



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
November 20, 2019 COUNCIL MEETING

A G E N D A

DATE: Wednesday November 20, 2019

CLOSED MEETING: 6:30 P.M.

REGULAR MEETING: 7:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Disclosure of Pecuniary Interest & the General Nature Thereof.
3. **CLOSED ITEMS** ≠
 - (a) Confidential Verbal Report from Mary Hasan, Director of Finance/Treasurer, regarding advice that is subject to solicitor-client privilege including communications necessary for that purpose with respect to a request for cancellation, reduction or refund of property taxes.
4. Adoption and Receipt of Minutes of the Previous Meeting.≠
 - (a) November 6, 2019 Council Meeting
 - (b) November 6, 2019 Closed Council Meeting
 - (c) November 7, 2019 Closed Council Meeting
5. Business Arising Out of the Minutes.
6. **PUBLIC MEETINGS**

None
7. **COMMUNICATIONS**
 1. Correspondence from the Ministry of Agriculture, Food, and Rural Affairs to Warden Linton and Scott Wilson, CAO Wellington County, dated November 7, 2019.
 2. Correspondence from Ministry of Natural Resources and Forestry with respect to proposed legislative changes dated October 29, 2019.



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3. Correspondence from Halton Region to Premier Ford with respect to the Proposed Changes to the Provincial Policy Statement dated November 5, 2019.
 - a. Halton Area Planning Partnership (HAPP) Joint Submission on the Proposed Changes to the Provincial Policy Statement dated October 2019.
 - b. Halton Region Report No. LPS105-19 Comments on the Proposed Changes to the Provincial Policy Statement: Joint Submission from Halton Municipalities and Conservation Authorities dated October 16, 2019.
4. Correspondence from LAS AMO Business Services with respect to the Natural Gas Program 2017-2018 Period Reserve Fund Rebate dated October 23, 2019.
5. Correspondence from the City of Guelph with respect to the City of Guelph Comprehensive Zoning Bylaw Review – Community and Stakeholder Engagement Opportunities dated November 1, 2019.
6. Various Compliance Assessment Reports
 - a. Compliance Assessment Report Licence ID# 5654
 - b. Compliance Assessment Report Licence ID# 5610
 - c. Compliance Assessment Report License ID # 5709
 - d. Compliance Assessment Report License ID # 15338
 - e. Compliance Assessment Report Licence ID # 624864
 - f. Compliance Assessment Report Licence ID # 5497
 - g. Compliance Assessment Report Licence ID # 624952
 - h. Compliance Assessment Report Licence ID# 625284
 - i. Compliance Assessment Report Licence ID# 17600
 - j. Compliance Assessment Report Licence ID # 129817
 - k. Compliance Assessment Report Licence ID # 625189
 - l. Compliance Assessment Report Licence ID # 5737
 - m. Compliance Assessment Report Licence ID # 5520
 - n. Compliance Assessment Report Licence ID# 5563
 - o. Compliance Assessment Report Licence ID# 5631
7. **Intergovernmental Affairs**
 - (a) Various correspondence for review.



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8. **DELEGATIONS / PRESENTATIONS**

None

9. **REPORTS**

1. **Puslinch Fire and Rescue Services**

- (a) FIR-2019-010 - Cost Recovery Services provided by Fire Marque#
- (b) FIR-2019-011 Puslinch Fire and Rescue Service's Emergency Response Update#

2. **Finance Department**

- (a) None

3. **Administration Department**

- (a) ADM-2019-026 Revised Proposed Property Standards By-law #
- (b) EM-2019-01 2019 Annual Emergency Management Programme Report #
- (c) 2019 Puslinch Township Annual Exercise After Action Report #
- (d) County of Wellington Report on the Rural Green Property Addressing Signage #

4. **Planning and Building**

- (a) None

5. **Roads & Parks Department**

- (a) PW-2019-004 Roads Ownership-Rhodes Road and Puslinch Lake Area Roads Puslinch Lake Report #

6. **Recreation Department**

None



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7. **Mayor's Updates**

10. **NOTICES OF MOTION**

None

11. **COMMITTEE MINUTES**≠

- (a) March 4, 2019 Puslinch Emergency Management Program Committee Meeting
- (b) June 3, 2019 Heritage Committee Meeting
- (c) June 17, 2019 Special Heritage Committee Meeting
- (d) October 8, 2019 Committee of Adjustment Meeting
- (e) October 8, 2019 Planning and Development Advisory Committee Meeting
- (f) October 8, 2019 Special Heritage Committee Meeting

12. **MUNICIPAL ANNOUNCEMENTS**

13. **UNFINISHED BUSINESS**

14. **BY-LAWS** ≠

- (a) BL2019-065 - Chief Administrative Officer / Clerk

15. **CONFIRMING BY-LAW** ≠

- (a) By-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch.

16. **ADJOURNMENT** ≠

MINUTES

DATE: November 6, 2019

REGULAR MEETING: 1:00 P.M.

The November 6, 2019 Regular Council Meeting was held on the above date and called to order at 1:12 p.m. in the Council Chambers, Aberfoyle.

1. ATTENDANCE:

Mayor James Seeley
Councillor Matthew Bulmer
Councillor Jessica Goyda
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Patrick Moyle, Acting CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Mike Fowler, Supervisor of Public Works and Parks
4. Courtenay Hoytfox, Development and Legislative Coordinator

2. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Goyda declared a potential pecuniary interest with respect to Communication Item 7(1) TAPMO's response to the proposed amendments to the Aggregate Resources Act, as a family member operates an aggregate operation in the Township.

3. ADOPTION OF THE MINUTES:

- (a) Wednesday October 16, 2019 Public Information Meeting File No. D14/FAR
- (b) Wednesday October 16, 2019 Regular Council Meeting

Resolution No. 2019-381:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That the minutes of the following meetings be adopted as written and distributed:

- (a) **Wednesday October 16, 2019 Public Information Meeting File No. D14/FAR**
- (b) **Wednesday October 16, 2019 Regular Council Meeting**

CARRIED

4. BUSINESS ARISING OUT OF THE MINUTES:

5. PUBLIC MEETINGS:

None

6. COMMUNICATIONS:

Councillor Goyda declared a potential pecuniary interest with respect to Communication Item 7(1) TAPMO's response to the proposed amendments to the Aggregate Resources Act, as a family member operates an aggregate operation in the Township and refrained from discussions and voting on that item.

- (1) TAPMO's response to Proposed Amendments to the Aggregate Resources Act dated October 30, 2019.

Resolution No. 2019-382:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receives TAPMO's response to the Proposed Amendments to the Aggregate Resources Act; and

That Mayor Seeley and the CAO/Clerk provide an update on this matter at the next Regular Council Meeting.

CARRIED

7. Intergovernmental Affairs

None

8. DELEGATIONS/PRESENTATIONS

1:05 p.m. – Kevin Mitchell with respect to Dufferin Aggregates Aberfoyle Pit #2 operating season.

Resolution No. 2019-383:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council receives the presentation by Kevin Mitchell; and

That Council approve the proposed 2019 operating season for Dufferin Aggregates subject to Dufferin Aggregates sending notification of the change to neighbouring property owners.

CARRIED

1:15 p.m. – Cameron Tuck with respect to funding for Morriston Ball Diamond lights

Resolution No. 2019-384:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council receives the presentation by Cameron Tuck; and

That Council refer this matter to the 2020 Budget process

CARRIED

Resolution No. 2019-385:

Moved by Councillor Sepulis and
Seconded by Councillor Bulmer

That Council shall recess at 1:48 P.M.

CARRIED

Council resumed into open session at 2:04 P.M.

1:25 p.m. – 2020 Proposed Budget Presentations:

1. Luis Gomes, Fire Chief – Fire and Rescue Services Department
2. Mike Fowler, Supervisor of Public Works Parks, and Facilities
3. Mary Hasan, Director of Finance/Treasurer – All other

Resolution No. 2019-386:

Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That Council receives the following presentations regarding the 2020 proposed budget:

- 1. Luis Gomes, Fire Chief – Fire and Rescue Services Department**
- 2. Mike Fowler, Supervisor of Public Works Parks, and Facilities**
- 3. Mary Hasan, Director of Finance/Treasurer – All other; and**

That staff proceed as directed:

- Council directed staff to include an Option A – Custom Cab Chassis and Option B – Commercial Cab Chassis for the replacement of the Rescue Truck in the Request for Tender.**
- Council directed staff to bring forward a Debt Management Policy prior to the issuance of a debenture.**
- Council directed staff to obtain costing associated with the annual principal and interest repayments of issuing a \$500,000 debenture.**
- Council directed staff to establish a Gravel Road Resurfacing Discretionary Reserve to address the recommendations from the Gravel Roads Study.**
- Council directed staff to investigate the insurance savings of those properties impacted by the Cambridge Fire Services Contract.**
- Council directed staff to investigate the construction of a new sidewalk on the northeast side of Old Brock Road to be coordinated with the 2020 Aberfoyle Sidewalk contract contingent on obtaining third party funding from the Upper Grand District School Board.**

CARRIED

4. REPORTS:

1. Puslinch Fire and Rescue Services

- (a) FIR-2019-009 - Firehouse Subs Public Safety Foundation of Canada - Execution of Funding Agreement**

Resolution No. 2019-387:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report FIR-2019-009 regarding the Firehouse Subs Public Safety Foundation of Canada – Execution of Funding Agreement be received; and

That Council enact a By-law authorizing the entering into a Funding Agreement with Firehouse Subs Public Safety Foundation of Canada for the purchase of Paratech VSK Highway Stabilization Kit and Water Rescue Equipment; and

That Council authorize the purchase of the Paratech VSK Highway Stabilization Kit and Water Rescue Equipment in 2019 to be fully funded from the Firehouse Subs Public Safety Foundation of Canada Grant.

CARRIED

2. Finance Department

- (a) Report FIN-2019-032 – 2020 Proposed Budget**

Resolution No. 2019-388:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2019-032 regarding the 2020 Proposed Budget be received; and

That should Council wish to upgrade the washrooms at Old Morriston Park and Morriston Meadows Park, that \$6,000 be incorporated in the 2020 Capital Budget to be funded as follows:

- **Asset Management Discretionary Reserve - \$6,000; and**

That Mike Fowler, Supervisor of Public Works, Facilities, and Parks, work with the user group for a potential contribution of labour and materials.

That Council authorizes the replacement of 4 computers and windows 10 upgrades as outlined in the 2020 Capital Budget at a cost of \$10,532 to be funded by the Asset Management Discretionary Reserve and to be replaced in 2019 due to the support for Windows 7 expiring effective January 2020; and

That Council authorizes Township staff to work with the County of Wellington in August 2020 to participate in a bulk purchase of two Tandem Dump Trucks, Asset No. 8014 and Asset No. 8016 as outlined in the 2021 Capital Forecast in order to ensure delivery of the trucks in 2021 to be funded by the Asset Management Discretionary Reserve; and

That Council authorizes Township staff to work with the County of Wellington in 2019 to participate in a bulk purchase of one Backhoe, Asset No. 8001 as outlined in the 2020 Capital Budget to ensure delivery of the backhoe in 2020 to be funded by the Asset Management Discretionary Reserve; and

That the Staff Expense Policy be amended in accordance with the recommendations as outlined in Report FIN-2019-032; and

That Council authorizes a one-time base budget increase of \$2,000 to be funded by Taxation Levy in order to equip Public Works full-time permanent staff with seasonal attire incorporating appropriate Township identification; and

That Council approves a cost of living adjustment of 1.90% to be implemented effective January 1, 2020.

CARRIED

3. Administration Department

(a) Report ADM-2019-025 Declaration of Vacancy- Councillor

Resolution No. 2019-389:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Staff Report ADM-2019-025 regarding the Declaration of Vacancy- Councillor Roth be received; and

That the office of Township Councillor formerly held by Ken Roth be declared vacant in accordance with Section 260 of the *Municipal Act, 2001*; and

That staff be directed to proceed with an appointment process to fill the vacancy as per Council Vacancy Corporate Policy 2016-01 as amended; and

That a letter be sent to Ken Roth thanking him for his service on Township Council; and

That Council receive any clarification required as to the policy and process in the event of a tie.

CARRIED

(2) Planning and Building Department

(b) Planning Recommendation Report - Farhi D14/FAR and OP-2016-10

Resolution No. 2019-390:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receive this Planning Report by the County of Wellington Planning and Development Department; and

That Council support the Official Plan Amendment and advise Wellington County Council of its position on the matter; and

That staff bring forward final, amending Zoning By-laws for By-law 19/85 and 023/18 for Council's approval upon the adoption of the Official Plan Amendment by Wellington County Council.

CARRIED

(3) Roads & Parks Department

None

(4) Recreation Department

(c) Report REC-2019-003 – Parks Master Plan – Investing in Canada Infrastructure Program

Resolution No. 2019-391:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Report REC-2019-003 regarding the Parks Master Plan – Investing in Canada Infrastructure Program be received; and

THAT Council directs staff to proceed with the issuance of a new Request for Tender to construct a senior soccer field without lights in May 2020 to be funded as follows:

- Ontario Trillium Fund - \$150,000
- Cash in Lieu of Parkland - \$58,295
- Puslinch Minor Soccer Club "New Field Fund" - \$20,000; and

THAT Council directs staff to apply to the Investing in Canada Infrastructure Program for Community, Culture and Recreation for the works identified in the Parks Master Plan at the Puslinch Community Centre Park as outlined in Schedule B to Report REC-2019-003; and

THAT should Council wish to replace the lights and upgrade the washrooms at Old Morriston Park, that Council directs staff to apply to the Investing in Canada Infrastructure Program for Community, Culture and Recreation for replacing the lights and upgrading the washrooms of Old Morriston Park to be funded through federal/provincial grant funding and third party fundraising efforts; and

That staff report back in 2020 on Phase 1 and Phase 2 of the Parks Master Plan with itemized costing prior to completing the detailed design and request for tender; and

That the Mayor be requested to meet with the Michael Chong, MP and Ted Arnott, MPP to make the request for additional funding.

CARRIED

(5) Mayor's Updates

None

5. NOTICE OF MOTION:

None

6. COMMITTEE MINUTES

None

7. MUNICIPAL ANNOUNCEMENTS

- (a) Patrick Moyle CAO/Clerk email sent from the consultants KPMG on the efficiency review County Council holding a meeting on November 28 at 1:00pm Wellington County Administration Centre to hear the results of the work being done.

8. UNFINISHED BUSINESS

9. BY-LAWS:

- (a) BL2019-060 Authorize Entering into an Agreement Firehouse Subs Public Safety Foundation of Canada

Resolution No. 2019-392:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-laws be taken as read three times and finally passed in open Council:

- a. **BL2019-060 Authorize Entering into an Agreement with Firehouse Subs Public Safety Foundation of Canada**

CARRIED

10. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2019-393:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2019-061 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6 day of November 2019.

CARRIED

11. ADJOURNMENT:



Resolution No. 2019-394:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council hereby adjourns at 4:12 p.m.

CARRIED

James Seeley, Mayor

Patrick Moyle, Acting CAO/Clerk

Ministry of Agriculture,
Food and Rural Affairs

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
www.ontario.ca/OMAFRA

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
www.ontario.ca/MAARO



NOV 07 2019

Kelly Linton
Warden
Wellington County
admin@puslinch.ca

Scott Wilson
CAO
Wellington County
scottw@wellington.ca

Dear Warden Linton and Mr. Wilson:

Thank you and your delegation for meeting with me during the Association of Municipalities of Ontario (AMO) conference.

I appreciate the discussion and would like to congratulate you again for being awarded the Smart Cities Challenge \$10M prize. The City of Guelph has a reputation for innovation success and I look forward to the results of this new project. That's why our government continues to support the growth of the agri-food sector including finding ways to reduce food waste.

Turning to the city's pathfinder projects, I would like to direct you to my ministry's Rural Economic Development program which may assist with funding some of these initiatives. I encourage you to discuss this with Darren Shock, Economic Development Specialist in our Business Development Branch. He can be contacted at darren.shock@ontario.ca or 519-400-2598.

Again, thank for meeting with me to share information about matters of importance for Guelph.

Sincerely,

Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

c: Ted Arnott, MPP, Wellington-Halton Hills
Darren Shock, Economic Development Specialist, OMAFRA



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

**Ministry of Natural
Resources and Forestry**

Strategic and Indigenous
Policy Branch

Policy Division

300 Water Street
3rd Floor North
Peterborough ON K9J 3C7
Tel: 705-755-1727

**Ministre des Richesses
naturelles et des Forêts**

Direction des politiques relatives aux
stratégies et aux affaires autochtones

Division de la politique

300, rue Water
3^e étage Nord
Peterborough (Ontario) K9J 3C7
Tél.: 705-755-1727



October 29, 2019

Re: Environmental Registry notice (019-0732) by the Ministry of Natural Resources and Forestry regarding proposal to amend three statutes and make a new regulation

Greetings,

The Ministry of Natural Resources and Forestry (MNRF) is proposing legislative changes to seven statutes and to make a new regulation under the *Lakes and Rivers Improvement Act*. The legislative changes are part of the proposed *Better for People, Smarter for Business Act, 2019*. If passed, these changes are intended to support the government's commitment to reduce unnecessary red tape and regulatory burden and modernize government to be simpler, faster and more cost-effective, while ensuring the sustainable use of natural resources and public health and safety are not compromised.

A proposal to amend the following three Acts and propose a new regulation is posted on the Environmental Registry.

1. *Crown Forest Sustainability Act, 1994*
2. *Oil, Gas and Salt Resources Act*
3. *Lakes and Rivers Improvement Act* and new Minister's regulation under the Act

The proposed amendments and new regulation are described below:

- Proposed amendments to the *Crown Forest Sustainability Act, 1994*, would if passed:
 - Enable the issuance of a "permit" to allow a person to remove forest resources from a Crown forest for non-forestry purposes.
 - Modernize the requirements for annual work schedules by removing the requirement for MNRF approval.
 - Enable the Minister to extend a Forest Management Plan.

- Proposed amendments to the *Oil, Gas and Salt Resources Act*, would if passed:
 - Allow future regulations to be made, where appropriate, to relieve existing activities from requirements that would apply to new activities.
 - Enable the use of a rules-in-regulation approach, or the mandatory issuance of approvals for more activities, subject to conditions and requirements that would be set out in regulation intended to streamline approvals for the specified activities.
 - Clarify the types of geological evaluation and testing activities captured by the definition of “well”.
- Proposed amendments to the *Lakes and Rivers Improvement Act*, would if passed:
 - Create a new Minister’s regulation-making authority in the Lakes and Rivers Improvement Act to allow the Minister to require some owners of electricity-producing dams to, where necessary, assess, monitor and report on methyl mercury related impacts to water and fish.
 - Amend an existing authority to incorporate guidelines by reference in the regulations.

Regulation Proposal

- If the proposed Lakes and Rivers Improvement Act legislative amendment is passed, the ministry proposes to develop a subsequent Minister’s regulation that if made, would require some dam owners of electricity-producing dams to, where necessary, assess, monitor and report on mercury levels in surface water and/or fish tissue. We are also seeking comments on this proposed regulation via this notice.

Owners of the twelve existing dams that currently have mercury assessment, monitoring and reporting requirements established through Ministry of Environment, Conservation and Parks issued Permits to Take Water, would, if the regulation is made, continue these requirements under the authority of the Lakes and Rivers Improvement Act and reporting would be to the Ministry of Natural Resources and Forestry. Each of these twelve Permits to Take Water were subject to consultation prior to their issuance.

New or significantly redeveloped electricity-producing dams may, if the regulation is made, require assessment, monitoring and reporting of mercury, where there is a new or expanded head pond area and/or where there are identified risks associated with human consumption of fish.

The Ministry of Environment, Conservation and Parks is concurrently consulting on a proposal to amend the Ontario Water Resources Act Permit to Take Water requirements for electricity-producing facilities. For more information, please visit <https://ero.ontario.ca> and enter 019-0545 in the search to view this Environmental Registry notice.

In addition, there are other administrative and housekeeping changes proposed for the *Crown Forest Sustainability Act, 1994* and the *Oil, Gas and Salt Resources Act*.

All proposed changes to MNRF statutes appear in the proposed *Better for People, Smarter for Business Act, 2019*, which can be found through the following link to the Bill on the Legislative Assembly, <https://www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-132> .

MNRF recognizes that this proposal may be of interest to you. To view the Environmental Registry notice, please visit <https://ero.ontario.ca> and enter 019-0732 in the search.

Proposed changes to the *Aggregate Resources Act* are also included in the proposed *Better for People, Smarter for Business Act, 2019* and are the subject of a separate registry proposal posting. For more information, please visit Environmental Registry of Ontario and enter 019-0556 in the search. Please note the posting related to proposed changes to the *Aggregate Resources Act* will close on November 4, 2019.

We invite you to contact Tigist Abebe at 416-314-0961 or SIPB@ontario.ca with any questions.

Sincerely,

A handwritten signature in black ink, appearing to be 'T. Gierak', written in a cursive style.

Tosh Gierak
A/Director
Strategic and Indigenous Policy Branch
Policy Division



November 5, 2019

Office of the Chair
1151 Bronte Road
Oakville ON
L6M 3L1

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: Proposed Changes to the Provincial Policy Statement

At its meeting of October 16, 2019, Halton Regional Council endorsed Report No. LPS105-19 that highlights a range of concerns with the proposed changes to the Provincial Policy Statement (PPS). The changes would impact Halton Region's ability to deliver compact and complete communities, while ensuring that the necessary infrastructure and services are in place to maintain the high quality of life for our residents as the Region continues to grow.

These changes will:

- Adjust language of several important policies in the PPS from a mandatory "shall" to a less directive "should", which will weaken Halton's ability to defend good planning decisions that maintain the interests of our community.
- Introduce several references to the requirement to make decisions based on 'market-based' factors, which elevate the market as being more important than other community objectives in justifying the merits of a proposal. This does not support municipalities in implementing a broad range of matters and objectives defined by the *Planning Act* as representing the Provincial interest.
- Demand prioritizing and fast-tracking development applications by mandating faster decision-making which will not provide municipalities with due discretion to prioritize and balance a range of policy interests in application review, including impacts on affordability, housing supply and job growth.

Regional Council appreciates the opportunity to provide feedback on the proposed changes to the PPS and requests the Government of Ontario consider these comments and recommendations and the importance of maintaining important policy support from the Province. It is our recommendation that the changes identified above not be made in the

Regional Municipality of Halton

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905-825-6000 | Toll free: 1-866-442-5866

interest of allowing municipalities to make and appropriately defend sound planning decisions while balancing our need to manage growth, attract jobs and investment, and protect our valuable natural and agricultural resources.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gary Carr', written in a cursive style.

Gary Carr
Regional Chair

Cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Christine Elliott, Deputy Premier and Minister of Health
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the Official Opposition
John Fraser, Interim Leader of the Liberal Party
Mike Schreiner, Leader of the Green Party
Jamie McGarvey, President, Association of Municipalities of Ontario
All MPPs in the Province of Ontario
All Ontario Municipalities

Att: Report LPS105-19-Comments on the Proposed Changes to the Provincial Policy Statement

Joint Submission on the Proposed Changes To The Provincial Policy Statement

October 2019



Introduction

The Halton Area Planning Partnership (HAPP) is comprised of Halton Region, City of Burlington, Town of Halton Hills, Town of Milton, Town of Oakville, Credit Valley Conservation, Grand River Conservation Authority and Conservation Halton.

This submission represents HAPP's collective review and joint response to the proposed changes to the Provincial Policy Statement (PPS) in support of the release of the "More Homes, More Choice: Ontario's Housing Supply Action Plan" in May. The proposed changes were placed on the Environmental Registry of Ontario as a Policy Proposal Notice (ER Number: 019-0279) on July 22, 2019 with a 91-day comment period ending October 21, 2019. According to the notice, the proposal was prepared by the Ontario Ministry of the Municipal Affairs and Housing to help increase the supply of housing, support jobs and reduce barriers and costs in the land use planning system.

HAPP welcomes this opportunity to have its collective voice heard by responding to the proposed changes to the PPS. HAPP's response includes:

1. This letter, which contains comments and recommendations related to main areas of proposed change within the PPS that are relevant to and important for Halton.
2. Appendix 1, which contains in table form responses to provincial questions and comments addressing specific changes to sections and policies within the PPS.

Background

The Provincial Policy Statement (PPS) is a consolidated statement of the government's policies on land use planning. It was issued under section 3 of the *Planning Act* and came into force and effect on April 30, 2014.

On May 2, 2019, the government released "More Homes, More Choice: Ontario's Housing Supply Action Plan". The Action Plan included a series of initiatives to address housing supply, including a review of the PPS.

On July 22, 2019 the government released changes to the PPS through the Environmental Registry of Ontario as a Policy Proposal Notice (ER Number: 019-0279). The proposed changes to the PPS are meant to support the government's following objectives:

- Encourage the development of an increased mix and supply of housing.
- Protect the environment and public safety.
- Reduce barriers and costs for development and provide greater predictability.
- Support rural, northern and Indigenous communities.
- Support the economy and job creation.

In addition to proposed modifications to the PPS, the government is seeking feedback through responses to the following questions:

- Do the proposed policies effectively support goals related to increasing housing supply, creating and maintaining jobs, and red tape reduction while continuing to protect the environment, farmland, and public health and safety?
- Do the proposed policies strike the right balance? Why or why not?

- How do these policies take into consideration the views of Ontario communities?
- Are there any other policy changes that are needed to support key priorities for housing, job creation, and streamlining of development approvals?
- Are there any other tools that are needed to help implement the proposed policies?

Key Points of HAPP's Response

1. Softening of Important Policy Standards from “Shall” to “Should”

The proposed PPS has softened municipal decision making standards from a mandatory “shall” to a less directive “should” for a number of important policies, including: settlement area policies concerning the form, mix, and type of new development that makes most efficient use of land, infrastructure and public facilities (section 1.1.3.6); requirements to establish and implement phasing to achieve orderly growth and development (section 1.1.3.7); and requirements for efficient use of existing and planned transportation infrastructure (section 1.6.7.2). These changes will likely compromise a municipality’s ability to uphold and enforce good planning decisions, especially in the absence of a clear provincial definition of how the “should” standard is to be interpreted and implemented. As a result, It is recommended that the updated PPS be modified to maintain the PPS 2014 “shall” directives for these policies.

2. Introduction of “Market” Considerations

With the introduction of the “market” tests in PPS policies such as the requirement for a settlement boundary expansion (section 1.1.3.8), there is concern that the PPS appears to elevate “market” to a foundational component that is more important than other community objectives in justifying the merits of a proposal, particularly as it relates to housing. This is not consistent with implementing a broad range of matters defined by *the Planning Act* as representing the Provincial interest.

Therefore, it is recommended that the Province remove references to “market” as a basis for determining the merits of a policy or development proposal and replace them with references to an appropriate range and mix of housing options and densities.

3. Proposed Changes to Prioritize Development Applications

Proposed changes to section 4.7 of the PPS mandate that municipalities “shall take action to support “streamlining”, “fast-tracking” and “prioritizing” applications to facilitate increased housing and job-related growth and development, but does not provide a clear definition of what constitutes a priority application such as “affordable housing” or how it can be determined. Given that recent changes to the *Planning Act* under Bill 108, have already mandated that municipalities significantly fast track municipal planning decisions, introducing a new implementation policy in the PPS that further mandates faster decision-making appears does not provide municipalities discretion to prioritize and balance a range of policy interests in application review, including impacts on housing supply and job growth.

It is recommended the proposed policy be modified from a directive “shall take action” to a more flexible “should take action” to provide planning authorities with some discretion

to make determinations what planning applications should be prioritized for fast tracking, while balancing a range of policy interests.

4. Considerations for Climate Change Adaptation and Mitigation Policies

There appears to be numerous welcomed policy changes throughout the proposed PPS that require municipalities and planning authorities to “prepare for the impacts of a changing climate” when making decisions on planning matters. The new climate change definition in the proposed PPS only speaks to the “impacts of a changing climate” and does not address the broader causes and drivers of climate change. It is recommended that the Province expand this definition to acknowledge the need to both “prepare for” and “mitigate” against climate change. This is particularly important given that many municipalities and agencies within Halton have recently declared “climate emergencies” to respond to the growing public concern over climate change impacts and calls to identify it as a priority issue.

Furthermore, with the addition of language around responding to the impact of climate change there is a great opportunity as well to improve existing policies to address climate change mitigation and reduce greenhouse gases through the use of green infrastructure, sustainable housing, and renewable energy systems. These additional changes could assist the Province in lowering its emissions, preserving air quality, and meeting targets and objectives outlined in the “Preserving and Protecting our Environment for Future Generations, A made-in-Ontario Environment Plan”.

5. Changes to Indigenous Engagement

The updated PPS emphasizes the importance and value of the unique role Indigenous communities play in land use planning and development. Halton’s planning partners acknowledge the need for engagement with Indigenous communities on land use matters as well as when conserving cultural heritage. There is, however, a need for the Province to provide additional guidance to support implementation of these policies so municipalities have clearer direction on what will be expected through consultation and what applications will require consultation with Indigenous communities. The Province needs to develop consultation guidelines so that there is a mutual understanding of what constitutes meaningful engagement.

6. Changes to the Implementation and Interpretation Section

Significant changes are proposed to the “Implementation and Interpretation” section of the proposed PPS, most notably the removal of section 4.9 PPS, 2014 minimum standards policy statement that enables municipalities to go beyond the PPS policies when making decisions on planning matters. This policy has been a longstanding statement in the “Implementation and Interpretation” section of the PPS since the establishment of the PPS, 2005. While this statement has been relocated to the Preamble of the proposed PPS, HAPP is concerned that relocating the minimum standards and other PPS 2014 implementation policies de-emphasizes their importance as expressed directional policies that municipalities can reference when making planning decisions. It is recommended that the Province maintain the minimum standards and other directional policies in the “Implementation and Interpretation” section instead of removing them or relocating them to the Preamble of the PPS.

7. Implementation Guidelines

There are numerous policy changes in the proposed PPS where references are made to unknown, draft, or non-existent guidelines that are intended to help implement the policies (such as section 1.1.3.8.e) which appear to relate to the draft Provincial Agricultural Impact Assessment Guidelines released for public comments in March 2018 but not finalized, or section 2.1.10 references to wetland management guidelines that are non-existent). These policies are essentially incomplete if the guidelines that help implement them are not clearly identified in PPS and not finalized for public use. Furthermore, it is difficult for HAPP to provide an accurate evaluation of the impact of proposed policies that reference guidelines when these guidelines are not clearly identified and not yet in place.

PPS policies should largely be developed with sufficient detail to help municipalities and planning authorities achieve planning outcomes without having to rely on supplemental guidance. If certain guidelines are essential to implement PPS policies (such as guidelines that are identified in Attachment 1), it is important that the Province clearly identify these guidelines and consult extensively with municipalities to ensure that they have utility and can be implemented through planning decisions.

8. Changes to Permit Mineral Aggregate Extraction in Natural Heritage Features

The proposed change to section 2.5.2.2 in the PPS is concerning to HAPP as it introduces consideration for extraction in natural heritage features (outside the Greenbelt) provided that the long-term rehabilitation can demonstrate no-negative impacts on the natural feature and its ecological function. Most aggregate extraction, although considered an interim use, may be in operation for decades. The proposed policy change permits mineral aggregate extraction in natural heritage features such as provincially significant woodlands, fish habitat, and habitat of endangered and threatened species provided that the long-term rehabilitation can demonstrate no negative impacts on the natural features or their ecological functions. This would appear to allow extraction within some of the most significant and sensitive natural heritage features without having to demonstrate “no negative impact” to these features until rehabilitation has commenced. Also, the proposed policy has no regard for hydrological features and functions that play an important role in these sensitive habitats nor for the connectivity between habitats and features. Rehabilitation, for most “below the water table” quarry operations, never returns the affected site to a similar state of features and functionality as they are most likely to become aquatic habitats as opposed to terrestrial habitats, especially in Halton Region. Claiming that an aquatic habitat will replace the previous terrestrial habitat in functionality and connectivity, most likely will not meet the “no negative impact” test. HAPP therefore does not support the addition of this policy and strongly suggests it be removed

Conclusion

There is support for the Province’s introduction of a number of changes to the PPS that strengthen policies related to climate change and indigenous engagement, and suggests a number of enhancements to these important policies to ensure that they can be effectively implemented. Some proposed policy changes can be improved through modification, such as maintaining directive policy statements in the “Implementation and Interpretation” section or by strengthening/softening directive language “shall vs. should” as appropriate and where indicated

in Appendix 1. In addition, there are a number of policy changes that the Province has introduced in the PPS such as changes to mineral aggregate policies that permit extraction in natural heritage features, which would have significant impacts to Halton's planning partners. These are not supported and should be removed from the PPS given their impacts to Halton.

Thank you for providing the Region, its Local Municipalities, and Conservation Authorities the opportunity to comment on the proposed changes to PPS. It is recommended that the Province update the PPS to reflect our collective comments. We welcome the opportunity to have further discussions with Provincial staff to clarify our comments prior to the release of the final amendments to the PPS.

Respectfully submitted,

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Proposed Changed to the *Provincial Policy Statement*

APPENDIX 1

Table 1: Responses to consultation questions that have been posed by the Province:

Consultation Questions	Proposed Final Comments
<p>1 Do the proposed policies effectively support goals related to increasing housing supply, creating and maintaining jobs, and red tape reduction while continuing to protect the environment, farmland, and public health and safety?</p>	<p>The proposed modifications may support the goals related to increasing housing supply, creating and maintaining jobs, and red tape reduction, however, HAPP has concerns with the following proposed policy changes:</p> <ul style="list-style-type: none"> - Allowing mineral aggregate operations outside of the Greenbelt area to use rehabilitation plans to demonstrate that extraction will have no negative impacts which may result in permanent damage to significant natural features and their functions (Clause 2.5.2.2.). - Requiring the fast-tracking of development applications without giving municipalities the discretion to make such decisions. (Clause 4.7 a)). - Removing specific actions in land use planning that were meant to improve accessibility for persons with disabilities and older persons as prescribed by the Accessibility for Ontarians with Disabilities Act. - Removing requirements to coordinate with lower tier municipalities populations, housing and employment projections - Not providing a clear definition of "Market-based". - Only including climate change adaptation definition and recommendations and missing many opportunities to include encourage climate change mitigation. - Changes to the Implementation and Interpretation section affecting policies such as 4.9 (PPS as a minimum standard).
<p>2 Do the proposed policies strike the right balance? Why or why not?</p> <p>How do the responses answer the questions about balance?</p>	<p>The proposed changes to the PPS strive to strike the right balance between providing sufficient housing options and protecting the environment and public safety, however it does not achieve this balance in many policy areas including:</p> <ul style="list-style-type: none"> - Providing a strong planning foundation through clear and direct implementation policies, which has been somewhat weakened by proposed relocation of policies 4.9, 4.11, 4.12 and 4.13 from the "Implementation and Interpretation" section to the Preamble or Part II (How to Read the PPS), which address :

	<ul style="list-style-type: none"> • Minimum standards and the statement that planning authorities and decision makers are permitted to go beyond the minimum standards established in the PPS (Clause 4.9 -moved to Part III). • Infrastructure projects requiring approval under other legislation and regulations including the Environmental Assessment Act (Clause 4.11 – moved to Part I). • Provincial plans such as the Greenbelt Act taking precedence over the PPS (Clause 4.12 – moved to Part III). and • Agreements within the Great Lakes – St. Lawrence being considered (Clause 4.13 moved to Part I). <p>- Addressing the urgency of climate change and its impacts on the Province, which the PPS partially addresses through the addition of climate change adaptation language. However, the PPS should also be changed to place more emphasis on climate change mitigation through green and low impact development as well as encouraging renewable energy systems.</p> <p>- There are instances where “shall” has been changed to a “should” making the policy more permissive (s.1.1.3.6, s.1.1.3.7 and s.1.6.7.2). Such change, especially in the context of the Greater Golden Horseshoe region, may impede municipalities’ work to manage growth and development in a way that protects important natural and agricultural resources</p>
<p>3 How do these policies take into consideration the views of Ontario communities?</p>	<p>There is a concern with proposed changes to policy 2.5.2.2, which allows mineral aggregate extraction to be considered in natural heritage features outside of the Greenbelt area, provided that the long-term rehabilitation plan can demonstrate no negative impacts on the natural features and their ecological functions. It is our position that although aggregate extraction is considered an interim use, significant and sensitive natural heritage features and designated vulnerable areas, vulnerable surface water, vulnerable groundwater features and their hydrologic function are irreplaceable and the short to medium impacts on the environment should be considered when assessing an aggregate extraction proposal. HAPP recommends that proposed changes to policy 2.5.2.2 be removed.</p> <p>HAPP welcomes the addition of proposed PPS policies that acknowledge the need to prepare for and adapt to climate change. However, we note that with the welcomed addition of language about preparing for the impact of climate change there is a great opportunity as well</p>

	<p>to add/or improve policies to address climate change mitigation to reduce greenhouse gas levels through the use of green infrastructure, sustainable housing and renewable energy systems. These additional policy changes are necessary for the Province to lower its emissions, preserve air quality, and meet its targets and objectives as outlined in the “Preserving and Protecting our Environment for Future Generations, A made-in-Ontario Environment Plan”. These policy changes will also reflect and respond to the growing public concern over climate change impacts and the need to identify it as a priority issue (as highlighted in Halton through the multiple climate change declarations: Burlington – April 23; Halton Hills – May 6; Oakville – June 24; and Milton – July 22).</p>
<p>4 Are there any other policy changes that are needed to support key priorities for housing, job creation, and streamlining of development approvals?</p>	<p>Halton’s planning partners suggest putting more emphasis on prioritizing affordable and sustainable housing as important policy considerations in addressing the housing shortage and affordability crisis in the Region.</p>
<p>5 Are there other tools that are needed to help implement the proposed policies?</p>	<p>Additional tools are required including:</p> <ul style="list-style-type: none"> - updated guidelines related to protecting public health and safety from natural hazards – in particular, updated technical guidelines related to flood and erosion hazards are needed. - define terminology and clarify guidance to help implement many updated policies, including: <ul style="list-style-type: none"> • 1.1.1.b, 1.1.3.8, 1.3.1.c, 1.4.3 and 1.7.1.b - need for definition and clarity for undefined proposed market-related references; • 1.1.2 - need for provincial guidelines as proposed to help assess land needs; • 1.1.3.8.e - need for clarity about provincial guidelines referenced as part of the agricultural impact test for comprehensive review settlement area expansion; • 1.2.2 - need for Province to provide consistent guidelines for municipal consultation with Indigenous communities; • 1.2.4.a – need for Provincial guidelines as proposed in reference to population, housing and employment projection allocation; • 1.2.6.1 – need for Province to update provincial land use compatibility guidelines with respect to planning and development of major facilities and sensitive land uses;

	<ul style="list-style-type: none"> • 2.3.2 – Clarify what is meant by “provincial standards” for designating prime agricultural areas and specialty crop areas; • 2.3.3.1 – Clarify in policy that Provincial criteria with respect to agriculture-related and on-farm diversified uses are provided in Province’s Guidelines on Permitted Uses in Ontario’s Prime Agricultural Areas; • 2.3.6.2 – Clarify MDS guidelines address impacts from new or expanding non-agricultural uses; and • 4.9 – Clarify what specific guidelines are proposed to monitor Official plan implementation. <ul style="list-style-type: none"> - There also numerous pre-existing guidelines that need to be updated such as: The Natural Heritage Reference Manual and Natural hazard-related technical guidelines (specifically geared to the PPS which are complementary and supportive of CA regulations). - Definitions of “Adjacent lands”, “Freight supportive”, “Major goods movement facilities and corridors”, “MDS formulae”, “major corridors”, “prime agricultural areas”, “Protected heritage property”, “Specialty crop area”, “transit supportive”, A clear definition and potential criteria and guidance for terms such as “market-based needs”, “mix of residential types.” <p>In addition, to support and supplement the PPS, Halton recommends that the Province provides the following tools:</p> <ul style="list-style-type: none"> - A guideline to assist municipalities in addressing climate change through land use planning instruments such as official plans and planning tools. - More incentives for small businesses and the residential markets are needed to encourage those sectors to increase their energy conservation/efficiency and convert to low carbon technologies (EVs, etc.). - Changes to the Ontario Building Code relating to requirements for accessible housing as it relates to low rise/single detached/townhouse forms of development.
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Table 2: Proposed changes to PPS policies. Policies that are not proposed to be changed or renumbered have not been included:

Proposed Changes – PPS, 2019		
Section	Policy	Proposed Consolidated Comments
Part I	Preamble	
	The Provincial Policy Statement provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy- led planning system, the Provincial Policy Statement sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for all Ontarians.	Comment deleted and replaced by comments below (where appropriate)
	The Provincial Policy Statement provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. The Provincial Policy Statement supports improved land use planning and management, which contributes to a more effective and efficient land use planning system.	
	The policies of the Provincial Policy Statement may be complemented by provincial plans or by locally-generated policies regarding matters of municipal interest. Provincial plans and municipal official plans provide a framework for comprehensive, integrated, place-based and long-term planning that supports and integrates the principles of strong	

	communities, a clean and healthy environment and economic growth, for the long term.	
	<u>Municipal official plans are the most important vehicle for implementation of this Provincial Policy Statement and for achieving comprehensive, integrated and long-term planning. Official plans shall identify provincial interests and set out appropriate land use designations and policies.</u>	HAPP welcomes the added statement to emphasize the importance of official Plans in implementing the PPS, however it is important that they are maintained as part of Section 4 “Implementation and Interpretation” section of the PPS to ensure they are interpreted as directive implementation policies and not vision statements.
	<u>Official plans should also coordinate cross-boundary matters to complement the actions of other planning authorities and promote mutually beneficial solutions. Official plans shall provide clear, reasonable and attainable policies to protect provincial interests and direct development to suitable areas. In order to protect provincial interests, planning authorities shall keep their official plans up-to-date with this Provincial Policy Statement.</u>	<p>HAPP welcomes the added statement to emphasize the importance of the use of official plans to coordinate cross-boundary matters, however:</p> <ol style="list-style-type: none"> 1- It is important that it maintained as part of Section 4 “Implementation and Interpretation” to ensure that it is interpreted as directive policy and not a vision statement. 2- The statement should be modified to substitute “shall” in lieu of a “should” language in order to enforce such coordination. <p>HAPP recommends that the statement be modified as follows:</p> <p><u>Official plans should shall also coordinate cross-boundary matters to complement the actions of other planning authorities and promote mutually beneficial solutions. Official plans shall provide clear, reasonable and attainable policies to protect provincial interests and direct development to suitable areas. In order to protect provincial interests, planning authorities shall keep their official plans up-to-date with this Provincial Policy Statement.</u></p>
	<u>Zoning and development permit by-laws are also important for implementation of this Provincial Policy Statement. Planning authorities shall keep their zoning and development permit by-laws up-to-date with their official plans and this Provincial Policy Statement.</u>	<p>HAPP welcomes the added statement, however it is important that it is maintained as part of Section 4 “Implementation and Interpretation” to ensure it is interpreted as implementation policy directive and not a vision statement.</p> <p>HAPP also recommends the use of the term “Community Planning Permit” in lieu of “Development Permit” to be consistent with other provincial plans and regulations.</p>

	Land use planning is only one of the tools for implementing provincial interests. A wide range of legislation, regulations, policies and programs may also <u>apply to decisions with respect to Planning Act applications and</u> affect planning matters, and assist in implementing these interests.	
	<u>In some cases, a Planning Act proposal may also require approval under other legislation or regulation, and policies and plans issued under other legislation may also apply. In addition to land use approvals under the Planning Act, infrastructure may also require approval under other legislation and regulations. An environmental assessment process may be applied to new infrastructure and modifications to existing infrastructure under applicable legislation.</u>	
	<u>There may be circumstances where land use approvals under the Planning Act may be integrated with approvals under other legislation, for example, integrating the planning processes and approvals under the Environmental Assessment Act and the Planning Act, provided the intent and requirements of both Acts are met.</u>	
	<u>Within the Great Lakes – St. Lawrence River Basin, there may be circumstances where planning authorities should consider agreements related to the protection or restoration of the Great Lakes – St. Lawrence River Basin. Examples of these agreements include Great Lakes agreements between Ontario and Canada, between Ontario and Quebec and the Great Lakes States of the United States of America, and between Canada and the United States of America.</u>	HAPP welcomes the added statement, however it is important that is maintained as part of Section 4 “Implementation and Interpretation” to ensure it is interpreted as a implementation policy directive and not a vision statement.
Part II	Legislative Authority	

	The Provincial Policy Statement is issued under the authority of section 3 of the Planning Act and came into effect on April 30, 2014 <u><DATE></u> .	
	In respect of the exercise of any authority that affects a planning matter, section 3 of the Planning Act requires that decisions affecting planning matters “shall be consistent with” policy statements issued under the Act.	
	<u>Comments, submissions or advice that affect a planning matter that are provided by the council of a municipality, a local board, a planning board, a minister or ministry, board, commission or agency of the government “shall be consistent with” this Provincial Policy Statement.</u>	
Part III	How to Read the Provincial Policy Statement	
	Relationship with Provincial Plans	
	<u>The Provincial Policy Statement provides overall policy directions on matters of provincial interest related to land use planning and development in Ontario, and applies province-wide, except where this policy statement or another provincial plan provides otherwise.</u>	
	Provincial plans, such as the Greenbelt Plan, the <u>A Place to Grow</u> : Growth Plan for the Greater Golden Horseshoe and the Growth Plan for Northern Ontario, build upon the policy foundation provided by the Provincial Policy Statement. They provide <u>additional</u> land use planning policies to address issues facing specific geographic areas in Ontario.	
	Provincial plans are to be read in conjunction with the Provincial Policy Statement. They take precedence over the policies of the Provincial Policy Statement to the extent of any conflict,	

	except where the relevant legislation provides otherwise.	
	<u>Where the policies of provincial plans address the same, similar, related, or overlapping matters as the policies of the Provincial Policy Statement, applying the more specific policies of the provincial plan satisfies the more general requirements of the Provincial Policy Statement. In contrast, where matters addressed in the Provincial Policy Statement do not overlap with policies in provincial plans, the policies in the Provincial Policy Statement must be independently satisfied.</u>	
	Land use planning decisions made by municipalities, planning boards, the Province, or a commission or agency of the government must be consistent with the Provincial Policy Statement. Where provincial plans are in effect, planning decisions must conform or not conflict with them, as the case may be.	
Part IV	Vision for Ontario's Land Use Planning System	
	The long-term prosperity and social well-being of Ontario depends upon planning for strong, sustainable and resilient communities for people of all ages, a clean and healthy environment, and a strong and competitive economy.	
	Ontario is a vast province with diverse urban, rural and northern communities which may face different challenges related to diversity in population, economic activity, pace of growth and physical and natural conditions. Some areas face challenges related to maintaining population and diversifying their economy, while other areas face challenges related to accommodating and managing the development and population growth which is	

	occurring, while protecting important resources and the quality of the natural environment.	
	<p>Ontario The Province's rich cultural diversity is one of its distinctive and defining features. The Provincial Policy Statement reflects Ontario's diversity <u>Indigenous communities have a unique relationship with the land and its resources</u>, which includes <u>continues to shape the histories history</u> and cultures <u>economy</u> of Aboriginal peoples, and is based on good land use planning principles that apply in communities across Ontario <u>the Province today</u>. Ontario recognizes the unique role <u>Indigenous communities have in land use planning and development, and the contribution of Indigenous communities' perspectives and traditional knowledge to land use planning decisions</u>. The Province recognizes the importance of consulting with Aboriginal communities on planning matters that may affect their rights and interests. <u>section 35 Aboriginal or treaty rights</u>. <u>Planning authorities are encouraged to build constructive, cooperative relationships through meaningful engagement with Indigenous communities to facilitate knowledge-sharing in land use planning processes and inform decision-making</u>.</p>	<p>HAPP welcomes the emphasis on the importance and value of the unique role Indigenous communities play in land use planning and development.</p> <p>There is, however, a need for provincial guidance on what will be expected through consultation and what applications will require consultation with Indigenous communities.</p> <p>HAPP recommends that the Province develop consultation guidelines for municipal engagement with Indigenous communities to meet this policy requirement under the PPS.</p> <p>HAPP also recommends using consistency terminology within the statement by using the term "Indigenous" in lieu of "Aboriginal."</p> <p>HAPP recommends the following modifications to address the comments above :</p> <p>Ontario The Province's rich cultural diversity is one of its distinctive and defining features. The Provincial Policy Statement reflects Ontario's diversity <u>Indigenous communities have a unique relationship with the land and its resources</u>, which includes <u>continues to shape the histories history</u> and cultures <u>economy</u> of Aboriginal peoples, and is based on good land use planning principles that apply in communities across Ontario <u>the Province today</u>. Ontario recognizes the unique role <u>Indigenous communities have in land use planning and development, and the contribution of Indigenous communities' perspectives and traditional knowledge to land use planning decisions</u>. The Province recognizes the importance of consulting with Indigenous <u>Aboriginal</u> communities, <u>in accordance with the provincial guidelines</u>, on planning matters that may affect their rights and interests. <u>section 35 Aboriginal or treaty rights</u>. <u>Planning authorities are encouraged to build constructive, cooperative relationships through meaningful engagement with Indigenous communities to facilitate knowledge-sharing in land use planning processes and inform decision-making</u>.</p>

	<p>The Provincial Policy Statement focuses growth and development within urban and rural settlement areas while supporting the viability of rural areas. It recognizes that the wise management of land use change may involve directing, promoting or sustaining development. Land use must be carefully managed to accommodate appropriate development to meet the full range of current and future needs, while achieving efficient development patterns and avoiding significant or sensitive resources and areas which may pose a risk to public health and safety. <u>Planning authorities are encouraged to permit and facilitate a range of housing options, including new development as well as residential intensification, to respond to current and future needs.</u></p>	<p>HAPP supports the addition of language to encourage planning authorities to permitting a range of housing options which aligns with the policies in A place to Grow: Growth Plan. We also recommend the addition of the terms “energy efficient and sustainable” to support sustainable forms of housing:</p> <p>HAPP recommends the following modifications to the proposed policy: <u>Planning authorities are encouraged to permit and facilitate a range of energy efficient and sustainable housing options, including residential intensification as well as new development, to respond to the current and future needs of communities.</u></p>
	<p>Efficient development patterns optimize the use of land, resources and public investment in infrastructure and public service facilities. These land use patterns promote a mix of housing, including affordable housing, employment, recreation, parks and open spaces, and transportation choices that increase the use of active transportation and transit before other modes of travel. They also support the financial well-being of the Province and municipalities over the long term, and minimize the undesirable effects of development, including impacts on air, water and other resources. <u>They also permit better adaptation and response to the impacts of a changing climate, which will vary from region to region.</u> Strong, liveable and healthy communities promote and enhance human health and social well-being, are economically and environmentally sound, and are resilient to climate change</p>	

	<p>The Province's natural heritage resources, water resources, including the Great Lakes, agricultural resources, mineral resources, and cultural heritage and archaeological resources provide important environmental, economic and social benefits. The wise use and management of these resources over the long term is a key provincial interest. The Province must ensure that its resources are managed in a sustainable way to conserve biodiversity, protect essential ecological processes and public health and safety, provide for the production of food and fibre, minimize environmental and social impacts, <u>provide for recreational opportunities (e.g. fishing, hunting and hiking)</u> and meet its long-term needs. It is equally important to protect the overall health and safety of the population. The Provincial Policy Statement directs development away from areas of natural and human- made hazards. This preventative approach supports provincial and municipal financial well- being over the long term, protects public health and safety, and minimizes cost, risk and social disruption.</p>	
1.0	Building Strong Healthy Communities	
1.1	Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns	
1.1.1	Healthy, liveable and safe communities are sustained by:	
	a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;	<p>HAPP supports the policy but recommends additional language to clarifying what is meant by "efficient development".</p> <p>HAPP proposes the following policy modifications:</p>

		<p>promoting efficient development and land use patterns, <u>such as compact built form and energy efficient and transit supportive development</u>, which sustain the financial well-being of the Province and municipalities over the long term;</p>
	<p>b) accommodating an appropriate <u>market-based</u> range and mix of residential <u>types</u> (including <u>single-detached, additional residential second units, multi-unit housing</u>, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;</p>	<p>HAPP emphasizes the need to provide a clear definition of “market-based” as well as guidelines as to how market-based-needs are quantified, evaluated and implemented in planning decisions.</p> <p>In the absence of a definition of “market-based”, and to avoid listing certain housing and employment types while omitting others, HAPP recommends the following policy modifications:</p> <p>“accommodating an appropriate <u>market-based</u> range and mix of <u>housing options and densities</u>, employment, institutional, recreation, park and open space, and other uses to meet long-term needs;</p> <p>In the alternative, if market references are to remain in the PPS, it is recommended that the policies be structured to make it clear that market based factors are one of many that need to be considering in arriving at good planning decisions.</p>
	<p>c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;</p>	
	<p>d) avoiding development and land use patterns that would prevent the efficient expansion of settlement areas in those areas which are adjacent or close to settlement areas;</p>	
	<p>e) promoting <u>the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve</u> cost-effective development</p>	<p>Since optimization of transit investment is included in the definition of transit-supportive development, HAPP proposes the following modification to simplify the statement:</p>

	patterns, <u>optimization of transit investments</u> , and standards to minimize land consumption and servicing costs;	promoting <u>the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve</u> cost-effective development patterns, <u>optimization of transit investments</u> and standards to minimize land consumption and servicing costs;
	f) improving accessibility for persons with disabilities and older persons by identifying, preventing and removing <u>addressing</u> land use barriers which restrict their full participation in society;	HAPP recommends keeping the terms previously used in the policy (identify, prevent and remove) as they align with the requirements of “Accessibility Standards” as defined in <i>the Accessibility for Ontarians with Disabilities Act</i> (AODA), Part III, section 6(a). Ensuring improved accessibility throughout the Province is necessary in order to meet the Provincial requirement of the AODA by the deadline of 2025. improving accessibility for persons with disabilities and older persons by <u>identifying, preventing and removing</u> addressing land use barriers which restrict their full participation in society;
	g) ensuring that necessary infrastructure, electricity generation facilities and transmission and distribution systems , and public service facilities are or will be available to meet current and projected needs; and	
	h) promoting development and land use patterns that conserve biodiversity; and	
	i) consider <u>preparing for</u> the <u>regional and local</u> impacts of a changing climate.	HAPP welcomes the strengthening of language related to climate change adaptation through the use of the term “preparing for”
	j)	HAPP recommends adding an additional clause that supports healthy and liveable communities: j) Providing opportunities for the development of renewable energy systems and green infrastructure.

1.1.2	Sufficient land shall be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of up to 20 25 years, <u>informed by provincial guidelines</u> . However, where an alternate time period has been established for specific areas of the Province as a result of a provincial planning exercise or a provincial plan, that time frame may be used for municipalities within the area.	
	Within settlement areas, sufficient land shall be made available through intensification and redevelopment and, if necessary, designated growth areas.	
	Nothing in policy 1.1.2 limits the planning for infrastructure and public service facilities <u>and employment areas</u> beyond a 20 25-year time horizon.	
1.1.3	Settlement Areas	
	Settlement areas are urban areas and rural settlement areas, and include cities, towns, villages and hamlets. Ontario's settlement areas vary significantly in terms of size, density, population, economic activity, diversity and intensity of land uses, service levels, and types of infrastructure available.	
	The vitality <u>and regeneration</u> of settlement areas is critical to the long-term economic prosperity of our communities. Development pressures and land use change will vary across Ontario. It is in the interest of all communities to use land and resources wisely, to promote efficient development patterns, protect resources, promote green spaces, ensure effective use of infrastructure and public service	

	facilities and minimize unnecessary public expenditures.	
1.1.3.1	Settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.	<p>HAPP recommends keeping the deleted parts of the policy as they echo and reinforce what has been stated in the preamble to ensure vitality and regeneration of settlement areas.</p> <p>Proposed change is as follows: Settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.</p>
1.1.3.2	Land use patterns within <i>settlement areas</i> shall be based on:	
	a) densities and a mix of land uses which: a) efficiently use land and resources;	
	b) are appropriate for, and efficiently use, the <i>infrastructure</i> and <i>public service facilities</i> which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;	
	c) minimize negative impacts to air quality and climate change, and promote energy efficiency;	
	d) <u>prepare for the impacts of a changing climate;</u>	
	e) support <i>active transportation</i> ;	
	f) are <i>transit-supportive</i> , where transit is planned, exists or may be developed; and	
	g) are <i>freight-supportive</i> ; and.	
	<u>Land use patterns within settlement areas shall also be based on</u> a range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated.	

