



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
January 2, 2020 COUNCIL MEETING

A G E N D A

DATE: Thursday January 2, 2020

CLOSED MEETING: Immediately following the
Regular Meeting

REGULAR MEETING: 1:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS** ≠
 - (a) Confidential Verbal report by Marianne Love, ML Consulting, regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – 2019 Compensation Update.
 - (b) Confidential report by Mary Hasan, Director of Finance/Treasurer, regarding personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations – 2019 Compensation Update.
4. Adoption and Receipt of Minutes of the Previous Meeting.≠
 - (a) December 16, 2019 Regular Council Meeting
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**
 1. **2020 Budget Public Information Meeting**

***note this Public Information Meeting will be held on January 16, 2020 at 7:00 p.m. at the
Municipal Complex – 7404 Wellington Rd. 34**



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7. **COMMUNICATIONS**

1. Pre-consultation comments regarding the proposed Lanci Pit expansion prepared by Emily Vandermeulen, Risk Management Inspector, Wellington Source Water Protection, dated November 20, 2019.
2. Correspondence from CBM St. Mary's Cement with respect to CBM Roszell Pit ARA #625189 Site Monitoring Update – Pond #3 Extraction, dated November 28, 2019.
3. Wellington Common Elements Condominium Corporation No. 214 (Mini Lakes) Communal Well Supply 2018 Report from the MECP dated October 25, 2019.
4. Wellington Common Elements Condominium Corporation No. 214 (Mini Lakes) 2020 Budget: Communal Water System and Sewage Treatment System dated December 18, 2019.
 - a) Wellington Common Elements Condominium Corporation No. 214 (Mini Lakes) 2020 Reserve Fund dated December 18, 2019.

5. **Intergovernmental Affairs**

- (a) Various correspondence for review.

8. **DELEGATIONS / PRESENTATIONS**

- 1:05 p.m. Declaration of Office

9. **REPORTS**

1. **Puslinch Fire and Rescue Services**

- (a) None

2. **Finance Department**

- (a) FIN-2020-001 - 2020 Interim Property Tax Levy and Due Dates
- (b) FIN-2020-002 - Third Quarter Financial Report - 2019



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3. **Administration Department**

(a) None

4. **Planning and Building**

(a) PD-2020-001 - Exemption from Part Lot Control ≠

5. **Roads & Parks Department**

None

6. **Recreation Department**

None

7. **Mayor's Updates**

10. **NOTICES OF MOTION**

None

11. **COMMITTEE MINUTES**

None

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS ≠**

(a) BL2020-001- 2020 Interim Tax Levy By-law

(b) BL2020-002 -Part Lot Control Exemption



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15. **CONFIRMING BY-LAW ≠**

- (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.

16. **ADJOURNMENT ≠**

MINUTES

DATE: December 18, 2019

REGULAR MEETING: 6:00 P.M.

The December 18, 2019 Regular Council Meeting was held on the above date and called to order at 6:00 p.m. in the Puslinch Community Centre, 23 Brock Road S.

1. ATTENDANCE:

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Nina Lecic, Acting Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Supervisor of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Goyda declared a potential pecuniary interest related to the delegation by Neal DeRuyter, MHBC Planning with respect to the CBM Lake Pit application, as a family member operates an aggregate operation in the Township.

3. CLOSED MEETING

None

4. ADOPTION OF THE MINUTES:

- (a) December 4, 2019 Regular Council Meeting
- (b) December 4, 2019 Closed Council Meeting

Resolution No. 2019-448:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the minutes of the following meetings be adopted as written and distributed:

- (c) **December 4, 2019 Regular Council Meeting**
- (d) **December 4, 2019 Closed Council Meeting**

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:

6. PUBLIC MEETINGS:

None

7. COMMUNICATIONS:

None

7. Intergovernmental Affairs

None

8. DELEGATIONS/PRESENTATIONS

6:05 p.m. – Steve Taylor, P. Eng., President, BT Engineering Inc. with respect to Black Bridge Road.

Resolution No. 2019-449:

Moved by Councillor Goyda and
Seconded by Councillor Bulmer

That Council receives the presentation by Steve Taylor, P. Eng., President, BT Engineering Inc. with respect to Black Bridge Road; and

That Council authorizes the placing of a stop sign at the intersection of Roszell Road and Townline Road; and

That Council authorize that the unopened road allowance north of Roszell Road and Black Bridge Road be transferred to be owned by the City of Cambridge; and

That the removal of the one foot reserve is conditional upon the written confirmation from the adjacent land owners.

CARRIED

Councillor Goyda declared a potential pecuniary interest related to the delegation by Neal DeRuyter, MHBC Planning with respect to the CBM Lake Pit application, as a family member operates an aggregate operation in the Township and refrained from discussions and voting on that item.

6:15 p.m. – Neal DeRuyter, MHBC Planning & David Hanratty, CBM Aggregates with respect to the CBM Lake Pit application.

Resolution No. 2019-450:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receives the presentation by Neal DeRuyter, MHBC Planning with respect to the CBM Lake Pit application; and

That CBM bring back a report to staff in regards to costs associated with the Township's hydrogeologist or any other consultant's involvement in the development and proofing of the ground water model process and any other technical ground water reports; and

That if the Township's hydrogeologist or any other consultants is authorized to participate, any third party costs associated with the development and proofing of the ground water model process and any other technical ground water reports be fully funded by CBM.

CARRIED

7:00 p.m. – Councillor Vacancy Appointment#

- Statement on order of proceedings
- Motion to confirm nominees to be considered for appointment
- Presentation by each Nominee (Maximum 10 minutes to explain why a nominee should be appointed) followed by 4 questions
- Voting (as per Council Vacancy Policy 2016-01 as amended)
- By-law to appoint a new member of Council will be completed upon consideration of all By-laws as noted under Section 14 – By-laws.

Resolution No. 2019-451:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following persons, who have indicated in writing that they are legally qualified to hold the office of Councillor and consented to accept the office if they are appointed to fill the vacancy of Councillor, be considered for appointment to fill such vacancy:

1. Kirandeep Johal
2. Michael James Riolo
3. Cheryl Ritter
4. Ron Dorombozi
5. Steven Dorgo
6. Peter Atkins
7. Robert Cassolato
8. Linda Barkovsky
9. David Rogers
10. Russel Hurst
11. Sara Bailey
12. Paul Sadhra
13. George Harris
14. Michael Wassilyn

CARRIED

9. REPORTS:

1. Finance Department

(a) FIN-2019-035 - Municipal Performance Measurement Program Report for 2018

Resolution No. 2019-452:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2019-035 regarding the Municipal Performance Measurement Program Report for 2018 be received.

CARRIED

(b) FIN-2019-036 - Annual Indexing of Development Charges

Resolution No. 2019-453:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2019-036 regarding the Annual Indexing of Development Charges be received.

CARRIED

(c) FIN-2019-037 - Second Quarter Financial Report – 2019

Resolution No. 2019-454:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2019-037 regarding the Second Quarter Financial Report – 2019 be received; and

That future quarterly reports in the finance department not include Schedule D - Cheque Register by Date listing.

CARRIED

(e) FIN-2019-038 - Audit Services

Resolution No. 2019-455:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

THAT Report FIN-2019-038 regarding Audit Services be received; and

That Council appoint BDO Canada LLP as its auditor for an additional one year period for the December 31, 2019 fiscal year-end.

CARRIED

2. Planning and Building Department

a. BLDG-2019-011 Building Monthly Update October 2019

Resolution No. 2019-456:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Report BLDG-2019-011 with respect to the Building Department Monthly Update – October 2019 be received for information.

CARRIED

b. BLDG-2019-012 Building Monthly Update November 2019

Resolution No. 2019-457:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Report BLDG-2019-012 with respect to the Building Department Monthly Update – November 2019 be received for information.

CARRIED

3. Mayor's Updates

Resolution No. 2019-458:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council supports Mayor Seeley sending correspondence to Ted Arnott to request a meeting with Minister Mulroney regarding the Highway 6 by-pass and to request that the meeting be held in Aberfoyle.

CARRIED

Resolution No. 2019-459:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council supports Mayor Seeley sending correspondence to Ted Arnott to request a meeting with Minister Yurek regarding water-taking permits.

CARRIED

10. NOTICE OF MOTION:

None

11. COMMITTEE MINUTES

- (a) November 12, 2019 Committee of Adjustment Meeting
- (b) November 12, 2019 Planning and Development Advisory Committee Meeting

Resolution No. 2019-460:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That the minutes of the following meetings be adopted as written and distributed:

- (c) **November 12, 2019 Committee of Adjustment Meeting**
- (d) **November 12, 2019 Planning and Development Advisory Committee Meeting**

CARRIED

12. MUNICIPAL ANNOUNCEMENTS

- (a) None

13. UNFINISHED BUSINESS

14. BY-LAWS:

- (a) BL2019-073 Being a by-law to appoint an Acting Clerk for the December 18, 2019 Council meeting

Resolution No. 2019-461:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) **BL2019-073 Being a by-law to appoint Nina Lecic as Acting Clerk for the December 18, 2019 Council meeting.**

CARRIED

BL2019-073 was brought forward and passed at the beginning of the meeting.

- (b) BL2019-071 Being a by-law to appoint a member of Council

Resolution No. 2019-462:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

- (b) **BL2019-071 Being a by-law to appoint Sara Bailey as a member of Council for the remainder of the 2018-2022 Council term.**

CARRIED

BL2019-071 was brought forward and passed directly following completion of the voting.

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2019-463:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:



By-Law 2019-072 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18 day of December 2019.

CARRIED

16. ADJOURNMENT:

Resolution No. 2019-464:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council hereby adjourns at 10:12 p.m.

CARRIED

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk

November 20, 2019

Memorandum

To: Lynne Banks, Development and Legislative Coordinator, Township of Puslinch

From: Emily Vandermeulen, Risk Management Inspector, Township of Puslinch

Reviewed By: Kyle Davis, Risk Management Official, Township of Puslinch

:

RE: Pre-consultation, Lanci Pit, Township of Puslinch

General

1. CBM St. Mary's is proposing to expand their Lanci Pit operation to the south. The proposed expansion would include ten contiguous parcels bordered to the east on 25 Sideroad S and to the north by Concession 2.

Water Quality Wellhead Protection Areas

2. The subject site is NOT located within a Wellhead Protection Area for quality. The applicable source protection plan is the Grand River Source Protection Plan. The site has been identified as being partially in a Highly Vulnerable Aquifer (HVA). The applicant should ensure that all of these vulnerable areas are referenced and discussed in their reports, if required.
3. Any preferential pathways (transport pathways) created will have to be reported to the Source Protection Authority. These include, but are not limited to, removal of large portions of overburden and excavation into the bedrock.

Water Quantity Wellhead Protection Areas

4. It is located in the future Wellhead Protection Area for quantity (WHPA-Q) for the Guelph wellfield. The attached map shows the applicable vulnerable areas (WHPA-Q and Significant Groundwater Recharge Area [SGRA]), as defined by the *Clean Water Act*, 2006, applicable to the subject property. The applicant should ensure that all of these vulnerable areas are referenced and discussed in their reports. The applicant should

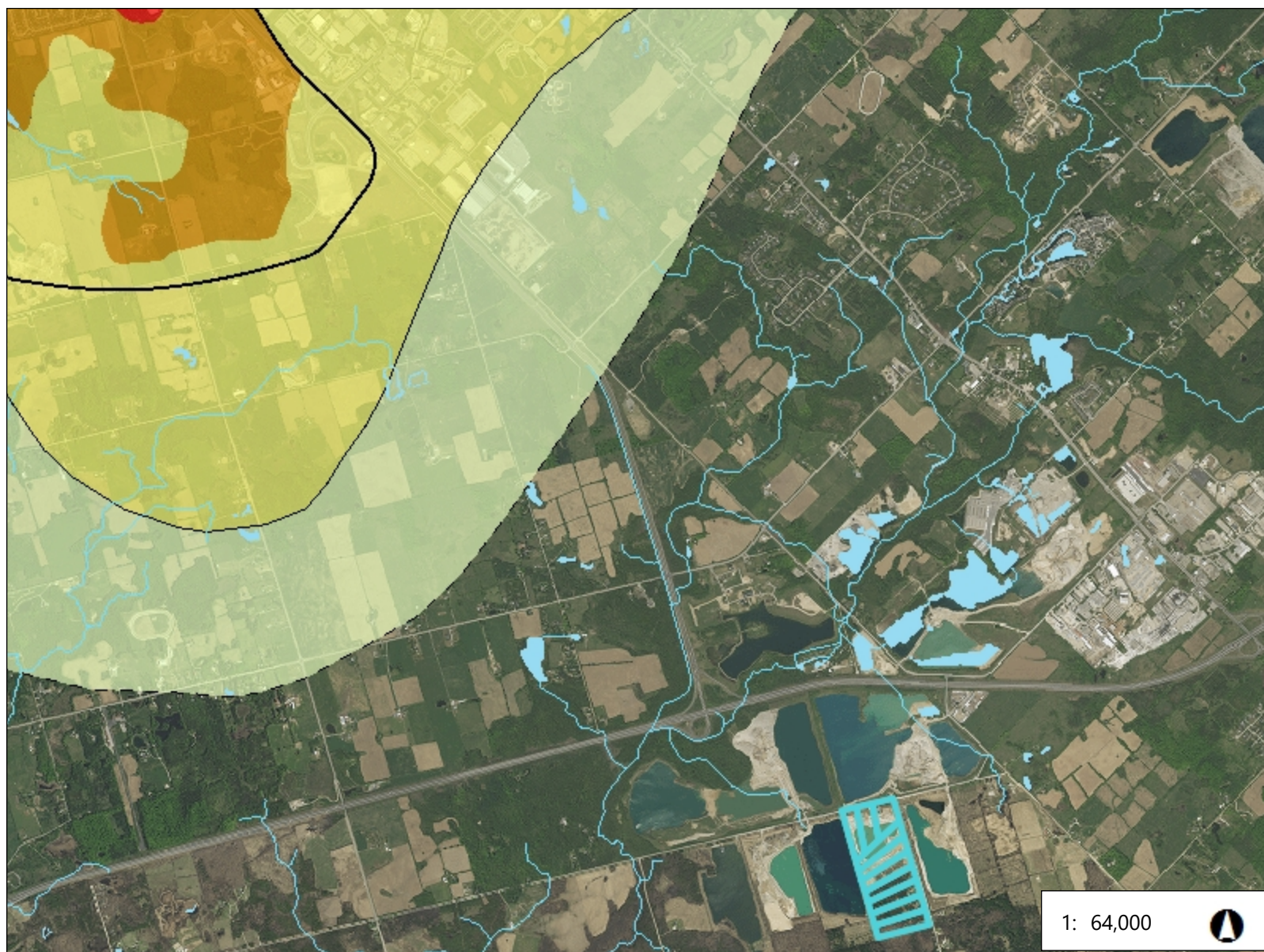
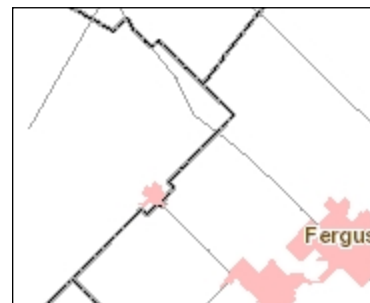
note that the subject property is within a WHPA-Q that was accepted by the Lake Erie Source Protection Committee as part of a Tier 3 water budget study. The results of that study and the full report are publicly available at www.sourcewater.ca. It should be noted, however, that the study has not yet been incorporated into the Grand River Source Protection Plan or Assessment Report and therefore the WHPA-Q is not currently in legal effect or in the County Official Plan schedules.

5. The risk level for the WHPA-Q that encompasses the subject property is a significant risk level. This means legal requirements or policies will be added to the Grand River Source Protection Plan to manage consumptive water taking and recharge reduction activities within the WHPA-Q. Further information can be found at <http://www.wellingtonwater.ca/en/how-does-this-affect-me/tier-3-water-budget-studies.aspx>.
6. A project is currently ongoing by Grand River Conservation Authority, City of Guelph, County of Wellington, the Township of Guelph/Eramosa and other municipalities to complete the steps necessary to update the Grand River Source Protection Plan and Assessment Report with these policies. The draft policies are scheduled for public consultation in 2020, however, draft policy approaches are available along with further information on the current consultation with a Community Liaison Group, is available at <https://www.sourcewater.ca/en/index.aspx>.
7. The applicant should confirm to the Township Risk Management Official, through sourcewater@centrewellington.ca, whether they intend to apply and / or amend a Permit to Take Water and / or Environmental Compliance Approval for the subject property.

Our office will continue to participate in the review process through the remaining planning applications as required. If you require further information, please contact:

Emily Vandermeulen, Risk Management Inspector
519-846-9691 ext 365
evandermeulen@centrewellington.ca





Legend

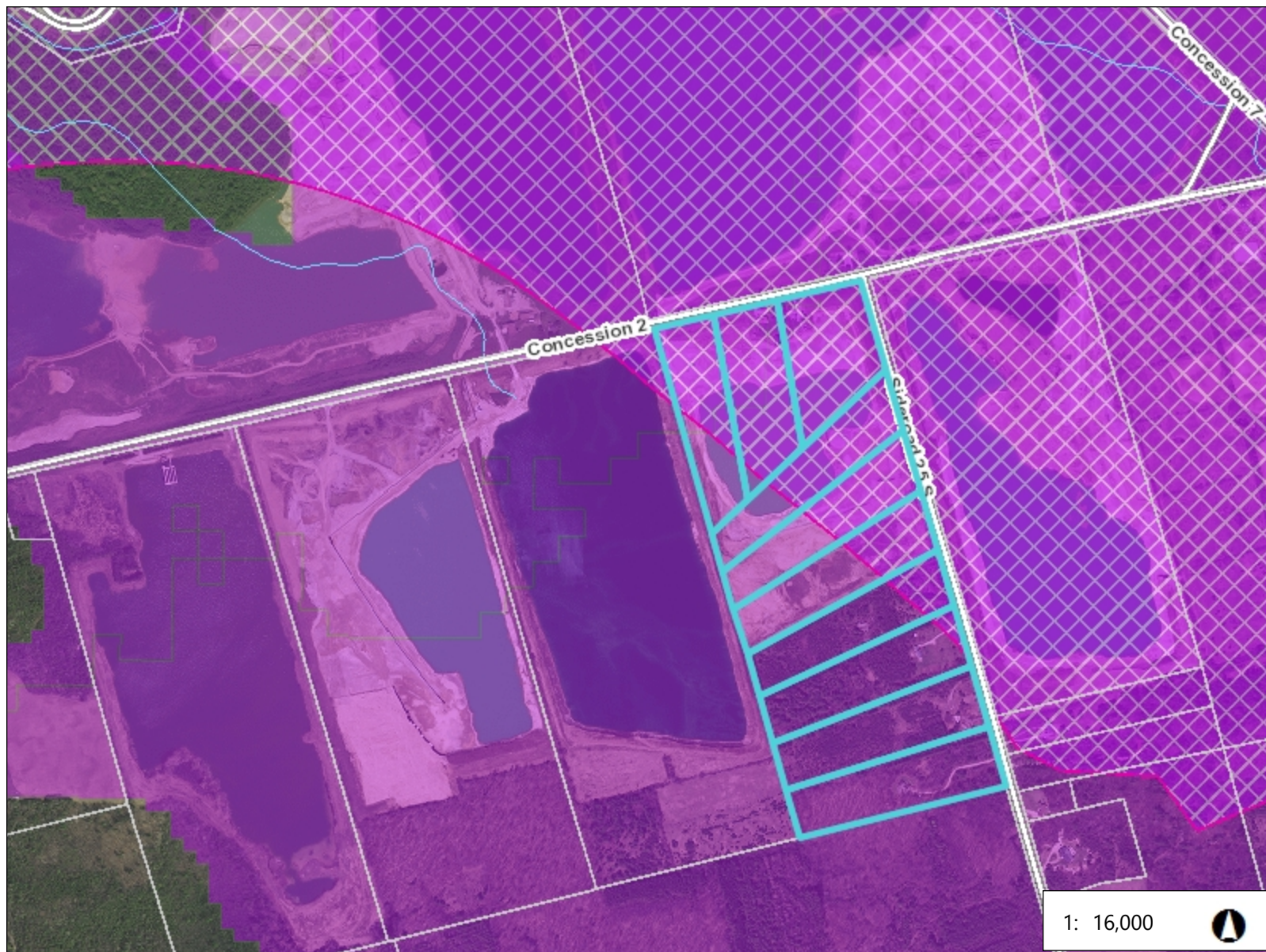
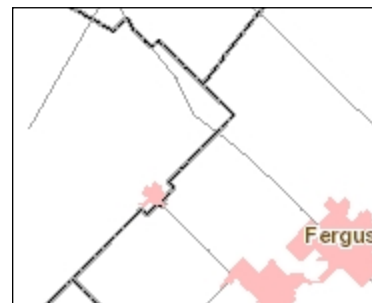
- Waterbodies
- Watercourses
- Well Locations
- Wellhead Protection Area Boundaries
 - A
 - B
 - C
 - D
- Vulnerability Score
 - 10
 - 8
 - 2, 4, 6 (A, B or C)
 - 2, 4, 6 (D)
- RoadsLookup

1: 64,000



3.3 0 1.63 3.3 Kilometers

Notes



Legend

- Parcels
- Roads
 - Local Road
 - County Road
 - Highway
- Watercourses
- Q1 and Q2 Boundary
 - Approved
 - Draft
- SGRA
- RoadsLookup

0.8 0 0.41 0.8 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
Includes material © 2016 of the Queen's Printer for Ontario. All rights reserved.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2018

Notes

November 28, 2019

MNRF – Guelph District Office
1 Stone Rd. W.
Guelph, ON
N1G 4Y2

Attn: Seana Richardson, Aggregate Technical Specialist

Re: CBM Roszell Pit ARA #625189 – Site Monitoring Update – Pond #3 Extraction

Dear Ms. Richardson,

The site plans for the CBM Roszell Pit (ARA#625189) indicate through Note #5 that a report is required to be submitted to the MNRF as extraction of Pond #2 nears completion. The purpose of this report is to confirm that extraction of Ponds #1 and #2 have not caused issues with the wetland vegetation flora and amphibian breeding habitat, consistent with the predictions of the impact assessment completed as part of the licence application.

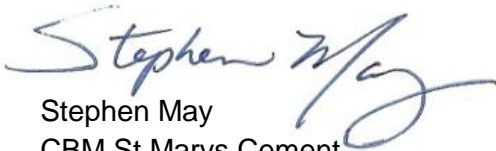
Please accept this package of information consisting of summary reports from Dance Environmental Inc. and Groundwater Science Corp., CBM's consultants working on the file for ecological and aquatic monitoring, and water resources monitoring, respectively. Monitoring from both consultants has been ongoing since the pit started operation in order to fulfil the requirements listed in the Blackport Hydrogeology Inc. December 2009 document.

The two attached summary reports confirm the site environs are responding, as expected, as identified in the impact assessment that was completed at the time in support of the Roszell Pit licence. No concerns have been identified at this time that would indicate that initiating extraction on Pond #3 would adversely impact wetland vegetation, flora or amphibian habitat as highlighted by Note #5. These two memos are based on the full suite of monitoring data available, including 2019 information.

As part of the fulfilment of Note #5, we have circulated the information package to the appropriate agencies. The full Annual Reports for 2019 will be forthcoming during their usual timing early in 2020.

If you would like to discuss this information further do not hesitate to contact me. We look forward to your response confirming CBM is able to proceed with our plans to extract in Pond #3.

Kind regards,



Stephen May
CBM St Marys Cement
Lands Manager – Western Region
(647) 637-6707 cell

c.c. Township of Puslinch, Grand River Conservation Authority, County of Wellington

Attachment A: Review of Biological and Aquatic Monitoring Results: 2012 to 2019, Roszell Pit, Puslinch Township, ARA Licence No. 625189, Dance Environmental Inc.

Attachment B: Groundwater Monitoring Data Review, Pond 3 Extraction, Roszell Pit, Puslinch Township, ARA Licence No. 625189, Groundwater Science Corp.

Attachment A

Dance Environmental Inc.

Review of Biological and Aquatic Monitoring Results: 2012 to 2019

Roszell Pit, Puslinch Township, ARA Licence No. 625189

November 18, 2019.

DRAFT

MNRF
Guelph, ON
Attn: Seana Richardson

**Subject: Review of Biological and Aquatic Monitoring Results: 2012 to 2019,
Roszell Pit, Puslinch Township, ARA Licence No, 625189.**

Ms. Richardson:

CBM Aggregates has requested that we review the biological monitoring results which have been collected by our firm since 2012.

We understand that prior to initiating extraction in the Pond #3 area of the Roszell Pit, a review of the historical biological and aquatic monitoring results is to be completed and submitted to MNRF.

The present letter provides a summary of the findings during the 2012 to 2019 period regarding wetland vegetation, trout spawning, frog choruses in the Roszell Wetland, and salamander spawning in the Roszell Wetland from the following sources:

- (1) May 28, 2018 Overview of Biological and Aquatic Monitoring Results: 2012-2017, Roszell Pit, Puslinch Township. ARA Licence No. 625189, which was mailed to the District Manager, Guelph, OMNRF on May 29, 2018.
- (2) 2018 Ecological and Aquatic Monitoring Report Roszell Pit, Puslinch Township. ARA Licence No. 625189; and
- (3) review 2019 monitoring data (all except trout spawning – which will be collected in December 2019) being summarized and reviewed during our current preparation of the 2019 annual monitoring report.

Any minor fluctuations in wetland vegetation, within the wetland located to the west of the pit, are explained by the annual variability in precipitation that occurred prior to inventory of the vegetation and also by natural succession in the vegetation community during the 8 year study period.

Trout spawning has continued in Main Creeks and Tributary #7 during the 8 year study period. Variations from year to year appear to be explained by weather-related temperature during the inventory period. Overall the number of trout redds in recent years are similar to those in 2012 and 2013.


Inventory data from the Roszell Wetlands on breeding amphibians, salamanders and frogs, are most pertinent to the Pond #3 extraction area, which is closest to the Roszell Wetland.

Blue-spotted Salamander egg mass numbers in the Roszell Wetland in 2018 and 2019 were high compared to historical values, so extraction to date has not impacted salamander egg laying in Roszell Wetland. Any variation in areas within the wetland where salamander eggs are laid appears to relate to Spring season water levels, which are controlled by snow melt volumes and quantities of Spring rain.

The species diversity and relative numbers of woodland frog individuals breeding in Roszell Wetland has not declined during the 8 year study period. Strong choruses of Spring Peeper and Wood Frog have been recorded throughout the study period, including 2018 and 2019.

Based on a review of the 8 year data base for the Roszell Pit area it is our opinion that extraction to date has not negatively impacted the ecology of the Roszell Wetland nor that of the adjacent Speed River wetland.

Yours very truly,
Dance Environmental Inc.

A handwritten signature in black ink, appearing to read "K. W. Dance".

Ken Dance, M.Sc.
President

Attachment B

Groundwater Science Corp.

Groundwater Monitoring Data Review, Pond 3 Extraction

Roszell Pit, Puslinch Township, ARA Licence No. 625189



Memo

To :	Colin Evans	Date :	November 27, 2019
	CBM Aggregates.	Re. :	Groundwater monitoring data review
From :	Andrew Pentney		Pond 3 Extraction
CC :		Project :	Roszell Road Pit

As requested, we are providing a review of the available monitoring data to determine if excavation of Pond 3 (Lake C) can proceed. CBM reports that extraction in Pond 2 (Lake B) is nearing completion. The groundwater monitoring conditions include the following note:

15. *After excavation of both Lakes A and B are complete (or near complete) the available monitoring data will be reviewed to the satisfaction of the MNR to determine if excavation of Lake C and/or development of a single lake is feasible. A separate report will be prepared at that time, and could include a computer groundwater model update, and submitted to MNR.*

The original computer groundwater model results were presented in the Waterloo Numerical Modelling Corp, February 2007 report: *Updated Groundwater Model Assessing Potential Extraction and Mitigation Scenarios, Preston Sand & Gravel Company Limited Proposed Roszell Pit*. The potential impact of the Roszell Pit extraction was assessed using a detailed steady-state groundwater flow and transient heat transport model. The model provided an assessment of average groundwater conditions (i.e. seasonal averages) across the site under “static” conditions, and did not include the short term effects that can be associated with active extraction.

