**3. ADOPTION OF THE MINUTES:**

- (a) January 22, 2020 Regular Council Meeting

**Resolution No. 2020-056:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the minutes of the following meetings be adopted as written and distributed:**

- (a) January 22, 2020 Regular Council Meeting

**CARRIED**

**4. BUSINESS ARISING OUT OF THE MINUTES:**

**5. PUBLIC MEETINGS:**

1. None

**6. COMMUNICATIONS:**

- (1) Correspondence from Conservation Halton with respect to Conservation Halton Draft Guidelines for Storm Water Management Engineering Submissions dated January 22, 2020.

- (2) BMA Management Consulting Inc. - Municipal Study 2019

**7. Intergovernmental Affairs**

**Resolution No. 2020-057:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Intergovernmental Affairs correspondence items listed on the Council Agenda for FEBRUARY 5, 2020 Council meeting be received.**

**CARRIED**

**That Council send their support of item 7(10) the resolution by Rainey River District Municipal Association with respect to fair and equitable property taxation revenue on railway right-of-ways collected by municipalities in Ontario.**

## **8. DELEGATIONS/PRESENTATIONS**

1:05 p.m. – Pasquale Costanza, Safe Communities Wellington County and Wellington County OPP with respect to Community Safety and Well-Being Planning update.

**Resolution No. 2020-058:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council receives the presentation by Pasquale Costanza, Safe Communities Wellington County and Wellington County OPP with respect to Community Safety and Well-Being Planning update; and**

**That the Township of Puslinch Council direct staff to work with Safe Communities Wellington County to include the Township of Puslinch in the Community Safety and Well-Being Plan being prepared for the County of Wellington; and**

**That Councillor Bailey work with Safe Communities Wellington County to establish a local Puslinch chapter.**

**CARRIED**

1:25 p.m. – Andreanne Simard, Nestle Waters, with respect to enhanced recycling for Puslinch

**Resolution No. 2020-059:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That Council receives the presentation by Andreanne Simard, Nestle Waters, with respect to enhanced recycling for Puslinch; and**

**That Council direct staff to work together with Nestle Waters to establish an enhanced recycling program in Puslinch.**

**CARRIED**

## **9. REPORTS:**

### **1. Mayor's Updates**

Notice of upcoming meeting with Ministry of Municipal Affairs and Housing staff scheduled for February 14, 2020 to discuss potential for development in Puslinch.

## **10. COMMITTEE MINUTES**

(a) October 21, 2019 Heritage Committee Minutes

**Resolution No. 2020-060:** Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That the minutes of the following meetings be adopted as written and distributed:**

(a) **October 21, 2019 Heritage Committee Minutes**

**CARRIED**

**11. MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Sepulis attended the open house for the Black Bridge Road reconstruction and provided an update on the project.
- (b) Councillor Sepulis made Council aware that GRCA is updating the Source Water Protection Plan and there are two upcoming open houses that Council can attend.
- (c) Councillor Bulmer provided an update on the Farm Safety Committee.
- (d) Councillor Goyda reminded Council of the Family Day event at the Community Centre on Monday February 17, 2020.
- (e) Councillor Bailey updated Council on the Rotary Pasta dinner and the Whistle Stop Dance.

**12. UNFINISHED BUSINESS**

**13. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2020-061:**

Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 012-2020 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 5th day of February 2020.**

**CARRIED**

**14. ADJOURNMENT:**

**Resolution No. 2020-062:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

That Council hereby adjourns at 2:31 p.m.

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk



## **MINUTES**

**DATE:** February 5, 2020

**COUNCIL TRAINING MEETING:** 2:30 P.M.

The February 5, 2020 Regular Council Meeting was held on the above date and called to order at 2:30 p.m. in the Council Chambers, Aberfoyle.

### **1. ATTENDANCE:**

Mayor James Seeley  
Councillor Matthew Bulmer  
Councillor Jessica Goyda  
Councillor Sara Bailey  
Councillor John Sepulis

### **STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Manager of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

### **2. TRAINING SESSION:**

Training session relating to an online engagement platform sample.

### **3. CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

#### **Resolution No. 2020-063:**

Moved by Councillor Bulmer and  
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 013/2020 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 5 day of February 2020

**CARRIED**

### **4. ADJOURNMENT:**

#### **Resolution No. 2020-064:**

Moved by Councillor Bailey and  
Seconded by Councillor Bulmer

That Council hereby adjourns at 4:05 p.m.

**CARRIED**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk



# FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

## Puslinch Tp

Date Prepared:	31-Dec-19
MSO Office:	Western
Prepared By:	TWR
Tier	LT

2018 Households:	3,101
2018 Population	8,000
2019 MFCI Index	0.2

Median Household Income:	111,808
Taxable Residential Assessment as a % of Total Taxable Assessment:	75.6%
Own Purpose Taxation:	3,935,416

## SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	South - LT - Counties - Rural		Level of Risk
			Median	Average	
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2014	5.3%	10.5%	LOW
		2015	4.6%	10.1%	LOW
		2016	2.4%	9.2%	LOW
		2017	4.7%	8.6%	LOW
		2018	4.8%	7.7%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2014	60.6%	30.1%	LOW
		2015	69.9%	31.8%	LOW
		2016	68.0%	38.6%	LOW
		2017	75.5%	47.2%	LOW
		2018	76.9%	40.1%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2014	46.3%	52.3%	LOW
		2015	58.0%	54.7%	LOW
		2016	56.6%	58.9%	LOW
		2017	62.7%	61.9%	LOW
		2018	62.0%	62.0%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2014	2.26:1	3.15:1	LOW
		2015	2.57:1	3.02:1	LOW
		2016	2.69:1	3.25:1	LOW
		2017	2.57:1	3.24:1	LOW
		2018	3.08:1	3.29:1	LOW

## FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2014	2.0%	3.0%	LOW
		2015	2.1%	2.4%	LOW
		2016	2.0%	2.6%	LOW
		2017	1.9%	2.7%	LOW
		2018	1.8%	2.5%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2014	63.2%	40.5%	MODERATE
		2015	64.2%	42.0%	MODERATE
		2016	65.1%	42.3%	MODERATE
		2017	65.7%	43.8%	MODERATE
		2018	66.5%	43.7%	MODERATE
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2014	0.0%	3.5%	MODERATE
		2015	-3.3%	6.0%	MODERATE
		2016	-0.9%	8.4%	LOW
		2017	3.1%	11.4%	LOW
		2018	5.1%	12.5%	LOW

\*\*\*\*\*  
The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.  
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# FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

## Puslinch Tp

### NOTES

*Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.*

#### Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.  
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

#### ***Additional Notes on what Financial Indicators may indicate:***

**Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied** - Shows how much of the taxes billed are not collected.

**Net Financial Assets or Net Debt as % of Own Source Revenues** - Indicates how much property tax and user fee revenue is servicing debt.

**Reserves and Reserve Funds as a % of Municipal Expenses** - Indicates how much money is set aside for future needs and contingencies.

**Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)** - Indicates how much cash and liquid investments could be available to cover current obligations.

**Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)** - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

**Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)** - Indicates how much of the assets' life expectancy has been consumed.

**Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues** - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

**The Northern and Rural Municipal Fiscal Circumstances Index (MFICI)** is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFICI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFICI corresponds to relatively positive fiscal circumstances, whereas a higher MFICI corresponds to more challenging fiscal circumstances. (Note: the MFICI index is only available for northern and rural municipalities)

# FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Puslinch Tp

## CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied

SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)

Net Financial Assets or Net Debt as % of Own Source Revenues

SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 -  
SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 -  
SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

Total Reserves and Reserve Funds as a % of Municipal Expenses

(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)

SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)

(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)

SLC 51 9910 10 / SLC 51 9910 06

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues

(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 -  
SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 -  
SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)



Dufferin Aggregates  
2300 Steeles Ave W, 4<sup>th</sup> Floor  
Concord, ON L4K 5X6  
Canada

February 12, 2020

RECEIVED

FEB 12 2020

Township of Puslinch

Seana Richardson  
Aggregates Technical Specialist  
Ministry of Natural Resources and Forestry  
Guelph District  
1 Stone Road West  
Guelph, Ontario  
N1G 4Y2

Attention: Ms. Richardson

**Re: Monthly Monitoring Report  
Mill Creek Pit, License #5738  
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of January 2020 for those monitoring wells that could be measured.

Exceedances of the threshold value occurred at the OW5-84 to DP5CR pair on January 3 and 16, and are interpreted to be caused by a combination of the observed hydrogeological variability at this location and a beaver dam observed downstream of DP5CR.

The existing OW5-84 to DP5C early warning and threshold values do not appear to be representative of the actual conditions at replacement drive point DP5CR, and proposed revised values will be provided to the MNRF.

If you have any questions, please do not hesitate to call.

Sincerely,

Ron Van Ooteghem  
Site Manager  
C.c.

Township of Puslinch  
Sonja Strynatka (GRCA)  
Maria Topalovic (Dufferin Aggregates)  
University of Guelph

Monthly Reporting  
Mill Creek Aggregates Pit  
January 2020

Date	DP21 (mASL)	Threshold Value (mASL)	Exceedance
3-Jan-20	305.95	305.66	NO
9-Jan-20	Frozen	305.66	NO
16-Jan-20	306.06	305.66	NO
24-Jan-20	Frozen	305.66	NO

Date	DP17 (mASL)	Threshold Value (mASL)	Exceedance
3-Jan-20	305.26	305.17	NO
9-Jan-20	Frozen	305.17	NO
16-Jan-20	305.34	305.17	NO
24-Jan-20	Frozen	305.17	NO

Date	DP3 (mASL)	Threshold Value (mASL)	Exceedance
3-Jan-20	304.93	304.54	NO
9-Jan-20	Frozen	304.54	NO
16-Jan-20	305.02	304.54	NO
24-Jan-20	Frozen	304.54	NO

Date	DP2 (mASL)	Threshold Value (mASL)	Exceedance
3-Jan-20	304.22	303.65	NO
9-Jan-20	Frozen	303.65	NO
16-Jan-20	304.29	303.65	NO
24-Jan-20	Frozen	303.65	NO

Date	DP1 (mASL)	Threshold Value (mASL)	Exceedance
3-Jan-20	304.28	303.88	NO
9-Jan-20	Frozen	303.88	NO
16-Jan-20	304.40	303.88	NO
24-Jan-20	Frozen	303.88	NO

Date	DP5CR (mASL)	Threshold Value (mASL)	Exceedance
3-Jan-20	303.47	302.88	NO
9-Jan-20	Frozen	302.88	NO
16-Jan-20	303.54	302.88	NO
24-Jan-20	Frozen	302.88	NO

Date	BH13 (mASL)	DP21 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
3-Jan-20	306.35	305.95	0.40	0.11	NO
9-Jan-20	306.32	Frozen	-	0.11	NO
16-Jan-20	306.35	306.06	0.29	0.11	NO
24-Jan-20	306.31	Frozen	-	0.11	NO

Date	BH92-12 (mASL)	DP17 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
3-Jan-20	305.57	305.26	0.31	0.07	NO
9-Jan-20	305.47	Frozen	-	0.07	NO
16-Jan-20	305.71	305.34	0.37	0.07	NO
24-Jan-20	305.59	Frozen	-	0.07	NO

Date	DP6 (mASL)	DP3 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
3-Jan-20	305.97	304.93	1.04	0.57	NO
9-Jan-20	305.93	Frozen	-	0.57	NO
16-Jan-20	306.13	305.02	1.11	0.57	NO
24-Jan-20	306.03	Frozen	-	0.57	NO

Date	BH92-27 (mASL)	DP2 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
3-Jan-20	304.68	304.22	0.46	0.43	NO
9-Jan-20	304.66	Frozen	-	0.43	NO
16-Jan-20	304.82	304.29	0.53	0.43	NO
24-Jan-20	304.75	Frozen	-	0.43	NO

Date	BH92-29 (mASL)	DP1 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
3-Jan-20	304.75	304.28	0.47	0.29	NO
9-Jan-20	304.75	Frozen	-	0.29	NO
16-Jan-20	304.88	304.40	0.48	0.29	NO
24-Jan-20	304.87	Frozen	-	0.29	NO

Date	OW5-84 (mASL)	DP5CR (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
3-Jan-20	303.73	303.47	0.26	0.30	YES
9-Jan-20	303.65	Frozen	-	0.30	NO
16-Jan-20	303.76	303.54	0.22	0.30	YES
24-Jan-20	303.67	Frozen	-	0.30	NO

Note: Exceedances of the threshold value occurred at the OW5-84 to DP5CR pair on January 3 and 16, and are interpreted to be caused by a combination of the observed hydrogeological variability at this location and a beaver dam observed downstream of DP5CR. The existing OW5-84 to DP5C early warning and threshold values do not appear to be representative of the actual conditions at replacement drive point DP5CR, and proposed revised values will be provided to the MNRF.