1.1.3.3	<p>Planning authorities shall identify appropriate locations and promote opportunities for <u>transit-supportive development, accommodating a significant supply and range of housing options through</u> intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs.</p>	<p>HAPP welcomes the added flexibility the policy offers planning authorities in promoting transit supportive redevelopment. However, it is unclear what constitutes a ‘significant’ supply and range of housing options especially since the proposed PPS indicates that housing options includes low density residential typologies that may not be able to create the pattern and form of development to support and transit.</p> <p>HAPP suggests also including the term “mix of uses “to the policy to further support intensification, as modified below:</p> <p>Planning authorities shall identify appropriate locations and promote opportunities for <u>transit-supportive development, accommodating a mix of uses and a significant supply and range of housing options through</u> intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs.</p>
	<p>Intensification and redevelopment shall be directed in accordance with the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.</p>	<p>HAPP recommends keeping this policy as it ensures that intensification and development is done in a comprehensive way that protects the public’s health and safety and ensures the wise use and management of resources. Maintaining this policy will further support policy 4.2 which states “The Provincial Policy Statement shall be read in its entirety and all relevant policies are to be applied to each situation.”</p>
1.1.3.6	<p>New development taking place in <i>designated growth areas</i> should occur adjacent to the existing built-up area and shall <u>should</u> have a compact form, mix of uses and densities that allow for the efficient use of land, <i>infrastructure</i> and <i>public service facilities</i>.</p>	<p>HAPP recommends that the policy be modified to substitute the less directive “should” language with the existing PPS, 2014 language directive “shall” language to minimize impacts on finite prime agricultural lands, to accommodate growth through compact form patterns of development within existing settlement areas, and to ensure efficient use of lands and infrastructure and public service facilities.</p> <p>HAPP proposes the following modification to the proposed policy:</p> <p>New development taking place in <i>designated growth areas</i> should occur adjacent to the existing built-up area and shall <u>should</u> have a compact</p>

		form, mix of uses and densities that allow for the efficient use of land, <i>infrastructure and public service facilities.</i>
1.1.3.7	Planning authorities shall <u>should</u> establish and implement phasing policies to ensure:	<p>HAPP recommends keeping the “shall” in lieu of the “should” as phasing policies are the main way to ensure orderly development and a vital tool to effectively plan infrastructure and ensure full optimization of infrastructure investments.</p> <p>HAPP proposes the following modification to the proposed policy:</p> <p>Planning authorities shall <u>should</u> establish and implement phasing policies to ensure:</p>
	a) that specified targets for intensification and redevelopment are achieved prior to, or concurrent with, new development within designated growth areas; and	
	b) the orderly progression of development within designated growth areas and the timely provision of the infrastructure and public service facilities required to meet current and projected needs.	
1.1.3.8	A planning authority may identify a settlement area or allow the expansion of a settlement area boundary only at the time of a comprehensive review and only where it has been demonstrated that:	

<p>a) sufficient opportunities for <u>to accommodate</u> growth <u>and to satisfy market demand</u> are not available through intensification, redevelopment and designated growth areas to accommodate the projected needs over the identified planning horizon;</p>	<p>HAPP raises concerns over the introduction of “market demand” as a factor for the expansion of the settlement area without providing a definition of what market demands are, how to evaluate them, and who monitors and provides accurate measurements of such factors.</p> <p>HAPP recommends the following policy modification:</p> <p>sufficient opportunities for <u>to accommodate</u> growth and to satisfy market demand are not available through intensification, redevelopment and designated growth areas to accommodate the projected needs over the identified planning horizon;</p>
<p>b) the infrastructure and public service facilities which are planned or available are suitable for the development over the long term, are financially viable over their life cycle, and protect public health and safety and the natural environment;</p>	
<p>c) in prime agricultural areas:</p> <ol style="list-style-type: none"> 1. the lands do not comprise specialty crop areas; 2. alternative locations have been evaluated, and <ol style="list-style-type: none"> i. there are no reasonable alternatives which avoid prime agricultural areas; and ii. there are no reasonable alternatives on lower priority agricultural lands in prime agricultural areas; 	
<p>d) the new or expanding settlement area is in compliance with the minimum distance separation formulae; and</p>	

<p>e) <u>impacts</u> from new or expanding settlement areas on agricultural operations which are adjacent or close to the settlement area <u>are avoided, and where avoidance is not possible, impacts are minimized</u> and mitigated to the extent feasible <u>in accordance with provincial guidelines. In undertaking a comprehensive review the level of detail of the assessment should correspond with the complexity and scale of the settlement boundary expansion or development proposal.</u></p>	<p>HAPP does not support the proposed additions to the policy in the absence of a definition of “scale” and “complexity” and how they should be evaluated. A misinterpretation of the proposed policy may lead to incremental encroachment on finite agricultural and resource based lands outside of the settlement boundary.</p> <p>HAPP recommends the following modification: <u>impacts</u> from new or expanding settlement areas on agricultural operations which are adjacent or close to the settlement area <u>are avoided, and where avoidance is not possible, impacts are minimized</u> and mitigated to the extent feasible <u>in accordance with provincial guidelines.</u></p> <p>HAPP also highlights the importance of the reference to the provincial guidelines in this policy. We assume that this guideline reference is specific to the draft Agricultural Impact Assessment Guidelines that were released by the Province for public comment in March of 2018 but not finalized. We strongly encourage the Province to finalize these guidelines to assist municipalities in implementing this policy.</p>
<p>In determining the most appropriate direction for expansions to the boundaries of settlement areas or the identification of a settlement area by a planning authority, a planning authority shall apply the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.</p>	<p>HAPP recommends maintaining this policy as it provides important reference to sections 2 and 3 of the PPS. Comprehensive review of Natural Heritage, Water and Hazards should be part of the assessment when determining the most appropriate direction for expansion to the boundaries of settlement areas or the identification of a settlement area. Furthermore, keeping this policy will further support policy 4.2 which states “The Provincial Policy Statement shall be read in its entirety and all relevant policies are to be applied to each situation.”</p>

1.1.3.9	<p><u>Notwithstanding policy 1.1.3.8, municipalities may permit adjustments of settlement area boundaries outside a comprehensive review provided:</u></p>	<p>HAPP supports the inclusion of this policy which provides limited flexibility to address the need for a settlement area boundary expansion outside of a municipal comprehensive review. However, HAPP recommends that, similarly to A Place to Grow: Growth Plan, 2019:</p> <ol style="list-style-type: none"> 1- An explicit reference to exclude the Greenbelt lands from any expansion be added to the policy (See added point c). 2- The policy should be aligned with section 2.2.8.4 of the to A Place to Grow: Growth Plan. <p>HAPP recommends that the proposed policy be modified as follows:</p> <p><u>Notwithstanding policy 1.1.3.8, municipalities may adjust settlement area boundaries outside a comprehensive review provided</u></p>
	a) <u>there would be no net increase in land within the settlement areas;</u>	
	b) <u>the adjustment would support the municipality's ability to meet intensification and redevelopment targets established by the municipality;</u>	
	c) <u>The affected settlement areas are not in the Greenbelt Area;</u>	<p>HAPP strongly supports this policy addition as an explicit reference to exclude the Greenbelt lands from any expansion.</p> <p><u>The affected settlement areas are not in the Greenbelt Area;</u></p>
	d) <u>prime agricultural areas are addressed in accordance with 1.1.3.8 (c), (d) and (e); and</u>	<p>HAPP proposes this following modification to help clarify implementation of this policy:</p> <p><u>Impacts to prime agricultural areas are addressed in accordance with 1.1.3.8 (c), (d) and (e); and</u></p>
	e) <u>The adjustment includes an assessment of the impacts on Natural Heritage and hazards in accordance with sections 2.1,2.2, 3.1 and 3.2.</u>	<p>HAPP recommends this addition as this policy does not include requirements for a natural heritage or natural hazard assessment in support of a proposal to adjust settlement area boundaries</p>

		<u>The adjustment includes an assessment of the impacts on Natural Heritage and hazards in accordance with sections 2.1,2.2, 3.1 and 3.2.</u>
	f) <u>the settlement area to which lands would be added is appropriately serviced and there is sufficient reserve infrastructure capacity to service the lands.</u>	
1.1.5	Rural Lands in Municipalities	
1.1.5.2	On rural lands located in municipalities, permitted uses are:	
	a) the management or use of resources;	
	b) resource-based recreational uses (including recreational dwellings);	
	c) limited residential development;	
	d) home occupations and home industries;	
	e) cemeteries; and	
	f) other rural land uses.	
	<u>Agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices should be promoted and protected in accordance with provincial standards.</u>	HAPP recommends this this policy clause be identified as by distinct letter (g), in keeping with the policy sequence, for ease of use and referencing.
1.1.5.8	Agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices should be promoted and protected in accordance with provincial standards.	
<u>1.1.5.8</u>	<u>New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.</u>	

1.2	Coordination	
	A coordinated, integrated and comprehensive approach should be used when dealing with planning matters within municipalities, across lower, single and/or upper-tier municipal boundaries, and with other orders of government, agencies and boards including:	
	a) managing and/or promoting growth and development <u>that is integrated with infrastructure planning;</u>	
	b) economic development strategies;	
	c) managing natural heritage, water, agricultural, mineral, and cultural heritage and archaeological resources;	
	d) infrastructure, electricity generation facilities and transmission and distribution systems, multimodal transportation systems, public service facilities and waste management systems;	<p>HAPP recommends the addition of a reference to renewable energy systems since the definition of infrastructure does not include one.</p> <p>HAPP proposes the following modification to the proposed policy:</p> <p>infrastructure, <u>renewable energy systems</u> electricity generation facilities and transmission and distribution systems, multimodal transportation systems, public service facilities and waste management systems;</p>
	e) ecosystem, shoreline, watershed, and Great Lakes related issues;	
	f) natural and human-made hazards;	
	g) population, housing and employment projections, based on <i>regional market areas</i> ; and	

	h) addressing housing needs in accordance with provincial policy statements such as the Ontario Housing Policy Statement: <u>Service Manager Housing and Homelessness Plans.</u>	
1.2.2	Planning authorities are encouraged to shall <u>engage with Indigenous communities and</u> coordinate <u>on land use</u> planning matters with <u>Aboriginal communities.</u>	<p>In keeping with the comment in Part IV, “Vision for Ontario’s Land Use Planning System”, HAPP welcomes the emphasis on the importance and value of the unique role Indigenous communities play in land use planning and development.</p> <p>There is, however, a need for provincial guidance on what will be expected through consultation and what applications will require consultation with Indigenous communities.</p> <p>HAPP recommend that the province develops consultation guidelines so that there is a mutual understanding of what constitutes meaningful engagement with Indigenous communities.</p> <p>HAPP proposes the following policy modifications: Planning authorities are encouraged to shall <u>engage with Indigenous communities and</u> coordinate <u>on land use</u> planning matters with <u>Aboriginal communities in accordance with the provincial guidelines.</u></p>
1.2.4	Where planning is conducted by an upper-tier municipality, the upper-tier municipality in consultation with lower-tier municipalities shall:	
	a) identify, coordinate and allocate population, housing and employment projections for lower-tier municipalities. Allocations and projections by upper-tier municipalities shall be based on and reflect provincial plans where these exist <u>and informed by provincial guidelines;</u>	<p>HAPP recommends maintaining the term “coordinate” as it is necessary to allow lower- and upper-tier to jointly work to manage the growth of the Region and implement its vision and objectives.</p> <p>identify, coordinate and allocate population, housing and employment projections for lower-tier municipalities. Allocations and projections by upper-tier municipalities shall be based on and reflect provincial plans where these exist <u>and informed by provincial guidelines;</u></p> <p>In addition, HAPP recommends the Province clarify the provincial guidelines referenced in the policy. Is the reference meant for the Land Needs Assessment or guidelines yet to be developed?</p>

	b) identify areas where growth or development will be directed, including the identification of nodes and the corridors linking these nodes;	
	c) identify targets for intensification and redevelopment within all or any of the lower-tier municipalities, including minimum targets that should be met before expansion of the boundaries of settlement areas is permitted in accordance with policy 1.1.3.8;	
	d) where <u>major</u> transit corridors exist or are to be developed, identify density targets for areas adjacent or in proximity to these corridors <u>and stations</u> , including minimum targets that should be met before expansion of the boundaries of settlement areas is permitted in accordance with policy 1.1.3.8; and	HAPP welcomes the emphasis on identifying targets along transit corridor and around stations but it would be helpful to define “major transit corridors” and stations, are these meant to signify the same as the “priority transit corridor” and “Major Transit Station” in the Greater Golden Horseshoe as defined in the A place to Grow: The Growth Plan, 2019.
	e) identify and provide policy direction for the lower-tier municipalities on matters that cross municipal boundaries.	
1.2.6.1	<p><i>Major facilities and sensitive land uses should <u>shall</u> be planned to ensure they are appropriately designed, buffered and/or separated from each other and developed to prevent <u>avoid</u>, or <u>if avoidance is not possible, minimize and</u> mitigate <u>any potential</u> adverse effects from odour, noise and other contaminants, minimize risk to public health and safety, and to ensure the long-term <u>operational and economic</u> viability of <i>major facilities</i> in <u>accordance with provincial guidelines, standards and procedures.</u></i></p>	<p>HAPP supports the strengthening of this policy but has the following recommendations:</p> <ol style="list-style-type: none"> 1- Maintaining the references to buffering and separation distances, which were tools to protect sensitive uses and restricted the development of major facilities. 2- Providing more guidance on how minimizing adverse effects from such uses can be achieved. 3- Maintaining the term “prevent” as is means measures will be taken to ensure that some adverse effects are prevented, where warranted. <p><i>Major facilities and sensitive land uses should <u>shall</u> be planned to ensure they are appropriately designed, buffered and/or separated from each other and developed to prevent <u>avoid</u>, or <u>if avoidance is not possible, minimize and</u> mitigate <u>any potential</u> adverse effects from</i></p>

		odour, noise and other contaminants, minimize risk to public health and safety, and to ensure the long-term <u>operational and economic</u> viability of <i>major facilities</i> in <u>accordance with provincial guidelines, standards and procedures.</u>
<u>1.2.6.2</u>	<u>Where avoidance is not possible in accordance with policy 1.2.6.1, planning authorities shall ensure that the planning and development of sensitive land uses adjacent to existing or planned industrial, manufacturing, or other uses that are particularly vulnerable to encroachment are only permitted if:</u>	
	a) <u>alternative locations for the proposed sensitive land uses have been evaluated and there are no reasonable alternative locations; and</u>	
	b) <u>potential impacts of these uses are minimized and mitigated in accordance with provincial guidelines, standards and procedures.</u>	
1.3	Employment	
1.3.1	Planning authorities shall promote economic development and competitiveness by:	
	a) providing for an appropriate mix and range of employment and , institutional, <u>and mixed</u> uses to meet long-term needs;	
	b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;	

	c) <u>facilitating the conditions for economic investment by identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;</u>	HAPP recognizes the need to identify strategic sites to maintain a sustainable employment site supply, however, clarification is needed as to how it should be implemented. 1.3.1.c seems more appropriate for economic development strategies especially as the proposed policy introduces market based terminology identified through sections 1.1.1.b, 1.1.3.8 and 1.2.g.
	d) encouraging compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities, <u>with consideration of housing policy 1.4;</u> and	
	e) ensuring the necessary <i>infrastructure</i> is provided to support current and projected needs.	
1.3.2	Employment Areas	
<u>1.3.2.2</u>	<u>At the time of the official plan review or update, planning authorities should assess <i>employment areas</i> identified in local official plans to ensure that this designation is appropriate to the planned function of the employment area.</u>	HAPP notes that the use of term “local” official plans in this policy can be interpreted as either a geographic characteristic (regional vs. local) or to mean a lower-tier official plan which would exclude upper-tier municipalities from reviewing their employment areas as identified in their official Plans. Therefore, HAPP recommends the Province clarifies the intent behind the term “local” which this policy.
	<u><i>Employment areas</i> planned for industrial and manufacturing uses shall provide for separation or mitigation from <i>sensitive land</i> uses to maintain the long-term operational and economic viability of the planned uses and function of these areas.</u>	HAPP recommends this this section be given a distinct number for ease of use and referencing.

1.3.2.3	<u>Within <i>employment areas</i> planned for industrial and manufacturing uses, planning authorities shall prohibit residential and institutional uses that are not ancillary to the primary employment uses in order to maintain land use compatibility.</u>	
	<u>Employment areas planned for industrial and manufacturing uses, should include an appropriate transition to adjacent non-employment areas.</u>	While HAPP agrees with the need to separate industrial and manufacturing uses from adjacent non-employment uses, it is recommended the province provide more guidance as to what the transition area would be and what uses, if any, would be permitted on it.
1.3.2.2 1.3.2.4	Planning authorities may permit conversion of lands within <i>employment areas</i> to non-employment uses through a <i>comprehensive review</i> , only where it has been demonstrated that the land is not required for employment purposes over the long term and that there is a need for the conversion.	
1.3.2.5	<u>Notwithstanding policy 1.3.2.4, and until the official plan review or update in policy 1.3.2.4 is undertaken and completed, lands within existing employment areas may be converted to a designation that permits non-employment uses provided the area has not been identified as provincially significant through a provincial plan exercise or as regionally-significant by a regional economic development corporation working together with affected upper- and single-tier municipalities and subject to the following:</u>	<p>This proposed policy seeks to align the PPS with policy 2.2.5.10 of the Growth plan in offering a window of opportunity for conversions outside of the upper-tier municipal comprehensive review process. It introduces, however, a non-defined regulatory body “a regional economic development corporation” to play a role in decision-making about the significance and location of “regionally-significant” employment areas as well as helping to decide how these lands should be converted. Regional staff do not support the reference “a regional economic development corporation” playing a role in decision-making as this authority rests with municipal council.</p> <p>Regional staff recommend that the policy be modified to remove reference to a “regional economic development corporation” as follows:</p> <p><u>Notwithstanding policy 1.3.2.4, and until the official plan review or update in policy 1.3.2.4 is undertaken and completed, lands within existing employment areas may be converted to a designation that permits non-employment uses provided the area has not been identified</u></p>

		<u>as provincially significant through a provincial plan exercise or as regionally significant by a regional economic development corporation working together with affected upper- and single-tier municipalities and subject to the following:</u>
	a) <u>there is an identified need for the conversion and the land is not required for employment purposes over the long term;</u>	
	b) <u>the proposed uses would not adversely affect the overall viability of the employment area; and</u>	
	c) <u>existing or planned infrastructure and public service facilities are available to accommodate the proposed uses.</u>	
1.3.2.3 1.3.2.6	Planning authorities shall protect <i>employment areas</i> in proximity to <i>major goods movement facilities and corridors</i> for employment uses that require those locations.	
1.3.2.4 1.3.2.7	Planning authorities may plan beyond 20 25 years for the long-term protection of employment areas provided lands are not designated beyond the planning horizon identified in policy 1.1.2.	
1.4	Housing	
1.4.1	To provide for an appropriate range and mix of <i>housing types options</i> and densities required to meet projected requirements of current and future residents of the <i>regional market area</i> , planning authorities shall:	<p>HAPP notes that given the provided definition for Housing Options which does not include tenure, it is recommended to add the term tenure in the policy. This will help bridge the gap between the PPS and the A place to Grow: Growth Plan, which in section 2.2.6 (1) a) ii indicates the need to establish rental housing targets to allow the Province to meet its rental supply needs.</p> <p>The following is the proposed modification:</p>

		To provide for an appropriate range and mix of <i>housing types options, tenures</i> and densities required to meet projected requirements of current and future residents of the <i>regional market area</i> , planning authorities shall:
	a) maintain at all times the ability to accommodate residential growth for a minimum of 10 12 years through <i>residential intensification</i> and <i>redevelopment</i> and, if necessary, lands which are <i>designated and available</i> for residential development; and	HAPP recommends maintaining the PPS 2014 time frames as they are sufficient in Halton's context.
	b) maintain at all times where new development is to occur, land with servicing capacity sufficient to provide at least a three-year supply of residential units available through lands suitably zoned to facilitate <i>residential intensification</i> and <i>redevelopment</i> , and land in draft approved and registered plans.	
	<u>Upper-tier and single-tier municipalities may choose to maintain land with servicing capacity sufficient to provide at least a five-year supply of residential units available through lands suitably zoned to facilitate <i>residential intensification</i> and <i>redevelopment</i>, and land in draft approved and registered plans.</u>	HAPP recommends maintaining the 3 years minimum as this sufficiently discretionary to enable Halton to plan beyond that, if necessary.
1.4.3	Planning authorities shall provide for an appropriate range and mix of <i>housing types options</i> and densities to meet projected requirements <i>market-based needs</i> of current and future residents of the <i>regional market area</i> by:	HAPP suggests modifying the policy to address the following concerns: <ul style="list-style-type: none"> 1- including rental housing in the policy through the addition of the word "tenure" to align with the A place to Grow: Growth Plan, which in section 2.2.6 (1) a) ii. 2- Consistent with sections 1.1.1.b, 1.1.3.8, 1.2.g and 1.3.1.c a definition of "market-base needs" is required in order to provide a standardized evaluation of these needs and an adequate

		<p>response to them. In the absence of a definition, the terms should be removed.</p> <p>Proposed modifications:</p> <p>Planning authorities shall provide for an appropriate range and mix of housing types <u>options, tenures</u> and densities to meet projected market-based <u>needs</u> of current and future residents of the <i>regional market area</i> by:</p> <p>In the alternative, if market references are to remain in the PPS, it is recommended that the policies be structured to make it clear that market based factors are one of many that need to be considering in arriving at good planning decisions.</p>
	<p>a) establishing and implementing minimum targets for the provision of housing which is <i>affordable to low and moderate income households</i> <u>and which aligns with applicable housing and homelessness plans</u>. However, where planning is conducted by an upper-tier municipality, the upper-tier municipality in consultation with the lower-tier municipalities may identify a higher target(s) which shall represent the minimum target(s) for these lower-tier municipalities;</p>	
	<p>b) permitting and facilitating:</p> <ol style="list-style-type: none"> 1. all forms of housing <u>options</u> required to meet the social, health, <u>economic</u> and well-being requirements of current and future residents, including <i>special needs</i> requirements <u>and needs arising from demographic changes and employment opportunities</u>; and 2. all forms <u>types</u> of <i>residential intensification</i>, including second <u>additional residential</u> 	<p>HAPP has the following comments on changes to this policy:</p> <ol style="list-style-type: none"> 1- Consistent with comment 1 on section 1.4.3 HAPP would like to see tenure added to the statement. 2- There is also a need to encourage the development of energy efficient housing types. 3- Clarification is required on what is meant by economic needs as well as needs arising from demographic changes and employment opportunities. 4- If the addition of “<u>additional residential</u>” is to align the PPS with recent change to the planning act section 16(3) then the term should be defined and italicized in this document.

<p>units, and <i>redevelopment</i> in accordance with policy 1.1.3.3;</p>	<p>To address the aforementioned comments, HAPP proposes the following modifications to the policy:</p> <p>b) permitting and facilitating:</p> <ol style="list-style-type: none"> 1. all forms of housing <u>options and tenures</u> required to meet the social, health, <u>economic</u> and well- being requirements of current and future residents, including special needs requirements and needs arising from demographic changes and employment opportunities; and 2. all forms <u>types</u> of <i>residential intensification</i>, including second additional residential units, and <i>redevelopment</i> in accordance with policy 1.1.3.3; 3. <u>Energy efficient housing options.</u>
<p>c) directing the development of new housing towards locations where appropriate levels of <i>infrastructure</i> and <i>public service facilities</i> are or will be available to support current and projected needs;</p>	<p>HAPP recommends the following modifications to promote climate change mitigation in this policy:</p> <p>c) directing the development of new housing towards locations where appropriate levels of <i>infrastructure</i>, <u>renewable energy systems</u> and <i>public service facilities</i> are or will be available to support current and projected needs;</p>
<p>d) promoting densities for new housing which efficiently use land, resources, <i>infrastructure</i> and <i>public service facilities</i>, and support the use of <i>active transportation</i> and transit in areas where it exists or is to be developed;</p>	

	<p>e) <u>requiring transit-supportive development and prioritizing intensification, including potential air rights development, in proximity to transit, including corridors and stations; and</u></p>	<p>HAPP has the following comments on this policy:</p> <ol style="list-style-type: none"> 1- Removing the section, "<u>including potential air rights development, in proximity to transit, including corridors and stations;</u>" as it is already part of the definition of "Transit-Supportive Development". 2- Recommend adding a definition of "Air Right Development" to the PPS. <p>To address these comments, HAPP recommends the following policy modification: <u>e) requiring transit-supportive development and prioritizing intensification, including potential air rights development, in proximity to transit, including corridors and stations; and</u></p>
	<p>f) establishing development standards for <i>residential intensification, redevelopment</i> and new residential development which minimize the cost of housing and facilitate compact form, while maintaining appropriate levels of public health and safety.</p>	
1.6	Infrastructure and Public Service Facilities	
1.6.1	<p>Infrastructure, electricity generation facilities and transmission and distribution systems, and <i>public service facilities</i> shall be provided in a coordinated, <u>an</u> efficient and cost-effective manner that considers <u>prepares for the</u> impacts from of a <u>changing</u> climate change while accommodating projected needs.</p>	<p>Since infrastructure planning and implementation offer a great opportunity to lower greenhouse gas emissions and mitigate against climate change impacts, HAPP recommends strengthening this policy through additional modifications that address mitigation:</p> <p><i>Infrastructure and public service facilities</i> shall be provided in <u>an</u> efficient manner that considers <u>mitigates climate change and prepares for the</u> its impacts from of a climate change change while accommodating projected needs.</p>
	<p>Planning for infrastructure, electricity generation facilities and transmission and distribution systems, and <i>public service facilities</i> shall be coordinated</p>	

	and integrated with land use planning <u>and growth management</u> so that they are:	
	a) financially viable over their life cycle, which may be demonstrated through asset management planning; and	
	b) available to meet current and projected needs.	
1.6.6	Sewage, Water and Stormwater	
1.6.6.1	Planning for <i>sewage and water services</i> shall:	
	a) direct and accommodate expected <u>forecasted</u> growth or development in a manner that promotes the efficient use and optimization of existing: <ol style="list-style-type: none"> <i>municipal sewage services and municipal water services</i>; and <i>private communal sewage services and private communal water services</i>, where <i>municipal sewage services and municipal water services</i> are not available <u>or feasible</u> 	HAPP recommends maintaining the term “ direct ” as it reinforces planning authorities’ ability to plan for and distribute growth in an efficient way and make best use of their existing infrastructure.
	b) ensure that these systems are provided in a manner that: <ol style="list-style-type: none"> can be sustained by the water resources upon which such services rely; <u>prepares for the impacts of a changing climate</u>; is feasible, <u>and</u> financially <u>viable</u> and complies with all regulatory requirements over their lifecycle; and protects human health <u>and safety</u>, and the natural environment; 	
	2. promote water conservation and water use efficiency;	

	<p>3. integrate servicing and land use considerations at all stages of the planning process; and</p>	<p>HAPP proposes the following modification:</p> <p>integrate servicing and land use considerations at all stages of the planning process and ensure sewage and water infrastructure is in place and provides sufficient capacity to support planned growth; and</p>
	<p>4. be in accordance with the servicing hierarchy outlined through policies 1.6.6.2, 1.6.6.3, 1.6.6.4 and 1.6.6.5. <u>For clarity, where municipal sewage services and municipal water services are not available, planned or feasible, planning authorities have the ability to consider the use of the servicing options set out through policies 1.6.6.3, 1.6.6.4, and 1.6.6.5 provided that the specified conditions are met.</u></p>	
1.6.6.2	<p><i>Municipal sewage services and municipal water services are the preferred form of servicing for settlement <u>areas to support protection of the environment and minimize potential risks to human health and safety.</u> Intensification and redevelopment Within settlement areas on with existing municipal sewage services and municipal water services should, <u>intensification and redevelopment shall</u> be promoted, wherever feasible <u>to optimize the use of the services.</u></i></p>	<p>HAPP proposes the following modification to the policy.</p> <p><i>Municipal sewage services and municipal water services are the preferred form of servicing for settlement <u>areas to support protection of the environment and minimize potential risks to human health and safety.</u> Intensification and redevelopment Within settlement areas on with existing municipal sewage services and municipal water services should, <u>intensification and redevelopment shall</u> be promoted, wherever feasible <u>to optimize the use of the these services.</u></i></p>
1.6.6.3	<p><i>Where municipal sewage services and municipal water services are not provided <u>available</u>, municipalities may allow the use of planned or feasible private communal sewage services and private communal water services <u>are the preferred</u></i></p>	<p>Please provide a definition of “Multi-unit/lot” to clarify the intent of the policy.</p> <p>HAPP suggests the following modification to the proposed policy:</p>

	<u>form of servicing for multi- unit/lot development to support protection of the environment and minimize potential risks to human health and safety.</u>	Where <i>municipal sewage services</i> and <i>municipal water services</i> are not provided <u>available</u> , municipalities may allow the use of planned or feasible <i>private communal sewage services</i> and <i>private communal water services</i> are the preferred form of servicing for multi- unit/lot development to support protection of the environment and minimize potential risks to human health and safety. <u>provided that site conditions are suitable for the long-term provision of such services with no negative impacts.</u>
1.6.6.4	Where <i>municipal sewage services</i> and <i>municipal water services</i> or <i>private communal sewage services</i> and <i>private communal water services</i> are not provided <u>available, planned or feasible</u> , <i>individual on-site sewage services</i> and <i>individual on-site water services</i> may be used provided that site conditions are suitable for the long-term provision of such services with no <i>negative impacts</i> . In settlement areas, these <u>individual on-site sewage services and individual on-site water</u> services may only be used for infilling and minor rounding out of existing development.	
	<u>At the time of the official plan review or update, planning authorities should assess the long-term impacts of individual on-site sewage services and individual on-site water services on the environmental health and the character of rural settlement areas. Where planning is conducted by an upper-tier municipality, the upper-tier municipality should work with lower- tier municipalities at the time of the official plan review or update to assess the long-term impacts of individual on-site sewage services and individual on- site water services on the environmental health and the desired character of rural settlement areas and the feasibility of other forms of servicing set out in policies 1.6.6.2 and 1.6.6.3.</u>	HAPP proposes the following modifications to this new proposed policy to provide municipalities with the discretion of whether or not investigate the feasibility of providing other forms of servicing to rural settlements, based on factors including financial, growth management and environmental considerations. <u>At the time of the official plan review or update, planning authorities may choose to</u> assess the long-term impacts of individual on-site sewage services and individual on-site water services on the environmental health and the character of rural settlement areas. Where planning is conducted by an upper-tier municipality, the upper-tier municipality should work with lower- tier municipalities at the time of the official plan review or update to assess the long-term impacts of individual on-site sewage services and individual on- site water services on the environmental health and the desired character of rural settlement areas

		and the feasibility of other forms of servicing set out in policies 1.6.6.2 and 1.6.6.3.
1.6.6.5	<i>Partial services</i> shall only be permitted in the following circumstances:	HAPP requires clarification as to whether this policy applies to rural areas broadly or within settlement areas only.
	a) where they are necessary to address failed <i>individual on-site sewage services</i> and <i>individual on-site water services</i> in existing development; or	
	b) within <i>settlement areas</i> , to allow for infilling and minor rounding out of existing development on <i>partial services</i> provided that site conditions are suitable for the long-term provision of such services with no <i>negative impacts</i> .	
	Where <i>partial services</i> have been provided to address failed services in accordance with subsection (a), infilling on existing lots of record in rural areas in municipalities may be permitted where this would represent a logical and financially viable connection to the existing <i>partial service</i> and provided that site conditions are suitable for the long-term provision of such services with no <i>negative impacts</i>. In accordance with subsection (a), the extension of <i>partial services</i> into rural areas is only permitted to address failed <i>individual on-site sewage</i> and <i>individual on-site water services</i> for existing development.	HAPP requires the term “infill” to be defined similarly to the term “Intensification” in order to accurately interpret the policy.
1.6.6.7	Planning for stormwater management shall:	
	a) be integrated with planning for sewage and water services and ensure that systems are optimized, feasible and financially viable over the long term;	
	b) minimize, or, where possible, prevent increases in contaminant loads;	

	c) minimize <u>erosion and</u> changes in water balance, and erosion <u>prepare for the impacts of a changing climate through the effective management of stormwater</u> ;	HAPP proposes the following modifications to respond to the impacts of climate change: minimize <u>erosion and</u> changes in water balance, and erosion <u>prepare for the impacts of a changing climate through the effective management of stormwater use of green stormwater infrastructure</u> ;
	d) not increase <u>mitigate</u> risks to human health and , safety and , property damage <u>and the environment</u> ;	The proposed policy seems to suggest that development may increase risk to health and safety through stormwater management provided those risks are mitigated. The policy should be clear that planning for stormwater management shall not increase risks to human health, safety, property damage or the environment. HAPP recommends that “ not increase ” be maintained rather than amending with proposed text “mitigate”. not increase <u>mitigate</u> risks to human health and , safety and , property damage <u>and the environment</u> ;
	e) maximize the extent and function of vegetative and pervious surfaces; and	HAPP suggests the following modification: maximize the extent and function of vegetative and pervious surfaces <u>green infrastructure</u> ; and
	f) promote stormwater management best practices, including stormwater attenuation and re-use, <u>water conservation and efficiency</u> , and low impact development.	
1.6.7	Transportation Systems	
1.6.7.2	Efficient use shall <u>should</u> be made of existing and planned infrastructure, including through the use of transportation demand management strategies, where feasible.	HAPP recommends maintaining the term “ <u>shall</u> ”, given the importance of efficient infrastructure planning and to remain consistent with the PPS policy of “promoting efficient development and land use patterns which sustain the well-being of the province and municipalities over the long term.”. HAPP also recommends the addition of the following to the policy:

		<p>Proposed addition:</p> <p>Efficient use shall <u>should</u> be made of existing and planned infrastructure, including <u>active transportation and transit as well as</u> through the use of transportation demand management strategies, where feasible.</p>
1.6.7.5	Transportation and land use considerations shall be integrated at all stages of the planning process.	HAPP recommends keeping this policy. The integration of transportation and land use policies through all stages of the planning process is vital to ensure that the transportation needs of the community will be met.
1.6.8	Transportation and Infrastructure Corridors	
<u>1.6.8.5</u>	<u>The co-location of linear <i>infrastructure</i> should be promoted, where appropriate.</u>	
1.6.8.5 <u>1.6.8.6</u>	When planning for corridors and rights-of-way for significant transportation, electricity transmission, and <i>infrastructure facilities</i> , consideration will be given to the significant resources in Section 2: Wise Use and Management of Resources.	
1.6.10	Waste Management	
1.6.10.1	<i>Waste management systems</i> need to be provided that are of an appropriate size and type to accommodate present and future requirements, and facilitate, encourage and promote reduction, reuse and recycling objectives. Planning authorities should consider the implications of development and land use patterns on waste generation, management and diversion.	HAPP recommends maintain the existing wording because it is unclear what benefit there is in removing the last sentence.
1.6.11	Energy Supply	
1.6.11.1	Planning authorities should provide opportunities for the development of energy supply including	HAPP recommends the following policy modification:

	electricity generation facilities and transmission and distribution systems, <u>district energy, and renewable energy systems and alternative energy systems</u> to accommodate current and projected needs.	Planning authorities shall should provide opportunities for the development of energy supply including electricity generation facilities and transmission and distribution systems, <u>district energy, and renewable energy systems and alternative energy systems</u> to accommodate current and projected needs.
1.6.11.2	Planning authorities should promote renewable energy systems and alternative energy system, where feasible, in accordance with provincial and federal requirements.	
1.7	Long-Term Economic Prosperity	
1.7.1	Long-term economic prosperity should be supported by:	
	a) <u>promoting</u> opportunities for economic development and community investment-readiness;	
	b) <u>encouraging residential uses to respond to dynamic market-based needs and provide necessary housing supply and range of housing options for a diverse workforce;</u>	<p>HAPP recommends defining the term “market-based needs” as it has been used throughout the document and requires a precise definition.</p> <p>HAPP recommends replacing residential uses with residential development to make the statement clearer.</p> <p>Given the reference to a “diverse workforce” it is recommended to include rental options to provide housing affordability and enable labour mobility.</p> <p>Based on the comments above, HAPP recommends the following modifications:</p> <p><u>encouraging residential uses to respond to dynamic market-based needs and provide necessary housing supply and range of housing options and tenures for a diverse workforce;</u></p>

		In the alternative, if market references are to remain in the PPS, it is recommended that the policies be structured to make it clear that market based factors are one of many that need to be considering in arriving at good planning decisions.
	c) optimizing the long-term availability and use of land, resources, <i>infrastructure</i> , electricity generation facilities and transmission and distribution systems , and <i>public service facilities</i> ;	
	d) maintaining and, where possible, enhancing the vitality and viability of downtowns and mainstreets;	
	e) encouraging a sense of place, by promoting well-designed built form and cultural planning, and by conserving features that help define character, including <i>built heritage resources</i> and <i>cultural heritage landscapes</i> ;	
	f) promoting the redevelopment of <i>brownfield sites</i> ;	
	g) providing for an efficient, cost-effective, reliable <i>multimodal</i> transportation system that is integrated with adjacent systems and those of other jurisdictions, and is appropriate to address projected needs to support the movement of goods and people;	
	h) providing opportunities for sustainable tourism development;	HAPP recommends modifying the proposed policy to reference agri-tourism: providing opportunities for sustainable tourism and <u>agri-tourism</u> development;
	i) <u>sustaining and enhancing the viability of the agricultural system through protecting</u>	

	<p><u>agricultural resources, minimizing land use conflicts</u>, providing opportunities to support local food, and promoting <u>maintaining and improving</u> the sustainability of agri-food network and agri-product businesses by protecting agricultural resources, and minimizing land use conflicts;</p>	
	<p>j) promoting energy conservation and providing opportunities for development of renewable <u>increased</u> energy supply systems and alternative energy systems, including district energy;</p>	HAPP recommends keeping the policy unchanged as language to encourage (and ideally prioritize) sustainable and resilient energy systems should be retained, in keeping with policy 1.6.11.1. Energy sustainability/resiliency is a key component of adapting to the impacts of a changing climate
	<p>k) minimizing negative impacts from a changing climate and considering the ecological benefits provided by nature; and</p>	
	<p>l) encouraging efficient and coordinated communications and telecommunications infrastructure.</p>	
1.8	Energy Conservation, Air Quality and Climate Change	
1.8.1	<p>Planning authorities shall support energy conservation and efficiency, improved air quality, reduced greenhouse gas emissions, and <u>preparing for impacts of a changing climate change adaptation</u> through land use and development patterns which:</p>	<p>HAPP proposes the following changes to allow the province to meet its GHG targets as per the Preserving and Protecting our Environment, A made-in-Ontario Environment Plan.</p> <p>HAPP recommends the following modifications:</p> <p>Planning authorities shall support local renewable energy generation, energy conservation and efficiency, improved air quality, reduced greenhouse gas emissions, and <u>preparing for impacts of a changing climate adaptation</u> through land use and development patterns which:</p>
	<p>a) promote compact form and a structure of nodes and corridors;</p>	

	b) promote the use of <i>active transportation</i> and transit in and between residential, employment (including commercial and industrial) and institutional uses and other areas;	
	c) focus major employment, commercial and other travel-intensive land uses on sites which are well served by transit where this exists or is to be developed, or designing these to facilitate the establishment of transit in the future;	
	d) focus freight-intensive land uses to areas well served by major highways, <i>airports, rail facilities</i> and <i>marine facilities</i> ;	
	e) <u>encourage transit-supportive development and intensification to</u> improve the mix of employment and housing uses to shorten commute journeys and decrease transportation congestion;	
	f) promote design and orientation which <u>maximizes energy efficiency and conservation, and considers the mitigating effects of vegetation; and</u> 1. —maximizes energy efficiency and conservation, and considers the mitigating effects of vegetation; and 2. maximizes opportunities for the use of renewable energy systems and alternative energy systems; and	HAPP suggests the following modifications to address climate change: promote design and orientation which <u>maximizes local renewable energy generation, energy efficiency and conservation, and considers the mitigating effects of vegetation; and</u>
	g) maximize vegetation within <i>settlement areas</i> , where feasible.	
2.0	Wise Use and Management of Resources	
2.1	Natural Heritage	

2.1.10	<u>Municipalities may choose to manage wetlands not subject to policy 2.1.4 and 2.1.5, in accordance with guidelines developed by the Province.</u>	<p>HAPP raises two main concerns with the proposed policy:</p> <ul style="list-style-type: none"> (a) the word manage can be open to interpretations and should be substituted by the more specific terms: “maintain, restore or, where possible, improve” (b) there is a reference to provincial guidelines which do not yet exist or may be subject to change. <p>In light of the above concerns, HAPP proposes the following modification:</p> <p><u>Municipalities may choose to manage maintain, restore or, where possible, improve wetlands not subject to policy 2.1.4 and 2.1.5, in accordance with guidelines developed by the Province.</u></p>
2.2	Water	
2.2.1	Planning authorities shall protect, improve or restore the quality and quantity of water by:	
	a) using the watershed as the ecologically meaningful scale for integrated and long-term planning, which can be a foundation for considering cumulative impacts of development;	
	b) minimizing potential negative impacts, including cross-jurisdictional and cross-watershed impacts;	
	c) <u>evaluating and preparing for the impacts of a changing climate to water resource systems at the watershed level;</u>	HAPP supports including this provision as it enhances the requirement for planning authorities to evaluate and prepare for the impacts of a changing climate when dealing with water resources.
	d) identifying water resource systems consisting of ground water features, hydrologic functions, natural heritage features and areas, and surface water features including shoreline	

	areas, which are necessary for the ecological and hydrological integrity of the watershed;	
	e) maintaining linkages and related functions among ground water features, hydrologic functions, natural heritage features and areas, and surface water features including shoreline areas;	
	f) implementing necessary restrictions on development and site alteration to: <ol style="list-style-type: none"> 1. protect all municipal drinking water supplies <i>and designated vulnerable areas</i>; and 2. protect, improve or restore vulnerable surface and ground water, sensitive surface water features and sensitive ground water features, and their hydrologic functions; 	
	g) planning for efficient and sustainable use of water resources, through practices for water conservation and sustaining water quality;	
	h) ensuring consideration of environmental lake capacity, where applicable; and	
	i) ensuring stormwater management practices minimize stormwater volumes and contaminant loads, and maintain or increase the extent of vegetative and pervious surfaces.	
2.3	Agriculture	
2.3.2	Planning authorities shall designate prime agricultural areas and specialty crop areas in accordance with guidelines developed by the Province, as amended from time to time.	

	<u>Planning authorities are encouraged to use an agricultural system approach to maintain and enhance the geographic continuity of the agricultural land base and the functional and economic connections to the agri-food network.</u>	
2.3.3	Permitted Uses	
2.3.3.3	New land uses, <u>in prime agricultural areas</u> , including the creation of lots, and new or expanding livestock facilities shall comply with the minimum distance separation formulae.	
2.3.6	Non-Agricultural Uses in Prime Agricultural Areas	
2.3.6.1	Planning authorities may only permit non-agricultural uses in prime agricultural areas for:	
	a) extraction of minerals, petroleum resources and mineral aggregate resources, in accordance with policies 2.4 and 2.5 ; or	HAPP recommends keeping the references to the sections 2.4 and 2.5 as they still relevant to Prime Agricultural Lands. Proposed modification: extraction of minerals, petroleum resources and mineral aggregate resources, in accordance with policies 2.4 and 2.5 ; or
	b) limited non-residential uses, provided that all of the following are demonstrated: 1. the land does not comprise a specialty crop area; 2. the proposed use complies with the minimum distance separation formulae; 2. there is an identified need within the planning horizon provided for in policy 1.1.2 for additional land to be designated to accommodate the proposed use; and	

	<p>3. alternative locations have been evaluated, and</p> <p>i. there are no reasonable alternative locations which avoid prime agricultural areas; and;</p> <p>ii. there are no reasonable alternative locations in prime agricultural areas with lower priority agricultural lands.</p>	
2.3.6.2	<p>Impacts from any new or expanding non-agricultural uses on surrounding agricultural operations and lands are to be <u>avoided, and where avoidance is not possible, minimized and</u> mitigated to the extent feasible <u>and informed by provincial guidelines.</u></p>	<p>HAPP recommends the following change for added clarity of interpretation:</p> <p>Impacts from any new or expanding non-agricultural uses on surrounding agricultural operations and lands are to be <u>avoided, and where avoidance is not possible, minimized and</u> mitigated to the extent feasible <u>and informed by provincial guidelines Agriculture Impact Assessment guidelines.</u></p>
2.3.6.3	<p><u>Ground-mounted solar facilities are permitted in prime agricultural areas and specialty crop areas only as on-farm diversified uses.</u></p>	<p>The following section is moved from the definition of On-Farm Diversified Uses. HAPP recommends making this a policy instead of part of a definition:</p> <p><u>Ground-mounted solar facilities are permitted in prime agricultural areas and specialty crop areas only as on-farm diversified uses.</u></p>
2.5	Mineral Aggregate Resources	
2.5.2	Protection of Long-Term Resource Supply	
2.5.2.1	<p>As much of the <i>mineral aggregate resources</i> as is realistically possible shall be made available as close to markets as possible.</p> <p>Demonstration of need for mineral aggregate resources, including any type of supply/demand analysis, shall not be required, notwithstanding the availability, designation or licensing for extraction of mineral aggregate resources locally or elsewhere.</p>	<p>Proponents should be required by PPS to demonstrate the need for any additional supply of aggregate resources. HAPP recommends that the policy be modified to require a needs test as follows:</p> <p>As much of the <i>mineral aggregate resources</i> as is realistically possible shall be made available as close to markets as possible.</p> <p>Demonstration of need for <i>mineral aggregate resources</i>, including any type of supply/demand analysis, shall not be required, notwithstanding</p>

		the availability, designation or licensing for extraction of mineral aggregate resources locally or elsewhere.
2.5.2.2	<p>Extraction shall be undertaken in a manner which minimizes social, economic and environmental impacts.</p> <p><u>Outside of the Greenbelt Area, extraction may be considered in the natural heritage features listed in section 2.1.5, 2.1.6 and 2.1.7, provided that the long-term rehabilitation can demonstrate no negative impacts on the natural features or their ecological functions.</u></p>	<p>This policy is concerning as it introduces consideration for extraction in natural heritage features (outside of the Greenbelt) provided that the long-term rehabilitation can demonstrate no-negative impacts on the natural feature and its ecological function. Aggregate extraction operations, although considered an interim use, may be in operation for decades. The proposed policy change permits mineral aggregate extraction in natural heritage features such as significant woodlands, fish habitat, and habit of endangered and threatened species provided that the long-term rehabilitation can demonstrate no negative impacts on the natural features or their ecological functions. This would appear to allow extraction within some of the most significant and sensitive natural heritage features without having to demonstrate “no negative impact” to these features until rehabilitation has commenced. Also, the proposed policy has no regard for hydrological features and functions that play an important role in these sensitive habitats nor for the connectivity between habitats and features. Rehabilitation, for most “below the water table” quarry operations, never returns the affected site to a similar state of features and functionality as they are most likely to become aquatic habitats as opposed to terrestrial habitats, especially in Halton Region. Claiming that an aquatic habitat will replace the previous terrestrial habitat in functionality and connectivity, most likely will not meet the “no negative impact” test.</p> <p>The addition of this policy is not supported and it must be removed.</p>

2.5.2.4	Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact. Existing mineral aggregate operations shall be permitted to continue without the need for official plan amendment, rezoning or development permit under the Planning Act. <u>Where the Aggregate Resources Act applies, processes under the Aggregate Resources Act shall address the depth of extraction of new or existing mineral aggregate operations or their expansions.</u> When a license for extraction or operation ceases to exist, policy 2.5.2.5 continues to apply.	
2.6	Cultural Heritage and Archaeology	
2.6.5	Planning authorities shall <u>engage with Indigenous communities and</u> consider the their interests of Aboriginal communities in conserving when identifying, protecting and managing cultural heritage and archaeological resources.	<p>As stated in Part IV of this document, HAPP welcomes the collaboration and participation of Indigenous communities in the planning and conservation processes, however we require the Province to provide guidelines as to how such collaboration should take place. Furthermore, given the definition of conserving which includes “identifying, protecting, managing and use of”, the proposed change is not required. Therefore, HAPP suggest the following modifications to the policy:</p> <p>Planning authorities shall <u>engage with Indigenous communities and</u> consider the their interests of Aboriginal communities in conserving when identifying, protecting and managing cultural heritage and archaeological resources in accordance with <u>Provincial Guidelines.</u></p>
3.0	Protecting Public Health and Safety	
	<u>(Note: policies in this section related to natural hazards are subject to ongoing review by the Province’s Special Advisor on flooding. Further</u>	HAPP would be pleased to provide comments on the ongoing review and proposed changes to Section 3.0 – Hazard in the PPS.

	<u>changes may be considered as a result of this review)</u>	
3.1	Natural Hazards	
3.1.3	Planning authorities shall consider <u>prepare for</u> the potential impacts of <u>a changing</u> climate change that may increase the risk associated with natural hazards.	HAPP supports the proposed changes to this policy.
3.2	Human-Made Hazards	
<u>3.2.3</u>	<u>Planning authorities should support, where feasible, on-site and local re-use of excess soil through planning and development approvals while protecting human health and the environment.</u>	HAPP provides the following modifications in order to align the policy with the provincial guidelines as a reference to the Excess Soil Best Management Practice Guide: <u>Planning authorities should support, where feasible, on-site and local re-use of excess soil through planning and development approvals while protecting human health and the environment in accordance with provincial guidelines.</u>
4.0	Implementation and Interpretation	
4.1	This Provincial Policy Statement applies to all decisions in respect of the exercise of any authority that affects a planning matter made on or after April 30, 2014 <u><DATE></u> .	
4.2	In accordance with section 3 of the Planning Act, a decision of the council of a municipality, a local board, a planning board, a minister of the Crown and a ministry, board, commission or agency of the government, including the Municipal Board, in respect of the exercise of any authority that affects a planning matter, "shall be consistent with" this Provincial Policy Statement.	HAPP recommends keeping the original wording of this policy in PPS, 2014 as it places more emphasis on conforming to the PPS. The removal of the requirement "to be consistent with" is problematic, as it may lead to inconsistent application of PPS policies

	<p>Comments, submissions or advice that affect a planning matter that are provided by the council of a municipality, a local board, a planning board, a minister or ministry, board, commission or agency of the government “shall be consistent with” this Provincial Policy Statement.</p> <p><u>This Provincial Policy Statement shall be read in its entirety and all relevant policies are to be applied to each situation.</u></p>	
4.4	<p>This Provincial Policy Statement shall be read <u>implemented</u> in its entirety and all relevant policies are to be applied to each situation <u>a manner that is consistent with Ontario Human Rights Code and the Canadian Charter of Rights and Freedoms.</u></p>	
4.6	<p>This Provincial Policy Statement shall be implemented in a manner that is consistent with the Ontario Human Rights Code and the Canadian Charter of Rights and Freedoms.</p>	
4.7 <u>4.6</u>	<p>The official plan is the most important vehicle for implementation of this Provincial Policy Statement. Comprehensive, integrated and long-term planning is best achieved through official plans. Official plans shall identify provincial interests and set out appropriate land use designations and policies. To determine the significance of some natural heritage features and other resources, evaluation may be required.</p> <p>Official plans should also coordinate cross-boundary matters to complement the actions of other planning authorities and promote mutually beneficial solutions. Official plans shall provide clear, reasonable and attainable policies to protect provincial interests and direct development to suitable areas.</p>	<p>HAPP does not support the proposed removal of the text related to cross boundary matters, as this policy supports the natural heritage and water policies that promote the management of natural resources using a “systems, cross-jurisdictional or watershed” approach.</p>

	In order to protect provincial interests, planning authorities shall keep their official plans up-to-date with this Provincial Policy Statement. The policies of this Provincial Policy Statement continue to apply after adoption and approval of an official plan	
4.7	<u>Planning authorities shall take action to support increased housing supply and facilitate a timely and streamlined process for local development by:</u>	HAPP proposes the following modifications that will provide flexibility to municipalities to create local processes to streamline applications. <u>Planning authorities shall should take action to support increased housing supply and facilitate a timely and streamlined process for local development by:</u>
	a) <u>identifying and fast-tracking priority applications which support housing and job-related growth and development; and</u>	HAPP recommends the following changes to allow the province and municipalities to meet their needs of affordable housing options: <u>identifying and fast-tracking priority applications which support affordable housing and job-related growth and development; and</u>
	b) <u>reducing the time needed to process residential and priority applications to the extent practical.</u>	HAPP recommends the following changes to allow the province and municipalities to meet their needs of affordable housing options: <u>reducing the time needed to process affordable residential and priority applications to the extent practical.</u>
4.8	Zoning and development permit by-laws are important for implementation of this Provincial Policy Statement. Planning authorities shall keep their zoning and development permit by-laws up-to-date with their official plans and this Provincial Policy Statement.	

4.9	The policies of this Provincial Policy Statement represent minimum standards. This Provincial Policy Statement does not prevent planning authorities and decision-makers from going beyond the minimum standards established in specific policies, unless doing so would conflict with any policy of this Provincial Policy Statement.	HAPP recommends maintaining this policy as it is important to allow planning authorities from exceeding the policies of the Provincial Policy Statement in protecting and effectively using their lands and resources.
4.10	A wide range of legislation, regulations, policies, and plans may apply to decisions with respect to Planning Act applications. In some cases, a Planning Act proposal may also require approval under other legislation or regulation, and policies and plans issued under other legislation may also apply.	HAPP recommends maintaining this policy.
4.11	In addition to land use approvals under the Planning Act, infrastructure may also require approval under other legislation and regulations. An environmental assessment process may be applied to new infrastructure and modifications to existing infrastructure under applicable legislation. There may be circumstances where land use approvals under the Planning Act may be integrated with approvals under other legislation, for example, integrating the planning processes and approvals under the Environmental Assessment Act and the Planning Act, provided the intent and requirements of both Acts are met.	HAPP recommends maintaining this policy as we do not support the elimination of the EA process for changes to infrastructure or new infrastructure. This process functions to ensure that all issues are measured and mitigated.
4.12	Provincial plans shall be read in conjunction with this Provincial Policy Statement and take precedence over policies in this Provincial Policy Statement to the extent of any conflict, except where establishing provincial plans provides otherwise. Examples of these are plans created under the Niagara Escarpment Planning and Development Act, the Ontario Planning and	HAPP recommends maintaining this policy as it defines the hierarchy in the application of provincial plans in relationship to the provincial policy statement.

	Development Act, 1994, the Oak Ridges Moraine Conservation Act, 2001, the Greenbelt Act, 2005 and the Places to Grow Act, 2005.	
4.13	Within the Great Lakes—St. Lawrence River Basin, there may be circumstances where planning authorities should consider agreements related to the protection or restoration of the Great Lakes—St. Lawrence River Basin. Examples of these agreements include Great Lakes agreements between Ontario and Canada, between Ontario, Quebec and the Great Lakes States of the United States of America, and between Canada and the United States of America.	HAPP recommends maintaining this policy as it speaks to the cases when an agreement within the Great Lakes-St. Lawrence Basin is required.
4.14 4.8	The Province, in consultation with municipalities, other public bodies and stakeholders shall identify performance indicators for measuring the effectiveness of some or all of the policies. The Province shall monitor their implementation, including reviewing performance indicators concurrent with any review of this Provincial Policy Statement.	HAPP would like to be engaged during this process, and to understand some of the KPIs that will be implemented into the provincial framework.
4.15 4.9	Municipalities are encouraged to establish performance indicators to monitor <u>and report on</u> the implementation of the policies in their official plans, <u>in accordance with any reporting requirements, data standards and any other guidelines that may be issued by the Minister.</u>	
6.0	Definitions	
	<u>Agricultural System:</u> <u>A system comprised of a group of inter-connected elements that collectively create a viable, thriving agricultural sector. It has two components:</u>	

	<p>a) <u>an agricultural land base comprised of prime agricultural areas, including specialty crop areas, and rural lands that together create a continuous productive land base for agriculture; and</u></p>	
	<p>b) <u>an agri-food network which includes infrastructure, services, and assets important to the viability of the agri-food sector.</u></p>	
	<p>Agri-food network: <u>Within the Agricultural System, a network that includes elements important to the viability of the agri-food sector such as regional infrastructure and transportation networks; on-farm buildings and infrastructure; agricultural services, farm markets, distributors, and primary processing; and vibrant, agriculture-supportive communities.</u></p>	
	<p>Areas of archaeological potential: means areas with the likelihood to contain archaeological resources. Methods-Criteria to identify archaeological potential are established by the Province, but municipal approaches which achieve the same objectives may also be used. The Ontario Heritage Act requires archaeological potential to be confirmed <u>by a licensed archaeologist</u> through archaeological <u>assessment and/or</u> fieldwork.</p>	<p>HAPP recommends keeping the language that allows municipalities to remain part of the process through the following modification: means areas with the likelihood to contain archaeological resources. Methods-Criteria to identify archaeological potential are established by the Province, but municipal approaches which achieve the same objectives may also be used. The Ontario Heritage Act requires archaeological potential to be confirmed <u>by a licensed archaeologist</u> through archaeological <u>assessment and/or</u> fieldwork.</p>
	<p>Built heritage resource: means a building, structure, monument, installation or any manufactured <u>or constructed part or</u> remnant that contributes to a property's cultural heritage value or interest as identified by a community, including an Aboriginal-Indigenous community. <u>Most</u> built heritage resources are generally located on property that has been designated under Parts</p>	<p>HAPP recommends removing the last sentence, as there is no basis to assert that "most" built heritage resources have been proactively identified and protected through regulations by local, provincial, federal, and/or international registers. Ontario's heritage continues to evolve over time. It is quite possible that most built heritage resources have yet to be identified and/or recognized. Including this "most" statement in the PPS could have undesirable consequences of discounting the value of as-yet unidentified or unrecognized heritage resources.</p>

	IV or V of the <i>Ontario Heritage Act</i> , or <u>has been</u> included on local, provincial, <u>federal</u> and/or federal <u>international</u> registers.	<p>The definition would also benefit from a definition of the introduced term “constructed”.</p> <p>HAPP’s modifications to the definition are as follows: Built Heritage resource:</p> <p>means a building, structure, monument, installation or any manufactured <u>or constructed part or</u> remnant that contributes to a property’s cultural heritage value or interest as identified by a community, including an Aberiginal-Indigenous community. Most built heritage resources are generally located on property that has been designated under Parts IV or V of the Ontario Heritage Act, or has been included on local, provincial, federal and/or federal international registers.</p>
	<p>Comprehensive review: means</p> <p>a) for the purposes of policies 1.1.3.8, <u>1.1.3.9</u> and 1.3.2.2, an official plan review which is initiated by a planning authority, or an official plan amendment which is initiated or adopted by a planning authority, which: [...]</p>	
	<p>Conserved: means the identification, protection, management and use of built heritage resources, cultural heritage landscapes and archaeological resources in a manner that ensures their cultural heritage value or interest is retained under the Ontario Heritage Act This may be achieved by the implementation of recommendations set out in a conservation plan, archaeological assessment, and/or heritage impact assessment that <u>has been approved or adopted by the planning authority or decision-maker</u>. Mitigative measures and/or alternative development approaches can be included in these plans and assessments.</p>	<p>HAPP notes that it is concerned with the removal of the reference to the <i>Ontario Heritage Act</i> from the definition. The main statute used to “conserve” cultural heritage resources is now not referenced.</p>

	<p>Cultural heritage landscape: means a defined geographical area that may have been modified by human activity and is identified as having cultural heritage value or interest by a community, including an Aberiginal <u>Indigenous</u> community. The area may involve <u>include</u> features such as <u>buildings</u>, structures, spaces, <u>views</u>, archaeological sites or natural elements that are valued together for their interrelationship, meaning or association. Examples may include, but are not limited to, heritage conservation districts designated <u>Cultural heritage landscapes may be properties that have been determined to have cultural heritage value or interest</u> under the Ontario Heritage Act villages, parks, gardens, battlefields, mainstreets and neighbourhoods, cemeteries, trailways, viewsheds, natural areas and industrial complexes of heritage significance; and areas recognized by, or have been included on federal <u>and/or</u> international designation authorities (e.g. a National Historic Site or District designation, or a UNESCO World Heritage Site) <u>registers, or protected through official plan, zoning by-law, or other land use planning mechanisms.</u></p>	<p>The proposed changes produce a broader interpretation of the meaning of a cultural heritage landscape (i.e. not restricting one's understanding of a cultural heritage landscape to a few pre-identified examples).</p> <p>HAPP support this definition's recognition of "official plan, zoning by-law, or other land use planning mechanisms" as tools to protect cultural heritage landscapes, as such <i>Planning Act</i> mechanisms are becoming more commonly used to conserve cultural heritage landscapes in addition to those available under the <i>Ontario Heritage Act</i> (e.g. specific OP policies, secondary plans, etc.).</p> <p>The policy should be re-framed such that all the tools and mechanisms may be used, singly or in whatever combination is appropriate to conserve cultural heritage landscapes.</p>
	<p>Endangered species: means a species that is listed or categorized <u>classified</u> as an "Endangered Species" on the Ontario Ministry of Natural Resources' <u>official</u> Species at Risk <u>in Ontario</u> List, as updated and amended from time to time.</p>	
	<p>Greenbelt Area: <u>means the area identified in Ontario Regulation 59/05, as amended from time to time.</u></p>	
	<p>Habitat of endangered species and threatened species:</p>	

	<p>means <u>habitat within the meaning of Section 2 of the Endangered Species Act, 2007.</u></p> <p>a) with respect to a species listed on the Species at Risk in Ontario List as an endangered or threatened species for which a regulation made under clause 55(1)(a) is in force, the area prescribed by that regulation as the habitat of the species; or</p> <p>b) with respect to any other species listed on the Species at Risk in Ontario List as an endangered or threatened species, an area on which the species depends, directly or indirectly, to carry on its life processes, including life processes such as reproduction, rearing, hibernation, migration or feeding, as approved by the Ontario Ministry of Natural Resources; and</p> <p>places in the areas described in clause (a) or (b), whichever is applicable, that are used by members of the species as dens, nests, hibernacula or other residences.</p>	
	<p>Heritage attributes:</p> <p>means the principal features or elements that contribute to a protected heritage property's cultural heritage value or interest, and <u>that must be retained. Attributes</u> may include the property's built, <u>constructed</u>, or manufactured elements, as well as natural landforms, vegetation, water features, and its visual setting (including e.g. significant views or vistas to or from a protected heritage property)</p>	
	<p><u>Housing options:</u></p> <p><u>means a range of housing types such as, but not limited to single-detached, semidetached,</u></p>	<p>HAPP notes that the definition continues to exclude adequate rental housing from provincial interest related to land use planning and development, while adding four rarely used housing ownership models</p>

	<p><u>rowhouses, townhouses, stacked townhouses, multiplexes, additional residential units, tiny homes, multi- residential buildings and uses such as, but not limited to life lease housing, coownership housing, co-operative housing, community land trusts, affordable housing, housing for people with special needs, and housing related to employment, institutional or educational uses.</u></p>	<p>into provincial interests is a missed opportunity, since establishing rental targets is part of Section 2.2.6 (1) a) ii of the A place to Grow: Growth Plan.</p> <p>HAPP also recommends including adaptable and accessible housing as additional housing options and providing a definition for both.</p>
	<p><u>Impacts of a changing climate:</u> <u>means the potential for present and future consequences and opportunities from changes in weather patterns at local and regional levels including extreme weather events and increased climate variability</u></p>	
	<p>Major facilities: means facilities which may require separation from sensitive land uses, including but not limited to airports, <u>manufacturing uses</u>, transportation infrastructure and corridors, rail facilities, marine facilities, sewage treatment facilities, waste management systems, oil and gas pipelines, industries, energy generation facilities and transmission systems, and resource extraction activities.</p>	
	<p>Municipal sewage services: means a sewage works within the meaning of section 1 of the Ontario Water Resources Act that is owned or operated by a municipality, <u>including centralized and decentralized systems.</u></p>	
	<p>Municipal water services:</p>	

	means a municipal drinking-water system within the meaning of section 2 of the Safe Drinking Water Act, 2002, <u>including centralized and decentralized systems.</u>	
	<p>Negative impacts: means</p> <p>a) in regard to policy 1.6.6.4 and 1.6.6.5, <u>potential risks to human health and safety</u> and degradation to the quality and quantity of water, sensitive surface water features and sensitive ground water features, and their related hydrologic functions, due to single, multiple or successive development. Negative impacts should be assessed through environmental studies including hydrogeological or water quality impact assessments, in accordance with provincial standards;</p>	
	<p>On-farm diversified uses: means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products. <u>Ground-mounted solar facilities are permitted in prime agricultural areas and specialty crop areas only as on-farm diversified uses.</u></p>	<p>HAPP recommends deleting the last sentence as it has been proposed as a policy under section 2.3.6.3</p> <p>HAPP recommends revising the guidelines on permitted uses in Ontario to reflect the repeal of the Green Energy Act as well as any relevant amendments to the Planning Act, PPS and A place to Grow: Growth Plan.</p> <p>HAPP's proposes the following modification to the definition:</p> <p>On-farm diversified uses: means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri- tourism uses, and uses that produce value-added agricultural products <u>and renewable energy generation.</u></p>
	Partial services: means	

	<ul style="list-style-type: none"> a) municipal sewage services or private communal sewage services and <u>combined with</u> individual on- site water services; or b) municipal water services or private communal water services and-combined <u>with</u> individual on-site sewage services. 	
	<p>Planned corridors: means corridors or future corridors which are required to meet projected needs, and are identified through provincial plans, preferred alignment(s) determined through the Environmental Assessment Act process, or identified through planning studies where the Ontario Ministry of Transportation, <u>Metrolinx, Ontario Ministry of Energy, Northern Development and Mines or Independent Electricity System Operator (IESO) or any successor to those ministries or entities</u> is actively pursuing the identification of a corridor. Approaches for the protection of planned corridors may be recommended in guidelines developed by the Province.</p>	
	<p>Provincial and federal requirements: means</p> <p>a) —in regard to policy 1.6.11.2, legislation, regulations, policies and standards administered by the federal or provincial governments for the purpose of protecting the environment from potential impacts associated with energy systems and ensuring that the necessary approvals are obtained;</p> <p>a) in regard to policy 2.1.6, legislation and policies administered by the federal or provincial governments for the purpose of fisheries protection (including fish and fish habitat), and related, scientifically</p>	

	<p>established standards such as water quality criteria for protecting lake trout populations; and</p> <p>b) in regard to policy 2.1.7, legislation and policies administered by the provincial government or federal government, where applicable, for the purpose of protecting species at risk and their habitat.</p>	
	<p>Public service facilities: means land, buildings and structures for the provision of programs and services provided or subsidized by a government or other body, such as social assistance, recreation, police and fire protection, health and educational programs, <u>long-term care services</u>, and cultural services. Public service facilities do not include infrastructure.</p>	
	<p>Residential intensification: means intensification of a property, site or area which results in a net increase in residential units or accommodation and includes:</p> <ul style="list-style-type: none"> a) redevelopment, including the redevelopment of <i>brownfield sites</i>; b) the development of vacant or underutilized lots within previously developed areas; c) infill development; d) <u>development and introduction of new housing options within previously developed areas</u>; e) the conversion or expansion of existing industrial, commercial and institutional buildings for residential use; and f) the conversion or expansion of existing residential buildings to create new residential units or accommodation, including accessory apartments, second 	

	<u>additional residential</u> units and , rooming houses, <u>and other housing options.</u>	
	<p>Regional market area: refers to an area that has a high degree of social and economic interaction. The upper or single-tier municipality, or planning area, will normally serve as the regional market area. However, where a regional market area extends significantly beyond these boundaries, then the regional market area may be based on the larger market area. Where regional market areas are very large and sparsely populated, a smaller area, if defined in an official plan, may be utilized.</p>	
	<p>Significant: means</p> <ul style="list-style-type: none"> a) in regard to wetlands, coastal wetlands and areas of natural and scientific interest, an area identified as provincially significant by the Ontario Ministry of Natural Resources using evaluation procedures established by the Province, as amended from time to time; b) in regard to woodlands, an area which is ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or 	<p>HAPP is supportive with the proposed revisions to this part of the definition. As well, clear direction on how to apply O. Reg. 9/06, Criteria for determining Cultural Heritage Value or Interest would be welcome.</p>

	<p>due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history. These are to be identified using criteria established by the Ontario Ministry of Natural Resources;</p> <p>c) in regard to other features and areas in policy 2.1, ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or natural heritage system;</p> <p>d) in regard to mineral potential, an area identified as provincially significant through evaluation procedures developed by the Province, as amended from time to time, such as the Provincially Significant Mineral Potential Index; and</p> <p>e) in regard to cultural heritage and archaeology, resources that have been determined to have cultural heritage value or interest. <u>Processes for determining cultural heritage value or interest are established by the Province under the authority of the Ontario Heritage Act. National and international criteria are established by the certifying bodies.</u> for the important contribution they make to our understanding of the history of a place, an event, or a people</p> <p>Criteria for determining significance for the resources identified in sections (c)- (d)-(e) are recommended by the Province, but municipal approaches that achieve or</p>	
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	<p>exceed the same objective may also be used.</p> <p>While some significant resources may already be identified and inventoried by official sources, the significance of others can only be determined after evaluation.</p>	
	<p>Special needs: means any housing, including dedicated facilities, in whole or in part, that is used by people who have specific needs beyond economic needs, including but not limited to, needs such as mobility requirements or support functions required for daily living. Examples of special needs housing may include, but are not limited to, <u>long- term care homes, adaptable and accessible housing, and</u> housing for persons with disabilities such as physical, sensory or mental health disabilities, and housing for older persons.</p>	<p>HAPP recommends the following:</p> <ol style="list-style-type: none"> 1- Removing the added type (long-term care homes) to ‘special needs’ as it blurs the line between institutional medical care (traditional long-term care) and supported living that does not include 24 hour supports. This definition change will likely cause confusion in both land use designations in Official Plans and Zoning By Laws as it is redefining an institutional use as a residential use, while continuing to refer to long-term care as an institutional use in 1.1.1 b. 2- Removing “adaptable and accessible housing” from the “Special Needs” definition and include them in the definition of “Housing Options.” “Special needs” in this case refers to people with complex health needs specifically group homes, supported residences, specialized residences and long-term care homes or a congregate housing arrangement where clients with disabilities or other unique conditions share personal care resources. <p>HAPP’s proposes the following modifications to the definition:</p> <p>Special needs: means any housing, including dedicated facilities, in whole or in part, that is used by people who have specific needs beyond economic needs, including but not limited to, needs such as mobility requirements or support functions required for daily living. Examples of special needs housing may include, but are not limited to, long- term care homes, adaptable and accessible housing, and housing for persons with disabilities such as physical, sensory or mental health disabilities, and housing for older persons.</p>

	<p>Threatened species: means a species that is listed or categorized <u>classified</u> as a “Threatened Species” on the Ontario Ministry of Natural Resources’ official Species at Risk <u>in Ontario</u> List, as updated and amended from time to time.</p>	
	<p>Transit-supportive: in regard to land use patterns, means development that makes transit viable, <u>optimizes investments in transit infrastructure</u>, and improves the quality of the experience of using transit. It often refers to compact, mixed-use development that has a high level of employment and residential densities, <u>including air rights development, in proximity to transit stations, corridors and associated elements within the transportation system</u>. Approaches may be recommended in guidelines developed by the Province or based on municipal approaches that achieve the same objectives.</p>	

Report To:	Regional Chair and Members of Regional Council
From:	Bob Gray, Acting Commissioner, Legislative and Planning Services and Corporate Counsel
Date:	October 16, 2019
Report No. - Re:	LPS105-19 - Comments on the Proposed Changes to the Provincial Policy Statement: Joint Submission from Halton Municipalities and Conservation Authorities

RECOMMENDATION

1. THAT Report No. LPS105-19 Re: "Comments on the Proposed Changes to the Provincial Policy Statement: Joint Submission from Halton Municipalities and Conservation Authorities" be endorsed.
2. THAT the Regional Clerk forward a copy of Report No. LPS105-19 and Attachment #1 to the Ministry of Municipal Affairs and Housing (MMAH), the Halton Area MPPs, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Conservation Halton, the Credit Valley Conservation Authority and the Grand River Conservation Authority for their information.