Based on the modelling results Ponds 1, 2 and 3 (Lakes A, B and C) were all considered “feasible” (would not result in unacceptable groundwater effects at private wells, ponds or other natural environment features after rehabilitation is complete). However the review condition outlined above was included as an additional precaution in order to ensure features are protected.

The predicted effect of the three extraction ponds (Lake A, B and C) was described as follows:

With all three Lakes in place the maximum head difference occurs at the eastern edge of the excavated lake (-2 metres lower). This represents a water table decline, which extends to the east and south as shown on Figure 20. The minimum difference is on the north-western corner of the lake the water table is predicted to rise (- 1.5 metres higher). The water table rise is projected to be between 0.0 and 0.5 m near the west Licence boundary. The installation of the silt barrier minimizes the head difference between the three proposed lakes and the property to the south almost completely while the head difference across the road to the east is around 0.5-1 m lower. The projected water table decline off-site is limited to the area at the Southeast corner of the property (1.0 to 1.5 m), as shown on Figure 20. Also, the projected water table rise at the north-western corner of the lake is predicted to be similar (0 to 0.5 m higher).

With all three lakes in place the model scenario calculated water level difference (compared to calibrated existing) below most of the Roszell Wetland is between generally between 0 and 0.2 m. At the west edge of the wetland a water table difference of approximately 0.2 to 0.3 m is predicted. Figure 20 also has additional locations (south side of the silt barrier and western slope) showing spot differences between the calibrated water table and the model scenario water table. On the south side of the silt barrier they range from a decrease of 0.11 to 0.19 m while along the west slope they range from a decrease of 0.03 to an increase of 0.1 m.

Figure 20 from the 2007 modelling report illustrating predicted water table changes associated with the 3 ponds is attached for reference.

As noted in the groundwater thresholds established for the site, predicted final groundwater level changes at specific monitoring locations in the vicinity of Pond 3 (with all three ponds in place) are as follows:

Location	Predicted Water Level Change (m)
BH5	0.80
BH10-S	1.50
BH9-S	0.15
BH14	0.15
BH15	0.20

Long term plots of water levels, updated to November 2019, at the locations listed above, in addition to water levels within Pond 2 at LG4 (Lake B), the Roszell Wetland (PG7), BH7-S, BH7-D and BH8 are attached for reference. A figure showing the monitoring locations and approximate current outline of the extraction ponds, is also attached.

Note that location PG7 measures the surface water level (when surface water is present) in the wetland during spring and fall “wet” periods and shallow groundwater levels within the organic layer during summer “dry” periods. This illustrates the wetland surface water hydroperiod each year. The wet period surface water levels in the wetland are higher than the adjacent groundwater levels measured at BH9-S. Therefore the wetland relies primarily on surface water runoff from the surrounding catchment to form seasonal ponds. Groundwater levels near and below the wetland help maintain wet conditions within the organic soils over dry periods.

Below water extraction at the site began at the small test-pond in 2012, however was very limited in extent. Active extraction at Pond 1 (Lake A) began in 2014 and was complete by 2017. Pond 2 (LG4, Lake B) was also initiated in 2014, however was limited in extent until 2017. Since 2017 below water extraction occurred in Pond 2 (Lake B) only. As shown in the LG4 hydrograph, the water level in Pond 2 (Lake B) has been relatively stable since extraction began.

As predicted, some water table rise is observed at the downgradient location BH7-D. Water levels at BH7-S have also risen, primarily the seasonal high levels have increased. In general a pattern of decline in seasonal low groundwater level at upgradient locations (e.g. BH5, BH9-S, BH10-S, BH14 and BH15) is observed after 2012. The extent and pattern of change varies by location. However, seasonal low groundwater levels appeared to stabilize from 2015 to 2018.

Seasonal groundwater level lows observed in 2019 were slightly lower than observed from 2015 to 2018. A review of climate data as reported by Environment Canada (EC) at the Kitchener-Waterloo (KW airport) weather station and by Grand River Conservation Authority at the Road 32 (Speed River) station indicates that precipitation in this area from July to September was approximately 50% of the historical average (EC Normal as reported for the KW weather

station). Therefore the seasonal low level observed in 2019 includes the effect of a significantly dry summer. Once precipitation levels returned to normal levels in October groundwater levels at the site increased significantly, to ranges similar to those observed from 2015 to 2018.

We also note that the seasonal lows observed since extraction began would include the short-term effects of below water table extraction. Therefore once extraction is complete at the site, the long-term seasonal low levels would expected to be higher than observed to date.

Observed groundwater level changes at the above referenced monitoring locations from seasonal lows observed prior to 2012 to the seasonal lows observed since 2012, are as follows:

Location	Change in Seasonal Low Level to 2018	Change in Seasonal Low Level to 2019
BH5	0.32 m decline	0.45 m decline
BH7-S	no change	no change
BH7-D	0.10 m rise	0.10 m rise
BH8	no change	0.08 m decline
BH9-S	0.30 m decline	0.50 m decline
BH10-S	0.25 m decline	0.34 m decline
BH14	0.13 m decline	0.27 m decline
BH15	0.11 m decline	0.29 m decline
PG7	0.03 m decline	0.14 m decline

Note that detailed monitoring at BH14, B15 and PG7 began in late 2011, therefore the seasonal low at those locations were estimated from 2012 data. However the initial below water extraction was relatively small in scale and distant from those locations, therefore the 2012 data can be used to estimate pre-extraction levels.

Overall, groundwater level changes are small in scale and decline with distance from the extraction area. The observed changes at the southern edge of the site (e.g. BH10-S, BH14, BH15) do not have any significant potential to affect local water supplies.

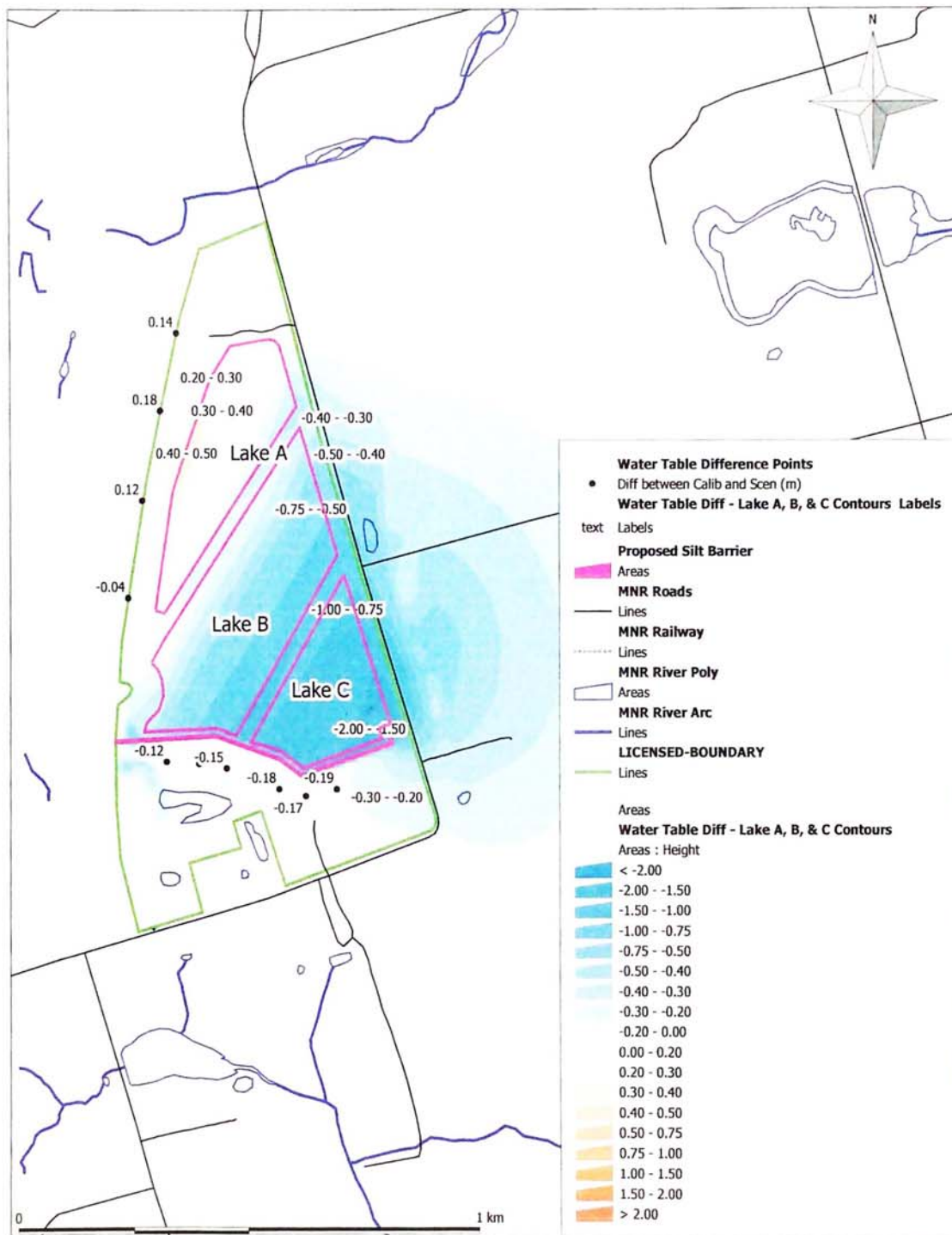
The *Review of Biological and Aquatic Monitoring Results: 2012 to 2019, Roszell Pit, Puslinch Township, ARA Licence No, 625189* (Dance Environmental) indicates that no natural environment impacts are associated with the extraction to date. This may be in part a result of the fact that hydroperiods at local natural environment features (e.g. Roszell Wetland) rely to a greater degree on surface water inputs than groundwater inputs. Therefore, although declines in groundwater levels have been noted, they do not have a significant impact on biologic or aquatic function.

Based on the review of monitoring data collected to date, and the biologic and aquatic monitoring review, Lake 3 extraction is considered feasible. Continued monitoring is recommended.

Sincerely,



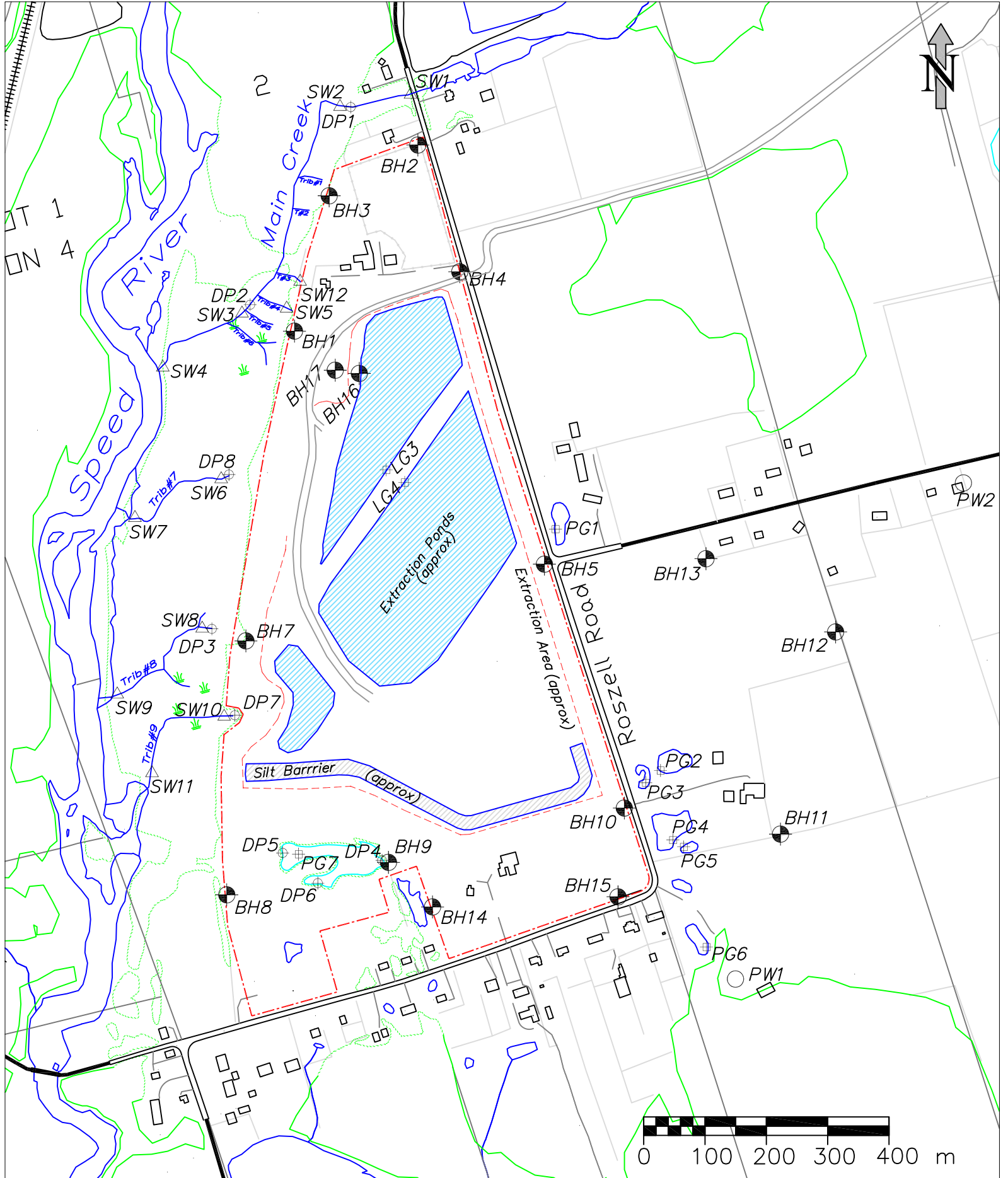
Andrew Pentney, P.Geol.
Senior Hydrogeologist
Groundwater Science Corp.



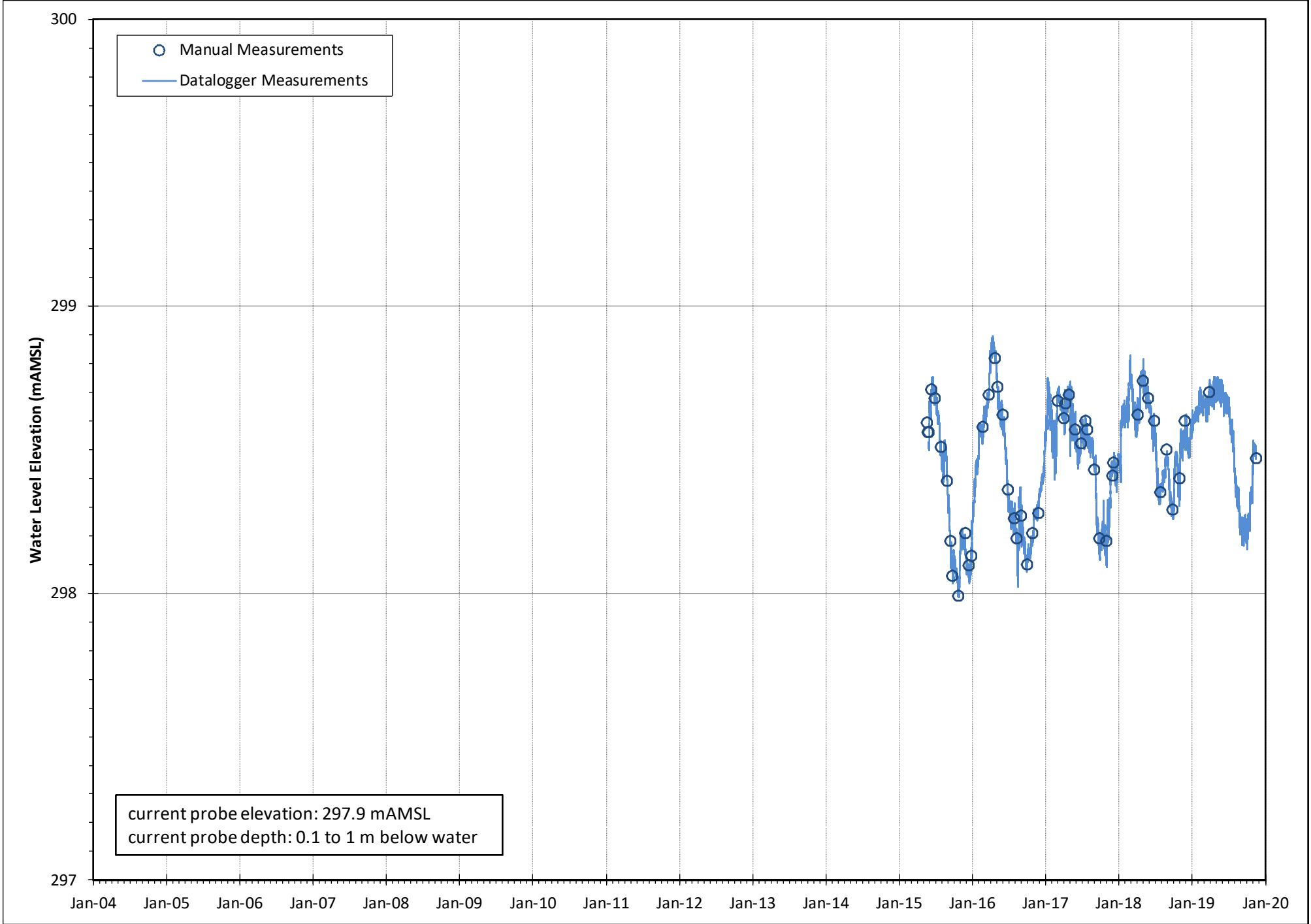
Roszell Road Groundwater Model

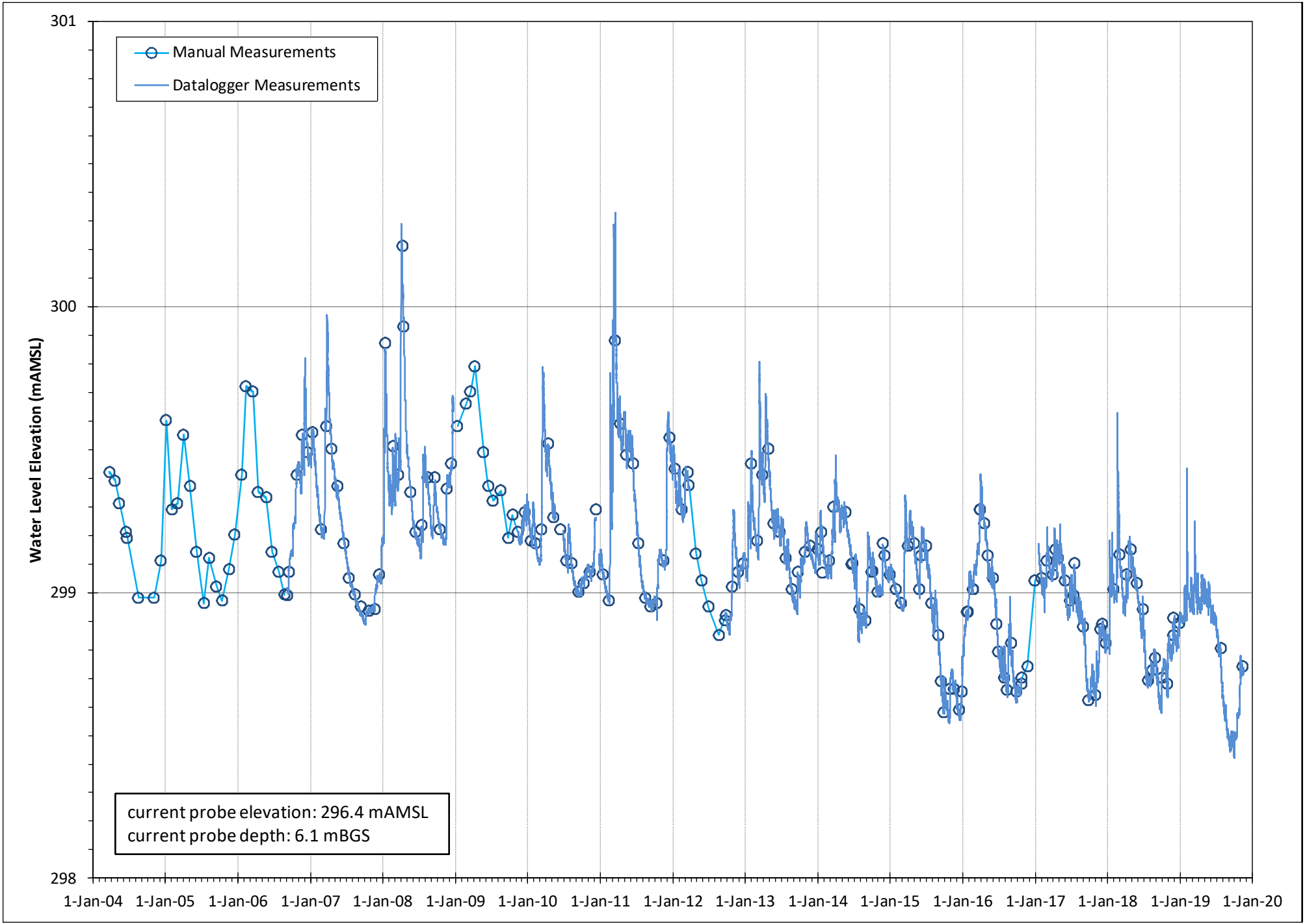
Universal Transverse Mercator - Zone 17 (N)
 Lon: 80°17.096' W
 Lat: 43°27.439' N
 Printed at: 15/05/2007

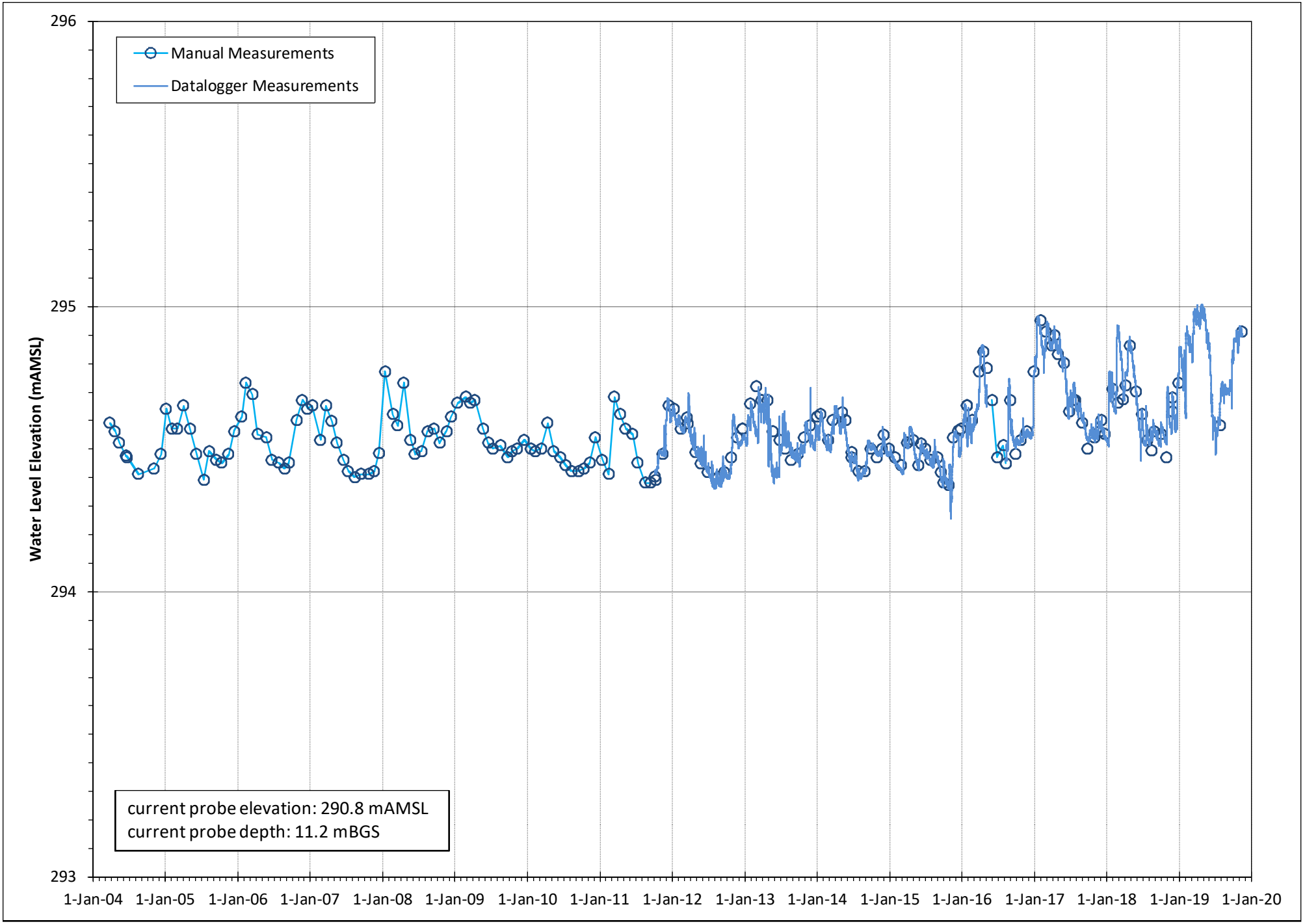
Figure 20: Water Table Contour Difference (Calibrated - Predicted with Lakes A, B, & C)