Monthly Reporting  
Mill Creek Aggregates Pit  
January 2020

					Max. Allowable as per PTTW- Main Pond			Max. Allowable as per PTTW- Silt Pond				
					(Imperial Gallons)		(Litres)	(Imperial Gallons)		(Litres)		
Total Monthly Precipitation (mm):		78.8	Kitchener/Waterloo (Actual)		2,500	per minute	11,365	2,597	per minute	11,806		
Total Monthly Normal Precipitation (mm):		65.2	Waterloo-Wellington A (30-year Normal)		1,800,000	per day	8,183,000	3,739,477	per day	17,000,000		
Date	Below Water Table Extraction Phase 2	Below Water Table Extraction Phase 1	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance Y/N (BELOW 305.5 mASL)	Phase 2 Pond Level (mASL)	Exceedance Y/N (BELOW 305.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance Y/N (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance Y/N (BELOW 304.5 mASL)
1-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
2-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
3-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
4-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
5-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
6-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
7-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
8-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
9-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
10-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
11-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
12-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
13-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
14-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
15-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
16-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
17-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
18-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
19-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
20-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
21-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
22-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
23-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
24-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
25-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
26-Jan-20	-	-	-	-	-	-	-	-	-	-	-	-
27-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
28-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
29-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
30-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
31-Jan-20	0	0	0	0	-	-	-	-	-	-	-	-
Total	-	0	0	0	-	-	-	-	-	-	-	-

Note: No exceedances to report. All ponds are frozen.

## **Courtenay Hoytfox**

---

**From:** Courtenay Hoytfox  
**Sent:** Friday, February 14, 2020 9:40 AM  
**To:** Art Zymerman  
**Subject:** RE: Puslinch Lake Conservation Association

-----Original Message-----

From: Art Zymerman <artzymerman@gmail.com>  
Sent: Thursday, February 13, 2020 10:46 AM  
To: Admin <admin@puslinch.ca>  
Subject: Puslinch Lake Conservation Association

We are writing with regards to a township representative for our board meetings.  
With Ken Roth stepping down we do not have a representative from council to our board.  
It has been very valuable to us to have this representation and voice at our board and respectfully ask that a new representative be appointed.

Thanks  
Art Zymerman  
President

Sent from my iPhone

**From:** AMO Events <events@amo.on.ca>  
**Sent:** Saturday, February 1, 2020 10:01 AM  
**To:** Admin  
**Subject:** AMO 2020 Registration is Open- Early Bird Deadline is March 2, 2020

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## 2020 Conference

---

February 1, 2020

### ***AMO 2020 Registration is Open- Early Bird Deadline is March 2, 2020.***

Join us in Ottawa, August 16<sup>th</sup>-19<sup>th</sup>, for the 2020 AMO Annual General Meeting and Conference. Don't miss out on early bird pricing - register before March 2, 2020 to take advantage.

*AMO 2020* is an important opportunity to connect with your municipal colleagues from across Ontario. With access to Provincial Ministers, experts from many sectors, cutting edge keynote speakers, more than 18 concurrent educational sessions and over 120 industry exhibitors, this year's AMO Conference is your one-stop-shop for connecting on municipal issues of the day. *AMO 2020* is an important networking opportunity to exchange ideas and make important contacts.

The Conference registration system will allow you to select the participation package that makes sense for you. Review the registration information online carefully to ensure you choose the right package for your educational needs.

To assist you with your planning, please visit <http://www.amo.on.ca/Events/AMOCConference> for online registration, the program, hotels and more.

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Tuesday, February 11, 2020 5:01 PM  
**To:** Courtenay Hoytfox  
**Subject:** AMO Response to Public Health and Emergency Health Services Consultation and Cannabis Consultations Underway

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February 11, 2020

## **AMO Response to Public Health and Emergency Health Services Consultation and Cannabis Consultations Underway**

### **Public Health and Emergency Health Services Modernization Consultation**

AMO provided comprehensive, [written submissions](#) to the Minister of Health this week in response to the [Public Health](#) and [Emergency Health Services](#) Modernization consultations. Our members heard assurances in Minister Elliott's remarks at the 2019 AMO conference that nothing is "set in stone". Underlying both submissions is the notion that municipal governments and the Province can work together to collectively preserve what is working well and fix what needs fixing.

The outcome of public health modernization should achieve better population health outcomes through effective, cost efficient, and locally responsive services. Investments in public health make sense to keep people healthy through a focus on the social determinants of health. It contributes to ending hallway health care and saves provincial health costs in the long term. AMO feels that a separate discussion on 2020 and 2021 funding is needed urgently prior to any consideration of restructuring. Municipal governments cannot be expected to make up for reductions in provincial funding. Nor can they bear the costs of provincial restructuring.

When it comes to structure, one size will not fit all. Consistency in service delivery and reducing inefficiencies do not depend on a single governance or leadership type. There are many ways to continuously improve the existing system by building capacity and better system coordination. With provincial help, new ways to serve our Francophone population and Indigenous People are possible.

On emergency health services, AMO has provided advice with an aim to strengthening municipal EMS services in a way that contributes to helping end hallway health care and meets the local needs of communities. Addressing longstanding municipal priorities should be the focus of current efforts before any potential consideration of restructuring. This includes improvements to dispatch as a first priority. Others include addressing non-urgent transfers, fixing the funding model, expanding fully 100% provincially funded community paramedicine and developing strategies to reduce offload delays. Increasing hospital capacity and having alternative health facilities, especially mental health and addictions programs, for patients who do not need hospital care available in communities will help. The new models of care for low acuity 9-1-1 patients can help improve access and reduce hallway health care, but they need to have alternative 24/7 health facilities that are available in all communities.

The Ministry of Health has committed to further conversations with AMO's Health Task Force. AMO also expects further discussions at the MOU table before decisions are made.

In recognition of the work underway to prepare for, and respond to, the 2019 novel coronavirus the Ministry of Health has extended the deadline for submitting written feedback to March 31, 2020. The technical discussion papers and information on how to respond is found on the Ministry [website](#).

**AMO Contact:**

Michael Jacek, Senior Advisor, [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), 416-971-9856 ext. 329.

**Ontario Consulting on Cannabis Consumption Venues and Special Occasion Permits**

The Ministry of the Attorney General has announced consultations on cannabis consumption venues and special occasion permits for cannabis in Ontario. The Ministry is seeking feedback on whether to allow these and the rules and parameters guiding their establishment and operation.

The Ministry is specifically consulting on the role of the Alcohol and Gaming Commission of Ontario (AGCO), the agency responsible for regulating, licensing and inspecting cannabis stores; and the potential role of municipal governments in regulating the proposed cannabis consumption lounges.

AMO's Board has previously supported cannabis consumption venues as a potential tool for local economic development. The Board viewed cannabis consumption venues positively in conjunction with municipal government discretion to allow these establishments in their communities, local zoning and licensing powers to ensure appropriate locations and community responsiveness.

Special Occasion Permits for cannabis could also be desirable for some events. The AGCO regulates Special Occasions Permits for alcohol and it is possible that a single regulator for these permits may be the most efficient and desirable system subject to municipal government and community input.

Municipal governments are encouraged to review the [consultation materials](#) and respond as appropriate by the deadline of March 10, 2020.

**AMO Contact:**

Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Thursday, February 6, 2020 10:05 AM  
**To:** Courtenay Hoytfox  
**Subject:** AMO WatchFile - February 6, 2020

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February 6, 2020

### **In This Issue**

- Coronavirus update - Keep informed.
- Provincial Government developing new poverty reduction strategy.
- Excess soil and brownfield webinar.
- OSUM's 67th Conference & Trade Show to be held in beautiful Brant County.
- 2020 AMO Conference - Early Bird Registration open until March 2.
- AMO's Social Media webinar series is back by popular demand!
- Free asset management on-demand webinar series for staff and elected officials.
- LTC homes save tens of thousands with LED upgrades.
- Culvert webinar: Municipal Group Buying Program.
- Ground engagement tools webinar: Municipal Group Buying Program.
- Careers.

### **Provincial Matters**

For the most up-to-date and accurate information about coronavirus, this [Government of Ontario site](#) is the place to find it. Although the risk continues to be low in Ontario, municipal officials are advised to: monitor the situation, review their local emergency response plans, refresh their occupational and safety plans, and continue to work with their local public health agencies, local emergency response providers, and any health care facilities in your area to make sure local coordination structures and plans are in place.

The provincial government is developing a new poverty reduction strategy for Ontario and is seeking feedback through an online [survey](#). The deadline to respond is March 30, 2020.

The Ministry of the Environment, Conservation and Parks will run a webinar on "On-Site and Excess Soil Management Regulation and Amendments to Records of Site Condition (Brownfields) Regulation." To register for the webinar - on February 20, 2020, from 1-4 pm - [follow this link](#).

## Eye on Events

Scheduled for April 29 through May 1, the 2020 OSUM Conference and Trade Show will be a must attend event. [Registration](#) is now open. With limited space, we are encouraging Exhibitors to [book now](#).

Early Bird registration closes 4 pm on March 2, 2020. The AMO Conference website includes all the information you need to plan for your attendance. [Click here](#) for the AMO 2020 Conference website.

As elected officials living in the spotlight, effective communication is essential! Designed to help you navigate social media effectively, these 1 hour lunch & learn workshops will provide the tactics to promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 3 remaining webinars.

The free asset management webinar series will introduce new tools and templates that AMO piloted with a group of municipalities in partnership with FCM's [Municipal Asset Management Program](#). The third webinar on February 13 is on levels of service defined as the performance of your infrastructure assets and the quality of services municipalities provide to the community. We encourage elected officials to attend this webinar. [Click here to register](#).

## LAS

What will your long-term care home save? Haldimand's Grandview Lodge is saving over \$70,000/year, while Lambton's Meadowview Lodge is on track to save \$80,000/year! You can join them - [contact Christian](#) for more information on our popular [Facility Lighting Service](#)!

Webinar February 12 @ 10am. Join us to learn about the NEW [Culvert offering](#), part of the [Municipal Group Buying Program](#). Staff from LAS and Armtex will present their solutions and answer questions from attendees. [Register Here](#).

Webinar February 26 @ 10am. Our NEW [Ground Engagement offering](#) includes grader blades, bucket teeth, and a wide range of other wear items. Staff from LAS and Valley Blades will give an overview of this new [Municipal Group Buying Program](#) offering and answer any questions you have. [Register Here](#).

## Careers

[Commissioner of Public Works - Region of Peel](#). Career Level: Executive. Posting End Date: 11:59 p.m., February 13, 2020. To learn more about this position and to apply online, please visit Peel Region [Current Job Listings](#).

[Executive Assistant to the City Clerk \(Temporary\) - City of Sarnia](#). This is a temporary opportunity for a period of up to 12 months. Closing date: February 19, 2020. Candidates are invited to submit a resume in confidence to [hr@sarnia.ca](mailto:hr@sarnia.ca) indicating "2020-17 – Executive Assistant to the City Clerk".

[Chief Administrative Officer - Municipality of Northern Bruce Peninsula](#). The job description is available on the Municipality's [website](#). Please submit a cover letter and

resume, marked "Private and Confidential – CAO", by regular mail, personal delivery or email no later than 12:00 p.m. Noon, Thursday, February 27, 2020 to: Mary Lynn Standen, Clerk, Municipality of Northern Bruce Peninsula, 56 Lindsay Road 5, Lion's Head, Ontario N0H 1W0. Telephone: 519.793.3522, X229; Email: [clerk@northernbruce.ca](mailto:clerk@northernbruce.ca).

Chief Administrative Officer (CAO) - District of Parry Sound Social Services Administration Board. Location: Town of Parry Sound. Please submit cover letter & resume referencing Job ID #20N-01, by 4:30 pm, February 28, 2020 to: Attn: Lisa Moore, CHRL, Director of Human Resources, 1 Beechwood Drive, 2nd Floor, Parry Sound, ON P2A 1J2. Fax: 705.751.5370; Email: [jobs@psdssab.org](mailto:jobs@psdssab.org).

Director, Information Technology Services - Region of Waterloo. If you are interested in exploring this opportunity further, and for a complete Position Profile, please visit Legacy Executive Search Partners. If you would like to submit your application, please forward a cover letter and resume to [waterlooit@lesp.ca](mailto:waterlooit@lesp.ca). The deadline for all applications is March 6, 2020.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

### **AMO Contacts**

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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## Courtenay Hoytfox

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Thursday, February 13, 2020 10:07 AM  
**To:** Courtenay Hoytfox  
**Subject:** AMO WatchFile - February 13, 2020

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February 13, 2020

### In This Issue

- Register today for the Waste Diversion webinar - February 18.
- A Digital Citizen Relationship Management solution for AMO members.
- Coronavirus update - Keep informed.
- *Spring Time in Paris* - Room booking now open for OSUM 2020 Conference.
- Take advantage of early bird registration for AMO's 2020 Annual Conference.
- 2020 FONOM Conference - May 13-15, City of Timmins.
- AMO's Social Media webinar series is back by popular demand!
- Free asset management on-demand webinars for staff and elected officials.
- NEW Closed Meeting Investigator business partner.
- Treasure hunt uncovers thousands in energy savings.
- The Municipal Group Buying Program is growing!
- Ground engagement tools webinar: Municipal Group Buying Program.
- Tires webinar: Municipal Group Buying Program.
- Building Community Resilience - free Webinar.
- Careers with Deep River Police Service, Orillia and Middlesex Centre.