REPORT

Executive Summary

- On July 22, 2019 the Provincial government released changes to the Provincial Policy Statement (PPS) through the Environmental Registry of Ontario as a Policy Proposal Notice ["The Proposal"], ER Number: 019-0279. The Proposal was accompanied by a series of questions seeking feedback.
- The Halton Area Planning Partnership (HAPP) has reviewed the proposed changes and has developed a joint Halton municipal and conservation authority response to the MMAH (Attachment #1 – document under separate cover).
- This report provides information to Regional Council on the nature of the proposed changes to the PPS and recommends that Council endorse the joint submission as outlined in this Report.

Background

The PPS is a consolidated statement of the Provincial government's policies on land use planning. It provides policy direction on key land use planning issues that affect communities, such as the efficient use and management of land and infrastructure, the provision of sufficient housing to support residential and job growth and the protection of the environment and natural resources. Municipalities are required to be consistent with the PPS in all their planning decisions as required by paragraph 3(5)(a) of the *Planning Act*.

The PPS is issued under section 3 of the *Planning Act*. The most recent update of the PPS came into force and effect on April 30, 2014. On July 22, 2019 the government released The Proposal. These proposed changes were part of a coordinated initiative with the stated purpose of increasing housing supply, cutting red tape and supporting jobs through the strategic plan: "More Homes, More Choice: Ontario's Housing Supply Action Plan", released on May 2, 2019.

The proposed changes to the PPS are intended to support the following objectives of the Provincial government:

- Encourage the development of an increased mix and supply of housing.
- Protect the environment and public safety.
- Reduce barriers and costs for development and provide greater predictability.
- Support rural, northern and Indigenous communities.
- Support the economy and job creation.

Through this consultation the Province has specifically requested responses to the following questions:

- Do the proposed policies effectively support goals related to increasing housing supply, creating and maintaining jobs, and red tape reduction while continuing to protect the environment, farmland, and public health and safety?
- Do the proposed policies strike the right balance? Why or why not?
- How do these policies take into consideration the views of Ontario communities?
- Are there any other policy changes that are needed to support key priorities for housing, job creation, and streamlining of development approvals?
- Are there any other tools that are needed to help implement the proposed policies?

Discussion

HAPP has reviewed the proposed changes and has developed a joint submission to respond to both the Proposal and questions posed by the Province (Attachment #1, under separate cover). The submission identifies several key areas where changes were

deemed significant and where changes to the Proposal should be addressed to satisfy concerns and capitalize on opportunities. These key areas are:

1. Softening of Certain Policies “Shall to Should”

The proposed PPS has softened municipal decision making standards from a mandatory “shall” to a less directive “should” for a number of important policies, as detailed in Attachment #1. These changes will likely compromise a municipality’s ability to defend good planning decisions, especially in the absence of a clear Provincial definition of how the “should” standard is to be interpreted and implemented. As a result, it is recommended that the proposed PPS be modified to maintain the PPS 2014 “shall” standard for these policies.

2. References to Undefined “Market” Factors and Terms

There are several new proposed policy changes in the updated PPS that make reference to “market” based terms such as: accommodating an appropriate “market-based” range and mix of residential types to meet long-term needs (section 1.1.1.b); demonstrating a “market demand” test as part of the requirements for a settlement boundary expansion (section 1.1.3.8); providing for an appropriate range and mix of housing options to meet projected “market-based needs” (section 1.4.3); and encouraging residential uses to respond to dynamic “market-based needs” (section 1.7.1.b). There is concern that none of these proposed “market” based terms are defined in the updated PPS which leaves municipalities with little direction about how to apply these tests to decisions on planning matters.

Furthermore, with the introduction of the “market” tests in PPS policies such as the requirement for a settlement boundary expansion (section 1.1.3.8), there is concern that it would place the market as being more important than other community objectives in justifying the merits of a proposal. This does not represent good planning, nor is it consistent with implementing a broad range of matters defined by the *Planning Act* as representing the Provincial interest.

It is recommended that the Province remove references to the “market” as a basis for determining the merits of a policy or development proposal.

3. Proposed Changes to Prioritize Development Applications

Proposed changes to section 4.7 of the PPS mandate that municipalities “shall” take action to support “streamlining”, “fast-tracking” and “prioritizing” applications to facilitate increased housing and job-related growth and development. This policy change is particularly important given that recent changes to the *Planning Act* under Bill 108, have already mandated that municipalities significantly fast track municipal planning decisions through reduced approval times. Introducing a new implementation policy in the proposed PPS that further mandates faster decision-making does not provide municipalities the discretion to prioritize and balance a range

of policy interests in application review, including impacts on housing supply and job growth.

It is recommended the proposed policy be modified from a directive “shall take action” to a more flexible “should take action” to provide planning authorities with some discretion to determine which planning applications should be prioritized for fast tracking, while balancing a range of policy interests, especially since some delays are caused by protracted Provincial reviews and a lack of quality supporting information from the proponent.

4. Considerations for Climate Change Adaptation Mitigation Policy Directions

There are numerous policy changes and additions to the PPS in support of climate change adaptation, including a new definition related to climate change impacts. This definition however, only speaks to the “impacts of a changing climate” and does not address the broader causes and drivers of climate change. Furthermore, with the introduction of climate change adaptation language, there is a great opportunity to enhance existing policies aimed at mitigating climate change and reducing greenhouse gas levels by encouraging the use of green infrastructure, sustainable housing and renewable energy systems. This is particularly important given that all municipalities in Halton have declared climate emergencies to respond to the growing public concern over climate change impacts and the need to make climate action a priority.

Therefore, it is recommended that the Province broaden its climate change response within the PPS to include mitigation policies and directives.

5. Changes to Indigenous Engagement

Changes to the proposed PPS include a welcome emphasis on the importance and value of the unique role Indigenous communities play in land use planning through consultations with municipalities. There is, however, a pressing need for Provincial guidance to support implementation of these policies by providing municipalities with clear directions on what will be expected through consultation and which applications will require consultation with Indigenous communities.

Therefore, it is recommended that the Province develop consultation guidelines so that there is a mutual understanding of what constitutes meaningful engagement.

6. Changes to the Implementation and Interpretation Section

Significant changes are proposed to the “Implementation and Interpretation” section of the PPS, most notably the relocation of section 4.9 that enables municipalities to go beyond the PPS minimum standards when making decisions on planning matters, as well as other changes as indicated in Attachment #1. There is a concern that

relocating policies from the Implementation section to the Preamble creates ambiguity and de-emphasizes their importance as directional policies that municipalities can reference when making planning decisions.

Therefore, it is recommended that the Province maintain the “minimum standards” policy and other directional policies in the "Implementation and Interpretation" section instead of removing them or relocating them to the Preamble of the PPS.

7. References to Implementation Guidelines

There are numerous policy changes in the proposed PPS where references are made to unknown, draft, or non-existent guidelines that are intended to help implement the policies as indicated in Appendix 1. These policies are essentially incomplete if the guidelines that help implement them are not clearly identified in the PPS and are not finalized for public use. Furthermore, it is difficult to provide an accurate evaluation of the impact of proposed policies that reference guidelines when these guidelines are not clearly identified and not yet in place.

Therefore, it is important that the Province clearly identify these guidelines and consult extensively with municipalities to ensure that they have utility and can be implemented through planning decisions.

8. Changes Related to Mineral Aggregate Extraction

Section 2.5.2.1 of the PPS requires that as much of the mineral aggregate resources that are realistically possible shall be made available as close to markets as possible. In addition, this policy indicates that there is no requirement to demonstrate need for mineral resources, including demand/supply analysis, in order to extract these resources locally or elsewhere. However, in order to establish an appropriate balance to protect aggregate resources and other important provincial interests such as protection of agricultural lands and natural heritage areas, it is recommended that the PPS be amended to require a proponent to demonstrate the need for any additional supply of aggregate resources before extraction can occur as indicated in Appendix 1. This position is consistent with the resolution of Regional Council from its meeting in April 2019.

Further, the Proposal includes changes to section 2.5.2.2 in the PPS that allow for extraction in natural heritage features (outside of the Greenbelt) provided that the long-term rehabilitation can demonstrate no negative impacts on the natural features or their ecological function. Aggregate extraction operations, although considered an interim use, may be in operation for decades. The proposed policy change permits mineral aggregate extraction in natural heritage features such as significant woodlands, fish habitat, and habitat of endangered and threatened species provided that the long-term rehabilitation can demonstrate no negative impacts on the natural features or their ecological functions. This change would allow extraction within some

of the most significant and sensitive natural heritage features, and is not consistent with the Region's approach to protect the Natural Heritage System.

Another policy change in this section of the PPS requires clarification. The revised wording of section 2.5.2.4 states that where the *Aggregate Resources Act* applies, processes under that Act shall address the depth of extraction of new or existing mineral aggregate operations. The intent of the policy is not clear, but it suggests that planning authorities would not have the opportunity to comment on the depth of the extraction. This is an important consideration in the review of an aggregate application as depth is likely a factor in determining the impact to the water table which has broad ranging implications on the quality of the private drinking water supply (i.e. nearby private wells) as well as impacts to the broader hydrogeological system needed to support the Region's Natural Heritage System. It is necessary to be able to review and comment on the depth of extraction to determine the conformity of the application with the Regional Official Plan.

Conclusion

The proposed PPS includes positive changes that strengthen policies related to climate change adaptation and indigenous engagement. There are also opportunities for a number of enhancements to these important policies to ensure that they can be effectively implemented as described in Attachment #1. Some policy changes can be improved through modification, such as requiring a demonstration of need for aggregate resources extraction, maintaining directive policy statements in the "Implementation and Interpretation" section, and strengthening/softening directive language "shall vs. should" as appropriate. In addition, there are a number of policy changes that the Province has introduced in the PPS such as changes to mineral aggregate policies that permit extraction in natural heritage features, which will likely result in significant impacts to Halton's Natural Heritage System. These are not supported and should be removed from the PPS given their impacts to Halton.

FINANCIAL/PROGRAM IMPLICATIONS

There are no financial implications arising from this report. Staff continue to monitor all changes (legislative, regulatory, policy and program area) associated with the Province's amendments to the Provincial Policy Statement. Staff will provide an update to Council if any further changes related to this effort result in financial impact to the Region.

Respectfully submitted,



Curt Benson
Director, Planning Services and Chief
Planning Official



Bob Gray
Acting Commissioner, Legislative and
Planning Services and Corporate Counsel

Approved by



Jane MacCaskill
Chief Administrative Officer

If you have any questions on the content of this report,
please contact:

Curt Benson

Tel. # 7181

Attachments: Attachment #1 – Joint Submission on the Proposed Changes to the PPS (under separate cover)

RECEIVED

OCT 25 2019

Township of Puslinch

October 23, 2019

Mayor James Seeley
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0

Dear Mayor Seeley:

RE: LAS Natural Gas Program – 2017-18 Period Reserve Fund Rebate

LAS is pleased to announce a rebate to all LAS Natural Gas Program members. The amount being rebated back to your municipality is **\$1,446.26**.

This amount represents your municipality's proportionate share of the \$2.0 million reserve fund surplus that is being returned to program members that had accounts enrolled in the LAS Natural Gas Program during the 2017-18 program year (November 1, 2017 - October 31, 2018).

A copy of this letter and the cheque for your municipality has been sent to the designated LAS program contact (see CC below).

Your municipality's share of the program reserve fund was calculated using actual consumption data for all accounts enrolled in the LAS program for the period. The consumption data was aggregated at the organizational level and the payment amount is based on your proportionate share of the total LAS program volume.

We look forward to your continued involvement in this valuable program. Should you have any questions please contact Eleonore Schneider, LAS Program Manager at ext. 320 or at eschneider@amo.on.ca.

Sincerely,



Judy Dezell
Director

CC: Betty Coburn, Deputy Treasurer

RECEIVED

NOV 06 2019

Township of Puslinch

November 1, 2019

To whom it may concern:

RE: City of Guelph Comprehensive Zoning Bylaw Review – Community and Stakeholder Engagement Opportunities

In January Guelph City Council authorized staff to commence a comprehensive review of the City's Zoning Bylaw. We are excited to let you know that we have recently released two zoning discussion papers. These discussion papers include options and recommendations for a new zoning bylaw. The cover topics like, housing types (such as townhouses, accessory apartments, and lodging houses), rules for commercial areas, minimum and maximum amounts of parking, driveways and so much more.

Join us at upcoming workshops to learn more and participate in conversations.

November 21

Commercial areas workshop

1:30-3:30 p.m.

Salvation Army Guelph Citadel, 1320 Gordon Street

Natural areas, floodplains, open space, and parks workshop

6:30-8:30 p.m.

City Hall, Marg MacKinnon Community Room, 1 Carden Street

November 26

Parking and driveways workshop

1:30-3:30 p.m.

Salvation Army Guelph Citadel, 1320 Gordon Street

Residential areas and specific housing types workshop

6:30-8:30 p.m.

West End Community Centre, Room 3, 21 Imperial Road South

November 28

Residential areas and specific housing types workshop

1:30-3:30 p.m.

Royal Canadian Legion, Hall A, 57 Watson Parkway South

Parking and driveways workshop

6:30-8:30 p.m.

Royal Canadian Legion, Hall A, 57 Watson Parkway South

City Hall
1 Carden St
Guelph, ON
Canada
N1H 3A1

T 519-822-1260
TTY 519-826-9771

guelph.ca

4ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibsonr@rogers.com

September 23, 2019

Ministry of Natural Resources and Forestry
Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

Attention: Seana Richardson, Aggregate Technical Specialist

Dear Seana,

SUBJECT: Annual Compliance Assessment Report for 2019
Licence # 5654 (Martini Pit)
North ½ Lot 4, Concession 4
Township of Puslinch
Licensee: TGL Ltd.

Enclosed is the Compliance Assessment Report for the gravel pit licensed to TGL Ltd. at the above noted location. Copies of the report have been filed with the Township of Puslinch and the County of Wellington as required under the Aggregate Resources Act.

If you have any questions regarding the report, please contact me at my office.

Yours truly,



Robert J. Gibson

Encl.

cc: Don Poort, TGL Ltd.
Township of Puslinch
County of Wellington

Instructions

- Please submit this report to the local Aggregate Inspector who administers your site, or the local Ministry of Natural Resources and Forestry (MNRF) office.
- Pursuant to subsection 57(4) of the *Aggregate Resources Act* (ARA), it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

Note: All information in respect of this report is available for public review.

Part 1. Background Information

Year 2019	Licensee TGL LTD.	Licence ID Number 5654 (MARTINI PIT)
Lot N. 1/2 4	Concession 4	Geographic Township PUSLINCH
MNRF District/Area Office GUELPH DISTRICT		Municipality TOWNSHIP OF PUSLINCH (WELLINGTON COUNTY)

Part 2. Observations

Note: Any "No" requires completion of Part 3. Remedial Actions.

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
A. Site Access					
A1 Boundaries (clearly marked)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Boundaries adjacent to former Cox pit & Twp Rd. 4A are fenced. Marker posts identify west boundary	<input type="checkbox"/>
A2 Entrance and Exits (location/closed)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gate was has been removed from hinges by trespassers.	<input checked="" type="checkbox"/>
A3 Lease/Ownership/Extraction Agreement				Licensee owns property	<input type="checkbox"/>
B. Site Protection					
B4 Fencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Boundary fencing is in good condition.	<input type="checkbox"/>
B5 Fencing (site plan variation or temporary relief granted)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Western boundary adjacent to former Dolime site runs through agricultural lands and is identified with wood marker posts.	<input type="checkbox"/>
B6 Screening (trees/berms)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is not active and mainly rehabilitated.	<input type="checkbox"/>
B7 Setbacks (15m / 30m or other)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site plan variances approved for boundaries with east and west setbacks. Approved to extract 30m setback along Rd.4A .	<input type="checkbox"/>
C. Operational Details					
C8 Operating Sequence	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is not an active operation.	<input type="checkbox"/>
C9 Stripping (overburden)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden was stripped and stored in stockpiles or used directly in the progressive rehabilitation of pit.	<input type="checkbox"/>
C10 Overburden Seeded	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Remaining stockpiles of soil are vegetated with self sustaining growth.	<input type="checkbox"/>

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
D34 Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitated area and slopes are well established and majority are in agricultural use.	<input type="checkbox"/>
D35 Final Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitated areas are being used for agricultural use as proposed with good results.	<input type="checkbox"/>

**E. Prescribed Conditions
(For Licences issued
after June 27, 1997)**

E36 Other Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit was licensed prior to June 27, 1997	<input type="checkbox"/>
E37 Requirements of C of A's	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E38 Noise Mitigation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E39 Fuel Storage Tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E40 Spills Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E41 Permit to Take Water	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E42 Dust Suppression Measures Req'd. (Haul routes, equip, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

**F. Other Conditions (As
indicated on either Site
Plan or Licence)**

F43	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F44	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F45	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F46	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F47	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>

General Comments

Several areas of the pit floor that are not in final rehabilitations condition are becoming overgrown with shrubs.

It is recommended that licensee continue to conduct pit floor rehabilitation in the southern portion of the site by re-grading, stone removal and seeding to an agricultural crop.

Licence ID Number: 5654

Part 4. Submission

Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNRF has on file.

Date Submitted to MNRF (yyyy/mm/dd)

2019/09/23

Is the site held in reserve?

☐ Yes

☒ No

Copies of Report Sent to (by September 30):

☒ County/Regional Municipality

☒ Local Municipality

☒ Ministry of Natural Resources and Forestry

Part 5. To be Completed by Person Conducting Review (including on-site inspection)

Date Inspected (yyyy/mm/dd)

2019/08/22

Review Conducted by (Please Print)

BOB GIBSON

Signature (if different than licensee)



Name of Company

ROBERT GIBSON CONSULTING SERVICES INC.

Unit Number

Street Number

15

Street Name

Idlewood Drive

PO Box

City/Town

Kitchener

Province

Ontario

Postal Code

N2A 1H9

Position with Company

President

Part 6. Signature of Licensee or Authorized Official

Signature

**Part 7. For MNRF Office Use Only**

Accepted by MNRF

☐ Yes

☐ No

Date Accepted (yyyy/mm/dd)

MNRF Signature

Field Audit by MNRF

☐ Yes

☐ No

Date Inspected (yyyy/mm/dd)

MNRF Signature

Follow up Notice Required

☐ Yes

☐ No

Licence ID Number

ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibsonr@rogers.com

September 23, 2019

Ministry of Natural Resources and Forestry
Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

RECEIVED

OCT 03 2019

Township of Puslinch

Attention: Seana Richardson, Aggregate Technical Specialist

Dear Seana,

SUBJECT: Annual Compliance Assessment Report for 2019
Licence # 5610 (Philips Pit)
Part Lots 4 & 5, Concession 5
Township of Puslinch
Licensee: TGL Ltd.

Enclosed is the Compliance Assessment Report for the gravel pit licensed to TGL Ltd. at the above noted location. Copies of the report have been filed with the Township of Puslinch and the County of Wellington as required under the Aggregate Resources Act.

If you have any questions regarding the report, please contact me at my office.

Yours truly,



Robert J. Gibson

Encl.

cc: Jamie Dunn, TGL Ltd.
Township of Puslinch
County of Wellington

Instructions

- Please submit this report to the local Aggregate Inspector who administers your site, or the local Ministry of Natural Resources and Forestry (MNRF) office.
- Pursuant to subsection 57(4) of the *Aggregate Resources Act* (ARA), it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

Note: All information in respect of this report is available for public review.

Part 1. Background Information

Year 2019	Licensee TGL LTD.	Licence ID Number 5610 (PHILIPS PIT)
Lot PART 4 & 5	Concession 5	Geographic Township PUSLINCH
MNRF District/Area Office GUELPH DISTRICT		Municipality TOWNSHIP OF PUSLINCH (WELLINGTON COUNTY)

Part 2. Observations

Note: Any "No" requires completion of Part 3. Remedial Actions.

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
A. Site Access					
A1 Boundaries (clearly marked)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Licensed boundaries are fenced and/or identified by vegetated fence rows and/or woodlands where no fencing required	<input type="checkbox"/>
A2 Entrance and Exits (location/closed)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gate at entrance/exit at Puslinch Twp. Rd 5 used to access pit has been broken off the hinges and gate post damaged	<input checked="" type="checkbox"/>
A3 Lease/Ownership/Extraction Agreement				Licensee owns property.	<input type="checkbox"/>
B. Site Protection					
B4 Fencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fencing requires minor maintenance along County Rd., but pit is no longer active and rehabilitated to farmland.	<input type="checkbox"/>
B5 Fencing (site plan variation or temporary relief granted)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Westerly boundary along Speed River and west section of south boundary identified by natural features/fence lines	<input type="checkbox"/>
B6 Screening (trees/berms)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berming has been removed as pit is depleted and material was used rehabilitate the site to an agricultural after use	<input type="checkbox"/>
B7 Setbacks (15m / 30m or other)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		in compliance, no extraction occurring.	<input type="checkbox"/>
C. Operational Details					
C8 Operating Sequence	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is not active and rehabilitated to agriculture use.	<input type="checkbox"/>
C9 Stripping (overburden)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
C10 Overburden Seeded	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Overburden material used in rehabilitation and is presently cropped.	<input type="checkbox"/>

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
C11 Extraction Depth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitated in accordance with site plan. Lowest floor elevation (m) <u>296.5+/-</u>	<input type="checkbox"/>
C12 Buildings/Scales (location)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no buildings or structures located within the pit area.	<input type="checkbox"/>
C13 Equipment (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
C14 Plant (location/any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Not applicable	<input type="checkbox"/>
C15 Scrap (location/removal)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No scrap was observed on site at the time of the inspection.	<input type="checkbox"/>
C16 Stockpiles (location)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No aggregate stockpiles remain on site.	<input type="checkbox"/>
C17 Topsoil (location/seeded)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil material was used in rehabilitation.	<input type="checkbox"/>
C18 Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces have all been sloped as part of final rehabilitation.	<input type="checkbox"/>
C19 Ponds (location/depth)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C20 Internal Roads (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No internal road system on site except for agricultural machinery.	<input type="checkbox"/>
C21 Haul Routes (external/any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No specific conditions.	<input type="checkbox"/>
C22 Blast Monitoring Report (quarries only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C23 Dust Suppression	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No dust suppression required.	<input type="checkbox"/>
C24 Hours of Operation (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No operating hours noted on licence or site plan	<input type="checkbox"/>
C25 Well Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C26 Identification Sign (as per Section 5.22 of Provincial Standards)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Identification sign is missing from the site due to vandalism	<input checked="" type="checkbox"/>
C27 Orderly Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site is well maintained and in agricultural crops	<input type="checkbox"/>
C28 Blasting Hours (quarries only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

D. Rehabilitation

D29 Disturbed Hectareage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Year - Number of Hectares <u>NIL</u>	Total Number of Hectares <u>NIL</u>	<input type="checkbox"/>
D30 Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Year - Number of Hectares <u>NIL</u>	Total Number of Hectares <u>15+/-</u>	<input type="checkbox"/>
D31 Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pit faces were sloped, graded and rehabilitated to an agricultural use.		<input type="checkbox"/>
D32 Grades/Contours/Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rehabilitated in accordance with site plan requirements		<input type="checkbox"/>
D33 Importation of Material (inert)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Inert material was imported for rehabilitation purposes and the enhancement of the agricultural rehabilitation.		<input type="checkbox"/>

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
D34 Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Vegetation on rehabilitated pit floor and slopes is established and in agricultural use.	<input type="checkbox"/>
D35 Final Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitated areas conform to the site plan requirements.	<input type="checkbox"/>

**E. Prescribed Conditions
(For Licences issued
after June 27, 1997)**

E36 Other Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit was licensed prior to June 27, 1997	<input type="checkbox"/>
E37 Requirements of C of A's	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E38 Noise Mitigation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E39 Fuel Storage Tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E40 Spills Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E41 Permit to Take Water	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E42 Dust Suppression Measures Req'd. (Haul routes, equip, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

**F. Other Conditions (As
indicated on either Site
Plan or Licence)**

F43	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F44	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F45	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F46	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F47	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>

General Comments

Site has been rehabilitated to agricultural cropping with excellent results.

Licence ID Number: 5610

Part 3. Remedial Actions

This part must be completed when remedial action is required.

- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

Operating Standard	Remedial Action Required	Deadline Date	MNRF Direction (for MNRF use only)
Example: B4 Fencing	200 feet of West boundary to be fenced	2016/06/15	
A2 Entrance/Exit	Gate post at entrance will be repaired and gates re-hung	2019/12/23	
C26 Identification Sign	A sign at least .5m x .5m in size will be erected at the main entrance indicating that: "This site is licensed under the Aggregate Resources Act licence Ref. # 5610"	2019/12/23	
NOTE:	No sketch included as remedial work required and location is self explanatory.		

☐ Sketch Included?

☐ Additional Detailed Information Attached

Licence ID Number: 5610

Part 4. Submission

Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNRF has on file.

Date Submitted to MNRF (yyyy/mm/dd)

2019/09/23

Is the site held in reserve?

☐ Yes

☒ No

Copies of Report Sent to (by September 30):

☒ County/Regional Municipality

☒ Local Municipality

☒ Ministry of Natural Resources and Forestry

Part 5. To be Completed by Person Conducting Review (including on-site inspection)

Date Inspected (yyyy/mm/dd)

2019/08/22

Review Conducted by (Please Print)

BOB GIBSON

Signature (if different than licensee)



Name of Company

ROBERT GIBSON CONSULTING SERVICES INC.

Unit Number

Street Number

15

Street Name

Idlewood Drive

PO Box

City/Town

Kitchener

Province

Ontario

Postal Code

N2A 1H9

Position with Company

President

Part 6. Signature of Licensee or Authorized Official

Signature

**Part 7. For MNRF Office Use Only**

Accepted by MNRF

☐ Yes

☐ No

Date Accepted (yyyy/mm/dd)

MNRF Signature

Field Audit by MNRF

☐ Yes

☐ No

Date Inspected (yyyy/mm/dd)

MNRF Signature

Follow up Notice Required

☐ Yes

☐ No

Licence ID Number

ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibscon@rogers.com

September 27, 2019

Ministry of Natural Resources and Forestry
Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

RECEIVED

OCT 03 2019

Township of Puslinch

Attention: Seana Richardson, Aggregate Technical Specialist

Dear Seana,

Subject: Annual Compliance Assessment Report for 2019
Arkell Ridge Development Ltd.
Part Lots 3 – 5, Concession 9
Township of Puslinch
License ID # 5709

Enclosed is the Compliance Assessment Reports for the above noted licensed pit operated by Arkell Ridge Development Ltd. Copies of the report have been filed with the Township of Puslinch and the County of Wellington, as required under the Aggregate Resources Act.

If you have any questions regarding the report, please give me a call.

Yours truly,



Robert J. Gibson

Enclosures

cc: John Slood, Arkell Ridge Development Ltd.
Township of Puslinch
County of Wellington

Instructions

- Please submit this report to the local Aggregate Inspector who administers your site, or the local Ministry of Natural Resources and Forestry (MNRF) office.
- Pursuant to subsection 57(4) of the *Aggregate Resources Act* (ARA), it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

Note: All information in respect of this report is available for public review.

Part 1. Background Information

Year 2019	Licensee ARKELL RIDGE DEVELOPMENT LTD.	Licence ID Number 5709
Lot PART 3-5	Concession 9	Geographic Township PUSLINCH
MNRF District/Area Office GUELPH DISTRICT		Municipality TOWNSHIP OF PUSLINCH

Part 2. Observations

Note: Any "No" requires completion of Part 3. Remedial Actions.

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
A. Site Access					
A1 Boundaries (clearly marked)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Boundaries are identified by post and wire fencing except for the common boundary with their adjacent pit Lic.# 15338	<input type="checkbox"/>
A2 Entrance and Exits (location/closed)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Inadvertent public access is restricted by a locked gate when the pit is not in use. Gate is located off site.	<input type="checkbox"/>
A3 Lease/Ownership/Extraction Agreement				Licensee owns and operates property.	<input type="checkbox"/>
B. Site Protection					
B4 Fencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>		North fence has become overgrown with vines. Tree debris is on west boundary fence. Fencing needs regular maintenance.	<input type="checkbox"/>
B5 Fencing (site plan variation or temporary relief granted)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Fencing is not required along common boundary with the licensee's adjacent licensed pit - ID#15338. Marker posts needed to identify boundary	<input checked="" type="checkbox"/>
B6 Screening (trees/berms)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened from public view by the surrounding topography and woodlands	<input type="checkbox"/>
B7 Setbacks (15m / 30m or other)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		A site plan variance is approved to allow for the removal of the common boundary with the licensee's adjacent pit.	<input type="checkbox"/>
C. Operational Details					
C8 Operating Sequence	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is mainly used for processing and stockpiling of aggregate material.	<input type="checkbox"/>
C9 Stripping (overburden)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden were stripped and stockpiled separately.	<input type="checkbox"/>
C10 Overburden Seeded	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiled overburden material is vegetated and self sustaining. Overburden has also been used for rehabilitation of pit faces.	<input type="checkbox"/>

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
C11 Extraction Depth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As noted on site plan. Lowest floor elevation (m) 316m+/-	<input type="checkbox"/>
C12 Buildings/Scales (location)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Weigh scales and office building are located on site. Utility and sand storage buildings not identified on site plan.	<input checked="" type="checkbox"/>
C13 Equipment (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions regarding equipment noted on the site plan or licence.	<input type="checkbox"/>
C14 Plant (location/any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable processing plant(s) located on pit floor, no washing of aggregate allowed on site.	<input type="checkbox"/>
C15 Scrap (location/removal)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap from recycled aggregate be collected and derelict vehicles to be removed from the pit. See Comments section	<input type="checkbox"/>
C16 Stockpiles (location)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiled aggregate located on pit floor below grade	<input type="checkbox"/>
C17 Topsoil (location/seeded)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden are stripped and stockpiled separately. Stockpiles are well vegetated with self sustaining growth.	<input type="checkbox"/>
C18 Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Most pit faces have been sloped and rehabilitated.	<input type="checkbox"/>
C19 Ponds (location/depth)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C20 Internal Roads (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions regarding internal haul roads noted on the site plan or licence.	<input type="checkbox"/>
C21 Haul Routes (external/ any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions regarding external haul roads noted on the site plan or licence.	<input type="checkbox"/>
C22 Blast Monitoring Report (quarries only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C23 Dust Suppression	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Dust suppressants used when necessary. No dust concerns on the day of inspection.	<input type="checkbox"/>
C24 Hours of Operation (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
C25 Well Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	City of Guelph monitors wells for their water management program.	<input type="checkbox"/>
C26 Identification Sign (as per Section 5.22 of Provincial Standards)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Identification sign located at entrance/exit off site at County Road 41.	<input type="checkbox"/>
C27 Orderly Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site needs general clean up of scarp, old vehicles removed etc.	<input type="checkbox"/>
C28 Blasting Hours (quarries only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

D. Rehabilitation

D29 Disturbed Hectarage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Current Year - Number of Hectares <u>NIL</u>	Total Number of Hectares <u>7.0+/-</u>	<input type="checkbox"/>
D30 Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Current Year - Number of Hectares <u>NIL</u>	Total Number of Hectares <u>3.5+/-</u>	<input type="checkbox"/>
D31 Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Majority of pit faces have been sloped and vegetated.		<input type="checkbox"/>
D32 Grades/Contours/ Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit floor is graded to meet final rehabilitation conditions		<input type="checkbox"/>
D33 Importation of Material (inert)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Topsoil material has been imported for resale purposes. Small amount of wood mulch material on site. No fill to be imported		<input checked="" type="checkbox"/>

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
D34 Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Side slopes are vegetated with self sustaining growth.	<input type="checkbox"/>
D35 Final Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sloped pit faces meet final rehabilitation conditions.	<input type="checkbox"/>

E. Prescribed Conditions
(For Licences issued
after June 27, 1997)

E36 Other Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit was licensed prior to June 27, 1997	<input type="checkbox"/>
E37 Requirements of C of A's	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E38 Noise Mitigation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E39 Fuel Storage Tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E40 Spills Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E41 Permit to Take Water	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
E42 Dust Suppression Measures Req'd. (Haul routes, equip, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

**F. Other Conditions (As
indicated on either Site
Plan or Licence)**

F43 Disposal Bins	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Numerous disposal bins (Hersey Bins) are stored on site	<input checked="" type="checkbox"/>
F44	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F45	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F46	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
F47	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>

General Comments

Trees and tree debris from on site only is allowed to be stored within pit area. Small pile of wood mulch is located on pit floor. Concrete, brick and sand and gravel allowed to be imported on site, but no asphalt. (Note 10 - Oper. Plan)

Boundary fencing requires regular maintenance such as wire tightening, brush/vine removal etc.

There appears to be a significant amount of scrap, Rebar etc. brought on site with aggregate to be processed/recycled which needs to be collected and removed from the property on a regular basis. (Note 13 - Operational Plan)

Licensee should contact MNRFB regarding Hersey Bins storage on site which may require a site plan amendment.

Licence ID Number: 5709

Part 3. Remedial Actions

This part must be completed when remedial action is required.

- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

[illegible]

☒ Sketch Included? ☐ Additional Detailed Information Attached Licence ID Number: **5709**

Part 4. Submission

Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNRF has on file.

Date Submitted to MNRF (yyyy/mm/dd)

2019/09/27

Is the site held in reserve?

☐ Yes

☒ No

Copies of Report Sent to (by September 30):

☒ County/Regional Municipality

☒ Local Municipality

☒ Ministry of Natural Resources and Forestry

Part 5. To be Completed by Person Conducting Review (including on-site inspection)

Date Inspected (yyyy/mm/dd)

2019/09/05

Review Conducted by (Please Print)

BOB GIBSON

Signature (if different than licensee)



Name of Company

ROBERT GIBSON CONSULTING SERVICES INC.

Unit Number

Street Number

15

Street Name

IDLEWOOD DRIVE

PO Box

City/Town

KITCHENER

Province

ONTARIO

Postal Code

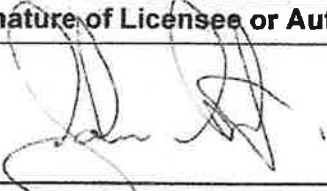
N2A 1H9

Position with Company

PRESIDENT

Part 6. Signature of Licensee or Authorized Official

Signature

**Part 7. For MNRF Office Use Only**

Accepted by MNRF

☐ Yes

☐ No

Date Accepted (yyyy/mm/dd)

MNRF Signature

Field Audit by MNRF

☐ Yes

☐ No

Date Inspected (yyyy/mm/dd)

MNRF Signature

Follow up Notice Required

☐ Yes

☐ No

Licence ID Number



Grand River
Conservation Authority

Date: Sep 13, 2019

Author: Bob Gibson

Arnell Pit

LICENCE # 5709

2019 CAR

Legend

- Regulation Limit (GRCA)
- Regulated Watercourse (GRCA)
- Regulated Waterbody (GRCA)
- Wetland (GRCA)
- Floodplain (GRCA)
 - Engineered
 - Estimated
 - Approximate
- Special Policy Area
- Slope Valley (GRCA)
 - Steep
 - Oversteep
 - Steep
- Slope Erosion (GRCA)
 - Oversteep
 - Toe
- Lake Erie Flood (GRCA)
- Lake Erie Shoreline Reach (GRCA)
- Lake Erie Dynamic Beach (GRCA)
- Lake Erie Erosion (GRCA)
- Parcel - Assessment (MPAC/MNRF)

This legend is static and may not fully reflect the layers shown on the map. The text of Ontario Regulation 150/06 supercedes the mapping as represented by these layers.

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Disclaimer: This map is for illustrative purposes only. Information contained herein is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.

The source for each data layer is shown in parentheses in the map legend. For a complete listing of sources and citations go to: <https://maps.grandriver.ca/Sources-and-Citations.pdf>

0 30 60 120 180 Metres

NAD 1983 UTM Zone 17N

Scale: 5,000



Map Centre (UTM NAD83 z17): 565,947.64 4,821,432.53

This map is not to be used for navigation | 2015 Ortho (ON)

ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibscon@rogers.com

September 27, 2019

Ministry of Natural Resources and Forestry
Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

RECEIVED
OCT 03 2019
Township of Puslinch

Attention: Seana Richardson, Aggregate Technical Specialist

Dear Seana,

Subject: Annual Compliance Assessment Report for 2019
Arkell Ridge Development Ltd.
Part Lot 3, Concession 9
Township of Puslinch
License ID # 15338

Enclosed is the Compliance Assessment Reports for the above noted licensed pit operated by Arkell Ridge Development Ltd. Copies of the report have been filed with the Township of Puslinch and the County of Wellington, as required under the Aggregate Resources Act.

If you have any questions regarding the report, please give me a call.

Yours truly,



Robert J. Gibson

Enclosures

cc: John Slood, Arkell Ridge Development Ltd.
Township of Puslinch
County of Wellington

Instructions

- Please submit this report to the local Aggregate Inspector who administers your site, or the local Ministry of Natural Resources and Forestry (MNRF) office.
- Pursuant to subsection 57(4) of the *Aggregate Resources Act* (ARA), it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

Note: All information in respect of this report is available for public review.

Part 1. Background Information

Year 2019	Licensee ARKELL RIDGE DEVELOPMENT LTD.	Licence ID Number 15338
Lot PART 3-5	Concession 9	Geographic Township PUSLINCH
MNRF District/Area Office GUELPH DISTRICT		Municipality TOWNSHIP OF PUSLINCH

Part 2. Observations

Note: Any "No" requires completion of Part 3. Remedial Actions.

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
A. Site Access					
A1 Boundaries (clearly marked)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Licensed boundaries are identified by fences and marker posts except for common boundary with adjacent pit Lic.# 5709	<input type="checkbox"/>
A2 Entrance and Exits (location/closed)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Inadvertent public access is restricted by a locked gate when the pit is not in use. Gate is located off site at County Road 41	<input type="checkbox"/>
A3 Lease/Ownership/Extraction Agreement				Licensee owns and operates property.	<input type="checkbox"/>
B. Site Protection					
B4 Fencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portions of fencing(W. boundary) is overgrown with vines but boundary is well defined. Fences need regular maintenance	<input type="checkbox"/>
B5 Fencing (site plan variation or temporary relief granted)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		West fence is offset 5m from the licensed boundary. Additional marker posts needed to identify the south boundary along woodland area the common boundary with Lic. #5709.	<input checked="" type="checkbox"/>
B6 Screening (trees/berms)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened from public view by berming and tree screen along County Road 41 and natural woodlands	<input type="checkbox"/>
B7 Setbacks (15m / 30m or other)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		A MNRF approved site plan variance to allow for the removal of the common boundary with the adjacent pit.	<input type="checkbox"/>
C. Operational Details					
C8 Operating Sequence	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Limited extraction occurring as the site is nearly depleted.	<input type="checkbox"/>
C9 Stripping (overburden)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden have been stripped and stockpiled separately and used in rehabilitation of side slopes and pit floor.	<input type="checkbox"/>
C10 Overburden Seeded	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiled overburden material is well vegetated.	<input type="checkbox"/>

Operating Standards	In compliance?			Comments	Remedial Action?
	Yes	No	N/A		
C11 Extraction Depth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Complies with site plan requirements. Lowest floor elevation (m) <u>314m+/-</u>	<input type="checkbox"/>
C12 Buildings/Scales (location)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No buildings or structures located in pit	<input type="checkbox"/>
C13 Equipment (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions regarding equipment.	<input type="checkbox"/>
C14 Plant (location/any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable processing plant to be located on pit floor, no special restrictions required. No washing of aggregate	<input type="checkbox"/>
C15 Scrap (location/removal)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is to be collected and removed on a regular basis. Overall clean up of site to remove scrap, tree and tree debris required.	<input type="checkbox"/>
C16 Stockpiles (location)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
C17 Topsoil (location/seeded)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden were stripped and stockpiled separately for use in the final rehabilitation of the pit.	<input type="checkbox"/>
C18 Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces will be sloped and rehabilitated. East boundary setback backfilled and sloped	<input type="checkbox"/>
C19 Ponds (location/depth)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C20 Internal Roads (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions regarding internal haul road system.	<input type="checkbox"/>
C21 Haul Routes (external/any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions regarding external haul roads.	<input type="checkbox"/>
C22 Blast Monitoring Report (quarries only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
C23 Dust Suppression	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Dust suppressants are used if necessary. No dust concerns were noted on day of inspection.	<input type="checkbox"/>
C24 Hours of Operation (any specific conditions or restrictions)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
C25 Well Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	City of Guelph monitors wells for their water management program.	<input type="checkbox"/>
C26 Identification Sign (as per Section 5.22 of Provincial Standards)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Identification sign located at off site entrance/exit at County Road 41.	<input type="checkbox"/>
C27 Orderly Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Recommended that site have scrap material collected and removed regularly.	<input type="checkbox"/>
C28 Blasting Hours (quarries only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

D. Rehabilitation

D. Rehabilitation

D29 Disturbed Hectarage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Year - Number of Hectares	NIL	Total Number of Hectares	2.5+/-	<input type="checkbox"/>
D30 Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Year - Number of Hectares	NIL	Total Number of Hectares	3.0+/-	<input type="checkbox"/>
D31 Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pit faces are being sloped in preparation of final rehabilitation.				<input type="checkbox"/>
D32 Grades/Contours/ Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Final grading, contouring and pit floor elevations are established subject to bedrock formation in parts of pit.				<input type="checkbox"/>
D33 Importation of Material (inert)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	East setback has been mostly backfilled and can be completed using remaining material already on site - Note 14.				<input type="checkbox"/>

Part 3. Remedial Actions

This part must be completed when remedial action is required.

- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNRF office.

[illegible]

☒ Sketch Included? ☐ Additional Detailed Information Attached Licence ID Number: **15338**

Part 4. Submission

Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNRF has on file.

Date Submitted to MNRF (yyyy/mm/dd)

2019/09/27

Is the site held in reserve?

☐ Yes

☒ No

Copies of Report Sent to (by September 30):

☒ County/Regional Municipality

☒ Local Municipality

☒ Ministry of Natural Resources and Forestry

Part 5. To be Completed by Person Conducting Review (including on-site inspection)

Date Inspected (yyyy/mm/dd)

2019/09/05

Review Conducted by (Please Print)

BOB GIBSON

Signature (if different than licensee)



Name of Company

ROBERT GIBSON CONSULTING SERVICES INC.

Unit Number

Street Number

15

Street Name

IDLEWOOD DRIVE

PO Box

City/Town

KITCHENER

Province

ONTARIO

Postal Code

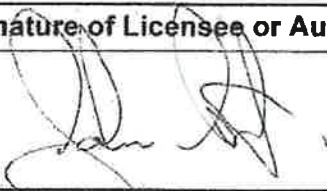
N2A 1H9

Position with Company

PRESIDENT

Part 6. Signature of Licensee or Authorized Official

Signature

**Part 7. For MNRF Office Use Only**

Accepted by MNRF

☐ Yes

☐ No

Date Accepted (yyyy/mm/dd)

MNRF Signature

Field Audit by MNRF

☐ Yes

☐ No

Date Inspected (yyyy/mm/dd)

MNRF Signature

Follow up Notice Required

☐ Yes

☐ No

Licence ID Number



Grand River Conservation Authority

Date: Sep 14, 2019

Author: Bob Gibson

Arnell Pit Extension

LICENCE # 15338

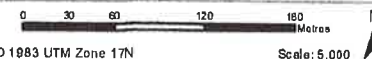
2019 CAR

Legend

- Regulation Limit (GRCA)
- Regulated Watercourse (GRCA)
- Regulated Waterbody (GRCA)
- Wetland (GRCA)
- Floodplain (GRCA)**
 - Engineered
 - Estimated
 - Approximate
 - Special Policy Area
- Slope Valley (GRCA)**
 - Steep
 - Oversteep
 - Steep
- Slope Erosion (GRCA)**
 - Oversteep
 - Toe
- Lake Erie Flood (GRCA)
- Lake Erie Shoreline Reach (GRCA)
- Lake Erie Dynamic Beach (GRCA)
- Lake Erie Erosion (GRCA)
- Parcel - Assessment (MPAC/MNRF)

This legend is static and may not fully reflect the layers shown on the map. The text of Ontario Regulation 150/06 supercedes the mapping as represented by these layers.

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Disclaimer: This map is for illustrative purposes only. Information contained herein is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.
The source for each data layer is shown in parentheses in the map legend. For a complete listing of sources and citations go to: <https://maps.grandriver.ca/Sources-and-Citations.pdf>



Map Centre (UTM NAD83 z17): 566,494.46 4,821,469.57

This map is not to be used for navigation | 2015 Ortho (ON)

Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information						Year: 2019
Licensee: St. Marys Cement Inc. (Canada)			Licence ID #: 624864 (McNally East)		MNR District/Area Office: Guelph	
Lot: Part 27	Conc.: 2	Geographic Twp.: Puslinch			Municipality: Township of Puslinch	
Observations						
OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			All boundaries are either fenced and/or demarcated ie, with the remains of a fence (see B5). See general comments.	
A2	Entrance and Exits (location/closed)	X			Gates are closed and locked and are located at entrance/exits along Concession 2A and Concession 7. Main entrance/exit of adjacent pit for access to this site.	
A3	Lease/Ownership/Extraction Agreement: Owned by St. Marys Cement Inc. (Canada).					
B - Site Protection						
B4	Fencing	X			Fencing maintained along the east and south boundaries as shown on phase A on page 2 of the site plans. Repairs completed as required.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the west and north boundaries adjacent to other licences and south of Concession 2A (see site plan overrides noted on page 2 of the site plans).	
B6	Screening (trees/berms)	X			Berm remains along Concession 2A road boundary of site. The other perimeter berms have been used for rehabilitation of side slopes. See general comments.	
B7	Setbacks (15m / 30m or other)	X			Setbacks maintained as shown on the site plans. Relief granted for the common boundary shared with the adjacent pits to the west and north (site plan override).	
C - Operational Details						
C8	Operating Sequence	X			Above and below water extraction has been completed. See general comments.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden stored in perimeter berm on site and used for progressive rehabilitation of the site.	
C10	Overburden Seeded	X			Established berm is well vegetated.	
C11	Extraction Depth	X			Maximum depth allowed - +/- 292 m asl	Lowest floor elevation +/- 292 m
C12	Buildings/Scales (location)	X			There are no buildings within the licensed property as shown on the site plans.	
C13	Equipment (any specific conditions or restrictions)	X			There is no equipment operating on site (see page 2, note #11 and technical recommendations).	
C14	Plant (location/any specific conditions or restrictions)	X			No plant on the site (see page 2, note #11 on site plans).	
C15	Scrap (location/removal)	X			Scrap is removed or disposed of on an ongoing basis (see page 2, note #20). Trees and stumps can be used for rehabilitation of shorelines (see site plans).	
C16	Stockpiles (location)	X			No aggregate stockpiles remain on the site.	
C17	Topsoil (location/seeded)	X			Topsoil/overburden stored in the berms on site.	
C18	Excavation Faces	X			No pit faces currently on site (see page 2, note #11 on site plans).	
C19	Ponds (location/depth)	X			Excavation of pond completed in Area 2. Extraction permitted below the water table (see page 2, note #11 on site plans).	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plan.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			Access is west through adjacent pit as shown on site plans. All truck traffic used the Concession 7 entrance/exit to the north of the pit.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			Dust suppressant (water) was applied on internal haul road (see note #12). Haul road into pit at entrance/exit has been paved (see note #12 on site plans).	
C24	Hours of Operation (any specific conditions or restrictions)	X			6:00 am to 7:00 pm, Monday to Friday (see page 2, note #22). Any extension to these hours requires approval from the Township.	
C25	Well Monitoring Reports	X			Refer to groundwater monitoring program found under Technical Recommendations on page 3 of the site plans. See general comments.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required sign has been installed at the main gates at adjacent entrance/exit of pit (Concession 7) and is maintained.	
C27	Orderly Conditions	X			Site is orderly.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

RECEIVED


OCT 01 2019


Township of Puslinch

[illegible]

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to:	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
(by September 30th)	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 21	Review Conducted by: S. Brown (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd. 41 Main St. Unit 102, Unionville, ON L3R 2E5 (905) 294-8282			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official:
 Lands Manager

FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 624864

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

CBM McNALLY EAST
LICENCE 624864
ASSESSMENT DATE:
JUNE 21, 2019



Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information						Year: 2019
Licensee: St. Marys Cement Inc. (Canada)			Licence ID #: 5497 (McNally pit)		MNR District/Area Office: Guelph	
Lot: Part 25 and 26	Conc.: 2	Geographic Twp.: Puslinch			Municipality: Township of Puslinch	
Observations						
OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			Boundaries are demarcated with fences and signs, except for boundaries shared with the adjacent CBM pits to the northeast and east (see B5).	
A2	Entrance and Exits (location/closed)	X			Gates at the entrance/exit along the south boundary (Concession 2 Road) are locked or can be closed and locked.	
A3	Lease/Ownership/Extraction Agreement: Lands are owned by licensee.					
B - Site Protection						
B4	Fencing	X			All boundaries are presently fenced, except those noted in A1 above (see sketch). Minor fencing repairs completed as required. See general comments.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the eastern part of the north boundary and the northern part of the east boundary (refer to site plans for Aberfoyle pit no. 5520).	
B6	Screening (trees/berms)	X			Existing berms with trees screens along boundaries, existing vegetation and topography screen the pit from the adjacent land uses (see notes #7 and #8).	
B7	Setbacks (15m / 30m or other)	X			The setbacks are maintained as shown on the site plans. See general comments.	
C - Operational Details						
C8	Operating Sequence	X			Extraction above and below the water table has proceeded into Areas 1 and 4 as shown on the site plans. The majority of Area 1 remains for the plant site and stockpiling area.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden has been stored in berms and stockpiles on site and used for rehabilitation of slopes.	
C10	Overburden Seeded	X			Established stockpiles are vegetated.	
C11	Extraction Depth	X			Maximum depth allowed – 295 m asl	Lowest floor elevation +/- 295 m
C12	Buildings/Scales (location)	X			Existing house/office and adjacent scale house are shown on the site plan. Set of scales installed in the northeast part of the site as shown on approved site plans.	
C13	Equipment (any specific conditions or restrictions)	X			There are loaders, trucks, and a dragline operating on site (see page 2 on site plans, note #9 on site plans). Rock trucks are hauling aggregate from Lanci pit into site for processing.	
C14	Plant (location/any specific conditions or restrictions)	X			Processing and wash plant currently operating in south eastern part of the site (see page 2, note #9 and phasing diagrams).	
C15	Scrap (location/removal)	X			Scrap is kept to a minimum (see page 2, note #13). Scrap removal is on an ongoing basis in 2019.	
C16	Stockpiles (location)	X			Product stockpiles currently located on the pit floor generally greater than 30 metres from the boundaries (see site plan overrides on page 1 of site plans).	
C17	Topsoil (location/seeded)	X			Topsoil is stored in the vegetated berms and stockpiles on site.	
C18	Excavation Faces	X			Future extraction limited to mainly below the water table (see page 2, note #9 on site plans). Pit faces in the site varied from 2-6 metres in height.	
C19	Ponds (location/depth)	X			There are ponds as the result of extraction below the water table (see notes on page 2 and cross-sections). The small pond was used as a settling pond.	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plans. Internal roads to be developed as required.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			No conditions on licence or site plan. Access is north through the adjacent pit to the Concession 7 Road.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			Main haul road is paved. MECP approved dust suppressant (water) is applied on internal haul road, as required (see page 2, note #15 on site plans).	
C24	Hours of Operation (any specific conditions or restrictions)	X			No restrictions on the licence or site plan.	
C25	Well Monitoring Reports	X			No conditions on original licence or site plans. Groundwater monitoring program added to amended site plans of 2004.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required signs have been installed by the entrance/exit of the pit (A2 – Concession 2 Road) and on the east boundary of the adjacent pit. Signs are maintained.	
C27	Orderly Conditions	X			Buildings located on site are maintained in good repair.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

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Township of Puslinch

Observations (continued)						
OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
D – Rehabilitation						Y
D29	Disturbed Hectarage	X			Current year - # of hectares 0,8	Total # of hectares +/- 43,3
D30	Progressive rehabilitation	X			Current year - # of hectares NIL	Total # of hectares +/- 9,42
D31	Sloping of Faces	X			Rehabilitation work has been done along the shorelines of the larger pond. Approximately 610 metres of slopes along the west and north boundaries were rehabilitated.	
D32	Grades/Contours/Elevations	X			As shown on the site plan.	
D33	Importation of Material (inert)	X			Off-site materials have not been brought into the site for rehabilitation purposes (see note #9). However, materials can be imported for recycling and blending purposes (see note #9).	
D34	Vegetation	X			The rehabilitated areas are vegetated. A variety of trees and shrubs were planted on the northern peninsula in 2003 which was re-graded to lessen the steep slopes and seeded.	
D35	Final Rehabilitation	X			Extraction has not been completed. Progressive rehabilitation has occurred on site.	
E - Prescribed Conditions (For Licences issued after June 27, 1997)						
E36	Other Monitoring Reports			X	Submitted as required (eg. groundwater monitoring). Site plan was amended in 2004 and 2011 to include details of the groundwater monitoring program for this site.	
E37	Requirements of C of A's			X	Licensee has appropriate approvals or has applied for the required approvals.	
E38	Noise Mitigation			X		
E39	Fuel Storage Tanks			X	Fuel is currently stored on the adjacent site (see page 2, note #12).	
E40	Spills Plan			X	Corporate policy in place as part of EMS.	
E41	Permit to Take Water			X	Extraction below the water table and a wash plant are permitted on site (see page 2, note #9). Approval obtained from MOE for PTTW no. 01-P-2230.	
E42	Dust Suppression Measures Req'd. (Haul routes, equip, etc.)			X	MECP approved dust suppressant to be applied to the internal roads, as required.	
F - Other Conditions (As indicated on either Site Plan or Licence)						
F43	Tonnage Condition	X			Class "A" licence – no tonnage limit	
F44						
F45						
General Comments:						
Site plan amendment was approved in 2004 to include additional groundwater monitoring notes on operational plan.						
Relief (site plan override) granted for stockpiling and locating processing plant within 30 m of licensed boundaries and gated entrance/exit on the adjacent site.						
A1 - Marker post to be re-installed at the northeast corner, now that grading and seeding work has been completed in the area.						
B4 – Site plan amendment for not fencing common boundary shared with McNally East pit and Dufferin licence to the west is pending MNRF approval.						
B7 & C12 – Amendment approved by MNR to eliminate setback along common boundary with McNally East licence and to show scales and variances from common boundary shared with McNally East pit.						
D30 – A small area 24 m x 12 m was previously sloped and seeded at the northeast corner of the site as part of the McNally East shoreline rehabilitation completed in 2012/13.						
D29 – Extraction has resumed on the west side of area 4.						
Licence ID#: 5497						

Note: Any ("No") requires completion of Page 3

THIS SECTION MUST BE COMPLETED WHEN REMEDIAL ACTION IS REQUIRED

OPERATING STANDARDS from Pg. 1 (e.g. B4 – Fencing)	Remedial Action Required	Deadline Date	MNR Direction (for MNR use only)
EXAMPLE B4 - Fencing	200 ft of West boundary to be fenced	June 15 / 99	

SEE NOTES BELOW REGARDING REMEDIAL ACTION DEADLINE DATES

[illegible]


☒ Sketch Included? (see note below) **Licence ID #:** 5497 ☐ Additional Detailed Information Attached

You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.

In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to: (by September 30th)	County/Regional Municipality <input checked="" type="checkbox"/> YES	Local Municipality <input checked="" type="checkbox"/> YES	Ministry of Natural Resources <input checked="" type="checkbox"/> YES
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TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 21	Review Conducted by: S. Brown (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd. 41 Main St. Unit 102, Unionville, ON L3R 2E5			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official: 

FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 5497

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

An aerial photograph of a water treatment facility. The image shows a large body of water (reservoir) on the left, a central processing area with a 'PLANT' and 'SCRAP AREA', and a 'SILT POND' at the bottom. Infrastructure includes a 'FENCE' along the top and bottom edges, a 'GATE' at the bottom center, and a 'BERM WITH TREES' at the bottom left. A 'REHAB' area is marked on the top right. A 'MP' (manhole) is located near the center right. A '2019 ABOVE WATER EXTRACTION' point is indicated on the left side of the reservoir. A 'FENCE' line runs along the top edge. A 'MacDonald-Carter-Fwy' is visible at the top right. A 'Concession 7' area is marked at the top right. A 'Concession 12' area is marked at the bottom left. A 'GATE' is marked at the bottom left. A 'FENCE' line runs along the bottom edge. A 'GATE' is marked at the bottom right. A 'FENCE' line runs along the bottom edge. A 'GATE' is marked at the bottom right. A 'FENCE' line runs along the bottom edge. A 'GATE' is marked at the bottom right.