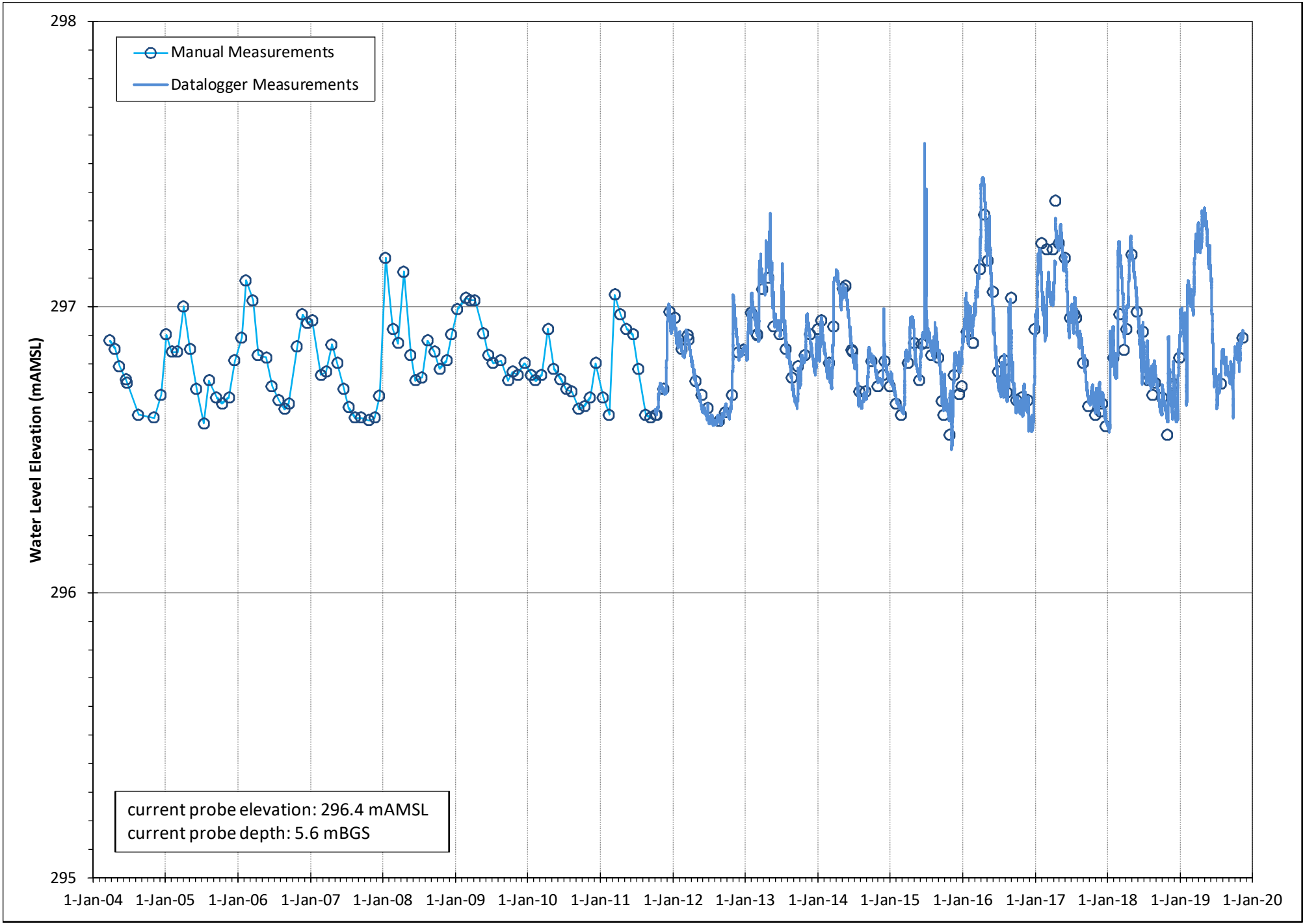


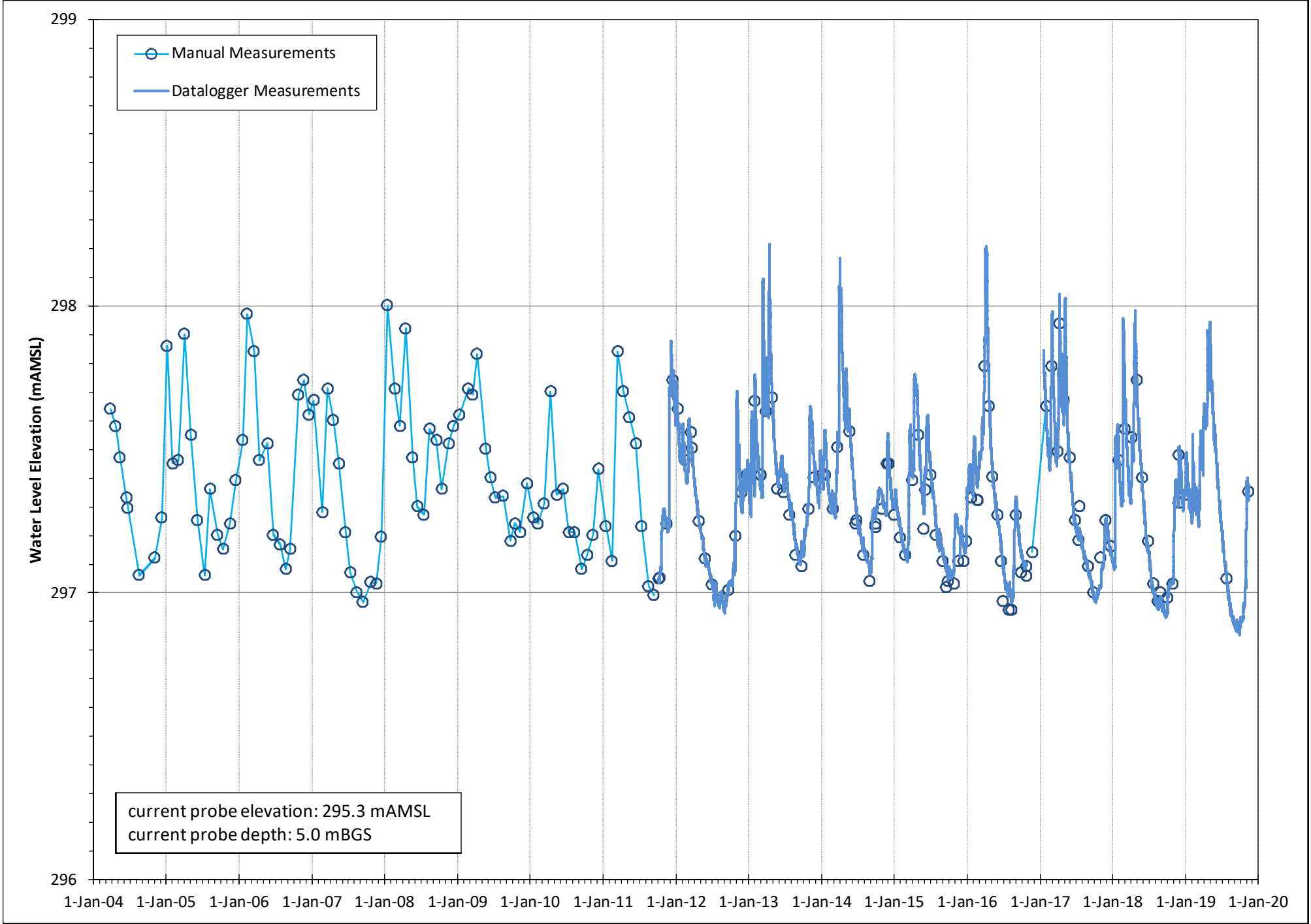
<div> <div></div> existing monitoring well (or well nest) <div></div> drive-point piezometer <div></div> surface water flow/temperature <div></div> pond/Lake gauge <div></div> private well </div>	<div> Groundwater Science Corp. </div> <div> <div>November 2019 Scale: as shown modified from: 1:10,000 OBM</div> <div>Groundwater Monitoring Program</div> </div>	<div> Figure 1: Site Details (2018), Monitor Locations </div> <div> <div>CBM Aggregates Roszell Pit</div> <div>Part Lots 1 & 2, Concessions 3 & 4 Township of Puslinch, County of Wellington</div> </div>
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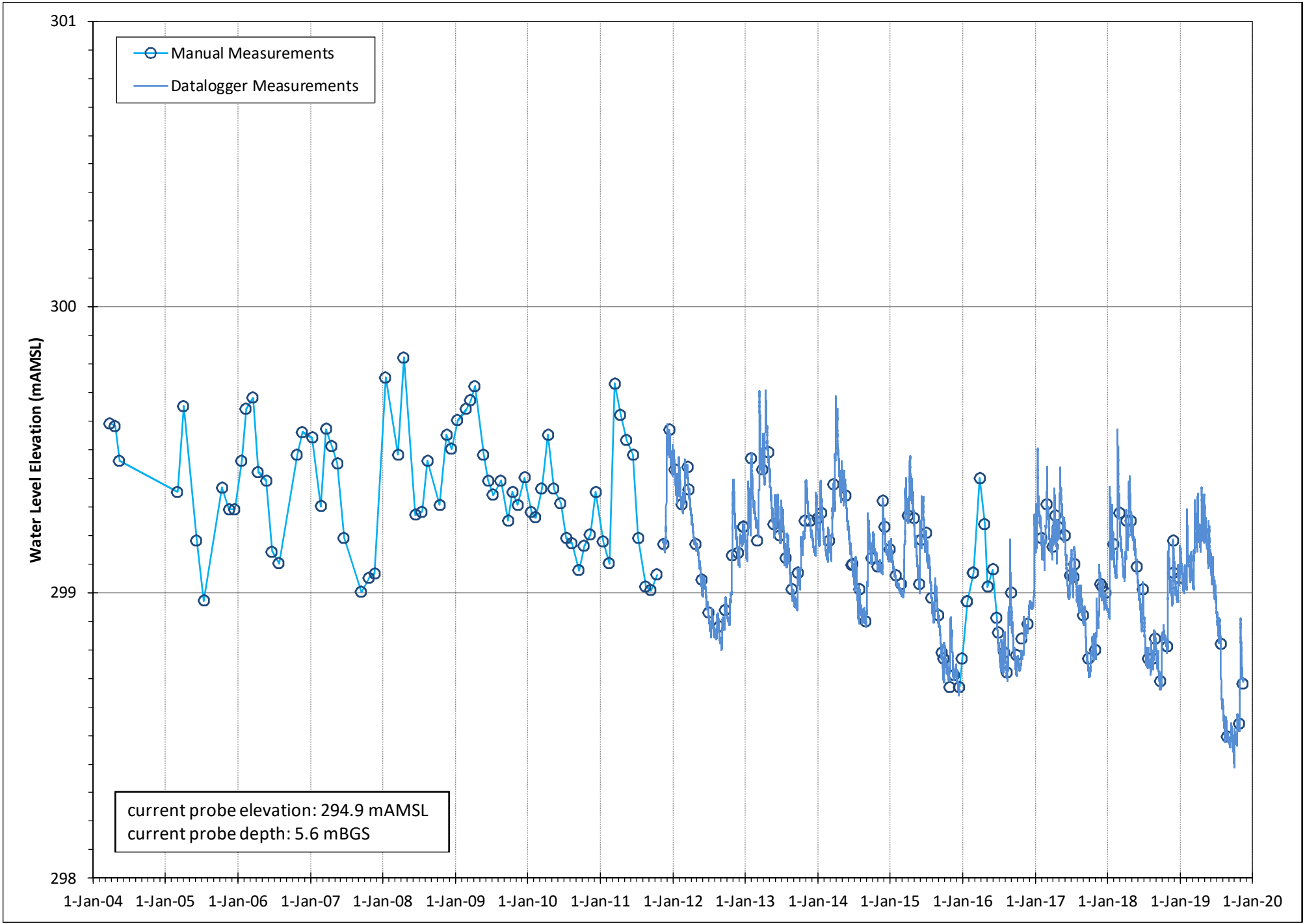


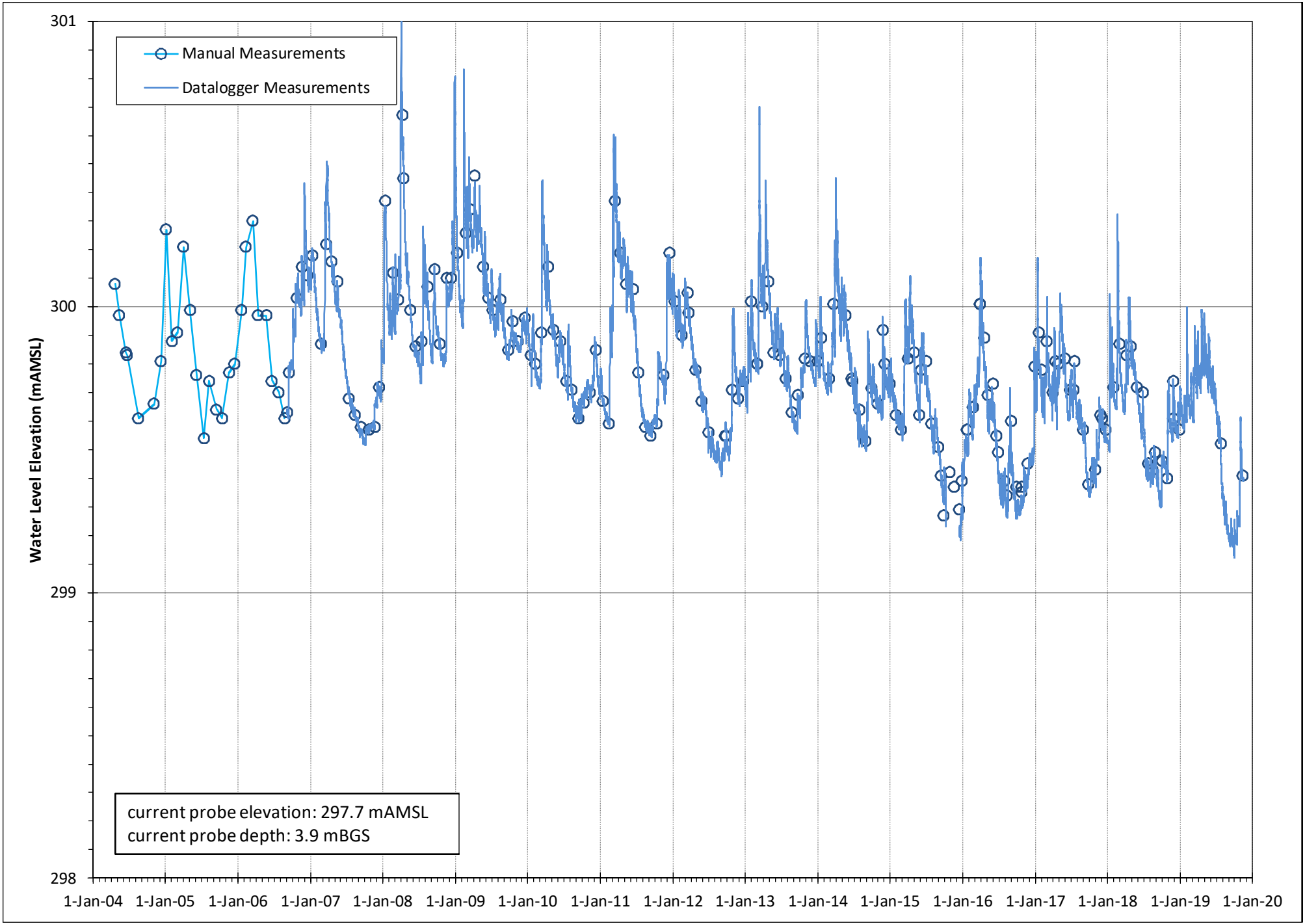


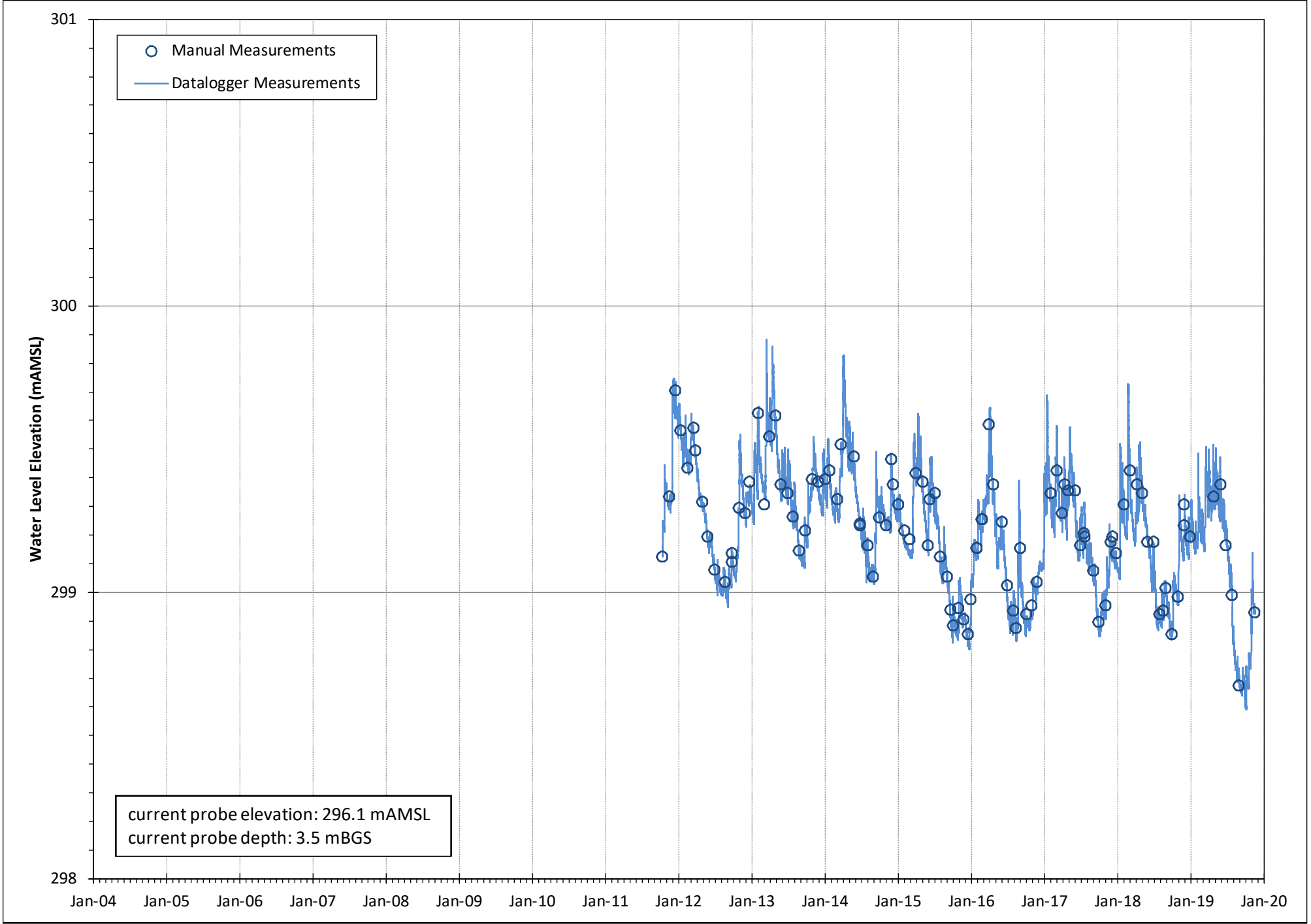


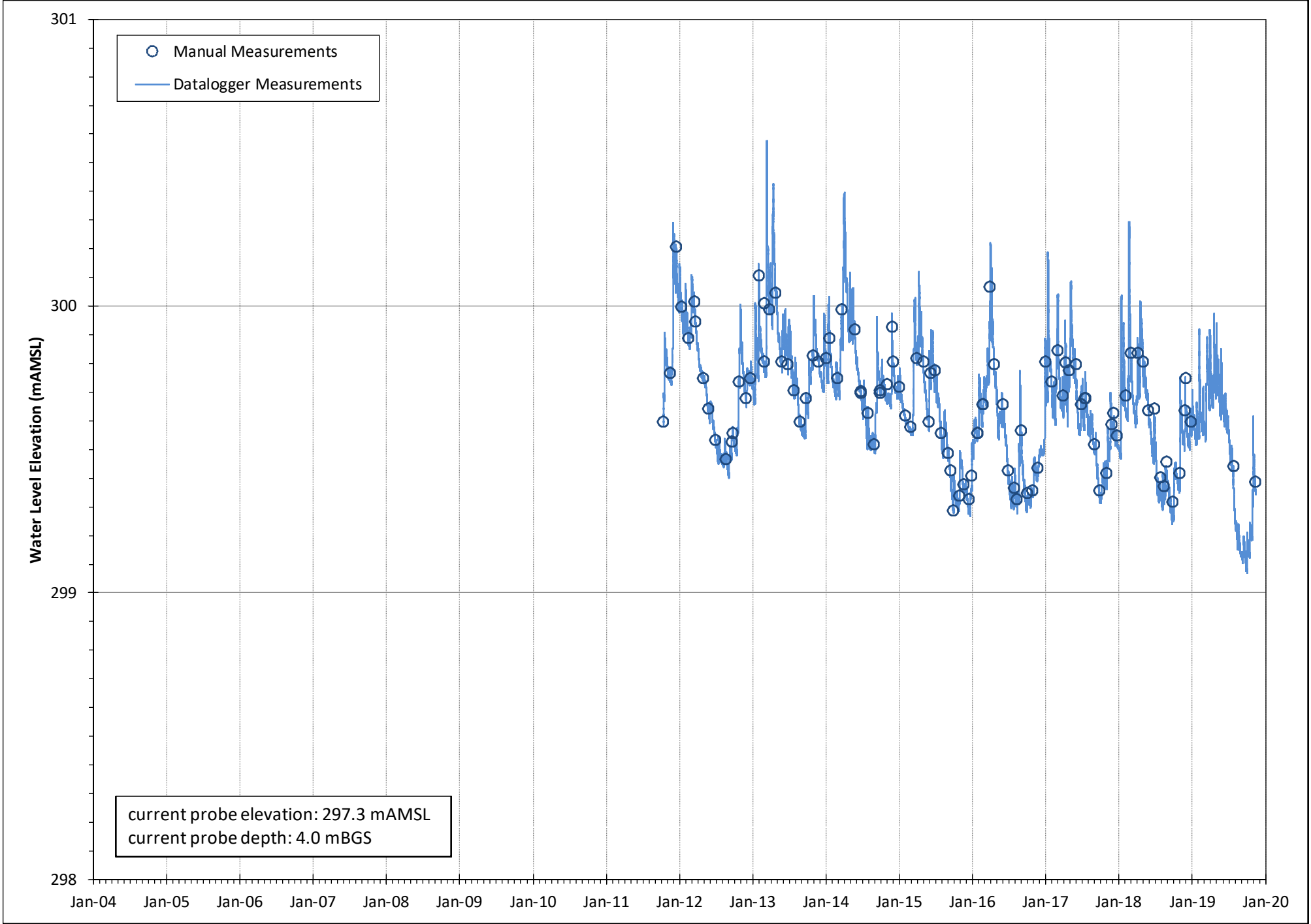


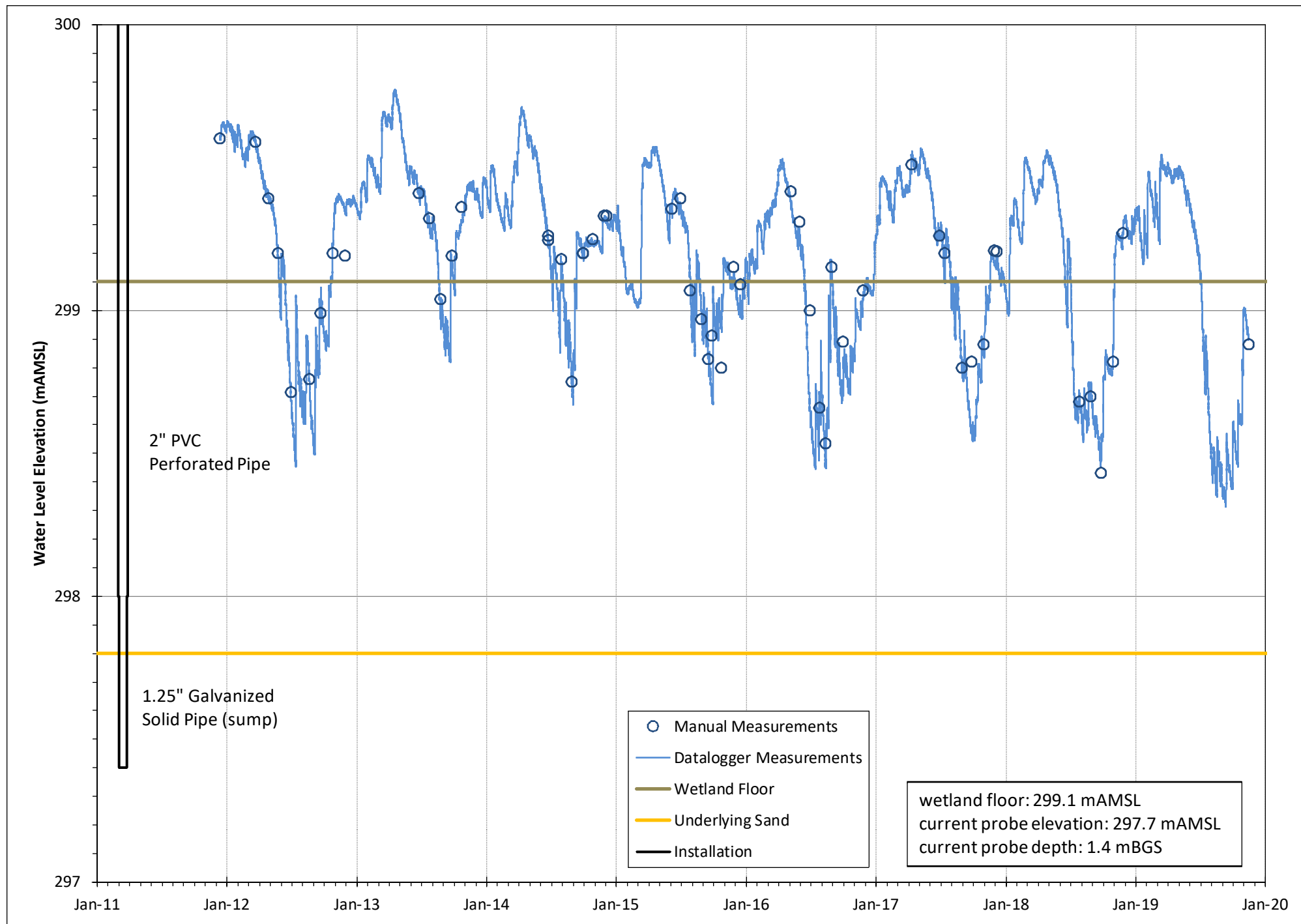














28 Bett Court
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www.mfproperty.com

October 25, 2019

sent via email

Township of Puslinch
7404 Wellington Road 34
Puslinch, On N0B 2J0

Attn: Ms. Courtenay Hoytfox

**Re: Wellington Common Elements Condominium Corporation No. 214 (Mini Lakes)
Communal Well Supply 2018 Report from the MECP**

Dear Courtenay,

Please see attached for an MECP 2018 summary report of the Mini Lakes Drinking Water System (DWS) for your records. Essentially, it summarizes the required sampling versus samples submitted and highlights any exceedances. In 2018, the DWS met all requirements without any exceedances and there were no issues highlighted for remedy. If you have any questions, please feel free to contact me or Sonya Semanuik at OCWA (ssemanuik@ocwa.com).

Please feel free to contact me if you have any questions or concerns in this matter at 519-824-4208 ext 226.

Regards,

M.F. PROPERTY MANAGEMENT LTD.

On Behalf of the Board of Directors WCECC #214

A handwritten signature in black ink, appearing to be "S. Heisler", written over a horizontal line.

Susan Heisler, RCM, General Licensee,
Senior Property Manager

Compliance, Promotion and Support
Branch
2nd floor, 40 St. Clair Ave West
Toronto ON M4V 1M2

Direction de la promotion de la conformité et du
soutien
2e étage 40, avenue St. Clair Ouest
Toronto (Ontario) M4V 1M2

Drinking Water System (DWS) Year-at-a-Glance 2018 Summary Report

Attn: Susan Heisler, Senior Property Manager
28 Bett Crt , Guelph, ON, N0B 2J0

DWS Name: Mini Lakes - Communal Well Supply

Action 1: Review Your "Required Sampling vs. Received" Tables (Section 2)

Your report includes the number of samples you were required to take for each drinking water parameter followed by the number of samples the ministry received as submitted by your drinking water system. In cases where the number of samples taken is less than the number required, the information has been flagged in yellow for easy identification.

If your report has flags identified:

- Share this report with the person or persons who conduct the sampling for your drinking water system
- Confirm that the person conducting the sampling will take the correct number of samples in the current year
- Contact your Water Inspector if your own sampling records don't match this report

Action 2: Reduce Your Adverse Drinking Water Quality Incidents (AWQIs) (Section 3)

The last table in the report, entitled "Exceedances Uploaded", provides a list of sample results that did not meet the Ontario Drinking Water Quality Standards, or AWQIs. This table only includes sample results submitted to the ministry, and not any exceedances you identified when doing operational sampling.

Although you should have addressed each AWQI individually at the time it occurred, it is important that you consider whether you are seeing a pattern of repeated AWQIs. Assessing these patterns and formulating long term resolutions where applicable could help reduce the time and cost of dealing with AWQIs throughout the year and reduce the risks to the people who receive water from your drinking water system.