### AMO Matters

To learn about the latest in waste diversion, [register today](#) for our webinar on February 18, from 1-2 pm.

Looking to digitally manage your engagement with the public and interactions across municipal departments efficiently? AMO's partner [Frequency Foundry](#) has the solution and is pleased to offer the [Signal 311](#) CRM and Citizen Engagement solution to AMO members at a preferred price. [Read the brochure](#) for more details.

### Provincial Matters

For the most up-to-date and accurate information about coronavirus, this [Government of Ontario site](#) is the place to find it. Although the risk continues to be low in Ontario, municipal officials are advised to: monitor the situation, review their local emergency



response plans, refresh their occupational and safety plans, and continue to work with their local public health agencies, local emergency response providers, and any health care facilities in your area to make sure local coordination structures and plans are in place.

### **Eye on Events**

From April 29 through May 1, the 2020 OSUM Conference and Trade Show will take place in beautiful Brant County. [Registration](#) and [room booking](#) are now available.

Join us in Ottawa from August 16 - 19 for the Annual General Meeting and Conference. Visit the [AMO website](#) for details and Early Bird registration. Book now as early bird registration closes 4 pm on March 2, 2020.

Registration is now open for the [2020 Northeastern Municipal Conference](#) co-hosted by The Federation of Ontario Municipalities and the City of Timmins, May 13-15. This year's conference marks the 60th anniversary of the Federation and the theme is "connecting the north" with speakers and topics designed to appeal to municipal and indigenous councillors on issues important to Northerners.

As elected officials living in the spotlight, effective communication is essential! Designed to help you navigate social media effectively, these 1 hour lunch & learn workshops provide the tactics to promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for the 2 remaining webinars.

The asset management webinar series introduces new tools and templates AMO piloted with a group of municipalities in partnership with FCM's [Municipal Asset Management Program](#). The last of the series is on using risk assessments to identify local infrastructure investment priorities to inform Council decision-making. The webinar is on February 20, at noon. [Register or access cloud recording of previous webinars](#).

### **LAS**

The LAS Closed Meeting Investigator Program has a new business partner, Aird & Berlis, LLP. Check out our [website](#) for more information about Aird & Berlis and the program.

Looking for a creative way to uncover energy savings in your facilities? Searching during Dixon's Energy Treasure Hunt uncovered \$48,000 in savings for Milton and \$39,000 for Guelph! Contact [Christian Tham](#) to schedule your custom [Energy Workshops](#) for this spring! Incentives up to 75% of workshop costs are available.

We've added a wide range of new vendors and categories to the [Municipal Group Buying Program](#), making it even easier for municipalities to source products they use every day. [Check out our updated vendor list](#) to see the expanded list of products and services available through our program.

Webinar February 26 @ 10am. Our NEW [Ground Engagement offering](#) includes grader blades, bucket teeth, and a wide range of other wear items. Staff from LAS and Valley Blades will give an overview of this new [Municipal Group Buying Program](#) offering and answer any questions you have. [Register Here](#).

Webinar March 11 @ 10am. Learn how our Group Buying Program partners Kal Tire, Tirecraft, Goodyear and Michelin can help you save money on tires to keep your fleet safe and reliable. Register here.

### **Municipal Wire\***

QUEST presents 'Key Lessons from 12 Canadian Communities' and examines how extreme weather events such as floods, snow and hail storms, and rising water levels, put energy infrastructure under pressure to adapt. Recommendations, tips, and resources for municipalities interested in developing effective resilience planning strategies will be shared. Sign up for the webinar - February 20, 11:30 am.

### **Careers**

Chief of Police - Town of Deep River. The Deep River Police Service provides policing services to the Town of Deep River, a community of 4,200 residents nestled on the shores of the beautiful Ottawa River. To be considered for this position, please send your resume in confidence to Tracy Russell, Chair, Deep River Police Services Board at drpsbsecretary@yahoo.com before 17h00 on February 21, 2020.

Manager of Real Estate - City of Orillia. Reports to: General Manager of Corporate Services/Legal. Applicants are invited to submit a resume in (MS Word or PDF Format) confidence by February 26, 2020 at noon to: Lori Bolton, CHRL, Director of Human Resources, City of Orillia, 50 Andrew Street South, Suite 300, Orillia, ON L3V 7T5. Email: lbolton@orillia.ca; Fax: 705.325.5904.

Transportation Manager - Municipality of Middlesex Centre. Reports to: Director of Public Works & Engineering. For a detailed synopsis for this position, please visit the Municipality of Middlesex Centre. To apply, please submit a resume and cover letter quoting Posting 2020-008, outlining qualifications and experience no later than 4:00 pm on Tuesday, March 10, 2020 to: Ruth Joyce-Maynard, Human Resource and Health & Safety Coordinator, Municipality of Middlesex Centre, 10227 Ilderton Road, RR2, Ilderton, ON N0M 2A0. Email: HR@middlesexcentre.on.ca.

### **About AMO**

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**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** Tuesday, February 4, 2020 5:31 PM  
**To:** Courtenay Hoytfox  
**Subject:** OPP Detachment Board Regional Discussions

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February 4, 2020

## **OPP Detachment Board Regional Discussions**

The Ministry of the Solicitor General has announced the dates and times of regional roundtable discussion regarding the re-composition of OPP Detachment Boards. Those details are below:

DATE AND TIME	LOCATION	RSVP DATE
<b>February 10, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Thunder Bay</b> Valhalla Inn 1 Valhalla Inn Road Scandia Room	February 3, 2020
<b>February 12, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Kenora</b> Kenora Recreation Centre 18 Mike Richards Way Rotary Room, 1 <sup>st</sup> Fl.	February 5, 2020
<b>February 19, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>London</b> Goodwill Centre 255 Horton Street Community Hall, 3 <sup>rd</sup> Fl.	February 12, 2020
<b>February 20, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Brockville</b> Brockville Memorial Civic Centre 100 Magedoma Blvd. The Hall	February 13, 2020
<b>February 24, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Sudbury</b> Northbury Hotel & Conference Centre	February 17, 2020

50 Brady Street  
Aspen Hall

**February 25, 2020**

9:00 a.m. – 3:00 p.m.

**Timmins**

McIntyre Community Centre  
85 McIntyre Road  
Hall Facility – Auditorium

February 18, 2020

**February 28, 2020**

9:00 a.m. – 3:00 p.m.

**Orillia**

Best Western Plus  
Mariposa Inn & Conference Centre  
400 Memorial Avenue  
Hermitage Ballroom

February 21, 2020

Please email your RSVP to: [SOLGENinput@ontario.ca](mailto:SOLGENinput@ontario.ca). AMO encourages the participation of all elected officials in these discussions.

Please note that the Ministry is seeking input to inform the regulations which will determine the future of democratic oversight and governance of policing. The Ministry has not made any decisions regarding the size and composition of detachment boards. Ideas which can be successfully implemented at a regional or local level are being sought.

Local elected officials with thoughts on the regional composition of OPP detachment boards should put those forward at the roundtable sessions and in the weeks that follow. AMO has impressed upon the Ministry the need for all municipal councils to be represented.

In addition, at the roundtable meetings the Ministry is seeking municipal thoughts related to the composition of a new OPP Governance Advisory Council. This Council's purpose is to provide advice to the Solicitor General with respect to the use of the Solicitor General's powers related to the OPP.

The AMO Board has recently adopted a position regarding the Council's composition. With over 300 municipalities using the services of the OPP, AMO seeks the authority to recommend municipal appointees to the Council. AMO's position is that half of Council's composition should be designated municipal appointees. In addition, given the purpose of the Council, no member should be a former or current member of an Ontario police service or police association.

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.

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February 10, 2020

Hon. Ernie Hardeman  
Minister of Agriculture, Food & Rural Affairs  
77 Grenville Street, 11th Floor  
Toronto, Ontario M5S 1B3

Via Email: [minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry.

Thank you for this important new legislation. Protection of our Ontario Agriculture should be the highest priority.

Sincerely,

Dan Yake  
Acting Mayor

cc: Wellington Federation of Agriculture (via email)





CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Sam McDonell

RESOLUTION NO 29-2020

SECONDED BY Martin Lang

DATE February 3, 2020

WHEREAS the Township of South Glengarry has a strong agricultural tradition and continues to play an important role in Ontario's agri-food sector.

AND WHEREAS the Township of South Glengarry recognizes the importance of the safety of those working in the agri-food sector and the need to protect the safety of our food chain.

AND WHEREAS in December 2019, the Ontario government introduced legislation in Bill 156 – Security from Trespass and Protecting Food Safety Act, 2019 which will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food supply.

AND WHEREAS the Council of the Township of South Glengarry appreciates the effort being made by the Ontario government to protect those working in the agri-food sector.

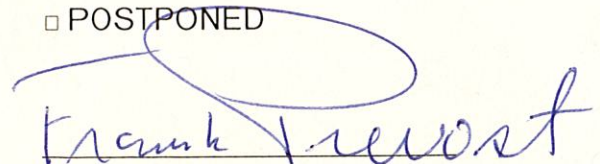
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry strongly supports Bill 156 and urges all members of the Legislative Assembly of Ontario to pass this legislation to protect all Ontario farm families and food processors.

AND FURTHER that this motion be forwarded to the Honourable Doug Ford, premier of Ontario, the Honourable Ernie Hardman, Minister of Agriculture, Food and Rural Affairs and all Ontario municipalities for their consideration.

☒ CARRIED

☐ DEFEATED

☐ POSTPONED

  
Mayor Frank Prevost

Recorded Vote:	Yes	No
Mayor Prevost	___	___
Deputy Mayor Warden	___	___
Councillor Lang	___	___
Councillor Jaworski	___	___
Councillor McDonell	___	___



February 11, 2020

The Honourable Ernie Hardeman,  
Minister of Agriculture, Food and Rural Affairs  
77 Grenville Street, 11<sup>th</sup> Floor  
Toronto ON M5S 1B3

**Re: Resolution Regarding Bill 156**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on February 10, 2020 passed the following resolution:

Whereas Bill 156: Security from Trespass and Protecting Food Safety Act is new legislation that is an important way to keep farms and food supply safe for all Ontarians,

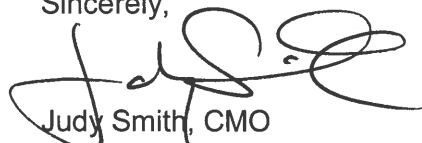
And Whereas Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest;

And Whereas Bill 156 will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system;

Therefore be it resolved that the Municipality of Chatham-Kent support the new proposed legislation, Bill 156: Security from Trespass and Protecting Food Safety Act by circulating a letter of support to Ontario municipalities and the Minister of Agriculture, Food & Rural Affairs, the Honourable Ernie Hardeman.

If you have any questions or comments, please contact Judy Smith at [ckclerk@chatham-kent.ca](mailto:ckclerk@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance  
Clerk /Freedom of Information Coordinator

C Ontario Municipalities

February 10, 2020

Please be advised that during the regular meeting of Council on February 4, 2020 the following motion was carried;

**RESOLUTION NO. 2020-058**

**DATE: February 4, 2020**

**MOVED BY: Councillor Prinzen**

**SECONDED BY: Councillor Bailey**

**Council's support for Bill 156, Security from Trespass and Protecting Food Safety Act (enforcement for safety on family farms)**

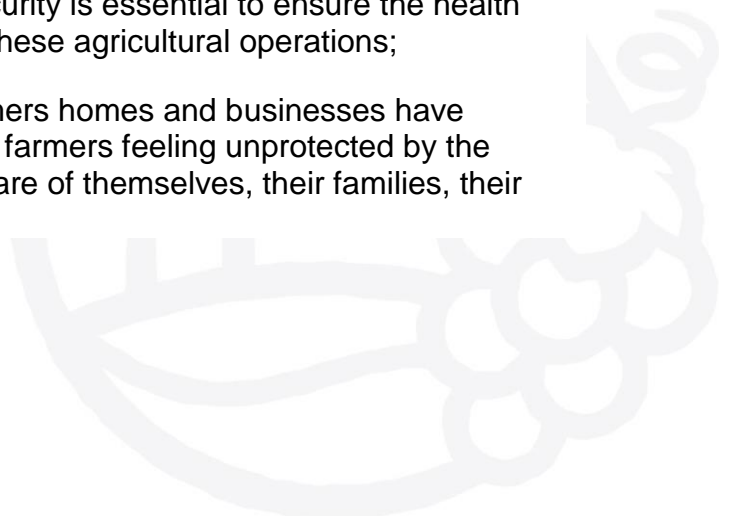
**WHEREAS** the Township of Warwick, and many other municipalities have passed resolutions of support for Bill 156, Security from Trespass and Protecting Food Safety Act;

**AND WHEREAS** agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

**AND WHEREAS** in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

**AND WHEREAS** maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

**AND WHEREAS** the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;



**NOW THEREFORE BE IT RESOLVED**

1. **THAT** the Council for the Corporation of The County of Prince Edward requests that Hon. Doug Downey work with MPP's and agricultural leaders to find a way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals;
2. **AND THAT** this resolution be circulated to Hon. Doug Downey, Attorney General of Ontario; Hon. Doug Ford, Premier of Ontario; Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs; AMO; and ROMA.