FENCED AROUND CBM OFFICE

Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information						Year: 2019
Licensee: St. Marys Cement Inc. (Canada)			Licence ID #: 624952 (Lanci)		MNR District/Area Office: Guelph	
Lot: Part 27	Conc.: 2	Geographic Twp.: Puslinch			Municipality: Township of Puslinch	
Observations						
OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			All boundaries are either fenced or demarcated with painted marker posts (see B5). Additional PCV marker posts installed in 2019 along the west boundary.	
A2	Entrance and Exits (location/closed)	X			Gates are either closed or can be closed and locked. Gates are located at entrance/exit along Concession 2, as shown on site plans. See general comments.	
A3	Lease/Ownership/Extraction Agreement: Owned by St. Marys Cement Inc. (Canada).					
B - Site Protection						
B4	Fencing		X		Fencing was completed in 2012 along the east, north and south boundaries as shown on phase A on page 2 of the site plans. See general comments.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief has not been granted along west boundary adjacent to the Dufferin licence (see site plan overrides noted on page 2 of the site plans).	
B6	Screening (trees/berms)	X			Berms have been constructed adjacent to Concession 2 and are under construction along Sideroad 25 and south boundary. Coniferous trees planted along north setback, west end.	
B7	Setbacks (15m / 30m or other)	X			Northern section of 15 m west setback area has been stripped for haul road into pit as shown on the site plans. See general comments.	
C - Operational Details						
C8	Operating Sequence	X			Above and below water extraction has occurred in Areas 1 and 2.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden stored in perimeter berms on site and used for progressive rehabilitation of the northern pit face.	
C10	Overburden Seeded	X			Established berms are well vegetated.	
C11	Extraction Depth	X			Maximum depth allowed – +/- 293.5 m asl	Lowest floor elevation +/- 294 m
C12	Buildings/Scales (location)	X			Houses remain within the north part of licensed property as shown on the site plans. Refer to note #24 on operational plan regarding removal of buildings.	
C13	Equipment (any specific conditions or restrictions)	X			There is no equipment on site (see page 2 of site plans, note #11).	
C14	Plant (location/any specific conditions or restrictions)	X			No plant currently on the site (see page 2 of site plans, note #11).	
C15	Scrap (location/removal)	X			Scrap was removed or disposed of on an ongoing basis (see page 2, note #20). Trees and stumps can be used for rehabilitation of shorelines or mulched (see site plans).	
C16	Stockpiles (location)	X			Aggregate stockpiles located on pit floor, greater than 30 m from licensed boundaries.	
C17	Topsoil (location/seeded)	X			Topsoil/overburden stored in the berms on site.	
C18	Excavation Faces	X			The pit faces range from 4 to 8 m in height on site (see page 2, note #11).	
C19	Ponds (location/depth)	X			Extraction below the water table has commenced in the southern part of Area 1 as shown on plans (see page 2, note #11).	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plan. Sign posted at entrance/exit notifying drivers of busses using roadways as per operational note #25.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			Access is north as shown on site plans. All truck traffic will be using Concession 7 entrance/exit.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			Dust suppressant (water) was applied on internal haul road (see operational note #12).	
C24	Hours of Operation (any specific conditions or restrictions)	X			6:00 am to 7:00 pm, Monday to Friday (see page 2, note #21). Any extension to these hours requires approval from the Township.	
C25	Well Monitoring Reports	X			Refer to groundwater monitoring program found under Technical Recommendations on page 3 of the site plans. See general comments.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required sign has been installed at the main gates at entrance/exit of pit (Concession 2) and is maintained.	
C27	Orderly Conditions	X			Site is generally orderly.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

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Note: Any ("No") requires completion of Page 3

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Observations (continued)						
OPERATING STANDARDS	IN COMPLIANCE?			COMMENTS	Remedial Action?	
	Yes	No	N/A			
D – Rehabilitation					Y	
D29 Disturbed Hectarage	X			Current year - # of hectares 0 Total # of hectares +/- 19.7		
D30 Progressive rehabilitation	X			Current year - # of hectares 0 Total # of hectares +/- 1.0		
D31 Sloping of Faces	X			Backfilling of the terminated north face (west) has started using on-site overburden in 2013 and 2015. Sloping work done along the west boundary, central section in 2015 and southern part in 2016/17.		
D32 Grades/Contours/Elevations	X			As shown on the site plan with some minor variations on the pit floor.		
D33 Importation of Material (inert)	X			Importation of fill is permitted (see rehab note #13).		
D34 Vegetation	X			Western side slopes are vegetated.		
D35 Final Rehabilitation	X			Operations on licensed site.		
E - Prescribed Conditions (For Licences issued after June 27, 1997)						
E36 Other Monitoring Reports	X			See general comments regarding tree monitoring program.		
E37 Requirements of C of A's	X			None required at this time.		
E38 Noise Mitigation	X			Technical recommendations on page 3. Aercoustics Engineering completed acoustical audit of site as per operational note #21 (refer to letter of August 15/2018).		
E39 Fuel Storage Tanks	X			No fuel is currently stored on site (see notes #11 and #16 regarding storage in above ground containers).		
E40 Spills Plan	X			See note #16 on the site plan for contingency plan implementation.		
E41 Permit to Take Water	X			No pumping of water or dewatering occurring on the site (see page 2 of site plans, note #11).		
E42 Dust Suppression Measures Req'd. (Haul routes, equip, etc.)	X			Water used on internal roads, as required (see page 2 of site plans, note #12).		
F - Other Conditions (As indicated on either Site Plan or Licence)						
F43 Tonnage Condition	X			Class "A" licence – 1,000,000 tonnes annually (see page 2 of site plans, note #22).		
F44						
F45						
General Comments:						
Licence issued in April 2009.						
Tree monitoring program as required by the site plans started in 2010 (see operational note #26).						
A2 – Sign installed at main gates in 2012 advising truck drivers of school buses using Concession Road 2 as per ops note #25.						
B4 – Fencing repairs and maintenance previously completed along the perimeter (See 2018 Compliance Assessment report).						
B7 – MNR gave approval in June 2013 for a site plan amendment to eliminate the 15 m setback along the west boundary of the site.						
C15 – Scrap has been cleaned up. Trees to be used for rehabilitation of pond shoreline (see 2018 Compliance Assessment report).						
C25 – Additional groundwater monitoring well installed July 2012 on the property to the south of the licence.						
D30 – Additional rehabilitation to be completed in the southwestern part of the site in the summer of 2017 and area seeded. The west side slopes are generally stable and vegetated (+/- 1.0 ha).						
Licence ID#: 624952						

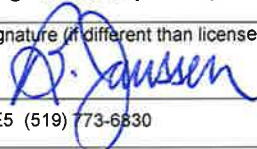
Note: Any ("No") requires completion of Page 3

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In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to: (by September 30th)	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 18	Review Conducted by: B. Janssen (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington and Hoyle Ltd. 41 Main Street, Unit 102, Unionville, Ontario L3R 2E5 (519) 773-6830			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official: 
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FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>		Licence ID #: 624952		

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- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
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- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information						Year: 2019
Licensee: St. Marys Cement Inc. (Canada)			Licence ID #: 625284 (Neubauer pit)		MNR District/Area Office: Guelph	
Lot: Part 27	Conc.: 1	Geographic Twp.: Puslinch			Municipality: Township of Puslinch	
Observations						
OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			Boundaries are either fenced, demarcated with painted marker posts and/or the remains of a fence (see B5). A.N.S.I. boundary was surveyed and fenced in 2017. See comments.	
A2	Entrance and Exits (location/closed)	X			Gates are either closed or can be closed and locked. Gates are located at entrance/exit of pit licence 17600 along Concession 2, as shown on site plans.	
A3	Lease/Ownership/Extraction Agreement: Owned by St. Marys Cement Inc. (Canada).					
B - Site Protection						
B4	Fencing	X			The north, south and east boundaries are currently fenced. See general comments.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the west boundaries adjacent to CBM licence 17600 (see site plan overrides noted on page 2 of the site plans).	
B6	Screening (trees/berms)	X			Acoustic Berm A has been completed. Section of screening berm within the north setback area that was completed in 2018 was seeded.	
B7	Setbacks (15m / 30m or other)	X			30 m setback along the north boundary of Area 1 is demarcated with marker posts. Relief granted for the common boundary shared with the pit to the west (site plan override).	
C - Operational Details						
C8	Operating Sequence	X			Extraction above and below water is ongoing in Area 1. Coniferous tree screen planted in eastern part of site as per Phase A notes on site plans.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden stored in perimeter berms on site and to be used for progressive rehabilitation of the site.	
C10	Overburden Seeded	X			Acoustic berm A and screening berm were previously seeded and are vegetated.	
C11	Extraction Depth	X			Maximum depth allowed – +/- 289 m asl	Lowest floor elevation +/- 309 m
C12	Buildings/Scales (location)	X			The house and barn within the licensed property have been removed (2017).	
C13	Equipment (any specific conditions or restrictions)	X			There is a loader and trucks operating on site (see page 2 of site plans, note #7).	
C14	Plant (location/any specific conditions or restrictions)	X			No plant on the site (see page 2 of site plans, note #7).	
C15	Scrap (location/removal)	X			Scrap will be removed or disposed of on an ongoing basis, as required (see page 2 of site plans, note #24 and 2018 CAR). Additional scrap removed in 2019.	
C16	Stockpiles (location)	X			Aggregate stockpiles on pit floor in Area 1.	
C17	Topsoil (location/seeded)	X			Topsoil/overburden stored in the berms on site.	
C18	Excavation Faces	X			The pit faces are less than 8 m in height (see page 2, note #7) and are worked in multiple benches.	
C19	Ponds (location/depth)	X			There is a small dug pond in northern part of Area 1. Extraction permitted below the water table (see page 2, note #7 on site plans).	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plan. As per operational note #13, sign advising drivers that roads are also used by school buses, has been installed at pit entrance of 17600.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			Access is west through adjacent pit as shown on site plans. All truck traffic will be using Concession 2 entrance/exit.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			Dust is mitigated as per the operational notes (see notes #12 and #17, and notes for dust management plan on site plans).	
C24	Hours of Operation (any specific conditions or restrictions)	X			6:00 am to 7:00 pm, Monday to Friday (see page 2, note #19). Any extension to these hours requires approval from the Township.	
C25	Well Monitoring Reports	X			Refer to groundwater monitoring program found under Technical Recommendations on page 3 of the site plans. See general comments.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required sign has been installed at the main entrance/exit of the adjacent pit no 17600 (Concession 2) and is maintained.	
C27	Orderly Conditions	X			Site is orderly.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

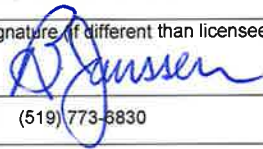
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In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to: (by September 30th)	County/Regional Municipality <input checked="" type="checkbox"/> YES	Local Municipality <input checked="" type="checkbox"/> YES	Ministry of Natural Resources <input checked="" type="checkbox"/> YES
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TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 18	Review Conducted by: B. Janssen (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd. 41 Main Street, Unit 102, Unionville, Ontario L3R 2E5 (519) 773-8830			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official: 
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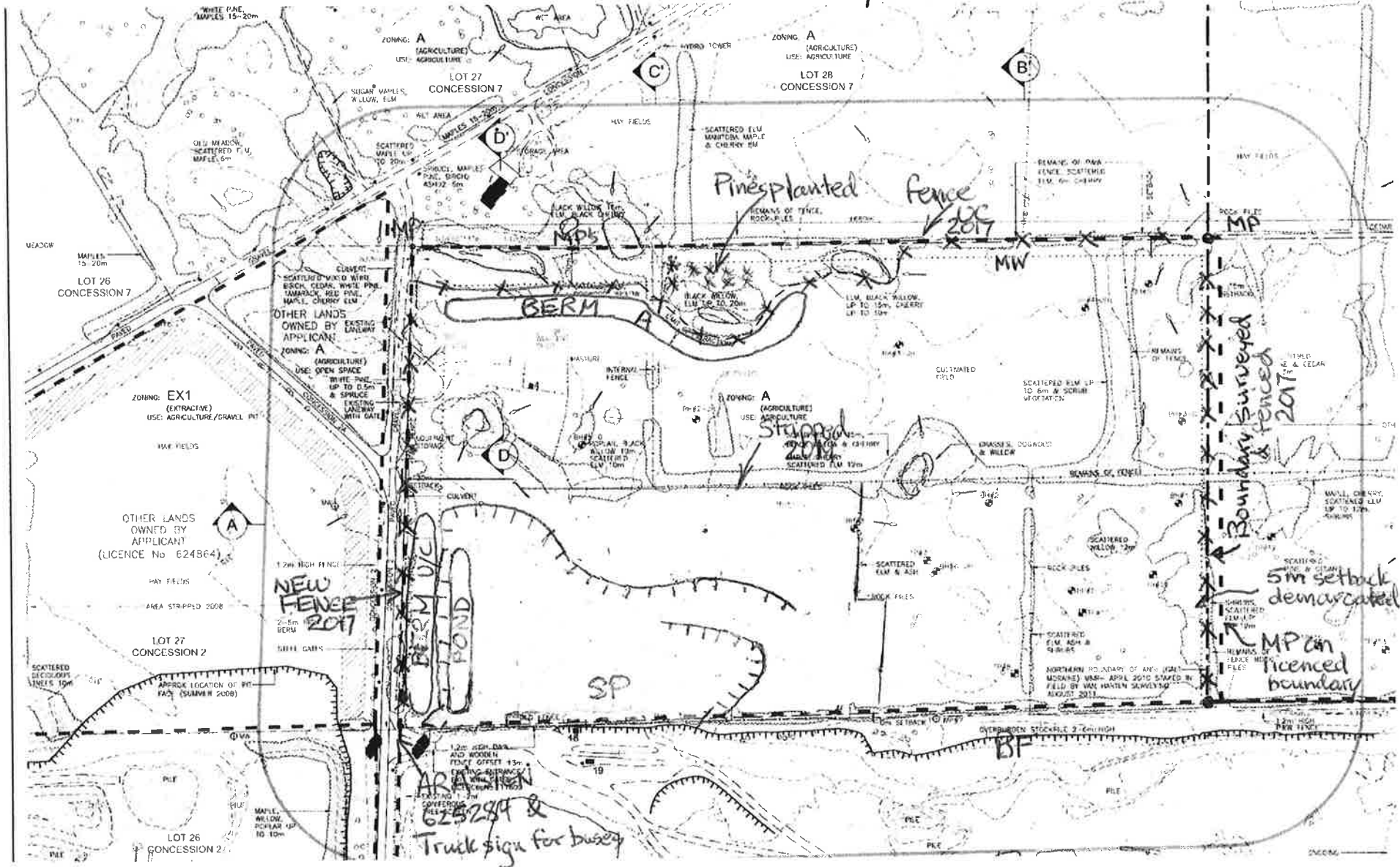
FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>		Licence ID #: 625284		

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

CBM Neubauer Pit
Licence no. 625284

Date: June 18/2019



Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information

Year: 2019

Licensee: St. Marys Cement Inc. (Canada)

Licence ID #: 17600

MNR District/Area Office: Guelph

Lot: Part 26

Conc.: 1

Geographic Twp.: Puslinch

Municipality: Township of Puslinch

Observations

OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			Boundaries are presently fenced with a 1.2 m high post and wire fence and posted with "No Trespassing" signs. See general comments.	
A2	Entrance and Exits (location/closed)	X			All gates can be closed and/or locked. Main gates are located at entrance/exit on north boundary at Concession 2 Road.	
A3 Lease/Ownership/Extraction Agreement: CBM/St. Marys Cement Inc. (Canada) own property.						
B - Site Protection						
B4	Fencing	X			Majority of fencing on the site perimeter is in good repair. Fencing ties in with adjacent Neubauer pit which was fenced in 2017. See general comments and B5.	
B5	Fencing (site plan variation or temporary relief granted)	X			See site plan overrides for approval of having fencing slightly offset from licensed boundaries.	
B6	Screening (trees/berms)	X			Existing berms and tree screens along the west, south and north boundaries of the site. See general comments and noise controls on page 2 of site plans.	
B7	Setbacks (15m / 30m or other)	X			Setbacks are maintained. Amendment approved in 2010 for reducing setbacks along west and east boundaries. See D31 regarding the rehabilitation of terminated pit faces.	
C - Operational Details						
C8	Operating Sequence	X			Active extraction above and below water in southern half of the site, as shown on revised site plans).	
C9	Stripping (overburden)	X			Stripped topsoil and overburden has been stored in berms and stockpiles on site and used for progressive rehabilitation of side slopes.	
C10	Overburden Seeded	X			Established stockpiles and berms are vegetated.	
C11	Extraction Depth	X			Maximum depth allowed - +/- 299 m asl	Lowest floor elevation +/- 299m
C12	Buildings/Scales (location)	X			There are no buildings on-site.	
C13	Equipment (any specific conditions or restrictions)	X			There is no equipment currently operating on the site (see note #11 on site plans).	
C14	Plant (location/any specific conditions or restrictions)	X			No portable plant presently on site.	
C15	Scrap (location/removal)	X			Scrap is collected in the storage area and removed from the site on an ongoing basis (see note #20). See general comments.	
C16	Stockpiles (location)	X			Stockpile located on the northeast pit floor.	
C17	Topsoil (location/seeded)	X			Topsoil is stored in the vegetated berms and stockpiles on the site.	
C18	Excavation Faces	X			Active pit faces vary from approximately 4-9 metres in height (see note #11 on site plans).	
C19	Ponds (location/depth)	X			Extraction below the water table has resulted in a north pond and south pond(s) as per approved site plans.	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plan, with some slight modifications.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			Access is north to Concession 2 Road. All truck traffic leaving the pit travel east on the Concession 2 Road, with the option to go north into the McNally pit.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			See operational note #21 regarding dust suppressants. Recycled asphalt has been applied on the haul road and water truck was used to mitigate dust when pit was operating.	
C24	Hours of Operation (any specific conditions or restrictions)	X			No restrictions on licence or site plans.	
C25	Well Monitoring Reports	X			As required in conditions 5 & 6 of Schedule A of the licence and site plans, groundwater monitoring results are submitted yearly. Report dated March 2019.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Sign at the entrance/exit of the pit (A2 – at Concession 2) was replaced in 2015 and is maintained.	
C27	Orderly Conditions	X			Site is kept in orderly condition.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

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Observations (continued)

OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
D – Rehabilitation						Y
D29	Disturbed Hectarage	X			Current year - # of hectares +/- 0.2	Total # of hectares +/- 23.5
D30	Progressive rehabilitation	X			Current year - # of hectares 0	Total # of hectares +/- 10.1
D31	Sloping of Faces	X			Terminated faces along the north and south boundaries were sloped and progressively rehabilitated during the past several years. See general comments.	
D32	Grades/Contours/Elevations	X			As shown on the site plan.	
D33	Importation of Material (inert)	X			MNR approved site plan amendment in 2003 to allow importation of clean topsoil and inert fill for rehabilitation of the site (see page 2, note #17 on site plans).	
D34	Vegetation	X			Majority of large coniferous trees planted in 2003 in the north tree screen have survived. Some of the oak and ash tree seedlings planted in spring 2007 on north slope have survived at the west end.	
D35	Final Rehabilitation	X			Site is still active. Progressive rehabilitation has occurred on site. Overburden is being used to backfill along the east boundary and northern shoreline of south pond (2019).	
E - Prescribed Conditions (For Licences issued after June 27, 1997)						
E36	Other Monitoring Reports			X	Assessment of the noise levels conducted and the results will be submitted to MNR and MOE as required in conditions 3 & 4 of Schedule A of the licence, with a copy to the Township.	
E37	Requirements of C of A's			X	None required at this time.	
E38	Noise Mitigation			X	Closest sensitive receptors are located to the south of the pit and on the west side of the 25 th Side Road South. See E36 above and noise mitigation measures on the site plan.	
E39	Fuel Storage Tanks			X	No fuel presently stored the site (see operational note #19).	
E40	Spills Plan			X	See condition #8 on Schedule A of the licence for contingency plan implementation.	
E41	Permit to Take Water			X	Wash plant has been removed from site.	
E42	Dust Suppression Measures Req'd. (Haul routes, equip, etc.)			X	Extraction and processing equipment to operate within MOE requirements. Also refer to Condition #7 on Schedule A attached to the licence.	
F - Other Conditions (As indicated on either Site Plan or Licence)						
F43	Tonnage Condition	X			Class "A" licence – 500,000 tonnes annually (see page 2, note #25 on site plans).	
F44						
F45						
General Comments:						
Site plan amendment was approved by MNR in February 2004 for extraction below the water table. Approvals (site plan override) granted for setback reduction (north and part of west boundaries), entrance/exit design, shed #24 and fencing offset.						
A1 & B4 – The 1.2 m high post and wire fence constructed along the east and west boundaries, was installed +/- 3 metres inside of property lines because of existing rock piles. Fencing previously completed on southern part of east boundary.						
B6 – Coniferous trees were planted along the north setback area are doing well (See note #10 on page 2 of site plans). Tree planting scheduled for 2019 on the rehabilitated south side slopes.						
C15 - Scrap removal was ongoing on regular basis (see 2018 Compliance Assessment report).						
D29 and D30 – The disturbed and rehabilitated areas were updated in 2012 by the licensee using a GPS. On-site overburden stripped from the eastern part of the site has been used to make the strip of land between the two ponds wider in 2015. About 150 metres of the north face was rehabilitated in 2007.						
D30 & D31 –Sloping rehabilitation (+/- 0.7 ha) completed in the southwest part of the pit in 2012. Sloping work completed in southern and southeast part of the pit in 2016/17. +/- 2.2 ha in southeast is vegetated (2018). Once the shorelines become stable and vegetated, then adjacent pond areas can be considered as final rehabilitation.						
E36 - Noise audit completed in 2017 found the site to comply with MOECC noise guidelines.						
Site plan amendment approved in 2019 to address previous MNRF approval for a setback reduction along the shared boundary with the adjacent Neubauer pit.						
Licence ID#: 17600						

Note: Any ("No") requires completion of Page 3

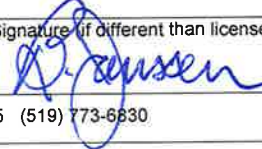
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 Additional Detailed Information Attached

In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to:	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
(by September 30th)	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 18	Review Conducted by: B. Janssen (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd 41 Main Street, Unit 102, Unionville, Ontario L3R 2E5 (519) 773-6830			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official: 
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FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>		Licence ID #: 17600		

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- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

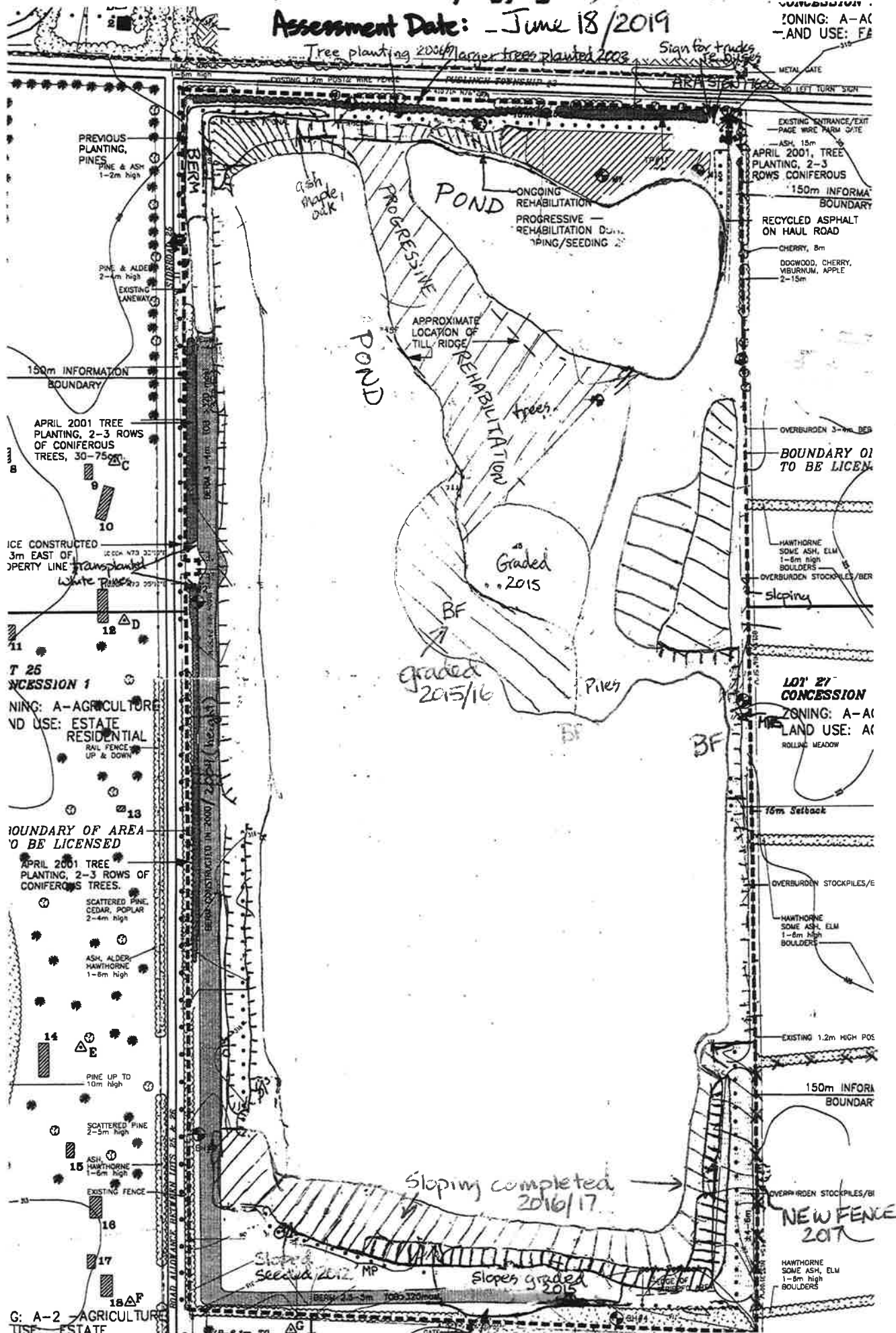
(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

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CBM (Puslinch Quality Aggregates) Licence 17600

Assessment Date: - June 18/2019

ZONING: A-A1
LAND USE: FA



Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information

Year: 2019

Licensee: St. Marys Cement Inc. (Canada)

Licence ID #: 129817 (Mast-Snyder)

MNR District/Area Office: Guelph

Lot: Part 14 and 15

Conc.: 4

Geographic Twp.: Puslinch

Municipality: Township of Puslinch

Observations

OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			Majority of boundaries are either fenced or demarcated with painted marker posts and the remains of a fence (see B5). See general comments.	
A2	Entrance and Exits (location/closed)	X			Gates installed at main entrance/exit along Downey Road, as shown on site plans. Entrance/exit with turning lanes previously constructed along east boundary.	
A3 Lease/Ownership/Extraction Agreement: Owned by St. Marys Cement Inc. (Canada) and part of site is leased.						
B - Site Protection						
B4	Fencing	X			Fencing being upgraded as shown on phase A on page 2 of the site plans prior to extraction activities on site.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the part of north and northeast boundaries (see site plan overrides noted on page 2 of the site plans).	
B6	Screening (trees/berms)	X			Perimeter berms A, B, C1 and C2 have been constructed and seeded. See page 2, note #9 and planting plan on page 6 of site plans for details.	
B7	Setbacks (15m / 30m or other)	X			Extraction setbacks staked and maintained.	
C - Operational Details						
C8	Operating Sequence	X			Majority of Areas 1 and 2 have been stripped to construct berms A, B, C1 and C2 as shown on the site plans. Extraction has occurred in Areas 1 and 2.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden stored in seeded berms and stockpiles on site and to be used for progressive rehabilitation of the site.	
C10	Overburden Seeded	X			Perimeter berms have been seeded (2018/19).	
C11	Extraction Depth	X			Maximum depth allowed – +/- 319 m asl	Lowest floor elevation +/- NA
C12	Buildings/Scales (location)	X			The buildings within the licensed property are shown on the site plans. Removal of buildings in southwest part of site to start prior to pit operations in Phase C.	
C13	Equipment (any specific conditions or restrictions)	X			There is no equipment currently operating on site (see page 2 of site plans, note #11).	
C14	Plant (location/any specific conditions or restrictions)	X			No plant currently on the site (see page 2 of site plans, note #11).	
C15	Scrap (location/removal)	X			Scrap and/or buildings to be removed or disposed of on an ongoing basis once operations commence on site (see page 2 of site plans, note #17). See general comments.	
C16	Stockpiles (location)	X			Stockpiles located in Area 1 on site (see page 2 of site plans, note #11).	
C17	Topsoil (location/seeded)	X			Topsoil/overburden stored in vegetated berms and stockpiles on site (see page 2 of site plans, notes #8 and #9).	
C18	Excavation Faces	X			Face heights vary between 2-4 m in height (see page 2 of site plans, note #11).	
C19	Ponds (location/depth)			X	There are no new dug ponds on the site. Extraction permitted below the water table (see page 2 on site plans, note #11).	
C20	Internal Roads (any specific conditions or restrictions)	X			Constructed as shown on plans (see page 2 of site plans, note #12). Eastern part of internal road is paved.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			Access will be east as shown on site plans. All truck traffic to use entrance/exit onto Downey Road.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			Dust suppressant (water) to be applied on internal haul road (see note #12). Haul road into pit at entrance/exit to be paved (see note #12 on site plans).	
C24	Hours of Operation (any specific conditions or restrictions)	X			6:00 am to 7:00 pm, Monday to Saturday (see page 2, note #18 on site plans). Any extension to these hours requires approval from the Township.	
C25	Well Monitoring Reports	X			Refer to groundwater monitoring program under Technical Recommendations on page 3 and operational notes on page 2 of the site plans.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required sign installed south of the proposed entrance/exit of pit (Downey Road) and is maintained.	
C27	Orderly Conditions	X			Site is orderly.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

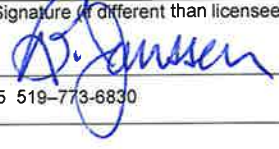
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In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve?		<input checked="" type="checkbox"/> NO

Copies of Report Sent to:	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
(by September 30th)	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019/05/14	Review Conducted by: B. Janssen (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd 41 Main Street, Unit 102, Unionville, Ontario L3R 2E5 519-773-6830			
Position with Company: Consultant hired by St Marys to complete compliance assessment.			

Signature of Licensee or Authorized Official: 
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FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Licence ID #: 129817		

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- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

Licensees Compliance Assessment Report - Aggregate Resources Act

Roszell Pit

Background Information					Year: 2019
Licensee: St. Marys Cement Inc. (Canada)		Licence ID #: 625189		MNR District/Area Office: Guelph District	
Pt. Lots: 1 & 2	Conc.: 3 & 4	Geographic Twp.: Puslinch		Municipality: Township of Puslinch	
Observations					
OPERATING STANDARDS	IN COMPLIANCE?			COMMENTS	Remedial Action?
	Yes	No	N/A		
A - Site Access					
A1 Boundaries (clearly marked)	x			Boundaries have been fenced. Marker posts installed in 2014/15 to demarcate unfenced parts of the licensed boundary. See comments.	
A2 Entrance and Exits (location/closed)	x			Entrance/ exit is gated to restrict access by the public to the site.	
A3 Lease/Ownership/Extraction Agreement				Licensee owns property – licence transferred from Preston S & G to St. Marys	
B - Site Protection					
B4 Fencing	x			Boundary fencing has been constructed to enclose the entire active pit area. Fallen trees have damaged sections of west fence.	
B5 Fencing (site plan variation or temporary relief granted)	x			Request for a site plan variance to amend the location of portions of the licensed boundary (severance) has been approved by MNR.	
B6 Screening (trees/berms)	x			Pit is screened by combination of berms and tree screens. Tree screens to be established immediately after berm construction-Note 23.	
B7 Setbacks (15m / 30m or other)		x		Section of the 30 m setback along the west boundary was disturbed for the construction of the barrier.	Y
C - Operational Details					
C8 Operating Sequence	x			Above and below water extraction has occurred in pit. Site plan amendment approved in 2014 to concurrent extraction on-site.	
C9 Stripping (overburden)	x			Stripped soil was used for perimeter berm construction and rehabilitation. Established berms are well vegetated.	
C10 Overburden Seeded	x			Berms completed were seeded upon completion and are well vegetated.	
C11 Extraction Depth	x			Extraction depth permitted - +/- 288 m asl Lowest floor elevation: 290+/-	
C12 Buildings/Scales (location)	x			Buildings are located as noted on site plan. No aggregate related buildings presently on site.	
C13 Equipment (any specific conditions or restrictions)	x			There is a loader, trucks and dragline operating on-site. Water truck used to control dust, when required.	
C14 Plant (location/any specific conditions or restrictions)	x			Site plan amended to reflect no processing in the pit.	
C15 Scrap (location/removal)	x			Minimal amount of scrap noted and is removed on a regular basis in 2018/19.	
C16 Stockpiles (location)	x			Materials loaded directly from face into trucks for haulage off-site.	
C17 Topsoil (location/seeded)	x			Completed berms are vegetated.	
C18 Excavation Faces	x			Pit faces vary from 3 to 4 m in height and are within MOL regulations.	
C19 Ponds (location/depth)	x			Test ponds on site with piezometers previously installed for monitoring purposes. See general comments.	
C20 Internal Roads (any specific conditions or restrictions)	x			A 150m section of internal road extending from Roszell Rd was covered with recycled asphalt. Site plan amendment approved by MNR (2014).	
C21 Haul Routes (external/any specific conditions or restrictions)	x			Gated private haul road as described in Note 9 constructed and used to transport aggregate to County Road 32.	
C22 Blast Monitoring Report (quarries only)			x	Licensed pit. No blasting to occur.	
C23 Dust Suppression	x			Water or approved dust suppressants to be used when required – Note 15 of Operational Plan.	
C24 Hours of Operation (any specific conditions or restrictions)	x			Loading and shipping – 6:00-19:00, Mondays to Fridays. Extraction and processing to occur 7:00-19:00, Mondays-Fridays	
C25 Well Monitoring Reports	x			Water monitoring report completed. See General Comments re: ecological & aquatic monitoring	
C26 Identification Sign (as per Sect. 5.22 of Provincial Standards)	x			Identification sign is located at main entrance/exit.	
C27 Orderly Conditions	x			Site is orderly.	
C28 Blasting Hours (quarries only)			x	Licensed pit. No blasting as part of operation.	

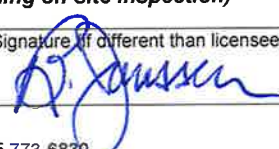
Note: Any ("No") requires completion of Page 3

Observations (continued)					
OPERATING STANDARDS	IN COMPLIANCE?			COMMENTS	Remedial Action?
	Yes	No	N/A		
D – Rehabilitation					Y
D29 Disturbed Hectareage	X			Current year - # of hectares <u>+/- 1.7</u> Total # of hectares <u>29.2+/-</u>	
D30 Progressive rehabilitation	X			Current year - # of hectares <u>Nil</u> Total # of hectares <u>+/- 1.0</u>	
D31 Sloping of Faces	X			About 190 m of the west faces has been backfilled and sloped in 2015. An additional 300 m have been sloped in 2015/16.	
D32 Grades/Contours/Elevations	X			To be developed as per site plans.	
D33 Importation of Material (inert)	X			No material imported for rehabilitation purposes.	
D34 Vegetation	X			Established berms are vegetated.	
D35 Final Rehabilitation	X			Extraction ongoing on site.	
E - Prescribed Conditions (For Licences issued after June 27, 1997)					
E36 Other Monitoring Reports	X			Ecological & aquatic monitoring being conducted by Dance Environmental Inc.	
E37 Requirements of C of A's	X			C of A's required if deemed necessary.	
E38 Noise Mitigation	X			Noise monitoring was required as noted on Page 4 of 6 of the site plan. Report completed July 23, 2015.	
E39 Fuel Storage Tanks	X			Fuel storage requirements noted on Page 2 – Operational Plan – Note 20.	
E40 Spills Plan	X			Noted on Operational Plan of the site plan	
E41 Permit to Take Water	X			Permits to be acquired, as required.	
E42 Dust Suppression Measures Req'd. (Haul routes, equip, etc.)	X			Internal road is hard surfaced at pit entrance/exit and dust suppression used to mitigate dust on the road, as required.	
F - Other Conditions (As indicated on either Site Plan or Licence)					
F43 Tonnage Condition	X			750,000 tonnes per year	
F44 Signage – Note 12 on operational plan	X			Sign advising drivers of safety measures has been erected at the entrance/exit of the private haul road exiting onto County Road 32.	
F45	X			Silt barrier, western end, shown to extend into 30 m extraction setback. See general comments.	
General Comments: Site plan amendment approved by MNR in March 2013 to sever small parcel in southwest corner from the licensed pit.					
Vegetation Management Plan (note 6 of operational plan) and ecological and Aquatic monitoring (page 3 of 6) were in the development stages of approval and implementation in 2012.					
A1 – Marker posts have been installed along the unfenced south boundary adjacent to the severed lot. Additional demarcation to be done as part of the licensee's demarcation protocol. Amendment approved by MNRF regarding demarcation of boundaries.					
B4 – Site plan amendment approved by MNR in 2014 to address variation in location of existing fencing and use of silt fencing as specified on the site plans. Repairs completed on perimeter, as required (see 2018 Compliance Assessment report). Additional repairs completed in 2019.					
B6 – Berm located on the north side of haul road. Berms completed along Roszell Road and along the southern extraction limit (see E38 below). Three rows of trees have been planted along the east setback and the eastern half of the south extraction limit. Amendment approved by MNRF.					
B7 – The extraction limit along the western part of the site has been demarcated with painted stakes. A variety of trees (spruce, walnut, cedar, oaks, etc.) had been previously planted and replanted in 2018 within the western setback areas.					
C11 – Site plan amendment approved by MNR in 2014 to allow concurrent above and below water extraction on-site. Extraction depth of the three dug ponds is shown to be +/- 288 m asl on the site plans.					
C19 – Silt barrier construction was completed along the southern extraction limit.					
E38 – MNRF approved a site plan amendment in September 2015 to change the berming requirements along the southern extraction limit for noise attenuation.					
F44 – Sign advising drivers of school buses using roads as required in operational note 22, has been installed at entrance/exit.					
F45 – Construction of the western 30 m portion of the silt barrier has been completed.					
Licence ID#: 625189					

Note: Any ("No") requires completion of **Page 3**

Date Submitted to MNR: Y / M / D	2019/09/27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to:	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
(by September 30th)	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019/05/14	Review Conducted by: B. Janssen (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd 41 Main Street, Unit 102, Unionville, Ontario L3R 2E5 773-6830			
Position with Company: Consultant hired by licensee to conduct compliance assessment.			

Signature of Licensee or Authorized Official:	
---	---

FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 625189

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

Licence ID# 625189

Assessment Date: May 14/2019

- LEGEND:**
- LICENSED BOUNDARY
 - - - LCT LINE
 - - - CONCESSION UNIT
 - - - EXISTING CONTOURS (mou)
 - - - EXISTING TREE COVER
 - - - PAGE WIRE FENCE
 - - - WATERCOURSE
 - - - CROSS SECTION LOCATION
 - - - ENTRANCE / EXIT
 - - - DIRECTION OF SURFACE DRAINAGE
 - - - BARN HOUSE
 - - - MONITORING WELL
 - - - WETLAND
 - - - 120m LINE ADJACENT TO PROPOSED LICENSE
 - - - EXISTING SCRAP PILES

NOTES:

1. THIS SITE PLAN IS PREPARED FOR SUBMISSION TO THE MINISTRY OF NATURAL RESOURCES UNDER THE AGGREGATE RESOURCES ACT FOR A CLASS "A" LICENSE, CATEGORY "1". PIT 888 ON WATER.
2. TOPOGRAPHIC INFORMATION WAS DERIVED FROM SURVEY DATA PROVIDED BY APT CONTOURS FOR THE SITE ARE SHOWN AT A 1 METRE INTERVAL.
3. ZONING INFORMATION OBTAINED FROM SCHEDULE "A" TOWNSHIP OF PUSLINCH ZONING BY-LAW. THE SITE IS CURRENTLY ZONED AGRICULTURAL AND NATURAL ENVIRONMENT.
4. ALL BUILDINGS LOCATED ON THE SITE AND WITHIN 120 M OF THE SITE ARE SHOWN ON THE SITE PLAN. THE SITE IS A POND FILL.
5. THE EXISTING ENTRANCES ARE SHOWN ON THE SITE PLAN.
6. WATER LEVEL INFORMATION WAS OBTAINED FROM BLACKFORTH HYDROLOGICAL, 2006, 2007.
7. THE WATER TABLE ELEVATION WITHIN THIS LICENSE IS LOCATED AT APPROXIMATELY 265.1 M TO 265.4 M.
8. THE EXISTING SURFACE WATER DRAINAGE IS SHOWN ON THE SITE PLAN. THERE ARE NO WATERCOURSES ON THE SITE. THE SPEED RIVER IS LOCATED WEST OF THE SITE. WETLANDS ARE SHOWN ON THE SITE AND WITHIN 120 M OF THE SITE. LANDS TO THE WEST OF THE SITE, WITHIN 120 M, CONTAIN THE FOLLOWING SIGNIFICANT NATURAL FEATURES: SIGNIFICANT WETLAND, SIGNIFICANT WOODLAND, SIGNIFICANT WILDLIFE HABITAT AND FISH HABITAT.
9. THERE ARE NO EXISTING SOIL OR AGGREGATE STOCKPILES, BURNS OR INTERNAL PAUL ROADS ON THE SITE.
10. THERE ARE NO EXISTING FUEL STORAGE AREAS ON THE SITE. THERE IS A SMALL SCRAP PILE ALONG THE WESTERN PORTION OF THE SITE.
11. ALL MEASUREMENTS SHOWN ON THIS SITE PLAN ARE IN METRES.
12. TOTAL AREA TO BE LICENSED IS 88.5 M.

REFERENCES:

- ONTARIO BASIN MAP 1:250,000 10-17-2000 WATER
- AGGREGATE RESOURCES INVENTORY OF PUSLINCH TOWNSHIP
- COUNTY OF WELLINGTON OFFICIAL PLAN
- AERIAL PHOTOGRAPHY: GRCA AND WELLINGTON COUNTY
- TEST PIT INFORMATION SUPPLIED BY THE PRESTON SAND & GRAVEL LTD.
- ZONING BY-LAW: TOWNSHIP OF PUSLINCH
- APT 3884 ROSZELL PROPERTY TOPOGRAPHIC SURVEY
- BLACKFORTH HYDROLOGICAL INC. SEPTEMBER, 2006. HYDROLOGICAL IMPACT ASSESSMENT, PRESTON SAND & GRAVEL COMPANY LIMITED PROPOSED ROSZELL PIT, PART LOTS 1 AND 2, CONCESSIONS 3 AND 4, TOWNSHIP OF PUSLINCH COUNTY OF WELLINGTON.
- BLACKFORTH HYDROLOGICAL INC. MONITORING AND IMPACT ASSESSMENT UPDATE, PRESTON SAND & GRAVEL COMPANY LIMITED PROPOSED ROSZELL PIT.

WATER WELL TABLE

WELL	DATE	DEPTH	YIELD	WATER	WELL
W-1	2006-1	12.00	1.0	265.1	W-1
W-2	2006-1	12.00	1.0	265.1	W-2
W-3	2006-1	12.00	1.0	265.1	W-3
W-4	2006-1	12.00	1.0	265.1	W-4
W-5	2006-1	12.00	1.0	265.1	W-5
W-6	2006-1	12.00	1.0	265.1	W-6
W-7	2006-1	12.00	1.0	265.1	W-7
W-8	2006-1	12.00	1.0	265.1	W-8
W-9	2006-1	12.00	1.0	265.1	W-9
W-10	2006-1	12.00	1.0	265.1	W-10

Licence Ref #625189

**ROSZELL
PIT**

PART OF LOTS 1 & 2
CONCESSION 3 & 4
TOWNSHIP OF PUSLINCH
COUNTY OF WELLINGTON

Page 1 of 6
**EXISTING
FEATURES**

KEY MAP
N.T.S.



LICENSEE: *all 12/10/10* DATE: *Oct 10, 2010*

PRESTON SAND & GRAVEL COMPANY LIMITED
669 CHARLES STREET EAST
P.O. BOX 43100, EASTWOOD SQUARE P.O.
KITCHENER, ONTARIO, N2H 6S9

APPROVED: *R. Stovel* PLOTTED: *JANUARY 26, 2018* FREE: *10.21* CHECKED: *10.21*

No. | DATE | DESCRIPTION | APP'D

AMENDMENTS

THIS SITE PLAN IS PREPARED UNDER THE AGGREGATE RESOURCES ACT FOR A CLASS "A" LICENSE, CATEGORY "1".

THESE SITE PLANS HAVE BEEN PREPARED UNDER THE DIRECTION OF AND CERTIFIED BY A PERSON APPROVED BY THE MINISTRY OF NATURAL RESOURCES (AS PER SECTION 8(4) OF THE AGGREGATE RESOURCES ACT).

SIGNATURE: *R. Stovel* DATE: *Feb 5, 2018*

**STOVEL
and Associates Inc.**

780 DIANNE CRESCENT
FERGUS, ONTARIO N1M 3N5
PH. 519-787-3858
FAX 519-787-0194

R2L-625189-231210-1

Licensees Compliance Assessment Report - Aggregate Resources Act

McMillan

Background Information

Year: 2019

Licensee: St. Marys Cement Inc. (Canada)		Licence ID #: 5737 (McMillan pit)	MNR District/Area Office: Guelph
Lot: Part 22	Conc.: 1	Geographic Twp.: Puslinch	Municipality: Township of Puslinch

Observations

OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			Old boundaries are demarcated with fences, signs and/or painted marker posts (see B5). New south boundary demarcated at corners.	
A2	Entrance and Exits (location/closed)	X			Gates at the main entrance/exit along the north boundary are locked or can be closed and locked.	
A3 Lease/Ownership/Extraction Agreement: Lands are owned by licensee.						
B - Site Protection						
B4	Fencing	X			North boundary is fenced. Repairs completed for section that has been cut a number of times along north boundary.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the west and east boundaries (see note #8 in Phase A notes).	
B6	Screening (trees/berms)	X			Existing trees screen the pit from the adjacent land uses as shown on the site plans.	
B7	Setbacks (15m / 30m or other)	X			The setbacks are maintained as shown on the site plans.	
C - Operational Details						
C8	Operating Sequence	X			Extraction has been completed, except setbacks adjacent to pond.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden stored in berms and stockpiles on the site (see condition #5 on Schedule A), were used for rehabilitation of slopes.	
C10	Overburden Seeded	X			Stockpiles used for rehabilitation of site (see page 2, note #9 on site plans).	
C11	Extraction Depth	X			Maximum depth allowed – 293 m asl	Lowest floor elevation +/- 293 m
C12	Buildings/Scales (location)	X			There are no buildings in the licensed area as shown on the site plan, except storage for fishery.	
C13	Equipment (any specific conditions or restrictions)	X			There is no pit equipment operating on site (see page 2, note #1 under operations).	
C14	Plant (location/any specific conditions or restrictions)	X			No plant currently located on the site (see page 2, note #2 under operations).	
C15	Scrap (location/removal)	X			Minimal scrap on-site.	
C16	Stockpiles (location)	X			There are no remaining stockpiles on site (see page 2, note #3 under operations).	
C17	Topsoil (location/seeded)	X			Surplus topsoil was stored in the vegetated berms and stockpiles on site and used for rehabilitation (see page 2, note #9).	
C18	Excavation Faces	X			All pit faces have been rehabilitated.	
C19	Ponds (location/depth)	X			There is a dug pond on the site (see sketch).	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plans, with some modification as extraction is completed.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			Materials were hauled east on Concession 2 Road to main Aberfoyle pit (see conditions #34 and #35 on Schedule A attached to licence).	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			MOE approved dust suppressant (water) is applied on internal haul road, as required (see conditions #27-#29 on Schedule A attached to licence).	
C24	Hours of Operation (any specific conditions or restrictions)	X			See conditions #6 and #7 on Schedule A attached to the licence and page 2, note #11 under operations on site plans.	
C25	Well Monitoring Reports	X			See conditions #16-#26 on Schedule A attached to licence for groundwater monitoring program and page 2, note #10 under operations on site plans.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required sign has been installed by the entrance/exit of the pit (A2 – Concession 2 Road) and is maintained.	
C27	Orderly Conditions	X			Site is orderly.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

OCT 01 2019

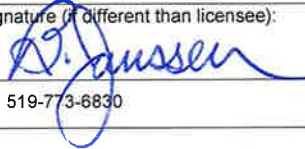
[illegible]

☐ Additional Detailed Information Attached

In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to:	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
(by September 30th)	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

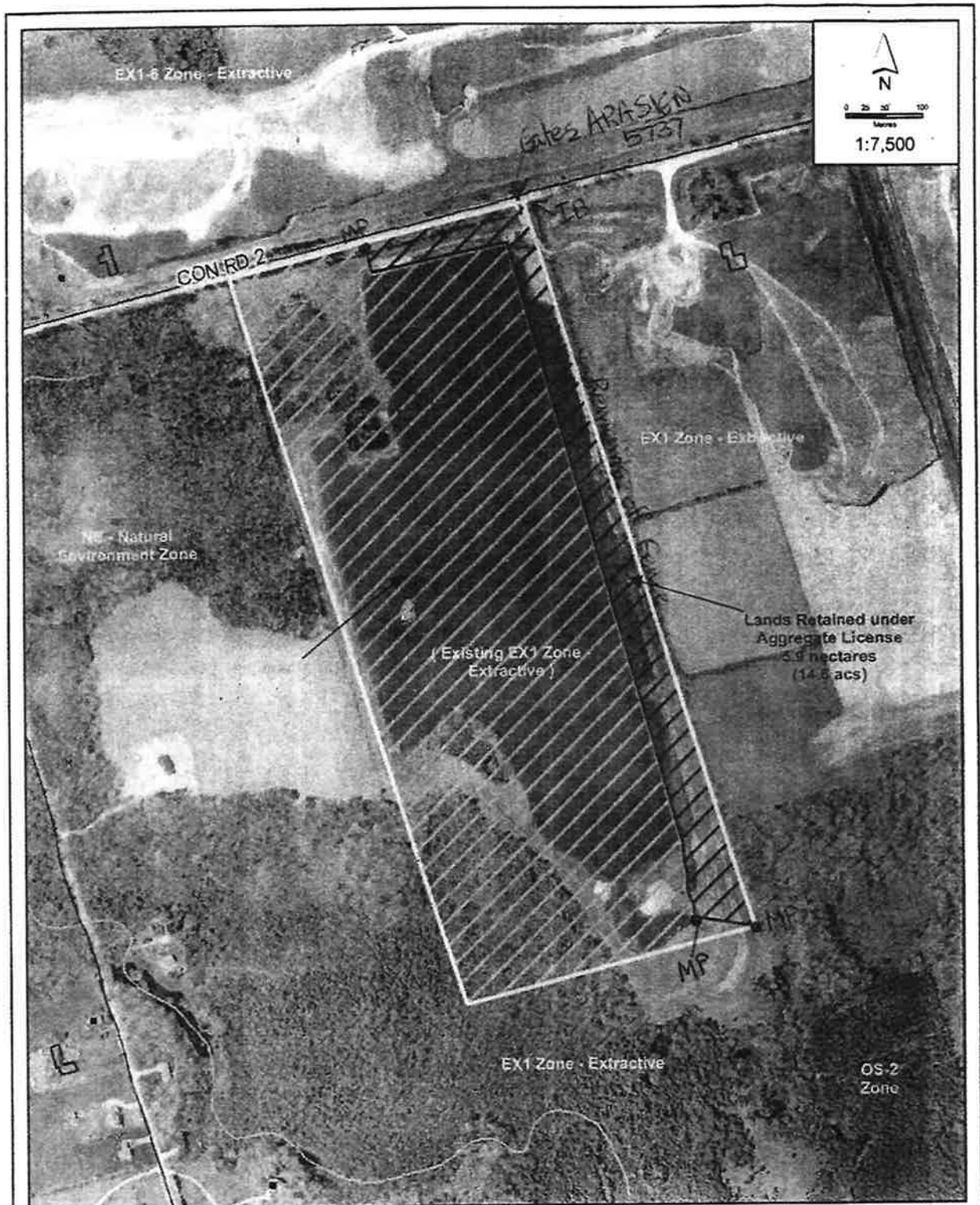
TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 18	Review Conducted by: B. Janssen (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd 41 Main Street, Unit 102, Unionville, Ontario L3R 2E5 519-773-6830			
Position with Company: Consultant hired by St Marys to complete compliance assessment.			

Signature of Licensee or Authorized Official:	
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FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 5737

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)



Source: Grand River Conservation Authority, 2006

CBM/ORNGE - Area of Temporary Lease Agreement

Legend

- Drainage
- Roads
- Con 1, Lot 22
- Area Remaining under CBM Aggregate License
- License Area to be Surrendered to ORNGE-JuMpSmart Program

Project Number: 049968
Date: September, 2007



Date: June 18, 2019

Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information						Year: 2019		
Licensee: St. Marys Cement Inc. (Canada)				Licence ID #: 5520 (Aberfoyle pit)		MNR District/Area Office: Guelph		
Lot: Part 24 and 25		Conc.: 7		Geographic Twp.: Puslinch		Municipality: Township of Puslinch		
Observations								
OPERATING STANDARDS			IN COMPLIANCE?			COMMENTS		Remedial Action?
			Yes	No	N/A			
A - Site Access								Y
A1	Boundaries (clearly marked)		X			All boundaries are demarcated with fences, signs and/or marker posts (see B5). Steel posts with signs installed along boundaries shared with adjacent Dufferin pit.		
A2	Entrance and Exits (location/closed)		X			Gates along the licensed boundaries are either closed or can be closed and locked.		
A3	Lease/Ownership/Extraction Agreement:		Lands are owned by licensee.					
B - Site Protection								
B4	Fencing		X			The road boundaries are presently fenced. See general comments.		
B5	Fencing (site plan variation or temporary relief granted)		X			Fencing relief granted for various boundaries, adjacent to the existing licensed pits (see site plan overrides).		
B6	Screening (trees/berms)		X			Existing berms and trees screens along the road boundaries of the pit (see sketch) visually screen the pit from the adjacent land uses.		
B7	Setbacks (15m / 30m or other)		X			The setbacks are maintained as shown on the site plans. See site plan overrides for common boundaries.		
C - Operational Details								
C8	Operating Sequence		X			Most of the above water aggregate resources have been extracted. Below water extraction concentrated in the south western part of the main site, north of 401.		
C9	Stripping (overburden)		X			Stripped topsoil and overburden has been stored in berms and stockpiles on site and used for rehabilitation of the side slopes.		
C10	Overburden Seeded		X			Established berms and stockpiles are vegetated.		
C11	Extraction Depth		X			Maximum depth allowed – 295 m asl	Lowest floor elevation +/- 295 m	
C12	Buildings/Scales (location)		X			The existing buildings in the licensed area are as shown on the site plan. Also refer to C14. Scales and office have been moved and are shown on amended plans.		
C13	Equipment (any specific conditions or restrictions)		X			There are loaders and various trucks operating on site (see page 2, note #9 on site plans).		
C14	Plant (location/any specific conditions or restrictions)		X			The fixed processing plant previously located on the pit floor was dismantled and replaced by a portable plant in the east end (see page 2, note #9). See general comments.		
C15	Scrap (location/removal)		X			Scrap is generally located in the designated areas shown on the site plans (see page 2, note #9 on plans). Scrap is removed on an ongoing basis in 2019.		
C16	Stockpiles (location)		X			Product stockpiles currently located on the pit floor greater than 30 metres from the boundaries, except as noted in the site plan overrides, site plan amendment Sept.22, 2017.		
C17	Topsoil (location/seeded)		X			Topsoil is stored in the vegetated berms on site.		
C18	Excavation Faces		X			Extraction has occurred below the water table. Extraction below the water table is permitted up to a maximum depth of 12 m (see page 2, note #10 on site plans).		
C19	Ponds (location/depth)		X			There are excavated ponds located in various parts of the pit floor (see sketch). The former silt pond is located on the west side of concession 7 Road.		
C20	Internal Roads (any specific conditions or restrictions)		X			As shown on the site plans, with slight modifications. Internal roads to be developed as required.		
C21	Haul Routes (external/any specific conditions or restrictions)		X			No conditions on licence or site plan. Access is from McLean Road and Concession 7 Road.		
C22	Blast Monitoring Report (quarries only)				X	Licensed pit. No blasting to occur on site.		
C23	Dust Suppression		X			Parts of the main haul road are paved. MECP approved dust suppressant (water) is applied on internal haul roads, as required.		
C24	Hours of Operation (any specific conditions or restrictions)		X			No restrictions on the licence or site plan.		
C25	Well Monitoring Reports				X	No conditions on licence or site plans.		
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)		X			Required signs have been installed by the entrance/exits of the pit (A2 – Concession 7 and McLean Roads). Signs are maintained.		
C27	Orderly Conditions		X			Buildings located on site are maintained in good repair. Storage and stockpiling areas are orderly.		
C28	Blasting Hours (quarries only)				X	Licensed pit. No blasting on site.		

Note: Any ("No") requires completion of Page 3

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Township of Puslinch

THIS SECTION MUST BE COMPLETED WHEN REMEDIAL ACTION IS REQUIRED			
OPERATING STANDARDS from Pg. 1 (e.g. B4 – Fencing)	Remedial Action Required	Deadline Date	MNR Direction (for MNR use only)
EXAMPLE B4 - Fencing	200 ft of West boundary to be fenced	June 15 / 99	

SEE NOTES BELOW REGARDING REMEDIAL ACTION DEADLINE DATES

[illegible]


☐ Additional Detailed Information Attached

You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.

In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to:	County/Regional Municipality	Local Municipality	Ministry of Natural Resources
(by September 30th)	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> YES

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019/06/21	Review Conducted by: S. Brown (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd, 41 Main St. Unit 102, Unionville, ON L3R 2E5			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official:


FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 5520

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

EDGINGTON 1

COMMON MP's

PLANT AND STOCKPILE AREA

SILT POND (FULL)

REHABILITATED

GATE

GATE & ARA SIGNS

MacLean Rd W

Mason Rd

REHAB

7



CBM St. Mary's
Aberfoyle Pit - South Area
Licence 5520
Assessment Date: June 21, 2019



Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information						Year: 2019
Licensee: St. Marys Cement Inc. (Canada)			Licence ID #: 5563 (Coburn pit)		MNR District/Area Office: Guelph	
Lot: Part 23	Conc.: 7	Geographic Twp.: Puslinch			Municipality: Township of Puslinch	
Observations						
OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS	Remedial Action?
		Yes	No	N/A		
A - Site Access						Y
A1	Boundaries (clearly marked)	X			Boundaries are demarcated with fences, signs and/or painted marker posts (see B5).	
A2	Entrance and Exits (location/closed)	X			Access is through the adjacent Aberfoyle pit operated by CBM.	
A3	Lease/Ownership/Extraction Agreement: Lands are owned by licensee.					
B - Site Protection						
B4	Fencing	X			The west licensed boundary is fenced, adjacent to the Concession 7 Road and the east boundary is fenced. Repairs completed as required in 2019. See comments.	
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the north and south boundaries shared with the adjacent pits (see site plan overrides).	
B6	Screening (trees/berms)	X			Existing trees and side slopes of silt ponds screen the pit from the adjacent lands (see sketch).	
B7	Setbacks (15m / 30m or other)	X			The setbacks are maintained as shown on the site plans.	
C - Operational Details						
C8	Operating Sequence	X			Extraction is in Area 3 as shown on the site plans.	
C9	Stripping (overburden)	X			Stripped topsoil and overburden has been stored in berms and stockpiles or used for rehabilitation of slopes.	
C10	Overburden Seeded	X			Established stockpiles are vegetated.	
C11	Extraction Depth	X			Maximum depth allowed – 295 m asl	Lowest floor elevation +/- 310 m
C12	Buildings/Scales (location)	X			There are no buildings in the licensed area as shown on the site plan.	
C13	Equipment (any specific conditions or restrictions)	X			No equipment presently on site (see page 2 of site plans, note #9).	
C14	Plant (location/any specific conditions or restrictions)	X			No plant currently located on the site (see page 2 of site plans, note #9).	
C15	Scrap (location/removal)	X			Scrap was removed from site and moved to the designated area in the main Aberfoyle pit (see page 2, note #16). Burn pile located along south boundary. See general comments.	
C16	Stockpiles (location)	X			Stockpiles on site are kept 30m from boundaries.	
C17	Topsoil (location/seeded)	X			Topsoil is stored in the vegetated stockpiles on site (see page 2 of site plans, note #7).	
C18	Excavation Faces	X			Pit faces are 3-5m in height (see page 2 of site plans, note #9).	
C19	Ponds (location/depth)			X	The south western part of the pit was used for silt ponds as noted on site plans. Rehabilitation in west part of site includes ponds (see rehabilitation plan)	
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plans, with some slight modification. Internal roads to be developed as required.	
C21	Haul Routes (external/any specific conditions or restrictions)	X			No conditions on licence or site plan. Currently as shown on the site plan.	
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.	
C23	Dust Suppression	X			No conditions on the site plan. MECP approved dust suppressant (calcium chloride or water) to be applied on internal haul road, as required.	
C24	Hours of Operation (any specific conditions or restrictions)	X			No restrictions on licence or site plans.	
C25	Well Monitoring Reports			X	No requirements on the licence or site plan.	
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required signs have been installed by the entrance/exits of the main Aberfoyle pit (A2 – McLean Road and Conc. 7) and are maintained.	
C27	Orderly Conditions	X			Site is generally orderly.	
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.	