If you see a pattern of repeated AWQIs:

- Speak to the person who operates your system or an engineer to assess why the AWQIs may be happening
- Take proper steps to address the results of your assessment.
- Contact your Water Inspector if your AWQI records don't match this report, or if you need guidance in what the proper next steps would be.

Action 3: Update your Drinking Water System Profile Information (Section 1)

The information listed at the beginning of the report outlines profile information specific to your drinking water system, including contact information for you as the owner of the drinking water system and for the operating authority (the entity and/or person responsible for operating your system).

You are required by law to let the Ministry of the Environment, Conservation and Parks know when any information in your drinking water system profile changes.

If you see incorrect information in your Drinking Water System Profile:

- Complete and submit a [Drinking Water System Profile Information Form](#); you have to fill out only the information that is changing
- If you need help, contact the Drinking Water Registration Helpline at 1-866-793-2588

Action 4: Give us your feedback

Once you have had a chance to review your report, please take a moment to let us know if you found it helpful or provide suggestions on how it can be improved. You can provide feedback directly to the email address that sent this report to you.

Sincerely,

Scott McCharles

Director & Deputy Chief Drinking Water Inspector
Compliance, Promotion and Support Branch
Drinking Water & Environmental Compliance Division
Ministry of the Environment, Conservation and Parks

Section 1: Your DWS Profile Information

[illegible]

DWS Year-at-a-Glance 2018 Summary Report

Section 2: Required Samples vs Received

TC EC Raw and Distribution			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Escherichia Coli		MONTH													
Total Coliform	Distribution:Mini Lakes - Communal Well Supply	1 EVERY 2 WEEKS	9	6	6	6	6	6	9	6	6	6	6	6	78
	Well #1	1 EVERY MONTH	1	1	1	1	1	1	1	1	1	1	1	1	12
	Well #2	1 EVERY MONTH	1	1	1	1	1	1	1	1	1	1	1	1	12
	Well #3	1 EVERY MONTH	1	1	1	1	1	1	1	1	1	1	1	1	12

HPC Distribution			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Heterotrophic Plate Count (HPC)	Distribution:Mini Lakes - Communal Well Supply	1 EVERY 2 WEEKS	9	6	6	6	6	6	9	6	6	6	6	6	78

THM		Q1	Q2	Q3	Q4	Total
Trihalomethanes (Total)	Distribution:Mini Lakes - Communal Well Supply	3	3	3	3	12

HAA		Q1	Q2	Q3	Q4	Total
Total Haloacetic Acids	Distribution:Mini Lakes - Communal Well Supply 1 Every Quarter	3	3	3	3	12

Nitrate, Nitrite and Nitrate+Nitrite

O. Reg. 170 Parameter Name	Total # of samples required per Year	Total # of samples received
Nitrate (As Nitrogen)	4	12
Nitrite (As Nitrogen)	4	12

Sodium and Fluoride

O. Reg. 170 Parameter Name	Total # of samples required per 60 months	Total # of samples received in 60 months	Latest Sample Date
Fluoride	1	3	23-Jun-15
Sodium	1	3	8-Mar-16

Inorganic

O. Reg. 170 Parameter Name	Total # of samples required per 60 months	Total # of samples received in 60 months	Latest Sample Date
Antimony	1	3	8-Mar-16
Arsenic	1	3	8-Mar-16
Barium	1	3	8-Mar-16

DWS Year-at-a-Glance 2018 Summary Report

Section 2: Required Samples vs Received

Inorganic

O. Reg. 170 Parameter Name	Total # of samples required per 60 months	Total # of samples received in 60 months	Latest Sample Date
Boron	1	3	8-Mar-16
Cadmium	1	3	8-Mar-16
Chromium	1	3	8-Mar-16
Mercury	1	3	8-Mar-16
Selenium	1	3	8-Mar-16
Uranium	1	3	8-Mar-16

Organic

O. Reg. 170 Parameter Name	Total # of samples required per 60 months	Total # of samples received in 60 months	Latest Sample Date
1,1-Dichloroethylene (Vinylidene Chloride)	1	3	8-Mar-16
1,2-Dichlorobenzene	1	3	8-Mar-16
1,2-Dichloroethane	1	3	8-Mar-16
1,4-Dichlorobenzene	1	3	8-Mar-16
2,3,4,6-Tetrachlorophenol	1	3	15-Mar-16
2,4-Dichlorophenol	1	3	15-Mar-16
2,4-Dichlorophenoxyacetic Acid (2,4-D)	1	3	15-Mar-16
2,4,6-Trichlorophenol	1	3	15-Mar-16
Alachlor	1	3	15-Mar-16
Atrazine + N-Dealkylated Metabolites	1	3	15-Mar-16
Azinphos-Methyl	1	3	8-Mar-16
Benzene	1	3	8-Mar-16
Benzo(A)Pyrene	1	3	15-Mar-16
Bromoxynil	1	3	15-Mar-16
Carbaryl	1	3	15-Mar-16
Carbofuran	1	3	15-Mar-16
Carbon Tetrachloride	1	3	8-Mar-16
Chlorpyrifos	1	3	15-Mar-16
Diazinon	1	3	15-Mar-16
Dicamba	1	3	15-Mar-16
Dichloromethane	1	3	8-Mar-16
Diclofop-Methyl	1	3	15-Mar-16

DWS Year-at-a-Glance 2018 Summary Report

Section 2: Required Samples vs Received

Organic

O. Reg. 170 Parameter Name	Total # of samples required per 60 months	Total # of samples received in 60 months	Latest Sample Date
Dimethoate	1	3	15-Mar-16
Diquat	1	3	8-Mar-16
Diuron	1	3	8-Mar-16
Glyphosate	1	3	15-Mar-16
Malathion	1	3	15-Mar-16
Metolachlor	1	3	15-Mar-16
Metribuzin	1	3	15-Mar-16
Monochlorobenzene	1	3	8-Mar-16
Paraquat	1	3	8-Mar-16
Pentachlorophenol	1	3	15-Mar-16
Phorate	1	3	15-Mar-16
Picloram	1	3	15-Mar-16
Polychlorinated Biphenyls (Pcbs)	1	3	8-Mar-16
Prometryne	1	3	15-Mar-16
Simazine	1	3	15-Mar-16
Terbufos	1	3	15-Mar-16
Tetrachloroethylene (Perchloroethylene)	1	3	8-Mar-16
Triallate	1	3	15-Mar-16
Trichloroethylene	1	3	8-Mar-16
Trifluralin	1	3	15-Mar-16
Vinyl Chloride	1	3	8-Mar-16

Section 3: Exceedances Uploaded

No Exceedance Data Available



28 Bett Court
Guelph, ON N1C 0A5
Tel: 519.824.4208
Toll-Free: 1.855.824.4208
mfprop@mfproperty.com
www.mfproperty.com

December 18, 2019

Township of Puslinch
7404 Wellington Road 34
Guelph, ON N1H 6H9

Attn: Ms. Courtenay Hoytfox, Development and Legislative Coordinator

Dear Ms. Hoytfox

In accordance with Article 6.2 of both the Sewage Treatment System and Communal Water System Operations & Maintenance Agreements, we are providing one (1) copy of the 2019 Budget that has been approved for those systems.

As some of the line items (eg. Water Services Operations, Electricity) do not lend themselves to an accurate apportioning between communal water and sewage treatment, a single Budget has been created that addresses both.

The Budget provides a breakdown of the anticipated Operating Expenses for the systems, along with separate budget line items for the contributions to the Communal Water System Reserve Fund and the Sewage Treatment System Reserve Fund.

If you have any questions or concerns, please do not hesitate to contact the writer.

Sincerely,

M.F. PROPERTY MANAGEMENT LTD.

On Behalf of the Board of Directors WCECC #214

Susan Heisler, RCM, General Licensee
Senior Property Manager

2020 BUDGET

COMMUNAL WATER SYSTEM

+

SEWAGE TREATMENT SYSTEM

**WELLINGTON COMMON ELEMENTS CONDOMINIUM
CORPORATION NO. 214**

Prepared in accordance with provisions of:

<i>Wellington Common Elements Condominium Corporation No. 214 Declaration</i>	<i>Articles 10, 11</i>
<i>Township of Puslinch Operations & Maintenance Agreement – Communal Water System</i>	<i>Article 6</i>
<i>Township of Puslinch Operations & Maintenance Agreement – Sewage Treatment System</i>	<i>Article 6</i>

BUDGET

REVENUE	
288 occupied POTLs @ \$160.80 per POTL per month	\$555,743.00
**Estimated common expenses collected from the POTLs, subject to the qualifications, limitations and factors that may result in an increase as set out in this Budget Statement.	
Total Revenue:	\$555,743.00
COMMON EXPENSES	
Operating Expenses: Water Services (Communal Water, Sewage Treatment System)	
Water Service Operations	239,000.00
Electricity	30,000.00
Phones	1,800.00
Insurance	26,141.00
Maintenance	20,000.00
Engineering/Reporting	65,000.00
Biosolids Removal and Disposal	30,000.00
Subtotal: Operating Expenses – Water Services (Communal Water, Sewage Treatment System)	\$411,941.00
Contribution to Sewage Treatment System Reserve Fund	90,742.00
Contribution to Communal Water System Reserve Fund	53,060.00
Total Reserve Fund Contributions	\$143,802.00
2019 Total Expenses subject to the qualifications, limitations and factors that may result in an increase as set out in this Budget Statement	\$555,743.00

IMPORTANT NOTES AND COMMENTS

In the following notes and comments the term “Act” refers to the *Condominium Act, 1998* and the regulations made thereunder, as in force at the time of delivery of this Budget Statement.

MAJOR REPAIR AND REPLACEMENT OF COMMON ELEMENTS AND ASSETS OF THE CORPORATION FROM RESERVE FUNDS

The budgeted operating costs do not include items of a major repair or replacement nature in respect of the common elements and assets of the Corporation. Common elements include everything within the condominium plan other than the POTLs which are not part of the condominium plan.

Pursuant to the Communal Water System Operations and Maintenance Agreement and the Sewage Treatment System Operations and Maintenance Agreement (the “Township Operations & Maintenance Agreements”),

the Township of Puslinch may require one (1) or more increases in the budgeted amounts for the day to day operation, inspection, maintenance and non-major repair and replacement of the Communal Water System and its components and/or the Sewage Treatment System and its components.

PARTICULARS OF TYPE, LEVEL AND FREQUENCY OF SERVICES TO BE PROVIDED

Water Services (Communal Water System + Sewage Treatment System)

Water Service Operations	\$239,000.00
--------------------------	--------------

This is the estimated annual cost of the contracted licensed operations company to manage the sewage collection/treatment/disposal and the communal water supply/treatment/distribution systems in accordance with provincial regulations and the Township Operations & Maintenance Agreements.

Electricity	\$30,000.00
-------------	-------------

This is the estimated annual cost of the electricity for the drinking water and wastewater systems.

Telephones	\$1,800.00
------------	------------

This is the estimated annual cost of the telephone lines servicing the drinking water well houses and the wastewater treatment plant.

Insurance	\$26,141.00
-----------	-------------

This is the estimated annual cost of the Environmental Impairment Liability and Equipment Breakdown insurances for the drinking water and wastewater systems along with the proportion of the Commercial & General Liability Insurance specifically related to the buildings and facilities associated with the drinking water and wastewater systems.

Maintenance	\$20,000.00
-------------	-------------

This is the estimated annual cost of any maintenance over and above the Ontario Clean Water Agency Water contract.

Engineering/Reporting	\$65,000.00
-----------------------	-------------

This is the estimated annual cost of the oversight of the drinking water and wastewater systems, along with the production of the required quarterly/annual reports, by the WCECC#214 engineering and hydrogeology consultants, along with the oversight and peer review of the WCECC#214 quarterly/annual reports by the Township's engineering consultants.

Biosolids Removal and Disposal	\$30,000.00
--------------------------------	-------------

This is the estimated annual cost of the removal and disposal of biosolids from the wastewater system (now having to be trucked to the Listowel wastewater treatment plant for disposal).

Contribution to Sewage Treatment System Reserve Fund	\$90,742.00
--	-------------

This is the annual contribution to the Sewage Treatment Reserve Fund for 2019 as per the Reserve Fund Funding Plan.

Contribution to Communal Water System Reserve Fund	\$53,060.00
--	-------------

This is the annual contribution to the Communal Water System Reserve Fund for 2019 as per the Reserve Fund Funding Plan.



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December 18, 2019

Township of Puslinch
7404 Wellington Road 34
Guelph, ON N1H 6H9

Attn: Ms. Courtenay Hoytfox, Development and Legislative Coordinator

Dear Ms. Hoytfox

In accordance with Article 6.2 of both the Sewage Treatment System and Communal Water System Operations & Maintenance Agreements, we are providing one (1) copy of the 2020 Reserve Fund Study that has been approved for those systems.

Following preparation of the Study, the Board must send out a summary of the Study, a summary of the proposed plan, and a statement indicating the areas, if any, in which the proposed plan differs from the Study. This package includes the following documents:

- Notice of Future Funding of the Reserve Fund
- Summary of Reserve Fund Study
- Summary of Proposed Plan for Future Funding of the Reserved Fund
- Contribution Table
- Cash Flow Summary/Contribution Schedule/Funding Plan.

If you have any questions or concerns, please do not hesitate to contact the writer.

Sincerely,

M.F. PROPERTY MANAGEMENT LTD.

On Behalf of the Board of Directors WCECC #214

Susan Heisler, RCM, General Licensee
Senior Property Manager

Form 15

Condominium Act, 1998

NOTICE OF FUTURE FUNDING OF THE RESERVE FUND (under subsection 94 (9) of the *Condominium Act, 1998*)

TO: All owners in Wellington Common Element Condominium Corporation No. 214

The board has received and reviewed a Reserve Fund Study Update without Site Visit **for the Wastewater RFS**, dated December 11, 2019, prepared by Morrison Hershfield Limited, and has proposed a plan for the future funding of the reserve fund that the board has determined will ensure that, in accordance with the regulations made under the *Condominium Act, 1998*, the reserve fund will be adequate for the major repair and replacement of the common elements and assets of the corporation.

This notice contains:

1. A summary of the reserve fund study.
2. A summary of the proposed funding plan.
3. A statement indicating the areas, if any, in which the proposed funding plan differs from the reserve fund study.

At the present time, for the 2016 fiscal year, the average contribution per unit per month to the reserve fund is \$ 16.26. Based on the proposed funding plan, the average increase in Annual Contribution* per unit per month (from the monthly common expenses) will be an increase of \$10.00 in 2020, an increase of \$10.00 in fiscal 2021, and an increase of \$10.00 in fiscal 2022.

The proposed funding plan will be implemented beginning on: January 1, 2020.

Dated this 12 day of December, 2019.

Wellington Common Element Condominium Corporation
No. 214

Bernard Newman
(signature)

BERNARD NEWMAN
(print name)

[Signature]
(signature)

JOHN THERIAULT
(print name)

We have the authority to bind the corporation.

* Annual Contribution means the amount to be contributed each year to the reserve fund from the monthly common expenses.

Summary of Reserve Fund Study

The following is a summary of the Reserve Fund Study Update without Site Visit **for the Wastewater RFS**, dated December 11, 2019, prepared by Morrison Hershfield Limited for Wellington Common Element Condominium Corporation No. 214 (known as the "Reserve Fund Study").

Subsection 94 (1) of the *Condominium Act, 1998*, requires the corporation to conduct periodic studies to determine whether the amount of money in the Corporation's Reserve Fund and the amount of contributions collected by the corporation in accordance with the Cash-Flow Table are adequate to provide for the expected costs of major repair and replacement of the common elements and assets of the corporation. As a result, the corporation has obtained the Reserve Fund Study.

The estimated expenditures from the reserve fund for the next thirty (30) years are set out in the CASH FLOW TABLE. In this summary, the term "annual contribution" means the total amount to be contributed each year to the reserve fund from the monthly common element expenses, exclusive of interest earned on the reserve fund. The recommended Annual Contribution* for fiscal 2020 is \$90,742, based on the estimated expenditures and the following:

Opening Balance of the Reserve Fund:	\$381,756
Minimum Reserve Fund Balance during the projected period:	\$107,982
Assumed Annual Inflation Rate for Reserve Fund Expenditures:	3.0%
Assumed Annual Interest Rate for interest earned on the Reserve Fund:	2.0%

The Reserve Fund Study can be examined with advance notice at:

M.F. Property Management Ltd.

28 Bett Court

Guelph, Ontario N1C 0A5

* Annual Contribution means the amount to be contributed each year to the reserve fund from the monthly common expenses.

30 Year Reserve Fund Cash Flow Table
Scenario 1 - FINAL Wastewater RFS - December 11, 2019

Assumed Interest Rate	3.0%
Assumed Inflation Rate	2.0%
Reserve Fund Balance at Start of 2019 Fiscal Year	381,756
Present Annual Contribution to the Reserve Fund	56,182
Minimum Reserve Fund Balance	107,982

Year Ending In	Opening Balance	Recom-mended Annual Contribution	Other Contribution (e.g. special assessment, loan)	Estimated Future Inflated Expenditures	Estimated Interest Earned	Percentage Increase in Recom-mended Annual Contribution	Closing Balance
2019	381,756	56,182			12,295		450,233
2020	450,233	90,742	1,300,000	1,677,900	9,200	61.5%	172,275
2021	172,275	125,302	(131,642)		5,073	38.1%	171,008
2022	171,008	159,862	(131,642)		5,554	27.6%	204,782
2023	204,782	159,862	(131,642)		6,567	0.0%	239,568
2024	239,568	159,862	(131,642)		7,610	0.0%	275,399
2025	275,399	159,862	(131,642)		8,685	0.0%	312,304
2026	312,304	159,862	(131,642)		9,792	0.0%	350,317
2027	350,317	159,862	(131,642)		10,933	0.0%	389,469
2028	389,469	159,862	(131,642)		12,107	0.0%	429,797
2029	429,797	159,862	(131,642)		13,317	0.0%	471,334
2030	471,334	159,862	(131,642)	33,157	14,066	0.0%	480,463
2031	480,463	159,862	(131,642)	33,820	14,330	0.0%	489,193
2032	489,193	159,862	(131,642)	180,674	12,389	0.0%	349,129
2033	349,129	159,862	(131,642)		10,897	0.0%	388,246
2034	388,246	159,862	(131,642)		12,071	0.0%	428,536
2035	428,536	159,862	(131,642)	6,864	13,176	0.0%	463,069
2036	463,069	159,862			16,290	0.0%	639,221
2037	639,221	159,862		333,734	16,569	0.0%	481,918
2038	481,918	159,862		363,717	11,400	0.0%	289,462
2039	289,462	159,862		347,216	5,874	0.0%	107,982
2040	107,982	159,862			5,637	0.0%	273,481
2041	273,481	159,862		174,696	7,982	0.0%	266,629
2042	266,629	159,862			10,397	0.0%	436,888
2043	436,888	159,862			15,505	0.0%	612,255
2044	612,255	159,862			20,766	0.0%	792,882
2045	792,882	159,862			26,184	0.0%	978,929
2046	978,929	159,862			31,766	0.0%	1,170,556
2047	1,170,556	159,862		196,736	34,564	0.0%	1,168,246
2048	1,168,246	159,862			37,445	0.0%	1,365,554

Summary of Proposed Plan for Future Funding of the Reserve Fund

The following is a summary of the board's proposed plan for the future funding of the reserve fund.

The board of Wellington Common Element Condominium Corporation No. 214 has reviewed Reserve Fund Study Update without Site Visit **for the Wastewater RFS**, dated December 11, 2019, prepared by Morrison Hershfield Limited for the corporation (known as the "Reserve Fund Study") and has proposed a plan for the future funding of the reserve fund that the board has determined will ensure that, in accordance with the regulations made under the *Condominium Act, 1998*, the reserve fund will be adequate for the major repair and replacement of the common elements and assets of the corporation.

The board has adopted the funding recommendations of the Reserve Fund Study and will implement them as set out in the Contribution Table.

The total Annual Contribution* recommended under the proposed funding plan for the current fiscal year (2019) is \$56,182, which is the same amount that has already been budgeted.

The Proposed Plan for Future Funding of the Reserve Fund can be examined with advance notice at:

M.F. Property Management Ltd.

28 Bett Court

Guelph, Ontario N1C 0A5

* Annual Contribution means the amount to be contributed each year to the reserve fund from the monthly common expenses.

WCECC 214 - Mini Lakes, Aberfoyle, Ontario
Contribution Table
Scenario 1 - FINAL Wastewater RFS - December 11, 2019

Year	Annual Contribution*	Percent Increase over Previous Year	Other Contribution	Total Contribution
2019	56,182			56,182
2020	90,742	61.5%		90,742
2021	125,302	38.1%	1,300,000	1,425,302
2022	159,862	27.6%	(131,642)	28,220
2023	159,862	0.0%	(131,642)	28,220
2024	159,862	0.0%	(131,642)	28,220
2025	159,862	0.0%	(131,642)	28,220
2026	159,862	0.0%	(131,642)	28,220
2027	159,862	0.0%	(131,642)	28,220
2028	159,862	0.0%	(131,642)	28,220
2029	159,862	0.0%	(131,642)	28,220
2030	159,862	0.0%	(131,642)	28,220
2031	159,862	0.0%	(131,642)	28,220
2032	159,862	0.0%	(131,642)	28,220
2033	159,862	0.0%	(131,642)	28,220
2034	159,862	0.0%	(131,642)	28,220
2035	159,862	0.0%	(131,642)	28,220
2036	159,862	0.0%	(131,642)	28,220
2037	159,862	0.0%		159,862
2038	159,862	0.0%		159,862
2039	159,862	0.0%		159,862
2040	159,862	0.0%		159,862
2041	159,862	0.0%		159,862
2042	159,862	0.0%		159,862
2043	159,862	0.0%		159,862
2044	159,862	0.0%		159,862
2045	159,862	0.0%		159,862
2046	159,862	0.0%		159,862
2047	159,862	0.0%		159,862
2048	159,862	0.0%		159,862

* The term "annual contribution" refers to the amount contributed each year to the reserve fund from the monthly expenses.



Form 15

Condominium Act, 1998

NOTICE OF FUTURE FUNDING OF THE RESERVE FUND (under subsection 94 (9) of the *Condominium Act, 1998*)

TO: All owners in Wellington Common Element Condominium Corporation No. 214

The board has received and reviewed a Reserve Fund Study Update without Site Visit **for the Drinking Water RFS**, dated December 11, 2019, prepared by Morrison Hershfield Limited, and has proposed a plan for the future funding of the reserve fund that the board has determined will ensure that, in accordance with the regulations made under the *Condominium Act, 1998*, the reserve fund will be adequate for the major repair and replacement of the common elements and assets of the corporation.

This notice contains:

1. A summary of the reserve fund study.
2. A summary of the proposed funding plan.
3. A statement indicating the areas, if any, in which the proposed funding plan differs from the reserve fund study.

At the present time, for the 2016 fiscal year, the average contribution per unit per month to the reserve fund is \$ 15.05. Based on the proposed funding plan, the average increase in Annual Contribution* per unit per month (from the monthly common expenses) will be an increase of \$0.30 in fiscal 2020, an increase of \$0.31 in fiscal 2021, and an increase of \$0.31 in fiscal 2022.

The proposed funding plan will be implemented beginning on: January 1, 2020.

Dated this 12 day of December, 2019.

Wellington Common Element Condominium Corporation
No. 214

Bernard Newman
(signature)

BERNARD NEWMAN
(print name)

[Signature]
(signature)

JOHN THERIAULT
(print name)

We have the authority to bind the corporation.

* Annual Contribution means the amount to be contributed each year to the reserve fund from the monthly common expenses.

Summary of Reserve Fund Study

The following is a summary of the Reserve Fund Study Update without Site Visit **for the Drinking Water RFS**, dated December 11, 2019, prepared by Morrison Hershfield Limited for Wellington Common Element Condominium Corporation No. 214 (known as the "Reserve Fund Study").

Subsection 94 (1) of the *Condominium Act, 1998*, requires the corporation to conduct periodic studies to determine whether the amount of money in the Corporation's Reserve Fund and the amount of contributions collected by the corporation in accordance with the Cash-Flow Table are adequate to provide for the expected costs of major repair and replacement of the common elements and assets of the corporation. As a result, the corporation has obtained the Reserve Fund Study.

The estimated expenditures from the reserve fund for the next thirty (30) years are set out in the CASH FLOW TABLE. In this summary, the term "annual contribution" means the total amount to be contributed each year to the reserve fund from the monthly common element expenses, exclusive of interest earned on the reserve fund. The recommended Annual Contribution* for fiscal 2020 is \$53,060, based on the estimated expenditures and the following:

Opening Balance of the Reserve Fund:	\$264,283
Minimum Reserve Fund Balance during the projected period:	\$106,946
Assumed Annual Inflation Rate for Reserve Fund Expenditures:	3.0%
Assumed Annual Interest Rate for interest earned on the Reserve Fund:	2.0%

The Reserve Fund Study can be examined with advance notice at:

M.F. Property Management Ltd.

28 Bett Court

Guelph, Ontario N1C 0A5

* Annual Contribution means the amount to be contributed each year to the reserve fund from the monthly common expenses.

30 Year Reserve Fund Cash Flow Table Scenario 1 - FINAL Drinking Water RFS - December 11, 2019

Assumed Interest Rate	3.0%
Assumed Inflation Rate	2.0%
Reserve Fund Balance at Start of 2019 Fiscal Year	264,283
Present Annual Contribution to the Reserve Fund	52,020
Minimum Reserve Fund Balance	106,946

Year Ending In	Opening Balance	Recommended Annual Contribution	Other Contribution (e.g. special assessment, loan)	Estimated Future Inflated Expenditures	Estimated Interest Earned	Percentage Increase in Recommended Annual Contribution	Closing Balance
2019	264,283	52,020		20,000	8,409		304,712
2020	304,712	53,060			9,937	2.0%	367,709
2021	367,709	54,122			11,843	2.0%	433,674
2022	433,674	55,204			13,838	2.0%	502,716
2023	502,716	56,308			15,926	2.0%	574,951
2024	574,951	57,434		19,873	17,812	2.0%	630,323
2025	630,323	58,583			19,788	2.0%	708,695
2026	708,695	59,755			22,157	2.0%	790,607
2027	790,607	60,950			24,632	2.0%	876,189
2028	876,189	62,169			27,218	2.0%	965,576
2029	965,576	63,412		21,942	29,589	2.0%	1,036,635
2030	1,036,635	64,680		67,557	31,056	2.0%	1,064,815
2031	1,064,815	65,974		54,957	32,110	2.0%	1,107,941
2032	1,107,941	67,293		56,056	33,407	2.0%	1,152,585
2033	1,152,585	68,639		3,958	35,548	2.0%	1,252,814
2034	1,252,814	70,012		24,226	38,271	2.0%	1,336,872
2035	1,336,872	71,412		489,627	33,833	2.0%	952,490
2036	952,490	72,841		499,419	22,176	2.0%	548,087
2037	548,087	74,297		525,119	9,680	2.0%	106,946
2038	106,946	75,783			4,345	2.0%	187,075
2039	187,075	77,299		26,747	6,371	2.0%	243,997
2040	243,997	78,845			8,503	2.0%	331,345
2041	331,345	80,422			11,147	2.0%	422,913
2042	422,913	82,030			13,918	2.0%	518,861
2043	518,861	83,671			16,821	2.0%	619,353
2044	619,353	85,344		47,578	19,147	2.0%	676,267
2045	676,267	87,051			21,594	2.0%	784,912
2046	784,912	88,792			24,879	2.0%	898,583
2047	898,583	90,568			28,316	2.0%	1,017,468
2048	1,017,468	92,379		5,328	31,830	2.0%	1,136,349

Summary of Proposed Plan for Future Funding of the Reserve Fund

The following is a summary of the board's proposed plan for the future funding of the reserve fund.