---

Mayor



February 11, 2020

The Honourable Jeff Yurek  
Minister of Environment, Conservation and Parks  
College Park 5th Floor, 777 Bay Street  
Toronto, ON M7A 2J3

**Re: Resolution to Support Role of Conservation Authorities**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on February 10, 2020 passed the following resolution:

Whereas the Lower Thames Valley Conservation Authority and the St. Clair Region Conservation Authority and other Conservation Authorities have been protecting people and conserving and restoring watersheds with local communities for over 50 years, and

Whereas municipalities must work together to ensure resilient and healthy watersheds for residents, and

Whereas Conservation Authorities will be important partners in concrete and cost-effective initiatives to address the climate change,

Therefore be it Resolved: That the Municipality of Chatham-Kent supports the important role Conservation Authorities provide to local communities in delivering watershed management programs.

And that the Municipality of Chatham-Kent circulate that support to municipalities, conservation authorities and the Minister of Environment, Conservation and Parks in Ontario.

If you have any questions or comments, please contact Judy Smith at [ckclerk@chatham-kent.ca](mailto:ckclerk@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance  
Clerk /Freedom of Information Coordinator

C Ontario Municipalities, LTVCA, SCRC

February 10, 2020

Please be advised that during the regular meeting of the Committee of the Whole on January 9, 2020 the following motion was carried;

**RESOLUTION NO. CW-013 -2020**

**DATE: January 9, 2020**

**MOVED BY: Councillor Roberts**

**SECONDED BY: Councillor St-Jean**

**Council's support for Quinte Conservation Authority**

**WHEREAS** the Municipality of Prince Edward County is a member of the Quinte Conservation Authority (QCA) and is represented on their Board of Directors; and

**WHEREAS** the QCA is a community-based environmental protection agency that serves 18 municipalities in the watersheds of the Moira, Napanee and Salmon Rivers and Prince Edward County with programs and services focused on a sustainable ecosystem where people and nature live in harmony, and

**WHEREAS** the QCA provides the Municipality of Prince Edward County and its residents with valuable contributions to recreation, education, water quality, reduction of vegetation loss and soil erosion, preservation of species at risk, as well as protecting life and property through a variety of measures, and


**WHEREAS** the QCA has a flood management program employing a watershed-based approach that forecasts flooding, issues flood warnings, monitors stream flow, regulates development activities in flood-plains, educates the public about flooding and protects natural cover that helps reduce the impacts of flooding; and

**WHEREAS** the Municipality of Prince Edward County has experienced disastrous and unprecedented flooding in both 2017 and 2019, with indications that these inundations may constitute the new normal; and

**WHEREAS** the Ontario provincial government has announced a 50% cut to their \$7.4 million Natural Hazards Transfer Payment Grant (Section 39) to Ontario conservation authorities (including QCA) that includes flood and erosion control infrastructure, flood forecasting and warning, watershed planning projects and technical studies, etc., an impact that will be immediately and particularly felt in smaller and more rural areas such as the Municipality of Prince Edward County;


**NOW THEREFORE BE IT RESOLVED**

1. **THAT** the Municipality of Prince Edward County supports the continuation of the programs and services of the Quinte Conservation Authority; and
2. **THAT** this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, the Association of Municipalities of Ontario (AMO), Todd Smith MPP, the QCA and all Ontario municipalities.



---

Mayor



**Ministry of Children,  
Community and Social  
Services**

**Ministère des Services à  
l'enfance et des Services  
sociaux et communautaires**



Minister's Office

Bureau du Ministre

438 University Avenue  
7<sup>th</sup> Floor  
Toronto, Ontario  
M7A 1N3

438, avenue University  
7<sup>e</sup> étage  
Toronto, Ontario  
M7A 1N3

Tel.: (416) 325-5225  
Fax: (416) 325-5240

Tél. : (416) 325-5225  
Télééc. : (416) 325-5240

127-2020-968

January 30, 2020

Dear Municipal Partner:

First, I want to take the opportunity to wish you a Happy New Year.

Further to the letter I sent you on December 16, 2019, I am pleased to notify you that our survey to inform the development of Ontario's next Poverty Reduction Strategy is now live on [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey) and will be available online until March 30, 2020.

Our government believes that the people of Ontario are the province's greatest asset and when the people of Ontario succeed, our economy and province succeed. It is our shared responsibility to create the best conditions for people to reach their potential. We need and we want to listen to municipalities, Indigenous partners, members of the community, service providers, employers, and local partners to find new and innovative ways to support people during challenging times and create the conditions that will help them build a better life.

To support the development of our new Poverty Reduction Strategy, we are asking residents of Ontario to take 30 minutes and answer our survey as we seek new ideas on how we can:

- Encourage job creation and connect people to employment
- Provide people with the right supports and services
- Lower the cost of living and make life more affordable.

As part of a new strategy, we will set a target for poverty reduction and identify indicators to measure progress to ensure we are achieving results.

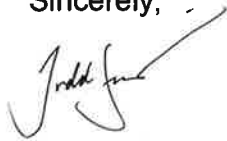
The survey can be accessed at [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey). Please feel free to share the survey link with your community members and colleagues.

.../cont'd

In addition, we are also welcoming written submissions that can be sent by e-mail to [prso@ontario.ca](mailto:prso@ontario.ca) or by mail to Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how any personal information such as names and addresses that are included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at [prso@ontario.ca](mailto:prso@ontario.ca) or by telephone at (647) 308-9963.

I encourage you to share information about this consultation, including the survey link, with service providers, Indigenous partners and businesses in your community. I look forward to receiving input from Ontario residents as we work together to make a difference in reducing poverty in the province.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long horizontal stroke extending to the right.

Todd Smith  
Minister



February 10, 2020

Please be advised that during the regular meeting of Council on February 4, 2020 the following motion was carried;

**RESOLUTION NO. 2020-057**

**DATE: February 4, 2020**

**MOVED BY: Councillor Nieman**

**SECONDED BY: Councillor Margetson**

**Council's support for lobbying the Federal Government to review the regulations related to consumer packaging on single-use wipes**

**WHEREAS** many municipalities in Ontario have endorsed a similar resolution urging the Federal Government to review the regulations related to consumer packaging on single-use wipes to remove the word flushable;

**AND WHEREAS** single-use wipes are a \$6-billion industry and growing, and are now being advertised as the clean alternative to toilet paper and are safe to flush;

**AND WHEREAS** there is no one standard for what the word “flushable” means;


**AND WHEREAS** single-use wipes may in fact not be safe to flush as they are buoyant; are not biodegradable; and, are unable to break down into small pieces quickly;

**AND WHEREAS** single-use wipes may accumulate in the sewer system and eventually clog the sanitary sewer system costing municipalities hundreds of millions of dollars in additional repairs and maintenance costs each year to municipal sewer systems across the country;

**AND WHEREAS** there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact;

**THEREFORE BE IT RESOLVED**

1. **THAT** the Corporation of the County of Prince Edward requests that the Federal Government to review regulations related to consumer packaging on single-use wipes to remove the word flushable;
2. **AND THAT** this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs and Housing; and the Association of Municipalities of Ontario.



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Mayor



## Courtenay Hoytfox

---

**From:** Admin  
**Sent:** Wednesday, February 5, 2020 12:37 PM  
**To:** Courtenay Hoytfox  
**Cc:** Claire Collinson  
**Subject:** FW: Assigned Fire Protection Adviser

---

**From:** Nedeljkovich, Katrina (SOLGEN) <[Katrina.Nedeljkovich@ontario.ca](mailto:Katrina.Nedeljkovich@ontario.ca)>  
**Sent:** Wednesday, February 5, 2020 12:32 PM  
**To:** Admin <[admin@puslinch.ca](mailto:admin@puslinch.ca)>  
**Subject:** Assigned Fire Protection Adviser

**Ministry of the Solicitor General**

Office of the  
Fire Marshal and  
Emergency Management

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1100  
Fax: 647-329-1143

**Ministère du Solliciteur Général**

Bureau du  
commissaire des incendies et  
de la gestion des situations d'urgence

25, avenue Morton Shulman  
Toronto ON M3M 0B1  
Tél.: 647-329-1100  
Télé.: 647-329-1143



**VIA E-MAIL**

February 5, 2020

Mayor James Seeley  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0

Dear Mayor Seeley:

As part of the 2019 Fire Coordinators Annual Learning Symposium and Meeting, our stakeholders and partners demonstrated the value of having dedicated individuals from Field and Advisory Services who are experts in all aspects of the delivery of fire protection services.

As the Fire Marshal, I am pleased to announce an update to our Field and Advisory Services structure. In an effort to improve service to fire departments across Ontario, the Office of the Fire Marshal and Emergency Management has transitioned Field and Advisory Services into a regional model. As part of this restructuring, Fire Protection Advisers have been assigned specific fire departments throughout the province and will act as an initial point of contact for you on all fire related matters. The Office of the Fire Marshal and Emergency Management is committed to working with our stakeholders and partners to continue to provide support efficiently and effectively.

This notice is to inform you that Fire Protection Adviser Nelly Green has been assigned to your fire department. Please find their contact information below:

**Nelly Green, Fire Protection Adviser**  
Cell: 519-359-2450

E-mail: [Nelly.Green@ontario.ca](mailto:Nelly.Green@ontario.ca)

I am confident that this new model will help deliver better services to our partners and give you a consistent and dedicated point of contact to help address any questions or concerns from your department. If you have any questions, please feel free to liaise directly with your newly assigned adviser.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Jon Pegg', with a stylized, flowing script.

Jon Pegg  
Fire Marshal  
Office of the Fire Marshal

## Courtenay Hoytfox

---

**From:** James Seeley  
**Sent:** Friday, February 14, 2020 10:46 AM  
**To:** Courtenay Hoytfox  
**Subject:** FW: Letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing

---

**From:** Minister Steve Clark [<mailto:mah@ontario.ca>]  
**Sent:** February 6, 2020 3:42 PM  
**To:** James Seeley <[jseeley@puslinch.ca](mailto:jseeley@puslinch.ca)>  
**Subject:** Letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing

*La version française suit.*

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-7000  
Fax: 416 585-8470

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-7000  
Téléc. : 416 585-8470



234-2020-177

February 6, 2020

Dear Head of Council:

As you know, the Greater Golden Horseshoe is a critical economic driver in the province and one of the fastest growing regions in North America. By 2041, the region is expected to accommodate approximately 13.5 million people and 6.3 million jobs.

To help accommodate this anticipated growth over the coming decades, our government released [A Place to Grow: Growth Plan for the Greater Golden Horseshoe](#) (A Place to Grow) in May 2019. This new Plan will help manage growth so communities in the region can develop in ways that expand economic opportunities, build more housing, attract investments and create jobs all while maintaining protections for our cultural heritage assets, key employment and agricultural lands and environmentally sensitive areas, including the Greenbelt.

A key part of the successful implementation of A Place to Grow is understanding the future population and employment trends in order to put in place the housing and

reliable employment we will need as the region grows. The population and employment forecasts in Schedule 3 of A Place to Grow are established at the upper-and single-tier municipal level and are central to stable, coordinated long-term growth management across the region. They help municipalities assess, plan for and integrate housing, infrastructure, economic, environmental and land needs to support future growth.

As a fundamental component of the A Place to Grow framework, it is imperative that the forecasts be accurate and up-to-date to incorporate the best available data and reflect changes to the region's economy, housing supply and employment landscapes.

With that said, I am pleased to announce that the Ministry of Municipal Affairs and Housing (MMAH) has initiated a review and update of the Schedule 3 forecasts. To assist with this undertaking, MMAH has procured the services of Hemson Consulting.

As part of this work, the Ministry will be consulting with municipalities and key stakeholders through a series of advisory groups and technical workshops to provide insight on forecast-related issues, including potential revisions to the forecast methodology and an appropriate timing structure for updated forecasts to take effect.