Note: Any ("No") requires completion of Page 3

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Township of Puslinch

Observations (continued)					
OPERATING STANDARDS	IN COMPLIANCE?			COMMENTS	Remedial Action?
	Yes	No	N/A		
D – Rehabilitation					Y
D29 Disturbed Hectarage	X			Current year - # of hectares +/- 1.1 Total # of hectares +/- 10.9	
D30 Progressive rehabilitation	X			Current year - # of hectares NIL Total # of hectares +/- 5.4	
D31 Sloping of Faces	X			Pit faces in the south-central part of the site have been sloped, as shown on the site plans. About 150 m of the northern pit faces were backfilled, sloped and seeded in 2003. The remaining 225 m were sloped 2006/07. Disturbed area along south boundary has been graded and seeded (2012/13). See General comments.	
D32 Grades/Contours/Elevations	X			As shown on the site plan.	
D33 Importation of Material (inert)	X			Off-site materials were brought into the northern part of the site for rehabilitation purposes in 2008 (see page 2, note #17).	
D34 Vegetation	X			The rehabilitated side slopes and pit floor are well vegetated. A variety of trees were planted within the rehabilitated areas and the west setback area. Area of west silt pond is vegetated. See general comments.	
D35 Final Rehabilitation	X			Extraction has not been completed. Progressive rehabilitation has occurred on site.	
E - Prescribed Conditions (For Licences issued after June 27, 1997)					
E36 Other Monitoring Reports			X	None required at this time.	
E37 Requirements of C of A's			X	None required at this time.	
E38 Noise Mitigation			X	There is a large setback for the environmental protection area between the pit and the houses on the properties at the northwest corner of the site.	
E39 Fuel Storage Tanks			X	No fuel currently stored on site (see page 2, note #15).	
E40 Spills Plan			X	Corporate policy in place as part of EMS.	
E41 Permit to Take Water			X	Extraction to remain above the water table. See approval for the adjacent pit regarding pumping of the water to the silt ponds.	
E42 Dust Suppression Measures Req'd. (Haul routes, equip, etc.)			X	MECP approved dust suppressant to be applied to the internal roads, as required.	
F - Other Conditions (As indicated on either Site Plan or Licence)					
F43 Tonnage Condition	X			Class "A" licence – 454,000 tonnes annually	
F44					
F45					
General Comments:					
Site plan amendment approved in October 1997 and July 1999 to revise various items and notes. Site plan amendment request approved by MNR in 2011 incorporating minor housekeeping items for east boundary (see B4) and former silt ponds.					
Relief (site plan override) granted for south and north boundaries (see site plan).					
B4 – A chain link fence maintained by the adjacent property owner along the east boundary of the site (offset by +/- 4 m) and is noted on approved site plan. Boulders placed along property line and sections of fence installed adjacent to residential lot. Repairs completed in 2019 as required.					
C15 – Scrap management and removal from the site was ongoing in 2019, as required.					
D31 – Additional sloping work completed in the north eastern part of the pit in 2013/14. This area was seeded and is now vegetated in 2015 (+/- 0.04 ha). +/- 0.5 ha sloped around ponds, seeded and planted with trees/shrubs in 2018. +/- 0.7 ha sloping/seedling work along west side of ponds and trees planted on nodes in 2019.					
D34 – A variety of trees (spruce, pine, cedar and maple) have been planted on the rehabilitated slopes in the northern part of the pit. Shrubs have also been planted on the western most silt pond (see C19 above). Trees planted along west rehabilitated shore.					
Approval of site plan amendment to remove triangular portion from licence July 2017.					
Licence ID#: 5563					


Note: Any ("No") requires completion of Page 3

[illegible]

In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to: (by September 30th)	County/Regional Municipality <input checked="" type="checkbox"/> YES	Local Municipality <input checked="" type="checkbox"/> YES	Ministry of Natural Resources <input checked="" type="checkbox"/> YES
--	---	---	--

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019/06/21	Review Conducted by: S. Brown (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd. 41 Main St. Unit 102, Unionville, ON L3R 2E5 (905) 294-8282			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

Signature of Licensee or Authorized Official: 
--

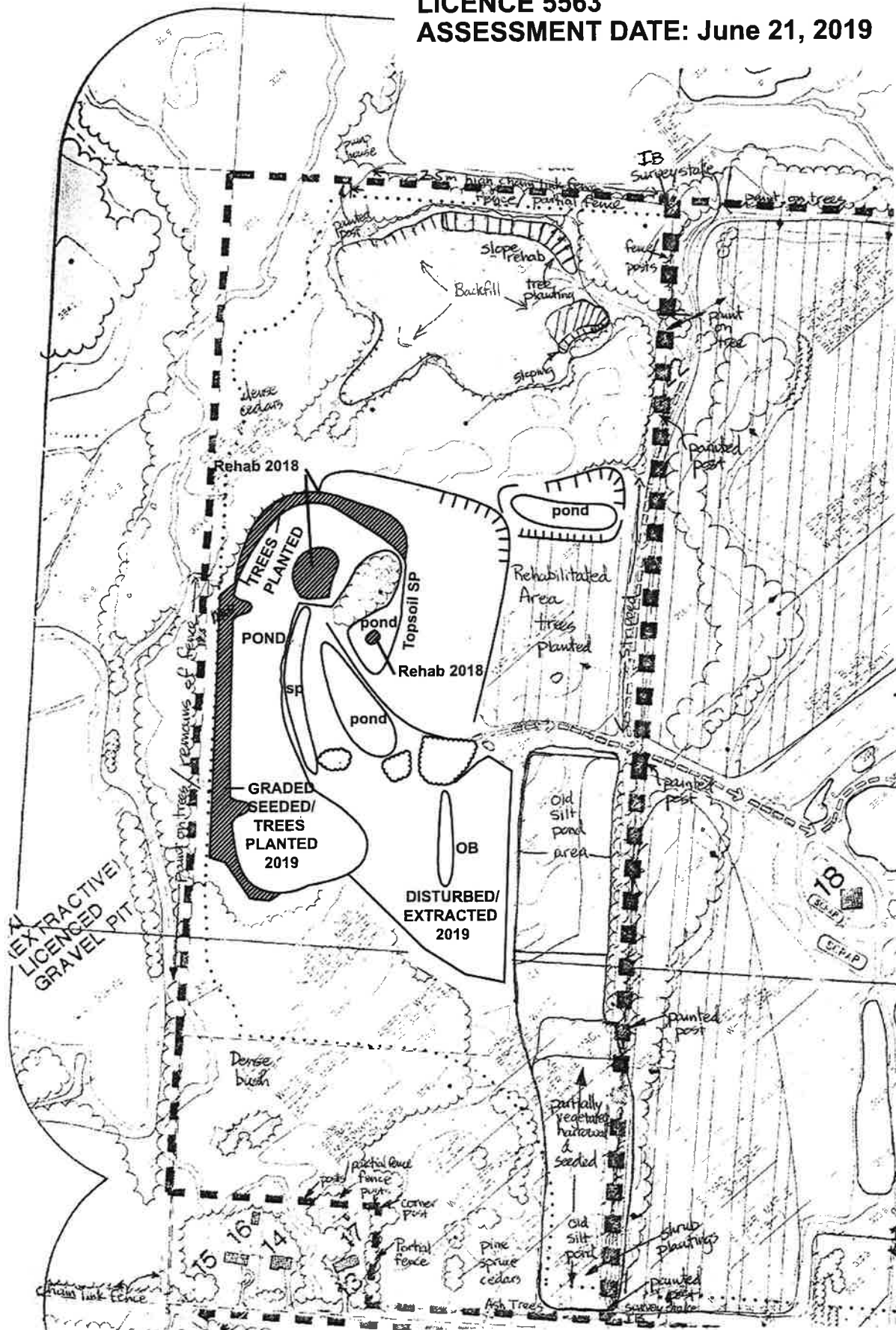
FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 5563

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

**CBM COBURN PIT
LICENCE 5563**

ASSESSMENT DATE: June 21, 2019



Licensees Compliance Assessment Report - Aggregate Resources Act

Background Information				Year: 2019
Licensee: St. Marys Cement Inc. (Canada)		Licence ID #: 5631 (Edgington 1 pit)		MNR District/Area Office: Guelph
Lot: Part 25	Conc.: 7	Geographic Twp.: Puslinch		Municipality: Township of Puslinch

Observations

OPERATING STANDARDS		IN COMPLIANCE?			COMMENTS		Remedial Action?
		Yes	No	N/A			
A - Site Access							Y
A1	Boundaries (clearly marked)	X			All boundaries are demarcated with 1.2 m high fence, signs or painted marker posts (see B5). See general comments.		
A2	Entrance and Exits (location/closed)	X			Gates are not required. Access is through the adjacent Aberfoyle pit also operated by CBM.		
A3 Lease/Ownership/Extraction Agreement: Lands are owned by licensee.							
B - Site Protection							
B4	Fencing	X			Fence is maintained along the south licensed boundary adjacent to McLean Road. Repairs completed as required.		
B5	Fencing (site plan variation or temporary relief granted)	X			Fencing relief granted for the east, west and north boundaries (see site plan overrides).		
B6	Screening (trees/berms)	X			Existing berm along the south boundary adjacent to McLean Road (see sketch).		
B7	Setbacks (15m / 30m or other)	X			The rehabilitated side slope completed along the south boundary is within the 30 m setback area. See general comments.		
C - Operational Details							
C8	Operating Sequence	X			Extraction was in part of Area 1 shown in the phasing diagrams on the site plans.		
C9	Stripping (overburden)	X			Stripped topsoil and overburden has been stored in berms and/or stockpiles or used for rehabilitation of slopes.		
C10	Overburden Seeded	X			Established stockpiles are vegetated.		
C11	Extraction Depth	X			Maximum depth allowed – 312.5 m asl	Lowest floor elevation +/- 313 m	
C12	Buildings/Scales (location)	X			There are no buildings in the licensed area as shown on the site plan.		
C13	Equipment (any specific conditions or restrictions)	X			Loaders operating on site (see page 2, note #9 on site plans).		
C14	Plant (location/any specific conditions or restrictions)	X			No plant currently located on the site (see page 2, note #9 on site plans).		
C15	Scrap (location/removal)	X			Minimal scrap currently on site. Scrap is moved to the designated area in the main Aberfoyle pit as shown on the site plan (see page 2, note #16).		
C16	Stockpiles (location)	X			Site plan amendment approved Oct. 2017 to allow product stockpiles to be located within 30 m from the west boundary.		
C17	Topsoil (location/seeded)	X			Topsoil is stored in the vegetated berm on site (see page 2, note #7 on site plans).		
C18	Excavation Faces	X			Pit faces in the site have been graded and/or sloped (see page 2, note #7 on site plans).		
C19	Ponds (location/depth)			X	There are no dug ponds on the site (see sketch).		
C20	Internal Roads (any specific conditions or restrictions)	X			As shown on the site plans, with some modification. Internal roads to be developed as required.		
C21	Haul Routes (external/any specific conditions or restrictions)	X			No conditions on licence or site plan. Currently as shown on the site plan.		
C22	Blast Monitoring Report (quarries only)			X	Licensed pit. No blasting to occur on site.		
C23	Dust Suppression	X			No conditions on the site plan. MOE approved dust suppressant (calcium chloride or water) applied on internal haul road, as required.		
C24	Hours of Operation (any specific conditions or restrictions)	X			No restrictions on licence or site plans.		
C25	Well Monitoring Reports			X	No requirements on the licence or site plan.		
C26	Identification Sign (as per Sect. 5.22 of Provincial Standards)	X			Required signs have been installed by the entrance/exits of pit (A2 – McLean Road and Conc. 7) and are maintained.		
C27	Orderly Conditions	X			Site is tidy.		
C28	Blasting Hours (quarries only)			X	Licensed pit. No blasting on site.		

Note: Any ("No") requires completion of Page 3

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Township of Puslinch

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In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.

Date Submitted to MNR: Y / M / D	2019 / 09 / 27	Please ensure that the site plan you have is the most current, approved plan and is the same as the one MNR has on file.
Is the site held in reserve? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO		

Copies of Report Sent to: (by September 30th)	County/Regional Municipality <input checked="" type="checkbox"/> YES	Local Municipality <input checked="" type="checkbox"/> YES	Ministry of Natural Resources <input checked="" type="checkbox"/> YES
--	---	---	--

TO BE COMPLETED BY PERSON CONDUCTING REVIEW (including on-site inspection)			
Date Inspected: Y / M / D	2019 / 06 / 21	Review Conducted by: S. Brown (Please Print)	Signature (if different than licensee): 
Name of Company and Address: Harrington McAvan Ltd. 41 Main St. Unit 102, Unionville, ON L3R 2E5			
Position with Company: Consultant hired by licensee to complete compliance assessment.			

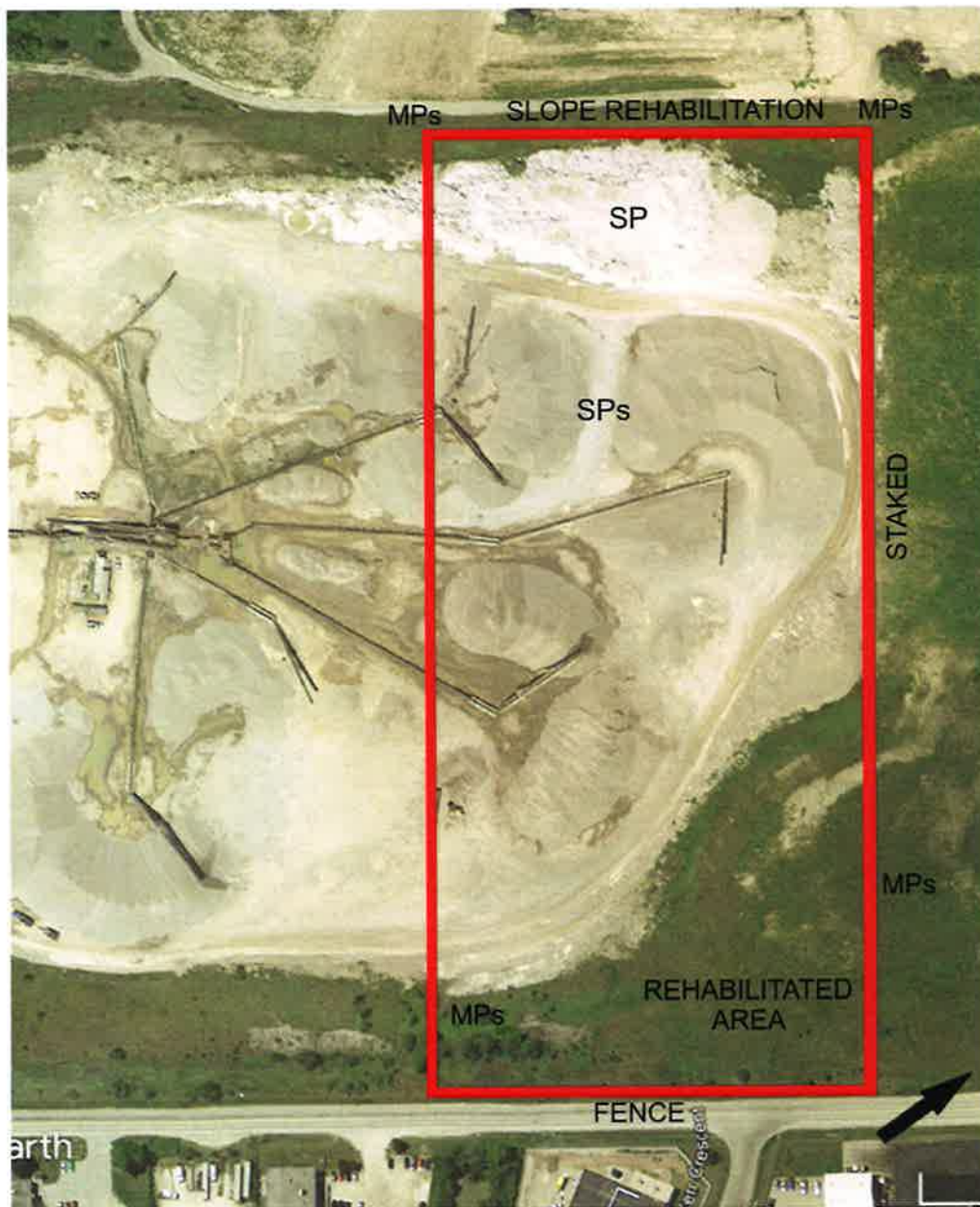
Signature of Licensee or Authorized Official: 
--

FOR MNR OFFICE USE ONLY				
Accepted by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Accepted: Y / M / D	/ /	MNR Signature:
Field Audit by MNR: (✓ one)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Date Inspected: Y / M / D	/ /	MNR Signature:
Follow up Notice Required? YES <input type="checkbox"/> NO <input type="checkbox"/>				Licence ID #: 5531

- Pursuant to Subsection 57(4) of the ARA, it is an offence to furnish false information.
- You must provide a sketch if remedial action is required or progressive rehabilitation has been performed.
- In order to extend the 90-day remedial action deadline date, you must obtain the Aggregate Inspector's approval (in writing) prior to filing the report with the Inspector or local MNR office.
- Please submit this report to the local Aggregate Inspector who administers your site, or the local MNR office.

(NOTE: ALL INFORMATION IN RESPECT OF THIS REPORT IS AVAILABLE FOR PUBLIC REVIEW)

CBM St. Mary's
Edgington 1 Pit
Licence No. 5531
Assessment Date: June 21, 2019



Courtenay Hoytfox

From: Patrick Moyle
Sent: Monday, November 18, 2019 1:12 PM
To: Courtenay Hoytfox
Subject: FW: City of Guelph - 2019 Water Supply Master Plan Update

From: Ross, Kathryn <kathryn.ross@aecom.com>
Sent: November 18, 2019 10:53 AM
To: Patrick Moyle <pmoyle@puslinch.ca>
Cc: Wayne Galliher <Wayne.Galliher@guelph.ca>; Emily Stahl <Emily.Stahl@guelph.ca>; Alexander, Matthew (Guelph) <Matthew.Alexander@aecom.com>; Evans, Alicia <Alicia.Evans@aecom.com>; Dave Belanger <Dave.Belanger@guelph.ca>
Subject: RE: City of Guelph - 2019 Water Supply Master Plan Update

Hi there,

I'm contacting you on behalf of the City of Guelph in regards to the Water Supply Master Plan update. As Dave mentioned in his email below, there are two opportunities for your consideration:

1) Community Liaison Group

Are you interested in nominating a community-at-large member from Puslinch to be part of the Community Liaison Group for the City's Water Supply Master Plan update? If so, we will follow up directly with a formal invite and more details.

2) Municipality, Agency and Indigenous Community Workshop

Part of our WSMP update includes two workshops to bring agencies, municipal officials and Indigenous communities together, providing a forum to discuss plans for the 2019 WSMP update and to gather input. These workshops will be an opportunity to review and provide input on key aspects of the Master Plan update and the Class Environmental Assessment, including:

- Objectives and scope of the WSMP update;
- Issues and opportunities to be addressed;
- Alternative solutions to be assessed;
- Evaluation methods and criteria to be applied; and
- Preferred alternatives and implementation strategies.

Is a representative from Puslinch interested in attending the workshops? Our first workshop is planned for **November 28, 2019** from 1 – 4 p.m. at City Hall (1 Carden Street, Guelph), meeting room B.

This first workshop will focus on the following objectives:

- Introduce the project;
- Review progress completed by the City since the 2014 WSMP;
- Present the plan for the 2019 WSMP update; and
- Obtain feedback on potential alternatives and evaluation criteria.

Feedback will help refine alternatives and evaluation criteria in advance of our first Open House with the public.

If someone from Puslinch is interested, we will follow up with a proposed agenda and more information. Please reply to this email or contact Dave Belanger at (519) 822-1260 ext. 2186 or dave.belanger@guelph.ca. We look forward to hearing from you.

Thank you,

Kathryn Ross

Communication and Community Engagement Specialist
Environment
D +1-519-840-2247
kathryn.ross@aecom.com

Vacation Alert: Friday, November 22

AECOM

55 Wyndham Street North, Suite 215
Guelph, ON N1H 7T8
T. 519.763.7783 F. 519.763.1668
www.aecom.com

From: Dave Belanger <Dave.Belanger@guelph.ca>

Sent: Thursday, November 07, 2019 2:20 PM

To: pmoyle@puslinch.ca

Cc: Wayne Galliher <Wayne.Galliher@guelph.ca>; Emily Stahl <Emily.Stahl@guelph.ca>; Alexander, Matthew (Guelph) <Matthew.Alexander@aecom.com>; Evans, Alicia <Alicia.Evans@aecom.com>

Subject: City of Guelph - 2019 Water Supply Master Plan Update

Good afternoon.

The City of Guelph, with AECOM as our consultant, is initiating a Municipal Class Environmental Assessment Study for a Water Supply Master Plan update. We are contacting you to provide the Notice of Study Commencement (attached) and to invite Township of Puslinch to participate in the project.

There are two upcoming opportunities for your consideration:

1) Community Liaison Group

A Community Liaison Group (CLG) will be formed for this update Study. The CLG will provide input and guidance to the Project Team during the update of the Water Supply Master Plan and will help the City understand and consider aspirations and concerns as they relate to our current water supply demands, needs and supply infrastructure requirements.

Bill Banks and Councillor Wayne Stokley (Dennis Lever, alternate) were community-at-large members on behalf of Puslinch during the previous 2014 Water Supply Master Plan update. **Please confirm if Puslinch is interested in including Bill Banks again as a member of the 2019 Community Liaison Group. If you would like to nominate a new individual, please let us know and provide contact information.**

Based on your response, a more formal invitation to the Community Liaison Group will be forwarded directly to the individual(s) identified.

2) Agency and Municipality Workshop

We will also be following up with an invitation to an upcoming Agency and Municipality Workshop hosted at Guelph City Hall on November 28, 2019.

If you have any questions or comments, please contact the City of Guelph's Water Supply Program Manager, Dave Belanger, at dave.belanger@guelph.ca or (519) 822-1260 ext. 2186 or AECOM's Project Manager, Matthew Alexander, at matthew.alexander@aecom.com or (519) 840-2223.

Please reply to this email to indicate if you would like to be notified for continued involvement, and/ or if you would like to receive a hard copy of the attached documents.

Kind regards,

Dave Belanger, M.Sc., P.Geo. Water Supply Program Manager

Water Services

Infrastructure, Development and Enterprise

City of Guelph

T - 519-822-1260 x2186

F - 519-822-8837

E - Dave.Belanger@guelph.ca

This e-mail message (including attachments, if any) is intended for the use of the individual to whom it is addressed and may contain information that is privileged and confidential. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender and erase this e-mail message immediately.

**Ministry of Energy,
Northern Development
and Mines**

Office of the Minister

77 Grenville Street, 10th Floor
Toronto ON M7A 2C1
Tel.: 416-327-6758

**Ministère de l'Énergie,
du Développement du Nord
et des Mines**

Bureau du ministre

77, rue Grenville, 10^e étage
Toronto ON M7A 2C1
Tél. : 416 327-6758



October 31, 2019

Memorandum to: Ontario Municipalities
Subject: Ontario Electricity Rebate (OER)

I am writing to inform you about the upcoming introduction of the new Ontario Electricity Rebate (OER) on November 1, 2019. The Ontario government has made several regulatory changes as part of the transition away from Global Adjustment (GA) Refinancing under the previous government's Fair Hydro Plan to the new, more transparent on-bill rebate. These changes include amendments to Ontario Regulation 363/16 made under the *Ontario Rebate for Electricity Consumers Act, 2016*.

The transition to the OER is a key part of the government's commitment to strengthen transparency, accountability and fiscal responsibility in the electricity sector and respond to the recommendations of the Auditor General of Ontario.

The OER will replace the 8% rebate and the reduction previously provided through Regulated Price Plan (RPP) rates, as well as the GA reduction that was provided to consumers not participating in the RPP. As a result, the Electricity line on bills will rise, the OER will provide an increased percentage rebate, and the average residential bill will increase in line with inflation.

Consumers that were previously eligible for the 8% rebate will be eligible for the OER including low-volume consumers such as households and small businesses, as well as farms, certain long-term care homes, and certain larger multi-unit complexes that are primarily residential (i.e. where at least 50% of the units are "qualifying units" as defined), such as apartment buildings and condominiums (see section 1.1 (1) 5 of O. Reg. 363/16 as amended).

.../cont'd

Under the new rules, certain larger multi-unit complexes that are not primarily residential (as contemplated above), and certain types of multi-unit complexes (see section 1.1 (2) of O. Reg. 363/16 as amended), are not eligible for the OER. This includes, but is not limited to:

- hotels, motels or motor hotels, resorts, lodges, tourist camps, cottages or cabin establishments, inns, campgrounds, trailer parks, tourist homes, bed and breakfast vacation establishments or vacation homes;
- hospitals (as defined under O. Reg. 363/16, as amended);
- living accommodations occupied by a person for penal or correctional purposes, or premises that are subject to the *Ministry of Correctional Services Act* or the *Child, Youth and Family Services Act, 2017*;
- short-term living accommodations provided as emergency shelter;
- universities, colleges of applied arts and technology or other entities that provide post-secondary education; and
- premises that are identified by a NAICS code commencing with digits 21, 22, 23, 31, 32 or 33.

However, consumers that were receiving the 8% rebate on October 22, 2019 but are not eligible for the OER will nevertheless receive the OER until October 31, 2020 if they meet the new notice requirements set out in section 1.3 of O. Reg. 363/16 (as amended) before February 1, 2020. If they don't meet those notice requirements, they will receive the OER until January 31, 2020 (see section 1.2 (2) of O. Reg. 363/16 as amended).

Additional new notice requirements are also being introduced for certain larger multi-unit complexes that are eligible under the new rules (see section 1.3 of O. Reg. 363/16 as amended). These notices are due to Local Distribution Companies (LDCs) before February 1, 2020 (see section 1.1 (4) of O. Reg. 363/16 as amended).

Consumers with inquiries regarding their eligibility or notice requirements should be directed to their LDC.

Note that while this letter is intended to provide useful information about these regulatory changes and Energy, Northern Development and Mines' (ENDM) administrative policy intent, it is not intended as legal advice. You should consult with your legal advisers or with the Ontario Energy Board if you have any questions.

.../cont'd

I hope you find this information helpful. Thank you for your support as the government works to deliver on its commitment to build a fair and efficient electricity system.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Rickford". The signature is fluid and cursive, with the first name "Greg" and last name "Rickford" clearly distinguishable.

The Honourable Greg Rickford
Minister of Energy, Northern Development and Mines



Dufferin Aggregates
2300 Steeles Ave W, 4th Floor
Concord, ON L4K 5X6
Canada

November 12, 2019

RECEIVED

NOV 12 2019

Township of Puslinch

Seana Richardson
Aggregates Technical Specialist
Ministry of Natural Resources and Forestry
Guelph District
1 Stone Road West
Guelph, Ontario
N1G 4Y2

Attention: Ms. Richardson

**Re: Monthly Monitoring Report
Mill Creek Pit, License #5738
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of October 2019.

Exceedances of the threshold value occurred at the OW5-84 to DP5CR pair in October and are interpreted to be caused by natural groundwater level fluctuations and the observed hydrogeological variability at this location. The existing OW5-84 to DP5C early warning and threshold values do not appear to be representative of the actual conditions at replacement drive point DP5CR, and proposed revised values will be provided to MNRF. The OW5-84 to DP5CR gradient pair will continue to be monitored very closely until the head difference increases above threshold values.

If you have any questions, please do not hesitate to call.

Sincerely,

Ron Van Ooteghem
Site Manager
C.c.

Township of Puslinch
Sonja Strynatka (GRCA)
Maria Topalovic (Dufferin Aggregates)
University of Guelph

Monthly Reporting
Mill Creek Aggregates Pit
October 2019

Date	DP21 (mASL)	Threshold Value (mASL)	Exceedance
7-Oct-19	305.89	305.58	NO
15-Oct-19	305.86	305.58	NO
25-Oct-19	305.88	305.58	NO
29-Oct-19	305.98	305.58	NO

Date	DP17 (mASL)	Threshold Value (mASL)	Exceedance
7-Oct-19	305.21	305.17	NO
15-Oct-19	305.19	305.17	NO
25-Oct-19	305.20	305.17	NO
29-Oct-19	305.27	305.17	NO

Date	DP3 (mASL)	Threshold Value (mASL)	Exceedance
7-Oct-19	304.88	304.54	NO
15-Oct-19	304.82	304.54	NO
25-Oct-19	304.83	304.54	NO
29-Oct-19	304.98	304.54	NO

Date	DP2 (mASL)	Threshold Value (mASL)	Exceedance
7-Oct-19	304.11	303.55	NO
15-Oct-19	304.08	303.55	NO
25-Oct-19	304.08	303.55	NO
29-Oct-19	303.91	303.55	NO

Date	DP1 (mASL)	Threshold Value (mASL)	Exceedance
7-Oct-19	304.19	303.96	NO
15-Oct-19	304.16	303.96	NO
25-Oct-19	304.18	303.96	NO
29-Oct-19	304.32	303.96	NO

Date	DP5CR (mASL)	Threshold Value (mASL)	Exceedance
7-Oct-19	303.39	302.84	NO
15-Oct-19	303.38	302.84	NO
25-Oct-19	303.43	302.84	NO
29-Oct-19	303.51	302.84	NO

Date	BH13 (mASL)	DP21 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Oct-19	306.26	305.89	0.37	0.09	NO
15-Oct-19	306.23	305.86	0.37	0.09	NO
25-Oct-19	306.22	305.88	0.34	0.09	NO
29-Oct-19	306.33	305.98	0.35	0.09	NO

Date	BH92-12 (mASL)	DP17 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Oct-19	305.51	305.21	0.30	0.04	NO
15-Oct-19	305.47	305.19	0.28	0.04	NO
25-Oct-19	305.49	305.20	0.29	0.04	NO
29-Oct-19	305.58	305.27	0.31	0.04	NO

Date	DP6 (mASL)	DP3 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Oct-19	305.98	304.88	1.10	0.55	NO
15-Oct-19	305.94	304.82	1.12	0.55	NO
25-Oct-19	305.95	304.83	1.12	0.55	NO
29-Oct-19	306.05	304.98	1.07	0.55	NO

Date	BH92-27 (mASL)	DP2 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Oct-19	304.47	304.11	0.36	0.34	NO
15-Oct-19	304.43	304.08	0.35	0.34	NO
25-Oct-19	304.43	304.08	0.35	0.34	NO
29-Oct-19	304.61	303.91	0.70	0.34	NO

Date	BH92-29 (mASL)	DP1 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Oct-19	304.65	304.19	0.46	0.19	NO
15-Oct-19	304.61	304.16	0.45	0.19	NO
25-Oct-19	304.61	304.18	0.43	0.19	NO
29-Oct-19	304.67	304.32	0.35	0.19	NO

Date	OW5-84 (mASL)	DP5CR (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
7-Oct-19	303.61	303.39	0.22	0.25	YES
15-Oct-19	303.59	303.38	0.21	0.25	YES
25-Oct-19	303.62	303.43	0.19	0.25	YES
29-Oct-19	303.72	303.51	0.21	0.25	YES

Note: Exceedances of the threshold value occurred at the OW5-84 to DP5CR pair on October 7th, 15th, 25th and 29th, and are interpreted to be caused by natural groundwater level fluctuations and the observed hydrogeological variability at this location. The existing OW5-84 to DP5C early warning and threshold values do not appear to be representative of the actual conditions at replacement drive point DP5CR, and proposed revised values will be provided to MNR. The OW5-84 to DP5CR gradient pair will continue to be monitored very closely until the head difference increases above threshold values.

Monthly Reporting
Mill Creek Aggregates Pit
October 2019

						Max. Allowable as per PTTW- Main Pond			Max. Allowable as per PTTW- Silt Pond			
						(Imperial Gallons)		(Litres)	(Imperial Gallons)		(Litres)	
Total Monthly Precipitation (mm):						132.5	Kitchener/Waterloo (Actual)			2,500	per minute	11,365
Total Monthly Normal Precipitation (mm):						67.4	Waterloo-Wellington A (30-year Normal)			1,800,000	per day	8,183,000
Date	Below Water Table Extraction Phase 2	Below Water Table Extraction Phase 1	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance Y/N (BELOW 305.5 mASL)	Phase 2 Pond Level (mASL)	Exceedance Y/N (BELOW 305.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance Y/N (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance Y/N (BELOW 304.5 mASL)
1-Oct-19	0	2,772	1,608,195	563,781	306.52	N	306.09	N	304.72	N	306.26	N
2-Oct-19	0	2,772	1,617,874	220	306.53	N	306.13	N	304.77	N	306.36	N
3-Oct-19	0	2,874	1,618,534	126,482	306.51	N	306.13	N	304.77	N	306.40	N
4-Oct-19	0	2,874	1,627,772	2,525,027	306.53	N	306.13	N	304.77	N	306.39	N
5-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
6-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
7-Oct-19	0	1,799	1,632,392	141,220	306.51	N	306.12	N	304.77	N	306.39	N
8-Oct-19	0	1,799	1,625,353	2,701,222	306.50	N	306.11	N	304.76	N	306.34	N
9-Oct-19	0	1,799	1,649,549	1,278,901	306.54	N	306.11	N	304.75	N	306.35	N
10-Oct-19	0	2,050	1,626,233	2,456,617	306.53	N	306.10	N	304.75	N	306.30	N
11-Oct-19	0	2,050	1,632,392	1,535,385	306.52	N	306.10	N	304.74	N	306.30	N
12-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
13-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
14-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
15-Oct-19	0	2,319	1,632,832	0	306.53	N	306.08	N	304.73	N	306.32	N
16-Oct-19	0	2,678	1,595,437	766,813	306.47	N	306.08	N	304.73	N	306.37	N
17-Oct-19	0	2,678	1,605,336	1,022,637	306.48	N	306.07	N	304.74	N	306.37	N
18-Oct-19	0	2,678	1,593,237	2,486,092	306.45	N	306.04	N	304.73	N	306.36	N
19-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
20-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
21-Oct-19	0	2,601	1,626,233	0	306.46	N	306.06	N	304.72	N	306.33	N
22-Oct-19	0	2,601	1,622,933	0	306.44	N	306.05	N	304.73	N	306.40	N
23-Oct-19	0	2,506	1,624,693	2,483,893	306.46	N	306.06	N	304.73	N	306.36	N
24-Oct-19	0	2,506	1,590,818	3,026,997	306.44	N	306.04	N	304.73	N	306.36	N
25-Oct-19	0	2,172	1,636,571	927,170	306.37	N	306.04	N	304.73	N	306.41	N
26-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
27-Oct-19	-	-	-	-	-	-	-	-	-	-	-	-
28-Oct-19	0	2,172	1,636,571	2,473,994	306.46	N	306.08	N	304.76	N	306.41	N
29-Oct-19	0	2,350	1,639,211	2,620,934	306.48	N	306.06	N	304.76	N	306.40	N
30-Oct-19	0	2,350	1,643,610	2,972,884	306.49	N	306.07	N	304.76	N	306.37	N
31-Oct-19	0	2,350	1,626,673	2,789,650	306.51	N	306.09	N	304.76	N	306.36	N
Total	-	52,750	35,712,449	32,899,919	-	-	-	-	-	-	-	-

Note: No exceedances to report.

Courtenay Hoytfox

From: Stephanie Allman <Stephanie.Allman@enbridge.com>
Sent: Thursday, October 31, 2019 10:10 AM
Subject: EB-2019-0194 - Enbridge Gas Inc. - 2020 Rate Application - Notice of Hearing
Attachments: noh_Enbridge 2020 Rates_eng_20191029.pdf; noh_Enbridge 2020 Rates_fr_20191029.pdf; A-2-1.pdf

To: The clerks of all municipalities in which Enbridge Gas Inc. supplies gas

On October 8, 2019, Enbridge Gas filed an application with the Board for interim and final Orders approving or fixing just and reasonable rates for the sale, distribution, transmission, and storage of gas commencing January 1, 2020.

On October 29, 2019, the Board issued the Notice of Application and the Letter of Direction for the proceeding. The Board has directed Enbridge Gas to serve a copy of the Notice of Application along with Enbridge Gas' Application and evidence to the clerks of all municipalities in which Enbridge Gas Inc. supplies gas.

Attached please find a copy of the Board's Notice of Application along with Enbridge Gas' Application as filed with the Board for the 2020 Rate Application. Due to the size of the evidence in this proceeding it is available on the Enbridge website, and not attached to this email. A paper copy of the Evidence filed in this proceeding is available upon request or can be viewed by accessing the link below:

<https://www.enbridgegas.com/Regulatory-Proceedings>

Thank you,

Stephanie Allman

Regulatory Coordinator – Regulatory Affairs

ENBRIDGE GAS INC.

TEL: 416 753-7805 | FAX: 416 495-6072

500 Consumers Road North York, Ontario M2J 1P8

enbridgegas.com

Integrity. Safety. Respect.

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

**Enbridge Gas Inc. has applied to raise its natural gas rates effective
January 1, 2020**

Learn more. Have your say.

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to raise its natural gas rates effective January 1, 2020, based on a rate-setting framework and other adjustments previously approved by the Ontario Energy Board for the period 2019-2023. The rates are set using a formula that is tied to inflation and other factors intended to promote efficiency. If the request is approved, a typical residential customer in the EGD Rate Zone and in the Union Rate Zones (former customers of Enbridge Gas Distribution Inc. and Union Gas Limited, respectively) would see the following increases:

Rate Zones	Residential Annual Bill Increase
EGD	\$7.53
Union South	\$4.26
Union North East	\$5.07
Union North West	\$5.80

Enbridge Gas Inc. has also applied to recover capital expenditures related to two projects that are not part of Enbridge Gas Inc.'s regular capital expenditure plan. Enbridge Gas Inc. states that if this request is approved, it will increase the above-noted bill impact in the EGD Rate Zone by an additional \$0.40 per year and the above-noted bill impact in the Union South Rate Zone by an additional \$1.49 per year.

Enbridge Gas Inc. also states that in November 2019 it will file a cost allocation study for the Union Rate Zones, including a proposal to address TransCanada's C1 Dawn to Dawn TCPL service.

Other customers may also be affected. It is important to review the application carefully to determine whether you will be affected by the changes.

THE ONTARIO ENERGY BOARD IS ALSO HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas Inc. We will question Enbridge Gas Inc. on the case. We will also hear questions and arguments from individual customers and from groups that represent the customers of Enbridge Gas Inc. At the end of this hearing, the OEB will decide whether the rate increase requested in the application will be approved.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas Inc. on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **November 11, 2019** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2019-0194**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2019-0194** on the OEB website: www.oeb.ca/participate. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **November 11, 2019**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).



Ontario Energy Board
Commission de l'énergie
de l'Ontario

ONTARIO ENERGY BOARD

IN THE MATTER OF the Ontario Energy Board
Act, 1998, S.O. 1998, c.15 (Sched. B);

AND IN THE MATTER OF an Application by
Enbridge Gas Inc., pursuant to section 36(1) of
the *Ontario Energy Board Act, 1998*, for an
order or orders approving or fixing just and
reasonable rates and other charges for the sale,
distribution, transmission and storage of gas as
of January 1, 2020.

APPLICATION

1. The Applicant, Enbridge Gas Inc. (“Enbridge Gas”, or “EGI”) is an Ontario corporation with its head office in the City of Toronto. It carries on the business of selling, distributing, transmitting, and storing natural gas within Ontario. Enbridge Gas was formed effective January 1, 2019, upon the amalgamation of Enbridge Gas Distribution Inc. (“EGD”) and Union Gas Limited (“Union”).
2. Enbridge Gas hereby applies to the Ontario Energy Board (the “Board”), pursuant to section 36 of the *Ontario Energy Board Act, 1998*, as amended (the “Act”) for interim and final Orders approving or fixing just and reasonable rates for the sale, distribution, transmission, and storage of gas commencing January 1, 2020.
3. On August 30, 2018, in the MAADs Decision¹, the Board approved a rate setting mechanism (Price Cap IR) for Enbridge Gas, which sets out a multi-year incentive rate-setting mechanism (“IRM”) for the calendar year term of 2019 to 2023 (the “five year term”). The MAADs Decision confirmed that during the five year term,

¹ EB-2017-0306/0307.

distribution rates will be set separately for the EGD and Union rate zones. The MAADs Decision also approved the specific treatment of various elements in the IRM including the availability of an Incremental Capital Module (“ICM”) during the five year term. Additionally, the MAADs Decision set out certain items that Enbridge Gas is required to file over the course of the five year term, including a cost allocation study that takes account of certain large projects undertaken by Union that have already come into service.

4. This 2020 Rate Application is the second annual rate adjustment application under the IRM approved in the MAADs Decision.
5. Enbridge Gas received the Board’s Decision and Order for 2019 Rates² on September 12, 2019 (supplemented on September 23, 2019), and filed a draft Rate Order on September 30, 2019. In the 2019 Rates Decision and Order, the Board indicated concern with the timing and complexities of that application, and indicated that “Enbridge Gas should reflect on its approach and timeliness for the 2020 application”.³
6. Enbridge Gas has followed the Board’s direction, and has prepared an application that is as simple as possible and that can be processed and adjudicated in a bifurcated manner to allow updated interim rates to be in place for January 1, 2020.
7. With this Application, Enbridge Gas is filing all required supporting evidence in connection with the IRM adjustment to distribution rates for the EGD and Union rate zones, including draft Rate Orders. This will allow the Board to consider and approve distribution rates that can be implemented on an interim basis on

² EB-2018-0305.

³ EB-2018-0305, Decision and Order on Effective Date, September 23, 2018, at page 5.

January 1, 2020. The items to be reviewed and approved in this regard for each rate zone are largely mechanistic and include:

- the annual rate escalation, as determined by a price cap index (“PCI”), where PCI growth is driven by an inflation factor using GDP IPI FDD, less a productivity factor of zero and a stretch factor of 0.30%;
 - the pass-through of routine gas commodity and upstream transportation costs, demand side management cost changes, lost revenue adjustment mechanism changes for the contract market, and average use/normalized average consumption;
 - capital pass-through adjustment;
 - PDO rate adjustment; and
 - the continuation of certain deferral and variance accounts.
8. As soon as possible after the filing of this Application, Enbridge Gas plans to file further evidence addressing two discrete items that can be reflected and implemented when final rates are approved.
9. First, Enbridge Gas will file Incremental Capital Module (ICM) request for one or two projects. The supporting evidence for the ICM request will be filed by late October 2019.
10. Second, as required by the MAADs Decision⁴, Enbridge Gas will file a cost allocation study for the Union rate zones that takes into account four projects (Panhandle Reinforcement, Dawn-Parkway expansion including Parkway West, Brantford-Kirkwall/Parkway D and the Hagar Liquefaction Plant) and that includes a proposal for addressing TransCanada’s C1 Dawn to Dawn TCPL service. This evidence will be filed by mid November 2019.

11. Enbridge Gas therefore applies to the Board for such final, interim or other Orders, accounting orders and deferral and variance accounts as may be necessary in relation to approve:
 - Interim and final rates for the year commencing January 1, 2020, including all adjustments resulting from the application of Enbridge Gas's Board-approved IRM;
 - The continuation of approved deferral and variance accounts for 2020;
 - The request for ICM funding;
 - Any rate and rate class adjustments that the Board deems to be appropriate and required in light of the Union rate zone cost allocation study; and
 - The determination of all other issues that bear upon the Board's approval or fixing of just and reasonable rates for the sale, distribution, transmission, and storage of gas by Enbridge Gas for the year commencing January 1, 2020.
12. Enbridge Gas respectfully requests that the Board establish a process to allow the IRM rate adjustment to be reviewed and approved by November 29, 2019, so that the resulting rates can be implemented on an interim basis in conjunction with the January 1, 2020 QRAM application. Implementing these rates on an interim basis effective January 1, 2020 reduces the impact of out of period adjustments on customers.
13. Alternatively, Enbridge Gas requests that the Board approve the rates resulting from the IRM rate adjustment on an interim basis by November 29, 2019, without making a final determination on the merits. This would allow updated distribution rates to be in place for January 1, 2020, and would preserve the rights of the Board to make a later decision (with any appropriate process and participation of

⁴ MAADs Decision, at page 41.

other parties) that could be implemented into final rates on a full year basis along with any impacts of the other items in this Application (ICM and cost allocation study).

14. Enbridge Gas respectfully requests that the Board establish a further process to consider the additional items being filed for approval – the ICM request and the cost allocation study. Enbridge Gas proposes that these items can be reviewed through one process, and that any resulting approvals can be implemented through the approval of final rates and rate rider(s).

APPROVAL REQUESTS

15. The specific approvals sought in this Application are as follows:
 - Interim rates for the year commencing January 1, 2020, including all adjustments resulting from the application of Enbridge Gas's Board-approved IRM, to be approved by November 29, 2019 for implementation on January 1, 2020 along with the QRAM Application for the same date;
 - The continuation of approved deferral and variance accounts for 2020;
 - The request for ICM funding
 - Final rates for the year commencing January 1, 2020, including the full-year impact of all items included in the Application (IRM rate adjustment, ICM request and any rate and rate class adjustments that the Board deems to be appropriate and required in light of the Union rate zone cost allocation study); and
 - The determination of all other issues that bear upon the Board's approval or fixing of just and reasonable rates for the sale, distribution, transmission, and storage of gas by Enbridge Gas for the year commencing January 1, 2020.

16. Enbridge Gas further applies to the Board pursuant to the provisions of the Act and the Board's Rules of Practice and Procedure for such final, interim or other Orders and directions as may be appropriate in relation to the Application and the proper conduct of this proceeding.
17. This Application is supported by written evidence and may be amended from time to time as circumstances require.
18. The persons affected by this application are the customers resident or located in the municipalities, police villages and First Nations reserves served by Enbridge Gas, together with those to whom Enbridge Gas sells gas, or on whose behalf Enbridge Gas distributes, transmits or stores natural gas.
19. Approval of the IRM rate adjustment set out in this Application will result in the following bill impacts:
 - the net annual bill increase for a typical EGD residential customer consuming 2,400 m³ per year will be approximately \$7.53 per year for sales service customers and \$7.51 per year for bundled direct purchase customers, each excluding any 2020 ICM impacts;
 - the net annual bill increase for a typical Union South residential customer consuming 2,200 m³ per year will be approximately \$4.26 per year for sales service customers and \$4.19 per year for bundled direct purchase customers, each excluding any 2020 ICM impacts; and
 - the net annual bill increase for a typical Union North residential customer consuming 2,200 m³ per year will range from approximately \$5.03 to \$5.80 per year for sales service customers and bundled direct purchase customers, each excluding any 2020 ICM impacts.

Approval of the ICM request will have a bill impact of less than \$2.00 during 2020 for a typical residential customer in all rate zones.

20. The address of service for Enbridge Gas is:

Enbridge Gas Inc.

500 Consumers Road
Willowdale, Ontario
M2J 1P8

Attention: Mark Kitchen
Director, Regulatory Affairs
Telephone: (519) 436-5275
Fax: (519) 436-4641
Email: EGIRegulatoryProceedings@enbridge.com
mark.kitchen@enbridge.com

- and -

Aird & Berlis LLP

Brookfield Place, P.O Box 754
Suite 1800, 181 Bay Street
Toronto, Ontario
M5J 2T9

Attention: David Stevens
Telephone: (416) 863-1500
Fax: (416) 863-1515
Email: dstevens@airdberlis.com

DATED October 8, 2019, at Toronto, Ontario

ENBRIDGE GAS INC.

(Original signed by)

Rakesh Torul
Technical Manager,
Regulatory Applications



Embracing the Future
while Remembering our Past
www.stirling-rawdon.com



November 5, 2019

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building
720 Bay St., 11th floor
Toronto, ON M7A 2S9

Dear Sir:

Re: Municipal Liability and Insurance Costs

At a meeting of the Township of Stirling-Rawdon Finance and Personnel Committee held on October 29, 2019 the following motion was passed:

"The Committee acknowledges receipt of the AMO report entitled 'A Reasonable Balance: Addressing growing municipal liability and insurance costs'

and further that the Township of Stirling-Rawdon endorse the report submitted by the Association of Municipalities of Ontario

and further that the Attorney General of Ontario be requested to conduct a full review of joint and several liability as it affects municipalities

and further that this motion be forwarded to all Ontario municipalities for their consideration."

Council respectfully requests your favourable consideration of this important matter.

Yours truly,

Tawnya Donald
Clerk

c.c. Daryl Kramp, MPP Hastings-Lennox & Addington
All Ontario Municipalities



The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

October 11, 2019

At the Regular Meeting of Council on October 10, 2019, the Council of the Municipality of West Elgin passed the following Resolution:

Resolution No. 2019-520

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

Whereas The government of Ontario is consulting on proposed changes to the Provincial Policy Statement (PPS) to support the government's Housing Supply Action Plan and other land use planning related priorities. This consultation period closes on October 21, 2019;

And Whereas The Provincial Policy Statement is a consolidated statement of the government's policies on land use planning and is issued under section 3 of the Planning Act. The PPS applies province-wide and sets out the provincial policy direction for, among other things: The efficient use and management of land and infrastructure; Protecting public safety, the environment, and important resources including farmland;

And Whereas Municipalities are the primary implementers of the PPS through policies in their local official plans, zoning by-laws and other planning related decisions;

And Whereas The proposed draft policies would enhance agricultural protections to support critical food production and the agricultural sector as a significant economic driver;

And Whereas The proposed draft policies would direct large ground-mounted solar facilities away from prime agricultural and specialty crop areas, except for on-farm diversified uses;

And Whereas The Municipality of West Elgin is primarily an agriculture-based economy, and large grid-connected industrial wind turbine projects could also remove large portions of prime agricultural land from use, and are therefore not an appropriate use of prime agricultural land;

Therefore West Elgin Council supports the above policy statement with regard to large ground-mounted solar facilities; and recommends that PPS policies also include

P: 519.785.0560
F: 519.785.0644

E: deputyclerk@westelgin.net
www.westelgin.net

language to direct wind turbine facilities away from prime agricultural and specialty crops, except for on-farm diversified use;

And That West Elgin Council hereby directs staff to send a copy of these comments prior to the October 21/19 deadline, to The Provincial Planning Policy Branch at <https://ero.ontario.ca/notice/019-0279>; with copies to Minister of the Environment Conservation and Parks, and MPP, Jeff Yurek.

And Further That a copy of this motion be sent to the Premier of Ontario; The Association of Municipalities of Ontario; The County of Elgin; and all municipalities in the Province of Ontario.

Disposition: Carried



The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

October 11, 2019

At the Regular Meeting of Council on October 10, 2019, the Council of the Municipality of West Elgin passed the following Resolution:

Resolution No. 2019-530

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby supports the Resolution of Town of the Blue Mountains regarding Integrity Commissioner Matters as attached.

Disposition: Carried



Town of The Blue Mountains
32 Mill Street, Box 310
THORNBURY, ON N0H 2P0
<https://www.thebluemountains.ca>

OFFICE OF: Mayor Alar Soever
Email: asoever@thebluemountains.ca
Phone: 519-599-3131 Ext 400

Sent via E-mail

October 4, 2019

Ministry of Municipal Affairs and Housing
Hon. Steve Clark | Minister | minister.mah@ontario.ca
777 Bay Street, 17th Floor
Toronto, ON M5G 2E5

Dear Minister Clark,

RE: Integrity Commission Matters

Since the Province required all municipalities to have Integrity Commissioners ("ICs"), we have noted that although this is a quasi-judicial role, few if any decisions by Integrity Commissioners refer to British Common Law precedents, or any precedents for that matter.

In addition, there seems to be quite a difference of opinion on matters between Integrity Commissioners. As an example, our IC takes the position that in all cases the Complainant should never be named in a report, even when they are another member of Council, while at the County level, our County IC, states that she would almost always name the complainant in these circumstances, unless it was a personal matter. Her test would be whether it was a matter of public interest.

As a result of this confusion on behalf of the Town of The Blue Mountains, please note the following resolution passed by Council on September 30, 2019:

Moved by: Rob Potter Seconded by: Peter Bordinon

WHEREAS the system of justice in Ontario is based on the British system of Common Law which bases decisions on legal precedents;

AND WHEREAS the decisions of Integrity Commissioners in settled cases could provide guidance to all involved in Municipal Government in Ontario as well as to the people they serve;

BE IT THEREFORE RESOLVED that the Code of Conduct Sub-Committee recommends that the Council of the Town of The Blue Mountains requests that the Ontario Ministry of Municipal Affairs and Housing create a searchable database of all matters placed before all Integrity Commissioners within the province and the resolution of such matters;

AND FURTHER BE IT RESOLVED THAT this resolution be circulated to all municipalities in Ontario via the Association of Municipalities of Ontario, Carried.

Please do not hesitate to contact me if you have any questions or comments.

Yours Truly,

A handwritten signature in cursive script that reads "Alar Soever".

Mayor Alar Soever
Town of The Blue Mountains

CC: Mayor and Council, Town of The Blue Mountains (via e-mail)
Shawn Everitt, CAO, Town of The Blue Mountains (via email)
Municipalities in Ontario (via-email)



The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

October 11, 2019

At the Regular Meeting of Council on October 10, 2019, the Council of the Municipality of West Elgin passed the following Resolution:

Resolution No. 2019-531

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That West Elgin Council hereby supports the Resolution of the Town of Penetanguishene regarding Municipal Amalgamation as attached.

Disposition: Carried



October 2, 2019

Hon Doug Ford
Premier of Ontario
Premier's Office - Room 281
Legislative Building - Queen's Park
Toronto, ON M7A 1A1

Delivered by Email to:
doug.ford@pc.ola.org

BY EMAIL ONLY

Dear Premier;

RE: Resolution from the Town of Penetanguishene – Municipal Amalgamation

As you are aware, the Town of Penetanguishene, Township of Tay and Township of Tiny provided a [joint letter response on June 5, 2019](#) regarding the Regional Governance Review.

Please also be advised that the Council of the Town of Penetanguishene, during their September 25, 2019 Council meeting and at the request of the Township of McKellar, adopted the following resolution:

"WHEREAS there are 444 municipalities in Ontario that are very efficient and well governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via, shared agreements that responds to local needs without amalgamation and provincial interference;





AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED THAT before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

1. Hold a local referendum letting the citizens decide to amalgamate or not.
2. Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit.
3. Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition.
4. To ensure that there is absolutely no conflict of interest in this consultative process.
5. To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario.

AND FURTHER THAT a copy of this resolution be sent to Doug Ford, Premier of



Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), and all Ontario municipalities for their consideration."

Please let me know if you have any questions or concerns.

Sincerely,

Stacey Cooper, Clerk
Town of Penetanguishene

- c. Hon. Christine Elliott, Deputy Premier
Hon. Steve Clark, Minister of Municipal Affairs
MPP's in the Province of Ontario
Association of Municipalities of Ontario (AMO)
Northwestern Ontario Municipal Association (NOMA)
Rural Ontario Municipalities Association (ROMA)
Federation of Northern Ontario Municipalities (FONOM)
All Ontario Municipalities

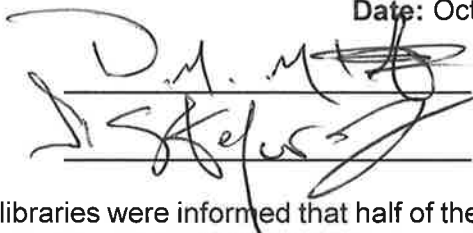
**The Corporation of the
Township of Schreiber**

Resolution # 346-19

Date: October 22, 2019

Moved by Councillor:

Seconded by Councillor:



THAT whereas, on May 9, 2019 libraries were informed that half of the unionized staff positions (5 FTE positions) at Ontario Library Service-North have been eliminated, and a sixth reduced to part time, due to recent cuts to the operating budget announced in the 2019-2020 Provincial budget. Additionally, 1 FTE non-union position will be eliminated at the end of this fiscal year, and another non-union position has been reduced to part-time;

And whereas while much of the focus on these cuts has been on the Interlibrary Loan Delivery system, which operated exclusively in Southern Ontario and which the Government has characterized as "slow, inefficient, environmentally unfriendly and expensive," none of the individuals who lost their positions at Ontario Library Service - North were involved in the administration of the Interlibrary Loan program;

And whereas the positions that were lost at OLS-North provided direct support to Northern Libraries for staff and board training initiatives, services to First Nations Libraries, technology consulting, policy and strategic planning consulting, website development for small libraries, the administration of joint purchasing agreements and support for the Joint Automation Server Initiative (JASI) program, which provides essential library software to 133 rural and Northern library systems across Ontario;

And whereas it is now clear that provincial cuts to the Ontario Library Service will impact programs and services beyond Interlibrary Loan. The diminished capacity of OLS-North to deliver those programs will negatively impact our public libraries, and we believe that even programs and services that are maintained will operate at a reduced capacity due to extensive personnel cuts;

And whereas these cuts will disproportionately and unfairly impact libraries in Northern Ontario and jeopardize their ability to provide equitable library service in the North;

And whereas the Government chose to make these cuts without undertaking any consultation with Northern libraries, municipalities or the general public about what the impacts could be on our organizations and our patrons;

Now therefore be it resolved that the Corporation of the Township of Schreiber calls upon the Government of Ontario to halt these cuts, restore valuable jobs in Northern Ontario by reinstating funding to Ontario Library Services North to a minimum 2017/2018 level.

Be it further resolved that the Ministry of Tourism Culture and Sport undertake comprehensive consultation before implementing any cuts to Ontario Library Services North to better understand the impact of these cuts to Northern libraries.

Be it further resolved that this resolution be forwarded to Michael Tibollo, Minister of Tourism, Culture, and Sport; Michael Gravelle, MPP; Doug Ford, Premier; Thunder Bay District Municipal League, Northwestern Ontario Municipal Association, Association of Municipalities of Ontario and all Ontario municipalities.

Pecuniary Interest	Recorded Vote	Council Member	Nay	Yea
		Councillor K Krause		
		Councillor D McGrath		
		Councillor K Mullins		
		Councillor D Stefurak		
		Mayor D Hamilton		

CARRIED

✓

DEFEATED

Mayor:

D Hamilton

Clerk:

[Signature]



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

October 25, 2019

The Honourable Doug Ford, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: LOCAL HEALTH CARE SERVICES

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed the following Resolution:

"533-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

WHEREAS public health care consistently ranks as the top priority in public opinion polls, and;

WHEREAS Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities; and;

WHEREAS the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the promised administrative savings but have taken money away from frontline care, and;

WHEREAS there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

WHEREAS there is a deep consensus among virtually all stakeholders that increasing acuity in our long-term care homes requires additional staff and resources, not

cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes, and;

WHEREAS our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

THEREFORE BE IT RESOLVED:

That The Corporation of the Town of Kingsville calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes and the Town of Kingsville forward this resolution to all municipalities in the Province of Ontario.”

Yours very truly,

A handwritten signature in blue ink, reading "Jastrologo".

Jennifer Astrologo, B.H.K. (Hons), LL.B.
Director of Corporate Services/Clerk
Corporate Services Department
jastrologo@kingsville.ca

cc: Association of Municipalities of Ontario (AMO)
cc: All Ontario Municipalities
cc: Taras Natyshak, MPP
cc: Windsor-Essex County Health Unit



237897 Inglis Falls Road, R.R.#4, Owen Sound, ON N4K 5N6
Telephone: 519.376.3076 Fax: 519.371.0437
www.greysauble.on.ca

November 1st, 2019

The Honourable Jeff Yurek
Minister of the Environment, Conservation and Parks
5th Floor 777 Bay Street
Toronto, ON M7A 2J3

sent via email: jeff.yurek@pc.ola.org

RE: Grey Sauble Conservation Authority Board of Directors Resolution FA-19-116

Please be advised that the following resolution was passed at the October 23, 2019 meeting of the Grey Sauble Conservation Authority Board of Directors.

Motion No.: FA-19-116

Moved by: Scott Greig

Seconded By: Marion Koepke

Whereas the Grey Sauble Conservation Authority (GSCA) Board of Directors is comprised of elected representatives from the Municipality of Arran-Elderslie, the Township of Chatsworth, the Township of Georgian Bluffs, the Municipality of Grey Highlands, the Town of Meaford, the City of Owen Sound, the Town of South Bruce Peninsula, and the Town of the Blue Mountains; and,

Whereas the Board of Directors determines the policies, priorities, projects, fees and budget of the GSCA; and,

Whereas the GSCA provides important and valued programs and services to the residents of its member municipalities that include recreation, education, water quality monitoring, forestry services, biodiversity preservation, stewardship, as well as protecting life and property through a variety of measures;

Therefore, be it resolved that the publicly elected and municipally appointed GSCA Board of Directors supports the continuation of the programs and services of the GSCA, both mandatory and non-mandatory, and that no programs or services of GSCA be "wound down" at this time; and,

That the Minister of the Environment, Conservation and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and,

That the Minister of the Environment, Conservation and Parks utilize the Conservation Authorities Act regulations to ensure that all programs and projects of the Authority that are consistent with the Objects and Powers of an Authority be considered core programs.

1 of 2



Watershed Municipalities
Arran-Elderslie, Chatsworth, Georgian Bluffs, Grey Highlands
Meaford, Owen Sound, South Bruce Peninsula, Blue Mountains

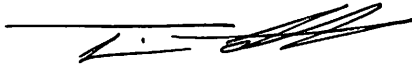
The Honourable Jeff Yurek, MECP
Re: Grey Sauble Conservation Authority Board Support of Authority Programs
November 1st, 2019

That this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Bill Walker, the Association of Municipalities of Ontario, Conservation Ontario, and all Ontario municipalities.

CARRIED

I look forward to hearing from you.

Regards,



Tim Lanthier
Interim General Manager
Grey Sauble Conservation Authority

cc: Premier Doug Ford
MPP Bill Walker
Association of Municipalities of Ontario
Ontario Municipalities
Conservation Ontario

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Nottawasaga Valley Conservation Authority Levy

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C457-2019

Moved by: Coughlin

Seconded by: Moore

Whereas the Township of Springwater, like all municipalities in Ontario must confront fiscal limitations and re-evaluate programs, services, and the financial sustainability of each;

And Whereas the Township of Springwater is a constituent municipality in portions of the watershed under the jurisdiction of the Nottawasaga Valley Conservation Authority and is compelled to remit non-negotiable levy funding to the Authority on an annual basis;

And Whereas the Township of Springwater cannot exercise line-item scrutiny of Nottawasaga Valley Conservation Authority's budget and operations nor does the Authority itself provide detailed substantiation of the same to its member municipalities like the Township of Springwater;

And Whereas the Township of Springwater must account for all taxpayer funds it expends within its operations and that it forwards to local agencies and boards;

Therefore Be It Resolved That the Township of Springwater requests that the Nottawasaga Valley Conservation Authority provide prior to passage of its 2020 budget the following:

- (1) Its interpretation and understanding of its mandated operations as found in the current Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and its prescribed regulations;
- (2) The costs of each as determined under (1);
- (3) Detailed definitions and determinations of what can be characterized as non-mandatory programming and service(s);

(4) The costs of each as determined under (3);

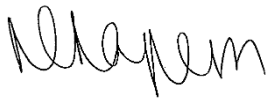
(5) Detailed definitions and determinations of fee-for-service activities of the Nottawasaga Valley Conservation Authority, the revenues they generate as the activities take place within and/or requests originate from geographic area of the Township of Springwater; and

(6) The costs that arise from programs and services enabled through the Memorandum of Understanding with the Severn Sound Environmental Association.

And That this resolution be circulated to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Conservation Authority Levies

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C456-2019

Moved by: Coughlin

Seconded by: Cabral

Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;

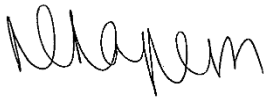
Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's

support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities



2297 Highway 12,
PO Box 130
Breachin, Ontario L0K 1B0
p.705-484-5374
f. 705-484-0441

November 7, 2019

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Floor
777 Bay St
Toronto, ON M7A 2J3

Re: Conservation Authority Exit Clause

The Council of the Corporation of the Township of Ramara passed the following motion at their regular meeting held October 28, 2019, unanimously by a recorded vote:

WHEREAS the TOWNSHIP OF RAMARA has consistently expressed its view that its watershed conservation authorities are duplicative, financially unaccountable, in conflict with citizens and private property rights;

AND WHEREAS the TOWNSHIP OF RAMARA has encountered the regulatory obstacles to challenge the arbitrary, inefficient, non-transparent, and unsustainable municipal levy forced upon it annually by its watershed conservation authorities;

AND WHEREAS the TOWNSHIP OF RAMARA questions the efficacy and relevance of its watershed conservation authorities' programs and services and their performance in achieving the goals of conservation and environmental stewardship;

AND WHEREAS the TOWNSHIP OF RAMARA finds the current Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations inconsistent and obsolete;

AND WHEREAS the Minister of Environment, Conservation, and Parks the Honourable Jeff Yurek signaled the province's intent to reconsider and update the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations;

THEREFORE BE IT RESOLVED THAT: the TOWNSHIP OF RAMARA support the province's determination that the existing Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its proscribed regulations require review;

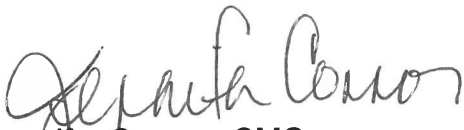
AND THAT the TOWNSHIP OF RAMARA signal to the Ministry of the Environment, Conservation, and Parks of its willingness to participate in all consultations and submissions to the same;

AND THAT further the TOWNSHIP OF RAMARA signal its express desire that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to exist costly and unwarranted conservation authority(ies) jurisdiction(s);

AND THAT this resolution be forwarded the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

I trust the above is self-explanatory however if you require further information or clarification, please contact me.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Jennifer Connor', written in a cursive style.