The board of Wellington Common Element Condominium Corporation No. 214 has reviewed the Reserve Fund Study Update without Site Visit **for the Drinking Water RFS**, dated December 11, 2019, prepared by Morrison Hershfield Limited for the corporation (known as the "Reserve Fund Study") and has proposed a plan for the future funding of the reserve fund that the board has determined will ensure that, in accordance with the regulations made under the *Condominium Act, 1998*, the reserve fund will be adequate for the major repair and replacement of the common elements and assets of the corporation.

The board has adopted the funding recommendations of the Reserve Fund Study and will implement them as set out in the Contribution Table.

The total Annual Contribution* recommended under the proposed funding plan for the current fiscal year (2019) is \$52,020, which is the same amount that has already been budgeted.

The Proposed Plan for Future Funding of the Reserve Fund can be examined with advance notice at:

M.F. Property Management Ltd.

28 Bett Court

Guelph, Ontario N1C 0A5

* Annual Contribution means the amount to be contributed each year to the reserve fund from the monthly common expenses.

WCECC 214 - Mini Lakes, Aberfoyle, Ontario
Contribution Table
Scenario 1 - FINAL Drinking Water RFS - December 11, 2019

Year	Annual Contribution*	Percent Increase over Previous Year	Other Contribution	Total Contribution
2019	52,020			52,020
2020	53,060	2.0%		53,060
2021	54,122	2.0%		54,122
2022	55,204	2.0%		55,204
2023	56,308	2.0%		56,308
2024	57,434	2.0%		57,434
2025	58,583	2.0%		58,583
2026	59,755	2.0%		59,755
2027	60,950	2.0%		60,950
2028	62,169	2.0%		62,169
2029	63,412	2.0%		63,412
2030	64,680	2.0%		64,680
2031	65,974	2.0%		65,974
2032	67,293	2.0%		67,293
2033	68,639	2.0%		68,639
2034	70,012	2.0%		70,012
2035	71,412	2.0%		71,412
2036	72,841	2.0%		72,841
2037	74,297	2.0%		74,297
2038	75,783	2.0%		75,783
2039	77,299	2.0%		77,299
2040	78,845	2.0%		78,845
2041	80,422	2.0%		80,422
2042	82,030	2.0%		82,030
2043	83,671	2.0%		83,671
2044	85,344	2.0%		85,344
2045	87,051	2.0%		87,051
2046	88,792	2.0%		88,792
2047	90,568	2.0%		90,568
2048	92,379	2.0%		92,379

* The term "annual contribution" refers to the amount contributed each year to the reserve fund from the monthly expenses.



Courtenay Hoytfox

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, December 5, 2019 10:01 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - December 5, 2019

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December 5, 2019

In This Issue

- MPAC in focus on latest AMO podcast.
- AMO-Frequency Foundry partnership - webinar recording.
- WSIB's new premium Rate Model for Schedule 1 Municipalities.
- A barrier-free web solution for AMO members.
- Social media webinar series.
- Office Supplies webinar: Municipal Group Buying Program.
- ONE Investment - Holiday transaction schedule.
- Timmins resolution concerning Conservation Authorities.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with OPS, Caledon, Haldimand County, The Blue Mountains and AMO.

AMO Matters

In the latest AMO ON Topic podcast, Brian Rosborough is joined by MPAC's Carmelo Lipsi and Chris Rickett to discuss MPAC's collaborative approach in supporting Ontario's municipalities. Listen wherever you get your podcasts, or on the [AMO ON Topic website](#).

On November 28, AMO and Frequency Foundry introduced the partnership and demonstrated [Signal](#), a digital CRM/online 3-1-1 solution available to members. Implementing Signal will allow staff to manage and resolve 3-1-1 requests and allow citizens to track requests. Staff will also benefit from dashboards, analytics, and other customer service features. Visit [our webpage](#) for more information.

Provincial Matters

As of January 1, 2020, the WSIB is introducing a [new way of setting premium rates](#) for almost 300,000 businesses across Ontario, including Schedule 1 Municipalities. [Connect](#) with WSIB if you have any questions about their new Rate Framework.

Eye on Events

A quality, accessible website is the face of your municipality and is important to engaging and serving residents effectively. As part of AMO's Digital Toolkit, we have partnered with eSolutions to offer members cost-effective website solutions that meet accessibility requirements. Join us on Thursday, **December 12 from 3 pm to 4 pm EST** for a [free webinar](#) where we will introduce our latest partner.

AMO's Social Media webinar series is back by popular demand! Elected officials live in the spotlight making effective communication essential. With the rise of social media and decline of local news, the communications landscape has changed. These 1 hour lunch & learn workshops will help promote

good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars, designed to help you navigate social media more effectively and safely.

LAS

The LAS [Municipal Group Buying Program](#) can help you save money on your [office supplies](#). Join us and Staples Business Advantage on **December 11 at 10am** to learn how to save money on everything from pens to furniture and coffee supplies. [Register here](#).

ONE Investment

Holiday Schedule Update: Please note, AMO Offices and Toronto Stock Exchange will have special hours during holidays. [Click here](#) to find detailed schedule for processing of ONE HISA Transactions and ONE (Portfolio) Transactions.

Municipal Wire*

The City of Timmins [resolution](#) supports continuation of the programs and services of the Mattagami Region Conservation Authority (MRCA), and requests the Ministry of Environment, Conservation and Parks to recognize the strong and positive provincial role Conservation Authorities (CA's) play in flood risk reduction programs and reinstate funding to the CA's of Ontario.

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

[Assistant Deputy Minister, Municipal Services Division - Ministry of Municipal Affairs and Housing](#). As the Assistant Deputy Minister of Municipal Services Division, you will lead the operations division on matters related to municipal land-use planning, municipal finance, municipal governance, housing, disaster recovery and Ontario's Building Code. Please [apply online](#), only, by Friday, December 6, 2019.

[Assistant Deputy Minister, Local Government and Planning Policy - Ministry of Municipal Affairs and Housing](#). As the Assistant Deputy Minister (ADM) of Local Government and Planning Policy you will lead a division responsible for the development and implementation of policy, program and legislation for local government finance, governance and land use planning. The ADM is responsible for leading the ministry's partnerships with the municipal sector. Please [apply online](#), only, by Friday, December 6, 2019.

[Chief Administrative Officer – Town of Caledon](#). To apply for this extraordinary leadership opportunity in confidence, please submit a detailed resume to Town of Caledon at CaledonCAOrecruitment@caledon.ca. A complete position description is available at [Caledon Careers](#). Application Deadline: 4:30 p.m., Friday, January 3, 2020.

[Supervisor, Risk Management & Legal Services - Haldimand County](#). Permanent Full-Time. Those who are interested in applying for this position must submit a resume and covering letter as appropriate in confidence to careers@haldimandcounty.on.ca by Thursday, December 12, 2019, 4:30 p.m.

[Director, Legislative Services - Town of The Blue Mountains](#). Reports to: Chief Administrative Officer. A detailed job description and instructions on how to apply are available on the Town's website under Town Hall - [Employment Opportunities](#). The submission deadline for applications is 4:30 p.m. on Friday, January 3, 2020.

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3rd, 2020 at 12 noon.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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December 12, 2019

In This Issue

- Main Streets Project completion date approaching.
- A barrier-free web solution for AMO members.
- Exhibit Hall registration is open for AMO's 2020 Conference.
- Almost time to book your accommodation for AMO's 2020 Conference!
- Social media webinar series.
- Reduce your operating costs with LED upgrades!
- Budget savings through group buying.
- ONE Investment - Holiday transaction schedule.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with Ministry of Transportation, Tay Township and AMO.

AMO Matters

Main Street Revitalization Initiative projects must be complete by March 31, 2020. When projects are complete, please submit your [Annual Report](#), no later than May 15, 2020. Contact [Adam Garcia](#) for questions.

A quality, accessible website is the face of your municipality and is important to engaging and serving residents effectively. As part of AMO's Digital Toolkit, we have partnered with eSolutions to offer members cost-effective website solutions that meet accessibility requirements. [Join us](#) on Thursday, December 12, from 3 - 4 pm EST, for a free webinar where we will introduce our latest partner.

Eye on Events

Early Bird registration for the exhibit hall is now open and available until January 31. Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, this Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19, 2020. [Reserve your booth today!](#)

The 2020 AMO Conference will be held in Ottawa from August 16-19, 2020. AMO has arranged hotel accommodation for delegates at various hotels in downtown Ottawa. Guest rooms can only be booked as of January 7, 2020 at 10:00 a.m. Hotels have been instructed to decline reservations for AMO delegates until that time. Please [click here](#) to book your rooms and for all information on accommodation.

AMO's Social Media webinar series is back by popular demand! Elected officials live in the spotlight

making effective communication essential. With the rise of social media and decline of local news, the communications landscape has changed. These 1 hour lunch & learn workshops will help promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars, designed to help you navigate social media more effectively and safely.

LAS

Upgrading your building lighting to LED is a sure way to reduce your operating costs. IESO incentives are still available. Consider the popular turn-key [LAS Facility Lighting Service](#). Contact [Christian Tham](#) for a free budget proposal.

LAS Blog: Group Buying can result in big savings for your municipality. [Check out the LAS Blog](#) to learn more about the benefits and how buying groups can work for you.

ONE Investment

Holiday Schedule Update: Please note, AMO Offices and Toronto Stock Exchange will have special hours during holidays. [Click here](#) to find detailed schedule for processing of ONE HISA Transactions and ONE (Portfolio) Transactions.

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Careers

[Assistant Deputy Minister, Provincial Highways Management - Ministry of Transportation](#). Location: Toronto, Ontario. Duration: Permanent. Please apply online, only, by Sunday, December 22, 2019, by visiting [Ontario Public Service Careers](#). Please follow the instructions to submit your application. Faxes are not being accepted at this time.

[Chief Administrative Officer - Township of Tay](#). A complete job description is available on the [Township website](#) or by contacting the Hiring Committee. Applicants having the required qualifications are requested to submit a detailed resume in confidence to the following by 4:00 p.m. January 6, 2020: Attention: Hiring Committee, Township of Tay, 450 Park Street, P.O. Box 100, Victoria Harbour, Ontario L0K 2A0; email: hr@tay.ca.

[Policy Intern - AMO](#). Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3, 2020 at 12 noon.

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[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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December 19, 2019

Everyone at AMO wishes you, your friends and family, and your community a happy and safe holiday season!

In This Issue

- AMO office closure during the holidays.
- Main Streets Project completion date approaching.
- AMO-eSolutionsGroup Partnership - webinar recording.
- OSUM 2020 - Location and dates confirmed!
- Exhibit Hall registration is open for AMO's 2020 Conference.
- Almost time to book your accommodation for AMO's 2020 Conference!
- LAS Blog: A Year in Review at LAS.
- AMO's Social Media webinar series is back by popular demand!
- Fuel Management System Webinar: Municipal Group Buying Program.
- ONE Investment - Holiday transaction schedule.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with Amherstburg and AMO.

AMO Matters

The AMO Office will be closed from December 25, 2019 to January 1, 2020 and will re-open on January 2, 2020. The next issue of the WatchFile will be on January 9, 2020.

Main Street Revitalization Initiative projects must be completed by March 31, 2020. When projects are completed, please submit your Annual Report, no later than May 15, 2020. Contact Adam Garcia for questions.

On December 12, AMO and eSolutionsGroup introduced the partnership and services offered to update or build barrier-free websites at preferred member pricing. Members

will benefit from i:Create, a content management system that allows you to add and edit accessible content directly from your web browser. Visit our [webpage](#) for more information.

Eye on Events

The County of Brant is pleased to confirm it will be hosting the Ontario Small Urban Municipalities (OSUM) 67th Conference and Trade Show. Scheduled for April 29th through to May 1st, the 2020 OSUM Conference will be another must attend event. Program and registration details will be available soon on the [OSUM website](#).

Early Bird registration for the exhibit hall is now open and available until January 31. Are you a municipal supplier or vendor? Do you have a product or service that would benefit the municipal sector? For AMO and municipal industry partners, this Conference is an unparalleled opportunity to make and solidify relationships with the municipal sector. Showcase your products or services at the AMO Conference in Ottawa, from August 16-19, 2020. [Reserve your booth today!](#)

The 2020 AMO Conference will be held in Ottawa from August 16-19, 2020. AMO has arranged hotel accommodation for delegates at various hotels in downtown Ottawa. Guest rooms can only be booked as of January 7, 2020 at 10:00 a.m. Hotels have been instructed to decline reservations for AMO delegates until that time. Please [click here](#) to book your rooms and for all information on accommodation.

AMO's Social Media webinar series is back by popular demand! Elected officials live in the spotlight making effective communication essential. With the rise of social media and decline of local news, the communications landscape has changed. These 1 hour lunch & learn workshops will help promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars, designed to help you navigate social media more effectively and safely.

LAS

2019 was an exciting year for LAS, and we're eager to continue that momentum into the new year. [Check out the LAS Blog](#) for our year-end message from Judy Dezell, Director AMO Enterprise Centre, Business Partnerships, LAS & ONE.

LAS' [Municipal Group Buying Program](#) has a wide variety of products and services available. [Register for our webinar](#) on January 15 @ 10am to learn more about the Gasboy Fuel Management System. This technology is designed to eliminate fuelling waste with integrated controls, monitoring and security.

The LAS [Road and Sidewalk Assessment Service](#) has seen many enhancements since its launch in 2017. Join us on January 16 @ 10am to learn about our new assessment vehicles and to see a demonstration of the StreetLogix 2.0 software. [Register here](#).

ONE Investment

Holiday Schedule Update: Please note, AMO Offices and Toronto Stock Exchange will have special hours during holidays. [Click here](#) to find detailed schedule for processing of ONE HISA Transactions and ONE (Portfolio) Transactions.

Municipal Wire*

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

Planner (Full Time) - Town of Amherstburg. Reports to: Manager of Planning Services. Please visit the Town's [website](#) for a detailed job description. Applicants are invited to submit a resume no later than Monday, January 6, 2020 at 4:30 p.m. to: Town of Amherstburg, Human Resources Department, 271 Sandwich St. S., Amherstburg, ON N9V 2A5. Email: resumes@amherstburg.ca.

Policy Intern - AMO. Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3, 2020 at 12 noon.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, November 28, 2019 4:17 PM
To: Courtenay Hoytfox
Subject: Ontario Announces E-Scooter Pilot on Municipal Roads

AMO Policy Update not displaying correctly? [View the online version](#) | [Send to a friend](#)
Add Communicate@amo.on.ca to your safe list



POLICY UPDATE

November 28, 2019

Ontario Announces E-Scooter Pilot on Municipal Roads

On November 27, 2019, the Government of Ontario [announced](#) that it would begin a pilot program to allow electric scooters on municipal roads in Ontario. The pilot will go live in January 1, 2020. Under the pilot, municipal governments are able to opt in through by-law to allow electric scooters on their roads, paths, and (in some cases) sidewalks; license electric scooter rental companies; regulate parking and the number of devices available in an area; impose data sharing and insurance requirements amongst other licensing criteria. Municipal governments, and their staff, are encouraged to think through all of these issues before opting to allow the devices in their communities.

E-scooters, as they are called, have been emerging in cities across North America and beyond, and have the potential to add “micro-mobility” solutions to help augment transportation such as connections between transit and individual destinations. As they are electric, they do not add exhaust emissions that decrease air quality (depending on how electricity is generated) or noise pollution.

However, E-scooters also have the potential to increase safety concerns for riders, pedestrians, vulnerable road users, and cyclists. The pilot imposes some conditions on the devices, which riders must wear helmets, and limits maximum speed to 24 km/h. Advocates for people with disabilities in particular have [pointed](#) to the challenges E-scooters may pose for that community. Some cities have experienced a profusion of E-scooters left on sidewalks that increase nuisance and hazards for pedestrians. However, municipal parking rules and company policies which continue to charge users for rentals, if not parked in authorized areas, may help to reduce this practice.

Municipal governments interested in allowing their use need to work to balance these concerns with the desire for flexible, micro-mobility devices and ensure that they meet municipal transportation needs and other local policy goals. AMO members are especially encouraged to consult with their communities before joining the pilot and ensure plans are in place to discourage nuisance, reduce any residual municipal liability through adequate insurance requirements, address the needs of disabled and vulnerable road users, and reduce nuisance and conflicts between E-scooter riders, cyclists, pedestrians and motorists. Interested municipal governments should also consider how they would enforce their by-laws in this area and costs to do so as they develop rules and/or permitting for rental companies. Municipalities should also consider how they will collect incident data with local hospitals and health authorities as well as police reporting during the pilot.

The following resources may assist municipal officials in interested municipalities in considering issues they may encounter in by-laws and policies development that best meet their local needs:

Ontario Ministry of Transportation:

- [Regulation 389/19](#)
- [MTO E-Scooter Pilot Information](#)
- [MTO E-Scooter Best Practices](#)

Share The Road:

- [Preparing for E-Scooters](#)

AMO Contact: Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.

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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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From: AMO Communications <Communicate@amo.on.ca>
Sent: Monday, December 16, 2019 11:17 AM
To: Courtenay Hoytfox
Subject: Queen's Park Update - December 16, 2019

AMO Update not displaying correctly? [View the online version](#) | [Send to a friend](#)
Add Communicate@amo.on.ca to your safe list



December 16, 2019

Queen's Park Update

Cannabis

On December 12th, the government amended Ontario Regulation 478/18 under the *Cannabis License Act, 2018*. This opens Ontario's cannabis retail market in 2020. Retail applications begin on January 6, 2020 and the new changes in the regulation include:

- Ceasing the lottery for retail licenses
- Eliminating pre-qualification requirements for retailers
- Allowing licensed producers to open retail store connected to a production facility

On March 2, 2020, the restrictions on the total number of store authorizations permitted in the province will be revoked. Licensed operators will be allowed to have up to 10 stores until September 2020, up to 30 stores until September 2021 and up to 75 stores afterwards. Store applications will only be eligible in municipalities that have opted-in to sell cannabis.

For more information, visit www.agco.ca.

End of the Fall Legislative Session

The Legislative Assembly of Ontario ended its 2019 legislative session on December 12th and is adjourned until February 18, 2020. Here are some short summaries of Bills of municipal interest that have received Royal Assent.

[Bill 132, Better for People, Smarter for Business Act, 2019](#) – Received Royal Assent on Dec. 10th.

The legislative changes in Bill 132 of most municipal concern are to the *Aggregates Act*. While it is an improvement that a change will require an application process for below water table extraction, rather than just an amendment to a licence, it still allows the province to issue licences for below water table extraction while the *Safe Drinking Water Act*, Section 19 stipulates that owners of municipal drinking water sources are guilty of an offence if they fail to exercise care over a drinking water system, like a well. As aquifers are connected, a decision of the province to allow below water table extraction could lead to contamination of municipal drinking water sources.

Given the conflict between these two Acts, AMO had asked for a concurrent amendment to the *Safe Drinking Water Act* to indemnify Council members for decisions on *Aggregates Act* applications that the province makes. This amendment was not made to the legislation that now has Royal Assent. We believe this will result in municipal councils appealing all provincial decisions on below water table extraction to the Local Planning Appeal Tribunal (LPAT) to show appropriate due diligence.

As well through Bill 132, the *Highway Traffic Act* was amended to allow municipal governments to pass by-laws that will allow some off-road vehicles to be driven on municipal highways.

For more information on this omnibus bill, please refer to AMO's [Bill 132 submission](#).

[Bill 138, Plan to Build Ontario Together Act, 2019](#) – Received Royal Assent on December 10th.

This omnibus Bill accompanied the 2019 Fall Economic Statement and affected 40 statutes. This included:

- Section 26.1 of the *Development Charges Act* is amended and will remove industrial development and commercial development from eligible development types that can be charged.
- Subsection 329 (2) of the *Municipal Act, 2001* and section 291 (2) of the *City of Toronto Act, 2006* has been amended regarding calculating property taxes when the permitted uses of land change.
- The *Supply Chain Management Act* specifies how the broader public sector may carry out supply chain management and procurement. AMO has confirmed that these provisions will not apply to municipalities.
- Section 37 of the *Planning Act* has been amended to set out a process for a person or public body to appeal a community benefits charge by-law to the Local Planning Appeal Tribunal.
- Section 40 (1) of the *Liquor Licence and Control Act* permits municipal councils to designate a recreational area under its jurisdiction to prohibit the possession of liquor.

[Bill 136, Provincial Animal Welfare Services Act, 2019](#) – Received Royal Assent on December 5th.

This bill creates an animal welfare framework. Under the Act, in the event of a conflict between a municipal by-law and the *Provincial Animal Welfare Services Act*, the provision that affords the greater protection to animals will prevail. The legislation

requires an implementation of a full provincial government-based animal welfare enforcement model.

The province has confirmed that all enforcement mechanisms will be performed by them.

Bill 124, *Protecting a Sustainable Public Sector for Future Generations Act*, 2019

– Received Royal Assent on November 7th.

Under Bill 124, broader public sector employee salary increases will be limited to 1% for the next three years. AMO has been assured that this Act does not apply to employers that are a municipality, a local board as defined in the *Municipal Act*, and persons and organizations that are appointed or chosen under the authority of a municipality.

AMO Contact:

You can contact AMO's Policy Team at policy@amo.on.ca or 416-971-9856.

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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Greetings from OPP Municipal Policing Bureau!

We are pleased to present you our News Bulletin for Ontario Provincial Police (OPP)-policed municipalities.

The results of the survey, we sent you in Spring 2019, indicated your interest for enhanced communication with more frequent updates on OPP municipi-

pal policing. You spoke and we listened.

We will issue publications as news on OPP innovations, efficiencies and updates on municipal policing matters become available.

Now that your municipality has

received the 2020 Annual Billing Statements, we encourage you to visit www.opp.ca/billingmodel and review our updated documents.

Should you require additional information or wish to send us feedback please contact us at (705) 329 6200 or OPP.MunicipalPolicing@opp.ca

2020 Annual Billing Highlights

2019 was the last year of the phase-in strategy that capped cost increases and decreases

The 2020 estimated Base Services cost is the lowest since 2015 at \$183.23 per property

Almost $\frac{3}{4}$ of all OPP-policed municipalities under the current billing model pay less than the average cost per property of \$358 in 2020

The average cost per property has been relatively stable and overall cost recovery has increased by approximately 1% since 2015

Come visit us at booth 414 at 2020 ROMA conference

The OPP Municipal Policing Bureau actively participates in events and conferences that add value to our relationships with our municipal policing partners. We would like to remind you that Municipal Policing Bureau representatives will be available to meet with you at the Rural Ontario Municipal Association (ROMA) Conference held in Toronto, ON, January 19-21, 2019. We will be at booth #414 in the Lower Concourse, Sheraton Centre Toronto Hotel. Drop in to have a casual discussion and meet Municipal Policing Bureau members.

Should you wish to have a more formal discussion in relation to the billing model, your municipality's Annual Billing Statement or municipal policing arrangement with the OPP, please contact us at OPP.MunicipalPolicing@opp.ca. Submit your request along with a brief description of the topic you wish to discuss, and specify any time you are not available on January 21, 2019.



Corporation of the Municipality of Thames Centre

4305 Hamilton Road, Dorchester, Ontario N0L 1G3 – Phone 519-268-7334 – Fax 519-268-3928 – www.thamescentre.on.ca – inquiries@thamescentre.on.ca

December 18, 2019

Hon. Jeff Yurek
Ministry of the Environment, Conservation and Parks
5th Floor – 777 Bay St.
Toronto, ON M7A 2J3

By email: jeff.yurek@pc.ola.org

RE: Support for Continuation of Mandatory and Non-Mandatory Programs of the Upper Thames River Conservation Authority (UTRCA) and Kettle Creek Conservation Authority (KCCA)

Dear Hon. Yurek,

Please be advised that the Council of the Municipality of Thames Centre, at the last regular meeting held on Monday, December 16, 2019, passed the following resolution:

WHEREAS, the Municipality of Thames Centre is committed to planning for a sustainable future for its resources and environment;
AND WHEREAS the Municipality of Thames Centre is a member of both the Upper Thames River Conservation Authority (UTRCA) and Kettle Creek Conservation Authority (KCCA) and has representatives on both Board of Directors;
AND WHEREAS the Board of Directors determines the policies, priorities and budget of the UTRCA and KCCA;
AND WHEREAS the UTRCA and KCCA provide the Municipality of Thames Centre with expert advice on the environmental impact of land use planning proposals and that the Municipality of Thames Centre does not have staff with comparable expertise or experience;
AND WHEREAS the UTRCA and KCCA provide programs to the residents of Thames Centre and other member municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk, completing restoration projections on the Thames River as well as protecting life and property through a variety of measures, all of which the Municipality of Thames Centre does not have staff with comparable expertise or experience;
THEREFORE IT BE RESOLVED that the Municipality of Thames Centre supports continuation of the programs of the UTRCA and KCCA, both mandatory and non-mandatory, and that no programs of the UTRCA or KCCA

or of the other Conservation Authorities in Ontario be “wound down” at this time.

AND THAT the Ministry of Environment, Conservation and Parks give clear direction as to what programs are considered mandatory and non-mandatory and how those programs will be funded in the future;

AND THAT both UTRCA and KCCA be invited to provide a delegation at a future Municipality of Thames Centre meeting to inform Council of the impacts of these programs to our communities;

AND THAT this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Kettle Creek Conservation Authority, Conservation Ontario and all Ontario municipalities.
Carried.

Should you have any questions, please advise.

Regards,

A handwritten signature in cursive script that reads "Tena Michiels".

Tena Michiels
Clerk

Distribution: Premier Doug Ford
Association of Municipalities of Ontario
Upper Thames River Conservation Authority
Kettle Creek Conservation Authority
Conservation Ontario
All Ontario Municipalities



County of Simcoe
Clerk's Department
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca



December 11, 2019

The Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

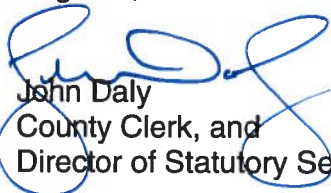
Re: Conservation Authority Exit Clause

On behalf of Warden Cornell and County Council, I'm writing to advise that at its meeting on December 4, 2019, Simcoe County Council approved the following recommendation:

"That the resolution from the Township of Ramara regarding conservation authority exit clause, be supported."

A copy of the related correspondence from the Township of Ramara is enclosed for your information. Should you require anything further, please contact the undersigned at extension 1623.

Regards,



John Daly
County Clerk, and
Director of Statutory Services

Enclosure/

c.c. Jill Dunlop, MPP
Doug Downey, MPP
Andrea Khanjin, MPP
Caroline Mulroney, MPP
Jim Wilson, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities



2297 Highway 12,
PO Box 130
Brechtin, Ontario L0K 1B0
p.705-484-5374
f. 705-484-0441

November 7, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;

www.ramara.ca

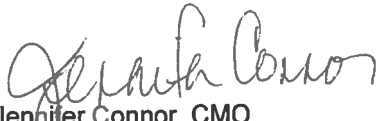
AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,



Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c. Jill Dunlop, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities



County of Simcoe
Clerk's Department
1110 Highway 26,
Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300
Toll Free (866) 893-9300
Fax (705) 725-1285
simcoe.ca



December 11, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia, ON L0M 1T0


Re: Nottawasaga Valley Conservation Authority Levy (NVCA)

On behalf of Warden Cornell and County Council, I'm writing to advise that at its meeting on December 4, 2019, Simcoe County Council approved the following recommendation:

"That the resolution from the Township of Springwater regarding NVCA Levy be supported."

A copy of the related correspondence from the Township of Springwater is enclosed for your information. Should you require anything further, please contact the undersigned at extension 1623.