The Ministry is working to complete this review no later than summer 2020.

If you have questions about the review and update of the forecasts, please feel free to contact Cordelia Clarke Julien, Assistant Deputy Minister, Ontario Growth Secretariat, Ministry of Municipal Affairs and Housing at [cordelia.clarkejulien@ontario.ca](mailto:cordelia.clarkejulien@ontario.ca).

I look forward to continuing to work together in the months ahead.

Sincerely,



Steve Clark  
Minister

c:  
Chief Administrative Officer

Kate Manson-Smith  
Deputy Minister  
Ministry of Municipal Affairs and Housing

Cordelia Clarke Julien  
Assistant Deputy Minister

Bonjour Président/e du conseil:

Vous n'ignorez pas que la région élargie du Golden Horseshoe est un moteur économique vital de la province, et l'une des régions qui connaît la croissance la plus rapide en Amérique du Nord. On s'attend à ce que d'ici 2041, elle compte environ 13,5 millions d'habitants et 6,3 millions d'emplois.

Afin de nous adapter à cette croissance prévue au cours des prochaines décennies, notre gouvernement a publié En plein essor : Plan de croissance de la région élargie du Golden Horseshoe (En plein essor) en mai 2019. Ce nouveau plan nous aidera à gérer la croissance afin que les collectivités de la région puissent se développer de façon à élargir les possibilités économiques, à construire des logements, à attirer des investissements et à créer des emplois tout en continuant de protéger notre patrimoine culturel, les principales zones d'emploi et terres agricoles ainsi que les zones sensibles sur le plan environnemental, y compris la ceinture de verdure.

Pour assurer l'application fructueuse du plan En plein essor, il faut notamment comprendre les tendances relatives à la population et à l'emploi afin de créer les logements et les emplois stables dont nous aurons besoin pendant la croissance de la région. Les prévisions relatives à la population et aux emplois qui sont fournies à l'annexe 3 du plan En plein essor ont été établies à l'échelon des municipalités de palier supérieur et à palier unique et sont essentielles pour assurer la gestion stable et coordonnée de la croissance à long terme dans toute la région. Elles aident les municipalités à évaluer les besoins relatifs au logement, à l'infrastructure, aux terres et à l'environnement et à planifier en conséquence afin de soutenir la croissance future.

Ces prévisions constituent un élément fondamental du cadre En plein essor, et il est donc primordial qu'elles soient exactes et à jour, qu'elles soient fondées sur les meilleures données dont on dispose et qu'elles reflètent l'évolution de l'économie, de l'offre de logements et du marché de l'emploi dans la région.

Cela dit, j'ai le plaisir d'annoncer que le ministère des Affaires municipales et du Logement (MAML) a entrepris un examen et une mise à jour des prévisions de l'annexe 3. À cette fin, il a fait appel aux services de Hemson Consulting.

Dans le cadre de cette initiative, le ministère consultera les municipalités et les principaux intervenants en mettant sur pied une série de groupes consultatifs et d'ateliers techniques afin de recueillir des indications sur les questions relatives aux prévisions, y compris la modification éventuelle des méthodes de prévision et l'établissement d'un échéancier approprié pour l'entrée en vigueur des prévisions mises à jour.

Le ministère compte terminer l'examen et la mise à jour pas plus tard que l'été 2020.

Pour toute question sur l'examen et la mise à jour des prévisions, n'hésitez pas à communiquer avec Cordelia Clarke Julien, sous-ministre adjointe, Secrétariat des initiatives de croissance de l'Ontario, ministère des Affaires municipales et du Logement, à [cordelia.clarkejulien@ontario.ca](mailto:cordelia.clarkejulien@ontario.ca).

J'aurai le plaisir de continuer de collaborer avec vous au cours des mois qui viennent.

Veillez agréer mes sincères salutations.

Le ministre,



Steve Clark

c.c. :

Directeur/rice général/e de la Ville

Kate Manson-Smith  
Sous-ministre  
Ministère des Affaires municipales et du Logement

Cordelia Clarke Julien  
Sous-ministre adjointe  
Secrétariat des initiatives de croissance de l'Ontario  
Ministère des Affaires municipales et du Logement



Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

**The Honourable Doug Ford, Premier of Ontario**  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON, M7A 1A1

Dear Premier Ford:

**Re: Provincially Significant Wetlands Designation**

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Doug Robertson".

Doug Robertson  
CAO/Clerk/Director, Economic Development

- c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
- Honourable Steve Clark, Minister of Municipal Affairs and Housing
- Andy Brown, CAO of the United Counties of Leeds and Grenville
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association
- All Ontario municipalities

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:

**Recorded Vote Requested By:**

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## **VILLAGE OF MERRICKVILLE-WOLFORD**

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated



J. Douglas Struthers, Mayor



**Township of Puslinch**  
7404 Wellington Road 34  
Puslinch, ON, N0B 2J0  
T: (519) 763 – 1226  
F: (519) 763 – 5846  
[www.puslinch.ca](http://www.puslinch.ca)

## **Delegate Request**

Meeting Date: February 19, 2020

### **Applicant Information**

Applicant Name: William ( Bill ) Knetsch

Mailing Address:

Email Address:

Telephone Number:

**Purpose of delegation (state position taken on issue, if applicable):**

To ask the Township for guidance and financial  
assistance to erect a memorial bench in honour  
of Jerry Warner in the Historical Garden in  
Morrison.

I am submitting a formal presentation to accompany my delegation:

Yes: \_\_\_\_

No: \_\_\_\_

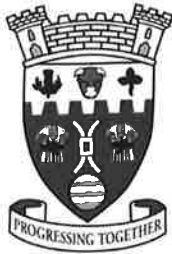
I will require the following audio-visual equipment:

PowerPoint: \_\_\_\_

**Note: delegations are permitted to speak for 10 minutes. Your form or letter must be received 24 hours before the preparation of the Council agenda. This usually means at least one week prior to the Council meeting.**

**Personal Information collected on this form is collected under the authority of the Municipal Act and will be used only for the purposes of sending correspondence relating to matters before Council and for creating a record that is available to the general public in a hard copy format and on the internet in an electronic format in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.**

**The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.**



**Township of Puslinch**  
7404 Wellington Road 34  
Puslinch, ON, N0B 2J0  
T: (519) 763 – 1226  
F: (519) 763 – 5846  
www.puslinch.ca

## Delegate Request

Meeting Date:

19 Feb 2020

### Applicant Information

Applicant Name:

KHURRAM KHAN

Mailing Address:

Email Address:

Telephone Number:

**Purpose of delegation (state position taken on issue, if applicable):**

WE WERE IN A DEAL TO BUY 4028 HWY 6, WE  
INTENDED TO USE IT FOR AUTOMOTIVE SALES  
AND REPAIR. NOW BY LAW DOESN'T ALLOW IT  
ANY MORE. WE STILL LIKE THE PROPERTY. CAN  
WE GET A HOUSE KEEPING INCLUSION OF  
AUTOMOTIVE USE FOR THIS PROPERTY?  
AND IF WE HAVE TO REZONE THIS PROPERTY  
WHAT ARE THE PROSPECTS? LOOKING  
FORWARD TO MEET YOU. — REGARDS  
KHURRAM

I am submitting a formal presentation to accompany my delegation:

Yes: ☒

No: ☐

I will require the following audio-visual equipment:

PowerPoint: ☐

**Note: delegations are permitted to speak for 10 minutes. Your form or letter must be received 24 hours before the preparation of the Council agenda. This usually means at least one week prior to the Council meeting.**

**Personal Information collected on this form is collected under the authority of the Municipal Act and will be used only for the purposes of sending correspondence relating to matters before Council and for creating a record that is available to the general public in a hard copy format and on the internet in an electronic format in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.**

**The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.**



## **REPORT FIN-2020-011**

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TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 19, 2020

SUBJECT: Rural Economic Development Program – 2020 Grant Application  
File: F11MIN

---

### **RECOMMENDATIONS**

**THAT Report FIN-2020-011 regarding the Rural Economic Development Program – 2020 Grant Application be received; and**

**That Council directs staff to apply to the Rural Economic Development Program for the purchase and implementation of an Online Community Engagement Platform.**

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to obtain Council direction for the seeking of provincial funding to the Rural Economic Development (RED) Program for the purchase and implementation of an Online Community Engagement Platform.

#### **Background**

The RED program is a cost-share funding program which supports activities that create strong rural communities in Ontario. This intake of funding will close on February 24, 2020.

The RED program supports projects in two streams:

1. Strategic Economic Infrastructure Stream



Minor capital projects that advance economic development and investment opportunities (ie. streetscaping and landscaping, trail rehabilitation (non-paved surfaces)). This stream provides 30% provincial funding up to a maximum of \$250,000.

Please note, major capital costs, including costs related to paved surfaces or rehabilitation of major capital infrastructure are not eligible.

## 2. Economic Diversification and Competitiveness Stream

Projects that remove barriers to business and job growth, attract investment, attract or retain a skilled workforce or strengthen sector and regional partnerships and diversify regional economies. This stream provides 50% provincial funding up to a maximum of \$150,000.

Please note, technology adoption/innovation initiatives are eligible project types under the Economic Diversification and Competitiveness Stream. These are projects that support businesses and communities to improve their digital capabilities and participate in the information economy (ie. community engagement and support services).

Further to the Council training that took place on February 5, 2020 relating to an online engagement platform sample, Township staff recommend that a grant application for this intake of the RED program be submitted as it relates to the purchase and implementation of an Online Community Engagement Platform.

### **Financial Implications**

Should the Township be successful in this grant application, the Township is responsible for 50% of all costs associated with the purchase and implementation of an Online Community Engagement Platform. Further details on funding and cost estimates will be provided upon entering into a contribution agreement with the Province under the RED program.

### **Applicable Legislation and Requirements**

Municipal Act, 2001

### **Attachments**

None



## **REPORT FIN-2020-012**

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TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 19, 2020

SUBJECT: Rural Economic Development Program - Execution of Contribution Agreement  
File No. L04 MIN

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### **RECOMMENDATIONS**

**That Report FIN-2020-012 regarding the Rural Economic Development Program - Execution of Contribution Agreement be received; and**

**That Council enact a By-law authorizing the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.**

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to recommend that Council enact a By-law authorizing the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development (RED) Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.

#### **Background**

As part of the Township's 2020 Budget, Council approved marketing and branding implementation initiatives, more specifically, signage design, fabrication and installation outside of the Township's main street area (as identified in the Township's Community Improvement Plan (CIP)). These 2020 initiatives were contingent on approval of the RED program grant funding.

In 2019 the Township applied to the Ontario Ministry of Agriculture, Food and Rural Affairs for funding under the RED program for its signage implementation project. This was a direct recommendation from several other reports which recommended that the Township undertake destination marketing/branding initiatives. The Township's Business Retention and Expansion (BR+E) Report indicates that a barrier Township businesses identified was the lack of signage/awareness of amenities. Recommendation number 41 in the Recreation and Parks Master Plan indicates establishing a consistent signage design template and install at all parks, recreation facilities, and trail heads. The Township's CIP recommended undertaking the development of branding and marketing materials. The Township's Community Based Strategic Plan recommended that the Township "Create a Puslinch Identity" through destination marketing/branding. The County of Wellington developed a Signage Plan in February 2016 to complement and unify member municipality signage. The Township's Logo and Brand Strategy implemented in 2018 recommended the following logo/brand signage implementation initiatives:

- 1.) Master Planning Exercise to identify key areas within the Township most appropriate for signage (ie. replaceable lamp post banners, signage at main Township entries, Township flags available to residents, etc.).
- 2.) Signage Design, fabrication, and installation for identified areas (ie. signage identifying Township facilities, parks, trails, wayfinding signage, urban centre identification signage, etc.).
- 3.) Add livery to government vehicles and equipment.
- 4.) Mark government building main entrances with new identity.

## **FINANCIAL IMPLICATIONS**

The approved funding from the RED program is a \$24,000 grant over a two-year period (project completion date of December 31, 2021). The maximum funding under the program is 30% of total eligible costs.

As identified in the 2020 Capital Budget and Forecast, the project was recommended to be completed and funded as follows over a two-year period with total costs of \$80,000 (2020 and 2021):

	<b>2020</b>	<b>2021</b>
Tax Levy	\$6,000	
County of Wellington Business Retention and Expansion Fund	\$25,000	\$25,000
Rural Economic Development Program	\$24,000	
<b>Total Costs</b>	<b>\$55,000</b>	<b>\$25,000</b>

**APPLICABLE LEGISLATION AND REQUIREMENTS**

Municipal Act, 2001

**ATTACHMENTS**

None



## **REPORT BLDG-2020-002**

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TO: Mayor and Members of Council

FROM: Gerald Moore, Chief Building Official

MEETING DATE: February 19, 2020

SUBJECT: Building Department Monthly Update – January 2020

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### **RECOMMENDATION**

**That Report BLDG-2020-002 with respect to the Building Department Monthly Update – January 2020 be received for information.**

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to provide Council with an update of the activities in the Building Department for January 2020.