Jennifer Connor, CMO
Legislative Services Manager/Clerk

JC/cw

c.c. Jill Dunlop, MPP
Conservation Ontario
Ontario Conservation Authorities
Ontario Municipalities



October 30, 2019

Hon Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

BY EMAIL ONLY

Dear Premier:

Re: Resolution from the Township of Springwater – Conservation Authority Levies

Please be advised that the Council of the Town of Wasaga Beach, during their October 29, 2019 Council meeting and at the request of the Township of Springwater, adopted the following resolution:

“Whereas the Township of Springwater supports the objects of balance on conservation, environmental stewardship, and sustainability to anchor its operations, planning, services, and strategic vision;

And Whereas the Township of Springwater understands the need for both the Province and its municipalities to deliver clear, costed, and sustainable programs and services for taxpayers;

And Whereas both tiers of government must assess all programs and services to eliminate duplication and balance costs on tests of affordability, health, safety, and environmental stewardship;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 of a need for conservation authorities to re-focus their operations related to core mandates as currently defined in the Conservation Authorities Act, 1990, R.S.O. 1990, c. C.27 and its prescribed regulations;

And Whereas the Minister of Environment, Conservation, and Parks signaled on August 16, 2019 that Conservation Authorities should not proceed with any increases to fees or levies;

Therefore Be It Resolved That the Township of Springwater supports any Provincial effort to require its municipal levy only apply to core mandated programs and services;

And That this resolution be forwarded to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario, signaling the Township of Springwater's support of the Province's review, consultations and development of an updated Conservation Authorities Act and the willingness to participate in all consultations and submissions to the same."

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabeach.com or (705) 429-3844 Ext. 2222.

Sincerely



George Vadeboncoeur
Chief Administrative Officer

Enclosure.

- c. Hon. Jeff Yurek, Minister of the Environment, Conservations, and Parks
County of Simcoe
Nottawasaga Valley Conservation Authority
Ontario Conservation Authorities
All Ontario Municipalities



October 30, 2019

Hon Doug Ford
Premier of Ontario
Premier's Office
Room 281
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

BY EMAIL ONLY

Dear Premier:

Re: Resolution from the Township of Springwater – Nottawasaga Valley Conservation
Authority Levy

Please be advised that the Council of the Town of Wasaga Beach, during their October 29, 2019 Council meeting and at the request of the Township of Springwater, adopted the following resolution:

“Whereas the Township of Springwater, like all municipalities in Ontario must confront fiscal limitations and re-evaluate programs, services, and the financial sustainability of each;

And Whereas the Township of Springwater is a constituent municipality in portions of the watershed under the jurisdiction of the Nottawasaga Valley Conservation Authority and is compelled to remit non-negotiable levy funding to the Authority on an annual basis;

And Whereas the Township of Springwater cannot exercise line-item scrutiny of Nottawasaga Valley Conservation Authority’s budget and operations nor does the Authority itself provide detailed substantiation of the same to its member municipalities like the Township of Springwater;

And Whereas the Township of Springwater must account for all taxpayer funds it expends within its operations and that it forwards to local agencies and boards;
Therefore Be It Resolved That the Township of Springwater requests that the Nottawasaga Valley Conservation Authority provide prior to passage of its 2020 budget the following:

- (1) Its interpretation and understanding of its mandated operations as found in the current Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and its prescribed regulations;
- (2) The costs of each as determined under (1);
- (3) Detailed definitions and determinations of what can be characterized as non-mandatory programming and services(s);
- (4) The costs of each as determined under (3);
- (5) Detailed definitions and determinations of fee-for-service activities of the Nottawasaga Valley Conservation Authority, the revenues they generate as the activities take place within and/or requests originate from geographic area of the Township of Springwater; and
- (6) The Costs that arise from programs and services enabled through the Memorandum of Understanding with the Severn Sound Environmental Association.

And That this resolution be circulated to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario.”

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabeach.com or (705) 429-3844 Ext. 2222.

Sincerely



George Vadeboncoeur
Chief Administrative Officer

Enclosure.

- c. Hon. Jeff Yurek, Minister of the Environment, Conservations, and Parks
County of Simcoe
Nottawasaga Valley Conservation Authority
Ontario Conservation Authorities
All Ontario Municipalities

October 21, 2019

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia ON, L0M 1T0

RE: Nottawasaga Valley Conservation Authority Levy

Please be advised that at its meeting of October 16, 2019, Council of the Township of Springwater passed the following resolution:

C457-2019

Moved by: Coughlin
Seconded by: Moore

Whereas the Township of Springwater, like all municipalities in Ontario must confront fiscal limitations and re-evaluate programs, services, and the financial sustainability of each;

And Whereas the Township of Springwater is a constituent municipality in portions of the watershed under the jurisdiction of the Nottawasaga Valley Conservation Authority and is compelled to remit non-negotiable levy funding to the Authority on an annual basis;

And Whereas the Township of Springwater cannot exercise line-item scrutiny of Nottawasaga Valley Conservation Authority's budget and operations nor does the Authority itself provide detailed substantiation of the same to its member municipalities like the Township of Springwater;

And Whereas the Township of Springwater must account for all taxpayer funds it expends within its operations and that it forwards to local agencies and boards;

Therefore Be It Resolved That the Township of Springwater requests that the Nottawasaga Valley Conservation Authority provide prior to passage of its 2020 budget the following:

- (1) Its interpretation and understanding of its mandated operations as found in the current Conservation Authorities Act, 1990, R.S.O. 1990, c.C.27 and its prescribed regulations;
- (2) The costs of each as determined under (1);
- (3) Detailed definitions and determinations of what can be characterized as non-mandatory programming and service(s);

(4) The costs of each as determined under (3);

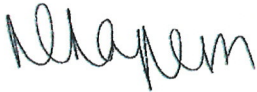
(5) Detailed definitions and determinations of fee-for-service activities of the Nottawasaga Valley Conservation Authority, the revenues they generate as the activities take place within and/or requests originate from geographic area of the Township of Springwater; and

(6) The costs that arise from programs and services enabled through the Memorandum of Understanding with the Severn Sound Environmental Association.

And That this resolution be circulated to Premier Doug Ford, the Minister of the Environment, Conservation, and Parks, the Honourable Jeff Yurek, the County of Simcoe, all Ontario municipalities, the NVCA and Ontario's other 35 Conservation Authorities, and Conservation Ontario.

Carried

Sincerely,



Renée Chaperon
Clerk
/cp

cc. Doug Ford, Premier of Ontario
Jeff Yurek, Minister of Environment, Conservation and Parks
The County of Simcoe
Conservation Ontario
Ontario municipalities
Ontario Conservation Authorities



TOWN OF INGERSOLL
Town Centre

October 17, 2019

Honourable Doug Ford, Premier
Legislative Building Rm. 281, Queen's Park
Toronto, ON
M7A 1A1

Dear Honourable Premier Ford.

**Re: Support for Continuation of Mandatory and Non-Mandatory Programs of the Upper
Thames River Conservation Authority (UTRCA)**

Please be advised that at its Regular meeting held on October 15, 2019, the Council of the Corporation of the Town of Ingersoll passed the following resolution:

Moved by Councillor Petrie; seconded by Councillor Van Kooten-Bossence

C19-10-319 WHEREAS the Town of Ingersoll and the County of Oxford are environmentally conscious communities.

AND WHEREAS the Town of Ingersoll is a member of the Upper Thames River Conservation Authority (UTRCA) and has a representative on the board of directors of the UTRCA through Oxford County.

AND WHEREAS the board of directors determines the policies, priorities and budget of the UTRCA.

AND WHEREAS the UTRCA provides the County of Oxford and Ingersoll with expert advice on the environmental impact of land use planning proposals and that the Town of Ingersoll and the County of Oxford does not have staff with comparable expertise or experience.

AND WHEREAS the UTRCA provides programs to the residents of Ingersoll, County of Oxford and other member municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk as well as protecting life and property through a variety of measures.

THEREFORE, be it resolved, that the Town of Ingersoll supports continuation of the programs of the UTRCA, both mandatory and non-mandatory, and that no programs of the UTRCA or of the other Conservation Authorities in Ontario be "wound down" at this time and informs the County of Oxford of Ingersoll's support of these programs.

AND THAT, the Ministry of Environment, Conservation and Parks give clear direction as to what programs are considered mandatory and non-mandatory and how those programs will be funded in the future.



TOWN OF INGERSOLL

Town Centre

AND THAT this resolution be forwarded to the County of Oxford, Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Ernie Hardeman, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Conservation Ontario and all Ontario municipalities.

CARRIED

Sincerely,

Michael Graves
Director of Corporate Services/Clerk-Deputy CAO
Town of Ingersoll

Cc. The Honourable Jeff Yurek; Minister of Environment, Conservation and Parks, The Honourable Ernie Hardeman; Oxford County MPP, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Conservation Ontario, and all Ontario municipalities.

Courtenay Hoytfox

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, October 17, 2019 10:04 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - October 17, 2019

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)
Add Communicate@amo.on.ca to your safe list



October 17, 2019

In This Issue

- Add your Council's voice seeking liability and insurance cost reforms.
- Register today for upcoming Blue Box meetings.
- 2020 Youth Fellows Program - Open for applications.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- AMO's Fall Policy Forum: Still on the Front Lines.
- 2020 ROMA Conference - Program update.
- ONE Investment fall workshops - Upcoming in Peterborough & Brockville.
- LAS Blog: Federal Election 2019 - A Lens for Ontario Municipal Governments.
- Designing energy efficient projects for BPS institutions.
- Lambton County resolution concerning Public Health Care.
- Netherlands pilgrimage to honour Canadian Veterans.
- Careers with AMO and Sarnia.

AMO Matters

Add your council's voice seeking liability and insurance cost reforms - Municipal councils are encouraged to endorse AMO's paper. The Attorney General will accept submissions until November 1, 2019. Details are [here](#).

AMO and the Continuous Improvement Fund (CIF) are hosting a series of FREE in-person meetings in October and November on Blue Box. For details and to register for a session, [click here](#).

As part of AMO's [Youth Engagement Strategy](#), this fellowship provides three young people the opportunity to connect with the Board, learn more about municipal government and policy, and receive mentorship. Closing date is November 1 - [apply today!](#)

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Eye on Events

AMO's Fall Policy Forum, Still on the Front Lines, is a week away but there is still time to register. Don't miss remarks from the Honourable Minister of Municipal Affairs, Steve Clarke. Join your colleagues as you learn and think about important matters including; a post federal election round up and implications for Ontario, human resource strategies and important changes and considerations to local health, planning and waste. [Register today and see the full program.](#)

Initial 2020 ROMA Conference [program details](#) are listed on the website - please be sure to arrive Sunday in time for the first concurrent sessions!

ONE Investment workshops: Learn What, Why and How of investing in the municipal sector. What are the different investment options available to your municipality? Why municipalities need to invest. And how the release of the Prudent Investor Standard provides broader investment options. For registration and information [click here](#). Need help? Call us at 416.971.9856 x351.

LAS

The federal election is coming soon, and the results will have an impact on Ontario municipalities. Check out the [LAS Blog](#) to hear from the AMO Policy Team on what to watch for in the campaign.

The Centre for Climate Change Management at Mohawk College is partnering with LAS/Stephen Dixon to offer a 3-day energy efficiency workshop for the BPS on Nov 5, 6 and 7. Learn how to build and apply fundamental energy management concepts in a work environment. [Register today](#) to attend one or more days!

Municipal Wire

The County of Lambton [resolution](#) calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and Long-Term Care Homes.

[In Our Fathers' Footsteps](#) is an initiative by a member of the City of Guelph community to rally 200 descendants of Dutch liberators to walk in their fathers' footsteps in the Netherlands. This event in May 2020 will coincide with the 75th anniversary of the WWII liberation of the Netherlands.

Careers

[Policy Advisor AMO](#). As member of the policy team, the Policy Advisor provides professional policy advice to Senior Advisors, Director of Policy, Executive Director and the Board of Directors. Please apply in confidence by Monday, October 21, by email to: careers@amo.on.ca.

[Manager of Development & Transportation - City of Sarnia](#). Reports to: Director of Engineering. Closing Date: October 31, 2019. Candidates are invited to submit a resume in confidence to hr@sarnia.ca indicating "2019-052 – Manager of Development & Transportation".

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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Courtenay Hoytfox

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, October 24, 2019 10:01 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - October 24, 2019

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October 24, 2019

In This Issue

- Register today for upcoming Blue Box meetings.
- 2020 Youth Fellows Program - Deadline for applications is November 1.
- AMO partners with barrier-free web solution provider.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- FCM scholarships for young women.
- ONE Investment fall workshops - Upcoming in Peterborough & Brockville.
- LAS Blog: Natural Gas Program price change notice.
- Explore cooperative purchasing with LAS.
- Designing energy efficient projects for BPS institutions.
- County of Lennox & Addington resolution concerning Lake Ontario levels.
- Career with Town of Goderich.

AMO Matters

AMO and the Continuous Improvement Fund (CIF) are hosting a series of FREE in-person meetings in October and November on Blue Box. For details and to register for a session, [click here](#).

As part of AMO's [Youth Engagement Strategy](#), this fellowship provides three young people the opportunity to connect with the Board, learn more about municipal government and policy, and receive mentorship. Closing date is November 1 - [apply today!](#)

AMO is [partnering](#) with eSolutionsGroup to offer members cost-effective website solutions that meet accessibility requirements and ensure that residents can access information and online municipal services. Stay tuned to AMO communications for further details about this new partnership.

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Federal Matters

FCM's Canadian Women in Municipal Government Scholarship and the Mayor Andrée P. Boucher

Memorial Scholarship [applications](#) are available for young women in high school, CEGEP, university and college. FCM has established the two scholarships to support young women who demonstrate leadership and interest in local government, and to encourage others to get involved in their community. Deadline: January 10, 2020.

Eye on Events

ONE Investment workshops: Learn What, Why and How of investing in the municipal sector. What are the different investment options available to your municipality? Why municipalities need to invest. And how the release of the Prudent Investor Standard provides broader investment options. For registration and information [click here](#). Need help? Call us at 416.971.9856 x351.

LAS

LAS Blog: Natural gas pricing has been announced for the 2019-2020 period. [Check out the LAS Blog](#) for full details.

If your municipality allows for cooperative purchasing, then why not explore LAS' [Municipal Group Buying Program](#). Join the growing number who get preferred pricing on everything from pens to fire trucks! Contact [Ainsley](#) or [Tanner](#) to learn more!

The Centre for Climate Change Management at Mohawk College is partnering with LAS/Stephen Dixon to offer a 3-day energy efficiency workshop for the BPS on Nov 5, 6 and 7. Learn how to build and apply fundamental energy management concepts in a work environment. [Register today](#) to attend one or more days!

Municipal Wire*

The County of Lennox & Addington [resolution](#) supports the Mayors & Reeves in the surrounding areas, to insist that the IJC Plan 2014 be altered to lower Lake Ontario and tributary levels to a point where flooding is eliminated.

Careers

[Chief Administrative Officer - Town of Goderich](#). Application Deadline: 4:00 p.m., November 5, 2019. To learn more about this leadership opportunity, please visit Goderich [Career Opportunities](#). Please email a cover letter and resume in one PDF document to goderichinfo@goderich.ca or, mail or drop off to the following address: Town of Goderich – Attention: Human Resources, 57 West St., Goderich, Ontario N7A 2K5. Phone: 519.524.8344.

About AMO

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From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, October 24, 2019 1:57 PM
To: Courtenay Hoytfox
Subject: 2020 Ontario Municipal Partnership Fund Allocations Announced

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October 24, 2019

2020 Ontario Municipal Partnership Fund Allocations Announced

Today, the Ministry of Finance issued 2020 allocation notices from the Ontario Municipal Partnership Fund (OMPF). The total funding envelope to municipalities will decrease by \$5 million to \$500 million. These dollars are distributed to 389 municipalities across the province and provide unconditional operating support for local frontline services.

At the 2019 AMO Annual Conference, Premier Ford announced that there would be, “no changes to the structure” of the OMPF for 2020. The \$5 million reduction will come from the Transition and Stabilization Grant component in keeping with recent practice. Allocations to all other grant components remain as they were in 2019.

Letters to Heads of Council and Treasurers are being sent at this time. Allocation notices may also be viewed on the Ministry’s [website](#).

The Ontario Municipal Partnership Fund (OMPF) provides unconditional operating support from the Province to municipal governments. It uses an equalization approach to address challenges in rural and northern communities, with funding based on various community fiscal health indicators.

Historical OMPF Allocations (in millions of \$):

Component	2014	2015	2016	2017	2018	2019	2020
Assessment Equalization Grant	149	149	149	149	149	149	149

Northern Communities Grant	79	79	84	84	89	89	89
Rural Communities Grant	138	138	143	148	150	150	150
Northern & Rural Fiscal Circumstances Grant	50	55	67	82	89	89	89
Transitional and Stabilization Grants	134	94	61	41	33	28	23
TOTAL OMPF	550	515	505	505	510	505	500

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

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From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, October 25, 2019 11:17 AM
To: Courtenay Hoytfox
Subject: Announcement by the Minister of Municipal Affairs and Housing

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October 25, 2019

Announcement by the Minister of Municipal Affairs and Housing

This morning, at AMO's Fall Policy Forum, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, made several [key announcements](#) of interest to municipal governments across Ontario:

- The government will provide \$125 million over 4 years to 405 small and rural municipalities. This application based funding will help municipalities conduct service delivery reviews and implement process improvements in the delivery of public services.
- For the 39 largest municipalities, the provincial government will provide \$6 million annually to 2022-23 to increase effectiveness and reduce costs by supporting line-by-line reviews, audits and other service reviews.
- The government will begin consultations on aligning the provincial and municipal fiscal years. Currently, the municipal fiscal year in Ontario begins on January 1, while the provincial fiscal year begins on April 1. AMO look forward to working with the province to see if aligning the provincial and municipal budget years makes sense. It should create greater certainty as we establish our budgets.
- It is proposed that responsibility for the voters list shift from the Municipal Property Assessment Corporation to Elections Ontario. This would replace two voters lists (provincial and municipal) with one list for both elections. AMO's priority is ensuring that people are able and encouraged to vote. We will work with Elections Ontario to ensure that happens.
- On the issue of the regional government review, the Minister announced that there would be no forced amalgamations. The government will provide

municipalities with resources to support local decision-making and will not be “pursuing a top-down approach.” AMO believes the province has listened to municipalities and concluded that municipalities are best positioned to determine their own governance.

Residents and taxpayers expect the province and municipalities to work together. Today’s announcement is an important step in the right direction. Municipalities are keen to further modernize, and the government is clearly prepared to support municipal modernization initiatives. Today’s announcement helps re-set the provincial-municipal relationship.

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext 323.

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Courtenay Hoytfox

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, October 31, 2019 10:01 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - October 31, 2019

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October 31, 2019

In This Issue

- Listen to new episode of AMO ON Topic podcast.
- 2020 Youth Fellows Program - Deadline for applications is November 1.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- 2020 ROMA Conference Municipal Delegations site is now available.
- ONE Investment fall workshops - Upcoming in Peterborough & Brockville.
- LAS Blog: Trick or Treat? Weathering Spooky Markets.
- Careers with Town of Perth and The Blue Mountains Attainable Housing Corporation.

AMO Matters

Listen now: AMO Executive Director Brian Rosborough chats about his approach to the role, municipal priorities for the 2020 Budget, and more. Listen wherever you get your podcasts, or [stream here](#).

As part of AMO's [Youth Engagement Strategy](#), this fellowship provides three young people the opportunity to connect with the Board, learn more about municipal government and policy, and receive mentorship. Closing date is November 1 - [apply today!](#)

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Eye on Events

The Municipal Delegation Request Form for the ROMA 2020 Annual Conference, January 19-21, is now available. Information about delegations and a link to the form are available on the [MMAH website](#). The deadline to submit requests to the Ministry is Monday, December 2, 2019.

ONE Investment workshops: Learn What, Why and How of investing in the municipal sector. What are the different investment options available to your municipality? Why municipalities need to invest. And how the release of the Prudent Investor Standard provides broader investment options. For registration and information [click here](#). Need help? Call us at 416.971.9856 x351.

LAS

LAS Blog: Scary things can happen to investments but don't get spooked! [Check out the LAS blog](#) to learn how to survive the scary season with your finances intact.

Careers

Chief Administrative Officer - Town of Perth. Applicants are invited to submit covering letters and resumes no later than Friday, November 15, 2019 at 12:00 noon to the attention of CAO Selection Committee, via e-mail: clerk@perth.ca. Please place "CAO Application" in the subject line of your email.

Executive Director - The Blue Mountains Attainable Housing Corporation (BMAHC). Employment Term: 24 month contract (35 hours per week). A detailed job description and instructions on how to apply are available on the Town of The Blue Mountain's website, under Town Hall - [Employment Opportunities](#). Information about The Blue Mountains Attainable Housing Corporation can be found [here](#).

About AMO

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ONE Investment

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From: AMO Communications <Communicate@amo.on.ca>
Sent: Wednesday, November 6, 2019 5:21 PM
To: Courtenay Hoytfox
Subject: Province Releases Fall Economic Statement

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November 6, 2019

Province Releases Fall Economic Statement

The Honourable Rod Phillips, Minister of Finance, has released the 2019 Ontario Economic Outlook and Fiscal Review. Highlights include the following:

- The government's deficit projection for 2019-2020 has improved by \$1.3 billion. A deficit of \$9 billion is now forecast.
- Deficits of \$6.7 billion for 2020-2021 and \$5.4 billion in 2021-2022 are projected for future years.
- Ontario's net debt is now projected to reach \$353.7 billion by the end of 2019-2020.
- The value of previously announced changes to support public health and land ambulance for 2019-2020 is quantified in the background papers as \$41 million for public health and \$26 million for land ambulance. As previously announced at the AMO Conference in August, these are valuable investments in the current year, for these two key provincial-municipal cost-share programs.
- Applications are open for the Green Infrastructure stream and the Community, Culture, and Recreation stream of the Investing in Canada Infrastructure Program (ICIP) as previously announced.
- At the Rural Ontario Municipal Association conference in January 2020, the government will convene discussions on rural economic development and regional opportunities.

AMO will review the bill which will accompany the Ontario Economic Outlook and Fiscal Review and provide further updates as needed.

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

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From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, November 7, 2019 1:01 PM
To: Courtenay Hoytfox
Subject: Fall Economic Statement Contains Minor Development Charge/Community Benefit Charge Changes

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November 7, 2019

Fall Economic Statement Contains Minor Development Charge/Community Benefit Charge Changes

Bill 138, the *Plan to Build Ontario Together Act, 2019* proposes three additional changes related to Development Charges and Community Benefit Charges. These changes are contained in Schedules 10 and 31 of [the bill](#).

It proposes to amend the Development Charge (DC) payment schedule for commercial and industrial properties. DCs for these property types will now be payable, in full, at occupancy. Bill 108 had made DCs payable through six installments over a five-year period starting at occupancy. Specific to these property types, this move partially restores the previous practice.

The bill also proposes to preserve the alternate parkland provision (of 1 hectare for every 300 dwelling units) during the transition period. The above two changes represent modest improvements for municipalities.

If passed, municipal Community Benefit Charge calculations would become appealable through the Local Planning Appeal Tribunal (LPAT). This represents an additional administrative step for municipalities.

AMO remains concerned that Development Charge and Community Benefit Charge revenue will be inadequate to support growth without additional support from existing property taxpayers. As AMO has noted in its Bill 108 submission, the methodology for calculating the Community Benefit Charge is of vital importance to the successful financing of local growth-related infrastructure.

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

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Courtenay Hoytfox

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, November 7, 2019 10:02 AM
To: Courtenay Hoytfox
Subject: AMO WatchFile - November 7, 2019

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November 7, 2019

In This Issue

- Call for candidates - MPAC Board.
- AMO's Youth 2020 Fellowship Program.
- Final in person Blue Box consultation - November 12.
- A Digital Citizen Relationship Management solution for AMO members.
- Regional Development Program announced.
- ONE Investment fall workshops - Upcoming session in Brockville.
- Greater Sudbury resolution concerning Joint and Several Liability.
- Two new solutions in AMO's Digital Toolkit.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with AMO, Cobourg and Grey Sauble Conservation Authority.

AMO Matters

Call for candidates for the MPAC Board. AMO is undertaking an open solicitation for expressions of interest from eligible persons to be nominated to serve on the MPAC Board. Interested candidates have until Nov 15, 2019 to apply. For more information, [click here](#).

The launch of [AMO's first Youth Fellowship Program](#) had significant interest receiving over 90 applications. AMO would like to thank all applicants for their submissions! Stay tuned for the Fellows to be announced in January, 2020.

The final in person Blue Box consultation takes place in Dryden on November 12. For information and to register [click here](#).

Municipal governments are expected to provide public-facing services and respond to requests from residents. Citizen relationship management (CRM) technology can help you manage these interactions with residents online. Join us on Thursday, November 28 at 12 pm for a [free webinar](#) where we will be announcing our new partnership with Frequency Foundry, AMO's preferred provider of digital CRM solutions.

Provincial Matters

The Ontario government's [Regional Development Program](#) will invest more than \$100 million over four years supporting business growth in eastern and southwestern Ontario communities. The program supports eligible small and medium-sized businesses investing in new equipment and training to expand operations in these regions, and also provides support to municipalities and not-for-profit organizations investing in economic development projects. For general inquiries and questions, contact

rdp@ontario.ca.

Eye on Events

ONE Investment Workshops: Learn What, Why and How of investing in the municipal sector. What are the different investment options available to your municipality? Why municipalities need to invest? And how the release of the Prudent Investor Standard provides broader investment options. For registration and information [click here](#). Need Help? Call us at 416.971.9856 x351.

Municipal Wire*

The City of Greater Sudbury [resolution](#) endorses the Association of Municipalities of Ontario's call for the provincial government's review of the principle of joint and several liability to produce changes that provide additional protection for municipalities, such as the adoption of a model of full proportionate liability, among other measures.

Have you heard about AMO's new digital partners? Check out how [Frequency Foundry](#) can help you with citizen relationship management and how [eSolutionsGroup](#) can help you build an accessible website.

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

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Careers

Policy Intern - AMO. Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3rd, 2020 at 12 noon.

Manager of Facilities - Town of Cobourg. For a list of the position responsibilities, required qualifications and details on how to apply please visit [Town of Cobourg Jobs](#). Please forward your resume in confidence no later than 4:30 pm Friday, November 22, 2019 to the attention of: Human Resources Department, Corporation of the Town of Cobourg, 55 King St. West, Cobourg, ON K9A 2M2; Email: careers@cobourg.ca; Fax: 905.372.8819.

Chief Administrative Officer (CAO) - Grey Sauble Conservation Authority (GSCA). Application (including covering letter, detailed resume and references) to be forwarded by either: Email in a .doc or .pdf format to grant.mclevy@grey.ca OR Regular mail to: Grant McLevy, Director of Human Resources, The County of Grey, 595 9th Avenue East, Owen Sound ON N4K 3E3; Fax: 519.376.4082. Deadline for applications is 4:30 p.m., Friday, November 29, 2019.

About AMO

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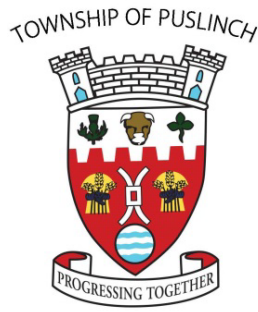
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7404 Wellington Road 34
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F: (519) 763 – 5846
www.puslinch.ca

Delegate Request

Meeting Date: November 20, 2019

Applicant Information

Applicant Name: Jen Baker, Hamilton Naturalists' Club, David Brewer, property owner

Mailing Address: [REDACTED]

Email Address: [REDACTED]

Telephone Number: [REDACTED]

Purpose of delegation (state position taken on issue, if applicable):

David Brewer, owner of 7204 Concession 1, Puslinch, is interested in donating approximately

22 acres of his 32 acre property to the Hamilton Naturalists' Club for permanent

protection. Hamilton Naturalists' Club is a volunteer-led, charitable organization founded

in 1919 and has permanently protected over 450 acres of environmentally significant

land. HNC is working with David to ensure his land is permanently

protected. In order to proceed with the donation, a severance is needed for the property

being donated. Through the delegation we will ask for Puslinch Council's

support to waive the fees for the severance application as the property is being

donated to a charitable organization for protection.

I am submitting a formal presentation to accompany my delegation:

Yes: ____ No: X

I will require the following audio-visual equipment:

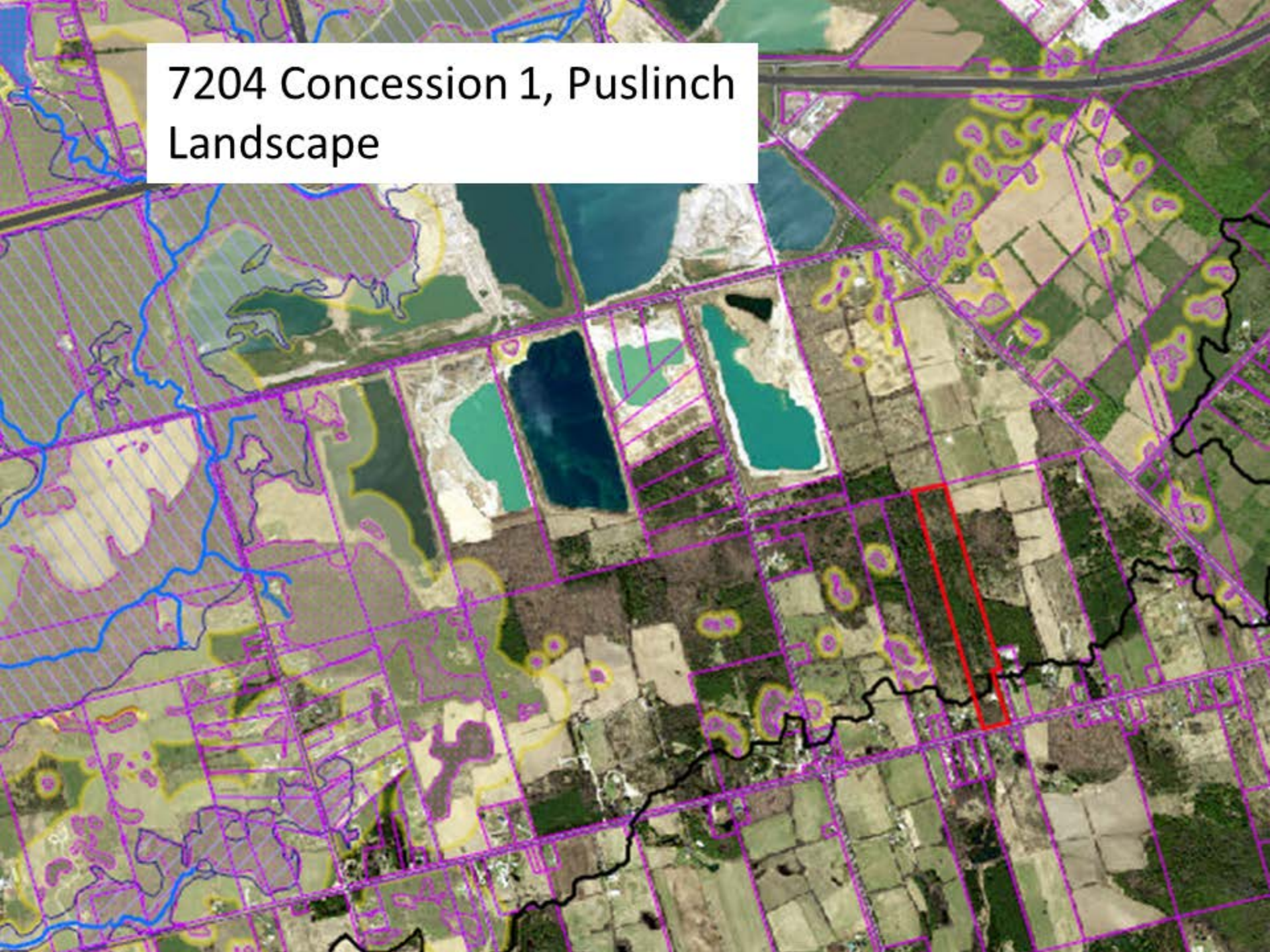
PowerPoint: ____

Note: delegations are permitted to speak for 10 minutes. Your form or letter must be received 24 hours before the preparation of the Council agenda. This usually means at least one week prior to the Council meeting.

Personal Information collected on this form is collected under the authority of the Municipal Act and will be used only for the purposes of sending correspondence relating to matters before Council and for creating a record that is available to the general public in a hard copy format and on the internet in an electronic format in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

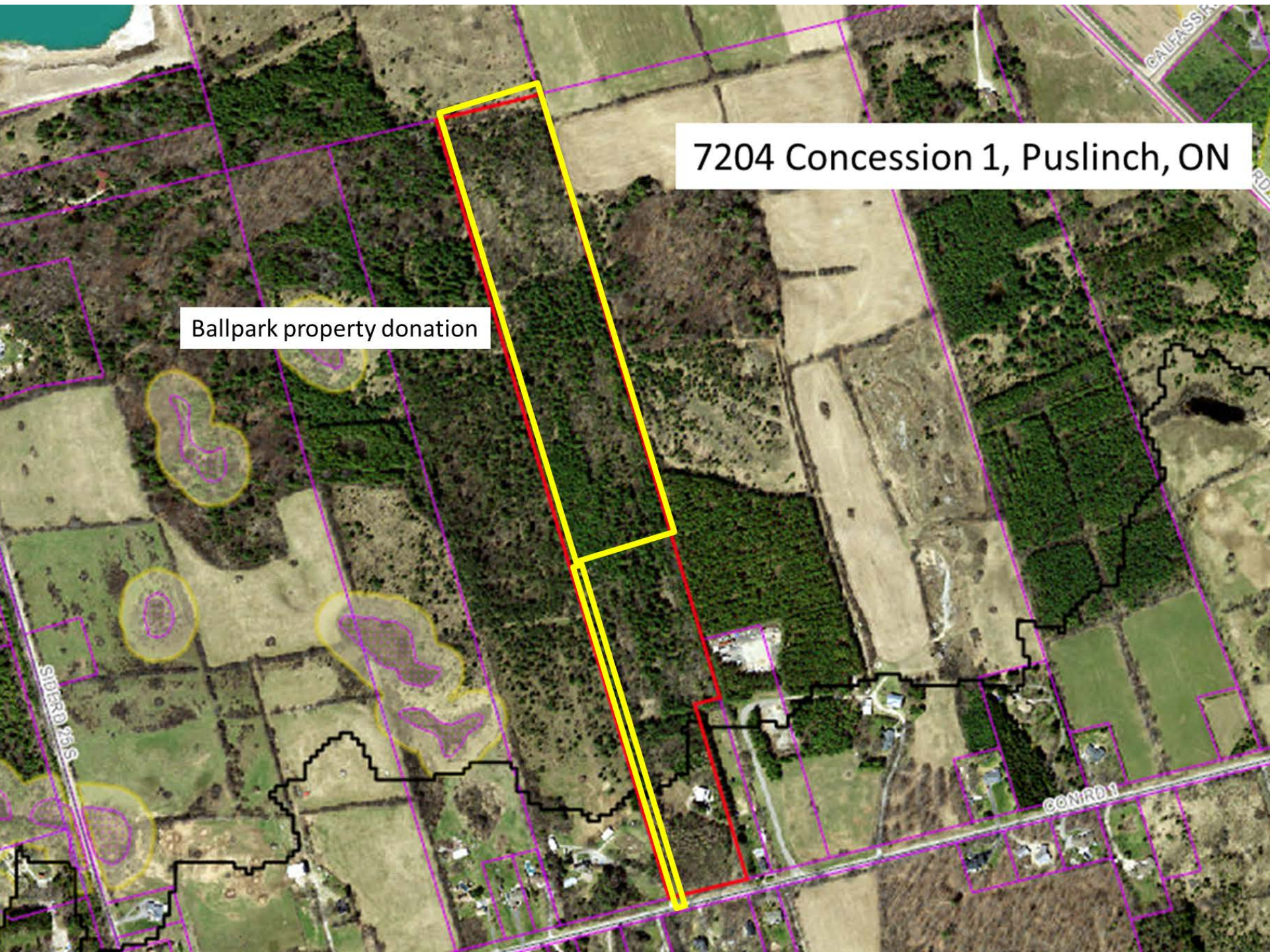
The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.

7204 Concession 1, Puslinch
Landscape



7204 Concession 1, Puslinch, ON

Ballpark property donation





REPORT FIR-2019-010

TO: Mayor and Members of Council

FROM: Luis Gomes, Fire Chief

MEETING DATE: November 20, 2019

SUBJECT: Cost Recovery Services provided by Fire Marque Inc.

RECOMMENDATIONS

That Report FIR-2019-010 regarding the Cost Recovery Services provided by Fire Marque Inc. be accepted for information purposes; and

That Council consider enacting a by-law authorizing Cost Recovery (Fees) with Respect to Fire Department Specific Response for services and supplies used by Puslinch Fire and Rescue Service at emergency events (Schedule 'A' sample by-law); and

That Council consider amending the Township of Puslinch User Fees and Charges By-law Schedule E – Fire and Rescue Services Municipal Rates and Service Charges to account for this new type of cost recovery.

DISCUSSION

Purpose

The purpose of this report is to recommend that Council consider utilizing the services of Fire Marque Inc. and consider enacting/revising applicable by-laws to facilitate cost recovery from insured perils that Puslinch Fire and Rescue Service has mitigated.

Background

Fire Marque Inc. is a Canadian company that specializes in recovering costs incurred by Fire Services at emergency events, utilizing property insurance policies. They have created an industry recognized, trademarked program known as Indemnification Technology. This process maximizes the billing opportunities on behalf of Municipal Fire Departments by invoicing insurance companies directly for costs of Fire Department services and supplies with respect to insured perils using pre-existing

clauses within insurance policies. Many local municipalities are presently using the services of Fire Marque Inc.

The majority of property insurance policies provide coverage to the insured for Fire Department costs incurred. Fire Marque Inc. acts on behalf of the municipality to recover the costs for the fire services provided through a mutual agreement. Costs are only to be recovered, if the individual has insurance coverage. After responding to a fire or other emergency event, the Fire Department completes a Standard Incident Report (SIR) which is the current practice as required by the Ontario Fire Marshal's Office. Fire Marque Inc. receives a copy of each applicable SIR and then prepares the necessary documentation to submit to the appropriate insurance company.

Fire Marque Inc. will submit a detailed invoice of services performed by the Fire Department to the property owner's insurance company with regard to costs incurred from the incident. Property owners will not be responsible for paying any outstanding balance on the invoice that exceeds the fire coverage on the insurance policy. If there is no insurance coverage or no coverage for the Fire Department services, then no funds will be recovered.

FINANCIAL IMPLICATIONS

There are no direct cost implications as Fire Marque Inc. is financially compensated by a 30% commission of the cost recovery received from insurers for their services. Based on current and historical data, Puslinch Fire and Rescue Service is expected to recover \$6,236-\$10,784 annually by implementing this cost savings opportunity.

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001

ATTACHMENTS

Schedule 'A' – Sample of the proposed Cost Recovery (Fees) with Respect to Fire Department Specific Response By-law

Schedule 'B' – Existing Township of Puslinch User Fees and Charges By-law Schedule E – Fire and Rescue Services Municipal Rates and Service Charges

Schedule 'C' – PowerPoint Presentation from Fire Marque Inc.

THE CORPORATION OF THE Township of Puslinch

BY-LAW No.

BEING A BY-LAW TO AUTHORIZE COST RECOVERY (FEES) WITH RESPECT TO FIRE DEPARTMENT SPECIFIC RESPONSE

WHEREAS pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the "Municipal Act"), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS pursuant to section 391 of the Municipal Act, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to section 398 of the Municipal Act, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

AND WHEREAS Council of the Township of Puslinch deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

NOW THEREFORE the Council of the Township of Puslinch hereby enacts as follows:

1. In this By-Law:

- a. "Council" means Council of the Municipality;
- b. "Fire Department" means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;
- c. "Fire Department Specific Response Fees" means *cost recovery* fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
- d. "Indemnification Technology®" shall mean Fire Department incident reporting, data collection and property insurance policy wording

interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;

- e. "Municipality" means the Corporation of the Township of Puslinch;
 - f. "Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
 - g. "Property" means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
 3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto and forming part of this By-Law.
 4. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
 5. Fees imposed pursuant to this By-Law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
 6. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
 7. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.

8. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

**BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
DAY OF _____, 2019**

THE CORPORATION OF THE

_____, Mayor

_____, Clerk

SCHEDULE OF FEES

1. Fire Department Specific Response Fees

The Fire Department Specific Response Fees shall be the total of:

- a. **Current MTO* rate per unit per hour or portion thereof for each unit
- b. rate per person per hour or portion thereof for each firefighter
- c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

**SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2019**

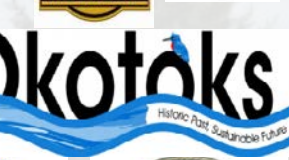
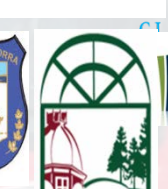
TYPE OF REVENUE/USER	Unit/Descr	2018 RATE (NO TAX)	2019 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Boarding or Barricading Plus Materials	Per Hour Per Truck	\$450.00	\$465.42	\$0.00	\$465.42	3%	E	Fee is in accordance with the Standard MTO Rate.
Burning Permit Violations or Unauthorized Open Air Burning	Per Hour Per Truck	\$450.00	\$465.42	\$0.00	\$465.42	3%	E	Emergency responses to illegal burning or burning without a permit. Fee is in accordance with the Standard MTO Rate.
Daycare & Homeday Care Inspections	Per Inspection	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	As mandated in the Fire Code.
Emergency Responses to Motor Vehicle Occurrence/Incident/Collision	Per Hour Per Truck	\$450.00	\$465.42	\$0.00	\$465.42	3%	E	Township residents are exempt from payment of fee for emergency responses where emergency occurs on a Township of Puslinch or County of Wellington Road. Fee is in accordance with the Standard MTO Rate.
Fire Alarm False Alarm Calls	Per Hour Per Truck	\$450.00	\$465.42	\$0.00	\$465.42	3%	E	A false alarm call after the second false alarm in any calendar year. Fee is in accordance with the Standard MTO Rate.
Fire Extinguisher Training	Per Person	\$15.00	\$15.00	\$1.95	\$16.95	0%	T	
Fire Safety Plan Review	Per Plan	\$120.00	\$120.00	\$15.60	\$135.60	0%	T	
Industrial/Commercial/Institutional/Assembly/Apartment	Base Inspection	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated.
Industrial/Commercial/Institutional/Assembly/Apartment	Plus each tenant/occupant/apartment unit	\$25.00	\$25.00	\$3.25	\$28.25	0%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated.
Information or Fire Reports	Per Report	\$75.00	\$75.00	\$0.00	\$75.00	0%	E	Requested for emergency incidents.
Key Boxes	Per Box	\$100.00	\$100.00	\$13.00	\$113.00	0%	T	For rapid entry for firefighters.
Occupancy Load	Flat Fee	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Open Air Burning Permit Inspection Fee	Per Inspection	\$40.00	\$40.00	\$5.20	\$45.20	0%	T	As a result of a request to modify the terms and conditions of the Open Air Burning Permit.
Open Air Burning Permit	Per Permit	\$20.00	\$20.00	\$0.00	\$20.00	0%	E	Permit must be renewed annually.
Post Fire Watch	Per Hour per Truck	\$450.00	\$465.42	\$0.00	\$465.42	3%	E	Fee is in accordance with the Standard MTO Rate.
Replacement of Equipment and Resources Used	Actual costs incurred	Actual costs incurred	Actual costs incurred			0%	T	Materials used in emergency responses.

**SCHEDULE E: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2019**

TYPE OF REVENUE/USER	Unit/Descr	2018 RATE (NO TAX)	2019 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Sale of Fireworks Permit	Per Permit	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Setting Off or Discharge of High Hazard Fireworks Permit	Per Permit	\$100.00	\$100.00	\$0.00	\$100.00	0%	E	
Water Tank Locks	Per Lock	\$17.80	\$17.80	\$2.31	\$20.11	0%	T	For locking water tank lids closed.
Smoke Alarm	No fee at this time							
Special Events	No fee at this time							Requests for Attendance.
Authorized Requester Agreement - Search Fee	No fee at this time							Standard information product per record search fee - See Report FIN-2017-024.



Henry Ford - ***"Coming together is the beginning. Keeping together is progress. Working together is success"***



There are more than 198 private P&C insurers actively competing in Canada to sell insurance policies on homes, cars and businesses.

Top 20 private P&C insurers by direct written premiums 2017

1. Intact Group 15.46%
2. Aviva Group 9.67%
3. Desjardins Group 8.16%
4. Co-operators Group 5.63%
5. Lloyds Underwriters 5.57%
6. T.D. Insurance Group 5.50%
7. Wawanesa Mutual Insurance 5.43%
8. RSA Group 5.27%
9. Economical Group 4.20%
10. Travelers Group 2.87%
11. Northbridge Group 2.80%
12. Allstate Group 2.71%
13. AIG Insurance Company of Canada 2.23%
14. Chubb Group 1.80%
15. Capitale Group 1.77%
16. CAA Group 1.32%
17. Genworth Financial Mortgage Insurance 1.22%
18. Zurich Insurance 1.07%
19. Green Shields 0.97%
20. Guarantee Company 0.94%

**Top 20
represent
84.59% of
market share**



Sources: IBC, MSA

Your Property Insurance Policy includes Fire Department Service Charges!

(ix) Fire Department Service Charges

Key language in this contract:

**“25,000.00 dollar limit...
liability of the Insured
assumed by contract or
agreement prior to the loss”**

Your Property Insurance Policy includes Fire Department Service Charges!

5. Fire Department Charges

The Company agrees to indemnify the insured up to \$1000. for charges for which the insured is legally responsible, if the

Key language in this contract:

“\$1,000.00 limit...for charges for which the insured is legally responsible”

What is Indemnification Technology ®?



Legal Definition

1,478,801. 2010/04/28. Fire Marque Inc., c/o 15th Floor, Bankers Court, 850-2nd Street SW, Calgary, ALBERTA T2P 0R8

Representative
FRASER MILNE
1420, OTTAWA,

INDEMN

SERVICES: Fire and property insurance billing opportunities with respect to insurance companies as early as March 2010.

SERVICES: Protection d'incendie, collecte de données, police d'assurance

facturation pour le compte des services d'incendie par la facturation aux sociétés d'assurances des coûts de surveillance des services d'incendie en ce qui a trait aux risques couverts. Employée au CANADA depuis au moins aussi tôt que le 22 mars 2010 en liaison avec les services.

Fire department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils.



Office de la propriété
intellectuelle
du Canada

Un organisme
d'Industrie Canada

Canadian
Intellectual Property
Office

An Agency of
Industry Canada

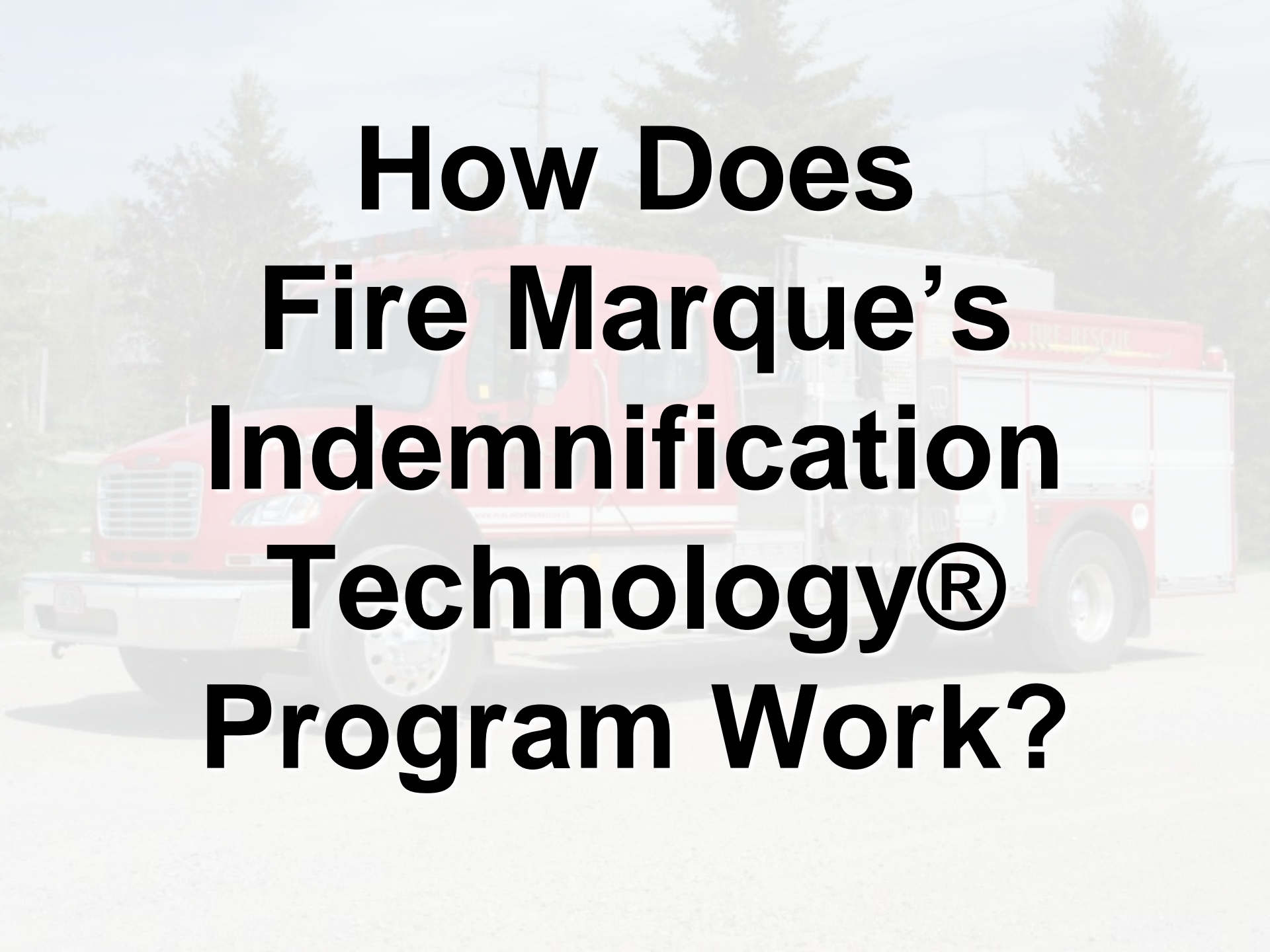
Número d'enregistrement
Registration Number
TMA792,198
Número de dossier
File Number
1478801

Date d'enregistrement
Registration Date
7 mars/Mar 2011

Canada


Registraire des marques de commerce
Registrar of Trade-marks
(CIPQ 198)11-10

OPIC  CIPQ



How Does Fire Marque's Indemnification Technology® Program Work?


Amend your Fees and Charges By-law Schedule for the Fire Department Fees Attached



THE CORPORATION OF THE TOWNSHIP OF NORTH HURON BY-LAW NO. 2-2016

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR
THE TOWNSHIP OF NORTH HURON

WHEREAS Section 391 (1) of the Municipal Act, S.O. 2001, Chapter 25, provides that a Municipality and a local board may pass by-laws imposing fees and charges for services or activities provided, and;



Schedule L: Emergency Services / Non-Emergency Fees



3. For fire department response fees/Indemnification Technology®.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
4. For responding to false alarm from an automatic	

Why is a by-law required?

Because Insurance Policy Wordings Require It!

Allstate – Elite Homeowner Wordings

Fire Department Charges:

We will reimburse you up to \$5000 for fire department charges you are required to pay when a fire department attends your Dwelling because of an Insured Peril.

We will not pay for charges incurred as a result of a false alarm.

We do not pay for any liability claim arising from the use of the responding fire equipment or caused by the actions of any member or members of the responding fire department.

This protection does not increase the amount of insurance in this policy.

Any deductible specified in the Declaration page does not apply to this coverage.

The Process for the New Cost Recovery Program

1.

Fire Dept.

- Sends already completed Standard Incident Reports (SIR)

2.

Fire Marque

- Reviews
- Indemnity
- Stats
- Subrogation
- Trust Acct.

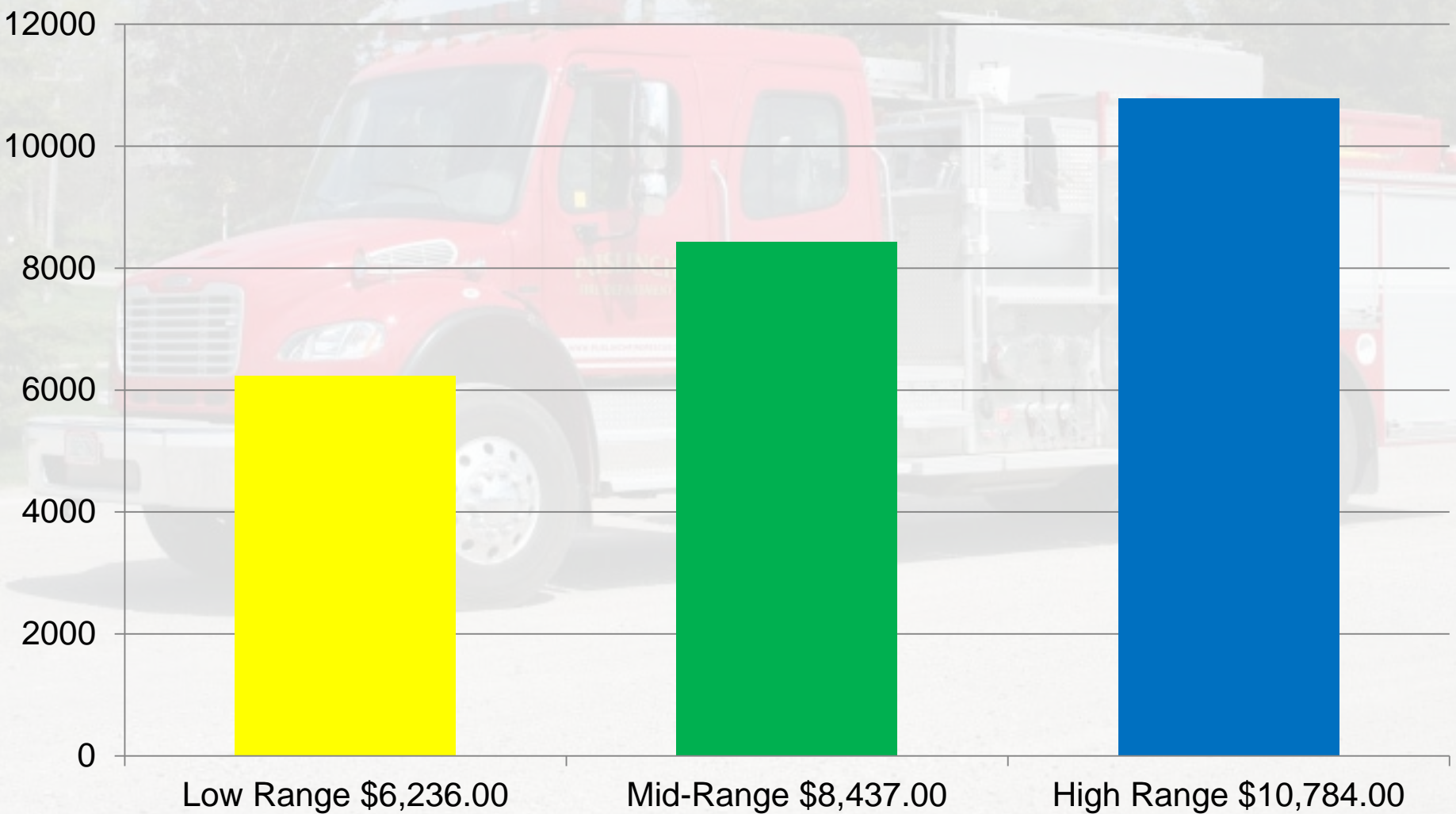
3.

Fire Department

- Allocates funds

NO ADDITIONAL WORK by your staff!

New Cost Recovery Program for Fire Suppression Services Indemnification Technology®



How did you arrive at the cost recovery projection?

The average recovery (residential, farm, commercial) per thousand population occurring annually

X

The number of insured peril call outs (SIR's) per thousand population occurring annually

**= COST
RECOVERY
PROJECTION**

- “Rural areas” cost recovery is less
- “Built up” areas cost recovery is more
- Disasters (e.g. tornados) average recovery per population much higher

The Municipal Act and User Fees

Section XII Sub-section 394 (1) Restriction, fees and charges-No fee or charge by-law **shall** impose a fee or charge that is based on, is in respect of or is computed by reference to,

A) The income of a person, however it is earned or received, **except that a municipality or local board may exempt, in whole or in part, any class of person from all or part of a fee or charge on the basis of inability to pay;**

Legislatures have reversed the way in which cities exercise their jurisdiction:

Under the old scheme, any bylaw or resolution had to be expressly allowed by the governing statute.

With the **natural person powers**, councils are no longer restricted to the words of the statute, but **are allowed to do what logically flows** from the general powers granted by the Act (except where to do so would conflict with the express wording of the statute).

Will Property Owners be required to pay a Deductible?

No. Homeowner Property policies state that no deductible is applied to this coverage.



If Property Owners pay taxes, which include Fire Department Services, why should the Fire Department charge fees?

The Indemnification Technology® program is not a typical fee. It is a cost recovery mechanism to comply with insurance policy language.

Just as property owners have paid taxes for fire services, they have also bought and paid for fire service expense coverage in their property insurance policies.

By requesting insurance companies pay those expenses, the insurance companies are being asked to honour the contractual agreement of the policy they issued.



Insurance Rates will not go up as a result of the Fire Marque Program

- ☑ **Property insurance underwrites the building and contents. Buildings Incident Rates have remained constant.**
- ☑ **What an insurance company considers for risk includes:**
 - Is there a Municipal Water Source (Fire Hydrant) nearby?
 - Is the Fire Department, Full-time, Composite or Volunteer (Part-time)?
 - Does the building have a sprinkler system?
 - What materials have been used in the building construction? – wood vs. brick
 - Is there an alarm system?
- ☑ **Consumers are spending more on home insurance--buying bigger policies to cover recent rapid rise of home values and have more possessions to insure.**
 - Basements, once used to store old clothes and hockey equipment now finished and filled with expensive electronic equipment.
 - Garages used to be for our cars, now hold “stuff”!



Insurance Rates will not go up as a result of the Fire Marque Program

- ☑ **Lloyds of London Warns of More Pain after Rate Squeezes – March 30th 2017** “extremely **challenging markets because of plunging insurance rates**”...“The pressure on premium rates is extraordinarily tough.”
- ☑ **Cottage Country Now.ca** Town of Huntsville is considering a way to make insurance companies pick up part of the bill for fire **response...Coun. Tim Withey, who is an insurance broker**, said **homeowners’ insurance rates would not go up** because insurance companies incorporate such costs into their policies.
- ☑ **Insurance companies have been calculating premiums to include charges for Fire Department services even though they haven’t had to pay out on the coverage. Fire Marque recovers these funds.**
- ☑ **Property insurance is very different than auto insurance.**



Why do we need Fire Marque to do it-- can't we just do it ourselves?

“Fire Marque Incorporated has the **knowledge, staff and infrastructure** to perform cost recovery from insurance companies through an agency agreement. They are former insurance professionals who are experienced in insurance policy wording interpretation, data collection, policy review with respect to insured perils, invoicing and recordkeeping.”

- **Town of Bradford West Gwillimbury Staff Report, October 2nd 2012**

“Council could consider submitting claims and collecting funds using City Staff. This alternative is also **NOT recommended** as the **City does not have the staff resources and expertise necessary for the submission of the claims and the follow-up required with various insurance companies.**”

- **City of North Bay Staff Report, July 18th 2013**



Why do we need Fire Marque to do it-- can't we just do it ourselves?

Angus Tornado in Essa Township June 2014



103 separate property incidents/claims

41 different insurance companies, 103 insurance adjusters working on the various claims



Fire Marque's Technical Team received the files 11 months after the incident. Our Team took an additional 10 months to recover the Fire Department Expenses for Essa Township and 4 responding neighbouring Departments.

On June 14th 2014, disaster struck in our municipality in the form of an F2 tornado. With Fire Marque's Indemnification Technology® the expenses for the Fire Department's emergency services were recovered.

Based on our success, I have no hesitation in recommending the Fire Marque Program.

Sincerely,

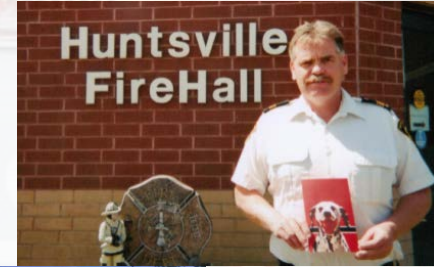
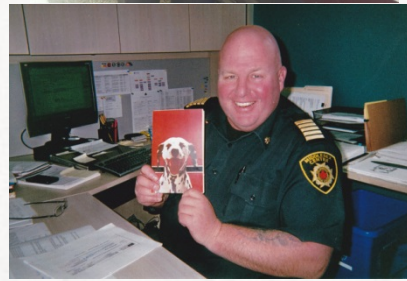
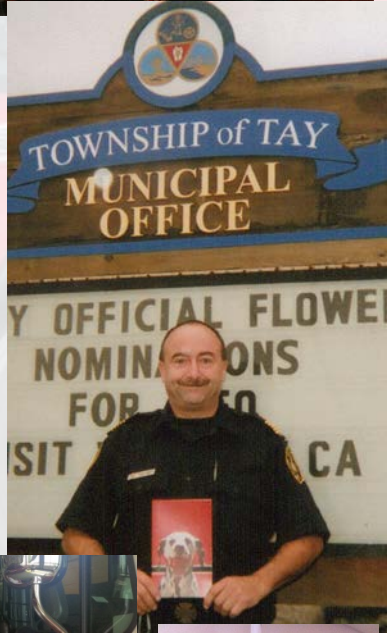


Terry Dowdall
Mayor



Why Fire Marque?