Regards,


John Daly
County Clerk, and
Director of Statutory Services

Enclosure/

c.c. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
Jill Dunlop, MPP
Doug Downey, MPP
Andrea Khanjin, MPP
Caroline Mulroney, MPP
Jim Wilson, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Nottawasaga Valley Conservation Authority Levy

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C457-2019

Moved by: Coughlin

Seconded by: Moore

Whereas the Township of Springwater, like all municipalities in Ontario must confront fiscal limitations and re-evaluate programs, services, and the financial sustainability of each;

And Whereas the Township of Springwater is a constituent municipality in portions of the watershed under the jurisdiction of the Nottawasaga Valley Conservation Authority and is compelled to remit non-negotiable levy funding to the Authority on an annual basis;

And Whereas the Township of Springwater cannot exercise line-item scrutiny of Nottawasaga Valley Conservation Authority's budget and operations nor does the Authority itself provide detailed substantiation of the same to its member municipalities like the Township of Springwater;

And Whereas the Township of Springwater must account for all taxpayer funds it expends within its operations and that it forwards to local agencies and boards;

Therefore Be It Resolved That the Township of Springwater requests that the Nottawasaga Valley Conservation Authority provide prior to passage of its 2020 budget the following:

- (1) Its interpretation and understanding of its mandated operations as found in the current Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and its prescribed regulations;
- (2) The costs of each as determined under (1);
- (3) Detailed definitions and determinations of what can be characterized as non-mandatory programming and service(s);

(4) The costs of each as determined under (3);

(5) Detailed definitions and determinations of fee-for-service activities of the Nottawasaga Valley Conservation Authority, the revenues they generate as the activities take place within and/or requests originate from geographic area of the Township of Springwater; and

(6) The costs that arise from programs and services enabled through the Memorandum of Understanding with the Severn Sound Environmental Association.

And That this resolution be circulated to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities



The Corporation of the Township of Huron-Kinloss

P.O. Box 130
21 Queen St.
Ripley, Ontario
N0G2R0

Phone: (519) 395-3735

Fax: (519) 395-4107

E-mail: info@huronkinloss.com

Website: <http://www.huronkinloss.com>

The Honourable Jeff Yurek
Minister of the Environment, Conservation, and Parks
Conservation Ontario,
College Park 5th Flr, 777 Bay St,
Toronto, ON M7A 2J3

December 17, 2019

Dear Minister;

Re: Copy of Resolution #645

Please find below a copy of the resolution adopted by the Township of Huron-Kinloss Council at its December 16, 2019 session supporting the resolution brought forth by the Township of Ramara.

Motion No: 915

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss support the the Township of Ramara's request for the province to review the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and request that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to costly and FURTHER directs staff to forward a copy of this resolution to the Honourable Jeff Yurek, the Minister of the Environment, Conservation, and Parks Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

Carried.

Sincerely,

Emily Dance
Clerk

c.c Conservation Ontario, Ontario Conservation Authorities, Ontario Municipalities



The Honourable Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

November 29th 2019

Re: Resolution from the Township of Springwater – Conservation Authority Levies

Please be advised that on November 27th the Town of Plympton-Wyoming Council passed the following motion to support the Township of Springwater motion (attached) that was passed on October 16th 2019.

Motion #7 – Moved by Bob Woolvett, Seconded by Gary Atkinson that the Council of the Town of Plympton-Wyoming supports the resolution of the Township of Springwater regarding the Conservation Authority Levies.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me at the number above or by email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: Renee Chaperon, Clerk – Township of Springwater
The Honourable Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
Conservation Ontario
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Conservation Authority Levies

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C456-2019

Moved by: Coughlin

Seconded by: Cabral

Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;

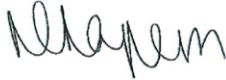
Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's

support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities

Phone: 705-728-4784
Ext. 2015

Clerk's Department

Fax: 705-728-6957



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON P0A 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

December 19, 2019

Via Email: justin.trudeau@parl.gc.ca

Right Honourable
Prime Minister of Canada Justin Trudeau
House of Commons
Ottawa, ON K1A 0A6

RE: Ban of Single-Use Disposable Wipes

Please be advised that the Council of the Corporation of the Township of Perry passed the following resolution at its last regularly scheduled meeting on December 18, 2019:

Resolution No. 2019-520

Moved: Joe Lumley

Seconded: Paul Sowrey

"WHEREAS *Single-use wipes are a \$6 billion industry and growing, and are now being advertised as a clean alternative to toilet paper that is safe to flush; and*

WHEREAS *Single-use wipes accumulate in the sewer system and eventually clog the sanitary sewer system, requiring significant additional repair and maintenance; and*

WHEREAS *the Municipal Enforcement Sewer Group estimates non-flushable materials cause \$259 million in annual repairs across Canada; and*

WHEREAS *a 2019 study released by Ryerson University tested 101 types of single-use disposable wipes and found that all of the wipes failed basic requirements of flushable products; and*

WHEREAS *there is no one standard for what the word "flushable" means; and*

WHEREAS *there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact; and*

WHEREAS *Single-use wipes, even when properly disposed of as waste, are an inefficient and unsustainable use of resources that contribute significantly to environmental degradation.*

NOW THEREFORE BE IT RESOLVED THAT *the Township of Perry lobby the Provincial and Federal Governments to ban single-use disposable wipes; and*

THAT *this resolution be forward to the Right Honourable Prime Minister of Canada, the Honourable Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Local Members of Provincial Parliament, York Region and all Municipalities within the Province of Ontario.*

Carried"

Your attention to this matter is appreciated.

Sincerely,



Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Premier of Ontario
 Minister of Environment, Conservation and Parks
 Minister of Municipal Affairs and Housing
 Association of Municipalities of Ontario
 Local Members of Provincial Parliament
 York Region
 All Municipalities within the Province of Ontario

Council Resolution Form

Date: 18 Nov 2019

No: Resolution No.261-19

Moved By: Councillor Rigelhof Seconded by
Councillor MacPherson

Disposition: CARRIED.

Item No: 9.11.1

Description: Support for ministers to allow for electronic delegation

RESOLUTION:

WHEREAS Council has discussed lobbying the provincial ministers to allow for electronic delegation;

AND WHEREAS Council feel that it is unjust to have to attend expensive conferences to be able to have a delegation with Ministers or the Premier;

AND THEREFORE, Council requests that the Ministers and the Premier offer electronic delegations to small and rural Municipalities that do not have sufficient budget to attend conferences;

FURTHERMORE, that this resolution be sent to all Ontario Municipalities to request their support and sent to the Premier and all the Ministries for their consideration.

Recorded Vote Requested by:

	Yea	Nay
B. Hunt	_____	_____
L. Perrier	_____	_____
C. Rigelhof	_____	_____
J. Frost	_____	_____
G. MacPherson	_____	_____


MAYOR

Declaration of Pecuniary Interest:

.....
Disclosed his/her/their interest(s), vacated he/her/their seat(s),
abstained from discussion and did not vote



REPORT FIN-2020-001

TO: Mayor and Members of Council

FROM: Michelle Cassar, Taxation and Customer Service Supervisor
Mary Hasan, Director of Finance/Treasurer

MEETING DATE: January 2, 2020

SUBJECT: 2020 Interim Property Tax Levy and Due Dates

RECOMMENDATIONS

That Report FIN-2020-001 regarding the 2020 Interim Property Tax Levy and Due Dates be received; and

That Council enact a by-law to provide for the levy and collection of the 2020 Interim Tax Levy.

DISCUSSION

Purpose

Section 317 of the Municipal Act allows a municipality to pass a by-law to provide for the levying and collection of interim taxes. The purpose of this report is to recommend that Council enact a by-law to provide for the levy and collection of the 2020 interim tax levy.

Background

The levying of an interim tax bill allows for a municipality to raise funds to meet its obligations until the final tax rates are set, including the mandated tax levy payments to the County of Wellington and the local school boards.

Section 317 of the Municipal Act provides that municipalities have the ability to pass a by-law to levy interim taxes in an amount not exceeding 50% of the previous year's total taxes. The total taxes for the previous years include the Township, County and Education portions.

Consistent with the Township's practice in previous years, the 2020 interim tax levy will be payable in two installments. Interim property taxes are billed at 50% of the previous year's levy and are due in two installments: Friday February 28, 2020 and Thursday April 30, 2020. The

amount of the interim tax bill will be deducted from each property's final tax bill in the calculation of the final amount due for 2020.

In accordance with Section 317(3) of the Municipal Act, if any taxes levied on a property were for only part of 2019 due to an addition to the tax collector's roll in 2019, the 2019 taxes will be annualized and the 2020 interim levy amount will be based on the annualized taxes.

Section 342(b) of the Municipal Act allows for alternative instalment due dates to spread the payment of taxes more evenly over the year. This applies to Township taxpayers on the eleven-month pre-authorized automatic withdrawal plan. The pre-authorized payment plans shall be penalty free as long as the taxpayer is in good standing with the terms of the plan.

The final tax rates for 2020 will be calculated after the Township, County of Wellington and Education finalize the 2020 budget. The Final 2020 property tax bill will include the total taxes levied for the Township, County and Education portions less the 2020 interim billing.

FINANCIAL IMPLICATIONS

The Township remits property tax levy payments to the County of Wellington and the School Boards on the last business day of March, June and September. The final tax levy remittance to the County and the School Boards occurs on December 15th.

The amounts due to the County and School Boards must be paid according to the predetermined schedule, regardless of when the actual property taxes are collected by the Township.

APPLICABLE LEGISLATION AND REQUIREMENTS

Sections 317 and 342 of the Municipal Act

ATTACHMENTS

None



REPORT FIN-2020-002

TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: January 2, 2020

SUBJECT: Third Quarter Financial Report – 2019
File: F05 – FIN

RECOMMENDATIONS

THAT Report FIN-2020-002 regarding the Third Quarter Financial Report – 2019 be received.

Background

Council receives a summary of the Township finances on a quarterly basis.

Purpose

The purpose of this report is to provide Council a summary of the Township finances for the Third Quarter of 2019 (July, August, September).

Financial Implications

Discussed throughout the Report and within the Schedules attached to the Report.

Applicable Legislation and Requirements

None

Attachments

Schedule A – Departmental Detail
Schedule B – Expense and Revenue Summary
Schedule C – Other Financial Data

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Building								
Building								
Expenditures								
Building Maintenance								
	Municipal Office Costs Recovered from Building Department	\$0	\$5,174	\$0	\$15,424	\$20,697	\$20,697	100%
Contract Services/Professional Fees								
	Contract Services	\$8,257	\$4,794	\$20,442	\$14,289	-\$1,267	\$19,175	-7%
	Professional Fees - Audit	\$0	\$1,500	\$5,190	\$4,471	\$810	\$6,000	14%
	Professional Fees - Engineering	\$58,960	\$61,230	\$142,950	\$182,516	\$101,970	\$244,920	42%
	Professional Fees-Legal	\$4,524	\$5,000	\$11,135	\$14,904	\$8,865	\$20,000	44%
Materials and Supplies								
	Advertising	\$560	\$390	\$1,004	\$1,163	\$556	\$1,560	36%
	Clothing, Safety Allowance	\$0	\$180	\$195	\$537	\$525	\$720	73%
	Signage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Office Equipment and Supplies								
	Computer Software & Hardware	\$1,524	\$63	\$1,524	\$186	-\$1,274	\$250	-510%
	Office Supplies	\$1,054	\$1,250	\$2,829	\$3,726	\$2,171	\$5,000	43%
Professional Development								
	Employee Travel - Accomodations	\$0	\$375	\$243	\$1,118	\$1,257	\$1,500	84%
	Employee Travel - Meals	\$0	\$125	\$0	\$373	\$500	\$500	100%
	Membership and Subscription Fees	\$0	\$772	\$2,265	\$2,302	\$824	\$3,089	27%
	Professional Development	\$979	\$3,338	\$2,205	\$9,948	\$11,145	\$13,350	83%
Salaries, Wages and Benefits								
	FT Benefits	\$7,998	\$9,709	\$26,202	\$28,940	\$12,633	\$38,835	33%
	FT Wages	\$45,128	\$55,760	\$147,223	\$166,211	\$75,818	\$223,041	34%
	Manulife Benefits	\$5,441	\$7,226	\$15,839	\$21,539	\$13,064	\$28,903	45%
	OT Wages	\$0	\$125	\$0	\$373	\$500	\$500	100%
	PT Benefits	\$0	\$162	\$281	\$484	\$369	\$650	57%
	PT Wages	\$0	\$1,744	\$6,104	\$5,198	\$871	\$6,975	12%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	WSIB	\$1,438	\$1,765	\$4,900	\$5,262	\$2,161	\$7,061	31%
Utilities								
	Communication(phone, fax, intern)	\$790	\$838	\$2,362	\$2,496	\$988	\$3,350	30%
	Emergency Management	\$221	\$317	\$858	\$946	\$411	\$1,269	32%
	Fuel	\$0	\$375	\$0	\$1,118	\$1,500	\$1,500	100%
	Insurance	\$0	\$4,946	\$17,732	\$14,743	\$2,052	\$19,784	10%
	Postage	\$0	\$750	\$1,395	\$2,236	\$1,605	\$3,000	54%
	Service Charges	\$877	\$1,304	\$2,482	\$3,887	\$2,734	\$5,216	52%
Vehicles and Equipment								
	Mileage	\$0	\$250	\$159	\$745	\$842	\$1,000	84%
	Vehicle Maintenance	\$233	\$150	\$233	\$447	\$367	\$600	61%
	Vehicle Plates	\$0	\$30	\$0	\$89	\$120	\$120	100%
Expenditures Total		\$137,982	\$169,642	\$415,755	\$505,671	\$262,812	\$678,567	39%
Revenues								
Permits & Other Development Fees								
	Revision to a Permit	-\$1,872	-\$1,248	-\$5,928	-\$3,720	\$936	-\$4,992	-19%
	Transfer of Permit	\$0	-\$39	\$0	-\$116	-\$156	-\$156	100%
Recoveries								
	Other Recoveries	\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%
User Fees, Licenses and Fines								
	Alternative Solution Application	\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%
	Demolition Permits	-\$780	-\$429	-\$2,028	-\$1,279	\$312	-\$1,716	-18%
	Designated Structures Permit	-\$416	-\$624	-\$832	-\$1,860	-\$1,664	-\$2,496	67%
	Farm Building Permits	-\$3,728	-\$1,750	-\$17,599	-\$5,216	\$10,599	-\$7,000	-151%
	Institutional, Commercial & Industrial Building Permits	-\$22,772	-\$9,500	-\$34,869	-\$28,318	-\$3,131	-\$38,000	8%
	Occupancy Permits	-\$1,716	-\$1,950	-\$5,460	-\$5,813	-\$2,340	-\$7,800	30%
	Reproduction of Drawings Fees	\$0	-\$38	-\$50	-\$112	-\$100	-\$150	67%
	Residential Building Permits	-\$88,693	-\$82,500	-\$315,611	-\$245,918	-\$14,389	-\$330,000	4%
	Sign Permits	\$0	-\$195	\$0	-\$581	-\$780	-\$780	100%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description	Current Qtr	Quarterly	YTD Actuals	YTD Budget	\$ Budget	2019	%
	Actuals	Budget			Remaining	Budget	Remaining
Septic System Permit - New	-\$8,736	-\$8,892	-\$23,712	-\$26,505	-\$11,856	-\$35,568	33%
Septic System Permit - Alter	-\$468	-\$585	-\$1,404	-\$1,744	-\$936	-\$2,340	40%
Re-inspection fees	-\$312	-\$234	-\$312	-\$698	-\$624	-\$936	67%
Tent or Marquee Fee	-\$1,560	-\$234	-\$2,600	-\$698	\$1,664	-\$936	-178%
Online Service Fee	-\$143	-\$1,250	-\$426	-\$3,726	-\$4,574	-\$5,000	91%
Revenues Total	-\$131,196	-\$109,718	-\$410,830	-\$327,048	-\$28,040	-\$438,870	6%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
By-law								
By-law								
Expenditures								
Contract Services/Professional Fees								
	Contract Services	\$4,056	\$5,090	\$7,561	\$15,172	\$12,799	\$20,360	63%
	Livestock Loss	\$0	\$375	\$286	\$1,118	\$1,214	\$1,500	81%
	Professional Fees - Engineering & Environmental	\$1,857	\$4,320	\$6,615	\$12,877	\$10,665	\$17,280	62%
	Professional Fees - Legal	\$5,516	\$5,000	\$21,549	\$14,904	-\$1,549	\$20,000	-8%
Materials and Supplies								
	Advertising	\$0	\$375	\$515	\$1,118	\$985	\$1,500	66%
	Signage	\$672	\$325	\$1,343	\$969	-\$43	\$1,300	-3%
	Dog Tags	\$0	\$63	\$232	\$186	\$18	\$250	7%
Office Equipment and Supplies								
	Office Supplies	\$0	\$38	\$57	\$112	\$93	\$150	62%
Professional Development								
	Employee Travel - Accomodations	\$0	\$63	\$0	\$186	\$250	\$250	100%
	Employee Travel - Meals	\$0	\$13	\$0	\$37	\$50	\$50	100%
	Professional Development	\$0	\$300	\$0	\$894	\$1,200	\$1,200	100%
Salaries, Wages and Benefits								
	PT Wages	\$2,605	\$3,168	\$5,063	\$9,445	\$7,611	\$12,674	60%
	WSIB	\$82	\$94	\$159	\$281	\$218	\$377	58%
	PT Wage Related Expenses	\$202	\$548	\$396	\$1,635	\$1,797	\$2,193	82%
Vehicles and Equipment								
	Mileage	\$0	\$38	\$0	\$112	\$150	\$150	100%
Expenditures Total		\$14,989	\$19,809	\$43,777	\$59,046	\$35,457	\$79,234	45%
Revenues								
Recoveries								
	Ontario Wildlife Damage Compensation	-\$316	-\$375	-\$316	-\$1,118	-\$1,184	-\$1,500	79%
	Other Recoveries	\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
User Fees, Licenses and Fines								
	Dog Tags and Kennel Licences	-\$787	-\$2,750	-\$10,307	-\$8,197	-\$693	-\$11,000	6%
	Engineering, Environmental and Legal Fees Recovered	-\$6,710	-\$1,250	-\$27,511	-\$3,726	\$22,511	-\$5,000	-450%
	Fence Viewer's Application	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Guelph Humane Society Fees	-\$61	-\$250	-\$455	-\$745	-\$545	-\$1,000	54%
	Inspection Permit - LCBO	\$0	-\$39	\$0	-\$116	-\$156	-\$156	100%
	Lottery Licences	\$0	-\$125	-\$247	-\$373	-\$253	-\$500	51%
	Municipal addressing signs	-\$520	-\$450	-\$1,580	-\$1,341	-\$220	-\$1,800	12%
	Pool Enclosure Permit	-\$1,505	-\$914	-\$3,225	-\$2,724	-\$430	-\$3,655	12%
	Septic Compliance Letter	-\$375	-\$188	-\$1,050	-\$559	\$300	-\$750	-40%
	Sign Permits	\$0	-\$25	\$0	-\$75	-\$100	-\$100	100%
	Site Alteration Agreement	\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%
	Special Occasion Permit Letters	\$0	-\$38	\$0	-\$112	-\$150	-\$150	100%
	Filming Permit Fee	-\$500	-\$125	-\$500	-\$373	\$0	-\$500	0%
Revenues Total		-\$10,774	-\$6,778	-\$45,192	-\$20,203	\$18,081	-\$27,111	-67%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Fire and Rescue								
Fire and Rescue								
Expenditures								
Contract Services/Professional Fees								
	Contract Services	\$19,801	\$18,874	\$30,359	\$56,259	\$45,136	\$75,495	60%
Materials and Supplies								
	Advertising	\$0	\$250	\$0	\$745	\$1,000	\$1,000	100%
	Clothing, Safety Allowance	\$3,223	\$4,138	\$16,487	\$12,333	\$63	\$16,550	0%
	Oxygen & Medical Supplies	\$99	\$775	\$1,581	\$2,310	\$1,519	\$3,100	49%
	Public Education	\$200	\$950	\$3,885	\$2,832	-\$85	\$3,800	-2%
Office Equipment and Supplies								
	Office Supplies	\$108	\$750	\$826	\$2,236	\$2,174	\$3,000	72%
Professional Development								
	Employee Travel - Accomodations	\$0	\$650	\$1,149	\$1,938	\$1,451	\$2,600	56%
	Employee Travel - Meals	\$184	\$250	\$618	\$745	\$382	\$1,000	38%
	Membership and Subscription Fees	\$2,223	\$1,178	\$4,607	\$3,512	\$105	\$4,712	2%
	Professional Development	\$1,293	\$6,026	\$11,997	\$17,963	\$12,108	\$24,105	50%
Salaries, Wages and Benefits								
	Group Benefits	\$1,818	\$4,308	\$15,169	\$12,841	\$2,061	\$17,231	12%
	PT Benefits - Fire Dept	\$6,954	\$7,992	\$82,635	\$23,824	-\$50,665	\$31,970	-158%
	PT Wages - Fire Dept	\$88,169	\$100,640	\$317,085	\$299,989	\$85,474	\$402,559	21%
	WSIB	\$3,063	\$3,170	\$9,188	\$9,450	\$3,492	\$12,681	28%
Utilities								
	Communication(phone, fax, intern)	\$1,734	\$2,075	\$3,845	\$6,185	\$4,455	\$8,300	54%
	Fuel	\$0	\$3,600	\$0	\$10,731	\$14,400	\$14,400	100%
	Insurance	\$0	\$5,681	\$23,097	\$16,933	-\$375	\$22,722	-2%
Vehicles and Equipment								
	Equipment Maintenance & Supplies	\$1,467	\$6,250	\$12,132	\$18,630	\$12,868	\$25,000	51%
	Mileage	\$1,112	\$1,000	\$3,258	\$2,981	\$742	\$4,000	19%
	Permits	\$0	\$121	\$471	\$361	\$14	\$485	3%
	Vehicle Maintenance	\$4,381	\$6,500	\$15,362	\$19,375	\$10,638	\$26,000	41%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Vehicle Plates		\$0	\$66	\$0	\$198	\$265	\$265	100%
Expenditures Total		\$135,829	\$175,244	\$553,752	\$522,370	\$147,223	\$700,975	21%
Revenues								
Recoveries								
Other Recoveries		-\$14	-\$750	-\$320	-\$2,236	-\$2,680	-\$3,000	89%
User Fees, Licenses and Fines								
Boarding up or Barricading		\$0	\$0	\$0	\$0	\$0	\$0	N/A
Burning Permit Violations		\$0	-\$349	-\$465	-\$1,041	-\$931	-\$1,396	67%
Fire Alarm False Alarm Calls		\$0	\$0	\$0	\$0	\$0	\$0	N/A
Fire Extinguisher Training		\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%
Fire Safety Plan Review		\$0	-\$60	\$0	-\$179	-\$240	-\$240	100%
Fireworks Permits		\$0	-\$50	-\$200	-\$149	\$0	-\$200	0%
Information/Fire Reports		-\$150	-\$113	-\$225	-\$335	-\$225	-\$450	50%
Inspections		\$0	\$0	\$0	\$0	\$0	\$0	N/A
Key Boxes		\$0	-\$25	\$0	-\$75	-\$100	-\$100	100%
Motor Vehicle Emergency Responses		-\$25,817	-\$22,500	-\$60,580	-\$67,068	-\$29,420	-\$90,000	33%
Occupancy Load		\$0	\$0	\$0	\$0	\$0	\$0	N/A
Open Burning Permit and Inspection		-\$1,360	-\$3,750	-\$15,080	-\$11,178	\$80	-\$15,000	-1%
Post Fire Watch		\$0	\$0	\$0	\$0	\$0	\$0	N/A
Tent or Marquee Application Fee		\$0	-\$156	\$0	-\$465	-\$624	-\$624	100%
Water Tank Locks		\$0	-\$13	\$0	-\$40	-\$53	-\$53	100%
Revenues Total		-\$27,340	-\$27,891	-\$76,870	-\$83,138	-\$34,693	-\$111,564	31%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
General Government								
Administration								
Expenditures								
Contract Services/Professional Fees								
	Contract Services	\$29,521	\$4,250	\$29,887	\$12,668	-\$12,887	\$17,000	-76%
	Professional Fees - Engineering & Environmental	\$5,227	\$13,910	\$9,959	\$41,463	\$45,681	\$55,640	82%
	Professional Fees - Legal	\$1,133	\$12,125	\$24,235	\$36,142	\$24,265	\$48,500	50%
Materials and Supplies								
	Advertising	\$1,571	\$725	\$4,245	\$2,161	-\$1,345	\$2,900	-46%
	Events and Other	\$110	\$2,694	\$1,473	\$8,030	\$9,302	\$10,775	86%
	Water Monitoring	\$0	\$875	\$665	\$2,608	\$2,835	\$3,500	81%
Office Equipment and Supplies								
	Office Supplies & Equipment	\$1,225	\$300	\$1,638	\$894	-\$438	\$1,200	-36%
Professional Development								
	Employee Travel - Accom/Parking	\$0	\$300	\$1,255	\$894	-\$55	\$1,200	-5%
	Employee Travel - Air Fare	\$0	\$125	\$0	\$373	\$500	\$500	100%
	Employee Travel - Meals	\$0	\$50	\$25	\$149	\$175	\$200	88%
	Membership and Subscription Fees	\$0	\$2,718	\$9,584	\$8,101	\$1,287	\$10,871	12%
	Professional Development	\$402	\$10,211	\$4,541	\$30,436	\$36,302	\$40,843	89%
Salaries, Wages and Benefits								
	FT Benefits	\$5,403	\$11,156	\$30,040	\$33,255	\$14,586	\$44,625	33%
	FT Wages	\$29,807	\$64,215	\$158,422	\$191,413	\$98,437	\$256,859	38%
	Manulife Benefits	\$3,368	\$7,282	\$18,629	\$21,707	\$10,500	\$29,129	36%
	OT Wages	\$0	\$125	\$0	\$373	\$500	\$500	100%
	PT Benefits	\$292	\$481	\$2,106	\$1,432	-\$183	\$1,922	-10%
	PT Wages	\$3,487	\$5,157	\$16,248	\$15,373	\$4,382	\$20,630	21%
	WSIB	\$1,059	\$1,804	\$6,126	\$5,378	\$1,092	\$7,217	15%
Utilities								
	Communication (phone, fax, intern)	\$247	\$459	\$1,233	\$1,368	\$603	\$1,836	33%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Insurance	\$3,345	\$16,240	\$57,432	\$48,409	\$7,528	\$64,960	12%
Vehicles and Equipment								
	Mileage	\$23	\$500	\$925	\$1,490	\$1,075	\$2,000	54%
Expenditures Total		\$86,220	\$155,702	\$378,667	\$464,119	\$244,140	\$622,807	39%
Revenues								
Grants								
	Ontario Cannabis Legalization Imp	-\$5,000	-\$2,500	-\$15,000	-\$7,452	\$5,000	-\$10,000	-50%
Recoveries								
	Engineering and Environmental Fees Recovered	-\$1,280	-\$625	-\$3,050	-\$1,863	\$550	-\$2,500	-22%
	Other Recoveries	\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%
	Recoveries from Staff Events	\$0	-\$300	\$0	-\$894	-\$1,200	-\$1,200	100%
	Nestle Agreement	\$0	-\$125	\$0	-\$373	-\$500	-\$500	100%
User Fees, Licenses and Fines								
	Signature of Commissioner and FOI Requests	-\$432	-\$300	-\$1,334	-\$894	\$134	-\$1,200	-11%
Revenues Total		-\$6,712	-\$3,975	-\$19,384	-\$11,849	\$3,484	-\$15,900	-22%