#### **Background**

Council receives a summary of the Township building permits on a monthly basis.

#### **Financial Implications**

The Building Code Act requires that the total amount of building permit fees meets the total costs for the municipality to administer and enforce the Building Code Act and Regulations. Building permit fees were established to fully recover the Township's cost of providing building permit services, including an allocation of administrative overhead/indirect costs. Any surplus revenue from building permit fees is transferred to a restricted reserve, to be drawn upon in years of declining building activity.

### **APPLICABLE LEGISLATION AND REQUIREMENTS**

Building Code Act, 1992, S.O. 1992, c. 23

### **ATTACHMENTS**

Schedule A – January 2020 Monthly report

**Permit Comparison Summary**

Issued For Period JAN 1,2020 To JAN 31,2020

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
<b>Commercial/Industrial</b>						
Commercial - No Occupancy Required	2	4,584.79	695,000.00	1	416.00	300,000.00
<b>Demolition</b>						
Demolition Permit	1	156.00	43,000.00	0	0.00	0.00
<b>New Residence</b>						
Residential - Occupancy Required	2	31,366.72	2,450,000.00	1	3,900.00	225,000.00
<b>Other Residential</b>						
Accessory/Farm Buildings	1	4,552.20	1,100,000.00	0	0.00	0.00
Deck Permit	1	156.00	7,000.00	0	0.00	0.00
Detached Garage	1	2,172.30	100,000.00	1	1,060.97	25,000.00
Residential - No Occupancy Required	3	2,003.84	186,500.00	0	0.00	0.00
<b>Septic</b>						
Sewage Disposal System Permit	4	2,496.00	75,000.00	0	0.00	0.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	15	3
Total Dwelling Units Created	3	2
Total Permit Value	4,656,500.00	550,000.00
Total Permit Fees	47,487.85	5,376.97
Total Compliance Letters Issued	3	2
Total Compliance Letter Fees	225.00	153.00

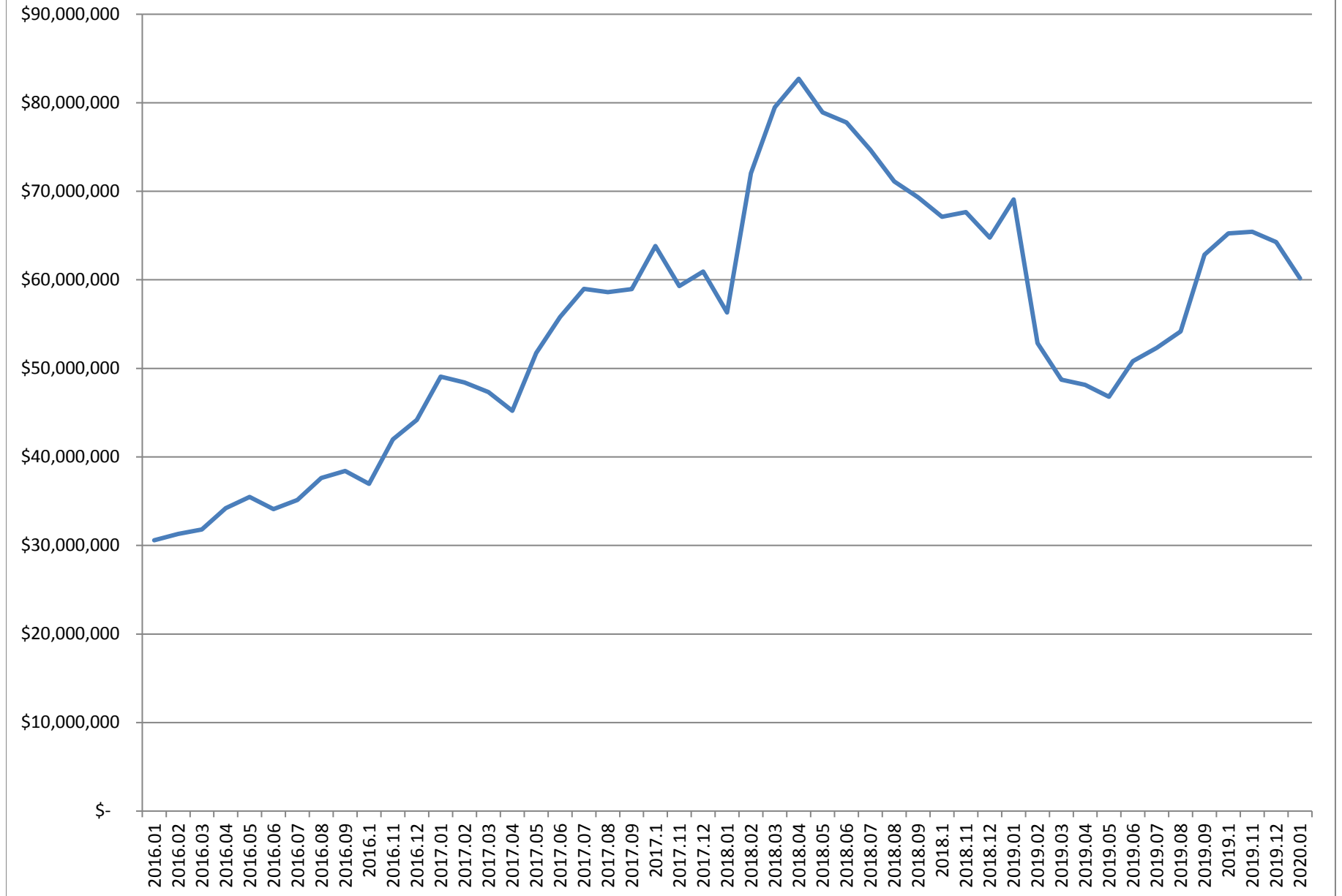
**Inspection Summary**

Ward	Permit Inspections	Other Roll Inspections
000	190	2
Total	190	2

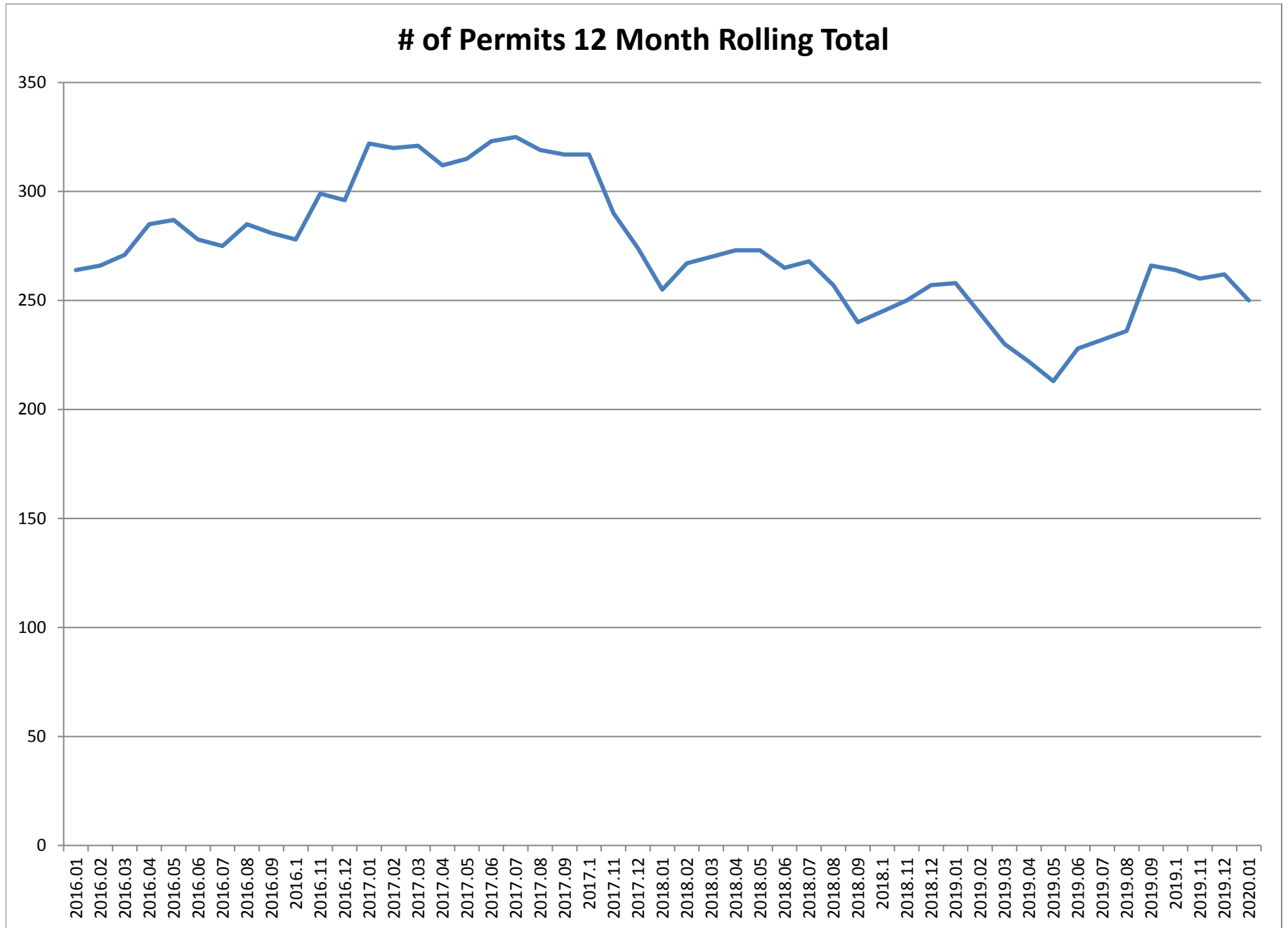
Permit Charge	Amount
Commercial - No Occupancy Req	416.00
Detached Garage	1,060.97
Residential - Occupancy Requir	3,900.00
Total	5,376.97

Note: The Graphs Below only Include Septic Permits in 2012 and beyond

## Total Value of Permits 12 Month Rolling Total



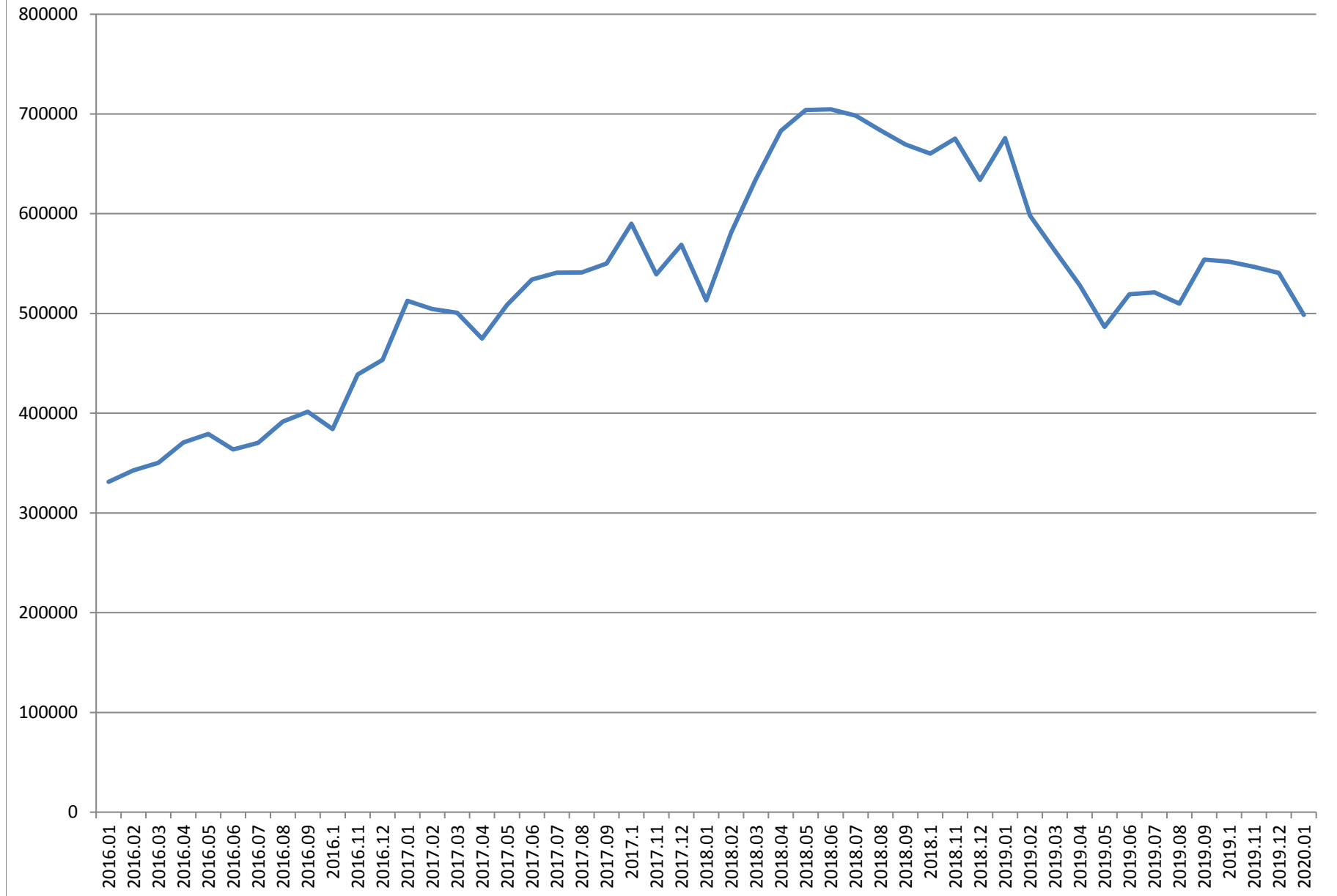
Note: The Graphs Below only Include Septic Permits in 2012 and beyond