Experts in INDEMNIFICATION TECHNOLOGY®





www.firemarque.com

1-855-424-5991

chris@firemarque.com

1-705-888-7230

**Questions,
comments,
concerns?**





REPORT FIR-2019-011

TO: Mayor and Members of Council

FROM: Luis Gomes, Fire Chief

MEETING DATE: November 20, 2019

SUBJECT: Puslinch Fire and Rescue Service's Emergency Response Update

RECOMMENDATION

That Report FIR-2019-011 with respect to Puslinch Fire and Rescue Service's Emergency Response Update be received for information.

DISCUSSION

Purpose

The purpose of this report is to formally inform Council of the most recent Emergency Responses that Puslinch Fire and Rescue Service attended.

Background

Puslinch Fire and Rescue Service continues the practice of reporting to Council our fire service events/incidents/trends, thereby keeping Council current on the services provided by Puslinch Fire and Rescue Service.

Financial Implications

No financial Implications to the Township other than the operating expenses required to perform Emergency Response and other associated fire department services.

APPLICABLE LEGISLATION AND REQUIREMENTS

Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4

ATTACHMENTS

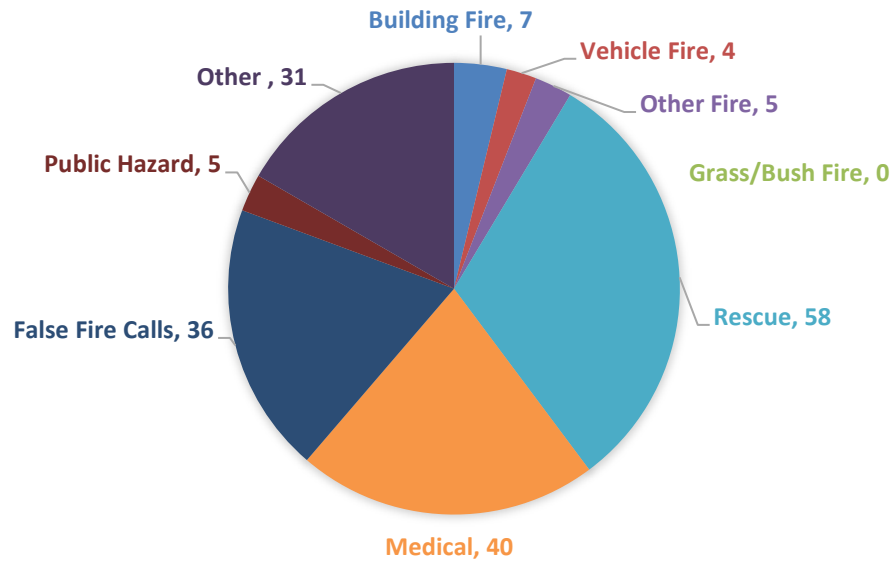
January-June 2019 Semi-annual report.



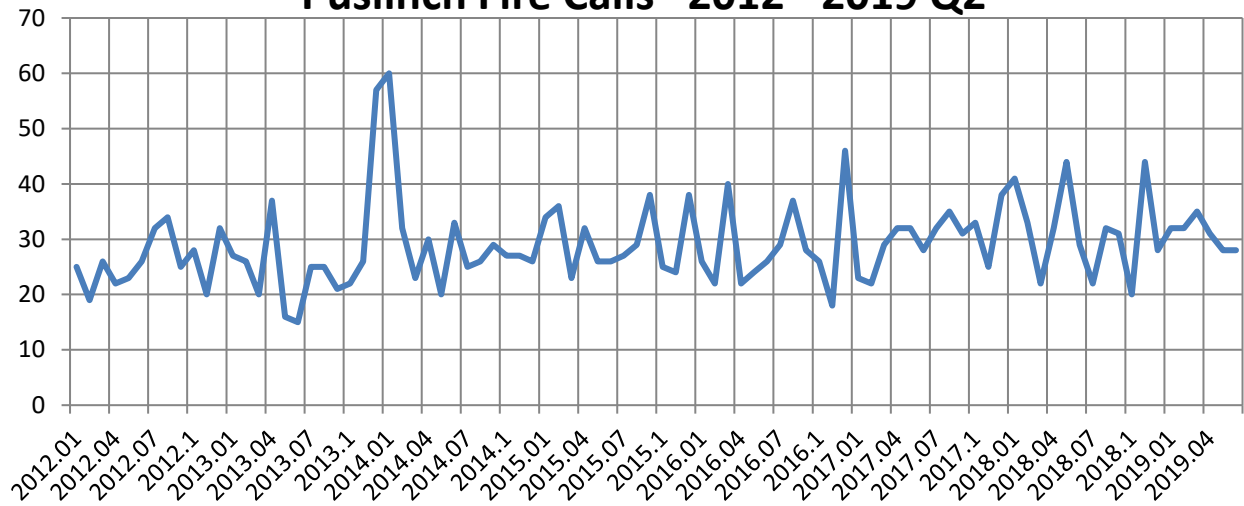
2019 Emergency Response Report

Semi-annual Report:					
Response Type (OFM Classification codes #1-9)		2019 Q1 & Q2	2018	2017	2019 Q1 & Q2 \$ Loss
(1) Property Fires/Explosions	Structure	7	10	13	\$1,461,500
	Vehicular	4	21	19	\$135,999
	Grass and Bush	0	6	11	0
	Other	5	11	15	0
(2) Pre-Fire Conditions					
(3) False Fire Calls		36	67	51	
(4-5) Public Hazard		5	7	15	
(6) Rescue		58	135	151	
(7-8) Medical		40	62	47	
(9) Other Response		31	59	37	
Total Incidents		186	378	359	
Estimated Total Dollar Loss Due to Fire		\$1,597,499	\$1,681,000	\$2,001,000	
Estimated Total Dollar Value saved from Fire		\$5,130,000			
Highway 401 Incidents		42	103	103	

2019 Q1 & Q2 EMERGENCY CALLS



Puslinch Fire Calls 2012 - 2019 Q2



Fire Department Training Subjects in Q1 and Q2 of 2019

Red Cross Medical First Responder Program (Emergency Patient Care)

CPR and Defibrillation

Fire Fighter Safety and Survival

Post Incident Analysis Reviews

Rural Water Supply

Fire and Life Safety Delivery Education

Structural Fire Fighting Search and Rescue

Vehicle Extrication

Performance Appraisal Management

Driver Training

Blue Card Incident Command

Aerial Operations and Ladder Training

Fire Safety Inspections

Professionalism

Railway Emergencies

WHMIS

Forcible Entry

Live fire structure burn scenario

Legislation

Public Education and Fire Prevention Activities

Q1 and Q2 of 2019

Puslinch Pioneer Fire Safety Messages

Wellington County Seniors Fire Safety Booklet

Mobile Home Resorts – Camp Fire Burn Policy and on site visits with owners

Home safe Home program throughout all township resort campgrounds/trailer parks received fire safety education and smoke alarm/CO alarm checks.

Family Day Celebrations at the PCC

Emergency Preparedness Day - West End Community Centre - May 1st

Emergency Preparedness Information Day - Rockwood Fire Hall - May 4th

Kids Day - Aberfoyle Farmers Market

Multiple Fire Investigations

Puslinch Fire Department

Puslinch Incident Type Report (Summary)

Alarm Date Between {2019/01/01} And {2019/06/30}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1				
1 Fire	11	5.91%	\$1,595,499	99.87%
	11	5.91%	\$1,595,499	99.87%
2				
21 Overheat (no fire, e.g. engines, mechanical	1	0.53%	\$0	0.00%
23 Open air burning/unauthorized controlled	3	1.61%	\$0	0.00%
29 Other pre fire conditions (no fire)	1	0.53%	\$0	0.00%
	5	2.68%	\$0	0.00%
3				
3 NO LOSS OUTDOOR fire (see exclusions)	6	3.22%	\$0	0.00%
31 Alarm System Equipment - Malfunction	10	5.37%	\$0	0.00%
32 Alarm System Equipment - Accidental	7	3.76%	\$0	0.00%
34 Human - Perceived Emergency	2	1.07%	\$0	0.00%
35 Human - Accidental (alarm accidentally	3	1.61%	\$0	0.00%
36 Authorized controlled burning - complaint	3	1.61%	\$0	0.00%
38 CO false alarm - equipment malfunction (no	4	2.15%	\$0	0.00%
39 Other False Fire Call	1	0.53%	\$0	0.00%
	36	19.35%	\$0	0.00%
4				
41 Gas Leak - Natural Gas	1	0.53%	\$0	0.00%
43 Gas Leak - Refrigeration	1	0.53%	\$0	0.00%
49 Ruptured Water, Steam Pipe	1	0.53%	\$0	0.00%
	3	1.61%	\$0	0.00%
5				
50 Power Lines Down, Arcing	2	1.07%	\$0	0.00%
	2	1.07%	\$0	0.00%
6				
61 Vehicle Extrication	1	0.53%	\$0	0.00%
62 Vehicle Collision	55	29.56%	\$0	0.00%
64 Commercial/Industrial Accident	1	0.53%	\$0	0.00%
698 Rescue no action required	1	0.53%	\$2,000	0.12%

Puslinch Fire Department

Puslinch Incident Type Report (Summary)

Alarm Date Between {2019/01/01} And {2019/06/30}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6	58	31.18%	\$2,000	0.12%
7				
702 CPR administered	1	0.53%	\$0	0.00%
703 Defibrillator used	1	0.53%	\$0	0.00%
71 Asphyxia, Respiratory Condition	3	1.61%	\$0	0.00%
73 Seizure	2	1.07%	\$0	0.00%
76 Chest pains or suspected heart attack	8	4.30%	\$0	0.00%
	15	8.06%	\$0	0.00%
8				
84 Medical Aid Not Required on Arrival	1	0.53%	\$0	0.00%
85 Vital signs absent, DOA	1	0.53%	\$0	0.00%
86 Alcohol or drug related	3	1.61%	\$0	0.00%
88 Accident or illness related - cuts,	2	1.07%	\$0	0.00%
89 Other Medical/Resuscitator Call	6	3.22%	\$0	0.00%
898 Medical/resuscitator call no action	11	5.91%	\$0	0.00%
899 Medical/resuscitator call false alarm	1	0.53%	\$0	0.00%
	25	13.44%	\$0	0.00%
9				
910 Assisting Other FD: Mutual Aid	1	0.53%	\$0	0.00%
911 Assisting Other FD: Automatic Aid	1	0.53%	\$0	0.00%
94 Other Public Service	1	0.53%	\$0	0.00%
96 Call cancelled on route	16	8.60%	\$0	0.00%
97 Incident not found	11	5.91%	\$0	0.00%
98 Assistance not required by other agency	1	0.53%	\$0	0.00%
	31	16.66%	\$0	0.00%

Total Incident Count: 186

Total Est Loss: \$1,597,499



RESOLUTION
MUNICIPAL COUNCIL
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

2019-

Date: November 20, 2019

Moved by: _____ Seconded by: _____

That Council does hereby authorize the applications for Cancellation, Reduction or Refund of Taxes chapter 25, section 357 or 358 of the Municipal Act, 2001 as follows:

Year	Application #	Roll #	Write Off Amount
2018	04/19	3-16800	\$ -3.32
2019	04/19	3-16800	\$ -9.78
2018	06/19	4-02850	\$ -242.06
2019	07/19	4-02850	\$ -455.98
2019	08/19	5-01605	\$ -963.58
2019	09/19	6-02206	\$ -663.79

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Bulmer				
Mayor Seeley				
Councillor Sepulis				
Councillor Goyda				
TOTAL				

MAYOR: _____

CARRIED	LOST
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REPORT ADM-2019-026

TO: Mayor and Members of Council

FROM: Blair Lance, By-Law Enforcement Officer

MEETING DATE: November 20, 2019

SUBJECT: Revised Proposed Property Standards By-law
File: C01-PRO

RECOMMENDATION

That Report ADM-2019-026 regarding the Proposed Property Standards By-law be received; and

That the existing Property Standards By-laws No. 11/74, 37/89, 12/99 be repealed in their entirety and replaced with the Draft Property Standards By-law as amended.

Purpose

The Purpose of this report is to provide Council with the revised Draft Property Standards By-law as amended.

Background

The legislation has changed for Property Standards and the current Property Standards By-law is outdated. The current Property Standards By-law takes its authority from the Planning Act. This legislation has changed and the authority for municipalities to pass a Property Standards By-law for the standards and maintenance of properties comes from section 15.1 (3) of Building Code Act. Our current by-law also does not include an appeal process which is a requirement under section 15.6 (1) of the Building Code Act.

On June 5, 2019, a Public Information Meeting was held to obtain feedback on the proposed draft Property Standards by-law. The concerns noted at the Public Information Meeting were as follows:

- Rights of entry into a dwelling
- Requirement of a kitchen backsplash and neatly stored firewood
- Requirement of an eaves trough on all types of properties

- Anonymous complaints

The Proposed Property Standards By-law, as amended, addresses these concerns and others by making the following changes:

REMOVED

Under Section 4.0 Exterior Property Areas – General Requirements

4.1 removed subsection (l) “Firewood, except if stored in neat orderly piles”

4.2 Removed wording “Where grass forms a part of the ground cover and has been killed, such dead areas shall be re-sodded or re-seeded as often as required so as to restore the grass to a living condition”

Remove subsection

4.4 Landscaping and general maintenance of the exterior property areas shall not detract from the landscaping and the general maintenance of the neighbourhood of which they are a part.

Under Section 21.0 KITCHEN – the following has been removed:

Remove subsection (e)

21.1 A dwelling unit shall contain a kitchen area equipped with:

(e) A back splash which is water and grease resistant

Under 30.0 ROOFS AND ROOF STRUCTURES – the following has been removed:

Remove subsection

30.2 – The drainage from all roof structures shall discharge into an eaves trough or roof gutter and thence to a downpipe

ADDED

37.0 ADMINISTRATION AND ENFORCEMENT

37.3 – Add the word “Despite”

Despite section 37.2, A Property Standards Officer shall not enter or remain in any room or place actually being used as a dwelling unless,

Add EXEMPTION section

include:

This By-law does not apply to lands on which construction is actively proceeding in accordance with a permit issued pursuant to the Building Code act

This by-law does not apply so as to prevent a farm, meeting the definition of “agricultural operation” under the Farming and Food Production Protection Act, 1998, S.O 1998 c.1, from carrying out a normal farm practice as provided for and defined under that Act

Appeal process:

The Proposed Property Standards By-law, as amended, provides the Township with an updated and enforceable property standards by-law. This includes the required appeal process that allows a property owner to appeal a property standards order to the Township Planning and Development Advisory Committee. Section 39.0 of the proposed by-law outlines the appeal process. It was recommended to add an appeal fee to the 2020 user fee and charges by-law.

Complaint process:

Township staff will take by-law complaints via e-mail, phone, and in person. All complainants are required to provide their full name, address, and contact information. We do not take anonymous complaints. Township staff will create a complaint file once all the required information is collected at which time the Enforcement Officer will begin the investigation. All complaint are reported and tracked by staff.

Financial Implications

Appeal fee included in the 2020 user fees and charges by-law.

Applicable Legislation and Requirements

Ontario Building Code Act

User Fees and Charges By-law

Attachments

Revised Draft Bylaw

User Fees and Charges By-law: Schedule H

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 2019 - XXX

A By-law Prescribing Standards for the Maintenance and Occupancy of Property

WHEREAS Section 15.1(3) of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes the council of a municipality to pass a by-law prescribing standards for the maintenance and occupancy of property within the municipality and for prohibiting the occupancy or use of such property that does not conform to the standards; and for requiring property that does not conform with the standards to be repaired and maintained to conform with the standards or requiring the property to be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition;

AND WHEREAS the County of Wellington Official Plan for the Township of Puslinch includes provisions relating to property conditions;

AND WHEREAS Section 15.6(1) of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended requires that a By-law passed under Section 15.1(3) of the *Building Code Act, 1992, S.O. 1992, c. 23* shall provide for the establishment of a Property Standards Committee;

NOW THEREFORE, the Council of the Corporation of the Township of Puslinch enacts as follows:

1.0 TITLE AND SCOPE

- 1.1 This By-Law may be referred to as "The Property Standards By-Law".
- 1.2 The standards for maintenance and occupancy of **property** set forth in this By-Law are hereby prescribed and adopted as the minimum standards for all **property** within the **Township**.
- 1.3 No **person** shall occupy a **property** if there is a condition which poses or constitutes an **unsafe condition**.

1.4 A **property** within the **Township** that does not conform with the standards contained in this By-law shall be:

- (a) **repaired** and maintained to conform with such standards; or
- (b) cleared of all **buildings, accessory buildings, structures** or **waste** and left in a graded and levelled condition.

1.5 This By-law does not apply so as to prevent a farm, meeting the definition of "agricultural operation" under the *Farming and Food Production Protection Act, 1998*, S.O. 1998, c.1, from carrying out a normal farm practice as provided for and defined under that Act.

2.0 APPLIED MEANING OF WORDS AND TERMS

2.1 Interchangeability: Words used in the present tense include the future, words in the masculine gender include the feminine and neuter; the singular number includes the plural, and the plural includes the singular.

3.0 DEFINITIONS

In this By-law:

"accessory building" means a detached **building** or **structure**, not used for human habitation that is subordinate to the primary use on the same **property**;

"basement" means that portion of a **building** between two floors, which is partly underground of the first floor joists above the average finished grade level adjacent to the exterior walls of the **building** and includes a crawl space and cellar;

"boat" includes any vessel which floats or is designed to float on the surface of the water and is capable of carrying

people or material whether motorized or not and includes but is not limited to pleasure craft, scows, personal water craft, canoes, row boats, pontoon boats and commercial boats, when on the water or on land;

"building" means a building as defined in the **Building Code Act**, or a **structure** used or intended to be used for supporting or sheltering any use or occupancy;

"Building Code Act" means the Building Code Act, 1992, S.O. 1992, c. 23, as amended and any prescribed regulations under the Building Code Act;

"Committee" means the **Township's** Planning and Development Advisory Committee or a Property Standards Committee established under this By-law;

"Compost" means a collection of humus material such as kitchen and table waste, grass clippings, plant trimmings, weeds or other leaves;

"Council" means the Council for the **Township**;

"dwelling" means a **building** or part of a **building**, occupied or capable of being occupied, in whole or in part for the purpose of human habitation;

"dwelling unit" means a room or a suite of rooms operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons and supporting general living conditions including cooking, eating, sleeping and sanitary facilities;

"exterior property areas" means the **property**, exclusive of a **building** and an **accessory building**;

"fence" means a **structure**, wall or barrier, other than a **building**, erected at grade for the purpose of defining boundaries of **property**, separating open space, restricting ingress to or egress from **property**, providing security or

protection to **property** or acting as a visual or acoustic screen;

"firewood" means any lumber, timber, logs, poles, cut up trees or felled trees, any salvaged wood products included but not limited to wood skids, wood boxes, and used wood products that are not required for a **building, accessory building or structure** currently under construction on the **property** or for which there is a current or regular use;

"ground cover" means organic or non-organic material applied to prevent the erosion of the soil, e.g., concrete, flagstone, gravel, asphalt, grass or other forms of landscaping;

"guard" means a protective barrier installed around openings in floor area or on the open sides of a stairway, a landing, a balcony, a mezzanine, a gallery, a raised walkway, or other locations as required to prevent accidental falls from one level to another. Such barriers may or may not have openings through them;

"habitable room" means a room or enclosed floor space used, or capable of being used for living, eating, sleeping or domestic food preparation purposes, but excludes a bathroom, water closet compartment, laundry, pantry, foyer, lobby, hall, passageway, corridor, closet, stairway, storage room, furnace room or other accessory space used for service, maintenance or access within a **building**;

"occupant" means any **person** or **persons** over the age of eighteen years in possession of the **property**;

"openable area" means that part of a window or door which is available for unobstructed ventilation and which opens directly to the outdoors;

"owner" includes,

- (a) the **person** for the time being managing or receiving the rent of the land or premises in connection with which the word is used, whether on the **person's** own account or as agent or trustee of any other **person**, or who would receive the rent if the land and premises were let; and
- (b) a lessee or **occupant** of the **property** who, under the terms of a lease, is required to **repair** and maintain the **property** in accordance with the standards for the maintenance and occupancy of **property**;

"**person**" includes a corporation and its heirs, executors, administrators, or other representatives of a person to whom the context can apply according to law;

"**property**" means a **building** or **accessory building**, or part of a **building** or **accessory building**, and includes the lands and premises appurtenant thereto and all mobile structures, mobile buildings, mobile homes, outbuildings, **fences**, **retaining walls**, and erections thereon, whether heretofore or hereafter erected, and also includes **vacant property**;

"**Property Standards Officer**" shall mean a Property Standards Officer who has been appointed by by-law to administer and enforce this By-law;

"**Repair**" includes the making of additions or alterations or the taking of such action as may be required so that the **property** shall conform to the standards established in this By-law;

"**retaining wall**" means a **structure** that holds back soil or loose material to prevent it from assuming the natural angle of repose at locations where an abrupt change in ground elevation occurs;

"safe condition" means a condition that does not pose or constitute an undue or unreasonable hazard or risk of life, limb or health of any **person** on or about the **property**, and includes a structurally sound condition;

"sewage" means water-carried waste, together with such ground, surface and storm waters as may be present;

"sewage system" means the **Township's** system of storm sewers, sanitary sewers and combined sewers, or a private sewage disposal system;

"structure" means anything constructed either permanent or temporary, the use of which requires location on or an attachment to something having location on the ground;

"Township" means the Corporation of the Township of Puslinch or the land within the geographic limits of the Corporation of the Township of Puslinch as the context requires;

"unsafe condition" means any condition that poses or constitutes an undue or unreasonable hazard or risk to life, limb or health of any **person** on or about the **property**.

"vacant building" means any **building or accessory building** that is or appears to be vacant, partially vacant, or unoccupied, or that, by reason of its unfinished or dilapidated condition, is open to the elements and in a state that there is little to no control over unauthorized entry, but does not include:

- (a) a **dwelling unit** occupied by the **owner** on a seasonal basis but otherwise maintained throughout the year;
- (b) a **building or accessory building** on **property** used for farming purposes, except a **dwelling unit**.

“vacant property” means a **property** that does not have a **building** or **accessory building**;

“waste” includes any debris, rubbish, refuse, sewage, effluent, garbage, brush, ashes, litter, wrappings, salvage, vehicle parts, discarded material or things, broken or dismantled things, or materials or things exposed to the elements, deteriorating or decaying on a **property** due to exposure to the weather.

4.0 EXTERIOR PROPERTY AREAS – GENERAL REQUIREMENTS

4.1 **Exterior Property Areas** shall be kept in a neat and tidy condition, and free from:

- (a) **waste**;
- (b) injurious insects, termites, rodents, vermin and other pests and any condition that may promote an infestation;
- (c) Excessive growth of weeds and grass;
- (d) unsightly and unreasonably overgrown, in relation to their environment, **ground cover**, hedges and bushes;
- (e) dead, decayed, or damaged trees, or other natural growth and the branches and limbs thereof which create an **unsafe condition**;
- (f) wrecked, dismantled, derelict, inoperative, discarded, unused or an unlicensed vehicle or trailer, except in an establishment licensed or authorized to conduct and operate such a business in accordance with any other by-laws, and then only in an arrangement such as to prevent an **unsafe condition** or an unsightly condition and screened from view from an adjacent **property**;

- (g) wrecked, dismantled, derelict, inoperative, discarded or unused **boat** and any component parts thereof, except in an establishment licensed or authorized to conduct and operate such a business, and then only in an arrangement such as to prevent an **unsafe condition** or an unsightly condition and screened from view from an adjacent **property**;
- (h) machinery or any parts thereof, or other objects or parts thereof, or accumulations of material or conditions that create an **unsafe condition** or an unsightly condition out of character with the surrounding environment;
- (i) dilapidated or collapsed **building** or **accessory building** and any unprotected well or other **unsafe condition** or unsightly condition out of character with the surrounding environment;
- (j) stagnant water;
- (k) animal excrement, except in connection with a lawful agricultural use on a **property**;

- 4.2 Suitable **ground cover** shall be provided to prevent erosion of the soil.
- 4.3 Hedges, plantings, trees or other landscaping including lighting, required by the **Township** as a condition of site development or redevelopment, shall be maintained in a living condition or shall be replaced with equivalent landscaping or lighting, so as to carry out its intended function and maintain an attractive appearance.
- 4.4 An abandoned or unused well, septic tank or a hole on a **property** shall be filled or safely covered and protected.
- 4.5 An ice-box, refrigerator, freezer or other container shall not be placed in an **exterior property area** for disposal without

first removing all locks and doors or taking some other adequate precautionary measure to prevent a **person** from being trapped in an ice-box, refrigerator, freezer or other container.

5.0 DRAINAGE

5.1 **Exterior property areas** shall be:

- (a) graded and maintained in such a manner as to prevent the excessive or recurrent ponding of storm water thereon; and
- (b) cultivated or protected with a suitable **ground cover** to prevent erosion of the soil.

5.2 All catch basins, swales and ditches shall be maintained so as to not impede the natural flow of water.

5.3 The storm water run-off from all downspouts of impervious surfaces shall be contained within the limits of the **property** from which it originates until absorbed by the soil or drained to a storm sewer, or to a natural or artificially-created swale, ditch or watercourse.

6.0 HEALTH

6.1 All **sewage** shall be discharged into an approved **sewage system**.

7.0 BUFFERING

7.1 **Property** which, because of its use or occupancy, or for other reasons is required to be buffered shall:

- (a) maintain an effective barrier to prevent lighting and vehicle headlights from shining directly into a **dwelling unit**;

- (b) maintain an effective barrier to prevent wind-blown **waste** from encroaching on an adjacent **property**;
- (c) maintain a visual screen, to minimize the visual impact of a nuisance to a **person** who owns or occupies an adjacent **property**.

8.0 RETAINING WALLS

8.1 A **retaining wall** shall be maintained in good **repair** and free from accident hazards.

8.2 Without restricting the generality of section 8.1 the maintenance of a **retaining wall** may include:

- (a) redesigning, **repairing** or replacing all deteriorated, damaged, misaligned or missing portions of the wall, or railings and **guards** appurtenant thereto;
- (b) installing subsoil drains where required to maintain the stability of the **retaining wall**;
- (c) grouting masonry cracks;
- (d) applying a coat of paint or equivalent preservative to all metal or wooden exposed components.

9.0 FENCES

9.1 A **fence** on a **property** separating adjoining **property** shall:

- (a) be in a structurally sound condition and plumb, unless specifically designed to be other than vertical;
- (b) be maintained in a good state of **repair** and free of accident hazards;
- (c) not present an unsightly appearance.

9.2 Without restricting the generality of section 9.1 the maintenance of a **fence** may include:

- (a) protecting by paint, treated with a preservative or other weather resistant material unless the aesthetic characteristics of the **fence** are enhanced by the lack of such treatment.

10.0 LIGHTING STANDARDS AND FIXTURES

10.1 Adequate lighting standards and fixtures shall be maintained so that the work or operations normally carried out in an area, or the use of an area, can be undertaken in safety and to provide safe passage.

10.2 Lighting standards and fixtures shall be kept in a **safe condition**, in good working order and in good visual condition.

11.0 RECREATIONAL FACILITIES, LAUNDRY FACILITIES ROOMS AND AREAS

11.1 A recreational facility, laundry facility, mail collection area including mailboxes, room or area and the equipment and appliances provided in connection therewith shall be:

- (a) maintained in an operable and usable condition;
- (b) maintained in a **safe condition**;
- (c) with the exception of an outdoor recreational facility, maintained in a clean condition.

12.0 WALKWAYS, DRIVEWAYS, RAMPS, PARKING AREAS AND LANDINGS

12.1 A walkway, driveway, ramp, parking area and landings shall be promptly cleared of snow and appropriate measures shall be taken to minimize the risk of **persons** slipping or vehicles skidding on an icy surface.

- 12.2 An area used for vehicle traffic and parking shall be maintained through paving or surfaced with crushed stone or other suitable and reasonably dust-free substance, and shall be free from ponding and puddles and maintained in good state of **repair** and **safe condition**.
- 12.3 A parking area, driveway, walkway and other similar public access areas of an **exterior property area** shall be kept clean and free from **waste**, objects or conditions that may create an **unsafe condition**, health, fire, accident hazard or unsightly condition.
- 12.4 A paved communal parking area shall be maintained with suitable markings, such as painted lines, to indicate parking spaces, entry and egress for vehicles to the standard established in the **Township's** zoning by-law.
- 12.5 A walkway and driveway shall be repaved, resurfaced or regraded as often as necessary to maintain a reasonably smooth, slip-free and safe walkway and driveway.
- 12.6 An **owner** shall cause any snow disposal site or snow storage site on a **property** to be:
- (a) maintained so as not to cause a hazard on the **property**; and
 - (b) maintained in such a manner and location on the **property** so as to prevent a hazard, flooding, erosion and other damage to a neighbouring **property**.
- 13.0 BUILDINGS AND ACCESSORY BUILDINGS
- STRUCTURAL ADEQUACY - CAPACITY
- 13.1 All **repairs** and maintenance of **property** required by the standards prescribed in this By-law shall be carried out in a manner accepted as good workmanship in the trades

concerned and with materials suitable and sufficient for that purpose.

13.2 Every part of a **building** or **accessory building** shall be maintained in good **repair** and in a structurally sound condition so as:

- (a) to be capable of sustaining safely its own weight, and any additional load to which it may normally be subjected to;
- (b) to be capable of safely accommodating all normal structural movements without damage, decay or deterioration;
- (c) to prevent the entry of moisture that would contribute to damage, fungus growth, decay or deterioration;
- (d) to be capable of safely and adequately performing its function subject to all reasonable serviceability requirements.

13.3 The abating of an **unsafe condition** may include:

- (a) the provision or **repair** of stairs, balustrades, railings, **guards** and screens so as to minimize the risk of accident;
- (b) the elimination of other conditions which, in themselves are a hazard to life or which risk serious injury to **persons** normally in or about the subject **building, accessory building**, room, suite of rooms or space;
- (c) the installation of a handrail in conjunction with every set of stairs containing three (3) or more risers and such handrail shall be adequately secured and maintained in a good state of **repair**.

14.0 HEALTH AND WASTE

- 14.1 A **building** and **accessory building** on a **property** shall be kept free of mould, **waste** and pests, such as rodents, vermin, termites and injurious insects and any condition that may promote an infestation.
- 14.2 In a **dwelling unit**, sufficient rooms, containers and receptacles shall be maintained to safely contain all **waste**, which shall not be allowed to accumulate but shall be removed or made available for removal in accordance with any applicable by-laws.
- 14.3 An external container and receptacle shall be screened from view and shall be provided with a cover so that the material contained therein is not exposed to injurious insects, termites, rodents, vermin or other pests.
- 14.4 Every **building** and **accessory building** shall be provided with sufficient proper receptacles to contain all **waste**, which accumulates on the **property**, and such **waste** shall be placed for collection in proper receptacles in compliance with applicable laws and not allowed to accumulate for longer than ten (10) days.
- 14.5 A receptacle for **waste** shall be:
- (a) made of watertight construction;
 - (b) provided with a tight fitting cover, which may be removed only when the receptacle is empty or is being actively loaded;
 - (c) maintained in good working condition and order without holes or spillage; and
 - (d) closed, or emptied, rinsed and cleaned when not in use, to prevent the escape of offensive odour or **waste**.

- 14.6 Garbage chutes, disposal and collection rooms shall be:
- (a) washed down and disinfected as necessary so as to maintain a clean and odour free condition; and
 - (b) maintained in good working order.
- 14.7 Injurious insects, termites, vermin, rodents and other pests shall be exterminated and appropriate measures shall be taken to prevent their re-entry to a **building** or **accessory building** on a **property**.
- 14.8 In a **dwelling**, openings in the exterior walls or roof shall be fitted and maintained to protect all habitable space from water and weather entry, and to make such space free from drafts.
- 14.9 No portion of a **dwelling** shall be used for human habitation unless:
- (a) the floors, walls and ceiling areas are watertight and free from dampness and mould at all times;
 - (b) the total window area, the total **openable area** for natural ventilation and the ceiling height are in accordance with the provisions of the **Building Code Act** or, alternatively, reventilation and/or mechanical ventilation is provided as prescribed by the **Building Code Act**;
 - (c) the required minimum window area of every **habitable room** is entirely above the grade of the ground adjoining such window area, or the top of the window well, whichever is the higher elevation.
- 15.0 COMPOST
- 15.1 **Compost** on a **property** shall be maintained in a composter or an open **compost** pile that is not larger than 2.0 square

metres (21.5 square feet) in area and 1.0 metre (39 inches) in height.

- 15.2 A composter or an open **compost** pile shall be kept free of pests, such as rodents, vermin, termites and injurious insects and any condition that may promote an infestation.

16.0 HEATING, HEATING SYSTEMS, CHIMNEYS, VENTS AND FUEL BURNING APPLIANCES

- 16.1 Every **building** containing an occupied **dwelling unit** or **habitable room** shall be provided with suitable heating facilities capable of maintaining an indoor ambient temperature of 21 degrees Celsius between the 15th day of September to the 1st day of June the following year. A heating system shall be maintained in good working condition so as to be capable of safely heating the **dwelling unit** or **habitable room** to the required standard.

- 16.2 No rental **dwelling unit** shall be equipped with portable heating equipment as a primary source of heat.

- 16.3 A fuel burning appliance shall:

- (a) have ample air supply to permit combustion to occur with optimum oxygen available;
- (b) be located in such a manner as to prevent impediment to the free movement of a **person** and the overheating of adjacent materials and equipment;
- (c) have **guards** where necessary to minimize the risk of an accident.

- 16.4 Where a heating system or part thereof requires solid or liquid fuel to operate, a place or receptacle for such fuel shall be provided and maintained in a **safe condition** and location so as to be free from fire or accident hazard.

- 16.5 A fuel burning appliance, equipment and accessories shall be properly vented to the outside air by means of a smoke-pipe, vent pipe, chimney flue or other approved method and as may be required by the **Building Code Act**.
- 16.6 Every chimney, smoke-pipe, flue and vent shall be maintained in a good state of **repair** so as to prevent the escape of smoke, fumes or gases from entering a **building**. Maintenance may include the removal of obstructions, sealing open joints, and the **repair** of loose or broken masonry units.
- 16.7 Every chimney, smoke-pipe, flue and vent shall be maintained in a good state of **repair** so as to prevent the heating of adjacent combustible material or structural members to unsafe temperatures.
- 17.0** AIR CONDITIONING
- 17.1 An air conditioner shall be equipped with adequate devices for the prevention of condensation drainage on to entrance areas, sidewalks or pathways and shall be maintained in a safe mechanical and electrical condition.
- 17.2 Cooling water from water-cooled equipment shall not be discharged on a driveway, walkway or other areas used for pedestrian or vehicular traffic, or in such a manner that it may cause damage to a wall, foundation or part of a **building** or **accessory building**.
- 17.3 The discharge of cooling water from water-cooled equipment shall be made to a proper drainage system and shall be connected in accordance with all applicable government regulations.
- 18.0** INTERIOR LIGHTING
- 18.1 Interior lighting standards and fixtures shall comply with the requirements of section 10.

19.0 VENTILATION

- 19.1 Sufficient ventilation shall be provided to all areas of a **building** or an **accessory building** so as to prevent accumulations of heat, dust, vapours, odours, carbon monoxide and other gases likely to create a potential **unsafe condition** or to become a nuisance.
- 19.2 A kitchen, bathroom, shower room and toilet room shall be provided with adequate natural or artificial means of ventilation.
- 19.3 An enclosed area of a **building** or an **accessory building** including a **basement** and an attic shall be adequately ventilated.
- 19.4 A system of mechanical ventilation shall be maintained in good working order.

20.0 PLUMBING

- 20.1 A **dwelling unit** shall be provided with an adequate supply of potable running water from a source approved by the Medical Officer of Health and/or the Chief Building Official of the **Township**.
- 20.2 A washbasin, bathtub or shower, and one kitchen sink in a **dwelling unit** shall be equipped with an adequate supply of hot and cold running water. All hot water shall be supplied at a minimum of 43 degrees Celsius and a maximum of 49 degrees Celsius.
- 20.3 A fixture shall be of such materials, construction and design as will ensure that the exposed surface of all parts are hard, smooth, impervious to hot and cold water, readily accessible for cleansing and free from blemishes, cracks, stains or other defects that may harbor germs or impede thorough cleansing.

- 20.4 All plumbing, including drains, water supply pipes, water closets and other plumbing fixtures shall be maintained in good working order free of leaks and defects and all water pipes and appurtenances thereto shall be protected from freezing.
- 20.5 All plumbing fixtures in every **building** or **accessory building** shall discharge the water, liquids or sewage into drainage piping, which shall be connected to a **sewage system** approved by the authority having jurisdiction.
- 20.6. All toilet facilities, sanitary conveniences and washing facilities shall be maintained:
- (a) in good working order;
 - (b) in a clean and sanitary condition;
 - (c) and supplied with hot and cold running water, with cold water connection only to toilets and urinals;
 - (d) and connected to the drainage system.
- 21.0** KITCHEN
- 21.1 A **dwelling unit** shall contain a kitchen area equipped with:
- (a) one sink surrounded by a surface that is impervious to grease and water;
 - (b) a suitable storage area;
 - (c) a counter or work area, exclusive of the sink and covered with a material that is impervious to moisture and grease and is easily cleanable;
 - (d) a space provided for cooking and refrigeration appliances including suitable electrical or gas connections;

21.2 A cooking appliance and a refrigeration appliance shall be maintained in a good state of **repair** and operating condition.

22.0 BATHROOM

22.1 A **dwelling unit** shall contain a bathroom consisting of at least one fully operational toilet, washbasin, and a bathtub or suitable shower unit.

22.2 A bathroom and a toilet shall be located within and accessible from within the **dwelling unit**.

22.3 Where a toilet or bathroom facility is shared by occupants of a residential accommodation, other than a self-contained **dwelling unit**, an appropriate entrance shall be provided from a common passageway, hallway, corridor or other common space to the room or rooms containing the said facility.

22.4 Every wall surrounding a shower shall be of impervious material and shall be maintained in a good state of **repair**.

22.5 A bathroom as required by section 22.1 shall be located in a room used for no other purpose and provided with a door capable of being locked from the inside and opened from the outside in an emergency.

23.0 FLOORS

23.1 A floor shall be smooth, level and maintained so as to be free of all loose, warped, protruding, broken or rotted boards that may create an **unsafe condition** or surface. A defective floor shall be **repaired** or replaced.

23.2 Where a floor covering has become worn or torn so that it retains dirt or may create an **unsafe condition**, the floor covering shall be **repaired** or replaced.

23.3 A bathroom, kitchen and shower room shall have a floor covering of water-resistant material and be capable of being cleaned.

24.0 ELECTRICAL SERVICE

24.1 A **dwelling** and **dwelling unit** shall be wired for electricity and shall be connected to an approved electrical supply system.

24.2 The capacity of the connection to a **building** or **accessory building** and the system of circuits distributing the electrical supply of the **building** or **accessory building** shall be adequate for the use and intended use.

24.3 Electrical wiring, cords, circuits, fuses, circuit breakers, electrical equipment and electrical heating systems shall be maintained in good working order, free from fire and accident hazards.

25.0 DISCONNECTED UTILITIES

25.1 An **owner** of a residential **building** or any **person** acting on behalf of such **owner** shall not disconnect or cause to be disconnected any service or utility supplying heat, electricity, gas, refrigeration or water to a **dwelling unit** and **habitable room** occupied by a tenant or lessee, except for such reasonable period of time as may be necessary for the purpose of **repairing**, replacing or otherwise altering said service or utility.

26.0 FOUNDATIONS

26.1 A foundation of a **building** or an **accessory building** shall be maintained in good state of **repair** so as to prevent settlement detrimental to the appearance of the **building** or **accessory building**, or the entrance of moisture, vermin, termites, insects or rodents into the **building** or **accessory building**.

26.2 Without limiting the generality of section 26.1, the maintenance of a foundation may include:

- (a) the jacking-up, underpinning or shoring of the foundation where necessary;
- (b) the extension of footings and foundations below grade or regrading to provide adequate frost cover;
- (c) installing subsoil drains at the footing where such would be beneficial;
- (d) the grouting of masonry cracks;
- (e) waterproofing the wall and joints;
- (f) the carrying out of such other work as may be required to overcome any existing settlement detrimental to the appearance of the **building** or **accessory building**;
- (g) **repairing** or replacing decayed, damaged or weakened sills, piers, posts or other supports;
- (h) making sills, piers, posts or other supports insect-proof by the application of suitable materials; and
- (i) coating with a preservative.

27.0 EXTERIOR WALLS, COLUMNS AND BEAMS

27.1 The components of an exterior wall of a **building** or an **accessory building** shall be maintained:

- (a) in good state of **repair** and in a **safe condition**;
- (b) weather tight;
- (c) free from loose or unsecured objects or materials;

- (d) so as to prevent the entrance of insects, termites, vermin, rodents or other animals;
- (e) so as to prevent deterioration due to weather, insects, vermin, termites, rodents and other animals; and
- (f) so as to prevent deterioration detrimental to the appearance of the **building** or an **accessory building**.

27.2 Without restricting the generality of section 27.1, the maintenance of an exterior wall of a **building** or an **accessory building** may include:

- (a) the applying of materials to preserve all exterior wood and metal work or other materials not inherently resistant to weathering;
- (b) the applying of materials to improve or maintain a pleasant and satisfying appearance at least commensurate with that of the neighbourhood;
- (c) the restoring, **repairing** or replacing of:
 - i) the wall;
 - ii) the masonry units and mortar;
 - iii) the stucco, shingles or other cladding;
 - iv) the coping; and
 - v) the flashing and waterproofing of the wall and joint.

27.3 Exterior columns and beams and any decorative trim shall be maintained in a good state of **repair** and in a **safe condition**. Where necessary, such columns, beams and trim shall be restored, **repaired** or replaced and suitably protected or treated against weathering, so as to prevent or remedy deterioration detrimental to the appearance of the **building** or **accessory building**.

- 28.0 EXTERIOR DOORS, WINDOWS AND OTHER OPENINGS –
CANOPIES-MARQUEES-AWNINGS
- 28.1 Shutters, windows, doors, hatchways and other exterior openings in a **building** or an **accessory building** shall be kept weather tight, draft free, and in good state of **repair** and working order.
- 28.2 Without restricting the generality of section 28.1, the maintenance of a shutter, window, door, hatchway and other exterior opening may include:
- (a) painting or the applying of a similarly effective preservative;
 - (b) the **repair**, replacement or renewing of damaged, decaying, missing or defective:
 - i) doors;
 - ii) door frames and casings;
 - iii) windows and window sashes;
 - iv) window frames and casings;
 - v) shutters;
 - vi) screens;
 - (c) refitting doors, windows, shutters or screens;
 - (d) reglazing or fitting with an translucent substitute;
 - (e) rescreening;
 - (f) using other approved means of weatherproofing where the opening is used or required for ventilation or illumination and is not protected by a window, door or similar closure:
 - i) screening with wire mesh, metal grills or other equivalent durable material; or

- ii) other protection so as to effectively prevent the entry of insects, termites, rodents, vermin or other animals.
- 28.3 Glazed doors, windows and other transparent surfaces shall be kept clean so as to permit unimpeded visibility and unrestricted passage of light.
- 28.4 A window in a **dwelling unit** that can be or is required by the standards to be openable shall be provided with screening to effectively prevent the entry of insects.
- 28.5 Nothing in this section shall be construed as preventing doors, windows and other openings in an unoccupied **building** or **accessory building** from being protected from damage or to prevent entry, for such time as determined by section 36.
- 28.6 A canopy, marquee or awning shall be properly anchored so as to be kept in a **safe condition** and shall be protected from decay and rust by a periodic application of weather-coating material.
- 28.7 A **building** shall have a safe, continuous and unobstructed passage from the interior to an exit or the outside of the **building** at street or grade level.
- 28.8 A door that facilitates access to or egress from a **dwelling unit** shall be equipped with locks, and shall be maintained in a good state of **repair** and in an operating condition.
- 29.0 EXTERIOR STAIRS, VERANDAS, PORCHES, DECKS, LOADING DOCKS, BALCONIES AND FIRE ESCAPES
- 29.1 An exterior stair, veranda, porch, deck, loading dock, balcony, fire escapes and every appurtenance attached thereto shall be maintained, reconstructed or **repaired** so as to be safe to use and capable of supporting the loads to which it may be subjected, as specified in the **Building**

Code Act, and shall be kept in **safe condition** and good state of **repair**, free of all accident hazards and other deterioration or objects detrimental to the appearance of the **building** or **accessory building**.

29.2 Without restricting the generality of section 29.1, the maintenance, reconstructing or **repairing** of an exterior stair, veranda, porch, deck, loading dock, balcony and fire escape may include:

- (a) **repairing** or replacing treads, risers or floors that show excessive wear or are broken, warped, loose or otherwise defective;
- (b) **repairing**, renewing or supporting structural members that are rotted, deteriorated or loose;
- (c) providing, **repairing** or renewing **guard** rails, railings and balustrades; and
- (d) painting or the applying of an equivalent preservative.

29.3 Exterior stairs and fire escapes shall be kept free from ice and snow.

30.0 ROOFS AND ROOF STRUCTURES

30.1 A roof, roof deck, roof structures including solar energy panels, wind generators and related **guards** of a **building** or **accessory building** shall be:

- (a) weather tight and free from leaks;
- (b) free from loose or unsecured or unsafe objects and materials;
- (c) free from accident hazards;
- (d) free from dangerous accumulation of ice and snow;

- (e) kept in a good state of **repair** and in a **safe condition**;
- (f) free from other unsightly objects and conditions detrimental to the appearance of the **building** or **accessory building**.

30.2 An eavestrough, roof gutter and downpipe shall be kept:

- (a) in good **repair**;
- (b) in good working order;
- (c) water tight and free from leaks;
- (d) free from accident hazards;
- (e) protected by painting or the applying of other equivalent preservative.

30.3 Chimneys, smoke or vent stacks and other roof structures shall be maintained plumb and in good state of **repair** and shall be:

- (a) free from loose bricks, mortar and loose or broken capping;
- (b) free from loose or rusted stanchions, guy wires, braces and attachments;
- (c) free from any accident hazard;
- (d) free from the entrance of smoke or gases into a **building** or **accessory building**;
- (e) free from the heating of adjacent combustible materials, walls and structural members to unsafe temperatures;
- (f) weather tight and free from leaks;

- (g) free from unsightly objects and conditions detrimental to the appearance of the **building** or **accessory building**.

31.0 EXTERIOR MAINTENANCE

- 31.1 All exterior surfaces that have been previously painted, stained, varnished or which have received other similar protective finishes shall be maintained without visible deterioration from the original finish, or shall be suitably refinished by application of an equivalent preservative.
- 31.2 Appropriate measures shall be taken to remove any graffiti, markings, stains or other defacement, occurring on the exposed finished exterior surfaces and, where necessary, to restore the exterior surface and adjacent areas to, as near as possible, to its appearance before the markings, stains or defacement occurred.
- 31.3 In the event of fire or other disaster, measures shall be taken as soon as possible to make the damaged **building** or **accessory building** compatible with its environment. Without restricting the generality of the foregoing, such measures include:
 - (a) making the **building** or **accessory building** safe;
 - (b) **repairing** of damaged surfaces exposed to view;
 - (c) cleaning any damaged surfaces exposed to view;
 - (d) refinishing so as to be in harmony with adjoining undamaged surfaces.
- 31.4 In the event the **building** or **accessory building** is beyond **repair**, the **property** shall be cleared of all remains and left in a graded level and tidy condition.

32.0 INTERIOR WINDOWS, DOORS, SURFACES, FLOORS AND STAIRS

32.1 Interior windows, doors, surfaces, floors and stairs shall be maintained:

- (a) in a clean, odour free and sanitary condition, reasonable for the normal use or occupancy of the room, passageway, enclosure or space;
- (b) in good working order and good state of **repair**, free from holes, loose, broken, warped, torn, damaged or decayed boards or materials;
- (c) free from depressions, protrusions, deterioration or other defects which could create an **unsafe condition** or which are out of character with the normal use of the area in which such defect occurs;
- (d) so as to afford the fire resistive properties and other protection for which they shall be designed; and
- (e) free of any graffiti, markings, stains or other defacement.

32.2 Interior windows and doors shall also comply with the requirements of section 28.

33.0 INTERIOR STRUCTURE – COLUMNS AND BEAMS

33.1 A **building** and an **accessory building** and all structural components, including but not limited to all joists, beams, studding, and roof rafters, shall be maintained with material adequate for the load to which they are subjected to.

34.0 WALLS-CEILINGS

34.1 Every interior surface and finish of walls and ceilings shall be maintained:

- (a) in good state of **repair**, a surface which is reasonably smooth, clean, tight and easily cleaned;
- (b) free of holes, cracks, loose plaster or other material;
- (c) in a **safe condition**;
- (d) so as to possess the fire resistant properties required by the **Building Code Act** and the Fire Protection and Prevention Act, as amended.

35.0 ELEVATORS

- 35.1 An elevator, an elevating device, dumb-waiters, hoists, escalators, incline lifts including all parts, lighting fixtures, lamps, elevator buttons, floor indicators and ventilation fans shall be maintained in good state of **repair**, operable and in a **safe condition**.

36.0 VACANT PROPERTY AND VACANT BUILDINGS – ADDITIONAL STANDARDS

- 36.1 **Vacant property** shall be kept clear of all **waste** and other materials and equipment not otherwise permitted by the zoning by-law.
- 36.2 A **vacant building** shall:
 - (a) be secured against unauthorized entry;
 - (b) have liability insurance; and
 - (c) be protected against the risk of fire, accident, or other danger.
- 36.3 Where a **vacant building** has been vacant for at least sixty (60) consecutive days, a **Property Standards Officer** who reasonably believes that a **vacant building** poses a risk to safety may, in writing, require the **Owner** of a **vacant**

building to do any one or more of the following, within the timeframe specified by the **Property Standards Officer**:

- (a) install security measures or devices to the satisfaction of the **Property Standards Officer**, and such measures may include boarding of doors, windows, or other openings; or
- (b) do any work or **repairs** which, in the opinion of the **Property Standards Officer**, are necessary to secure a **vacant building** from unauthorized entry or protect a **vacant building** against the risk of fire, accident, or other danger.

36.4 Where a **vacant building** is boarded or required to be boarded:

- (a) boarding materials shall be installed and maintained in good order;
- (b) boarding materials shall be installed to exclude precipitation and wind from entering the **vacant building**, and to secure the **vacant building** from unauthorized entry, and shall be installed within the reveal of the opening frame or cladding, where feasible;
- (c) unless inherently resistant to deterioration, boarding materials shall be treated with a protective coating of paint or equivalent weather resistant material;
- (d) boarding materials shall be selected, coated, coloured, and installed to match surrounding door/window frames and exterior wall finishes.

36.5 Where a **vacant building** remains vacant for more than ninety (90) consecutive days, the **Owner** shall ensure that all utilities serving the **vacant building** are properly disconnected, terminated, or capped, unless such utilities are necessary for the safety or security of the **vacant**

building, or unless such utilities are otherwise required by law to remain connected.

36.6 When openings in a **vacant building** previously boarded or secured become unsecured, such openings shall be secured again, and as determined by the **Property Standards Officer** may require the use of materials and fasteners of greater strength, installed in such a manner to deter their removal or destruction.

36.7 Where a **vacant building** has remained vacant or unoccupied for a period of two (2) years and continues in a state of disrepair and deterioration, a **Property Standards Officer** may issue an order to remove all previously installed boarding from windows and doors and to **repair** the **vacant building** in compliance with the standards set out in this By-law.

37.0 ADMINISTRATION AND ENFORCEMENT

37.1 A **Property Standards Officer** is responsible for the administration and enforcement of this By-law.

37.2 A **Property Standards Officer** may, upon producing proper identification, enter upon any **property** at any reasonable time without a warrant for the purpose of inspecting the **property** to determine,

(a) whether the **property** conforms with the standards prescribed in this by-law;

(b) whether an order made under this by-law and the **Building Code Act** has been complied with.

37.3 Despite section 37.2, a **Property Standards Officer** shall not enter or remain in any room or place actually being used as a **dwelling** unless,

(a) the consent of the **occupant** is obtained, the **occupant** first having been informed that the right of

entry may be refused and entry made only under the authority of a warrant issued under the **Building Code Act**;

- (b) a warrant issued under the **Building Code Act** is obtained;
- (c) the delay necessary to obtain a warrant or the consent of the **occupant** would result in an immediate danger to the health or safety of any **person**;
- (d) the entry is necessary to terminate a danger under subsection 15.7 (3) or 15.10 (3) of the **Building Code Act**; or
- (e) the requirements of section 37.4 are met and the entry is necessary to remove an **unsafe condition** under clause 15.9 (6) (b) of the **Building Code Act** or to **repair** or demolish under subsection 15.4(1) of the **Building Code Act**.

37.4 Within a reasonable time before entering the room or place for a purpose described in section 37.3 (e), the **Officer** shall serve the **occupant** with notice of his or her intention to enter it.

37.5 A **Property Standards Officer** for the purposes of an inspection has all the powers as provided for in section 15.8(1) of the **Building Code Act**.

38.0 ORDERS AND COMPLIANCE

38.1 An **owner** of **property** shall comply with the standards and requirements prescribed in this By-law.

38.2 Every **Property Standards Officer** who finds that a **property** does not conform with any of the standards of this By-law, may make an order pursuant to the provisions of Section 15.2 of the **Building Code Act**:

- (a) requiring the **property** that does not conform with the standards to be **repaired** and maintained to conform with the standards; or
- (b) requiring that the site be cleared of all **buildings** or **accessory buildings, structures**, debris or refuse and left in a graded and leveled condition.

38.3 Every **owner** of **property** shall comply with an order made pursuant to this By-law and the **Building Code Act** requiring compliance as confirmed or modified. If an order of a **Property Standards Officer** is not complied with in accordance with the order as deemed confirmed or as confirmed or modified by the **Committee** or a judge, the **Township** may cause the **property** to be **repaired** or demolished accordingly.

38.4 Where any **person** fails to comply with an order issued, the **Township** may enter and cause the required work to be done at the cost of the **person**. The cost of such work may be recovered by action or by adding the costs to the tax roll and collecting the costs in the same manner as property taxes.

39.0 APPEAL OF ORDER

39.1 An **owner** who has been served with an order made under this By-law and **Building Code Act** and who is not satisfied with the terms or conditions of the order may appeal to the **Committee** by sending a notice of appeal by registered mail to the secretary of the **Committee** within 14 days after being served with the order.

39.2 An order that is not appealed within the time referred to in Section 39.1 shall be deemed to be confirmed.

39.3 The **Committee** shall hear the appeal.

- 39.4 On an appeal, the **Committee** has all the powers and functions of the **Property Standards Officer** who made the order and the **Committee** may do any of the following things if, in the **Committee's** opinion, doing so would maintain the general intent and purpose of the by-law and of the official plan or policy statement:
- (a) Confirm, modify or rescind the order to demolish or **repair**.
 - (b) Extend the time for complying with the order.
- 39.5 The **Township** in which the **property** is situate or any **owner** or **person** affected by a decision under this section may appeal to the Superior Court of Justice by notifying the Clerk of the **Township** in writing and by applying to the court within 14 days after a copy of the decision is sent.
- 39.6 The Superior Court of Justice shall appoint, in writing, a time and place for the hearing of the appeal and may direct in the appointment the matter in which and the **persons** upon whom the appointment is to be served.
- 39.7 On the appeal, the judge has the same powers and functions as the **Committee**.
- 39.8 An order that is deemed to be confirmed under section 39.2 or that is confirmed or modified by the **Committee** under section 39.3 or a judge under section 39.7, as the case may be, shall be final and binding upon the **owner** who shall carry out the **repair** or demolition within the time and in the manner specified in the order.
- 40.0** POWER OF TOWNSHIP TO REPAIR AND DEMOLISH
- 40.1 If an order is not complied with in accordance with the order as deemed confirmed or as confirmed or modified by the **Committee** or a judge, the **Township** in accordance with section 15.4 of the **Building Code Act** may cause the **property** to be **repaired** or demolished.

40.2 Where an order is not complied with and the **Township** has caused the property to be **repaired** or demolished, the **Township** has priority lien status in accordance with section 1 of the *Municipal Act, 2001, as amended*, on the **property** for the amount spent on the **repair** or demolition and the amount may be added to the tax roll by the Treasurer of the **Township** and may be collected in the same manner as taxes on the **property**.

41.0 EMERGENCY ORDERS

41.1 If upon inspection of a **property** an **Property Standards Officer** is satisfied that there is non-conformity with the standards prescribed in this by-law to such extent as to pose an immediate danger to the health or safety of any **person**, the **Property Standards Officer** may make an order in accordance with section 15.7 of the **Building Code Act** containing particulars of the non-conformity and requiring remedial **repairs** or other work to be carried out immediately to terminate the danger.

42.0 CERTIFICATE OF COMPLIANCE

42.1 After inspecting a **property**, a **Property Standards Officer** who is of the opinion that the **property** is in compliance with the standards established in this By-law, may issue a certificate of compliance to the **owner**.

42.2 The prescribed fee set out in the **Township's Fees and Charges By-law** shall be payable prior to the issuance of a certificate of compliance where it is issued at the request of the **owner**.

43.0 PENALTY

43.1 Every **owner** who fails to comply with an order, as confirmed, any other order, a direction or a requirement made under this By-law is guilty of an offence under Section 36.(1) of the **Building Code Act** and is liable to a penalty or penalties as set out in Section 36 of the **Building Code Act**.

44.0 PROPERTY STANDARDS COMMITTEE

44.1 A **Committee** is hereby established in accordance with the **Building Code Act**.

44.2 The **Committee** shall be composed of such persons, not fewer than three (3), as **Council** considers advisable.

44.3 The **Committee** shall hold office for the term of **Council** or until such time as successors are appointed.

45.0 EXEMPTIONS

45.1 This By-law does not apply to lands on which construction is actively proceeding in accordance with a permit issued pursuant to the *Building Code Act*.

45.2 This By-law does not apply so as to prevent a farm, meeting the definition of "agricultural operation" under the *Farming and Food Production Protection Act, 1998, S.O. 1998 c.1*, from carrying out a normal farm practice as provided for and defined under that Act.

46.0 VALIDITY

46.1 If any section, subsection, paragraph, sentence, clause, or provision of this By-Law be declared by a Court of competent jurisdiction to be invalid, illegal or ultra vires for any reason, all other provisions of this By-Law shall remain and continue in full force and effect and shall remain valid and binding.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7th DAY OF NOVEMBER, 2019.

James Seeley, Mayor

Patrick Moyle, Clerk/CAO

Schedule A to Report FIN-2019-031

* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees incurred for the processing of the application.



REPORT EM-2019-01

TO: Mayor and Members of Council

FROM: Linda Dickson, Emergency Manager/CEMC

MEETING DATE: November 20, 2019

SUBJECT: 2019 Annual Emergency Management Programme Report

RECOMMENDATIONS

That Council for the Township of Puslinch accepts the annual status report on the Township's Emergency Management Programme for 2019.

Purpose

The following report outlines the Municipal Emergency Management Programme requirements of the Emergency Management and Civil Protection Act, and Ontario Regulation 380/04 for 2019, and further, how the Township of Puslinch has satisfied these requirements.

Background

Program Committee:

The Township has an Emergency Management Programme Committee (Committee). The Committee met on March 4, 2019 to review the Township's Emergency Management Programme including its Hazard Identification and Risk Assessment, Emergency Response Plan, training needs, proposed annual exercise and Public Education. The minutes from the Committee meeting are attached.

Emergency Response Plan:

There are no changes proposed to the Emergency Response Plan for 2019. A review and update of the plan is currently underway. The revised plan will be brought forward to Council for consideration and adoption in 2020.

Training:

For 2018 and 2019, the Office of the Fire Marshall and Emergency Management (OFMEM) set out certain prescribed training requirements for CEMCs and Municipal Emergency Control Group (Control Group) members. The CEMC has completed all of the training requirements prescribed.

OFMEM prescribes training to ensure Municipal Emergency Control Group (MECG) members have an adequate level of training and knowledge of their emergency management programmes, their roles and responsibilities as set out in the Emergency Response Plan and knowledge of the capabilities of their Municipal Emergency Operation Centres.

Control Group Training for the Township was held March 4 and August 6.

The following is additional training provided for Control Group members and support staff.

- i) **September 24, 2019** – Scribe Training
- ii) **October 1, 2019** – Crisis Communication Workshop

Annual Emergency Management Exercise:

Control Group members must participate in an annual exercise, which evaluates the Municipality's Plan and Procedures. On October 7, 2019, a field exercise was held and on October 25, the Control Group conducted its annual exercise. The objectives of the exercise were as follows:

- i) Test the Townships Emergency Notification Procedures.
- ii) Test the set up of the Emergency Operations Centre and its capabilities including telephone, radios, and electronic mapping capabilities (COP and Municipal 511).
- iii) Introduce the Control Group to the Incident Management System (IMS) including the IMS forms used during an emergency response.
- iv) Test emergency information procedures for the Hazardous Materials response.
- v) Hazardous Materials response and the interoperability and coordination between first responders and DB Schenker/ Maple Leaf Foods (Field Component of the Exercise).

The field of exercise of October 7 was used as the input for the Control Group Training exercise. There were several observations and lessons learned from both exercises. The attached After Action Report contains a listing of the Recommendations.

Public Education

A Flood Water Damage Booklet was made available in the Puslinch Library.

During Emergency Preparedness Week - May 5 to 11 - information was available at the Wellington County Libraries and Municipal Office, and draws for 72-hour emergency preparedness kits were held.

Winter Weather material was available at the Wellington County Libraries throughout the winter months. Winter Driving Safety information is available at Car/Tire businesses throughout Wellington County.

The County page in the Wellington Advertiser and the County's social media accounts regularly contain emergency public information.

The Television screens in the County Libraries display preparedness information.

All preparedness messages displayed in the Libraries, posted on the County Page or on social media, focused on the following key messages for each month of the year:

January – Make a Plan

February - 211

March – Floods

April – Sheltering

May – Emergency Preparedness Week`

June – Tornadoes

July – 72 Hour Kit

August – Business Continuity

September – Be Informed

October – Power Outages

November – Winter Weather

December – Unique Family Needs

Critical Infrastructure:

During the summer, the Common Operating Picture mapping that includes information on the Critical Infrastructure throughout the County was reviewed and updated with the assistance of County and Member Municipal staff.