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Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Corporate								
Expenditures								
Contract Services/Professional Fees								
	Conservation Authorities Levy Payment	\$90,022	\$41,804	\$167,217	\$124,611	\$0	\$167,217	0%
Writeoffs								
	Taxes written off (Twp share only)	\$212	\$6,250	\$9,581	\$18,630	\$15,419	\$25,000	62%
Expenditures Total		\$90,233	\$48,054	\$176,798	\$143,241	\$15,419	\$192,217	8%
Revenues								
Grants								
	OMPF	-\$104,100	-\$95,050	-\$311,600	-\$283,327	-\$68,600	-\$380,200	18%
	Donations	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Payments-in-Lieu of Taxes and Other Levies								
	City of Guelph	-\$34,582	-\$8,914	-\$34,582	-\$26,571	-\$1,074	-\$35,656	3%
	CN Railway	-\$1,316	-\$329	-\$1,316	-\$981	\$0	-\$1,316	0%
	CP Railway	-\$7,854	-\$1,963	-\$7,854	-\$5,853	\$0	-\$7,854	0%
	Grant Guelph Junction Railway	-\$5,330	-\$1,333	-\$5,330	-\$3,972	\$0	-\$5,330	0%
	Greater Toronto Transit	-\$10,740	-\$2,676	-\$10,740	-\$7,978	\$35	-\$10,705	0%
	Host Kilmer (Service Ontario)	-\$28,891	-\$7,097	-\$28,891	-\$21,155	\$503	-\$28,388	-2%
	Hydro One	\$0	-\$2,102	\$0	-\$6,266	-\$8,409	-\$8,409	100%
	Mun Tax Assistance	-\$17,525	-\$5,914	-\$17,525	-\$17,627	-\$6,130	-\$23,654	26%
	Ontario Hydro	-\$12,147	-\$3,037	-\$12,147	-\$9,052	\$0	-\$12,147	0%
	Provincial Aggregate Levy	-\$228,000	-\$57,000	-\$228,000	-\$169,907	\$0	-\$228,000	0%
	Puslinch Landfill	-\$7,353	-\$1,895	-\$7,353	-\$5,650	-\$228	-\$7,581	3%
	University of Guelph	-\$569	-\$142	-\$569	-\$422	\$2	-\$567	0%
Penalties and Interest								
	Interest - Tax Arrears	-\$20,065	-\$21,775	-\$85,312	-\$64,906	-\$1,786	-\$87,099	2%
	Interest on General	-\$25,850	-\$17,500	-\$78,345	-\$52,164	\$8,345	-\$70,000	-12%
	Penalties - Property Taxes	-\$30,833	-\$21,869	-\$67,209	-\$65,187	-\$20,266	-\$87,475	23%
Property Taxes								
	Supplemental Billings	\$0	-\$15,000	-\$58,099	-\$44,712	-\$1,901	-\$60,000	3%

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		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
User Fees, Licenses and Fines								
	Other Revenues	-\$151	-\$125	-\$375	-\$373	-\$125	-\$500	25%
	Sale of Flags	-\$150	-\$6	-\$172	-\$16	\$150	-\$22	-678%
Revenues Total		-\$535,456	-\$263,726	-\$955,419	-\$786,120	-\$99,484	-\$1,054,903	9%

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Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Council								
Expenditures								
Office Equipment and Supplies								
	Office Supplies & Equipment	\$0	\$63	\$0	\$186	\$250	\$250	100%
Professional Development								
	Employee Travel - Accom/Parking	\$0	\$1,000	\$1,070	\$2,981	\$2,930	\$4,000	73%
	Employee Travel - Air Fare	\$0	\$125	\$0	\$373	\$500	\$500	100%
	Employee Travel - Meals	\$0	\$75	\$95	\$224	\$205	\$300	68%
	Membership Fees & Subscriptions	\$0	\$38	\$157	\$112	-\$7	\$150	-5%
	Professional Development	\$0	\$800	\$0	\$2,385	\$3,200	\$3,200	100%
Salaries, Wages and Benefits								
	Manulife Benefits	\$5,759	\$5,824	\$17,734	\$17,359	\$5,561	\$23,294	24%
	PT Benefits	\$1,238	\$1,750	\$3,964	\$5,217	\$3,036	\$7,000	43%
	PT Wages	\$22,915	\$24,824	\$72,217	\$73,996	\$27,080	\$99,297	27%
Vehicles and Equipment								
	Mileage	\$0	\$250	\$295	\$745	\$705	\$1,000	71%
Expenditures Total		\$29,911	\$34,748	\$95,532	\$103,577	\$43,459	\$138,992	31%

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Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Elections								
Expenditures								
Contract Services/Professional Fees								
	Professional Fees - Audit	\$0	\$388	\$0	\$1,155	\$1,550	\$1,550	100%
	Contract Services	\$1,476	\$0	\$1,476	\$0	-\$1,476	\$0	N/A
Materials and Supplies								
	Advertising	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Signage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Office Equipment and Supplies								
	Office Supplies & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Professional Development								
	Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits								
	Per Diems	\$0	\$0	\$94	\$0	-\$94	\$0	N/A
Utilities								
	Communication (Phone, Fax, Internet)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Postage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Expenditures Total		\$1,476	\$388	\$1,569	\$1,155	-\$19	\$1,550	-1%
Revenues								
Recoveries								
	Election - Other Recoveries	\$0	\$0	\$0	\$0	\$0	\$0	N/A
User Fees, Licenses and Fines								
	Nomination Fees	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Revenues Total		\$0	\$0	\$0	\$0	\$0	\$0	N/A

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		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Finance								
Expenditures								
Community Grants								
	Community Grants	\$0	\$9,388	\$37,553	\$27,985	\$0	\$37,553	0%
Contract Services/Professional Fees								
	Contract Services	\$7,234	\$8,910	\$33,088	\$26,560	\$2,553	\$35,641	7%
	Environmental Service - Garbage Bags	\$5,156	\$4,375	\$16,925	\$13,041	\$575	\$17,500	3%
	Professional Fees - Audit	\$0	\$3,500	\$12,109	\$10,433	\$1,891	\$14,000	14%
Debt - Penalties and Interest								
	Debt Interest Repayment	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Principal Repayment	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Materials and Supplies								
	Advertising	\$2,019	\$1,918	\$4,809	\$5,716	\$2,862	\$7,670	37%
Office Equipment and Supplies								
	Computer Software & Hardware Operational Upgrades/Support from IT Consultant	\$3,556	\$125	\$3,556	\$373	-\$3,056	\$500	-611%
	Office Supplies	\$1,524	\$1,500	\$4,738	\$4,471	\$1,262	\$6,000	21%
Professional Development								
	Employee Travel - Accomodations	\$0	\$100	\$0	\$298	\$400	\$400	100%
	Employee Travel - Meals	\$0	\$38	\$25	\$112	\$125	\$150	83%
	Membership and Subscription Fees	\$0	\$606	\$986	\$1,807	\$1,439	\$2,425	59%
	Professional Development	\$3,341	\$1,689	\$3,707	\$5,033	\$3,047	\$6,754	45%
Salaries, Wages and Benefits								
	FT Benefits	\$10,806	\$12,669	\$37,872	\$37,764	\$12,805	\$50,676	25%
	FT Wages	\$64,465	\$71,974	\$207,851	\$214,542	\$80,045	\$287,897	28%
	Manulife Benefits	\$9,103	\$8,427	\$25,983	\$25,119	\$7,725	\$33,708	23%
	OT Wages	\$0	\$125	\$0	\$373	\$500	\$500	100%
	WSIB Benefits	\$2,051	\$2,133	\$6,992	\$6,359	\$1,541	\$8,533	18%
Utilities								
	Bank Service Charges	\$2,059	\$1,376	\$5,804	\$4,102	-\$300	\$5,504	-5%

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	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Communication (phone, fax, internet)	\$1,649	\$1,340	\$4,158	\$3,994	\$1,202	\$5,360	22%
	Emergency Management	\$516	\$663	\$2,002	\$1,975	\$648	\$2,650	24%
	Postage	\$2,452	\$2,050	\$8,532	\$6,111	-\$332	\$8,200	-4%
Vehicles and Equipment								
	Mileage	\$77	\$250	\$169	\$745	\$831	\$1,000	83%
Writeoffs								
	Other written off (non collectible inv's)	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Expenditures Total		\$116,007	\$133,155	\$416,859	\$396,912	\$115,762	\$532,621	22%
Revenues								
Recoveries								
	Advertising, Legal, and Realtax Fees Recovered	-\$31	-\$1,750	-\$1,331	-\$5,216	-\$5,669	-\$7,000	81%
	Other Recoveries	-\$40	-\$625	-\$6,884	-\$1,863	\$4,384	-\$2,500	-175%
User Fees, Licenses and Fines								
	Garbage bags	-\$5,105	-\$4,375	-\$15,295	-\$13,041	-\$2,205	-\$17,500	13%
	NSF Fees	-\$120	-\$160	-\$360	-\$477	-\$280	-\$640	44%
	Tax Certificates	-\$2,700	-\$2,130	-\$7,140	-\$6,349	-\$1,380	-\$8,520	16%
	Online Service Fee	-\$143	-\$1,250	-\$426	-\$3,726	-\$4,574	-\$5,000	91%
Revenues Total		-\$8,139	-\$10,290	-\$31,436	-\$30,673	-\$9,724	-\$41,160	24%

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Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Heritage Committee								
Expenditures								
Office Equipment and Supplies								
	Office Supplies & Equipment	\$0	\$25	\$0	\$75	\$100	\$100	100%
Professional Development								
	Training	\$0	\$313	\$305	\$932	\$945	\$1,250	76%
	Meals	\$0	\$25	\$0	\$75	\$100	\$100	100%
	Accommodations	\$0	\$250	\$390	\$745	\$610	\$1,000	61%
Salaries, Wages and Benefits								
	Per Diems	\$0	\$466	\$0	\$1,390	\$1,865	\$1,865	100%
Vehicles and Equipment								
	Mileage	\$201	\$150	\$201	\$447	\$399	\$600	67%
Expenditures Total		\$201	\$1,229	\$896	\$3,663	\$4,019	\$4,915	82%

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Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
PDAC								
Expenditures								
Office Equipment and Supplies								
	Office Supplies & Equipment	\$0	\$13	\$0	\$37	\$50	\$50	100%
Professional Development								
	Training	\$0	\$375	\$0	\$1,118	\$1,500	\$1,500	100%
Salaries, Wages and Benefits								
	Per Diems	\$0	\$1,090	\$186	\$3,249	\$4,173	\$4,360	96%
Vehicles and Equipment								
	Mileage	\$0	\$38	\$0	\$112	\$150	\$150	100%
Expenditures Total		\$0	\$1,515	\$186	\$4,516	\$5,873	\$6,060	97%

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Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Recreation Committee							
Expenditures							
Salaries, Wages and Benefits							
Per Diems	\$0	\$637	\$0	\$1,897	\$2,546	\$2,546	100%
Expenditures Total	\$0	\$637	\$0	\$1,897	\$2,546	\$2,546	100%

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Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Municipal Office								
Expenditure								
Building Maintenance								
	Cleaning, Maint & supplies for Bldg	\$4,658	\$6,613	\$17,923	\$19,711	\$8,528	\$26,451	32%
	Outdoor Maintenance of Building	\$0	\$325	\$420	\$969	\$880	\$1,300	68%
Contract Services/Professional Fees								
	Contract Services	\$1,349	\$955	\$1,727	\$2,847	\$2,093	\$3,820	55%
	Water Protection	\$290	\$105	\$596	\$313	-\$176	\$420	-42%
Office Equipment and Supplies								
	Kitchen Supplies and Equipment	\$1,045	\$850	\$3,085	\$2,534	\$315	\$3,400	9%
Utilities								
	Heat	\$519	\$3,000	\$8,517	\$8,942	\$3,483	\$12,000	29%
	Hydro	\$4,586	\$5,000	\$10,954	\$14,904	\$9,046	\$20,000	45%
	Waste Removal	\$496	\$400	\$1,256	\$1,192	\$345	\$1,600	22%
Expenditures Total		\$12,944	\$17,248	\$44,477	\$51,412	\$24,514	\$68,991	36%
Revenues								
Recoveries								
	Municipal Office Costs Recovered from Building Department	\$0	-\$5,174	\$0	-\$15,424	-\$20,697	-\$20,697	100%
Revenues Total		\$0	-\$5,174	\$0	-\$15,424	-\$20,697	-\$20,697	100%

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Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Parks and Recreation								
Library								
Expenditures								
Utilities								
	Library Rent for Historical society	\$1,126	\$1,213	\$3,590	\$3,614	\$1,260	\$4,850	26%
	Library Water Monitoring	\$431	\$438	\$1,181	\$1,304	\$569	\$1,750	33%
Expenditures Total		\$1,557	\$1,650	\$4,770	\$4,918	\$1,830	\$6,600	28%
Revenues								
Recoveries								
	Library Costs Recovered from County	\$0	-\$750	\$0	-\$2,236	-\$3,000	-\$3,000	100%
Revenues Total		\$0	-\$750	\$0	-\$2,236	-\$3,000	-\$3,000	100%

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		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
ORC								
Expenditures								
Building Maintenance								
	Bldg-Cleaning, Maint,Supplies Exterior	\$87	\$2,000	\$275	\$5,962	\$7,725	\$8,000	97%
	Bldg-Cleaning, Maint,Supplies Interior	\$327	\$1,500	\$2,013	\$4,471	\$3,987	\$6,000	66%
Contract Services/Professional Fees								
	Contract Services	\$563	\$370	\$563	\$1,103	\$917	\$1,480	62%
	Water Protection	\$220	\$175	\$430	\$522	\$270	\$700	39%
Materials and Supplies								
	Advertising	\$0	\$125	\$0	\$373	\$500	\$500	100%
	Clothing Safety Allowance	\$0	\$129	\$0	\$384	\$515	\$515	100%
	Drink Machine Supplies	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Signage	\$0	\$25	\$0	\$75	\$100	\$100	100%
Office Equipment and Supplies								
	Office Supplies	\$311	\$75	\$521	\$224	-\$221	\$300	-74%
Professional Development								
	Employee Travel - Meals	\$0	\$25	\$0	\$75	\$100	\$100	100%
	Membership and Subscription Fees	\$0	\$55	\$158	\$164	\$62	\$220	28%
	Professional Development	\$0	\$250	\$0	\$745	\$1,000	\$1,000	100%
Salaries, Wages and Benefits								
	FT Benefits - ORC	\$2,574	\$2,718	\$9,315	\$8,103	\$1,558	\$10,873	14%
	FT Wages - ORC	\$13,872	\$15,027	\$43,928	\$44,793	\$16,180	\$60,108	27%
	Manulife Benefits	\$2,069	\$2,070	\$6,207	\$6,170	\$2,073	\$8,280	25%
	OT Wages - ORC	\$585	\$500	\$954	\$1,490	\$1,046	\$2,000	52%
	PT Benefits - ORC	\$339	\$689	\$984	\$2,053	\$1,770	\$2,754	64%
	PT Wages - ORC	\$6,453	\$7,390	\$18,629	\$22,028	\$10,931	\$29,560	37%
	WSIB	\$664	\$722	\$2,138	\$2,152	\$750	\$2,888	26%
Utilities								
	Communication(phone, fax, intern)	\$778	\$715	\$2,232	\$2,131	\$628	\$2,860	22%
	Heat	\$307	\$1,375	\$3,703	\$4,099	\$1,797	\$5,500	33%
	Hydro	\$5,144	\$7,500	\$22,409	\$22,356	\$7,591	\$30,000	25%

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	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Insurance	\$0	\$2,161	\$8,611	\$6,440	\$31	\$8,642	0%
	Waste Removal	\$273	\$200	\$601	\$596	\$199	\$800	25%
Vehicles and Equipment								
	Equipment Maintenance & Supplies	\$0	\$1,718	\$1,984	\$5,120	\$4,886	\$6,870	71%
	Mileage	\$0	\$25	\$0	\$75	\$100	\$100	100%
Expenditures Total		\$34,567	\$47,537	\$125,654	\$141,701	\$64,496	\$190,150	34%
Revenues								
Recoveries								
	Other Recoveries	\$0	-\$125	-\$386	-\$373	-\$115	-\$500	23%
User Fees, Licenses and Fines								
	Arena Summer Rentals	-\$9,596	-\$3,750	-\$10,945	-\$11,178	-\$4,055	-\$15,000	27%
	Gymnasium Rental	-\$6,531	-\$4,250	-\$19,618	-\$12,668	\$2,618	-\$17,000	-15%
	Ice Rental - Non-Prime	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Ice Rental - Prime	\$0	-\$4,500	-\$20,772	-\$13,414	\$2,772	-\$18,000	-15%
	ORC Drink Machine	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Rink Board and Ball Diamond Advertising	\$0	-\$88	\$0	-\$261	-\$350	-\$350	100%
Revenues Total		-\$16,127	-\$12,713	-\$51,720	-\$37,894	\$870	-\$50,850	-2%

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Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Parks								
Expenditures								
Contract Services/Professional Fees								
	Contract Services	\$2,688	\$3,915	\$5,359	\$11,670	\$10,301	\$15,660	66%
	Water Protection	\$17	\$250	\$35	\$745	\$965	\$1,000	97%
Materials and Supplies								
	Advertising	\$0	\$125	\$1,134	\$373	-\$634	\$500	-127%
	Maintenance Grounds	\$766	\$2,500	\$2,213	\$7,452	\$7,787	\$10,000	78%
Salaries, Wages and Benefits								
	FT Benefits - Parks	\$1,852	\$2,053	\$6,262	\$6,118	\$1,948	\$8,210	24%
	FT Wages - Parks	\$10,109	\$10,951	\$32,174	\$32,643	\$11,630	\$43,804	27%
	Manulife Benefits	\$1,898	\$1,903	\$5,695	\$5,674	\$1,919	\$7,614	25%
	OT Wages - Parks	\$320	\$500	\$4,956	\$1,490	-\$2,956	\$2,000	-148%
	PT Benefits - Parks	\$466	\$222	\$882	\$662	\$6	\$889	1%
	PT Wages - Parks	\$5,365	\$2,384	\$10,134	\$7,106	-\$599	\$9,536	-6%
	WSIB	\$501	\$436	\$1,573	\$1,299	\$170	\$1,743	10%
Utilities								
	Fuel	\$0	\$550	\$0	\$1,639	\$2,200	\$2,200	100%
	Hydro	\$1,047	\$850	\$1,803	\$2,534	\$1,597	\$3,400	47%
	Insurance	\$0	\$1,747	\$7,190	\$5,206	-\$204	\$6,986	-3%
Vehicles and Equipment								
	Equipment Maintenance and Supplies	\$444	\$370	\$1,111	\$1,103	\$369	\$1,480	25%
	Mileage	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Vehicle Maintenance	\$0	\$125	\$31	\$373	\$469	\$500	94%
Expenditures Total		\$25,473	\$28,880	\$80,553	\$86,087	\$34,969	\$115,522	30%
Revenues								
User Fees, Licenses and Fines								
	Aberfoyle/Morrison Ball Park/ Morrison Meadows	-\$4,871	-\$1,000	-\$5,226	-\$2,981	\$1,226	-\$4,000	-31%
	Horse Paddock Rental	-\$200	-\$50	-\$250	-\$149	\$50	-\$200	-25%
	Picnic Shelter	-\$400	-\$75	-\$400	-\$224	\$100	-\$300	-33%
	Sports Facility User Fees	-\$730	-\$200	-\$730	-\$596	-\$70	-\$800	9%
	Soccer Field Rentals	-\$1,726	-\$750	-\$2,331	-\$2,236	-\$669	-\$3,000	22%

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Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Revenues Total		-\$7,927	-\$2,075	-\$8,936	-\$6,185	\$636	-\$8,300	-8%
PCC								
Expenditures								
Building Maintenance								
	Bldg-Cleaning, Maint,Supplies Interior	\$2,284	\$3,468	\$6,811	\$10,336	\$7,059	\$13,870	51%
	Outdoor Maintenance of Building	\$185	\$300	\$611	\$894	\$590	\$1,200	49%
Contract Services/Professional Fees								
	Contract Services	\$878	\$915	\$1,450	\$2,727	\$2,209	\$3,660	60%
	Water Protection	\$706	\$1,275	\$2,848	\$3,801	\$2,252	\$5,100	44%
Materials and Supplies								
	Advertising	\$0	\$500	\$914	\$1,490	\$1,086	\$2,000	54%
Office Equipment and Supplies								
	Kitchen Supplies and Equipment	\$280	\$375	\$280	\$1,118	\$1,220	\$1,500	81%
	Office Supplies	\$14	\$38	\$209	\$112	-\$59	\$150	-39%
Professional Development								
	Employee Travel - Accomodations	\$0	\$113	\$0	\$335	\$450	\$450	100%
	Employee Travel - Meals	\$0	\$38	\$0	\$112	\$150	\$150	100%
	Membership and Subscription Fees	\$500	\$125	\$500	\$373	\$0	\$500	0%
	Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits								
	FT Benefits - Recreation	\$4	\$0	\$7	\$0	-\$7	\$0	N/A
	FT Wages - Recreation	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Manulife Benefits - Recreation	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	OT Wages - Recreation	\$85	\$125	\$279	\$373	\$221	\$500	44%
	PT Benefits - Recreation	\$551	\$1,740	\$1,466	\$5,187	\$5,495	\$6,960	79%
	PT Wages - Recreation	\$12,218	\$10,300	\$31,926	\$30,701	\$9,272	\$41,198	23%
	WSIB	\$375	\$328	\$1,038	\$979	\$275	\$1,313	21%
Utilities								

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Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Communication(phone, fax, intern)	\$756	\$700	\$2,432	\$2,087	\$368	\$2,800	13%
	Fuel	\$0	\$125	\$0	\$373	\$500	\$500	100%
	Heat	\$211	\$1,075	\$2,875	\$3,204	\$1,425	\$4,300	33%
	Hydro	\$2,893	\$4,125	\$7,405	\$12,296	\$9,095	\$16,500	55%
	Insurance	\$0	\$2,002	\$7,996	\$5,967	\$12	\$8,008	0%
	Waste Removal	\$1,093	\$625	\$2,403	\$1,863	\$97	\$2,500	4%
	Vehicles and Equipment							
	Mileage	\$0	\$25	\$0	\$75	\$100	\$100	100%
Expenditures Total		\$23,033	\$28,315	\$71,452	\$84,402	\$41,808	\$113,260	37%
Revenues								
Grants								
	Recreation Conditional Grants	\$0	-\$1,292	\$0	-\$3,850	-\$5,167	-\$5,167	100%
Recoveries								
	Other Recoveries	-\$548	-\$100	-\$877	-\$298	\$477	-\$400	-119%
User Fees, Licenses and Fines								
	Advertising Sign	\$0	-\$81	-\$33	-\$241	-\$290	-\$324	90%
	Alf Hales Room	-\$3,344	-\$2,000	-\$11,152	-\$5,962	\$3,152	-\$8,000	-39%
	Archie MacRobbie Hall - Non- Prime	-\$7,677	-\$4,000	-\$13,109	-\$11,923	-\$2,891	-\$16,000	18%
	Archie MacRobbie Hall - Prime	-\$11,769	-\$5,700	-\$20,660	-\$16,991	-\$2,140	-\$22,800	9%
	Bartenders	-\$2,204	-\$2,125	-\$5,675	-\$6,334	-\$2,825	-\$8,500	33%
	Commercial Rentals	\$0	-\$195	-\$782	-\$583	\$0	-\$782	0%
	Kitchen Facilities	-\$438	-\$795	-\$2,267	-\$2,370	-\$912	-\$3,180	29%
	Licensed Events Using Patio	-\$228	-\$57	-\$285	-\$171	\$56	-\$229	-24%
	Projector Rental Fee	\$0	-\$25	-\$50	-\$75	-\$50	-\$100	50%
Revenues Total		-\$26,208	-\$16,370	-\$54,892	-\$48,797	-\$10,590	-\$65,481	16%

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Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Planning								
Planning								
Expenditures								
	Community Grants							
	CIP Grants	\$0	\$1,875	\$0	\$5,589	\$7,500	\$7,500	100%
	Contract Services/Professional Fees							
	Contract Services	\$6,670	\$3,250	\$6,670	\$9,688	\$6,330	\$13,000	49%
	Professional Fees - Engineering & Environmental	\$16,395	\$14,462	\$42,074	\$43,109	\$15,775	\$57,849	27%
	Professional Fees - Legal	\$4,677	\$6,750	\$22,516	\$20,121	\$4,484	\$27,000	17%
	Professional Fees - Water Monitoring	\$3,818	\$500	\$3,818	\$1,490	-\$1,818	\$2,000	-91%
	Materials and Supplies							
	Advertising	\$1,050	\$1,000	\$2,078	\$2,981	\$1,922	\$4,000	48%
	Office Equipment and Supplies							
	Office Supplies	\$334	\$25	\$566	\$75	-\$466	\$100	-466%
	Professional Development							
	Employee Travel - Accommodations	\$0	\$88	\$0	\$261	\$350	\$350	100%
	Employee Travel - Meals	\$0	\$25	\$0	\$75	\$100	\$100	100%
	Membership and Subscription Fees	\$0	\$38	\$150	\$112	\$0	\$150	0%
	Professional Development	\$402	\$350	\$712	\$1,044	\$689	\$1,401	49%
	Salaries, Wages and Benefits							
	FT Benefits	\$2,421	\$2,538	\$8,328	\$7,565	\$1,823	\$10,152	18%
	FT Wages	\$13,162	\$14,260	\$41,630	\$42,506	\$15,410	\$57,040	27%
	Manulife Benefits	\$1,108	\$1,098	\$3,323	\$3,274	\$1,071	\$4,393	24%
	OT Wages	\$0	\$125	\$0	\$373	\$500	\$500	100%
	WSIB	\$419	\$453	\$1,400	\$1,351	\$413	\$1,813	23%
	Utilities							
	Communication (phone, fax, Internet)	\$0	\$50	\$0	\$149	\$200	\$200	100%
	Vehicles and Equipment							
	Mileage	\$23	\$63	\$74	\$186	\$176	\$250	70%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Expenditures Total		\$50,478	\$46,949	\$133,338	\$139,947	\$54,458	\$187,797	29%
Revenues								
Grants								
	BR+E Municipal Implementation Fund	-\$10,000	\$0	\$0	\$0	\$0	\$0	N/A
Recoveries								
	Advertising Fees Recovered	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Engineering, Environmental, and Legal Fees Recovered	-\$7,993	-\$5,000	-\$20,675	-\$14,904	\$675	-\$20,000	-3%
User Fees, Licenses and Fines								
	Agreements	-\$250	-\$191	-\$1,015	-\$570	\$250	-\$765	-33%
	Consent Review and Clearance	-\$536	-\$503	-\$2,678	-\$1,498	\$668	-\$2,010	-33%
	Minor Variance Application	-\$7,060	-\$2,471	-\$16,036	-\$7,366	\$6,152	-\$9,884	-62%
	Part Lot Control Exemption By-law	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Site Plan Control	\$0	-\$5,425	-\$20,600	-\$16,171	-\$1,100	-\$21,700	5%
	Telecommunication Tower Proposals	\$0	-\$133	-\$532	-\$396	\$0	-\$532	0%
	Zoning By-law #19/85	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Zoning By-law Amendment	\$0	-\$4,050	-\$32,400	-\$12,072	\$16,200	-\$16,200	-100%
	Zoning By-law Amendment - Aggregate	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Zoning Compliance Letter	-\$825	-\$563	-\$2,400	-\$1,677	\$150	-\$2,250	-7%
	Lifting of Holding Designation Fee (Zoning)	\$0	-\$147	\$0	-\$437	-\$586	-\$586	100%
	Grading Fee - Dwellings	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Revenues Total		-\$26,664	-\$18,482	-\$96,336	-\$55,091	\$22,409	-\$73,927	-30%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