**Note: The Graphs Below only Include Septic Permits in 2012 and beyond**

## Permit Fees Collected 12 Month Rolling Total





## **PLANNING REPORT for the TOWN OF PUSLINCH**

Prepared by the County of Wellington Planning and Development  
Department

**DATE:** February 19<sup>th</sup>, 2020  
**TO:** Glen Schwendinger, CAO/Clerk  
Township of Puslinch  
**FROM:** Zach Prince, Planner  
County of Wellington  
**SUBJECT:** **PUBLIC MEETING**  
**Zoning By-law Amendment Application D14/DAY – Andrew and Anne  
Day**  
**7171 Con 1 & 4071 Sideroad 25 South, Puslinch**  
**Removal of Site Specific Provision**  
**ATTACHMENTS:** Attachment 1 – Consent sketch

### **SUMMARY/COMMENTS**

The purpose of the proposed zoning by-law amendment is to remove a permitted site specific use located on a proposed vacant lot as a condition of approval for application B50/19.

The subject property is currently zoned (A-SP-78) which permits an office use on the property. This use is only required on the retained parcel and not the vacant lot which is proposed to be zoned to Agricultural (A).

It is recommended that this Public Meeting Report regarding the proposed Zoning By-law Amendment D14/DAY be received for information.

### **INTRODUCTION**

This rezoning application relates to land legally described as Part Lot 26, Concession Gore, Township of Puslinch, municipally known as 7171 Con 1 & 4071 Sideroad 25 South. The property is approximately 33.64ha (83ac) in size and contains a single detached dwelling, farm buildings and a professional office (Figure 1).

### **PROPOSAL**

The purpose of the proposed zoning by-law amendment is to remove a permitted site specific use located on a proposed vacant lot as a condition of approval for application B50/19. The severed lot is approximately 0.56ha (1.4ac), the retained parcel contains an office, farm buildings, dwelling and is approximately 34ha (84ac).

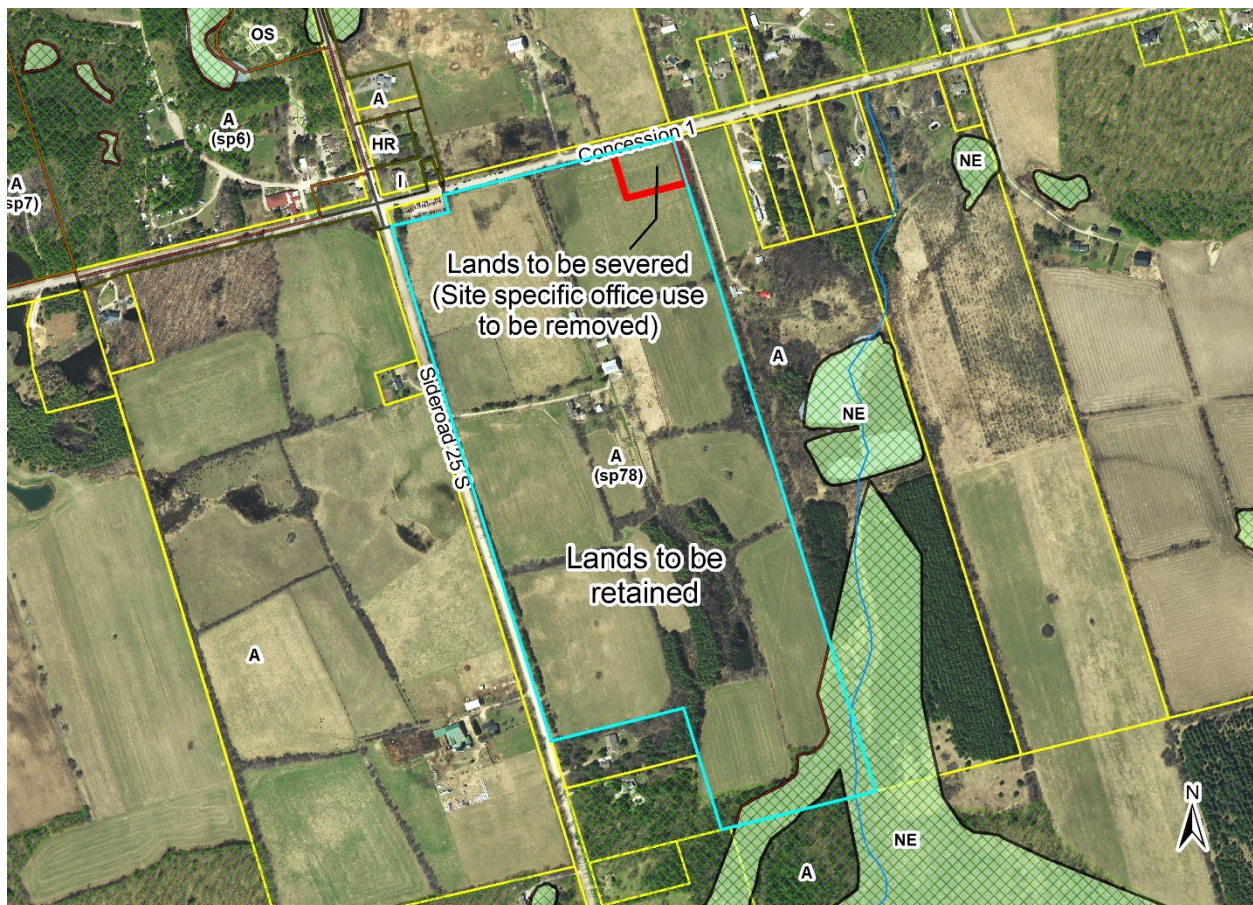


Figure 1: Subject Property

### PROVINCIAL POLICY STATEMENT (PPS) & PROVINCIAL GROWTH PLAN

The subject property is located within a Secondary Agricultural Area. Minimum Distance Separation 1 (MDS1) calculations were also completed for the existing barn on the proposed retained lands. MDS setbacks for the new lot are met from the existing barn on the retained parcel. All planning decisions are required to conform with the Growth Plan.

### GREENBELT PLAN

The subject lands are located within the Protected Countryside of the Greenbelt Plan.

### WELLINGTON COUNTY OFFICIAL PLAN

The subject property is designated SECONDARY AGRICULTURAL AREA under the County of Wellington Official Plan. Vacant lots are permitted in the Secondary Agricultural area subject to specific provisions and criteria met under Section 10.4.4 of the Official Plan. The proposed rezoning proposes to remove the site specific provision on the residential lot.

## ZONING BY-LAW

### Zoning By-law

The subject property is zoned Agricultural (A) with a site specific provision (SP-78) which permits an office use on the property subject to the following provisions:

No.	Parent Zone	By-Law	Additional Permitted Uses	Prohibited Uses	Site Specific Special Provisions
78	Agriculture (A)	By-Law 42/14	Professional office with a max. floor area of 100 m <sup>2</sup> (1,076 sq. ft.), a max. height of 8.5 m (27.1 ft.) and setback approximately 240 m from Concession Road 1; 250 m from Sideroad 25; and 145 m from the East lot line Any use permitted in an (A) zone	Outdoor storage areas associated with the professional office use	The professional office building shall be contained to an area in proximity to the existing building cluster. It shall not be used for residential purposes and shall not contain any sleeping quarters within it. The number of employees permitted to work at the professional office shall not exceed three and shall not include any off-site employees.

### AGENCY AND PUBLIC COMMENTS

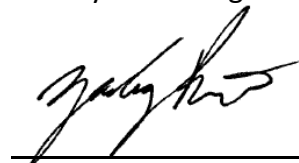
This application was circulated to statutory agencies by the Township. No comments from neighbouring property owners have been received to date.

### NEXT STEPS

The public meeting for this application is scheduled for February 19<sup>th</sup>, 2020. Planning staff will be in attendance at the public meeting to hear the applicant's presentation and any public comments. Our planning recommendations and draft By-law will be provided following the public meeting and resolution of any outstanding issues.

Respectfully submitted

County of Wellington Planning and Development Department

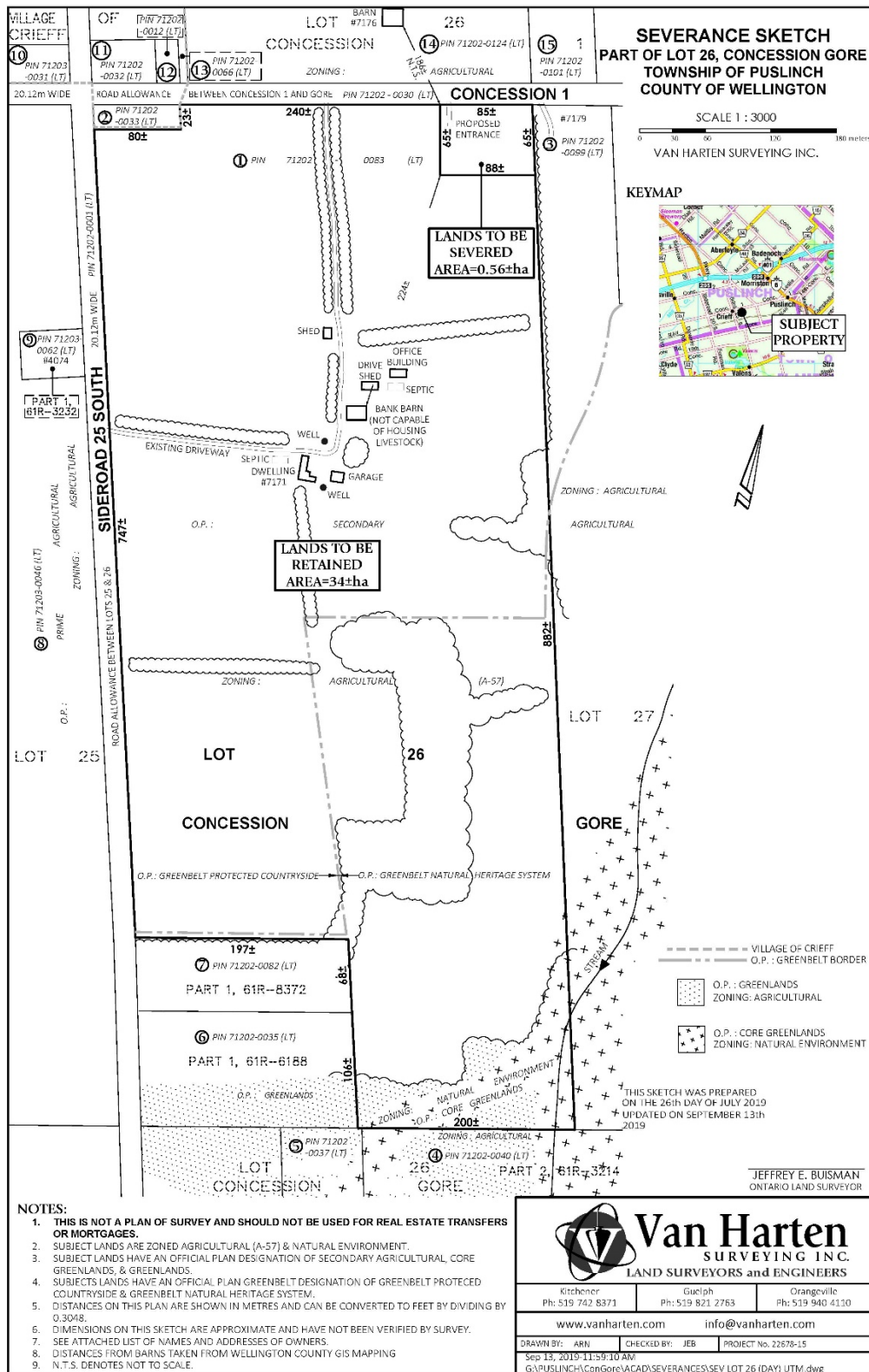


Zach Prince, MCIP RPP  
Planner



# ATTACHMENT 1:

## Consent Sketch



## MINUTES

### **MEMBERS PRESENT**

Councillor John Sepulis, Chair  
Deep Basi  
Dan Kennedy  
Dennis O'Connor  
Paul Sadhra

### **MEMBERS ABSENT**

None

### **OTHERS IN ATTENDANCE**

Lynne Banks, Development and Legislative Coordinator  
Zachary Prince, Planner, County of Wellington  
Jeff Buisman, Van Harten Surveying Inc.  
Nancy Shoemaker, BSR&D  
Sara Bailey, Councillor  
Sam Kosakowski  
Tara Hest

### **1. OPENING REMARKS**

The meeting was called to order at 7:00 pm. The Chair welcomed the gallery to the Committee of Adjustment and asked Lynne Banks to provide an update on the New Comprehensive Zoning By-law 023-2018 which has been under appeal since 2018. Lynne advised that as a result of an LPAT Case Management Conference held at the Township on January 10, 2020, both parties have reached a settlement and the appeal is withdrawn. The LPAT board member then provided an oral decision that By-law 023-2018 would be effective immediately retroactive to the date of April, 2018 when it was approved by Council. She further advised that the applications on tonight's agenda were reviewed under the new zoning by-law.