Financial Implications: None

Applicable Legislation and Requirements: Emergency Management and Civil Protection Act, R.S.O, 1900 and Ontario Regulation 380/04.

Attachments

Puslinch Emergency Management Programme Committee Minutes – March 4, 2019
Puslinch Emergency Management Exercise After Action Report.

In accordance with the Emergency Management and Civil Protection Act, R.S.O., 1990, the Township of Puslinch Municipal Emergency Control Group (MECG) conducted an exercise as required by Regulation 380/04 Section 12 (6). Recommendations and lessons learned from the exercise debrief held immediately following the exercise are included in this report.

1. Date: October 7, 2019 (Field)
October 25, 2019 (Control Group Discussion exercise)

2. Location: DB Schenker/Maple Foods and Primary EOC

3. Field Exercise Participants

DB Schenker
Maple Leaf
Puslinch Fire Department
Guelph Wellington Paramedic Service
Wellington OPP
Emergency Management

4. Control Group Participants:

James Seeley, Mayor
Scott Lawson, Inspector OPP
Pay Moyle, CAO
Brad Churchill, Deputy Fire Chief and alternate CEMC
Jessica Goyda, Councillor and alternate to the Mayor
Mary Hasan, Treasurer
Claire Collinson, Legislative Assistant, Scribe
Andrea Ravensdale, EIO
Mike Fowler, Road Superintendent

Observers:

Heather Lawson. EM Programme Coordinator
Drew Maddison, Field Officer
John Uptegrove, Fire
Stephen Dewar. GWPS Chief
Paul Boshart, GWPS

Facilitators:

Linda Dickson, Emergency Management Manager/ CEMC
Luis Gomes, Fire Chief

5. Type of Exercise: Field and Table Top exercise with a notification drill.

6. Scenario:

The Township of Puslinch's Hazard Identification and Risk Assessment list Hazardous Materials release as a significant risk that may require a coordinated Municipal emergency response. The exercise scenario is based upon a structure fire with an ammonia leak from an industry located in the Township of Puslinch just outside the urban settlement of Aberfoyle.

7. Objectives:

- i) Test the Township's Emergency Notification Procedures.
- ii) Test the set up of the Emergency Operations Centre and its capabilities including telephone, radios, and electronic mapping capabilities (COP and Municipal 511).
- iii) Introduce the Control Group to the Incident Management System (IMS) including the IMS forms used during an emergency response.
- iv) Test emergency information procedures for the Hazardous Materials response.
- v) Hazardous Materials response and the interoperability and coordination between first responders and DB Schenker/ Maple Leaf Foods (Field Component of the Exercise).

8. Exercise Observations and Recommendations:

The following is a list of recommendations and observations from both the Field and the Control Group exercise.

Control Group Exercise

- Testing the notification procedures – went well and was successful. A few phone numbers need updating on the contact list. Provided new Control Group members and support staff with a better understanding of the process.
- EOC set up – went well.
 - Laptop in chambers is a bit slow. A new laptop to be purchased.
 - Should have a second projector to display the main event log.
 - Use of the Common Operating Picture was helpful.
 - Noted that the Township upgraded its telephones to a VoIP system. There are now two active lines for the EOC and the others are included in the Township telephone system. The dedicated lines and numbers need to be determined and included in the EOC procedures.
- Incident management system – forms are new to many members. Additional training would be helpful.
- Scribe training is helpful. Need more staff trained.

- Would appreciate using less acronyms or make sure people know what they mean by including a glossary.
- Is there standard messaging (emergency messages) that could be created for these types of situations, particularly for sheltering in place.

Field Exercise

- Industry and Emergency Services had an opportunity to work together and to understand each other's procedures.
- Fire had an opportunity to test its response procedures to an ammonia leak and fire.
- In an emergency, the media contact for Maple Leaf is at Head Office for coordinating information.
- Fire Department felt that a building site plan and MDS sheets would be helpful for responses to this location. Maple Leaf will provide MDS sheets. Site plan/building plans are located in the Township Planning files.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Linda Dickson, Emergency Manager/CEMC
Date: Thursday, September 12, 2019
Subject: Report on the Rural Green Property Addressing Signage

Background:

In May 1993, County Council supported a resolution from the Planning and Development Committee in Report PD93-11 to undertake a "rural addressing system for Wellington County for use in providing consistent County wide civic addresses", and further that "all (then) rural Townships be requested to use the County numbering system".

April 1994 PD94-11 report of the Planning and Development Committee indicated that the addressing system would be completed for all rural municipalities in Wellington. The report also indicated that that all of the rural Townships are working together to develop consistent signage for both property identification signs and road intersections signs. The County Roads Department assisted the Townships with this project and obtained a manufacturer for both the property signs and the posts. The May 1994 Roads Committee Report awarded tenders for the rural green property signs.

The consensus of County Council in 1993/94 for the rural addressing project was to ensure consistency of signage across all municipalities.

Mapleton Council Green Sign Resolutions:

Mapleton Council has indicated a desire to have the rural green property signs in Mapleton updated to include the Road/Street name. The Township of Woolwich has a similar signage system and the Floradale Fire Department in Woolwich Township services a large area of Mapleton. Mapleton Council supported the following two resolutions.

Resolution of Mapleton Council –January 22, 2019

"That the Township of Mapleton Council direct staff to assess our current system of Green Emergency Civic Numbers and determine viability of including both road number and name of street, and further staff report back to Council".

Resolution of Mapleton Council – February 2019

"THAT Township of Mapleton Council receive Fire/Rescue Report FR2019-02 dated February 12, 2019 regarding Emergency Locate Number Enhancements for information; AND FURTHER THAT Council supports further discussions at the County level for bulk pricing and consistent signage". Staff Report attached.

Green Sign Replacements:

The request to include the road/street name on the green property sign is a definite benefit for emergency location purpose. With the increase in cell phone usage today and less reliance on landline

9-1-1 calls that include the telephone and address location information, the additional information on the sign is helpful for emergency services, public works and utilities that provide services in Wellington.

The inclusion of the road name on the green property sign would be an enhancement for all municipalities in Wellington and not just Mapleton. This would ensure the consistency of the signage originally envisioned by County Council in 1993. The Wellington County Fire Chiefs have reviewed the concept and support updating the green property signs to include the road name. It has also been noted that many of the existing signs (although the responsibility of the property owner once posted) are rusting and are in need of replacement.

It is estimated that the current number of green signs in the County is 13500.

Cost allocation options:

- 1) County budgets for the costs to replace all 13,500 green property signs in the 2020 budget at a cost of \$270,000. Member municipal staff would assist with the replacement of the signs in each municipality; or
- 2) Member municipalities replace all of the green property signs in their municipality and cover the costs of the signs; or
- 3) Cost of replacement of the green property signs be the responsibility of the property owner.

Recommendation:

That the Council for the County of Wellington authorizes staff to budget for the replacement of all current rural green property signs with the exception of intersection signage with green property signs that include the approved municipal road name in the 2020 EM Capital Budget.

Respectfully submitted,



Linda Dickson
Emergency Manager/CEMC, MCIP, RPP, CMMIII



REPORT PW-2019-004

TO: Mayor and Members of Council

FROM: Lynne Banks, Development and Legislative Coordinator

MEETING DATE: November 20, 2019

SUBJECT: Roads Ownership – Rhodes Road and Puslinch Lake Area Roads

RECOMMENDATION

That Report PD-2019-015 regarding the ownership of Township roads around Puslinch Lake, and specifically Rhodes Road, be received.

Background:

In November, 2018, as a result of a delegation request by the residents abutting Rhodes Road that the Township open a discussion to explore the possibility of the Township taking over the maintenance of the road allowance, Council passed a resolution that states “that staff determine which roads are private and which roads are publicly owned and report back to Council.”

The Township requested that Sumita Dason of Dason Law Office conduct a title search of the roads surrounding Puslinch Lake.

Rhodes Road

The title search and Township files provides the following information for Rhodes Road:

- The Corporation of the Township of Puslinch is the owner of Rhodes Road (PIN 71207-0174)
- Rhodes Roads was established on two plans of subdivisions being Plan 521 registered in 1958 and 560 registered in 1961
- Although the Township owns Rhodes Road, Rhodes Road has not been assumed by the Township by Bylaw

- There are two agreements (Instrument Number 236033 done in 1980 and Instrument Number 672923 done in 1992) which indicate that Rhodes Road are to be privately maintained

S44 of the Municipal Act, 2001 requires a municipality to maintain public highways but S31(4) excludes roads on a subdivision plan which have not been specifically assumed by Bylaw. Given that Rhodes Road, although owned by the Township has not been assumed by the Township to date, the Township does not have maintenance obligations for Rhodes Road.

Rhodes Road has trees overhanging the road, an embankment along a portion of the side of the road and no drainage although it is marked out as a 66 feet wide road. Costs to widen and grade the road, trim overhanging trees and trees along both sides of the road allowance, install drainage on the road have yet to be determined.

Other Private Roads around Puslinch Lake

The Township also does not have any maintenance obligations for private roads. Attachment C indicates the ownership of all roads around Puslinch Lake. Apart from Rhodes Road and Travelled Road, all roads are privately owned and need not be maintained by the Township.

Applicable Legislation and Requirements

Municipal Act, 2011

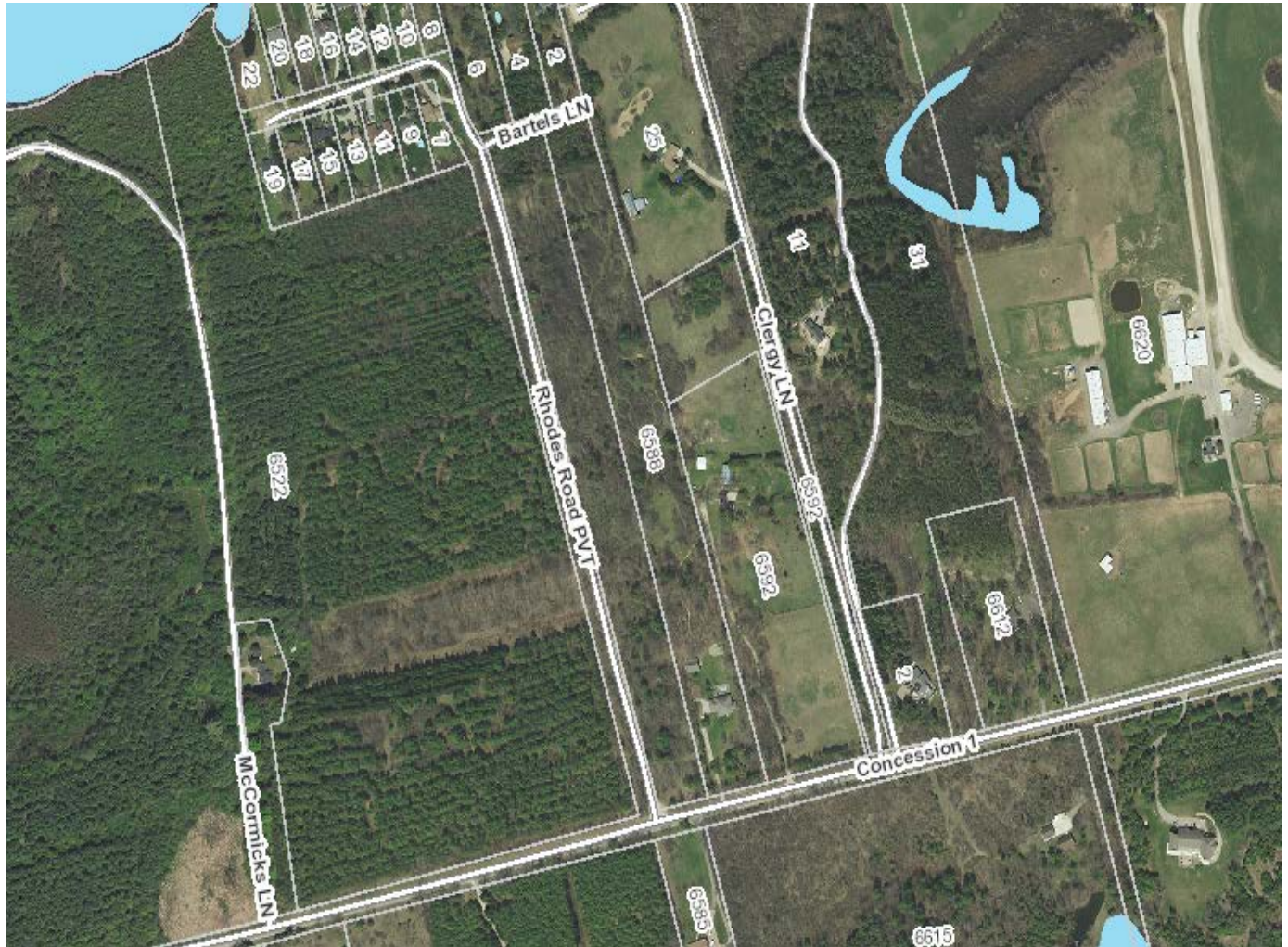
Attachment “A”

Attachment “B”

Attachment “C”

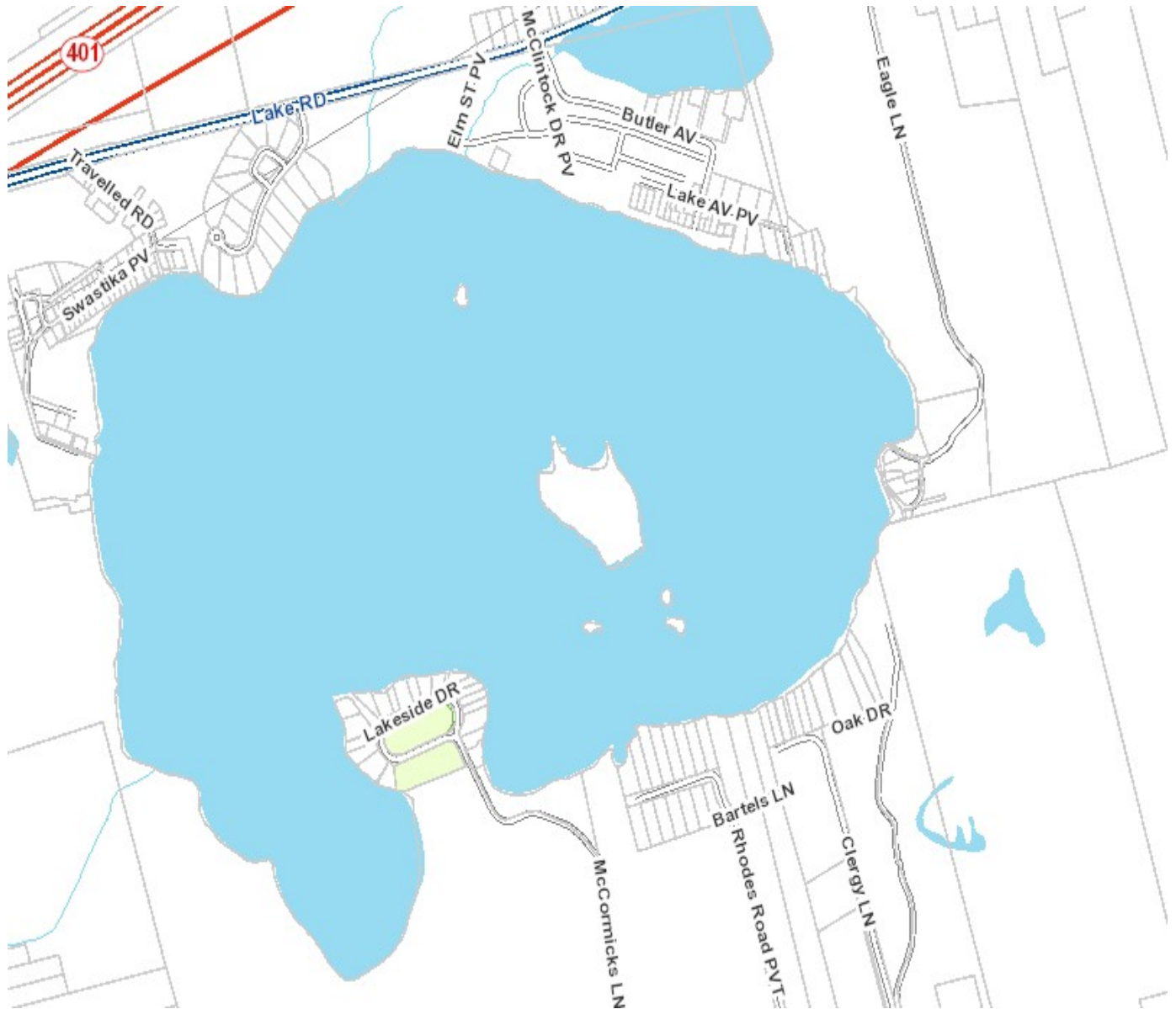
ATTACHMENT "A"

AERIAL MAP OF RHODES ROAD



ATTACHMENT "B"

AERIAL MAP OF ROADS AROUND PUSLINCH LAKE



ATTACHMENT “C” ROADS SUMMARY FOR PUSLINCH LAKE AREA

ROADS SURROUNDING PUSLINCH LAKE SUMMARY		
Road Name	PIN(s) where road is located	Ownership
McClintock Drive	71207-0299(LT), 71207-0301(R)	PRIVATE (Puslinch Beach & Marine Limited/Various Registered Transfers)
Butler Avenue	71207-0301(R)	PRIVATE (Various Registered Transfers – Registry System)
Flynn Avenue	71207-0301(R)	PRIVATE (Various Registered Transfers – Registry System)
Lake Avenue	71207-0299(LT)	PRIVATE (Puslinch Beach & Marine Limited)
Bartel’s Lane	Various PINs approx. location: 71207-0194, 71207-0197, 71207-0196, 71207-0288, 71207-0289, 71207-0222, 71207-0221, 71207-0220, 71207-0219, 71207-0218, 71207-0217, 71207-0216, 71207-0420	PRIVATE (Various Registered Owners)
Lakeside Drive	71207-0339 (LT)	PRIVATE (McCormick’s Point Cottager’s Association Inc.)
McCormick’s Point	71207-0419(LT), 71207-0420(LT)	PRIVATE (Grand River Conservation Authority)
Pioneer Grove	71207-0372 (LT)	PRIVATE (Jonathan MacNaughton & Kendra Jager)
Clergy Lane	71207-0253 (R)	PRIVATE (Various Registered Owners)
Oak Drive	71207-0371(LT), 71207-0372(LT)	PRIVATE (Jennifer Teresa Gilks & Andrew Peter Michaud/ Jonathan MacNaughton & Kendra Jager)
Siefert Drive	71810-0000	PRIVATE (Condominium Corporation)
Rhodes Road	71207-0174 (LT)	PUBLIC (The Corporation of the Township of Puslinch)
Eagle Lane		PRIVATE
Maple Trail		PRIVATE
Elm Trail		PRIVATE
Poplar Trail		PRIVATE
Cedar Trail		PRIVATE
Swastika Road		PRIVATE
Travelled Road	71207-0085	PUBLIC (Public Authority Having Jurisdiction)

Puslinch Emergency Management Program Committee

Minutes

Puslinch Fire Training Room
7404 Wellington Road 34
March 4, 2019; 13:00 hrs. (1:00 pm)

Present:

James Seeley, Mayor
Jessica Goyda, Councillor
Karen Landry, CAO
Luis Gomes, Fire Chief
John Uptegrove, Fire Training Officer
Kerri Mitchell, Guelph-Wellington Paramedic Services
Brad Churchill, Deputy Fire Chief
Don Creed, Director of Public Works and Parks
Mike Fowler, Public Works
Linda Dickson, Emergency Manager/CEMC
Heather Lawson, EM Programme Coordinator
Alex Post, EM Assistant

Regrets

Inspector Lawson, Wellington OPP

1. Adoption of Minutes

That the minutes of April 9, 2018 Committee meeting be approved as amended.

Moved by: Karen Landry

Seconded by: James Seeley

Carried.

2. Delegations:

Small Emergency Response and Red Cross Agreement

Emergency Manager/CEMC provided an overview of the Red Cross Agreement signed in September of 2018 between the County of Wellington and Canadian Red Cross. This agreement covers support needs from the Red Cross during large municipal emergencies and particularly those requiring the opening of shelters. The process for small emergencies, generally less than 50 individuals affected and the support that can be provided by Wellington County Social Services for displaced families and individuals particularly for those without sufficient insurance coverage. Process is for Red Cross first up to 48 hours and then Social Services will support

beyond the 48 hours. Important for Social Services to be contacted early to be able to support affected persons.

ACTION ITEM: Fire Chief Gomes will provide a copy of the Township's draft "After the Fire" brochure EM staff to confirm Social Services contact information and 211.

ACTION ITEM: Kerri Mitchell will provide contact information for the Guelph/Wellington to give Community Paramedicine/Brad (CP Coordinator) contact to Puslinch Fire.

Mayor asked about arrangements with Guelph Transit in the event transportation is required for an Emergency. Emergency Manager reviewed the Contact and Resource Guide and the information provided including a listing of transportation services that can be contacted in an emergency.

Public Health

RE: Vaccination Clinics

Public Health is interesting in process to secure municipal facilities for vaccination clinics if need. Public Health advised by CEMC to contact municipalities directly.

RE: Vulnerable Populations

Public Health would like to know if there is a listing of vulnerable populations within a municipality. Information is provided in a number of sources such as the Common Operating Picture, Contact and Resource Guide and contact list of various agencies such as Guelph/Wellington EMS.

3. Business Arising from Minutes

Dashboard

CEMC review the current list of items in the Township Dashboard.

Committee noted that spills are not the responsibility of the municipality but rather of the party responsible for the spill. Municipality will generally not be involved in the response unless it directly affects municipal property.

Fire Department is currently collecting data for the hazardous sites in the Township to create a plan for response that will be shared with Guelph Fire Dispatch. Committee also discussed including information on the Common Operating Picture (COP) in the event there is a municipal response component. The Control can source information on the site from the COP and placed in their CAD system to provide responders with layout, procedures, and hazards. This information can also be shared with City of Guelph/Guelph Fire through their GIS Department.

ACTION ITEM: Hazardous Facilities Layer to be added to the COP. Meeting to be arrange with Fire Chief, Emergency Manager and EM Assistant to discuss type of information to be included in the COP.

Alert Ready Spring Test

The Municipality may issue an alert through the Alert Ready system by contacting the Provincial Emergency Operation Centre (PEOC). Alert Ready procedures are in the EOC Procedures. The next Provincial test is May 8, 2019 at 2:55pm. Additional Information about the system can be found on www.emergencymanagementontario.ca

4. 2019 Work Plans

The work plans were reviewed with the Committee. No changes were noted.

5. HIRA review and approval

The committee reviewed the Township's Hazard Identification and Risk Assessment (HIRA).

Committee discussed if flooding should be included. It was generally agreed that this Hazard does not pose a significant community risk based upon information provided by Conservation Authorities such as the GRCA.

That the Committee approves the Township HIRA as included in the agenda package.

Moved by: James Seeley

Seconded by: Luis Gomes

Carried.

6. Emergency Response Plan (ERP) Review Update

A review and update of the ERP is schedule for 2019/20. The Emergency Information Section and Evacuation Section of the Plan will be update and debris management policies will be included. No other areas in the plan were noted by the Committee as in need of updating.

7. Exercises

2018 Exercise After Action Report

Reminder that the BBM is no longer being used as an emergency response tool. Some Municipalities are using WhatsApp as an emergency communication tool.

As noted through the recommendations, the number of IMS Forms have been reduced and revised. These include the Incident Briefing, Status Summary and Incident Action Plan.

2019 Exercise

Committee discussed possible scenarios and timing for an emergency management exercise this year. Scenario suggestions included Fuel/Materials Spill (with ministry involvement), School Evacuation, an incident at a hazardous site. Suggested that we consider a train derailment scenario in 2020 as this will take some time to plan. Suggested that the exercise take place in the fall.

ACTION ITEM: EM staff to provide information used in a Township exercise to the Fire Chief for review as part of the 2019 exercise.

8. Public Education Plan for 2019

Continue to promote the message of being 72 hours prepared.

Emergency preparedness messages will go in the Wellington Advertiser throughout 2019 as well as the County's social media pages.

Emergency preparedness week is May 5-11, 2019. There will be a display at the Puslinch library during this week with a draw to win an emergency kit.

There will be a focus on one message each month this year; however, if there is something occurring in the County additional messages will be put out.

Monthly Messages:

January – Making a Plan

February – 211

March – Flooding

April – Sheltering

May – Emergency Preparedness Week

June – Tornadoes/ Severe Summer Weather

July – 72 hour kit

August – Business Continuity

September – Be Informed

October – Power Outages

November – Winter Weather

October – Unique Family Needs

Committee requested that we source another option for the EP week draw rather than holding the draw at the Municipal Office due to a lack on entries in past years..

ACTION ITEM: Fire Chief Gomes will coordinate with Fire Public Education Officer and EM staff regarding a visit to the Aberfoyle Public School and/or a Township EP week event.

9. Training Plan for 2019

The CEMC conducted required Control Group training for 2019 using the five key competencies as set out by with the Committee and Control Group members in attendance. Some members requested additional review which will be arranged with the CEMC.

Additional Training proposed for 2019 includes the following:

BEM—May 7-8

Elected Officials—April 30. Information has been provided to the CAO

Scribe Training — TBD

Crisis Communication—TBD, contact CEMC if interested.

10. Critical Infrastructure – COP and Municipal 511 training/overview

The Committee received a presentation on how to access the COP and Municipal 511 as well as the capabilities of each site. Municipal 511 is available for use. The County has included the cost of the service in the 2019 budget. Process is to have staff become familiar with the system and then begin promoting it to the public later in t2019.

The login credentials for the COP are provided in the Township's EOC Procedure. Login information for Municipal 511 is available from the CEMC. Additional training can be provided by contacting the EM staff.

11. Emergency Operation Centres

All Township Emergency Management documents should be provided to the CAO after every update.

12. New Business

Committee reviewed the recent Jet Fuel Spill incident on the 401 in January of 2019.

Voyent Alert

CEMC provided information to the Committee about an emergency notification tool from Voyent alert that can also be used as a daily municipal notification tool. The cost for the service is very reasonable. Emergency Manager can arrange a demo if the Committee/Township is interested in the service.

Winter Storm Event

Recommended that County of Wellington consider a process to contact municipal Public Works Directors directly when County ploughs have been pulled from the roads. This process can happen very quickly and would be nice to know immediately when this has occurred.

There was discussion concerning the County wide road closure information during the storm event and who's responsibility it is to issue the closure. Emergency Manager note that the OPP is responsible for official closing the road and further that this message was incorrect. Wellington OPP did not officially close all roads in the County but noted that during the event there were a number of roads that were closed based upon discussions between OPP and the municipalities. Wellington OPP's view is that we cannot properly sign all roads in the county and therefore not practical to close them all at once. Committee supported this direction.

13. Information and Correspondence

Emergency Management Strategy for Canada

Committee was advised of the new Federal strategy on Emergency Management

Office of the Fire Marshall and Emergency Management

Committee advised that Ross Nichols has retired as the Provincial Fire Marshall.

14. Adjournment

The meeting was adjourned by the chair at 3:21pm.

Minutes prepared by Alex Post.

MINUTES – JUNE 3, 2019

MEMBERS PRESENT

Mary Tivy – Chair
Councillor Matthew Bulmer
John Arnold
Barb Jefferson
John Levak

MEMBERS ABSENT

None

TOWNSHIP STAFF

Lynne Banks – Development & Legislative Coordinator

1. CALL TO ORDER

The meeting was called to order at 1:10 p.m.

2. APPOINTMENT OF CHAIR AND VICE CHAIR

The meeting was called to order by Lynne Banks at 1:10 pm. Lynne welcomed everyone and advised that the first matter would be the appointment of the new Chair for the term of June 2019 through June 2021, which she would conduct, and then the Chair would proceed with the appointment of the Vice Chair and the opening remarks would follow. Lynne asked for any expressions of interest for the position of Chair and Barb Jefferson advised that after discussion with John Levak, John Levak would express interest in the position of Chair and Barb Jefferson would express interest in the position of Vice Chair, however after they had a discussion with Karen Landry, the positions would be revised in one year, outside of the mandate.

Moved by: Mary Tivy

Seconded by: J.M. Arnold

That John Levak be appointed as Chair and Mary Tivy be appointed as Vice Chair for the Committee for the term of June 2019 through June 2021.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. OPENING REMARKS

The Vice Chair chaired the meeting and advised since Councillor Bulmer had to leave the meeting early, items 6.1 and 6.5 would be tabled until later in the meeting so that other items on the agenda could be addressed.

5. APPROVAL/ADOPTION OF MINUTES

That the minutes of the Heritage Committee meeting dated February 19, 2018 be adopted.

Moved by: Mary Tivy

Seconded by: John Arnold

CARRIED

6. MATTERS ARISING FROM MINUTES

1. PROPOSED HERITAGE PLAQUE TO RECOGNIZE THE BLACK FAMILY CONTRIBUTIONS TO THE GROUNDS AT THE COMMUNITY CENTRE

- Barb Jefferson stated that it would be good to have input from the family regarding the wording on the plaque.
- Mary Tivy suggested that the Committee should investigate the best place to install the plaque and also the best design, confer with the Black family members regarding the wording on the plaque, and notify the Black family that the Committee is working on a way to put the plaque in place on the property.
- John Arnold noted that this is a new area for the Committee and maybe the Committee should speak to those involved.
- Barb Jefferson questioned whether it could be combined with the Recreation Commission for a park-like integration with interpretive trails.
- Councillor Bulmer advised that a public meeting was held last week regarding revised plans, and suggested that the plaque in front of Ellis Chapel is a good example of how the plaque should look. He further suggested that a report could be taken to Council for options regarding funding the plaque.

2. FUTURE PROPERTIES TO BE PLAQUED

- Mary Tivy recommended the property located at 52 Brock Road due to its early historical history in the Township, and advised that she has previously written an article about the property.
- Barb Jefferson inquired as to whether or not the Committee currently has any available plaques.
- John Levak advised that there aren't any at this time and that the cost would be approximately \$150.00 per plaque.
- Barb Jefferson noted that the cost will need to be put in the Committees budget for next year, but in the meantime the Committee can identify properties to be plaqued and suggested that they start with 10 plaques. She further advised that she will locate the plaque molds.
- Mary Tivy suggested that it would help identify the history of the Township by putting interpretive panels throughout the Township. She further volunteered to produce a Powerpoint presentation on the use of interpretive panels in various communities.
- Mary Tivy suggested that the Starkey Farm would be a good property to plaque for next year.
- Barb Jefferson inquired if it is possible to include houses and hiking trails as part of the delivery of the plaques, and further stated that the Starkey Farm would be a good property to start with especially if it will be moving forward to include a cultural heritage landscape.
- Mary Tivy suggested that the Township should have interpretive panels at Union Square and other hamlets in the Township and also that cemeteries should also be considered.
- Councillor Bulmer also recommended that Drummond Farm located at Lot 17, Concession 10 should also be considered for future plaquing.

3. HERITAGE IMPACT ASSESSMENT GUIDELINES

- Lynne Banks will contact the County regarding the County of Wellington policies in the Official Plan and how the Township can set up a policy to be followed.

7. REGULAR BUSINESS

7.1. REPORT TO COMMITTEE ON THE ALLIANCE FOR HISTORIC LANDSCAPE PRESERVATION CONFERENCE HELD MAY 22-26 IN DETROIT, MICHIGAN

- Mary Tivy provided an overview of the conference and will provide a presentation at the next committee meeting in October.

7.2 COMMITTEE TO PRESENT LIST AT JUNE MEETING OF TOP 10 HISTORIC PROPERTIES

- Mary Tivy recommended that Drummond Farm, Alex Flemming farmhouse, Beatty farmhouse, 7683 Maltby Road and 7704 Maltby Road should be visited.
- Top 10 historical properties for the Heritage Register – the Committee will create criteria for properties to be listed on the municipal register.
- Mary Tivy advised she will send a form to the Committee members and that there will be a form relating to architecture and a form relating to the cultural heritage landscape.
- The Committee will revisit the list to establish criteria.
- John Levak will forward the Waterloo presentation regarding cultural heritage landscapes to the Committee members.

7.2 CANADA DAY EVENT

- Mary Tivy will attend the event again this year and will include indigenous panels as part of the display.

7.3 ANNUAL FIELD TRIP

- Barb Jefferson advised that the letters have not yet been sent out to the property owners for the June 17th field trip however she thinks that the field trip should be limited to a total of 5 properties to visit. She further suggested that the date for the visits be changed to Monday, August 12, 2019.
- Mary Tivy recommended that Drummond Farm, Alex Flemming farmhouse, Beatty farmhouse, 7683 Maltby Road and 7704 Maltby Road visited.

7.3.1 REPORT TO COMMITTEE ON THE ONTARIO HERITAGE CONFERENCE HELD MAY 30-JUNE 1 IN GODERICH

- John Arnold provided a report to the Committee regarding the conference and advised that he will provided a written report for the minutes. He also advised that the conference next year will be held in Markham.

8. INFORMATION UPDATES

8.1 SUMMER STUDENT POSITION, 2019

- Lynne Banks advised the Committee that the summer student has been hired and will start the end of June and finish the end of August.
- The Committee advised that they would like to have the book digitalized, worksheets added (taken from the book and attached to the registry), property inventory forms for each property and pictures added. They further stated that Lynne Banks and the summer student may have to visit the sites to take pictures.

- Barb Jefferson agreed to be the contact person for the summer student and would like to set up one hour a week to meet with the summer student and answer any questions she may have regarding the work.
- Lynne Banks will set up a meeting for June 17th for the Committee to discuss the job description.

8.2 FIELD TRIP DATE IS JUNE 17, 2019

- Change of date is already noted above.

8.3 REPORT REGARDING THE HERITAGE COMMITTEE PRESENTATION TO COUNCIL

- Tabled until the next Committee meeting in October.

9. FUTURE MEETING AND FIELD TRIP DATES

- Next meeting date is October 7, 2019 at 1:00 p.m.
- Field Trip date is August 12, 2019.

10.ADJOURNMENT

The meeting adjourned at 3:03 p.m.

11.NEXT MEETING

October 7, 2019 @ 1:00 p.m.

MINUTES – JUNE 17, 2019-SPECIAL MEETING

MEMBERS PRESENT

Barb Jefferson – Chair
Councillor Matthew Bulmer
John Arnold
John Levak
Mary Tivy

MEMBERS ABSENT

None

TOWNSHIP STAFF

Lynne Banks – Development & Legislative Coordinator
Karen Landry – CAO
Nina Lecic - Clerk

1. CALL TO ORDER

The meeting was called to order at 1:03 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. OPENING REMARKS

The Chair opened the meeting and thanked everyone for arranging their schedules to attend the special meeting.

4. MATTERS ARISING FROM MINUTES

1. ELECTION OF CHAIR AND VICE CHAIR

- Barb Jefferson advised that after discussion with John Arnold, he has offered to take the position of Chair and Barb Jefferson advised that she would accept the position of Vice Chair for the next two years. At that point John Arnold continued the meeting as Chair.

2. SUMMER STUDENT DUTIES

- Barb Jefferson offered to be the contact person for the summer student and for the student's supervisor. She also mentioned that the three photo books of properties that are already plaqued should be digitalized for the Township's website, that a standard form should be attached to all of the properties listed on the registry and the registry should be updated.
- Mary Tivy stated that her understating was that the student's priority would be to organize and update the heritage registry and that the photos should be updated to show the property at its current state and the old photos removed.
- Karen Landry advised the committee that Council approval was for the registry to be updated. She further advised that the roll files are currently being set up, and that since the recent passing of Bill 108, the committee will need to review what properties Council approved in 2012 and that one of the requirements of Bill 108 is that public notice must be given and the property owners must consent to the properties being listed on the register. She further advised that the committee will need to determine which properties were not approved by Council and whether or not they need to be on the registry.

- Mary Tivy inquired if the student will be working with a spreadsheet.
- Karen Landry advised that the student will be at the start and then the properties will be put as a layer on Geo Cortex in the future.
- Nina Lecic suggested that committee let the student get started and then the student can reach out to the committee for assistance as she requires.
- Barb Jefferson suggested that the student should sign and date the form attached to the property and the committee would add any new pictures of the property.
- Nina Lecic asked the committee to provide the form as soon as possible, possibly by next week since the student starts on June 24th.
- Mary Tivy volunteered to create the form and will circulate it to the committee for review and for any required revisions.
- John Levak asked what the committee's position will be on heritage properties that have been torn down.
- Mary Tivy advised that the committee will need Council approval to remove from the property from the registry.
- Councillor Bulmer advised that the property would stay on the listing but would be moved from registry to historical listing, so a column should be added on the checklist.

3. REVIEW OF DEMOLITION CLEARANCE FORM – STEWART FARMHOUSE

- Mary Tivy recommended the property located at 52 Brock Road due to its early historical history in the Township, and advised that she has previously written an article about the property.
- The committee requested that photos be provided only for the items listed in the works to be done on the form.
- The committee had no further comments on the works to be done on the Stewart Farmhouse.

4. OTHER BUSINESS

- Barb Jefferson advised that she will be unable to attend the October 7, 2019 meeting and requested that the date of the meeting be changed to October 21, 2019.
- Field Trip date is August 12, 2019 and the committee will meet at the Township building at 10:00 a.m.
- The committee inquired if the Township would be provide photo identification badges to the committee and business cards for when they visit properties.
- Lynne Banks advised that she will check and advise the committee if it will be possible.

5. ADJOURNMENT

The meeting adjourned at 2:00 p.m.

6. NEXT MEETING

October 21, 2019 @ 1:00 p.m.

MINUTES

MEMBERS PRESENT

Councillor John Sepulis, Chair

Deep Basi

Dan Kennedy

Dennis O'Connor

Paul Sadhra

MEMBERS ABSENT

None

OTHERS IN ATTENDANCE

Lynne Banks, Development and Legislative Coordinator

Meagan Ferris, Sr. Planner, County of Wellington

Hailey Keast, Van Harten Surveying Inc.

1. OPENING REMARKS

The meeting was called to order at 7:00 pm. The Chair welcomed the gallery to the Committee of Adjustment and informed the gallery that Township Staff would present the application, then the applicant would have the opportunity to present the purpose and details of the application and provide any further relevant information. Following this, the public can obtain clarification, ask questions and express their views on the proposal. The members of the Committee can then obtain clarification, ask questions and express their views on the proposal. All application decisions are subject to a 20 day appeal period.

2. DISCLOSURE OF PECUNIARY INTEREST

- Paul Sadhra declared a conflict of interest with respect to Item 4(a) Minor Variance Application (D13/SAD) – Resham and Jasvir Sadhra, Part Lot 20, Concession 3, 7000 Wellington Road 34, Township of Puslinch because he resides at the subject property and has an interest in the minor variance application and refrained from discussions on the matter.
- John Sepulis declared a conflict of interest with respect to Item 4(b) Minor Variance Application (D10/SAD) – Resham and Jasvir Sadhra, Part Lot 20, Concession 3, 7000 Wellington Road 34, Township of Puslinch because he has an unsold lot adjacent to the property owned by the applicants, and the creation of the new lot may be perceived as impacting the value of his unsold lot and refrained from discussions on the matter.

Dennis O'Connor, Vice Chair, continued with that portion of the meeting with respect to the Minor Variance Applications.

3. APPROVAL OF MINUTES

Moved by: Dan Kennedy

Seconded by: Paul Sadhra

That the Minutes of the Committee of Adjustment meetings held Tuesday, September 10, 2019 be adopted.

CARRIED

4. APPLICATIONS FOR MINOR VARIANCE OR PERMISSION under section 45 of the Planning Act to be heard by the Committee this date:

APPLICATIONS FOR MINOR VARIANCE OR PERMISSION under section 45 of the Planning Act to be heard by the Committee this date:

4(a) Minor Variance Application D13/FER – Anthony and Barbara Ann Fera

Property described as Part Lot 115, Concession Gore, 3982 Wellington Road 35, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced MDS1 setback from the barn on the proposed retained parcel to the proposed severed parcel to be 97 metres instead of 233 metres.

- John Sepulis advised that the agent for the applicant has requested that the minor variance application be deferred until the November 12, 2019 Committee of Adjustment meeting.

Moved by: Dennis O'Connor

Seconded by: Deep Basi

The Committee voted on the motion with all in favour.

That Application D13/FER requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced MDS1 setback from the barn on the proposed retained parcel to the proposed severed parcel to be 97 metres instead of 233 metres be deferred.

The request is hereby **Deferred** until the November 12, 2019 meeting.

4(b) Minor Variance Application D13/KUP – Brenda Kupferschmidt

Property described as Lot 13, Concession 3, 4597 Sideroad 12, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced MDS1 setback from the barn on the proposed retained parcel to the proposed severed parcel to be 256 metres instead of 346 metres.

- John Sepulis advised that the agent for the applicant has requested that the minor variance application be deferred until the November 12, 2019 Committee of Adjustment meeting.

Moved by: Dan Kennedy

Seconded by: Deep Basi

The Committee voted on the motion with all in favour.

That Application D13/KUP requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced MDS1 setback from the barn on the proposed retained parcel to the proposed severed parcel to be 256 metres instead of 346 metres be deferred.

The request is hereby **Deferred** until the November 12, 2019 meeting.

4a.) Minor Variance Application D13/SAD – Resham and Jasvir Sathra

Property described as Parts 4 and 5 on Reference Plan 61R-9320, Township of Puslinch, 7000 Wellington Road 34.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced frontage on the retained parcel to be 87 metres instead of 121.9 metres.

- Hailey Keast of Van Harten Surveying Inc. provided an overview of the application and noted that the minor variance is a condition of the owner's consent application to sever the land. She also advised that the existing driveway will remain as the sightlines are good.
- There were no questions or comments from the public.
- There were no questions or comments from the committee.

Moved by: Dan Kennedy

Seconded by: Deep Basi

The Committee voted on the motion with all in favour.

That Application D13/SAD requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit a reduced frontage on the retained parcel to be 87 metres instead of 121.9 metres.

The request is hereby **Approved with no conditions**.

4(b) Minor Variance Application D13/SUM – Betty Summers

Property described as Lot 11, Registered Plan 61M-203, 26 Jasper Heights PV, Township of Puslinch.

Requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit relief for deck replacement to increase lot coverage to a maximum of 37.3 percent.

- Betty Summers, owner, provided an overview of the application.
- There were no questions or comments from the public.
- There were no questions or comments from the committee.

Moved by: Dan Kennedy

Seconded by: Deep Basi

The Committee voted on the motion with all in favour.

That Application D13/SUM requesting relief from provisions of Zoning By-Law #19/85, as amended, to permit relief for deck replacement to increase lot coverage to a maximum of 37.3 percent.

The request is hereby **Approved with no conditions**.

5. OTHER MATTERS

- Lynne Banks provided an update on the appeal to the LPAT for the property known municipally as 161 Hume Road, and advised that a pre-conference hearing was held on October 3, 2019 and the lawyers were unable to resolve any of the issues with respect to the appeal for the severance and minor variance. A three day hearing has been scheduled for January 29, 30 and 31, 2020 in council chambers.

6. ADJOURNMENT

Moved by: Dennis O'Connor

Seconded by: Deep Basi

The Committee of Adjustment meeting adjourned at 7:15 p.m.

CARRIED

MINUTES

MEMBERS PRESENT

Councillor John Sepulis, Chair
Deep Basi
Dan Kennedy
Dennis O'Connor
Paul Sadhra

MEMBERS ABSENT

None

OTHERS IN ATTENDANCE

Lynne Banks, Development and Legislative Coordinator
Meagan Ferris, Sr. Planner, County of Wellington
Melanie Horton, Director of Planning, Harrington McAvan Ltd.
Hailey Keast, Van Harten Surveying Inc.

1 - 6. COMMITTEE OF ADJUSTMENT

- See October 8, 2019 Committee of Adjustment minutes.

7. OPENING REMARKS

The meeting was called to order at 7:16 p.m. The Chair advised that the following portion of the Committee meeting will be reviewing and commenting on development planning applications.

8. DISCLOSURE OF PECUNIARY INTEREST

- None

9. APPROVAL OF MINUTES

Moved by: Dan Kennedy

Seconded by: Paul Sadhra

That the Minutes of the Planning & Development Advisory Committee Meeting held Tuesday, October 8, 2019, be adopted.

CARRIED

10. APPLICATION FOR SITE PLAN URBAN DESIGN REVIEW

- None

11. ZONING BY-LAW AMENDMENT

Zoning Amendment D14/FAR – Farhi Holdings Corporation – Concession 2, Rear Part Lot 26.

The purpose and effect of the application is to amend Township of Puslinch Zoning By-law 19/85 to remove the Extractive (EXI) Zone and replace it with appropriate Industrial and Natural Environment Zones. The application would allow the lands to be developed for rural employment purposes.

- Melanie Horton of Harrington McAvan Ltd., agent for the applicant, provided an overview of the application and advised that the rezoning will be from Extractive to a general Industrial with Natural Environment zone. She further advised that there is no specific use proposed at this time.

- There were no questions from the public.
- Dan Kennedy advised that his only concern is the type of industry that will be going on the property due to the nearness of Heritage Lake.
- John Sepulis asked if the current required studies provided are up to date.
- Megan Ferris advised that if needed, they will be updated with a possible holding provision being considered for the property until the future development is known.

The Committee supports the development and considers it good use of the property to rezone from extractive to Commercial/Industrial.

Moved by: Dennis O'Connor

Seconded by: Deep Basi

12. LAND DIVISION

12(a) Severance Application B52/19 (D10/HMTQ) – Her Majesty The Queen in Right of The Province of Ontario, Represented by The Minister of Transportation for the Province of Ontario, Part Lots 8 & 9, Concession 2, Part of Part 1 on 61R-10764, municipally known as 289 ON-401, Cambridge South ONroute Service Centre.

Property currently lease to HKSC Developments L.P. Proposal is 0.374 hectares (outlined in purple) for a Sub-lease in excess of 21 years to Fuelco for the delivery of fueling and automotive supplies.

- There was no one present to present an overview of the application.
- There were no questions or comments from the public.
- John Sepulis asked how the lease impacts the *Planning Act*.
- Meagan Ferris advised that the *Planning Act* states that the term of the lease cannot be for more than 21 years, and that the parties require permission to extend the lease.

Moved by: Dan Kennedy

Seconded by Paul Sadhra

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner ensure that the fuel storage equipment is replaced within acceptable time limits and within their end of life expectancy, if it is less than the term of the lease.

CARRIED

12(b) Severance Application B53/19 (D10/HMTQ) – Her Majesty The Queen in Right of The Province of Ontario, Represented by The Minister of Transportation for the Province of Ontario, Part Lots 8 & 9, Concession 2, Part of Part 1 on 61R-10764, municipally known as 289 ON-401, Cambridge South ONroute Service Centre.

Property currently lease to HKSC Developments L.P. Proposal is 20.92 hectares (outlined in blue) for a Sub-lease in excess of 21 years to Food & Bev. Co for the delivery of food and beverage and other services.

- There was no one present to present an overview of the application.
- There were no questions or comments from the public.

- John Sepulis asked if this application is the same principal as severance application B52/19.
- Meagan Ferris advised that it is the same principal.

Moved by: Dennis O'Connor

Seconded by: Deep Basi

The committee supports the application with the **following condition** imposed:

That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

CARRIED

12(c) Severance Application B54/19 (D10/HMTQ) – Her Majesty The Queen in Right of The Province of Ontario, Represented by The Minister of Transportation for the Province of Ontario, Part Lots 8 & 9, Concession 2, Part of Part 1 on 61R-10770, municipally known as 290 ON-401, Cambridge North ONroute Service Centre.

Property currently lease to HKSC Developments L.P. Proposal is 0.375 hectares (outlined in purple) for a Sub-lease in excess of 21 years to Fuelco for the delivery of fueling and automotive supplies.

- There was no one present to present an overview of the application.
- There were no questions or comments from the public.
- Paul Sadhra asked if there are any required environmental impact studies or reports required.
- Meagan Ferris advised no because the development already exists and this is just a lease renewal.
- Dan Kennedy asked if the underground storage tanks would be inspected to ensure that they are stable.
- Dennis O'Connor advised that inspections would be under the TSSA and would be monitored.

Moved by: Dennis O'Connor

Seconded by: Paul Sadhra

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner ensure that the fuel storage equipment is replaced within acceptable time limits and within their end of life expectancy, if it is less than the term of the lease.

CARRIED

At this point in the meeting Item 12(a) was reopened.

Moved by: Dan Kennedy

Seconded by: Deep Basi

- An additional condition was added to Item 12(a):

That the Owner ensure that the fuel storage equipment is replaced within acceptable time limits and within their end of life expectancy, if it is less than the term of the lease.

Moved by: Dan Kennedy

Seconded by: Deep Basi

CARRIED

12(d) Severance Application B55/19 (D10/HMTQ) – Her Majesty The Queen in Right of The Province of Ontario, Represented by The Minister of Transportation for the Province of Ontario, Part Lots 8 & 9, Concession 2, Part of Part 1 on 61R-10770, municipally known as 290 ON-401, Cambridge North ONroute Service Centre.

Property currently lease to HKSC Developments L.P. Proposal is 12.82 hectares (outlined in blue) for a Sub-lease in excess of 21 years to Food & Bev. Co for the delivery of food and beverage and other services.

- There was no one present to present an overview of the application.
- There were no questions or comments from the public.
- There were no questions or comments from the committee.

Moved by: Dan Kennedy

Seconded by: Paul Sadhra

The committee supports the application with the **following condition** imposed:

That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

CARRIED

12(e) Severance Application B59/19 (D10/LAU) – Victoria Laurensen, Part Lots 34 & 35, Concession 10, municipally known as 4099 Watson Road S., Puslinch.

Proposed severance is 0.7 hectares with 54.2metre frontage, existing agricultural use for proposed rural residential use.

Retained parcel is 51 hectares with 633 metres frontage, existing and proposed agricultural and residential use with existing dwelling, barn and sheds.

- Hailey Keast provided an overview of the application and advised that there were discussions with Conservation Halton regarding the floodplain and wetlands and advised that they were flagged and the parcel was reconfigured with the setbacks being 30 metres from the wetlands and 50 metres from the floodplain. The MDS calculations were also run and the parcel meets the requirement.
- John Sepulis asked why the parcel is a trapezoid shape for the severed lands and not a rectangle shape.
- Meagan Ferris advised that the County is not objecting to the 30 metre setback from the wetland with a vegetative buffer.
- John Sepulis inquired if it is hard to get the farm equipment to the crops.
- Dennis O'Connor advised that it is however if the property was squared off then it would be too small.

Moved by: Dennis O'Connor

Seconded by Deep Basi

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner obtain an approved Entrance Permit verifying safe access and site lines on the severed parcel from the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

CARRIED

12(f) Severance Application B61/19 (D10/GRE) – Arnold Gregor, Part Lot 24, Concession 9, municipally known as 4388 Watson Road South, Puslinch.

Proposed severance is 19.4 hectares with 108 metre frontage, existing agricultural land to be added to abutting residential lot for continued agricultural use – Kevin & Lori Hayden.

Retained parcel is 17.9 hectares with 52 metres frontage, existing and proposed agricultural use.

- Hailey Keast provided an overview of the application and advised that the applicant is severing a large agricultural parcel and it will be added to the property to the north. She further advised that the retained parcel will remain vacant and the owner will apply for a minor variance for the reduced frontage.

Moved by: Dan Kennedy

Seconded by: Paul Sadhra

The committee supports the application with the **following conditions** imposed:

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the Owner obtain an approved Entrance Permit verifying safe access and site lines on the severed parcel from the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
3. That the Owner apply for, and receive, a minor variance for the decreased frontage of the retained parcel.

CARRIED

12. OTHER MATTERS

- None

13. CLOSED MEETING

- None



14. NEXT MEETING

- Next Regular Meeting Tuesday, November 12, 2019 @ 7:00 p.m.

15. ADJOURNMENT

Moved by: Dennis O'Connor

Seconded by: Deep Basi

That the Planning & Development Advisory Committee is adjourned at 7:43 p.m.

CARRIED

MINUTES – October 8, 2019 - SPECIAL MEETING

MEMBERS PRESENT

John Arnold - Vice Chair
Councillor Matthew Bulmer
Mary Tivy

MEMBERS ABSENT

Barb Jefferson
John Levak

TOWNSHIP STAFF

Lynne Banks – Development & Legislative Coordinator
Courtenay Hoytfox – Deputy Clerk
Meagan Ferris – Senior Planner, County of Wellington

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. OPENING REMARKS

The Vice Chair opened the meeting and thanked everyone for arranging their schedules to attend the special meeting which is with respect to communication towers near heritage properties.

4. REGULAR BUSINESS

1. TELECOMMUNICATION TOWERS

- Courtenay Hoytfox provided an overview of the requirements of the commission for locating telecommunication towers on township property, advising that the township has no authority over where they are located but are a commenting body to the application. She further advised that the Township has agreed to use the consulting firm CRINS to act on the Township's behalf to process the applications and have developed a more precise process than is required.
- Mary Tivy asked if the guidelines are already in place for specific areas to permit towers.
- Councillor Bulmer advised that because telecommunication tower locations are decided by the federal government, they are not required to place towers in areas only permitted in the Township's zoning by-law.
- Courtenay Hoytfox also advised that CRINS only processes the applications.
- Councillor Bulmer further advised that the application is sent to industry Canada and then forwarded to the Township for commenting.
- Mary Tivy inquired what happens if any residents oppose the location of the towers.
- Courtenay Hoytfox advised Industry Canada will still make the final determination where the tower will be located.

- Councillor Bulmer also advised that the committee can look at what heritage features would be needed to camouflage the tower to blend in with the heritage property as part of the approval.
- Mary Tivy asked if the Township is looking for specific guidelines since the Township doesn't have properties designated by by-law as heritage properties.
- Courtenay Hoytfox also noted that the committee shouldn't over complicate or over regulate the process.
- Mary Tivy asked if significance is determined at the time of application.
- Courtenay Hoytfox advised that the Township can provide CRINS with a list of heritage properties and that the committee would be circulated on the application.
- Councillor Bulmer noted that the protocol lists any towers that are exempt and it is possible that camouflage could be adjusted to the density of any heritage dense areas and that the committee should identify the property distance from any heritage properties that are plaqued.
- Courtenay Hoytfox also advised that if an area is more heritage dense, then the committee could comment that it would like to have the tower camouflaged as a heritage structure to blend in with the other heritage structures.

The committee recommended that it be circulated with the application so that it can provide any comments if the tower is to be located close to a heritage property. It also recommended that it would like to have any telecommunication towers located three times the tower height as a buffer zone around the heritage property. Also, that the township confer with the county to determine if there are any natural heritage features and to advise Council that the information be included in a concurrence report.

5. ADJOURNMENT

The meeting adjourned at 10:42 a.m.

6. NEXT MEETING

October 21, 2019 @ 1:00 p.m.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 065-2019

Being a by-law to Appoint a Chief Administrative Officer / Clerk for the Corporation of the Township of Puslinch and to repeal by-law No. 19/13.

WHEREAS Council has conducted on extensive search to replace the positions of CAO / Clerk.

NOW THEREFORE be it resolved that the Council of the Township of Puslinch enacts as follows:

1. _____ is appointed to the positions of Chief Administrative Officer ("CAO") / Clerk for the Township of Puslinch.
2. The description of the positions of Chief Administrative Officer / Clerk are attached to this by-law as Schedule "A".
3. This appointment shall be effective on _____ and until this by-law is repealed.
4. The Mayor and Interim CAO / Clerk are hereby authorized to execute an employment agreement with _____.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF NOVEMBER 2019.

James Seeley, Mayor

Patrick Moyle, Clerk/CAO

Schedule 'A' to By-law No. 066-2019

Job Description: CAO/Clerk

Job Code: 8

Department: Administration

Reports to: Township Council

Status: Full time (40 hours per week)

Date Prepared: January 2013 as amended

POSITION SUMMARY

This position is generally responsible for the management of the administration, resources, and affairs of the Township in accordance with the Municipal Act and related legislation and with Council policy, and in cooperation with department heads and statutory officers.

As Chief Administrative Officer, this position is the chief policy advisor to Council and the leader and supervisor of the Township's employees (whether directly or indirectly).

As Township Clerk, the position entails the performance of, and/or the supervision of the performance of, the statutory duties of the Clerk,

Reporting directly to Mayor and Council, and in cooperation with department heads and statutory officers, the position is expected to

- provide consistent leadership, coordination, communication and modern management practices among municipal operations
- introduce practical innovations and employee development in order to maximize both the effectiveness and productivity of the organization, and the efficiency and client focus of its service delivery
- assist Council to develop programs and practices to pursue Council and community priorities, and help Council to monitor the success of the organization in achieving priorities
- Assist the Mayor to ensure that Council operates in compliance with statutory requirements and conducts its meetings in accordance with approved policy and procedure

DETAILED RESPONSIBILITIES

1. Advice to Council

- All significant staff reports containing recommendations to Council, including the annual budget, if not written by the CAO, will be co-signed by CAO;
- While respecting the technical and professional expertise of other staff, the CAO ensures that all staff recommendations to Council have considered all relevant aspects of Council policy, strategic plan, budget, legislation, legal advice, and other department and community input
- The CAO shares responsibility with department heads to make Council aware of new information with significant implications (e.g. new legislation or grants);

- CAO is entitled to participate in discussion at Council meetings in order to add timely information and advice;
- CAO generally responds to and resolves, or assists Council to respond to and resolve, public issues and complaints

2. Human Resources

- CAO is the chief manager and Council advisor with regard to the human resources of the Township
- He/she has broad responsibility and authority to advise Council on, and ensure effectiveness of, human resource policy and legal matters such as employee compensation, recruitment and workplace health and safety, manpower planning, staff training and development, organization chart
- While showing appropriate respect for the role of department heads and other supervisors, the CAO may act as appeal for staff from the application of policy by other supervisors
- The CAO will lead or participate in the selection process for, and will approve hiring of, all staff other than department heads and statutory officers, upon department head recommendation where applicable; ensures that the process adheres to Council policy and legislation;
- The CAO will facilitate and participate with the Mayor and/or members of Council in the selection process for department head and statutory officer positions, and will make recommendations to Council, subject to Council approval; ensures that the process adheres to Council policy and legislation;
- CAO has authority to approve promotion, salary step increases, discipline or dismissal of staff other than department heads and statutory officers, upon recommendation of department head; ensures adherence to Council policy and legislation
- CAO has authority to recommend to Council the promotion, salary step increases, discipline and dismissal of department heads and statutory officers, subject to Council approval; ensures adherence to Council policy and legislation

3. Performance of members of staff

- CAO puts in place, subject to Council review, a formal policy and practice of goal-setting and performance review for all staff;
- CAO facilitates and participates with Council in a process of goal-setting and review for department heads and statutory officers ;
- CAO brings significant issues to Council attention, and assists Council to review documentation of any progressively deteriorating performance
- CAO ensures that other supervisors are conducting goal-setting and performance review for staff reporting to those supervisors

4. Coordination

- CAO works closely with Treasurer on the exercise of financial control of other departments, such as purchasing policy and accounting for assets, and in the preparation of budgets
- CAO assigns responsibilities to staff members or departments on matters where responsibility is not otherwise clearly assigned

- CAO assists Council to ensure that all committees and task forces have terms of reference and appropriate staff support

5. Leadership

- CAO promotes internal communication and engagement, including awareness of Council decisions and policies, and of health and safety policies
- CAO promotes and approves staff training and development
- CAO promotes external communication, such as via website, press releases, public notices
- CAO supports celebrations of events significant to the Corporation- retirements, long-service awards, volunteer recognition, Council inaugural meetings, fire department recognition, etc.
- The CAO has general authority to take initiative to resolve issues that impede effective functioning of the corporation, and to work with the Mayor to help promote the effective functioning of Council

6. Community Development

- The CAO works closely with Council and relevant department heads to develop, or oversee the development of, agreements between the Township and property developers, businesses, community organizations, or other governments
- The position interprets zoning, by-laws and land use documents, answers inquiries relating to industrial, commercial and subdivision developments and planning activities, and coordinates planning approval processes in cooperation with the County of Wellington.
- The position entails liaison as necessary with legal counsel, planners, engineers, contractors, consultants, municipalities, government ministries, outside agencies and utilities.

7. Statutory Duties of the Clerk

- As Clerk, this position shall perform, or delegate and monitor the performance of, statutory duties including, but not limited to, conduct of municipal elections, recording of Council minutes, keeping of bylaws and records, destruction of records, administration of Freedom of Information and Protection of Privacy, licensing, and such other responsibilities as are set out in the Municipal Act or other statutes
- As Clerk, this position shall develop, or delegate and monitor the performance of developing, Council and Committee agendas; shall work with department heads in the development of agendas; and shall consult and inform the Mayor and Committee Chairs, if any, with regard to items on the agendas
- As Clerk, this position shall advise the Mayor and Council with respect to the proper conduct of meetings in accordance with parliamentary procedure, the Municipal Act and other legislation, and the Procedural Bylaw and other bylaws of the Township.
- As Clerk, this position shall keep the Mayor and Council and other municipal officials advised about the obligations of the Town with respect to the Municipal Act and other Provincial statutes.
- As Clerk, this position will oversee the circulation of planning applications, the conduct of statutory public meetings, and the preparation of bylaws and agreements
- As Clerk the position will ensure that an effective system of records management and retrieval is developed and implemented, both in paper and electronic form.

- As Clerk, the position will ensure follow up on decisions and policies arising from meetings of Council and committees, and responses to all correspondence.
- As Clerk, the position generally manages the administrative operations of the Township.
- As Clerk, the position prepares, or ensures the preparation of, statistics and reports on Township operations as required by Provincial ministries, such as Annual Drinking Water Systems report, Emergency Management Act, Performance Measures, etc.

WORKING CONDITIONS

The Chief Administrative Officer and Clerk will normally work 40 hours per week. In addition, he/she should expect regularly to attend evening meetings, including but not limited to all meetings of Council. The duties are typically performed in an office environment, but travel within and beyond the municipality is expected, as are occasional site visits and attendance at special events,

The position entails exposure to stressful situations with a conspicuous level of responsibility for successful outcomes, a significant potential for vague or conflicting direction, and a critical requirement to achieve coordination among and influence on the activities of others.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 066-2019

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on November 20, 2019.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Regular Council meeting held on November 20, 2019 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF NOVEMBER, 2019.

James Seeley, Mayor

Patrick Moyle, Clerk/CAO