		Current Qtr	Quarterly			\$ Budget	2019	%
Description		Actuals	Budget	YTD Actuals	YTD Budget	Remaining	Budget	Remaining
Public Works								
Public Works								
Expenditures								
Contract Services/Professional Fees								
	Contract Services	\$2,814	\$11,030	\$11,556	\$32,878	\$32,564	\$44,120	74%
	Professional Fees - Engineering	\$466	\$500	\$466	\$1,490	\$1,534	\$2,000	77%
Materials and Supplies								
	Advertising	\$0	\$250	\$0	\$745	\$1,000	\$1,000	100%
	Clothing, Safety Allowance	\$163	\$263	\$377	\$782	\$674	\$1,050	64%
	Signage	\$425	\$2,500	\$2,034	\$7,452	\$7,966	\$10,000	80%
Office Equipment and Supplies								
	Office Supplies	\$20	\$125	\$20	\$373	\$480	\$500	96%
Professional Development								
	Employee Travel - Meals	\$0	\$25	\$0	\$75	\$100	\$100	100%
	Membership and Subscription Fees	\$0	\$225	\$698	\$671	\$202	\$900	22%
	Professional Development	\$0	\$355	\$1,211	\$1,058	\$209	\$1,420	15%
Roads and Related Costs								
	Calcium	\$54,227	\$14,700	\$61,026	\$43,818	-\$2,226	\$58,800	-4%
	Maintenance Gravel	\$6,850	\$20,000	\$79,832	\$59,616	\$168	\$80,000	0%
	Pavement Markings	\$0	\$8,875	\$14,485	\$26,455	\$21,015	\$35,500	59%
	Permits	\$0	\$25	\$50	\$75	\$50	\$100	50%
	Railway Maintenance	\$488	\$1,250	\$488	\$3,726	\$4,512	\$5,000	90%
	Road Maintenance supplies	\$15,256	\$8,850	\$24,051	\$26,380	\$11,349	\$35,400	32%
	Shop Overhead	\$1,595	\$1,850	\$4,167	\$5,515	\$3,233	\$7,400	44%
	Sidewalk Repairs	\$0	\$1,250	\$0	\$3,726	\$5,000	\$5,000	100%
	Speed Monitor	\$0	\$125	\$0	\$373	\$500	\$500	100%
	Street Lights: Repairs and Hydro Bills	\$2,351	\$3,713	\$19,060	\$11,066	-\$4,210	\$14,850	-28%
	Winter Maintenance	\$0	\$50,750	\$152,947	\$151,277	\$50,053	\$203,000	25%
	Tree Maintenance Program	\$14,246	\$5,000	\$18,826	\$14,904	\$1,174	\$20,000	6%
Salaries, Wages and Benefits								
	FT Benefits	\$10,601	\$17,356	\$53,545	\$51,734	\$15,878	\$69,423	23%
	FT Wages	\$62,438	\$94,874	\$247,537	\$282,803	\$131,959	\$379,496	35%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

	Description	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
	Manulife Benefits	\$8,416	\$11,095	\$30,871	\$33,073	\$13,510	\$44,381	30%
	OT Wages	\$4,309	\$7,675	\$39,319	\$22,878	-\$8,619	\$30,700	-28%
	PT/Seasonal Benefits	\$0	\$884	\$3,037	\$2,634	\$497	\$3,534	14%
	Seasonal Wages	\$0	\$4,823	\$14,252	\$14,377	\$5,041	\$19,293	26%
	WSIB	\$2,124	\$3,237	\$10,218	\$9,649	\$2,730	\$12,948	21%
Utilities								
	Communication(phone, fax, intern)	\$782	\$1,046	\$2,197	\$3,116	\$1,985	\$4,182	47%
	Fuel	\$21,568	\$17,500	\$66,433	\$52,164	\$3,567	\$70,000	5%
	Hydro	\$139	\$250	\$474	\$745	\$526	\$1,000	53%
	Insurance	\$0	\$19,020	\$77,372	\$56,697	-\$1,290	\$76,082	-2%
	Waste Removal	\$0	\$375	\$0	\$1,118	\$1,500	\$1,500	100%
Vehicles and Equipment								
	Equipment Maintenance & Supplies	\$6	\$513	\$733	\$1,528	\$1,317	\$2,050	64%
	Mileage	\$0	\$25	\$0	\$75	\$100	\$100	100%
	Vehicle Maintenance	\$7,409	\$11,500	\$51,675	\$34,279	-\$5,675	\$46,000	-12%
	Vehicle Plates	\$0	\$1,814	\$0	\$5,406	\$7,255	\$7,255	100%
Expenditures Total		\$216,694	\$323,646	\$988,958	\$964,731	\$305,626	\$1,294,584	24%
Revenues								
Recoveries								
	Roads Other Recoveries	\$0	-\$250	\$0	-\$745	-\$1,000	-\$1,000	100%
	Third Party Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0	N/A
	Third Party Cost Recovery Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0	N/A
User Fees, Licenses and Fines								
	Entrance Permit	-\$705	-\$1,116	-\$1,875	-\$3,327	-\$2,590	-\$4,465	58%
	Oversize-Overweight Load Permits	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Revenues Total		-\$705	-\$1,366	-\$1,875	-\$4,072	-\$3,590	-\$5,465	66%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule A - Departmental Detail

Description		Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining
Source Water Protection								
Expenditures								
Contract Services/Professional Fees								
	Professional Fees	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Materials and Supplies								
	Public Education Costs	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Salaries, Wages and Benefits								
	FT Wages/Benefits	\$2,233	\$2,413	\$4,296	\$7,191	\$5,354	\$9,650	55%
Expenditures Total		\$2,233	\$2,413	\$4,296	\$7,191	\$5,354	\$9,650	55%
Revenues								
Grants								
	Source Protection Municipal Implementation Fund	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Revenues Total		\$0	\$0	\$0	\$0	\$0	\$0	N/A
Grand Total		\$182,577	\$757,452	\$1,784,399	\$2,257,829	\$1,245,408	\$3,029,807	41%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule B - Expense and Revenue Summary

Department	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining	2018 - Third Quarter % Remaining
Expenditures								
Administration	\$86,220	\$155,702	\$378,667	\$464,119	\$244,140	\$622,807	39%	27%
Building	\$137,982	\$169,642	\$415,755	\$505,671	\$262,812	\$678,567	39%	37%
By-law	\$14,989	\$19,809	\$43,777	\$59,046	\$35,457	\$79,234	45%	44%
Corporate	\$90,233	\$48,054	\$176,798	\$143,241	\$15,419	\$192,217	8%	9%
Council	\$29,911	\$34,748	\$95,532	\$103,577	\$43,459	\$138,992	31%	34%
Elections	\$1,476	\$388	\$1,569	\$1,155	-\$19	\$1,550	-1%	42%
Finance	\$116,007	\$133,155	\$416,859	\$396,912	\$115,762	\$532,621	22%	18%
Fire and Rescue	\$135,829	\$175,244	\$553,752	\$522,370	\$147,223	\$700,975	21%	19%
Heritage Committee	\$201	\$1,229	\$896	\$3,663	\$4,019	\$4,915	82%	100%
Library	\$1,557	\$1,650	\$4,770	\$4,918	\$1,830	\$6,600	28%	23%
ORC	\$34,567	\$47,537	\$125,654	\$141,701	\$64,496	\$190,150	34%	34%
Parks	\$25,473	\$28,880	\$80,553	\$86,087	\$34,969	\$115,522	30%	19%
PCC	\$23,033	\$28,315	\$71,452	\$84,402	\$41,808	\$113,260	37%	40%
PDAC	\$0	\$1,515	\$186	\$4,516	\$5,873	\$6,060	97%	100%
Planning	\$50,478	\$46,949	\$133,338	\$139,947	\$54,458	\$187,797	29%	45%
Public Works	\$216,694	\$323,646	\$988,958	\$964,731	\$305,626	\$1,294,584	24%	27%
Recreation Committee	\$0	\$637	\$0	\$1,897	\$2,546	\$2,546	100%	52%
Source Water Protection	\$2,233	\$2,413	\$4,296	\$7,191	\$5,354	\$9,650	55%	83%
Municipal Office	\$12,944	\$17,248	\$44,477	\$51,412	\$24,514	\$68,991	36%	38%
Expenditures Total	\$979,825	\$1,236,759	\$3,537,290	\$3,686,558	\$1,409,745	\$4,947,035	28%	28%

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Schedule B - Expense and Revenue Summary

Department	Current Qtr Actuals	Quarterly Budget	YTD Actuals	YTD Budget	\$ Budget Remaining	2019 Budget	% Remaining	2018 - Third Quarter % Remaining
Revenues								
Administration	-\$6,712	-\$3,975	-\$19,384	-\$11,849	\$3,484	-\$15,900	-22%	62%
Building	-\$131,196	-\$109,718	-\$410,830	-\$327,048	-\$28,040	-\$438,870	6%	-2%
By-law	-\$10,774	-\$6,778	-\$45,192	-\$20,203	\$18,081	-\$27,111	-67%	18%
Corporate	-\$535,456	-\$263,726	-\$955,419	-\$786,120	-\$99,484	-\$1,054,903	9%	38%
Elections	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0%
Finance	-\$8,139	-\$10,290	-\$31,436	-\$30,673	-\$9,724	-\$41,160	24%	-4%
Fire and Rescue	-\$27,340	-\$27,891	-\$76,870	-\$83,138	-\$34,693	-\$111,564	31%	49%
Library	\$0	-\$750	\$0	-\$2,236	-\$3,000	-\$3,000	100%	100%
ORC	-\$16,127	-\$12,713	-\$51,720	-\$37,894	\$870	-\$50,850	-2%	16%
Parks	-\$7,927	-\$2,075	-\$8,936	-\$6,185	\$636	-\$8,300	-8%	6%
PCC	-\$26,208	-\$16,370	-\$54,892	-\$48,797	-\$10,590	-\$65,481	16%	29%
Planning	-\$26,664	-\$18,482	-\$96,336	-\$55,091	\$22,409	-\$73,927	-30%	26%
Public Works	-\$705	-\$1,366	-\$1,875	-\$4,072	-\$3,590	-\$5,465	66%	-5%
Source Water Protection	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	100%
Municipal Office	\$0	-\$5,174	\$0	-\$15,424	-\$20,697	-\$20,697	100%	100%
Revenues Total	-\$797,248	-\$479,307	-\$1,752,890	-\$1,428,729	-\$164,338	-\$1,917,228	9%	29%
Grand Total	\$182,577	\$757,452	\$1,784,399	\$2,257,829	\$1,245,408	\$3,029,807	41%	27%

Report FIN-2020-002 - Third Quarter Financial Report - 2019
Schedule C - Other Financial Data

Summary of Property Taxes Billed																			
		31-Jan-19	31-Jan-18	28-Feb-19	28-Feb-18	31-Mar-19	31-Mar-18	30-Apr-19	30-Apr-18	31-May-19	31-May-18	30-Jun-19	30-Jun-18	31-Jul-19	31-Jul-18	31-Aug-19	31-Aug-18	30-Sep-19	30-Sep-18
Taxes Billed																			
Interim Tax Bill																			
	1st Installment	\$0	\$0	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881
	2nd Installment	\$0	\$0	\$0	\$0	\$0	\$0	\$6,056,075	\$5,854,255	\$6,056,075	\$5,854,255	\$6,056,075	\$5,854,255	\$6,056,075	\$5,854,255	\$6,056,075	\$5,854,255	\$6,056,075	\$5,854,255
		\$0	\$0	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136
Final Tax Bill																			
	1st Installment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,372,713	\$6,144,667	\$6,372,713	\$6,144,667
	2nd Installment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,372,713	\$6,144,667	\$6,372,713	\$6,144,667
Total Billed		\$0	\$0	\$6,057,670	\$5,855,881	\$6,057,670	\$5,855,881	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$12,113,745	\$11,710,136	\$18,486,458	\$17,854,803	\$18,486,458	\$17,854,803
In-year Township Tax Adjustments																			
	Taxes Written Off to Date	-\$4,552	-\$5,442	-\$4,552	-\$5,442	-\$4,895	-\$8,532	-\$4,895	-\$8,651	-\$4,895	-\$8,651	-\$9,369	-\$18,568	-\$9,369	-\$18,568	-\$9,581	-\$21,043	-\$9,581	-\$22,187
	Supplemental Billings to Date	\$396	\$0	\$396	\$0	\$396	\$142	\$396	\$0	\$396	\$0	\$58,099	\$26,041	\$58,099	\$26,183	\$58,099	\$27,979	\$58,099	\$37,135
Net Taxes Billed to Date		-\$4,156	-\$5,442	\$6,053,514	\$5,850,439	\$6,053,172	\$5,847,491	\$12,109,247	\$11,701,485	\$12,109,247	\$11,701,485	\$12,162,475	\$11,717,609	\$12,162,475	\$11,717,751	\$18,534,977	\$17,861,739	\$18,534,977	\$17,869,751
Summary of Tax Arrears																			
2019 Tax Arrears																			
	Outstanding Taxes	-\$240,129	\$0	\$706,235	\$0	-\$213,206	\$0	\$1,548,357	\$0	\$878,026	\$0	\$391,665	\$0	\$32,989	\$0	\$935,052	\$0	-\$111,196	\$0
	Outstanding Interest	\$323	\$0	\$323	\$0	\$4,371	\$0	\$5,971	\$0	\$13,435	\$0	\$19,952	\$0	\$18,408	\$0	\$19,929	\$0	\$26,320	\$0
2018 Tax Arrears																			
	Outstanding Taxes	\$726,613	-\$252,482	\$637,065	\$577,467	\$583,926	-\$133,486	\$535,181	\$1,514,055	\$510,095	\$759,577	\$472,175	\$261,022	\$435,792	-\$20,659	\$364,940	\$1,045,904	\$341,883	-\$16,161
	Outstanding Interest	\$36,481	\$0	\$37,332	-\$1	\$39,420	\$3,394	\$42,418	\$6,515	\$45,896	\$11,296	\$46,137	\$15,165	\$44,577	\$17,321	\$39,804	\$19,024	\$40,555	\$25,681
2017 Tax Arrears																			
	Outstanding Taxes	\$213,467	\$724,304	\$187,478	\$620,992	\$169,167	\$551,980	\$149,637	\$474,483	\$139,555	\$444,903	\$130,323	\$401,626	\$112,311	\$385,614	\$106,076	\$366,643	\$103,792	\$360,694
	Outstanding Interest	\$23,851	\$35,400	\$21,876	\$33,892	\$21,994	\$33,073	\$20,362	\$33,127	\$21,030	\$34,617	\$21,277	\$36,233	\$20,381	\$36,500	\$19,866	\$37,415	\$20,851	\$38,978
2016 Tax Arrears																			
	Outstanding Taxes	\$65,593	\$212,855	\$63,349	\$184,840	\$59,992	\$140,155	\$43,941	\$119,593	\$43,941	\$101,739	\$43,245	\$90,250	\$37,171	\$85,676	\$37,171	\$81,133	\$37,171	\$75,270
	Outstanding Interest	\$10,813	\$26,221	\$11,327	\$22,761	\$11,369	\$16,355	\$7,890	\$11,431	\$7,939	\$10,988	\$7,727	\$10,324	\$6,365	\$10,998	\$6,769	\$10,607	\$1,174	\$10,911
2015 and Prior Tax Arrears																			
	Outstanding Taxes	See above	\$38,378	See above	\$36,125	See above	\$30,053	See above	\$29,022	See above	\$29,011	See above	\$19,193	See above	\$18,341	See above	\$16,924	See above	\$16,066
	Outstanding Interest	See above	\$8,767	See above	\$6,698	See above	\$4,641	See above	\$4,673	See above	\$4,868	See above	\$3,579	See above	\$3,770	See above	\$3,802	See above	\$3,986
Total Outstanding Taxes & Interest		\$837,013	\$793,443	\$1,664,986	\$1,482,774	\$677,034	\$646,165	\$2,353,757	\$2,192,899	\$1,659,917	\$1,396,999	\$1,132,502	\$837,392	\$707,994	\$537,561	\$1,529,608	\$1,581,453	\$460,551	\$515,423
Bank and Interest Summary																			
General Bank Balance		\$2,194,953	\$4,163,015	\$7,792,953	\$9,408,488	\$3,768,809	\$4,707,399	\$7,751,812	\$8,863,416	\$8,200,106	\$8,461,876	\$2,937,935	\$3,443,032	\$3,494,008	\$1,858,855	\$7,875,846	\$6,915,949	\$4,120,372	\$2,539,236
General Interest Earned to Date		-\$8,057	-\$6,552	-\$12,169	-\$11,578	-\$17,493	-\$21,506	-\$31,016	-\$33,556	-\$38,588	-\$40,536	-\$52,495	-\$52,083	-\$65,341	\$62,659	-\$71,020	-\$67,007	-\$78,345	-\$71,643



REPORT PD-2020-001

TO: Mayor and Members of Council

FROM: Lynne Banks, Development and Legislative Coordinator

MEETING DATE: January 2, 2020

SUBJECT: Exemption for Part Lot Control
14 & 18 Elizabeth Place-Lots 28 & 29, Registered Plan 61M-153
File No. C01-AUD

RECOMMENDATIONS

That Report PD-2020-XXX regarding the exemption for Part Lot Control regarding the properties know as 14 and 18 Elizabeth Place, Puslinch, be received for information; and

That Council authorize a by-law to remove part lot control from Lots 28 and 29 on Registered Plan 61M-153.

Background

In 2008 Audrey Meadows Plan of Subdivision was deposited on title setting out the subdivision lots on Plan 61M-153. Once a Plan of Subdivision has been approved under Section 50 of The Planning Act and registered, a landowner may sell any complete lot on that registered plan even though he may own abutting lots. However, a landowner may not sell a part of a lot or block on a Registered Plan without further consent under section 50(5) of The Planning Act. This is referred to as part lot control and has the effect of preventing any division of land in a Registered Plan, other than that allowed for in the approval Plan of Subdivision without approval of the Committee of Adjustment.

The exception to the above is that Section 50 (7) of The Planning Act enables a municipality to pass a bylaw to remove Part Lot Control from all or part of a Registered Plan of Subdivision. Such a bylaw has the effect of allowing the conveyance of a portion of a lot without requiring the severance approval of the Committee of Adjustment.

Purpose

The Township has received an application from Audrey Meadows Ltd. requesting that the Township remove Part Lot Control from Lots 28 and 29 as shown on the Audrey Meadows Plan of Subdivision. This has been confirmed by a letter from the applicant's Agent, Jeff Buisman of Van Harten Surveying Inc.

Both lots had lot line adjustments approved by the County as part of severance applications B75/17 and B76/17, and as a result of that, and the requirements of the *Planning Act*, the remnant parcels have merged due to both lots being registered under the same ownership.

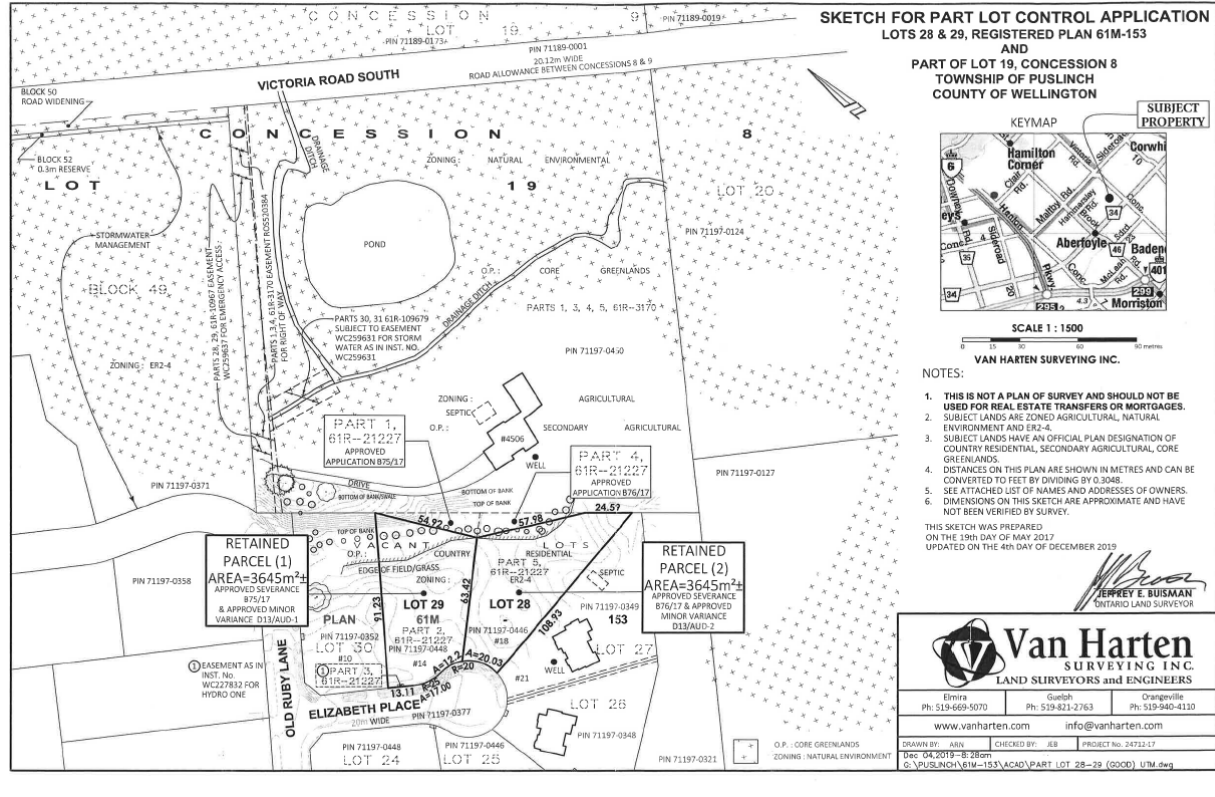
The effect of authorizing an exemption to part lot control is that the parcels will become separate, allowing the owner to proceed with selling the lots. Both lots have also received approval for minor variances to allow for a reduced lot areas of 0.36 ha for Lot 29 and a reduced lot area of 0.36 ha for Lot 28.

Financial Implications

None.

Attachments

Sketch showing properties (Lots 28 and 29) for Part Lot Control exemption.

Attachment "1"

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 001-2020

A by-law to provide for an interim tax levy
for 2020 and the collection thereof

WHEREAS pursuant to Section 317 of the Municipal Act, S.O. 2001, c. 25, as amended, the Council of a local municipality, before the adoption of estimates for the year, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes; and

WHEREAS the County of Wellington has not adopted estimates of all sums required by the County of Wellington for the 2020 year, and the 2020 tax rates for school purposes for all property classes have not been finalized; and

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended provides for an interim levy on the assessment of real property in the municipality rateable for local municipality purposes, of a sum not exceeding fifty (50) percent of the total amount of taxes for municipal and school purposes levied on a property for the previous year; and

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides for the adjustment in the calculation of the taxes for the previous year for the purposes of calculating an interim levy; and

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended provides for an interim levy on the assessment for real property added to the tax roll for the current year that was not on the assessment roll in the previous year; and

WHEREAS The Council of the Corporation of the Township of Puslinch deems it appropriate to provide for such interim levy on the assessment of property in this municipality; and

WHEREAS pursuant to Section 342 of the Municipal Act, S.O. 2001, c. 25, as amended, Council is authorized to pass by-laws providing for the payment of taxes by installments and the date or dates in the year for which the taxes are imposed on which the taxes or installments are due; and

WHEREAS pursuant to Section 345 of the Municipal Act, S.O. 2001, c. 25, as amended, a local municipality is authorized to pass by-laws to impose late payment charges for the non-payment of taxes or any installment by the due date.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch HEREBY ENACTS AS FOLLOWS:

1. That an amount shall be levied on the assessment as per the 2019 final assessment roll for 2020 taxation purposes equal to 50% of the total amount of taxes for municipal and school purposes levied for the previous year.
2. For the purposes of calculating the amount of total taxes for the year 2019 under Section 1 of this by-law, if any taxes for municipal and school purposes were levied on a property for only part of 2019 because assessment was added to the tax roll during 2019, an amount shall be calculated as equal to the 2019 taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. All taxes levied under this by-law shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
4.
 - (1) The Treasurer shall add a percentage as a penalty for default of payment of the installments in accordance with By-law No. 001/14, as amended;

- (2) The Treasurer shall also add a percentage charge as interest for default of payment of the installments in accordance with By-law No. 001/14, as amended.
5. The levies imposed under Section 1 of this by-law shall be due and payable in two installments as follows:
- (1) The 28th day of February, 2020; and
- (2) The 30th day of April, 2020
6. The Treasurer is hereby authorized to mail every tax notice or cause the same to be mailed to the address of the residence or place of business of each person taxed unless directed otherwise by the taxpayer or agent of the taxpayer, as provided by the Municipal Act, 2001, as amended.
7. The subsequent levy for the year 2020 made under the Municipal Act, 2001, as amended, shall be reduced by the amount raised by the interim levy imposed pursuant to this by-law.
8. The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due and to give a receipt for such a part payment, provided that acceptance of any such part payment does not affect the collection of any percentage charge imposed and collectable under the provision of By-law No. 001/14, as amended, in respect of non-payment of any taxes or any class of taxes or of any installment thereof.
9. There may be added to the tax roll all or any arrears of charges, fees, costs or other expenses as may be permitted by Provincial legislation and such arrears of charges, fees, costs or other expenses shall be deemed to be taxes, collected as taxes, or collected in the same manner as municipal taxes, or dealt with in such fashion as may be specifically authorized by applicable statute.
10. Where current realty taxes being levied are paid pursuant to the Township's pre-authorized tax payment plan, such taxes shall be payable in accordance with the pre-authorized tax payment plan and shall, under the terms of that payment plan, be exempt from any penalty incurred pursuant to Section 4 of this by-law, provided that payment is being made pursuant to the terms of the payment plan.
11. Nothing in this by-law shall prevent the Treasurer from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the applicable statutes and bylaws governing the collection of taxes.
12. If any section or portion of this by-law is found by a court of competent jurisdiction to be invalid, it is the intent of Council for the Township that all remaining sections and portions of this by-law continue in force and effect.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 2ND DAY OF JANUARY 2020.

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 002-2020

BEING A BY-LAW TO EXEMPT CERTAIN LANDS FROM THE PART LOT CONTROL PROVISION OF THE *PLANNING ACT*.

WHEREAS Section 50 of the *Planning Act*, R.S.O. 1990, as amended, authorizes a municipality to exempt lands from Part Lot Control.

AND WHEREAS The Council of the Corporation of the Township of Puslinch deems it desirable to exempt certain land from Part Lot Control pursuant to Subsection 50(7) of the *Planning Act*, R.S.O. 1990, as amended.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PUSLINCH ENACTS AS FOLLOWS:

1. **THAT** the Lands described as Lots 28 and 29 on Registered Plan 61M-153 being more particularly described as Part 5 (Lot 29) and Parts 2 and 3 (Lot 28) on Reference Plan 61R-21227, are designated as being exempt from Part Lot Control.
2. **UPON** the effective date of the by-law, Subsection 50(5) of the *Planning Act*, R.S.O. 1990 shall not apply to Lots 28 and 29, Registered Plan 61M-153, being more particularly described as Part 5 on Reference Plan 61R-21227 and Parts 2 and 3 on Reference Plan 61R-21227.
3. **THAT** this by-law shall come into effect upon final approval by the County of Wellington pursuant to Subsection 50(7.1) of the *Planning Act*, R.S.O. 1990, as amended and upon registration of the By-law in the Land Registry Office pursuant to Subsection 50(28) of the *Planning Act*, R.S.O. 1990, as amended.
4. **THAT** this By-law shall expire on the date of January 2, 2022.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 2nd DAY OF JANUARY 2020.

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 003-2020

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on January 2, 2020.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on January 2, 2020 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 2nd DAY OF JANUARY, 2020.

James Seeley, Mayor

Glenn Schwendinger, CAO/Clerk