John Sepulis then resumed his opening remarks and informed the gallery that Township Staff would present the application, then the applicant would have the opportunity to present the purpose and details of the application and provide any further relevant information. Following this, the public can obtain clarification, ask questions and express their views on the proposal. The members of the Committee can then obtain clarification, ask questions and express their views on the proposal. All application decisions are subject to a 20 day appeal period.

### **2. DISCLOSURE OF PECUNIARY INTEREST**

- None

### **3. APPROVAL OF MINUTES**

Moved by: Dennis O'Connor

Seconded by: Deep Basi

That the Minutes of the Committee of Adjustment meetings held Tuesday, December 10, 2019 be adopted.

CARRIED

**4. APPLICATIONS FOR MINOR VARIANCE OR PERMISSION** under section 45 of the Planning Act to be heard by the Committee this date:

**4(a) Minor Variance Application D13/ONT** – Property described as Part Lot 25, Concession 7 being Part 1 on Reference Plan 61R-4472, Township of Puslinch.

1. Requesting relief to permit a reduced lot area of the proposed severed parcel to be 4.1 hectares instead of 12 hectares as required.
  2. Requesting relief to permit a reduced lot area of the proposed retained parcel to be 9.4 hectares instead of 12 hectares as required.
- There was no one in attendance to provide an overview of the application.
  - Dan Kennedy asked if this was a condition of severance.
  - Zachary Prince advised that it was a condition of consent application B150-18.

**The Committee voted on the motion with all in favour.**

**That Application D13/ONT requesting relief from provisions of Zoning By-Law #023-2018, as amended, to:**

1. permit a reduced lot area of the proposed severed parcel to be 4.1 hectares instead of 12 hectares as required **is approved with no conditions**, and
2. permit a reduced lot area of the proposed retained parcel to be 9.4 hectares instead of 12 hectares as required **is approved with no conditions**.

The Committee voted on the motion with all in favour.

**4(b) Minor Variance Application D13/IRE – Bradley Ireland** - Property described as Lot 12 Concession 9, Watson Road South, Township of Puslinch.

Requesting relief of Zoning By-law #023-2018, as amended, to permit a reduced lot frontage of the merged parcel to be 39 metres instead of 120.0 metres as required.

- Jeff Buisman, agent for the applicant, provided an overview of the application and advised that a consent application for a lot line adjustment was approved by the Land Division committee previously.
- Sam Kosakowski, neighbour asked why the owner had requested a minor variance.
- Jeff Buisman advised that the owner is separating his asses and wants the land to be a separate parcel. He further noted that the owner has no plans for the property in the near future.
- Sam Kosakowski asked if there is any access to the rear of the lot for any future development.
- Deep Basi asked if the owner has any plans to build at the rear of the lot.
- Jeff Buisman advised that not at this time.
- There were no further questions or comments.

**That Application D13/IRE requesting relief from provisions of Zoning By-Law #023-2018, as amended, to permit a reduced lot frontage of the merged parcel to be 39 metres instead of 120.0 metres as required is approved.**

That Application D13/FRA requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit relief of 5.38 metres for a proposed setback of 21.62 metres from the centreline of the road instead of 27 metres, as required.

The request is hereby **Approved with no conditions**.

The Committee voted on the motion with all in favour.

**5. OTHER MATTERS**

- None.

**6. ADJOURNMENT**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
COMMITTEE OF ADJUSTMENT  
JANUARY 14, 2019  
7:00 PM  
COUNCIL CHAMBERS

Moved by: Dan Kennedy

Seconded by: Paul Sadhra

The Committee of Adjustment meeting adjourned at 7:14 p.m.

CARRIED



## **MINUTES**

### **MEMBERS PRESENT**

Councillor John Sepulis, Chair  
Deep Basi  
Dan Kennedy  
Dennis O'Connor  
Paul Sadhra

### **MEMBERS ABSENT**

None

### **OTHERS IN ATTENDANCE**

Lynne Banks, Development and Legislative Coordinator  
Zachary Prince, Planner, County of Wellington  
Jeff Buisman, Van Harten Surveying Inc.  
Nancy Shoemaker, BSR&D  
Sara Bailey, Councillor

### **1 - 6. COMMITTEE OF ADJUSTMENT**

- See January 14, 2020 Committee of Adjustment minutes.

### **7. OPENING REMARKS**

The meeting was called to order at 7:15 p.m. The Chair advised that the following portion of the Committee meeting will be reviewing and commenting on development planning applications.

### **8. DISCLOSURE OF PECUNIARY INTEREST**

- None

### **9. APPROVAL OF MINUTES**

Moved by: Dan Kennedy

Seconded by: Paul Sadhra

That the Minutes of the Planning & Development Advisory Committee Meeting held Tuesday, December 10, 2019, be adopted.

CARRIED

### **10. APPLICATION FOR SITE PLAN URBAN DESIGN REVIEW**

- None

### **11. ZONING BY-LAW AMENDMENT**

#### **11(a) Zoning By-law Application D14/DAY – Andrew and Ann Day – Part Lot 26, Concession Gore, 7171 Concession 1 & 4071 Sideroad 25 South**

The purpose and effect of the application is to meet the requirements for Severance Application B50-19, to amend Township of Puslinch Comprehensive Zoning By-law 023-2018 to remove the Site Specific Agricultural A(sp78) Zone from the severed parcel and rezone the parcel to Agricultural.

- Jeff Buisman, agent for the applicant, provided an overview of the application and advised that as a result of the Committee's comments for the owners 2019 consent application the entrance to the property was relocated to a new location.
- There were no questions or comments.

The Committee has no concerns and supports the proposed rezoning.

## 12. LAND DIVISION

### 12(a) Severance Application B81/19 (D10/MAR) – Gina Martinello, Part Lot 10, Concession 4, no municipal address, Puslinch.

Proposed severance is 55 metres frontage x 121.9 metres = 0.67 hectares, vacant land for proposed rural residential use.

Retained parcel is 15.02 hectares with 183.83 metres frontage on Sideroad 10 North and 168.81 metres frontage on Forestell Road, existing and proposed vacant rehabilitated former gravel pit.

- Nancy Shoemaker agent for the applicant, provided an overview of the application and noted that there was a previous severance application which was withdrawn as there were 2 problems so the applicant withdrew the application to deal with the issues.
- There were no questions or comments.

Moved by: Dennis O'Connor

Seconded by: Deep Basi

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner obtain an approved Entrance Permit verifying safe access and site lines on the severed parcel from the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

**CARRIED**

### 12(b) Severance Application B82/19 (D10/SHE) – Marjorie Sheppard and Judith Douglas, Part Lot 15, Concession 3, 4484 Wellington Road 35, Puslinch.

Proposed lot line adjustment is 45 metres x 53.03 metres = 0.244 hectares with no frontage, vacant land to be added to abutting residential lot – Jeff and Michelle Sobol.

Retained parcel is 0.582 hectares with 53.03 metres frontage, existing and proposed residential use with existing dwelling.

- There was no one in attendance to provide an overview of the application, so Zachary Prince outlined the reason for the application.
- There were no further questions or comments.

Moved by: Deep Basi

Seconded by: Dan Kennedy

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. If there is no entrance currently on the property, that the Owner obtain an approved Entrance Permit verifying safe access and site lines from the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
3. The Committee would like to have a more thorough explanation as to why the lot line adjustment should be made.

**CARRIED**

**12(c) Severance Application B83/19 (D10/SOB) – Jeff and Michelle Sobol, Part Lot 15, Concession 3, 6872 Wellington Rd 34, Puslinch.**

Proposed lot line adjustment is 18.9 metres frontage x 37.5 metres = 0.7 hectares, vacant land to be added to abutting residential lot for access – Marjorie Sheppard and Judith Douglas.

Retained parcel is 2.586 hectares with 142.92 metres frontage on Wellington Road 35 and 157.75 metres frontage on Wellington Road 34, existing and proposed residential and agricultural use with existing house.

- There was no one in attendance to provide an overview of the application, so Zachary Prince outlined the reason for the application.
- John Sepulis stated that the driveway is already in place and it will be legally transferred to the property it accesses.
- There were no further questions or comments.

Moved by: Dennis O'Connor

Seconded by: Dan Kennedy

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner obtain an approved Entrance Permit verifying safe access and site lines on the severed parcel from the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

**CARRIED**

**12(d) Severance Application B85/19 (D10/KUP) – Brenda Kupferschmidt, Part Lot 13, Concession 3, 4597 Sideroad 12, Puslinch.**

Proposed severance is 123 metres frontage x 65 metres = 0.8 hectares, vacant land for proposed rural residential use.

Retained parcel is 41.7 hectares with 211.0 metres frontage on Concession Road 4 and 169 metres frontage on Sideroad 12, existing and proposed agricultural use with existing dwelling, barn and sheds.

- Jeff Buisman, agent for the applicant, provided an overview of the application and noted that a minor variance application was approved by the Committee at a previous meeting and the owner is now applying to sever the lot. He further noted that there was a previous discussion regarding the 30 metre buffers from the wetlands on the property.
- Deep Basi inquired as to the previous MDS calculation.
- Jeff Buisman advised that they were adjusted and approved.
- Dan Kennedy asked if an EIS was done on the property.
- Jeff Buisman advised that it was done on the abutting property and was included in the application for information purposes.
- Dan Kennedy further inquired if the EIS will be enforced.
- Jeff Buisman advised that there is no mechanism in place to honour the EIS.
- John Sepulis asked if the GRCA has any objections to the previous minor variance application.
- Jeff Buisman read the GRCA comments to the committee.
- There were no further questions or comments.

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner obtain an approved Entrance Permit verifying safe access and site lines on the severed parcel from the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

**CARRIED**

### **13. OTHER MATTERS**

- None

### **14. CLOSED MEETING**

- None

### **15. NEXT MEETING**

- Next Regular Meeting Tuesday, February 11, 2020 @ 7:00 p.m.

### **16. ADJOURNMENT**

Moved by: Deep Basi

Seconded by: Dennis O'Connor

That the Planning & Development Advisory Committee is adjourned at 7:36 p.m.

**CARRIED**

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER 014-2020

Being a by-law to authorize the entering into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.

**WHEREAS** the *Municipal Act*, S.O. 2001, c.25 authorizes a municipality to enter into Agreements;

**AND WHEREAS** the *Municipal Act*, S.O. 2001, c.25 authorizes a municipality to delegate authority in accordance with the provisions in the *Municipal Act*;

**AND WHEREAS** the Council for the Corporation of the Township of Puslinch deems it appropriate to enter into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles;

**AND WHEREAS** the Council for the Corporation of the Township of Puslinch deems it expedient to delegate authority to the CAO/Clerk to execute on behalf of the Township amendments to the Contribution Agreement that have no budgetary impact;

**NOW THEREFORE** the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the Corporation of the Township of Puslinch enter into a Contribution Agreement with the Minister of Agriculture, Food and Rural Affairs under the Rural Economic Development Program for the design, installation and manufacturing of wayfinding/directional signage and signage for facilities, parks, trails and vehicles.
2. That the Mayor and Clerk are hereby authorized to execute the Contribution Agreement.
3. That the CAO/Clerk be authorized to execute on behalf of the Township amendments to the Contribution Agreement that have no budgetary impact.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19<sup>th</sup> DAY OF FEBRUARY 2020.**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER 015-2020

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on February 19, 2020.

**WHEREAS** by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on February 19, 2020 be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 19<sup>th</sup> DAY OF FEBRUARY, 2020.**

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James Seeley, Mayor

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Glenn Schwendinger, CAO/Clerk